

Joseph Hood Primary School Parents Teachers and Friends Association

(Charity Registration Number: 1146591)

Trustees' report and accounts for the Year Ended 30 September 2024

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Trustees' Annual Report

Reference and Administrative details

Charity name: Joseph Hood PTFA

Registered charity number: 1149591

Principal address: Joseph Hood Primary School, Whatley Avenue, Raynes Park, LONDON, SW20 9NS

Executive Committee:

The Executive Committee is made up of the following people:

| Name | Office |
|-----------------------|--|
| Lauren Russouw | Interim chair- appointed April 2025. Trustee from March 2025 |
| Nick Singfield-Strank | Treasurer- appointed July 2024 Trustee from March 2025 |
| Anita Saville | Executive Head Trustee (appointed 01/10/2023) |
| Elizabeth Wright | Head Teacher Trustee (appointed 06/11/2020) |
| Jemma Hewson | Trustee (appointed 06/11/2020) |
| Anna Lunec Hill | Secretary from 2018 Trustee (appointed 21/04/2023) |
| Hannah Tayler | Vice-Chair appointed September 2023 |
| Jaclyn Hughes | Chair appointed December 2023, Vice-chair September 2023 Trustee from 1 October 2023. Resigned April 2025 |
| Jane Warwick | Treasurer and Trustee (resigned 31 January 2024) |

| | |
|-----------------|---|
| Jeremy Williams | Chair and trustee appointed September 2023, and resigned December 2023. |
|-----------------|---|

All members of the Executive Committee are trustees to the charity during their time in office.

Structure, Governance and Management

The charity is an unincorporated association of parents, guardians, carers, staff and teachers governed under the constitution adopted on 25th May 2012.

The trustees are appointed for the forthcoming year by the members of Parents, Teachers and Friends Association during the Annual General Meeting (AGM) held in the autumn term each year.

Objectives and Activities

The objectives of the charity are:

- To raise funds for extra facilities, activities and equipment at Joseph Hood Primary School, and to allocate those funds to projects conforming to objectives set by the committee of the charity.
- To enhance the school experience outside of normal educational spending and to meet further objectives set at the AGM each year where possible.
- To develop effective relationships between the staff, parents and other associated with the school.

The Executive Committee, as trustees of the charity, confirm that they have complied with their duty to conduct the affairs of the charity with due regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

We have raised slightly less of fund in the year ended 30 September 2024 to those raised in the previous year. The number of people engaging in this collective endeavour is reducing each year. We rely on a loyal and determined group of individuals to ensure the success of the charity. The charity remains dependent upon parents, teachers, friends and trustees to make the charity successful. We are very grateful to these people for continuing to give up their time in order to organise and run the events.

The main activities for the year 2023- 2024 were the annual Christmas fete, Christmas Bazaar and Summer Fetes, Plus the Fun run, a Les Mills sponsored workout, and a number of smaller community events including discos, cake sales and quizzes.

The profit achieved has allowed the PTFA to put aside money for a number of projects which will benefit the school community.

In addition to this the charity continues to help to bring the school community together for a shared purpose and is valued for the social opportunities it provides.

Financial Review

Receipts during the year totalled £29,519.66 (2023: £39,028.48) which represents a decrease on last year's receipts. This decrease is due to a correction in 2023 which has inflated those figures. Takings across all of our major events is consistent.

Statement

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. All activities that the charity provides have the sole objective of raising funds to contribute to the school for the enhancement of the pupil's education. Alongside this the charity aims to contribute to building a strong school community both with the parents and carers of the school as well as locally with the community and local businesses.

