

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARTIN MAIDSTONE

England & Wales · Charity number 1149349

## Details

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Other names	ST MARTINS MAIDSTONE WITH ST HILARY'S HOUSE
Status	Registered
Legal form	Previously excepted
Registered	2012-10-17
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	St Martins Church Northumberland Road Maidstone Kent ME15 7LP
Phone	01622669351
Email	<a href="mailto:vicar@stmartinsmaidstone.org.uk">vicar@stmartinsmaidstone.org.uk</a>
Website	<a href="http://www.stmartinsmaidstone.org.uk">www.stmartinsmaidstone.org.uk</a>

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Regular public worship open to all. Pastoral and outreach work in the community. Teaching Christianity for all ages through sermons, talks and small groups. Promoting the whole mission of the church through events, meetings distribution of magazines and literature. Supporting other charities.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£139,926	£168,108	-	-
2023-12-31	£123,572	£146,184	-	-
2022-12-31	£225,965	£124,361	-	-
2021-12-31	£102,387	£102,566	-	-
2020-12-31	£99,222	£91,951	-	-

## Trustees

Name	Role	Appointed
<b>Rev JOYCE HEATHER ADDISON</b>	Chair	2012-09-30
Alyne Tamby Godfrey		2023-03-12
Angela Gillian Frost		2024-04-14
David Williams		2023-03-12
Ephrun Sardar		2024-04-14
James Mbalira		2021-04-18
Jonas Yeboah		2024-04-14
Keith Smith		2024-04-14
Lee-Anne Baker		2024-04-14
Marika Ann Tannahill		2024-04-14
Robin Kenneth Fassenfelt		2014-03-23
Stephen Young		2025-04-06
Susan Holmes		2025-04-06
Suzanne Yeo		2024-04-14

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# Accounts

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The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

FINANCIAL STATEMENTS  
AND ANNUAL REPORT

For the year ended 31 December 2024

PRIEST IN CHARGE

Reverend Joyce Addison

BANKERS

Barclays Bank Plc  
Fremlin Walk  
Maidstone  
ME14 1QG

INDEPENDENT EXAMINER

Julie Griggs FCA

The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

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# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

The Parochial Church Council presents its report and financial statements for the year ended 31 December 2024.

## Administrative information

St Martin's address is Northumberland Road, Maidstone, ME15 7LP. Our website is [www.stmartinsmaidstone.org.uk](http://www.stmartinsmaidstone.org.uk). Enquiries may be sent to [office@stmartinsmaidstone.org.uk](mailto:office@stmartinsmaidstone.org.uk).

St Martin's is part of the Diocese of Canterbury within the Church of England. On 17 October 2012 "The Parochial Church Council of "the Ecclesiastical Parish of St Martin Maidstone" was registered as an individual charity, number 1149349. Trustees' Annual Reports and Accounts are filed with the Charity Commissioners.

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation rules. PCC members who have served during the financial year 2024 are:

Priest in charge:	Reverend Joyce Addison
Assistant Curate:	Reverend Andrew Edwards (to June 2024)
Reader:	Robin Fassensfelt (to June 2024, then Deacon)
Churchwardens:	James Mbalira Linda Williams
Secretary:	Alyne Godfrey
Treasurer:	Andrew Gray (to 14 <sup>th</sup> March 2024) Marika Tannahill (from March 2024)
Elected:	Gill Bristow Jeremy Ward Janice Cook (to March 2024) Lewis Hadler (to July 2024) Sara Hazlewood (to March 2024) Susan Holmes (to March 2024) Ellen Purvis (to March 2024) Arun Rabbani (to March 2024) Lee-Anne Baker (from March 2024) Ephrun Sardar (from March 2024) Keith Smith (from March 2024) Jonas Yeboah (from March 2024) David Williams (Deanery & Diocesan Synod representative) Sue Yeo (Deanery representative and Anna Chaplain)
Ignite Enabler:	Angie Frost (to July 2024, then Parish-based Pioneer)

# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

## **Aims and Purposes**

As a member of the Church of England our general aim is "to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical". Within this broad aim our mission is to grow the church numerically and spiritually, to develop ministry and build partnerships that enrich our communities within our Parish and beyond.

St Martin's Parochial Church Council has responsibility with our Priest-in-Charge, Reverend Joyce Addison, in promoting this mission. The PCC is responsible for the maintenance of St Martin's church, church hall and the grounds at Northumberland Road, Shepway, Maidstone.

## **Objectives and Activities**

The ongoing commitment of the PCC is to bear witness to the love of God in our communities and to encourage as many people as possible to get to know us, to know God, to worship with us and to become part of our parish community. We also care for God's creation and are an Eco Church (Silver Award).

We, therefore, look for ways to build bridges and create partnerships with our wider community. We look to involve schools, groups, organisations and newcomers to our parish in our services and events. To this end, our services are a mixture of traditional and modern with the celebration of Holy Communion at the centre. We seek to show through our activities that we are an open and welcoming church for the use of those in our parish and the wider community.

## **Development Plans**

In 2022, the PCC reviewed the suitability of the church building to meet our future needs as our congregations continue to grow. The most important issue identified was the lack of facilities for disabled people and the difficulties they have in accessing the church and its amenities. In consultation with our church architect, plans have been drawn up to install a disabled toilet at the rear of the church with a baby change area, and to build a sloped entry path, replacing the current steps, at the entrance of the church (door). In addition, we are planning to further improve access to our peace garden by building a level path around the rear of the church, and install a water feature. The plans have been agreed, discussions have been held with the Diocesan authorities, and faculties have been applied for. We have received the necessary planning permissions and continue to fundraise for this ambitious "Access For All" project. We hope to commence work on these projects in early 2025.

## **Climate Change and the path to net zero carbon**

In July 2022, General Synod endorsed the Government plan to achieve net zero carbon by 2030, and has since published a route map on how churches can play their part in achieving this highly ambitious target. As an Eco Church, St Martins is well placed to play its part in this, and the PCC is working on initiatives to further reduce our carbon footprint and boost our eco credentials. Our development plans include insulating the church roof with sheep's wool which will reduce our heating costs and carbon emissions.

In September 2023, we organised the first Canterbury COP (Conference of the Parishes) event at Cathedral Lodge, where speakers and guests discussed what can be done within our Diocese to combat climate change. Our young people co-hosted this event and shared their thoughts on environmental issues. It was a great success with over 100 people in attendance. A second COP conference, Growing Greener, was organized in September 2024. Once again, members of our youth group co-led the conference.

## **Achievements and Performance**

### **Worship and Prayer**

The PCC seeks to provide a range of services throughout the year that are beneficial to our community and spiritually satisfying. Holy Communion is celebrated on the first, third, fourth and fifth Sundays of the month at 10am, with the service on the first Sunday of each month being intergenerational and particularly accessible to children. A Service of the Word has been held for many years on the second Sunday of the month. However, we have recently started a Holy Communion service which is co-led by our Youth Group. Other services at St Martin's include a said Holy Communion on Thursdays at 10am and, on the 3rd Sunday of the month, prayer for healing and wholeness is included. Occasional evening services are held such as our Advent and Lent reflection worship. Weekday Morning Prayer (Tue and Thu at 8:30am) and Evening Prayer (Mon at 4.30pm) provide an opportunity for quiet reflection. Details of all services can be found on our notice boards, website, in the parish magazine or weekly news sheets.

At the end of 2024 there were 92 members on the Church Electoral Roll. During the year there were 5 weddings, 13 funerals & 2 burial of ashes, and 12 baptisms.

### **Children, Youth and Schools**

Our Primary Age children meet twice a month for Sunday Club, in the hall, during our Sunday service to learn about Jesus in a safe, caring and creative atmosphere. Through bible teaching, worship, games, craft and much more, our aim is for children to have happy memories of church, knowing that they are loved and valued by God. In 2024, we have been pleased to see a number of children attending Church on a Sunday with their families.

Our youth group, Ignite/NextGen Youth, meets once a month for breakfast, bible study, fun worship and prayer in the church hall on the 4<sup>th</sup> Sunday of the month. On the second Sunday of each month, the youth group co-lead worship followed by a light lunch. They read lessons, lead prayers and participate in the altar party and help with church events, such as food collection and distribution. In the Diocese the youth group are influential on the environment and climate change. Our work with local schools continues to flourish with Revs Joyce and Robin and Angie our Pioneer person taking assemblies. Schools are also keen to use our church building for services and end of year events. In

addition, classes from the schools have visited the church for a variety of workshops to support their curriculum. Rev Joyce continues to be a Governor at Senacre Wood Primary School.

### **Ignite**

Ignite remains a wonderful invitation to people who do not yet know God or are re-acquainting themselves with God, attracting around 25 people to our services and social events. Both adults and youngsters took part in country dancing, beetle drive, bingo, Shrove Monday, Christmas social etc. Attendees of Ignite have said that it really helps them to understand biblical themes and subjects, that they might otherwise struggle to ascertain in a traditional service. We are lucky to have a wonderful, willing and growing team of people who share God's love through Ignite.

On Thursdays, after our mid-week communion service, we hold "Tea and Toast" mornings. This year it has evolved into even more of a community event – with members of the community coming forward to run it. The sixth form of Five Acre Woods also attend weekly as part of their work experience – serving, chatting to the other people who attend, and tidying away.

Likewise, our singing group, "Sounds of Maidstone" has evolved to include assisting Sue Yeo with a carol service at Maplewood retirement home. This has given us the idea of having a more regular sing-along with staff and residents, starting after Easter. We also supported the church's Christmas extravaganza "A Star is Born" as backing singers.

