

The Parochial Church Council
of the Ecclesiastical Parish
of St Martin Maidstone

(Registered charity number 1149349)

FINANCIAL STATEMENTS
AND ANNUAL REPORT
For the year ended 31 December 2022

PRIEST IN CHARGE
Reverend Joyce Addison

BANKERS
Barclays Bank Plc
Fremlin Walk
Maidstone
ME14 1QG

INDEPENDENT EXAMINER
Julie Griggs FCA

The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

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The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

The Parochial Church Council presents its report and financial statements for the year ended 31 December 2022.

Administrative information

St Martin's address is Northumberland Road, Maidstone, ME15 7LP. Our website is www.stmartinsmaidstone.org.uk. Enquiries may be sent to office@stmartinsmaidstone.org.uk.

St Martin's is part of the Diocese of Canterbury within the Church of England. On 17 October 2012 "The Parochial Church Council of "the Ecclesiastical Parish of St Martin Maidstone" was registered as an individual charity, number 1149349. Trustees' Annual Reports and Accounts are filed with the Charity Commissioners.

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation rules. PCC members who have served during the financial year 2022 are:

Priest in charge:	Reverend Joyce Addison
Assistant Curate:	Reverend Andrew Edwards
Reader:	Robin Fassenfelt (<i>Deanery representative</i>)
Churchwarden:	Keith Smith
Secretary:	Carole Guichard
Treasurer:	Andrew Gray
Elected:	Esther Barford (to 20 th March 2022) Gill Bristow Lewis Hadler (from 20 th March 2022) Susan Holmes James Mbalira Janet Parkinson (<i>Deanery representative</i>) Ellen Purvis Arun Rabbani Jeremy Ward (from 20 th March 2022) Sue Yeo (to 20 th March 2022)
Ignite Enabler:	Angie Frost (from 4th January 2022)

The Parochial Church Council

of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

Aims and Purposes

As a member of the Church of England our general aim is "to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical". Within this broad aim our mission is to grow the church numerically and spiritually, to develop ministry and build partnerships that enrich our communities within our Parish and beyond.

St Martin's Parochial Church Council has responsibility with our Priest-in-Charge, Reverend Joyce Addison, in promoting this mission. The PCC is responsible for the maintenance of St Martin's church, church hall and the grounds at Northumberland Road, Shepway, Maidstone.

Objectives and Activities

The ongoing commitment of the PCC is to bear witness to the love of God in our communities and to encourage as many people as possible to get to know us, to know God, to worship with us and to become part of our parish community. We also care for God's creation and are an Eco Church (Silver Award).

We, therefore, look for ways to build bridges and create partnerships with our wider community. We look to involve schools, groups, organisations and newcomers to our parish in our services and events. To this end, our services are a mixture of traditional and modern with the celebration of Holy Communion at the centre. We seek to show through our activities that we are an open and welcoming church for the use of those in our parish and the wider community.

Coronavirus Pandemic

For the first time in three years, our church buildings remained open throughout whole of 2022. However, we remain cautious as the pandemic is not yet over, new variants continue to arise, and despite vaccination, people are becoming reinfected. We are following Government and Church of England guidance, including the provision of good ventilation, access to socially distanced seating, and encouraging face coverings. Holy communion is offered in both kinds by intinction, and we continue to broadcast our services remotely on "Zoom". We are doing all we can to keep our congregations safe.

Climate Change and the path to net zero carbon

In July 2022, General Synod endorsed the Government plan to achieve net zero carbon by 2030, and has since published a route map on how churches can play

their part in achieving this highly ambitious target. As an Eco Church, St Martins is well placed to play its part in this, and during 2023, the PCC will be working on initiatives to further reduce our carbon footprint and boost our eco credentials.

Achievements and Performance

Worship and Prayer

The PCC seeks to provide a range of services throughout the year that are beneficial to our community and spiritually satisfying. Holy Communion is celebrated on the first, third, fourth and fifth Sundays of the month at 10am, with the service on the first Sunday of each month being intergenerational and particularly accessible to children. A Service of the Word is held on the second Sunday of the month. Other services at St Martin's include Holy Communion on Thursdays at 10am and, on the 3rd Sunday of the month, prayer for healing and wholeness is included. Occasional evening services are held such as our Advent and Lent reflection worship. Weekday Morning Prayer (Mon, Tue and Thu at 8am) and Evening Prayer (Mon at 4.30pm) provide an opportunity for quiet reflection. Details of all services can be found on our notice boards, website, in the parish magazine or weekly news sheets. No services were held at St Hilary's during the year and the building was sold in August 2022.

At the end of 2022 there were 81 members on the Church Electoral Roll. During the year there were 18 funerals, 10 baptisms and 3 renewal of vows.

