

Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	Day 01	Month 10	Year 2021		Day 30	Month 09

To

Reference and administration details

St Marylebone Church of England School
Parent Teachers Association

N/A

1149512

Marylebone

Postcode

W1U 5BA

Charity trustees who manage the charity

[illegible]

	Dates acted if not for whole year		

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PTA Constitution (Parentkind Model)
How the charity is constituted (eg. trust, association, company)	Parent Teacher Association
Trustee selection methods (eg. appointed by, elected by)	All parents are members of the PTA. Replacement trustees are elected at the AGM (and at open meetings during the year if necessary) from PTA members.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The PTA is registered with Parentkind UK and has adopted their model constitution and best practices.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide funds to the school for activities, equipment and renovations where needed, with the aim of enriching the life of pupils and advancing their education.

To develop a sense of community and foster positive relationships between staff, parents and other people associated with the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The PTA organises events throughout the year, to raise funds and engage parents and carers in school life.

The main fundraising events are a Christmas fair, summer fair and annual quiz night.

In recent years the PTA has helped the school refurbish the music rooms, theatre, sixth-form study room, roof terrace, science labs and classrooms. We have also provided funds for equipment for the PE, Dance and Drama departments. Fireproof noticeboards, new dance studio mirrors & hand sanitisers for all staff during the pandemic have also been purchased using funds raised by the PTA.

In addition we provide funds annually to the Elizabeth Phillips Wider-Opportunities Fund to help ensure disadvantage is not a barrier to participating in the school's extra curricula activities.

Aside from fundraising, the PTA assists with school events, including the provision and serving of refreshments at concerts and carol services.

We aim to make all activities accessible to everyone in the school.

The trustees declare that throughout their activities, they have paid due regard to the guidance issued by the Charity Commission with respect to public benefit.

Additional details of objectives and activities (Optional information)

PTA activities would not be possible without the voluntary contribution of time and goods made by staff, parents, pupils and friends of the school.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

During the period 01 October 2021 – 30 September 2022 the PTA hosted the Michaelmas Fair and the annual Summer Music Festival & Fair (both of which included a highly successful Silent Auction). The Quiz Night did not go ahead.

Money raised was donate to the school for various projects.

We paid for planters for the roof terrace at the Blanford Street site to create an attractive environment for both staff and students and increase privacy.

We provided interactive smart screens/walls for the maths department to aid teaching and learning and these have proved extremely popular with teachers and pupils.

The PTA also funded a study looking at the feasibility of creating a dinner hall. This proposal explored adding an additional level to one of the school buildings thereby freeing up space in an adjacent building to house a dinner hall.

Brief statement of the charity's policy on reserves

The charity does not have a policy on reserves. However, the Treasurers endeavour to maintain sufficient funds for all forthcoming annual expense commitments.

Money is held in the PTA bank account until sufficient funds are raised for future projects previously agreed by the Trustees after consultation with senior staff and the head teacher. Senior management, in turn receive requests from members of staff regarding possible projects/needs. Credit remaining at the end of any given financial year is carried forward by the Trustees to the next year.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date 31st July 2023



Receipts and payments accounts

For the period from

10/1/2021

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Christmas Fair takings inc. Silent Auction	£ 25,457	-	-
Summer Music Festival	10,736	-	-
2nd Hand Uniform Sale/Other	2,869	-	-
Card Reader Loan to School	307	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	39,370	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	39,370	-	-
A3 Payments			
School Interactive Maths Screens	18,000	-	-
Planters	3,979	-	-
Feasibility Study	5,000	-	-
Christmas Fair Costs	1,989	-	-
Summer Fair Costs	2,384	-	-
Kika/Bank Charges/ParentKind	256	-	-
School card reader transfer	307	-	-
Sub total	31,914	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	31,914	-	-
Net of receipts/(payments)	7,455	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	2,218	-	-
Cash funds this year end	9,673	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Balance brought forward 01/10/2021	2,218
	Receipts 20121/2022	39,370
	Payments 2021/2022	- 31,915
	Total cash funds (agree balances with receipts and payments account(s))	9,673
		OK

	Details	Unrestricted funds to nearest £
B2 Other monetary assets		-
		-
		-
		-
		-
		-

	Details	Fund to which asset belongs
B3 Investment assets		

	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use		

	Details	Fund to which liability relates
B5 Liabilities		

Signed by one or two trustees on behalf
of all the trustees

Signature

Print Name

lo (if any)

9/30/2022

CC16a

Total funds
to the nearest £

Last year
to the nearest £

25,457
10,736
2,869
307
-
-
-
-
39,370

-
-
-
-
-
-
-
-
-

-
-
-

-
-
-

39,370

-

18,000
3,979
5,000
1,989
2,384
256
307
31,914

-
-
-
-
-
-
-
-

-
-
-

-
-
-

31,914

-

7,455
-
2,218
9,673

-
-
-
-

Restricted funds to nearest £	
	-
	-
	-
	-

OK

Restricted funds to nearest £	
	-
	-
	-
	-
	-
	-

Cost (optional)	
	-
	-
	-
	-
	-

Cost (optional)	
	-
	-
	-
	-
	-
	-
	-
	-
	-

Amount due (optional)	
	-
	-
	-
	-
	-

Name	

Endowment funds to nearest £	
	-
	-
	-
	-

OK

Endowment funds to nearest £	
	-
	-
	-
	-
	-
	-

Current value (optional)	
	-
	-
	-
	-
	-

Current value (optional)	
	-
	-
	-
	-
	-
	-
	-
	-
	-

When due (optional)	

Date of approval	



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/
members of

St Marylebone Church of England School Parent Teachers Association

On accounts for the year
ended

30 September 2022

Charity no
(if any)

1149512

Set out on pages

Account Receipts and payments and trustee report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2010.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

David Triesman

Date:

19 Sept 2023

Name:

THE RT HON LORD DAVID TRIESMAN