While distributing Christmas food hampers we got to meet the warden and residents of Hardwick House. I now go weekly, and this gives me opportunities for outreach. I am really getting to know the residents and chat about what we do in church and about the Christian faith. I encourage them to come to different events at our church.

Other initiatives include prayer walking, including two people from different churches in the area, where we pray for the community and respond to opportunities for outreach. We plan to start handing out flyers so the community know we are praying, and we can encourage them to join in church events. I assist our Anna Chaplain with services in retirement homes and support her and other members of the pastoral team when they visit people. Reverend Joyce and I regularly lead assemblies at schools and host the schools at the church throughout the year for different services.

### **Financial Review**

We are reporting a large deficit for the year on our unrestricted funds of £41,802 (2023: deficit £22,236). The deficit has arisen largely from the cost of much-needed repairs and maintenance to the church hall, and the replacement of the church sound system. The hire of the church hall provides a significant amount of income for covering church expenses and the hall needed urgent attention. £13,200 was spent on replacing the old boiler and cleaning out the heating system. It is hoped that this will also help to reduce our energy bills in the future. The entrance, hall, radiators and toilets were painted at a cost of £5,035.

The church's failing sound system was over 20 years old and becoming unworkable. A deposit of £18,453 (half the full cost of replacing the system) was paid in 2024, with the remainder due after completion of the work in February 2025. The PCC felt that this would greatly enrich the church services and also encourage greater participation from the community e.g. being able to hold musical events. The costs relating to all these major projects were paid for from the proceeds of the sale of St Hilarys Church that were received in 2022.

Without these exceptional costs, and some preliminary professional costs on the "Access For All" project, we would be reporting a deficit of just under £10,000 for 2024. We also received Gift Aid amounts relating to 2024 of £7,673 in January 2025, and a further estimated £5,000 will be claimed for July to December of 2024. Taking these into account would mean that the actual position is a small surplus for 2024. This is an excellent achievement considering the continuing difficulties posed by the high cost of living and some higher than usual maintenance expenses in 2024. We are truly grateful for the ongoing financial support provided by our congregations through their regular giving and donations. This, together with a high level of hall letting income, tremendous efforts by our fundraising team, and tight control of our expenses has allowed us to meet nearly all our costs, pay our full parish share and maintain the required buffer of distributable reserves.

### **Reserves Policy**

The PCC has agreed to maintain a minimum level of reserves of £20,000, representing approximately two months of expenditure. This level was exceeded throughout 2024.

### **Church buildings and furnishings**

Routine and general maintenance was carried out by our fabric team throughout the year. General servicing of heating, fire, security and other equipment was carried out by specialist contractors. During 2024, as well as routine maintenance, repairs were made to the church clock, LED floodlights were replaced, and an asbestos audit was carried out.

### **Pastoral Care**

Pastoral Care continues to play an important role at St Martin's. It provides mutual care, prayer and support for all of its members. Pastoral care consists of a number of teams, each with a group leader. All on the electoral roll or regular attendees belong to a group. Arrangements can be made through Group Leaders for post baptism support, hospital and bereavement visiting and home communion.

### **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC consist of the Priest in Charge, church wardens and others elected by members of the congregation who are on the Electoral Roll. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on the disbursement of funds.

The PCC met nine times in 2024. There are also a number of committees which met during the year and report to the PCC. These committees cover particular aspects of church life including worship, mission, youth and outreach, fabric, and fundraising. A standing committee is able to deal with urgent matters arising between PCC meetings.

Signed on behalf of the Parochial Church Council

Rev Joyce Addison  
Priest in Charge/Chair



Marika Tannahill  
Treasurer



**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ST. MARTIN'S CHURCH, MAIDSTONE  
FOR THE YEAR ENDED 31 DECEMBER 2024**

I report on the accounts of St. Martin's Parochial Church Council (PCC) for the year ended 31 December 2024, which comprise the Receipts and Payments Account and Statement of Assets and Liabilities and related notes set out on pages 8 to 13.

**Respective responsibilities of members and examiner**

The members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement to show a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
J A GRIGGS FCA  
14 Greenfields  
Maidstone  
Kent  
ME15 8ET

28 March 2025

PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2024

RECEIPTS AND PAYMENTS ACCOUNT

	Notes	Unrestricted Fund	Restricted Community Fund	Restricted Other Funds	TOTAL 2024	TOTAL 2023
		£	£	£	£	£
<b>RECEIPTS</b>						
Voluntary Receipts:						
Planned giving		24,330	-	-	24,330	21,740
Collections		11,433	-	-	11,433	8,951
Donations		4,058	-	-	4,058	7,633
Gift Aid Tax		4,730	-	-	4,730	4,923
Grants, gifts and legacies	3a	-	6,000	23,790	29,790	7,729
Generated Income						
PCC fees		5,144	-	-	5,144	5,077
Lettings	3b	35,170	-	-	35,170	37,393
Fundraising	3c	7,924	-	-	7,924	9,407
Miscellaneous	3d	188	-	-	188	110
Other receipts						
Missionary grant		16,696	-	-	16,696	20,400
Bank interest		463	-	-	463	149
<b>TOTAL RECEIPTS</b>		<b>110,136</b>	<b>6,000</b>	<b>23,790</b>	<b>139,926</b>	<b>123,572</b>
<b>PAYMENTS</b>						
Ministry:						
Parish share and diocesan fees	3e	71,043	-	-	71,043	69,441
Clergy expenses		2,925	-	-	2,925	2,602
Other		831	-	-	831	786
Church and property maintenance including utilities and insurance	3f	69,186	1,000	8,695	78,881	59,145
Books, printing and stationery		2,967	-	-	2,967	1,982
Music licences and instruments		714	-	-	714	679
Donations to charities	3g	237	-	-	237	425
Organ maintenance		-	-	530	530	252
Evangelism and outreach		-	-	126	126	-
Celebration events Clive's Fund		368	-	-	368	-
Miscellaneous	3h	2,354	-	-	2,354	2,571
Ignite expenses		1,313	-	-	1,313	1,555
Community Fund expenses		-	5,819	-	5,819	6,746
<b>TOTAL PAYMENTS</b>		<b>151,938</b>	<b>6,819</b>	<b>9,351</b>	<b>168,108</b>	<b>146,184</b>
<b>NET RECEIPTS/(-PAYMENTS)</b>		<b>(41,802)</b>	<b>(819)</b>	<b>14,439</b>	<b>(28,182)</b>	<b>(22,612)</b>
Balances brought forward 1st January						
		87,936	1,025	13,993	102,954	125,566
Balances carried forward 31st December						
		46,134	206	28,432	74,772	102,954

Note: There were no Endowment Funds held during the year. These financial statements were approved by the Parochial Church Council at their meeting held on 27th February 2025.

Signed on behalf of the Parochial Church Council

Rev Joyce Addison  
Priest in Charge/Chair 

Marika Tannahill  
Treasurer 

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2024**

**STATEMENT OF ASSETS AND LIABILITIES**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
<b>Cash Funds</b>					
Barclays Bank current account	22,938	-	-	22,938	24,234
Barclays Bank savings account	23,196	206	28,432	51,834	12,120
<b>Total</b>	<b>46,134</b>	<b>206</b>	<b>28,432</b>	<b>74,772</b>	<b>102,954</b>
<b>Other Monetary Assets</b>					
Tax reclaim outstanding (January to June)	7,673	-	-	7,673	-
Tax reclaim outstanding (est July to Dec)	5,000	-	-	5,000	-
December receipts banked January 2025	1,732	-	-	1,732	-
<b>Total</b>	<b>14,405</b>	<b>-</b>	<b>-</b>	<b>14,405</b>	<b>-</b>

**Assets retained for Church use**

The following properties are not parish assets but are available for use by the parish:

St Martin's Church, Northumberland Road, Maidstone  
St Martin's Church Hall, Northumberland Road, Maidstone  
House, 85 Loose Road, Maidstone

The following assets bought by the PCC are in church use. Values are shown at cost and do not necessarily reflect market or insurable values.

	£
Sound and visual system (2010)	9,012
Fitted church carpet (2011)	1,475
Public Notice Board (2011)	1,164
Priests Board (2011)	810
Church chairs (2012)	11,776
Hall chairs (2013)	2,002
Uplighters and 'A' frame (2013)	501
Projector screen and filing cabinet (2017)	1,788
Furniture (2019)	429
Wall lights (2021)	416
Fridge/freezer (2022)	409
Garden benches (2022)	809
Patio table (2023)	858
Deposit on new sound system (2024)	18,453

Other assets not recognised in the above list include moveable church fittings and equipment held by the church wardens on special trust for the parochial church council, and which require a faculty for disposal.