Children, Youth and Schools

Our younger children meet twice a month during our Sunday service to learn about Jesus in a safe and creative atmosphere of love, joy and fun. Through bible teaching, worship, play, songs and much more, our aim is for children to have happy memories of church, knowing that they are loved and valued by God. In 2022, we were pleased to see another increase in the number of children and their families attending Church on a Sunday.

Our youth group, Ignite Youth, also meets twice a month for breakfast, bible study, fun worship and prayer. Increasingly this Group is taking an active part in services by reading lessons, leading prayers and joining the altar party

Our work in local schools has restarted following the hiatus caused by the pandemic. We have held, and are planning to hold further, assemblies, services and visits to church.

Ignite

Our Ignite programme has flourished during the year, and we are now regularly attracting more than 25 people to our evening meetings, with many being new members. The atmosphere is relaxed, with everyone encouraged to join in, and for some to take small parts of the services, including reading the bible, and serving food. Our social events, including pizza making, cake making and the Christmas play, have all proved extremely popular, helping to build confidence, cement friendships and improve social skills. Ignite also led a joint Christmas Day meal which was well-attended by the community.

On Thursdays, after our mid-week communion service, we hold our very well attended “Tea and Toast” mornings. Everyone is welcome to come along, to enjoy refreshments, socialise, meet friends and enjoy the warm space. Likewise, our singing group, “Sounds of Maidstone” meets on Tuesday lunchtimes for refreshments and to sing. Voices of all abilities are welcome.

Financial Review

We are reporting a large surplus for the year on unrestricted funds of £98,853 (2021: loss £179), largely through the receipt in August 2022 of a share of the proceeds from the sale of St Hilarys Church. Without this windfall, we would be reporting a small loss of £225 which is an excellent achievement considering the continuing difficulties posed by the pandemic, the economic downturn and rising costs. We are truly grateful for the ongoing financial support provided by our congregations through their regular giving and donations. This, together with an increase in our hall letting income, tremendous efforts by our fundraising team, and tight control of our expenses has allowed us to meet all our costs and maintain the required buffer of distributable reserves. It is a particular pleasure that we managed to pay our full parish share for the year of £40,523, together with the arrears of £6,133 from prior years.

Reserves Policy

In 2020, in response to the strain on our finances caused by the pandemic, the PCC agreed to reduce the minimum level of our free reserves from £20,000 to £6,000, and we have maintained this policy throughout 2021 and 2022. This much lower level of reserves represents less than one month of expenditure and therefore, our cash position needs very careful management, to ensure that we can cover cash flow fluctuations and meet all necessary expenditure. We are proposing to increase this minimum level back to £20,000, now that our financial position has improved.

Church buildings and furnishings

Routine and general maintenance was carried out by our fabric team throughout the year. General servicing of heating, fire, security and other equipment was carried out by specialist contractors. During 2022, as well as routine maintenance, repairs and improvements were carried out to our electrical systems and wiring, gardens, and kitchen. Following our quinquennial inspection visit in June 2021, some urgent issues were identified principally relating to the poor state of our flat roofs, parapets and capping bricks. The required remedial work has been specified by our architect, plans have been drawn up and quotations obtained. We expect to complete this work in 2023.

Pastoral Care

Pastoral Care continues to play an important role at St Martin's. It provides mutual care, prayer and support for all of its members. Pastoral care consists of a number of teams, each with a group leader. All on the electoral roll or regular attendees belong to a group. Arrangements can be made through Group

Leaders for post baptism support, hospital and bereavement visiting and home communion.

In 2022 we said goodbye to one of our long-standing parishioners, Mair Feist.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC consist of the Priest in Charge, church wardens and others elected by members of the congregation who are on the Electoral Roll. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on the disbursement of funds.

The PCC met nine times in 2022. There are also a number of committees which met during the year and report to the PCC. These committees cover particular aspects of church life including worship, mission, youth and outreach, fabric, and fund-raising. A standing committee is able to deal with urgent matters arising between PCC meetings.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
ST. MARTIN'S CHURCH, MAIDSTONE
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report on the accounts of St. Martin's Parochial Church Council (PCC) for the year ended 31 December 2022, which comprise the Receipts and Payments Account and Statement of Assets and Liabilities and related notes set out on pages 9 to 14.

