

# Trustees' Annual Report for the period

Period start date: From 1 April 2020 To 31 March 2021

## Section A Reference and administration details

Charity name: Bound by Veterans

Other names charity is known by: The Wiltshire Barn Project

Registered charity number (if any): 1149583

Charity's principal address: The Daffodil Barn

Unit 2, Woodborough Yard

Woodborough, Wiltshire

Postcode: SN9 5PF

### Names of the charity trustees who manage the charity

	Trustee name:	Office (if any):	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Strachan	Chairman		Board of Trustees
2	Jonathan Powell	Treasurer		Board of Trustees
4	Sally Gregory	Trustee		Board of Trustees

### Names of the trustees for the charity, if any, (for example, any custodian trustees):

Name:	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name:	Address:

### Name of chief executive or names of senior staff members (Optional information):

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document:

Trust deed

How the charity is constituted:

Trust

Trustee selection methods:

Appointed by existing trustees

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document:**

The aim of the charity is to improve the health and well-being of Wounded, Injured or Sick ex-Servicemen and women (referred to as "WIS" throughout this report). The trustees achieve this by pursuing two objects:

- Relief of Sickness. They assist in the social, psychological, educational and attitudinal recovery of WIS in need of support as a result of their wounds, injuries or sickness; by the provision of therapeutic activity and qualification in bookbinding.
- Advancement of Education. They promote the education of WIS by the vocational training in the traditional skills of craft bookbinding, including by providing such vocational training and by preparing WIS for entry to any bookbinding occupation, trade or profession on leaving any educational establishment.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During an operational year that has been completely confined within the constraints of the Covid-19 pandemic, the Trustees have struggled to undertake a coherent programme of activities that provide measurable public benefit. Our previously successful three-tiered approach, namely graduated support through therapeutic activity, instruction in bookbinding leading to recognised qualifications, and work experience, has had to be rigorously curtailed. We have been able to provide only bookbinding instruction during this reporting year, and have had to postpone the other two activities until restrictions on meeting and combining our efforts with other charity providers (with whom we normally work) have been possible.

At the start of the reporting year we were forced to cancel all of our planned instructional courses as our classroom space and teaching routines were unsuitable for use in the pandemic environment. Whilst we did manage to run some face-to-face courses for our Veterans post-"lockdown" during the early Autumn of 2020, these had to be curtailed by the subsequent "lockdown" in December. However, we also trialled the use of live on-line "webinar" style instruction and by the end of the reporting year have been able to roll this out for general use. The numbers of Veterans supported in this way have been low, but the procedure has offered a great deal of potential and greatly expanded our outreach range, and is now firmly in our programme of support for the post-"lockdown" future.

Our bookbinding instruction remains based upon the now well-established City & Guilds curriculum (under the banner of the 3D Design and Craft (Bookbinding) syllabus) which provides a discernible level of therapy and promotes well-being amongst the Veteran students. It also provides a pathway to internationally recognised National Qualification Curriculum Level 1 and level 2 qualifications. Although Level 3 Diploma subjects have proved problematic for on-line tuition, we are continuing to assess whether some of the topics can be effectively adapted for on-line teaching.

The Trustees have assessed carefully whether the limited support activities we have been able to provide during this reporting year meet the requirements for public benefit as defined by the Charity Commission. Their conclusion, backed up by testimonials from the Veterans involved, is that those who have been able to access the support provided during a challenging year have gained demonstrable mental health and well-being benefits from the activities. Although the numbers supported are much lower than in previous years, those who have been given support have been extremely positive in their praise and have welcomed the flexibility that properly organised on-line tuition has given them.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme-related investment;
- contribution made by volunteers.

In addition to the Trustees, the charity has involved another four volunteers who have contributed directly to furthering the charity's objects by helping with office administration, maintaining the charity's premises and equipment and promoting this charity through social media, press and sponsor contacts.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year the charity has supported 18 veterans who attended 5-day beginners' courses as follows: 7 in person at the Daffodil Barn in Woodborough where we have our dedicated workshop, and 11 online. Of these veterans, 17 have registered to take their Level 1 C&G certificate.

Although these numbers are relatively low, they are encouraging considering the introductory sessions at the rehabilitation centre at Tedworth House had ceased in the first lockdown of 2020, and new veterans came to us through an effective outreach programme combined with enthusiastic encouragement from our hardworking volunteers. The numbers embody the starting point of a very positive new phase for the charity, as future online courses for this year are now fully booked.