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
<b>Liabilities</b>					
Expense creditors - utility costs	1,600	-	-	1,600	2,033
Expense creditors - staff expenses	-	-	-	-	189

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2024**

Expense creditors – Parochial Fees	1,360	-	-	1,360	-
Expense creditors – PEAC	291	-	-	291	-
Expense creditors - cleaning	-	-	-	-	692
Expense creditors – new sound system	18,453	-	-	18,453	-
<b>Total</b>	<b>21,704</b>	<b>-</b>	<b>-</b>	<b>21,704</b>	<b>2,914</b>

**NOTES TO THE ACCOUNTS**

**1. Accounting Policies**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and Church Accounting Regulations 2006.

**2. Restricted and Unrestricted Funds**

<b>Restricted Other Funds</b>	<b>At 01.01.24</b>	<b>Receipts</b>	<b>Payments</b>	<b>At 31.12.24</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Church projects fund	719	-	-	719
Youth fund	257	-	-	257
Quinquennial restricted fund	3,695	-	3,695	-
Justice appeal grant	231	-	-	231
Maidstone Borough Council	56	-	-	56
Organ maintenance fund	3,306	-	530	2,776
Sound system improvements	1,500	-	-	1,500
Evangelising and outreach	-	4,000	126	3,874
Sound system	-	5,000	5,000	-
Access for All fund	4,229	14,790	-	19,019
<b>Total</b>	<b>13,993</b>	<b>23,790</b>	<b>9,351</b>	<b>28,432</b>

<b>Restricted Community Fund</b>	<b>At 01.01.24</b>	<b>Receipts</b>	<b>Payments</b>	<b>At 31.12.24</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community fund	1,025	6,000	6,819	206
<b>Total</b>	<b>1,025</b>	<b>6,000</b>	<b>6,819</b>	<b>206</b>

<b>Unrestricted</b>	<b>At 01.01.24</b>	<b>Receipts</b>	<b>Payments</b>	<b>At 31.12.24</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Clive's fund	1,312	-	368	944
Sound system reserve	3,000	-	-	3,000
Kept aside for grant applications	-	20,000	-	20,000
Revenue reserve	83,624	90,136	151,570	22,190
<b>Total</b>	<b>87,936</b>	<b>110,136</b>	<b>151,938</b>	<b>46,134</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2024**

**3. Receipts and Payments Analysis**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
<b>3a. Grants, gifts and legacies</b>					
Maidstone Borough Council –Accessibility	-	-	-	-	2,000
Access For All – gifts and fund raising	-	-	14,790	14,790	4,229
New Sound System - gift	-	-	5,000	5,000	1,500
Maidstone Borough Council – Foor 4U	-	6,000	-	6,000	-
Evangelism & outreach - gift	-	-	4,000	4,000	-
<b>Total</b>	<b>-</b>	<b>6,000</b>	<b>23,790</b>	<b>29,790</b>	<b>7,729</b>

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
<b>3b. Lettings</b>					
Hall	22,944	-	-	22,944	24,454
St Martin’s Church	2,230	-	-	2,230	2,943
St Hilary’s	-	-	-	-	-
St Martins House	9,996	-	-	9,996	9,996
<b>Total</b>	<b>35,170</b>	<b>-</b>	<b>-</b>	<b>35,170</b>	<b>37,393</b>

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
<b>3c. Fund raising</b>					
Coffee mornings and mens’ breakfast	1,757	-	-	1,757	2,326
Christmas Grand Draw	998	-	-	998	1,278
100 club net contributions	1,000	-	-	1,000	1,000
Summer fair	1,592	-	-	1,592	1,041
Ride and Stride	1,095	-	-	1,095	1,141
Quiz nights	179	-	-	179	499
Tea and Toast	456	-	-	456	322
Knitting and raffle	180	-	-	180	313
Maidstone Market stall and auction	667	-	-	667	-
Other	-	-	-	-	107
Youth Group Lent Challenge	-	-	-	-	180
Virtual Walk	-	-	-	-	1,029
Lent lunch	-	-	-	-	171
<b>Total</b>	<b>7,924</b>	<b>-</b>	<b>-</b>	<b>7,924</b>	<b>9,407</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2024**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
<b>3d. Miscellaneous income</b>					
Bank interest	64	-	-	64	110
Lights of love	124	-	-	124	-
<b>Total</b>	<b>188</b>	<b>-</b>	<b>-</b>	<b>188</b>	<b>110</b>

	Total 2024	Total 2023
	£	£
<b>3e. Parish Share</b>		
Parish share for the year	48,888	35,230
Parochial fees paid to the Diocese	1,759	3,815
CDBF Missionary Grant	10,400	20,400
CDBF Credits – St Martins House	9,996	9,996
<b>Total</b>	<b>71,043</b>	<b>69,441</b>

**3f. Church and property maintenance**

	Church £	Hall £	St Hilary's £	Other £	Total £
Utilities	9,100	9,548	-	-	18,648
Maintenance	7,392	20,049	-	-	27,441
Professional fees	4,968	-	-	-	4,968
Deposit on new sound system	18,453	-	-	-	18,453
Insurance	2,045	1,359	-	-	3,404
Cleaning	2,875	2,875	-	-	5,750
Internet	217	-	-	-	217
<b>Total 2024</b>	<b>45,050</b>	<b>33,831</b>	<b>-</b>	<b>-</b>	<b>78,881</b>
<b>Total 2023</b>	<b>43,836</b>	<b>15,129</b>	<b>180</b>	<b>-</b>	<b>59,145</b>

**3g. Donations to charities**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
Children's Society – Christmas collection	27	-	-	27	-
UNICEF – Gaza appeal	200	-	-	200	-
Friends of Kent Churches	10	-	-	10	10
Bible Society	-	-	-	-	50
DEC – Earthquake appeal	-	-	-	-	195
Eco-Church	-	-	-	-	50
Meninadanca	-	-	-	-	120
<b>Total</b>	<b>237</b>	<b>-</b>	<b>-</b>	<b>237</b>	<b>425</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2024**

**3h. Miscellaneous expenditure**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2024	Total 2023
	£	£	£	£	£
Bank charges	534	-	-	534	534
Christmas lights and flowers	-	-	-	-	115
Youth activities	263	-	-	263	198
Garden benches and table	-	-	-	-	858
PCC Awayday costs	250	-	-	250	210
Refreshments	403	-	-	403	287
Kitchen	331	-	-	331	-
Celebration events (covered by donations)	462	-	-	462	-
Other	111	-	-	111	369
<b>Total</b>	<b>2,354</b>	<b>-</b>	<b>-</b>	<b>2,354</b>	<b>2,571</b>

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# Accounts

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The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

FINANCIAL STATEMENTS  
AND ANNUAL REPORT

For the year ended 31 December 2023

PRIEST IN CHARGE

Reverend Joyce Addison

BANKERS

Barclays Bank Plc  
Fremlin Walk  
Maidstone  
ME14 1QG

INDEPENDENT EXAMINER

Julie Griggs FCA

The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

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# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

The Parochial Church Council presents its report and financial statements for the year ended 31 December 2023.

## **Administrative information**

St Martin's address is Northumberland Road, Maidstone, ME15 7LP. Our website is [www.stmartinsmaidstone.org.uk](http://www.stmartinsmaidstone.org.uk). Enquiries may be sent to [office@stmartinsmaidstone.org.uk](mailto:office@stmartinsmaidstone.org.uk).

St Martin's is part of the Diocese of Canterbury within the Church of England. On 17 October 2012 "The Parochial Church Council of "the Ecclesiastical Parish of St Martin Maidstone" was registered as an individual charity, number 1149349. Trustees' Annual Reports and Accounts are filed with the Charity Commissioners.

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation rules. PCC members who have served during the financial year 2023 are:

Priest in charge:	Reverend Joyce Addison
Assistant Curate:	Reverend Andrew Edwards
Reader:	Robin Fassenfelt
Churchwardens:	James Mbalira Linda Williams
Secretary:	Alyne Godfrey
Treasurer:	Andrew Gray
Elected:	Gill Bristow Janice Cook Lewis Hadler Sara Hazlewood Susan Holmes Ellen Purvis Arun Rabbani Jeremy Ward David Williams (Deanery & Diocesan Synod representative) Sue Yeo (Deanery representative and Anna Chaplain)
Ignite Enabler:	Angie Frost

# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

## **Aims and Purposes**

As a member of the Church of England our general aim is "to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical". Within this broad aim our mission is to grow the church numerically and spiritually, to develop ministry and build partnerships that enrich our communities within our Parish and beyond.

St Martin's Parochial Church Council has responsibility with our Priest-in-Charge, Reverend Joyce Addison, in promoting this mission. The PCC is responsible for the maintenance of St Martin's church, church hall and the grounds at Northumberland Road, Shepway, Maidstone.

## **Objectives and Activities**

The ongoing commitment of the PCC is to bear witness to the love of God in our communities and to encourage as many people as possible to get to know us, to know God, to worship with us and to become part of our parish community. We also care for God's creation and are an Eco Church (Silver Award).

We, therefore, look for ways to build bridges and create partnerships with our wider community. We look to involve schools, groups, organisations and newcomers to our parish in our services and events. To this end, our services are a mixture of traditional and modern with the celebration of Holy Communion at the centre. We seek to show through our activities that we are an open and welcoming church for the use of those in our parish and the wider community.

## **Development Plans**

In 2022, the PCC reviewed the suitability of the church building to meet our future needs as our congregations continue to grow. The most important issue identified was the lack of facilities for disabled people and the difficulties they have in accessing the church and its amenities. In consultation with our church architect, plans have been drawn up to install a disabled toilet at the rear of the church with a baby change area, and to build a sloped entry path, replacing the current steps, at the entrance of the church (door). In addition, we are planning to further improve access to our peace garden by building a level path around the rear of the church, and install a water feature. The plans have been agreed, discussions have been held with the Diocesan authorities, and faculties have been applied for. We will shortly be applying for the necessary planning permissions, and fundraising for this ambitious "Access For All" project has started. We hope to commence work on these projects during 2024.

## **Climate Change and the path to net zero carbon**

In July 2022, General Synod endorsed the Government plan to achieve net zero carbon by 2030, and has since published a route map on how churches can play their part in achieving this highly ambitious target. As an Eco Church, St Martins is well placed to play its part in this, and the PCC is working on initiatives to further reduce our carbon footprint and boost our eco credentials. Our development plans include insulating the church roof with sheep's wool which will reduce our heating costs and carbon emissions.