Declarations

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signed J Hewson
Full name JANNA HEWSON
Position Trustee
Date 28 July 2025

Signed Anna Hill
Full name ANNA HILL
Position Trustee and Secretary
Date 28 July 2025

Annual accounts for the year ended 30 September 2024

Profit and Loss

Joseph Hood PTFA

For the year ended 30 September 2024

| | 2024 |
|---|--------------------|
| Turnover | |
| Gift Aid | 2,972.63 |
| Sales | 24,762.30 |
| Sponsorship income | 1,784.73 |
| Total Turnover | 29,519.66 |
| Cost of Sales | |
| Cost of Goods Sold | 8,241.93 |
| Direct Expenses | 812.09 |
| Stripe fees | 550.61 |
| Total Cost of Sales | 9,604.63 |
| Gross Profit | 19,915.03 |
| Administrative Costs | |
| General Expenses | 14.91 |
| Just Giving Fees | 216.00 |
| Purchases of goods or services for pupils | 27,139.11 |
| Purchases of goods or services for pupils - School Fund | 8,300.00 |
| Subscriptions | 108.86 |
| Sumup Fees | 7.13 |
| Total Administrative Costs | 35,786.01 |
| Operating Profit | (15,870.98) |
| Other Income | |
| Other Income - Donations to School Fund | 9,759.37 |
| Other Income - Easy Fundraising | 496.72 |
| Total Other Income | 10,256.09 |
| Profit on Ordinary Activities Before Taxation | (5,614.89) |
| Profit after Taxation | (5,614.89) |

Approved by the Trustees on 14 September 2024 and signed on behalf of the Trustees:

Balance Sheet

Joseph Hood PTFA

As at 30 September 2024

30 SEPT 2024

Current Assets

| | |
|--------------------------------|------------------|
| Cash at bank and in hand | |
| Joseph Hood - Petty Cash | 165.18 |
| Joseph Hood PTFA | 21,917.97 |
| Total Cash at bank and in hand | 22,083.15 |
| Joseph Hood School Fund | 1,459.37 |
| Total Current Assets | 23,542.52 |

Creditors: amounts falling due within one year

| | |
|---|-----------------|
| Accounts Payable | 550.00 |
| Reception - Float | 63.40 |
| Rounding | 0.01 |
| Stripe GBP | 118.67 |
| Year 1 - Float | 189.00 |
| Year 2 - Float | 47.65 |
| Year 3 - Float | 219.20 |
| Year 5/6 - Float | (35.00) |
| Total Creditors: amounts falling due within one year | 1,152.93 |

Net Current Assets (Liabilities) **22,389.59**

Total Assets less Current Liabilities **22,389.59**

Net Assets **22,389.59**

Capital and Reserves

| | |
|-----------------------------------|------------------|
| Current Year Earnings | (5,614.89) |
| Retained Earnings | 28,004.48 |
| Total Capital and Reserves | 22,389.59 |

Notes to the accounts

Note 1: Basis of Preparation

1.1 Basis of Accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction unless otherwise stated in the relevant note(s) to these accounts.

These accounts have been prepared in accordance with:

- The Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issues on 16 July 2014
- The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- And with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going Concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. They have therefore continued to adopt the going concern basis in preparing these financial statements.

1.3 Accounting Policies

Recognition of Income

Income is included in the Statement of Financial Activities (SoFA) when:

- The charity becomes entitled to the resources;
- It is more likely than not that the trustees will receive the resources; and
- The monetary value can be measured with sufficient reliability.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise

Grants and donations

Grants and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Note 2: Transactions with trustees or related parties

Other than grants payable to Joseph Hood Primary School as per the receipts and payments report there were no related party transactions. None of the trustees have been paid any remuneration or received any other benefits from the charity.

Independent Examiner's Report to the Trustees of the Joseph Hood Parent Teachers and Friends Association



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the
accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Joseph Hood PTFA

On accounts for the year ended

30 September 2024

**Charity no
(if any)**

1149591

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended **31 / 09 / 2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J. Garven

Date:

22/07/2025

Name:

Jennifer Garven

Relevant professional
qualification(s) or body
(if any):

The Chartered Institute of Public Finance and Accountancy (CIPFA)

Address:

82 Westway, London, SW20 9LS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.