

Eden Westwood Community Project

A Registered Charity
(No: 1149378)

ANNUAL REPORT

1 November 2019 — 31 October 2020

REPORT OF THE TRUSTEE BOARD

The Trustee Board presents its Annual Report and the audited financial statements for the year ended 31 October 2020. The financial statements comply with the current statutory requirements, and the Statement of Recommended Practice — accounting and reporting by charities.

LEGAL AND ADMINISTRATIVE DETAILS

Name: Eden Westwood Community Project
Registered Charity No: 1149378
Operational Address: 300 Middleton Road, Westwood, Oldham OL9 6JL

BANKERS & AUDITORS

Bankers: Natwest, 354a Hollinwood Avenue, New Moston, Manchester, M40 0NW
Auditor: John Spibey Associates Limited

BOARD OF TRUSTEES

Chair of Trustees S J Evans
Trustees D Evans
A J Smith
P Marsh
M J Carter
C Milnes

CHURCH LEADER:

R T Evans

TREASURER:

C Evans

SOLICITORS:

Rutters Solicitors, 2 Bimport, Shaftesbury, Dorset SP7 BAY

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing Document: Declaration of Trust

Eden Westwood Community Project was registered as a charity on 18 October 2012.

RECRUITMENT AND APPOINTMENT OF TRUSTEES:

New trustees can be nominated by the Project Team leader or an existing member of Eden Westwood Community Project Board of Trustees. The Board of Trustees will then, at a board meeting, discuss the nomination and Nominees. The Nominee(s) will be elected to serve on the Board on the basis of a majority vote by the Board of Trustees.

In unique situations where the number of Trustees or the skills held by existing Trustees is deemed by the board to have fallen below what is required by the organisation, or where the Trustees deem that specific expertise is required, then external recruitment can be used. In this situation normal recruitment procedures within the organisation will be followed.

The maximum number of Trustees is seven. Trustees are elected to the Board of Trustees subject to agreed adherence to the doctrines set out in the Declaration of Trust. Future trustees elected to the Board of Trustees of Eden Westwood Community Project are appointed for terms of office of up to five years by resolution of the Trustees. They can be asked to extend their period of Trusteeship, should the Board of Trustees deem it helpful to the Trust.

Induction and Training of Trustees:

New Trustees will be selected on their ability to perform the role they are offered. New Trustees will be required to follow appropriate guidance and statutory obligations of the Role of a Trustee in line with the Charity Commission regulations, and legal responsibilities relating to trusteeship. New Trustees will be required to have read Eden Westwood Community Project core policies and procedures. New Trustees will be offered one-to-one support from a more experienced trustee should that be required.

RESPONSIBILITIES OF THE BOARD OF TRUSTEES

Company and Charity Law required the Board of Trustees to prepare financial statements giving a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements the Trustees have:

- Selected suitable accounting policies and then applied them consistently;
- Made judgements and estimates that are reasonable and prudent;
- Followed applicable accounting standards without any material departures and prepared the financial statements on the going concern basis.

The Trustees are responsible for keeping accounting records which disclose, with reasonable accuracy, the financial position of the Trust. They are responsible for safeguarding the charity's assets and taking reasonable steps for the prevention and detection of fraud and other irregularities.

RESERVES POLICY

The Board of Trustees have adopted a reserves policy which they consider appropriate to enable the Trust to meet its developing commitments and obligations. The Trustees are satisfied that in view of the charity's areas of operation and its aims and desire to assist and work with the community, it is sufficient to hold a small reserve. To this end, and with due consideration, the Trustees have determined upon a reserves policy to retain funds equivalent to two month's staff and overhead costs.

ORGANISATIONAL STRUCTURE

Eden Westwood Community Project is led by the Project Leader supported by a Team of one assistant Project Leader and Volunteers. It has a Board of Trustees, consisting of six members. The Project Leader has oversight and responsibility for the overall running of the project. The Project Leader, assisted by the assistant project leader and volunteers, has overall responsibility for the education, training, and community activities run by the project.

