

REGISTERED COMPANY NUMBER: 08098260 (England and Wales)
REGISTERED CHARITY NUMBER: 1149379

MINERVA ARTS
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

MINERVA ARTS

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FOR THE YEAR ENDED 31 MARCH 2021**

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MINERVA ARTS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Company is established for the benefit of the public to improve the skills, capabilities and well-being of the people of North West England, particularly young people, by providing training, education and participation in the performing arts and associated art forms.

The Minerva Arts vision is to provide 'Creative expression without boundaries'. Minerva Arts is a dynamic and innovative organisation, perfectly placed to re-invigorate the Cheshire West arts scene through bringing together communities and organisations under the banner of our interdisciplinary style. Our work will always seek to reflect the voice of the people with whom it engages.

More specifically, Minerva Arts has the following aims:

- 1 To make a dynamic contribution to the cultural offer of The Cheshire sub-region.
- 2 To contribute to events and festivals taking place in Cheshire West and Chester and Cheshire East boroughs.
- 3 To offer exciting opportunities for new and emerging artists, particularly those from the immediate locality.
- 4 and healthy communities by engaging communities in meaningful artistic activity with a particular focus on children and young people. To be significant contributors to Cheshire West and Chester's aspirations in building stronger.
- 5 To create work that can be exported to other areas and localities.
- 6 To create work that challenges people's perceptions of what it is to participate in the arts.

This will be achieved by:

- 1 A commitment to consistently creating new programmes and exploring opportunities to work with new groups of young people.
- 2 Developing a strong profile of workshops and projects.
- 3 An ethos and name that is recognised on a regional scale.
- 4 Artistic activity that engages emerging professional artists chiefly from the immediate locality and a broad and diverse base of community participation.
- 5 Support for the Artistic Vision by good business practice.
- 6 Development of our Youth Theatre programme to work as a showcase for the Minerva Arts brand and develop the skills and talents of young people.

MINERVA ARTS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Public benefit

The Trustees have had due regard to the public benefit guidance published by the Charities Commission in section 17(5) of the Charities Act 2011.

Minerva Arts plays a key role in the creative and cultural sector and makes a positive difference to young people's educational, personal, social and creative development. Minerva Arts primary public beneficiaries are young people aged 5 to 25 years, with secondary beneficiaries being those people who live in the local communities in which activity is delivered, attend performance event and take part in project work.

Through Minerva Arts work, young people have benefit from being able to take part in low cost (and sometimes free) arts and cultural activity that is in their local area. This may be focused on drama and theatre but can also include other artforms where appropriate. The common benefit throughout all our work is by participating in an informal learning process which enhances social and emotional intelligence, increases confidence and self-worth and their ability to contribute to society.

The wider public benefits from Minerva Arts work through an increasing number of young people making contributions to their local communities, engaging in positive activities which develop their empathetic capacity and enable positive transitions into adulthood. Young people who have engaged in educational arts activities are more likely to enter into the employment and training markets as active citizens. At a time of economic difficulty, where there are less opportunities for education, training or employment for young people, engaging young people in positive activities has a greater societal benefit because they feel they are able to make a contribution that is acknowledged and valued.

Other beneficiaries of Minerva Arts services include parents/carers, youth workers, academics, other charitable organisations and teachers who are able to commission Minerva Arts to deliver services that support their organisation's benefit.

Volunteers

Minerva Arts engages volunteers to support our regular and project work. During 2020-21 our volunteer pool has decreased due to the COVID19 pandemic and we are currently working with partners including Cheshire West Voluntary Action, CVS Cheshire East and the University of Chester to grow this pool.

MINERVA ARTS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Minerva Arts operates a four strand model. Our regular activity is centred around the provision of Youth Theatre, other projects and activities happen on a project by project basis dependent upon funding streams, commissions and partnership working.

Youth Theatre

We operate a portfolio of between 6 and 9 Youth Theatres across Cheshire West and Cheshire East. Each group meets on a weekly basis in term time and groups range in age from 7-16 years of age. Groups work with a professional practitioner to create at least three public performances per year which are performed at a combination of internally organized events and open community events. This year the portfolio at the end of the year sits as Upton, Malpas YT, Malpas Young Actors, Lache, Middlewich, Lymm and Sandbach. This year our Youth Theatre provision has continued to grow due to us taking over groups who have closed due to the pandemic.

Work Experience and Placements

We offer placements throughout the year to young people between the ages of 14 and 25. These placements are usually offered in partnership with Mploy Solutions, Cheshire College South and West and the University of Chester. During 2020-21, these placements have taken place virtually.

Commissioned Work

We are regularly commissioned by schools, colleges, youth sector organisations and other charities to deliver services in partnership. This can vary from one off workshops for a specific target group to longer and more embedded projects where we develop an engagement plan and deliver this for their services users. This year these partnerships have included our ongoing relationship with Spareparts, a project with Macclesfield and Nantwich Museums and workshops with Chester Pride.