In September 2023, we organised the first Canterbury COP (Conference of the Parishes) event at Cathedral Lodge, where speakers and guests discussed what can be done within our Diocese to combat climate change. Our young people co-hosted this event and shared their thoughts on environmental issues. It was a great success with over 100 people in attendance.

## **Achievements and Performance**

### **Worship and Prayer**

The PCC seeks to provide a range of services throughout the year that are beneficial to our community and spiritually satisfying. Holy Communion is celebrated on the first, third, fourth and fifth Sundays of the month at 10am, with the service on the first Sunday of each month being intergenerational and particularly accessible to children. A Service of the Word is held on the second Sunday of the month. Other services at St Martin's include a said Holy Communion on Thursdays at 10am and, on the 3rd Sunday of the month, prayer for healing and wholeness is included. Occasional evening services are held such as our Advent and Lent reflection worship. Weekday Morning Prayer (Mon, Tue and Thu at 8am) and Evening Prayer (Mon at 4.30pm) provide an opportunity for quiet reflection. Details of all services can be found on our notice boards, website, in the parish magazine or weekly news sheets.

At the end of 2023 there were 91 members on the Church Electoral Roll. During the year there were 16 funerals and 15 baptisms.

### **Children, Youth and Schools**

Our Primary Age children meet twice a month for Sunday Club, in the hall, during our Sunday service to learn about Jesus in a safe, caring and creative atmosphere. Through bible teaching, worship, games, craft and much more, our aim is for children to have happy memories of church, knowing that they are loved and valued by God. In 2023, we have been pleased to see a number of children attending Church on a Sunday with their families.

Our youth group, Ignite Youth, also meets twice a month for breakfast, bible study, fun worship and prayer. Increasingly this group continues to take an active part in services by reading lessons, leading prayers and participating in the altar party and helping with Church events, such as food collection and distribution. In the Diocese the youth group are influential on the environment and climate change. They created a video with three other young people from the deanery on tackling climate change. This was shown at the Canterbury COP 2023 event. One of our youth spoke at Diocesan Synod on Eco Church and climate change. The group were then invited to visit another church to share their knowledge with the congregation and their young. Our work with local schools has flourished in 2023 with Revs Joyce and Andrew taking assemblies and also schools being keen to use our church building for services. Classes from the schools have visited the church for a variety of workshops to support their curriculum. Rev Joyce continues to be a Governor at Senacre Wood Primary School.

## **Ignite**

Ignite has continued to flourish during this year, and we are now regularly attracting around 30 people to our services and social events and we continue to attract new members. The atmosphere is relaxed, with everyone encouraged to join in, and for some to take small parts of the services, reading the bible, acting roles, and serving food. We had a Christingle service in January which enticed 40 people to attend and take part. Ignite is now becoming an all-age service, with families attending regularly.

Our social events, beetle drive, bingo, Scottish dancing, Shrove Monday and the Christmas nativity etc, have all proved extremely popular, helping to build confidence, cement friendships and improve social skills. Ignite also held a Christmas eve buffet which was well-attended (140 people) from the regular Ignite service, Sunday Service and the community.

On Thursdays, after our mid-week communion service, we hold our very well attended “Tea and Toast” mornings. Everyone is welcome to come along, to enjoy refreshments, socialise, meet friends and enjoy the warm space. We have croissants delivered from the Shepway larder each week as we work together to support the local community.

Likewise, our singing group, “Sounds of Maidstone” meets on Tuesday lunchtimes for refreshments and to sing. This has become a very supportive group, where we chat about what’s happening in the community and the world at large as well as catch up with how we all are. Voices of all abilities are welcome.

## **Financial Review**

We are reporting a large deficit for the year on our unrestricted funds of £22,236 (2022: surplus £98,853). The deficit has arisen largely from the cost of dealing with the urgent roof repairs that were needed to prevent the frequent ingress of rainwater that was occurring at multiple points in the church every time it rained. The work to fix these problems was completed during 2023 at a cost of £20,409 and it is pleasing to report that the church is now dry, and wind and rain proof. The costs of this work were paid for from the proceeds of the sale of St Hilarys Church that were received in 2022.

Without these exceptional building costs, and some preliminary professional costs on the “Access For All” project, we would be reporting a broadly breakeven position for 2023 This is an excellent achievement considering the continuing difficulties posed by the cost of living crisis and high inflation. We are truly grateful for the ongoing financial support provided by our congregations through their regular giving and donations. This, together with a high level of hall letting income, tremendous efforts by our fundraising team, and tight control of our expenses has allowed us to meet all our costs, pay our full parish share and maintain the required buffer of distributable reserves.

## **Reserves Policy**

The PCC has agreed to maintain a minimum level of reserves of £20,000, representing approximately two months of expenditure, This level was exceeded throughout 2023.

## **Church buildings and furnishings**

Routine and general maintenance was carried out by our fabric team throughout the year. General servicing of heating, fire, security and other equipment was carried out by specialist contractors. During 2023, as well as routine maintenance, repairs and improvements were carried out to our hall toilets (including the installation of hand driers), together with work to improve the operational efficiency of our gas heating boiler.

## **Pastoral Care**

Pastoral Care continues to play an important role at St Martin's. It provides mutual care, prayer and support for all of its members. Pastoral care consists of a number of teams, each with a group leader. All on the electoral roll or regular attendees belong to a group. Arrangements can be made through Group Leaders for post baptism support, hospital and bereavement visiting and home communion.

## **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC consist of the Priest in Charge, church wardens and others elected by members of the congregation who are on the Electoral Roll. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on the disbursement of funds.

The PCC met nine times in 2023. There are also a number of committees which met during the year and report to the PCC. These committees cover particular aspects of church life including worship, mission, youth and outreach, fabric, and fundraising. A standing committee is able to deal with urgent matters arising between PCC meetings.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ST. MARTIN'S CHURCH, MAIDSTONE  
FOR THE YEAR ENDED 31 DECEMBER 2023**

I report on the accounts of St. Martin's Parochial Church Council (PCC) for the year ended 31 December 2023, which comprise the Receipts and Payments Account and Statement of Assets and Liabilities and related notes set out on pages 8 to 13.

**Respective responsibilities of members and examiner**

The members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement to show a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

14 Greenfields  
Maidstone  
Kent  
ME15 8ET

J A GRIGGS FCA  
Date:

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

**RECEIPTS AND PAYMENTS ACCOUNT**

	Notes	Unrestricted Fund	Restricted Community Fund	Restricted Other Funds	TOTAL 2023	TOTAL 2022
		£	£	£	£	£
<b>RECEIPTS</b>						
Voluntary Receipts:						
Planned giving		21,740	-	-	21,740	22,137
Collections		8,951	-	-	8,951	7,933
Donations		7,633	-	-	7,633	13,209
Gift Aid Tax		4,983	-	-	4,983	5,116
Grants, gifts and legacies	3a	-	2,000	5,729	7,729	16,910
Generated Income						
PCC fees		5,077	-	-	5,077	6,,356
Lettings	3b	37,393	-	-	37,393	37,529
Fundraising	3c	9,407	-	-	9,407	7,578
Miscellaneous	3d	110	-	-	110	98
Other receipts						
Missionary grant		20,400	-	-	20,400	10,000
Bank interest		149	-	-	149	21
Sale of property	3e	-	-	-	-	99,078
<b>TOTAL RECEIPTS</b>		<b>115,843</b>	<b>2,000</b>	<b>5,729</b>	<b>123,572</b>	<b>225,965</b>
<b>PAYMENTS</b>						
Ministry:						
Parish share and diocesan fees	3f	69,441	-	-	69,441	69,718
Clergy expenses		2,602	-	-	2,602	2,532
Other		786	-	-	786	640
Church and property maintenance including utilities and insurance	3g	59,145	-	-	59,145	33,309
Books, printing and stationery		1,982	-	-	1,982	1,706
Music licences and instruments		679	-	-	679	1,576
Donations to charities	3h	425	-	-	425	312
Organ maintenance		-	-	252	252	-
Miscellaneous	3i	2,571	-	-	2,571	3,909
Ignite expenses		448	1,107	-	1,555	1,713
Community Fund expenses		-	6,746	-	6,746	8,946
<b>TOTAL PAYMENTS</b>		<b>138,079</b>	<b>7,853</b>	<b>252</b>	<b>146,184</b>	<b>124,361</b>
<b>NET RECEIPTS/(-PAYMENTS)</b>		<b>(22,236)</b>	<b>(5,853)</b>	<b>5,477</b>	<b>(22,612)</b>	<b>101,604</b>
Balances brought forward 1st January		110,172	6,878	8,516	125,566	23,963
Balances carried forward 31st December		87,936	1,025	13,993	102,954	125,567

Note: There were no Endowment Funds held during the year. These financial statements were approved by the Parochial Church Council at their meeting held on 22<sup>nd</sup> February 2024.

Signed on behalf of the Parochial Church Council

Rev Joyce Addison  
Priest in Charge/Chair

Andrew Gray  
Treasurer

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

**STATEMENT OF ASSETS AND LIABILITIES**

	Unrestricted Funds £	Restricted Community Fund £	Restricted Other Funds £	Total 2023 £	Total 2022 £
<b>Cash Funds</b>					
Barclays Bank current account	84,834	-	-	84,834	107,218
Barclays Bank savings account	3,102	1,025	13,993	18,120	18,348
<b>Total</b>	<b>87,936</b>	<b>1,025</b>	<b>13,993</b>	<b>102,954</b>	<b>125,566</b>
<b>Other Monetary Assets</b>					
Tax reclaim outstanding		-	-		3,214
<b>Total</b>		<b>-</b>	<b>-</b>		<b>3,214</b>

**Assets retained for Church use**

The following properties are not parish assets but are available for use by the parish:

St Martin's Church, Northumberland Road, Maidstone  
St Martin's Church Hall, Northumberland Road, Maidstone  
House, 85 Loose Road, Maidstone

The following assets bought by the PCC are in church use. Values are shown at cost and do not necessarily reflect market or insurable values.