RISK MANAGEMENT

At an organisational level, Eden Westwood Community Project manages any risk it might be exposed to through reviewing key performance and compliance data and information through team and Board of Trustees meetings. Key financial, operational and legal risks are identified and systems, for example, appropriate Policies (Recruitment, Safeguarding, Health & Safety, etc) are employed to mitigate these risks.

Eden Westwood Community Project is a member of the Churches' Child Protection Advisory Service (CCPAS). Eden Westwood Community Project follows all best practice and recommendations of the Churches' Child Protection Advisory Service and our working policies (Safeguarding, Recruitment, Health & Safety, Child Protection procedures etc.) follow their best practice models and policies. Our Safeguarding Policy and Recruitment Policy is logged with them and updated regularly in accordance with Churches' Child Protection Advisory Service notified revisions and recommendations. The Churches' Child Protection Advisory Service acts as our advisory body. Our DBS clearances are renewed on a rolling three-year programme.

The Board of Trustees continue to review and alleviate potential risks, in accordance with the guidance set out by the Charity Commission.

PUBLIC BENEFIT STATEMENT: OBJECTIVES AND ACTIVITIES FOR PUBLIC BENEFIT

The Trustees of Eden Westwood Community Project confirm that, when exercising their powers and duties, they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to Charity Commission's general guidance on public benefit.

The public benefits from the work Eden Westwood Community Project undertakes, and Eden Westwood Community Project meets its charitable objectives, by the assistance it gives to individuals, families, the local community, surrounding areas and society at large.

Eden Westwood Community Project Trustees are conscious that the charity's funds are to be used appropriately, prudently, lawfully and in accordance with the charity's purposes for the public benefit. The Trustees consider that whilst maintaining good governance, Eden Westwood Community Project will continue to provide — to the very best of its ability and resources — for those who are in need and for those in difficult situations, where with help, they could make positive and beneficial life changes, by

- The promotion and protection of good health of children and their families, in particular but not exclusively, by the provision of services, support and advice
- To advance the training of those granted refugee status and their dependants in need thereof, so as to advance them in life and assist them to adapt within a new community, particularly but not exclusively, by the provision of English language classes and vocational skills training
- The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances.
- To advance in life and help young people by providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals

OBJECTS OF THE CHARITY

Review of our achievements and performance:

During the last 12 months we have been severely impacted by the Covid pandemic. The later part of 2019 saw the work we have been doing growing significantly with us adding new sessions and activities for young people and young adults. Sadly, much of this has been scaled back in the first part of 2020 due to the ongoing covid situation.

However, we have adapted the work we have been doing to meet this new challenge. Engaging with some of the young people who have been most at risk during this period.

Over the past year we have engaged with 280 children and young people across the different activities and events we have run. Of which 91 we have had regular and significant contact with.

In the last year we have delivered the following:

Sports Projects:

210 hours of football activity, spread across 4 sessions a week, 32 weeks a year. Engaging with 120 different young people and young adults.

We have two teams registered with Manchester FA playing in a Saturday morning league, and a third team currently in development.

Additionally, we run two weekly "drop in" football sessions, one in Westwood Oldham, and one in Cheetham Hill. These sessions are less structured than the Saturday morning ones and are of mixed age and ability. These are frequently a first point of contact for many of the young people we work with.

Detached sessions:

We have run 36 detached youthwork session in the Westwood/Cheetham hill area during the last 12 months. These have been specifically targeting areas known to have groups of young people engaging in criminal and anti-social behaviour. These sessions have been very successful in building relationships with marginalised young people, as well as giving us the opportunity to invite these young people to the different activities we are running. Many of these young people were unaware of the different projects we run.

Whilst running these detached sessions we were also able to speak to young people about knife crime and County lines.

We have also been able to offer assistance and advice to young people regarding the ongoing covid situation and offer practical support as and where needed.