Respective responsibilities of members and examiner

The members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement to show a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

14 Greenfields
GRIGGS FCA
Maidstone
Kent
ME15 8ET

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Date:

PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

RECEIPTS AND PAYMENTS ACCOUNT

	Not es	Unrestrict ed Fund	Restricted Community Fund	Restricted Other Funds	TOTAL 2022	TOTAL 2021
		£	£	£	£	£
RECEIPTS						
Voluntary Receipts:						
Planned giving		22,137	-	-	22,137	19,597
Collections		7,933	-	-	7,933	2,654
Donations		13,209	-	-	13,209	10,815
Gift Aid Tax		5,116	-	-	5,116	9,524
Grants, gifts and legacies	3a	3,500	13,410	-	16,910	14,280
Generated Income						
PCC fees		6,356	-	-	6,356	6,605
Lettings	3b	37,529	-	-	37,529	34,477
Fundraising	3c	7,578	-	-	7,578	8,139
Miscellaneous	3d	98	-	-	98	574
Other receipts						
Missionary grant		10,000	-	-	10,000	10,000
Bank interest		21	-	-	21	2
Sale of property	3e	99,078	-	-	99,078	-
TOTAL RECEIPTS		212,555	13,410	-	225,965	116,667
PAYMENTS						
Ministry:						
Parish share and diocesan fees	3f	69,718	-	-	69,718	68,950
Clergy expenses		2,532	-	-	2,532	1,613
Other		640	-	-	640	491
Church and property maintenance including utilities and insurance	3g	33,309	-	-	33,309	26,371
Books, printing and stationery		1,706	-	-	1,706	2,291
Music licences and instruments		1,576	-	-	1,576	601
Donations to charities	3h	312	-	-	312	302
Quinquennial expenses		-	-	-	-	1,583
Miscellaneous	3i	3,909	-	-	3,909	1,947
Organ maintenance		-	-	-	-	224
Ignite expenses		-	1,713	-	1,713	693
Community Fund expenses		-	8,946	-	8,946	17,776
TOTAL PAYMENTS		113,702	10,659	-	124,361	122,842
NET RECEIPTS/(-PAYMENTS)		98,853	2,751	-	101,604	-6,175
Balances brought forward 1st January		11,319	4,128	8,516	23,963	30,138
Balances carried forward 31st December		110,172	6,879	8,516	125,567	23,963

PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

Note: There were no Endowment Funds held during the year. These financial statements were approved by the Parochial Church Council at their meeting held on 9th February 2023

Signed on behalf of the Parochial Church Council

Rev Joyce Addison
Priest in Charge/Chair

Andrew Gray
Treasurer

STATEMENT OF ASSETS AND LIABILITIES

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
Cash Funds					
Barclays Bank current account	107,218	-	-	107,218	8,367
Barclays Bank savings account	2,953	6,879	8,516	18,348	15,596
Total	110,171	6,879	8,516	125,566	23,963
Other Monetary Assets					
Tax reclaim outstanding	3,214	-	-	3,214	-
Total	3,214	-	-	3,214	-

Assets retained for Church use

The following properties are not parish assets but are available for use by the parish:

St Martin's Church, Northumberland Road, Maidstone
St Martin's Church Hall, Northumberland Road, Maidstone
House, 85 Loose Road, Maidstone

The following assets bought by the PCC are in church use. Values are shown at cost and do not necessarily reflect market or insurable values.

	£
Sound and visual system (2010)	9,012
Fitted church carpet (2011)	1,475
Public Notice Board (2011)	1,164
Priests Board (2011)	810
Church chairs (2012)	11,776
Hall chairs (2013)	2,002
Uplighters and 'A' frame (2013)	501
Projector screen and filing cabinet (2017)	1,788
Furniture (2019)	429
Wall lights (2021)	416
Fridge/freezer (2022)	409
Garden benches (2022)	809

Other assets not recognised in the above list include moveable church fittings and equipment held by the church wardens on special trust for the parochial church council, and which require a faculty for disposal.

	Unrestrict	Restricted	Restricted	Total	Total
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PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

	ed Funds £	Communi ty Fund £	Other Funds £	2022 £	2021 £
Liabilities					
Parish share 2020	-	-	-	-	6,133
Expense creditors - utility costs	3,489	-	-	3,489	1,358
Expense creditors - staff expenses	209	-	-	209	-
Total	3,698	-	-	3,698	7,491

NOTES TO THE ACCOUNTS

1. Accounting Policies

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and Church Accounting Regulations 2006.