	£
Sound and visual system (2010)	9,012
Fitted church carpet (2011)	1,475
Public Notice Board (2011)	1,164
Priests Board (2011)	810
Church chairs (2012)	11,776
Hall chairs (2013)	2,002
Uplighters and 'A' frame (2013)	501
Projector screen and filing cabinet (2017)	1,788
Furniture (2019)	429
Wall lights (2021)	416
Fridge/freezer (2022)	409
Garden benches (2022)	809
Patio table (2023)	858

Other assets not recognised in the above list include moveable church fittings and equipment held by the church wardens on special trust for the parochial church council, and which require a faculty for disposal.

	Unrestricted Funds £	Restricted Community Fund £	Restricted Other Funds £	Total 2023 £	Total 2022 £
<b>Liabilities</b>					
Expense creditors - utility costs	2,033	-	-	2,033	3,489
Expense creditors - staff expenses	189	-	-	189	209
Expense creditors - cleaning	692			692	-
<b>Total</b>	<b>2,914</b>	<b>-</b>	<b>-</b>	<b>2,914</b>	<b>3,698</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

**NOTES TO THE ACCOUNTS**

**1. Accounting Policies**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and Church Accounting Regulations 2006.

**2. Restricted and Unrestricted Funds**

<b>Restricted Other Funds</b>	<b>At 01.01.23</b>	<b>Receipts</b>	<b>Payments</b>	<b>At 31.12.23</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Church projects fund	719	-	-	719
Youth fund	257	-	-	257
Quinquennial restricted fund	3,695	-	-	3,695
Justice appeal grant	231	-	-	231
Maidstone Borough Council	56	-	-	56
Organ maintenance fund	3,558	-	252	3,306
Sound system improvements	-	1,500	-	1,500
Access for All fund	-	4,229	-	4,229
<b>Total</b>	<b>8,516</b>	<b>5,729</b>	<b>252</b>	<b>13,993</b>

<b>Restricted Community Fund</b>	<b>At 01.01.23</b>	<b>Receipts</b>	<b>Payments</b>	<b>At 31.12.23</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Ignite	1,107	-	1,107	-
Community fund	5,771	2,000	6,746	1,025
<b>Total</b>	<b>6,878</b>	<b>2,000</b>	<b>7,853</b>	<b>1,025</b>

<b>Unrestricted</b>	<b>At 01.01.23</b>	<b>Receipts</b>	<b>Payments</b>	<b>At 31.12.23</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Clive's fund	1,312	-	-	1,312
Sound system reserve	-	3,000	-	3,000
Revenue reserve	108,860	112,843	138,079	83,624
<b>Total</b>	<b>110,172</b>	<b>115,843</b>	<b>138,079</b>	<b>87,936</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

**3. Receipts and Payments Analysis**

	Unrestricted Funds £	Restricted Community Fund £	Restricted Other Funds £	Total 2023 £	Total 2022 £
<b>3a. Grants, gifts and legacies</b>					
Maidstone Borough Council –Accessibility	-	2,000	-	2,000	9,860
New Sound System - gift	-	-	1,500	1,500	-
Access For All gifts and fund raising	-	-	4,229	4,229	-
Kent County Council – Grab & Go	-	-	-	-	2,000
Cobtree Trust – Grab & Go	-	-	-	-	1,500
Ignite gift and allowance	-	-	-	-	50
Diocese of Canterbury – heating grant	-	-	-	-	3,500
<b>Total</b>	<b>-</b>	<b>2,000</b>	<b>5,729</b>	<b>7,729</b>	<b>16,910</b>

	Unrestricted Funds £	Restricted Community Fund £	Restricted Other Funds £	Total 2023 £	Total 2022 £
<b>3b. Lettings</b>					
Hall	24,454	-	-	24,454	20,959
St Martin’s Church	2,943	-	-	2,943	1,335
St Hilary’s	-	-	-	-	5,239
St Martins House	9,996	-	-	9,996	9,996
<b>Total</b>	<b>37,393</b>	<b>-</b>	<b>-</b>	<b>37,393</b>	<b>37,529</b>

	Unrestricted Funds £	Restricted Community Fund £	Restricted Other Funds £	Total 2023 £	Total 2022 £
<b>3c. Fund raising</b>					
Coffee mornings and tea afternoons	2,326	-	-	2,326	1,757
Christmas Grand Draw	1,278	-	-	1,278	1,661
100 club net contributions	1,000	-	-	1,000	1,078
Virtual Walk	1,029	-	-	1,029	-
Summer fair	1,041	-	-	1,041	635
Ride and Stride	1,141	-	-	1,141	373
Quiz nights	499	-	-	499	216
Tea and Toast	322	-	-	322	-
Cards, Knitting and blanket raffle	313	-	-	313	163
Youth Group Lent Challenge	180	-	-	180	-
Lent Lunch	171	-	-	171	-
Sponsored swim	-	-	-	-	723
Smartie appeal	-	-	-	-	413
Maidstone market stall and auction	-	-	-	-	142
Other	107	-	-	107	417
<b>Total</b>	<b>9,407</b>	<b>-</b>	<b>-</b>	<b>9,407</b>	<b>7,578</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

	Unrestricted Funds £	Restricted Community Fund £	Restricted Other Funds £	Total 2023 £	Total 2022 £
<b>3d. Miscellaneous income</b>					
Bank interest	110	-	-	110	98
<b>Total</b>	<b>110</b>	<b>-</b>	<b>-</b>	<b>110</b>	<b>98</b>

**3e. Sale of Property**

In August 2022, St Hilary's Church in Senacre, Maidstone, was sold to Kings Reach Education Limited. The proceeds, after sales expenses, were shared equally between the Parish and the Diocese of Canterbury. The Parish received £99,078.

	Total 2023 £	Total 2022 £
<b>3f. Parish Share</b>		
Parish share for the year	35,230	40,523
Arrears paid in respect of prior years	-	6,133
Parochial fees paid to the Diocese	3,815	3,066
CDBF Missionary Grant	20,400	10,000
CDBF Credits – St Martins House	9,996	9,996
<b>Total</b>	<b>69,441</b>	<b>69,718</b>

**3g. Church and property maintenance**

	Church £	Hall £	St Hilary's £	Other £	Total £
Utilities	8,490	7,652	-	-	16,142
Maintenance	25,657	5,050	180	-	30,887
Professional fees	2,148	-	-	-	2,148
Insurance	1,978	1,313	-	-	3,291
Cleaning	5,108	1,114	-	-	6,222
Internet	455	-	-	-	455
<b>Total 2023</b>	<b>43,836</b>	<b>15,129</b>	<b>180</b>	<b>-</b>	<b>59,145</b>
Total 2022	16,742	14,503	2,064	-	33,309

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

**3h. Donations to charities**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2023	Total 2022
	£	£	£	£	£
DEC Earthquake Appeal	195	-	-	195	-
Eco-Church	50	-	-	50	-
Meninadanca	120	-	-	120	-
Bible Society	50	-	-	50	-
Friends of Kent Churches	10	-	-	10	10
DEC – Ukraine appeal	-	-	-	-	131
Maidstone Street Pastors	-	-	-	-	71
USPG	-	-	-	-	100
<b>Total</b>	<b>425</b>	<b>-</b>	<b>-</b>	<b>425</b>	<b>312</b>

**3i. Miscellaneous expenditure**

	Unrestricted Funds	Restricted Community Fund	Restricted Other Funds	Total 2023	Total 2022
	£	£	£	£	£
Bank charges	534	-	-	534	611
Christmas lights and flowers	115	-	-	115	80
Youth activities	198	-	-	198	-
Garden benches and table	858	-	-	858	809
PCC Awayday costs	210	-	-	210	159
Refreshments	287	-	-	287	326
Gifts	-	-	-	-	595
Lighting and technology	-	-	-	-	115
Fridge/freezer	-	-	-	-	409
Travel communion sets	-	-	-	-	574
Other	369	-	-	369	231
<b>Total</b>	<b>2,571</b>	<b>-</b>	<b>-</b>	<b>2,571</b>	<b>3,909</b>

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2023**

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# Accounts

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The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

FINANCIAL STATEMENTS  
AND ANNUAL REPORT  
For the year ended 31 December 2022

PRIEST IN CHARGE

Reverend Joyce Addison

BANKERS

Barclays Bank Plc  
Fremlin Walk  
Maidstone  
ME14 1QG

INDEPENDENT EXAMINER

Julie Griggs FCA

The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

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Statement of assets and liabilities	9
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# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

The Parochial Church Council presents its report and financial statements for the year ended 31 December 2022.

## **Administrative information**

St Martin's address is Northumberland Road, Maidstone, ME15 7LP. Our website is [www.stmartinsmaidstone.org.uk](http://www.stmartinsmaidstone.org.uk). Enquiries may be sent to [office@stmartinsmaidstone.org.uk](mailto:office@stmartinsmaidstone.org.uk).