The mental health benefits of bookbinding have been well established by the charity and the testimonials we receive from WIS veterans and their families who have taken part in the craft sessions are always extremely positive. Unable to hold face to face courses at the Daffodil Barn, we have found that the online webinars, perhaps surprisingly, appear to offer an even more secure forum for sharing stories and experiences, and the groups form mini-communities which are supportive and also fun for the participants. The comfort of learning from home seems to enhance the camaraderie and we have had wonderful feedback about the stress-relieving properties of these online sessions.

Sending kits of tools and materials out for the online webinars seemed challenging on a first investigation, but a system has been set up where they can be used and returned with the minimum of fuss and this will again further the numbers we can help. Not all bookbinding assignments can be taught online but we are able to offer all Levels 1 and 2 assignments which a year ago would have seemed tricky if not impossible.

All those who have taken part online have managed to complete their assignments and are destined to achieve their C&G certificates later this year. Without the conditions that arose due to the pandemic, we may never have embarked on this initiative, but now that we have done so, outreach can be vastly expanded. Helping those who are unable, or unwilling, to come to our workshop, is a major development which we will build on over the coming year.

We keep in touch with all veterans on our database on a monthly basis through our BBV Newsletter which details courses and opportunities that are coming up, gives practical tips on bookbinding, and showcases work achieved by veterans on the courses. This is another vehicle of communication which has gone from strength to strength over the year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity's reserve policy is driven by the key risks to its operation. Its primary risks are from a potential drop in funding to support its therapy and training programme, and from lack of volunteer support to meet its training and organisational requirements. The reserves policy aims to mitigate the effect of these risks by holding sufficient funds to pay for its training and administrative costs for twelve months.

Details of any funds materially in deficit

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**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity depends primarily on sponsors and grant-making bodies for its income. It does not seek to raise funds by voluntary collections amongst the public and does not use the services of any professional fundraising body.

**Section F Other optional information**


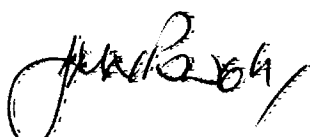
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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s):

	
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Full name(s):

Alison Strachan	Jonathan Powell
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Position (eg Secretary, Chair, etc):

Chairman	Treasurer
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Date:

23 <sup>rd</sup> July 2021
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Bound by Veterans

1149583

## Receipts and payments accounts

CC16a

For the period from:	01-Apr-20	To:	31-Mar-21
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants	-	23,388	-	23,388	21,150
Book sales	229	-	-	229	753
Donations	1,068	-	-	1,068	1,054
Workshop hire	136	-	-	136	-
Bookbinding instruction	131	-	-	131	7,031
Other income	125	-	-	125	95
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> ((Gross income for AR))	1,688	23,388	-	25,076	30,083
<b>A2 Asset and investment sales, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	1,688	23,388	-	25,076	30,083
<b>A3 Payments</b>					
Purchases	39	762	-	801	11,424
Course Fees/Training	-	2,471	-	2,471	14,125
Administration	-	-	-	-	389
Rent and rates	-	4,536	-	4,536	4,536
Travelling and entertainment	-	455	-	455	3,238
Printing, stationery, and advertising	-	56	-	56	601
Professional fees	-	187	-	187	220
Maintenance	-	455	-	455	77
Sundry expenses	863	-	-	863	1,115
<b>Sub total</b>	901	8,922	-	9,823	35,726
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	901	8,922	-	9,823	35,726
<b>Net of receipts/(payments)</b>	787	14,466	-	15,253	5,642
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	8,501	19,772	-	28,273	33,916
<b>Cash funds this year end</b>	9,288	34,238	-	43,526	28,274

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank current account	6,434	28,065	-
	Business Money Manager	2,854	6,173	-
			-	-
	<b>Total cash funds</b>	<b>9,288</b>	<b>34,238</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

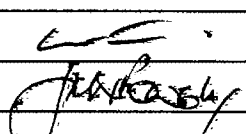
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Electric Guillotine Ideal 4855	Restricted	6,096	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees:

Signature	Print Name	Date of approval
	Alison Strachan, Chairwoman	06-Aug-21
	Jonathan Powell, Treasurer	06-Aug-21



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Bound by Veterans

**On accounts for the year  
ended**

31<sup>st</sup> March 2021

**Charity no  
(if any)**

1149583

**Set out on pages**

8 - 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2019.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Paul Wilson

**Date:**

27 August 21

**Name:**

Paul Wilson

**Relevant professional  
qualification(s) or body  
(if any):**

Director

**Address:**

2 Haydown Cottages

Wiremead Lane

East Cholderton, Hants SP11 8LT



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.