2. Restricted and Unrestricted Funds

Restricted Other Funds	At 01.01.22 £	Receipts £	Payments £	At 31.12.22 £
Church projects fund	719	-	-	719
Youth fund	257	-	-	257
Quinquennial restricted fund	3,695	-	-	3,695
Justice appeal grant	231	-	-	231
Maidstone Borough Council	56	-	-	56
Organ maintenance fund	3,558	-	-	3,558
Total	8,516	-	-	8,516

Restricted Community Fund	At 01.01.22 £	Receipts £	Payments £	At 31.12.22 £
Ignite	2,770	50	1,713	1,107
Community fund	1,358	13,360	8,946	5,772
Total	4,128	13,410	10,659	6,879

PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

Unrestricted	At 01.01.2 2 £	Receipt s £	Paymen ts £	At 31.12.2 2 £
Clive's Fund	1,312	-	-	1,312
Revenue reserve	1,620	21	-	1,641
St Martin's 100 club	20	1,228	1,248	-
Total	2,952	1,249	1,248	2,953

3. Receipts and Payments Analysis

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
3a. Grants, gifts and legacies					
Maidstone Borough Council - Grab & Go	-	9,860	-	9,860	9,980
Kent County Council - Grab & Go	-	2,000	-	2,000	-
Cobtree Trust - Grab & Go		1,500	-	1,500	-
Golding Homes - Grab & Go	-	-	-	-	2,000
Other - Grab & Go	-	-	-	-	100
Ignite gift and allowance	-	50	-	50	1,200
Involve Kent - Community Grant	-	-	-	-	1,000
Diocese of Canterbury - heating grant	3,500	-	-	3,500	-
Total	3,500	13,410		16,910	14,280

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
3b. Lettings					
Hall	20,959	-	-	20,959	15,479
St Martin's Church	1,335	-	-	1,335	1,490
St Hilary's	5,239	-	-	5,239	8,400
St Martins House	9,996	-	-	9,996	9,108
Total	37,529	-	-	37,529	34,477

PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

	Unrestrict ed Funds £	Restrict ed Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
3c. Fund raising					
Coffee mornings and tea afternoons	1,757	-	-	1,757	587
Christmas Grand Draw	1,661	-	-	1,661	1,482
100 club net contributions	1,078	-	-	1,078	952
Sponsored swim	723	-	-	723	-
Summer fair	635	-	-	635	-
Smartie appeal	413	-	-	413	617
Ride and Stride	373	-	-	373	798
Quiz night	216	-	-	2	245
				16	
Cards, Knitting and blanket raffle	163	-	-	163	700
Maidstone market stall and auction	142	-	-	142	450
Climate change sponsored walk	-	-	-	-	455
Market at St Martins	-	-	-	-	240
Talents' challenge	-	-	-	-	847
Other	417	-	-	417	766
Total	7,578	-	-	7,578	8,139

	Unrestrict ed Funds £	Restrict ed Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
3d. Miscellaneous income					
Web income	-	-	-	-	241
Bank interest	98	-	-	98	81
Other	-	-	-	-	252
Total	98	-	-	98	574

3e. Sale of Property

In August 2022, St Hilary's Church in Senacre, Maidstone, was sold to Kings Reach Education Limited. The proceeds, after sales expenses, were shared equally between the Parish and the Diocese of Canterbury. The Parish received £99,078 (2021: NIL).

PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

	Total 2022 £	Total 2021 £
3f. Parish Share		
Parish share for the year	40,523	45,800
Arrears paid in respect of prior years	6,133	-
Parochial fees paid to the Diocese	3,066	4,042
CDBF Missionary Grant	10,000	10,000
CDBF Credits - St Martins House	9,996	9,108
Total	69,718	68,950

3g. Church and property maintenance

	Church £	Hall £	St Hilary's £	Other £	Total £
Utilities	6,612	9,491	1,160	-	17,263
Maintenance	5,847	1,141	350	-	7,338
Professional fees	1,200	-	-	-	1,200
Insurance	1,813	1,209	554	-	3,576
Cleaning	896	2,662	-	-	3,558
Internet	374	-	-	-	374
Total 2022	16,742	14,503	2,064	-	33,309
Total 2021	11,227	8,801	6,343	-	26,371

3h. Donations to charities

	Unrestrict ed Funds £	Restricted Communit y Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
USPG	100	-	-	100	-
DEC - Ukraine appeal	131	-	-	131	-
Maidstone Street Pastors	71	-	-	71	100
Friends of Kent Churches	10	-	-	10	10
Porchlight	-	-	-	-	96
Medecins Sans Frontieres	-	-	-	-	75
Bishop's Fund	-	-	-	-	21
Total	312	-	-	312	302

PARISH OF ST MARTIN, MAIDSTONE

FINANCIAL STATEMENTS 2022

3i. Miscellaneous expenditure

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
Bank charges	611	-	-	611	621
Christmas lights and flowers	80	-	-	80	85
Children's activities	-	-	-	-	193
Lighting and technology	115	-	-	115	529
Fridge/freezer	409	-	-	409	-
Travel communion sets	574	-	-	574	-
Garden benches	809	-	-	809	-
Gifts	595	-	-	595	-
PCC Awayday costs	159	-	-	159	-
Refreshments	326	-	-	326	282
Other	231	-	-	231	237
Total	3,909	-	-	3,909	1,947