St Martin's is part of the Diocese of Canterbury within the Church of England. On 17 October 2012 "The Parochial Church Council of "the Ecclesiastical Parish of St Martin Maidstone" was registered as an individual charity, number 1149349. Trustees' Annual Reports and Accounts are filed with the Charity Commissioners.

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation rules. PCC members who have served during the financial year 2022 are:

Priest in charge:	Reverend Joyce Addison
Assistant Curate:	Reverend Andrew Edwards
Reader:	Robin Fassenfelt ( <i>Deanery representative</i> )
Churchwarden:	Keith Smith
Secretary:	Carole Guichard
Treasurer:	Andrew Gray
Elected:	Esther Barford (to 20 <sup>th</sup> March 2022) Gill Bristow Lewis Hadler (from 20 <sup>th</sup> March 2022) Susan Holmes James Mbalira Janet Parkinson ( <i>Deanery representative</i> ) Ellen Purvis Arun Rabbani Jeremy Ward (from 20 <sup>th</sup> March 2022) Sue Yeo (to 20 <sup>th</sup> March 2022)
Ignite Enabler:	Angie Frost (from 4th January 2022)

The Parochial Church Council

# of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

## **Aims and Purposes**

As a member of the Church of England our general aim is "to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical". Within this broad aim our mission is to grow the church numerically and spiritually, to develop ministry and build partnerships that enrich our communities within our Parish and beyond.

St Martin's Parochial Church Council has responsibility with our Priest-in-Charge, Reverend Joyce Addison, in promoting this mission. The PCC is responsible for the maintenance of St Martin's church, church hall and the grounds at Northumberland Road, Shepway, Maidstone.

## **Objectives and Activities**

The ongoing commitment of the PCC is to bear witness to the love of God in our communities and to encourage as many people as possible to get to know us, to know God, to worship with us and to become part of our parish community. We also care for God's creation and are an Eco Church (Silver Award).

We, therefore, look for ways to build bridges and create partnerships with our wider community. We look to involve schools, groups, organisations and newcomers to our parish in our services and events. To this end, our services are a mixture of traditional and modern with the celebration of Holy Communion at the centre. We seek to show through our activities that we are an open and welcoming church for the use of those in our parish and the wider community.

## **Coronavirus Pandemic**

For the first time in three years, our church buildings remained open throughout whole of 2022. However, we remain cautious as the pandemic is not yet over, new variants continue to arise, and despite vaccination, people are becoming reinfected. We are following Government and Church of England guidance, including the provision of good ventilation, access to socially distanced seating, and encouraging face coverings. Holy communion is offered in both kinds by intinction, and we continue to broadcast our services remotely on "Zoom". We are doing all we can to keep our congregations safe.

## **Climate Change and the path to net zero carbon**

In July 2022, General Synod endorsed the Government plan to achieve net zero carbon by 2030, and has since published a route map on how churches can play

their part in achieving this highly ambitious target. As an Eco Church, St Martins is well placed to play its part in this, and during 2023, the PCC will be working on initiatives to further reduce our carbon footprint and boost our eco credentials.

## **Achievements and Performance**

### **Worship and Prayer**

The PCC seeks to provide a range of services throughout the year that are beneficial to our community and spiritually satisfying. Holy Communion is celebrated on the first, third, fourth and fifth Sundays of the month at 10am, with the service on the first Sunday of each month being intergenerational and particularly accessible to children. A Service of the Word is held on the second Sunday of the month. Other services at St Martin's include Holy Communion on Thursdays at 10am and, on the 3rd Sunday of the month, prayer for healing and wholeness is included. Occasional evening services are held such as our Advent and Lent reflection worship. Weekday Morning Prayer (Mon, Tue and Thu at 8am) and Evening Prayer (Mon at 4.30pm) provide an opportunity for quiet reflection. Details of all services can be found on our notice boards, website, in the parish magazine or weekly news sheets. No services were held at St Hilary's during the year and the building was sold in August 2022.

At the end of 2022 there were 81 members on the Church Electoral Roll. During the year there were 18 funerals, 10 baptisms and 3 renewal of vows.

### **Children, Youth and Schools**

Our younger children meet twice a month during our Sunday service to learn about Jesus in a safe and creative atmosphere of love, joy and fun. Through bible teaching, worship, play, songs and much more, our aim is for children to have happy memories of church, knowing that they are loved and valued by God. In 2022, we were pleased to see another increase in the number of children and their families attending Church on a Sunday.

Our youth group, Ignite Youth, also meets twice a month for breakfast, bible study, fun worship and prayer. Increasingly this Group is taking an active part in services by reading lessons, leading prayers and joining the altar party

Our work in local schools has restarted following the hiatus caused by the pandemic. We have held, and are planning to hold further, assemblies, services and visits to church.

### **Ignite**

Our Ignite programme has flourished during the year, and we are now regularly attracting more than 25 people to our evening meetings, with many being new members. The atmosphere is relaxed, with everyone encouraged to join in, and for some to take small parts of the services, including reading the bible, and serving food. Our social events, including pizza making, cake making and the Christmas play, have all proved extremely popular, helping to build confidence, cement friendships and improve social skills. Ignite also led a joint Christmas Day meal which was well-attended by the community.

On Thursdays, after our mid-week communion service, we hold our very well attended “Tea and Toast” mornings. Everyone is welcome to come along, to enjoy refreshments, socialise, meet friends and enjoy the warm space. Likewise, our singing group, “Sounds of Maidstone” meets on Tuesday lunchtimes for refreshments and to sing. Voices of all abilities are welcome.

## **Financial Review**

We are reporting a large surplus for the year on unrestricted funds of £98,853 (2021: loss £179), largely through the receipt in August 2022 of a share of the proceeds from the sale of St Hilarys Church. Without this windfall, we would be reporting a small loss of £225 which is an excellent achievement considering the continuing difficulties posed by the pandemic, the economic downturn and rising costs. We are truly grateful for the ongoing financial support provided by our congregations through their regular giving and donations. This, together with an increase in our hall letting income, tremendous efforts by our fundraising team, and tight control of our expenses has allowed us to meet all our costs and maintain the required buffer of distributable reserves. It is a particular pleasure that we managed to pay our full parish share for the year of £40,523, together with the arrears of £6,133 from prior years.

## **Reserves Policy**

In 2020, in response to the strain on our finances caused by the pandemic, the PCC agreed to reduce the minimum level of our free reserves from £20,000 to £6,000, and we have maintained this policy throughout 2021 and 2022. This much lower level of reserves represents less than one month of expenditure and therefore, our cash position needs very careful management, to ensure that we can cover cash flow fluctuations and meet all necessary expenditure. We are proposing to increase this minimum level back to £20,000, now that our financial position has improved.

## **Church buildings and furnishings**

Routine and general maintenance was carried out by our fabric team throughout the year. General servicing of heating, fire, security and other equipment was carried out by specialist contractors. During 2022, as well as routine maintenance, repairs and improvements were carried out to our electrical systems and wiring, gardens, and kitchen. Following our quinquennial inspection visit in June 2021, some urgent issues were identified principally relating to the poor state of our flat roofs, parapets and capping bricks. The required remedial work has been specified by our architect, plans have been drawn up and quotations obtained. We expect to complete this work in 2023.

## **Pastoral Care**

Pastoral Care continues to play an important role at St Martin’s. It provides mutual care, prayer and support for all of its members. Pastoral care consists of a number of teams, each with a group leader. All on the electoral roll or regular attendees belong to a group. Arrangements can be made through Group

Leaders for post baptism support, hospital and bereavement visiting and home communion.

In 2022 we said goodbye to one of our long-standing parishioners, Mair Feist.

### **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC consist of the Priest in Charge, church wardens and others elected by members of the congregation who are on the Electoral Roll. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on the disbursement of funds.

The PCC met nine times in 2022. There are also a number of committees which met during the year and report to the PCC. These committees cover particular aspects of church life including worship, mission, youth and outreach, fabric, and fund-raising. A standing committee is able to deal with urgent matters arising between PCC meetings.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ST. MARTIN'S CHURCH, MAIDSTONE  
FOR THE YEAR ENDED 31 DECEMBER 2022**

I report on the accounts of St. Martin's Parochial Church Council (PCC) for the year ended 31 December 2022, which comprise the Receipts and Payments Account and Statement of Assets and Liabilities and related notes set out on pages 9 to 14.