Funded Work

We regularly develop, fundraise for, manage and evaluate our own projects through accessing external public and private funding. We apply to a range of funders for sums ranging from £1,000 to £20,000 including public funders such as Arts Council England, National Lottery Heritage Fund and National Lottery Community Fund as well as small trusts and foundations. In 2020-21, much of our fundraising has been needed to support core activity, therefore this spoke of our work has reduced. We hope to be able to establish at least one new stand-alone project by the end of 2021-22.

FINANCIAL REVIEW

Financial position

Taking a look at the bottom line of this year's accounts, Minerva Arts remains in a strong financial position to facilitate our ongoing work. Total income is down on 2020, likely due to the loss of some important Youth Theatre income from lowering prices during online delivery and the loss of ticketing and sponsorship income from being unable to run shows this year. We are confident that 2021-22 will see significant work to regain some of this lost ground although we cannot expect to entirely make this shortfall back in the upcoming year. We have also spent less due to running the Youth Theatre online for almost a full year, thereby spending less on venue hire. This balancing act, supported by the fruitful fundraising efforts of Summer 2020 means we are bringing more cash forward into 2021-22, a very positive position.

Reserves policy

Reserves available for use by Minerva Arts are deemed to be those that are readily realisable, less funds whose uses are restricted or else designated for particular purposes.

Minerva Arts operates a reserves policy of 'comfort' (which is 3 months operating funds) and 'ideal' (6 months operating funds). We are consistently working towards holding reserves that will allow 12 months operation if additional funds cannot be raised to enable us to operate a skeleton service in contingency.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08098260 (England and Wales)

MINERVA ARTS

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

Registered Charity number

1149379

Registered office

Grosvenor House
Chapel Street
Congleton
Cheshire
CW12 4AB

Trustees

M G Brocken
R A Euston
A J Merron
G A Meskill
L Parry
J Robbins

Company Secretary

S C Brocken

Independent Examiner

Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

Approved by order of the board of trustees on 22 October 2021 and signed on its behalf by:

DocuSigned by:

Steph Meskill-Brocken

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S C Brocken - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF MINERVA ARTS

Independent examiner's report to the trustees of Minerva Arts ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

Mike Benson

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Michael Benson
Murray Smith LLP
Chartered Accountants
Darland House
44 Winnington Hill
Northwich
Cheshire
CW8 1AU

22 October 2021

MINERVA ARTS**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		8,951	13,660	22,611	23,996
Charitable activities					
Projects and activities		2,533	1,571	4,104	10,097
Total		<u>11,484</u>	<u>15,231</u>	<u>26,715</u>	<u>34,093</u>
EXPENDITURE ON					
Charitable activities					
Projects and activities		11,756	13,884	25,640	27,842
NET INCOME/(EXPENDITURE)		<u>(272)</u>	<u>1,347</u>	<u>1,075</u>	<u>6,251</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		823	16,230	17,053	10,802
TOTAL FUNDS CARRIED FORWARD		<u><u>551</u></u>	<u><u>17,577</u></u>	<u><u>18,128</u></u>	<u><u>17,053</u></u>

The notes form part of these financial statements

MINERVA ARTS**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
CURRENT ASSETS					
Debtors	4	-	-	-	5,884
Cash at bank		971	17,577	18,548	13,084
		<u>971</u>	<u>17,577</u>	<u>18,548</u>	<u>18,968</u>
CREDITORS					
Amounts falling due within one year	5	(420)	-	(420)	(1,915)
		<u>551</u>	<u>17,577</u>	<u>18,128</u>	<u>17,053</u>
NET CURRENT ASSETS					
		<u>551</u>	<u>17,577</u>	<u>18,128</u>	<u>17,053</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>551</u>	<u>17,577</u>	<u>18,128</u>	<u>17,053</u>
NET ASSETS		<u>551</u>	<u>17,577</u>	<u>18,128</u>	<u>17,053</u>
FUNDS	6				
Unrestricted funds				551	823
Restricted funds				17,577	16,230
TOTAL FUNDS				<u>18,128</u>	<u>17,053</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22 October 2021 and were signed on its behalf by:

DocuSigned by:

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M G Brocken - Trustee

The notes form part of these financial statements

MINERVA ARTS**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income with related expenditure

Where income has related expenditure the income and related expenditure is reported gross in the Statement of Financial Activities.

Donations and legacies

Voluntary income by way of grants, donations and gifts is included in the Statement of Financial Activities when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts

Income from tax reclaims is included in the Statement of Financial Activities at the same time as the gift/donation to which it relates.

Volunteer help

The value of any volunteer help received is not included in the accounts.

Investment income

This is included in the accounts when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure on raising funds

These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.

Expenditure on charitable activities

These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objectives, including the making of grants and governance costs.

Grants payable

All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.

Governance costs

MINERVA ARTS**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021****1. ACCOUNTING POLICIES - continued****Expenditure**

These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.