Music Workshops:

We have run 8 Music sessions during the last year. These have varied in style and substance. Some have been introductory sessions for young people who have never tried to play a musical instrument before and others have been more advance sessions for those who have developed their talents. The course ended with an evening for the young people to display their musical ability at a presentation evening. This was well attended by parents, family and friends. We have an outside coffee company provide refreshments and 10 of the young people performed during the night. This gave the young people an opportunity to demonstrate their ability and enabled them to grow in confidence and self-esteem.

Youth Club

The Youth Club runs for 25 weeks a year and is one of our most popular activities allowing young people from the local community a safe place to go each Friday evening. Allowing them the opportunity to engage in different activities during the course of the evening. Play station, board games, music taster sessions, table tennis, badminton, and various other activities. These evenings also allow us the opportunity to speak to the young people about issues that matter to them, gives the young people the space to be heard and to share about their concerns for the local community. Unfortunately, due to covid regulations this activity has been suspended until such time as the guidance allows indoor activities again. We have started to Covid proof our building/sessions in preparation for this, and in the mean time stepped up on mentoring and football sessions.

Lads Group:

We run 48 sessions throughout the year for lads aged 16-23. This averaged about 35 young people per session. We run different activities for them to engage in, day trips and residential. The most important aspect of the work is building positive relationships where we can chat with the lads about issues such as; Knife crime, County Lines, Hate crimes, Sexual Health, legal issues, mental health etc. It also enables us to identify lads who would benefit from the Mentoring project we run. Where support can be given around a range of issues like, revision techniques, Family support, Asylum process, finding work etc.

Gang Intervention:

So far, we have run one course this year, 6 sessions, with 3 young people at risk of offending behaviour. This proved to be hugely successful with positive feed back from all the participants, and their families. This course addressed a variety of issues that lead young people to become involved in gang activity and knife crime. It enabled the young people to identify challenging and risky behaviour and the reasons behind it. The course allowed young people the space to talk about the challenges of growing up, and the expectations the community, family and they put on themselves. Sadly, each of the participants knew people who carried knives, or had been the victim of knife crime.

Community Café:

The Community Café ran for 20 sessions each Friday morning. This was a space where young people and their families could "drop in" and have a brew while chatting through issues that affected them, or just gave them somewhere to go and meet other people.

During this period, we dealt with a whole host of issues and provided support around things such as immigration, English language, housing, job applications, support with Universal credit. However, one of the most common reasons for people to "drop in" was loneliness. We live in a world that is increasing leading to social isolation, the café gives people the opportunity to connect with other people.

Eden Bus

The Eden Bus is a mobile youth centre equipped with the latest technology, play-station, TV, Music zone, Climbing wall, etc.

We have used this facility now for 22 sessions. The advantage of the bus is that we are able to take this to locations identified through detached work and park up, and engage with the young people on street corners. Each session we have run has been full to capacity and has allowed us the opportunity to meet young people who wouldn't normally attend youthwork sessions.

Residential and day trips.

During the last 12 months we have taken 5, day trips hill walking with the young people and run a football tour to the Greek island of Crete. We have also organised group meals out, day trips go karting and bowling.

Mentoring sessions.

Mentoring sessions is at the very core of what we do, each of the activities and events we run are designed to filter young people into the mentoring course we run. This allows us to build relationships with young people from some of the hardest to reach backgrounds and offer them support as they navigate the challenges of adolescence and the transition into adulthood. We have offered support around life skills, budgeting, applying for driving licenses and passports, as well as navigating the criminal justice system or asylum system. We have offered support around family and relationship issues, and provided a safe space for young people to talk through the issues that worry them.

During the last 12 months our mentoring has become very much the focus of our work as we have dealt with the additional issues around Covid. We are very grateful to the National Lottery for funding provided to enable us to build on this work and expand our capacity working with young people at risk of grooming into radicalisation and gang activity.

FUTURE DEVELOPMENTS

We will continue with our existing projects and initiatives and our hope is to further extend our involvement and work we undertake in the area. Our hope in the coming 12 months is that we would be able to establish a base for our Cheetham Hill hub and extend our work with young people at risk of criminal activity via a drop in centre on the Bury new road area.