Other costs

These are support costs not allocated to a particular activity

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

MINERVA ARTS**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021****3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,570	20,426	23,996
Charitable activities			
Projects and activities	6,854	3,243	10,097
Total	<u>10,424</u>	<u>23,669</u>	<u>34,093</u>
EXPENDITURE ON			
Charitable activities			
Projects and activities	17,151	10,691	27,842
NET INCOME/(EXPENDITURE)	<u>(6,727)</u>	<u>12,978</u>	<u>6,251</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>7,550</u>	<u>3,252</u>	<u>10,802</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>823</u></u>	<u><u>16,230</u></u>	<u><u>17,053</u></u>

4. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	-	5,884

5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accruals and deferred income	420	1,915

MINERVA ARTS**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021****6. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	823	(272)	551
Restricted funds			
Vivo care	-	7	7
Sanctuary	-	649	649
United way	-	319	319
Curious minds	-	1,668	1,668
Redrow	-	440	440
British science week	-	500	500
CWAC	-	2,000	2,000
Chester bandstand	100	(100)	-
Lache heritage	-	579	579
Chester pride	-	95	95
I will	-	962	962
Spareparts	16,130	(5,772)	10,358
	<u>16,230</u>	<u>1,347</u>	<u>17,577</u>
TOTAL FUNDS	<u>17,053</u>	<u>1,075</u>	<u>18,128</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	11,484	(11,756)	(272)
Restricted funds			
Vivo care	600	(593)	7
Sanctuary	3,265	(2,616)	649
United way	3,000	(2,681)	319
Curious minds	1,940	(272)	1,668
Redrow	440	-	440
British science week	500	-	500
CWAC	2,000	-	2,000
Chester bandstand	100	(200)	(100)
Lache heritage	721	(142)	579
Chester pride	150	(55)	95
I will	962	-	962
Spareparts	1,553	(7,325)	(5,772)
	<u>15,231</u>	<u>(13,884)</u>	<u>1,347</u>
TOTAL FUNDS	<u>26,715</u>	<u>(25,640)</u>	<u>1,075</u>

MINERVA ARTS**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021****6. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	7,550	(6,727)	823
Restricted funds			
Restricted	3,252	12,978	16,230
TOTAL FUNDS	<u>10,802</u>	<u>6,251</u>	<u>17,053</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	10,424	(17,151)	(6,727)
Restricted funds			
Restricted	23,669	(10,691)	12,978
TOTAL FUNDS	<u>34,093</u>	<u>(27,842)</u>	<u>6,251</u>

MINERVA ARTS**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021****6. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	7,550	(6,999)	551
Restricted funds			
Restricted	3,252	12,978	16,230
Vivo care	-	7	7
Sanctuary	-	649	649
United way	-	319	319
Curious minds	-	1,668	1,668
Redrow	-	440	440
British science week	-	500	500
CWAC	-	2,000	2,000
Chester bandstand	-	(100)	(100)
Lache heritage	-	579	579
Chester pride	-	95	95
I will	-	962	962
Spareparts	-	(5,772)	(5,772)
	<u>3,252</u>	<u>14,325</u>	<u>17,577</u>
TOTAL FUNDS	<u>10,802</u>	<u>7,326</u>	<u>18,128</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	21,908	(28,907)	(6,999)
Restricted funds			
Restricted	23,669	(10,691)	12,978
Vivo care	600	(593)	7
Sanctuary	3,265	(2,616)	649
United way	3,000	(2,681)	319
Curious minds	1,940	(272)	1,668
Redrow	440	-	440
British science week	500	-	500
CWAC	2,000	-	2,000
Chester bandstand	100	(200)	(100)
Lache heritage	721	(142)	579
Chester pride	150	(55)	95
I will	962	-	962
Spareparts	1,553	(7,325)	(5,772)
	<u>38,900</u>	<u>(24,575)</u>	<u>14,325</u>
TOTAL FUNDS	<u>60,808</u>	<u>(53,482)</u>	<u>7,326</u>

MINERVA ARTS

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021**

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

MINERVA ARTS**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,291	2,060
Grants	21,320	21,936
	<u>22,611</u>	<u>23,996</u>
Charitable activities		
Charitable activities restricted funds	1,751	3,243
Charitable activities unrestricted funds	2,353	6,854
	<u>4,104</u>	<u>10,097</u>
Total incoming resources	<u>26,715</u>	<u>34,093</u>
EXPENDITURE		
Charitable activities		
Insurance	509	509
Advertising	538	528
Core costs	4,170	1,501
Youth centre staff	5,310	10,620
Youth centre venue	977	5,375
Resources	481	820
Commission and project expenses	847	8,147
Governance costs	13	130
Web costs	364	212
Other funded work	12,011	-
Accountancy	420	-
	<u>25,640</u>	<u>27,842</u>
Total resources expended	<u>25,640</u>	<u>27,842</u>
Net income	<u><u>1,075</u></u>	<u><u>6,251</u></u>