This Report was approved by the Board of Trustees on 25 June 2021 and is signed on behalf of the Board of Trustees of Eden Westwood Community Project by: S J Evans, Chair of Trustees.



S J Evans
Chair of Trustees

Eden Westwood Community Project

Eden (Westwood) Community Project
Registered with the Charity Commission
Income and Expenditure Account
and Balance Sheet
For the Year Ended 31st October 2020

John Spibey Associates Ltd
Certified Practising Accountants
245 Bury New Road
Whitefield
Manchester M45 8QP

Eden (Westwood) Community Project

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**John Spibey Associates Ltd
Certified Practising Accountants
245 Bury New Road
Whitefield
Manchester M45 8QP**

Eden (Westwood) Community Project

Accountants Report

In accordance with our engagement we have compiled the financial information of the above named client which comprises of an Income and Expenditure Account from the accounting records and information and explanations supplied to us.

The financial information has been compiled in accordance with your instructions. This financial information is not intended to achieve full compliance with the provisions of the UK Generally Accepted Accounting Principles.

Our work has been undertaken so that we might compile these accounts and report to you that we have done so. We do not accept or assume responsibility to anyone other than our client for this work, or for this report.

We have carried out this engagement in accordance with technical and ethical guidance issued by the Accountancy Governing Bodies in the UK.

You have approved this financial information for the year ended 31st October 2020, and have acknowledged your responsibility for it.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us, we therefore do not express any opinion on the financial information contained therein.

John Spibey Associates

Signed _____

16th June 2021

Date _____

**John Spibey Associates Ltd
Certified Practising Accountants
245 Bury New Road
Whitefield
Manchester M45 8QP**

Eden (Westwood) Community Project

Income and Expenditure Account

for the Year ended 31st October 2020

	2020	2019
	£	£
<u>Income</u>		
Collections and Donations	5090.00	5985.31
Gift Aid Refunded	980.00	770.70
Donation - Firwood Church	18676.94	2000.00
Charitable Trust Donation	11500.00	12000.00
Covid Response Grant	10000.00	0.00
<u>Total Income</u>	£ 46246.94	£ 20756.01
<u>Less Expenditure:-</u>		
Wages (including N.I.C.)	2522.00	24112.67
Mentoring Costs	0.00	200.00
Accountancy and Payroll Costs	819.00	819.00
Motor Expenses Reimbursed	0.00	364.79
Sundry Expenses	5996.00	520.00
<u>Running and Overhead Expenditure</u>	9337.00	26016.46
<u>Special Events</u>		
Soul Survivor Event (net)	0.00	-568.00
Youth Activities (net)	1770.00	3800.00
Football Activities (net)	5630.00	2340.00
<u>Special Events Expenditure</u>	7400.00	5572.00
<u>Capital Expenditure</u>		
Youth Church Equipment	0.00	0.00
<u>Capital Expenditure</u>	0.00	0.00
<u>Total Expenditure for the Year</u>	£ 16737.00	£ 31588.46
<u>Transfer to Reserves</u>	£ 29509.94	£ -10832.45

Eden (Westwood) Community Project

Balance Sheet

as at 31st October 2020

	2020	2019
	£	£
<u>Current Assets</u>		
Bank Account - Eder	7362.91	1288.91
Cash Float	1400.00	0.00
	8762.91	1288.91
<u>Current Liabilities</u>		
Creditor - Firwood Church	0.00	21949.38
Creditor - Accountancy	531.00	531.00
Creditor - PAYE & NEST	0.00	86.56
	531.00	22566.94
<u>Net Current (Liabilities)</u>	8231.91	-21278.03
<u>Balance Sheet Totals</u>	£ 8231.91	£ -21278.03

Represented By:-

Church Reserves

Balance Brought Forward	-21278.03	-10445.58
Transfer from Income & Expenditure Account	29509.94	-10832.45
<u>Balance Sheet Totals</u>	£ 8231.91	£ -21278.03