**Respective responsibilities of members and examiner**

The members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement to show a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

14 Greenfields  
GRIGGS FCA  
Maidstone  
Kent  
ME15 8ET

J A

Date:

# PARISH OF ST MARTIN, MAIDSTONE FINANCIAL STATEMENTS 2022

## RECEIPTS AND PAYMENTS ACCOUNT

	Notes	Unrestricted Fund	Restricted Community Fund	Restricted Other Funds	TOTAL 2022	TOTAL 2021
		£	£	£	£	£
<b>RECEIPTS</b>						
Voluntary Receipts:						
Planned giving		22,137	-	-	22,137	19,597
Collections		7,933	-	-	7,933	2,654
Donations		13,209	-	-	13,209	10,815
Gift Aid Tax		5,116	-	-	5,116	9,524
Grants, gifts and legacies	3a	3,500	13,410	-	16,910	14,280
Generated Income						
PCC fees		6,356	-	-	6,356	6,605
Lettings	3b	37,529	-	-	37,529	34,477
Fundraising	3c	7,578	-	-	7,578	8,139
Miscellaneous	3d	98	-	-	98	574
Other receipts						
Missionary grant		10,000	-	-	10,000	10,000
Bank interest		21	-	-	21	2
Sale of property	3e	99,078	-	-	99,078	-
<b>TOTAL RECEIPTS</b>		<b>212,555</b>	<b>13,410</b>	<b>-</b>	<b>225,965</b>	<b>116,667</b>
<b>PAYMENTS</b>						
Ministry:						
Parish share and diocesan fees	3f	69,718	-	-	69,718	68,950
Clergy expenses		2,532	-	-	2,532	1,613
Other		640	-	-	640	491
Church and property maintenance including utilities and insurance	3g	33,309	-	-	33,309	26,371
Books, printing and stationery		1,706	-	-	1,706	2,291
Music licences and instruments		1,576	-	-	1,576	601
Donations to charities	3h	312	-	-	312	302
Quinquennial expenses		-	-	-	-	1,583
Miscellaneous	3i	3,909	-	-	3,909	1,947
Organ maintenance		-	-	-	-	224
Ignite expenses		-	1,713	-	1,713	693
Community Fund expenses		-	8,946	-	8,946	17,776
<b>TOTAL PAYMENTS</b>		<b>113,702</b>	<b>10,659</b>	<b>-</b>	<b>124,361</b>	<b>122,842</b>
<b>NET RECEIPTS/(-PAYMENTS)</b>		<b>98,853</b>	<b>2,751</b>	<b>-</b>	<b>101,604</b>	<b>-6,175</b>
Balances brought forward 1st January		11,319	4,128	8,516	23,963	30,138
Balances carried forward 31st December		110,172	6,879	8,516	125,567	23,963

# PARISH OF ST MARTIN, MAIDSTONE FINANCIAL STATEMENTS 2022

Note: There were no Endowment Funds held during the year. These financial statements were approved by the Parochial Church Council at their meeting held on 9<sup>th</sup> February 2023

Signed on behalf of the Parochial Church Council

Rev Joyce Addison  
Priest in Charge/Chair

Andrew Gray  
Treasurer

## STATEMENT OF ASSETS AND LIABILITIES

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
<b>Cash Funds</b>					
Barclays Bank current account	107,218	-	-	107,218	8,367
Barclays Bank savings account	2,953	6,879	8,516	18,348	15,596
<b>Total</b>	<b>110,171</b>	<b>6,879</b>	<b>8,516</b>	<b>125,566</b>	<b>23,963</b>
<b>Other Monetary Assets</b>					
Tax reclaim outstanding	3,214	-	-	3,214	-
<b>Total</b>	<b>3,214</b>	<b>-</b>	<b>-</b>	<b>3,214</b>	<b>-</b>

### Assets retained for Church use

The following properties are not parish assets but are available for use by the parish:

St Martin's Church, Northumberland Road, Maidstone  
St Martin's Church Hall, Northumberland Road, Maidstone  
House, 85 Loose Road, Maidstone

The following assets bought by the PCC are in church use. Values are shown at cost and do not necessarily reflect market or insurable values.

	£
Sound and visual system (2010)	9,012
Fitted church carpet (2011)	1,475
Public Notice Board (2011)	1,164
Priests Board (2011)	810
Church chairs (2012)	11,776
Hall chairs (2013)	2,002
Uplighters and 'A' frame (2013)	501
Projector screen and filing cabinet (2017)	1,788
Furniture (2019)	429
Wall lights (2021)	416
Fridge/freezer (2022)	409
Garden benches (2022)	809

Other assets not recognised in the above list include moveable church fittings and equipment held by the church wardens on special trust for the parochial church council, and which require a faculty for disposal.

	Unrestrict	Restricted	Restricted	Total	Total
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# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2022

	ed Funds £	Communi ty Fund £	Other Funds £	2022 £	2021 £
<b>Liabilities</b>					
Parish share 2020	-	-	-	-	6,133
Expense creditors - utility costs	3,489	-	-	3,489	1,358
Expense creditors - staff expenses	209	-	-	209	-
<b>Total</b>	<b>3,698</b>	<b>-</b>	<b>-</b>	<b>3,698</b>	<b>7,491</b>

### NOTES TO THE ACCOUNTS

#### 1. Accounting Policies

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and Church Accounting Regulations 2006.

#### 2. Restricted and Unrestricted Funds

<b>Restricted Other Funds</b>	<b>At 01.01.22 £</b>	<b>Receipts £</b>	<b>Payments £</b>	<b>At 31.12.22 £</b>
Church projects fund	719	-	-	719
Youth fund	257	-	-	257
Quinquennial restricted fund	3,695	-	-	3,695
Justice appeal grant	231	-	-	231
Maidstone Borough Council	56	-	-	56
Organ maintenance fund	3,558	-	-	3,558
<b>Total</b>	<b>8,516</b>	<b>-</b>	<b>-</b>	<b>8,516</b>

<b>Restricted Community Fund</b>	<b>At 01.01.22 £</b>	<b>Receipts £</b>	<b>Payments £</b>	<b>At 31.12.22 £</b>
Ignite	2,770	50	1,713	1,107
Community fund	1,358	13,360	8,946	5,772
<b>Total</b>	<b>4,128</b>	<b>13,410</b>	<b>10,659</b>	<b>6,879</b>

# PARISH OF ST MARTIN, MAIDSTONE FINANCIAL STATEMENTS 2022

Unrestricted	At 01.01.2 2 £	Receipt s £	Paymen ts £	At 31.12.2 2 £
Clive's Fund	1,312	-	-	1,312
Revenue reserve	1,620	21	-	1,641
St Martin's 100 club	20	1,228	1,248	-
<b>Total</b>	<b>2,952</b>	<b>1,249</b>	<b>1,248</b>	<b>2,953</b>

### 3. Receipts and Payments Analysis

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
<b>3a. Grants, gifts and legacies</b>					
Maidstone Borough Council - Grab & Go	-	9,860	-	9,860	9,980
Kent County Council - Grab & Go	-	2,000	-	2,000	-
Cobtree Trust - Grab & Go	-	1,500	-	1,500	-
Golding Homes - Grab & Go	-	-	-	-	2,000
Other - Grab & Go	-	-	-	-	100
Ignite gift and allowance	-	50	-	50	1,200
Involve Kent - Community Grant	-	-	-	-	1,000
Diocese of Canterbury - heating grant	3,500	-	-	3,500	-
<b>Total</b>	<b>3,500</b>	<b>13,410</b>		<b>16,910</b>	<b>14,280</b>

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
<b>3b. Lettings</b>					
Hall	20,959	-	-	20,959	15,479
St Martin's Church	1,335	-	-	1,335	1,490
St Hilary's	5,239	-	-	5,239	8,400
St Martins House	9,996	-	-	9,996	9,108
<b>Total</b>	<b>37,529</b>	<b>-</b>	<b>-</b>	<b>37,529</b>	<b>34,477</b>

# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2022

	Unrestrict ed Funds £	Restrict ed Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
<b>3c. Fund raising</b>					
Coffee mornings and tea afternoons	1,757	-	-	1,757	587
Christmas Grand Draw	1,661	-	-	1,661	1,482
100 club net contributions	1,078	-	-	1,078	952
<b>Sponsored swim</b>	723	-	-	723	-
Summer fair	635	-	-	635	-
Smartie appeal	413	-	-	413	617
Ride and Stride	373	-	-	373	798
Quiz night	216	-	-	2	245
				16	
Cards, Knitting and blanket raffle	163	-	-	163	700
Maidstone market stall and auction	142	-	-	142	450
Climate change sponsored walk	-	-	-	-	455
Market at St Martins	-	-	-	-	240
Talents' challenge	-	-	-	-	847
Other	417	-	-	417	766
<b>Total</b>	<b>7,578</b>	<b>-</b>	<b>-</b>	<b>7,578</b>	<b>8,139</b>

	Unrestrict ed Funds £	Restrict ed Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
<b>3d. Miscellaneous income</b>					
Web income	-	-	-	-	241
Bank interest	98	-	-	98	81
Other	-	-	-	-	252
<b>Total</b>	<b>98</b>	<b>-</b>	<b>-</b>	<b>98</b>	<b>574</b>

### 3e. Sale of Property

In August 2022, St Hilary's Church in Senacre, Maidstone, was sold to Kings Reach Education Limited. The proceeds, after sales expenses, were shared equally between the Parish and the Diocese of Canterbury. The Parish received £99,078 (2021: NIL).

# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2022

	Total 2022 £	Total 2021 £
<b>3f. Parish Share</b>		
Parish share for the year	40,523	45,800
Arrears paid in respect of prior years	6,133	-
Parochial fees paid to the Diocese	3,066	4,042
CDBF Missionary Grant	10,000	10,000
CDBF Credits - St Martins House	9,996	9,108
<b>Total</b>	<b>69,718</b>	<b>68,950</b>

### 3g. Church and property maintenance

	Church £	Hall £	St Hilary's £	Other £	Total £
Utilities	6,612	9,491	1,160	-	17,263
Maintenance	5,847	1,141	350	-	7,338
Professional fees	1,200	-	-	-	1,200
Insurance	1,813	1,209	554	-	3,576
Cleaning	896	2,662	-	-	3,558
Internet	374	-	-	-	374
<b>Total 2022</b>	<b>16,742</b>	<b>14,503</b>	<b>2,064</b>	<b>-</b>	<b>33,309</b>
Total 2021	11,227	8,801	6,343	-	26,371

### 3h. Donations to charities

	Unrestrict ed Funds £	Restricted Communit y Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
USPG	100	-	-	100	-
DEC - Ukraine appeal	131	-	-	131	-
Maidstone Street Pastors	71	-	-	71	100
Friends of Kent Churches	10	-	-	10	10
Porchlight	-	-	-	-	96
Medecins Sans Frontieres	-	-	-	-	75
Bishop's Fund	-	-	-	-	21
<b>Total</b>	<b>312</b>	<b>-</b>	<b>-</b>	<b>312</b>	<b>302</b>

# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2022

### 3i. Miscellaneous expenditure

	Unrestrict ed Funds £	Restricted Communi ty Fund £	Restricted Other Funds £	Total 2022 £	Total 2021 £
Bank charges	611	-	-	611	621
Christmas lights and flowers	80	-	-	80	85
Children's activities	-	-	-	-	193
Lighting and technology	115	-	-	115	529
Fridge/freezer	409	-	-	409	-
Travel communion sets	574	-	-	574	-
Garden benches	809	-	-	809	-
Gifts	595	-	-	595	-
PCC Awayday costs	159	-	-	159	-
Refreshments	326	-	-	326	282
Other	231	-	-	231	237
<b>Total</b>	<b>3,909</b>	<b>-</b>	<b>-</b>	<b>3,909</b>	<b>1,947</b>

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# Accounts

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The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone

(Registered charity number 1149349)

FINANCIAL STATEMENTS  
AND ANNUAL REPORT  
For the year ended 31 December 2021

PRIEST IN CHARGE

Reverend Joyce Addison

BANKERS

Barclays Bank Plc  
Fremlin Walk  
Maidstone  
ME14 1QG

INDEPENDENT EXAMINER

Julie Griggs FCA

# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

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# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

The Parochial Church Council presents its report and financial statements for the year ended 31 December 2021.

## **Administrative information**

St Martin's address is Northumberland Road, Maidstone, ME15 7LP. Our website is [www.stmartinsmaidstone.org.uk](http://www.stmartinsmaidstone.org.uk). Enquiries may be sent to [office@stmartinsmaidstone.org.uk](mailto:office@stmartinsmaidstone.org.uk).

St Martin's is part of the Diocese of Canterbury within the Church of England. On 17 October 2012 "The Parochial Church Council of "the Ecclesiastical Parish of St Martin Maidstone" was registered as an individual charity, number 1149349. Trustees' Annual Reports and Accounts are filed with the Charity Commissioners.

Members of the PCC are either ex officio or elected at the Annual Parochial Church Meeting in accordance with the Church Representation rules. PCC members who have served during the financial year 2021 are:

Priest in charge:	Reverend Joyce Addison
Assistant Curate:	Reverend Andrew Edwards
Reader:	Robin Fassenfelt
Churchwardens:	Chris Charles (to 26 <sup>th</sup> September 2021) Keith Smith
Secretary:	Carole Guichard
Treasurer:	Andrew Gray
Elected:	Esther Barford (to 20 <sup>th</sup> March 2022) Gill Bristow (from 18 <sup>th</sup> April 2021) Michael Chapman (to 18 <sup>th</sup> April 2021) Diane Enfield (to 18 <sup>th</sup> April 2021) Susan Holmes (from 18 <sup>th</sup> April 2021) James Mbalira (from 18 <sup>th</sup> April 2021) Lesley Neno (to 18 <sup>th</sup> April 2021) Kevin Noble (to 18 <sup>th</sup> April 2021) Janet Parkinson ( <i>Deanery representative</i> ) Ellen Purvis (from 18 <sup>th</sup> April 2021) Arun Rabbani (from 18 <sup>th</sup> April 2021) Linda West (to 18 <sup>th</sup> April 2021) Sue Yeo (to 20 <sup>th</sup> March 2022)
Ignite Enabler:	Angie Frost (from 4th January 2022) Melanie Banister (to 31 <sup>st</sup> October 2021)

# The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone

(Registered charity number 1149349)

## **Aims and Purposes**

As a member of the Church of England our general aim is "to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical". Within this broad aim our main mission is to grow the church numerically and spiritually, to develop ministry and build partnerships that enrich our communities within our Parish and beyond.

St Martin's Parochial Church Council has responsibility with our Priest-in-Charge, Reverend Joyce Addison, in promoting this mission. The PCC is responsible for the maintenance of St Martin's church, church hall and grounds at Northumberland Road, Shepway and of St Hilary's House at Senacre.

## **Objectives and Activities**

The ongoing commitment of the PCC is to bear witness to the love of God in our communities and to encourage as many people as possible to get to know us, to know God, to worship with us and to become part of our parish community. We also care for God's creation and are an Eco Church (Silver Award).

We, therefore, look for ways to build bridges and create partnerships with our wider community. We look to involve schools, groups, organisations and newcomers to our parish in our services and events. To this end, our services are a mixture of traditional and modern with the celebration of Holy Communion at the centre. We seek to show through our activities that we are an open and welcoming church for the use of those in our parish and the wider community.

## **Coronavirus Pandemic**

2021 was another difficult year for our church community as we learnt to live with the threats posed by the pandemic. In accordance with Government and Church guidelines, our buildings were closed for much of the year, and only reopened when it was safe to do so, with all necessary protections in place. We have continued to stay connected, especially with the most vulnerable and isolated in our community. Our ministry and pastoral teams have been extremely busy making phone calls, doing shopping, collecting prescriptions and being a friendly and visible presence within the Parish. We have been extremely grateful for the financial support provided by Maidstone Borough Council, Kent County Council, Involve Kent and Golding Homes. This has allowed us to expand our offering to more needy people through the provision of regular food parcels, children's activity packs and technology to help with home schooling. During the year, we started a new initiative called "Grab and Go" which provides the ingredients for a nutritious family meal that can be prepared and cooked in the home by all who need one. This has been a great success and to date we have distributed over 1,000 meal bags.

Early on in the pandemic, we successfully switched our Sunday and mid-week services, our meetings and social events to "Zoom". It has been a learning curve for most of us, but one that we have readily adopted. Zoom has made it possible to feel together whilst apart, and to use new liturgy and visuals. It also gives the opportunity for the congregations of our two churches to worship together with new family and friends, some from further afield. We thank our technology team for making Zoom worship possible.

## **Achievements and Performance**

### **Worship and Prayer**

The PCC seeks to provide a range of services throughout the year that are beneficial to our community and spiritually satisfying. Holy Communion is celebrated on the first, third, fourth and fifth Sundays of the month at 10am, with the service on the first Sunday of each month being intergenerational and particularly accessible to children. A Service of the Word is held on the second Sunday of the month. Other services at St Martin's include Holy Communion on Thursdays at 10am and, on the 3rd Sunday of the month, prayer for healing and wholeness is included. Occasional evening services are held such as our Advent and Lent reflection worship. Weekday Morning Prayer (Mon, Tue and Thu at 8am) and Evening Prayer (Mon at 4.30pm) provide an opportunity for quiet reflection. Details of all services can be found on our notice boards, website, in the parish magazine or weekly news sheets. No services were held at St Hilary's during the year as our buildings are due to be sold imminently.

At the end of 2021 there were 77 members on the Church Electoral Roll. During the year there were 21 funerals, 5 baptisms and 3 weddings.

### **Schools Family and Youth**

It has been another challenging year due to the pandemic but we have managed to keep in touch with our schools and young people and we are pleased to report that we have an increase in the number of families with children and teenagers, attending regularly. Since September we have held Sunday Club/ Godly Play sessions for Primary age children and Youth Club for older youngsters twice monthly, during the services. We endeavour to treat them as 'Fellow Pilgrims' and when in church the young people take an active part in the services with reading, leading prayers, and joining the altar party. Six of our youth were confirmed by Bishop Rose in a Deanery service at St Martin's in November 2021.

It has not been possible to have our usual direct contact with the schools through services, assemblies or visits to church, though we have managed a few. We have maintained contact with the schools and supported them, using council funding for the most needy families. Some of the schools have worked with us on creative projects.

We continue to hold the schools, families and young people in our prayers and this role is especially carried out by the monthly children's prayer time group who have continued faithfully throughout the year.

### **Ignite Youth**

The Youth Group meet on the second and fourth Sundays of the month.

This last year has been such a range of contrasts, having started the year still on zoom with a regular attendance. However, as the year progressed, we started to meet again in person, changed the name to Ignite Youth, went around Maidstone looking for Elmer's. In the future we have planned a morning at a Kent Fire station. As you can see we are evolving as a group, trying new ways of teaching but in all of this having fun is key.

We can range from 4 on a quiet day to 12 youths on a really good day, but the levels of what is offered to the youth on these breakfast mornings is comparable to an ignite event. On both Sundays, the morning starts with a varied breakfast: hot chocolate, pancakes, fruit, cheese strings, yoghurts, fruit juice etc. and a general chat about school. A typical second Sunday worship involves a time of dedicated Bible Study (currently the Book of Ruth) which is related to our everyday lives, followed by fun worship, and ending in prayer. On the fourth Sunday, we start the morning with a prayer then have a quiz. Next is a practical example of a passage of the Bible with questions after, for instance we dropped a handful of seeds from a height into a flower plot then one at a time. The relating passage then is discussed and unpacked as to what it means for our lives today. We end in prayer then a game of TRUST.

## **Ignite**

We were pleased to continue our Ignite programme throughout 2021, despite the closure of our church buildings due to the pandemic. Ignite moved online for much of the year, with 10 to 15 people regularly attending our weekly "Zoom" meetings. Late in the year, we were able to resume meetings in church, with all necessary precautions in place. These meetings started with a hot meal and were followed by some games and competitions leading into discussions on a bible theme, worship and prayer. We thank everyone involved in organising and running these meetings, especially our two enablers, Rev Andrew Edwards (now our Assistant Curate) and Melanie Bannister, who left us in October 2021. We are delighted to announce the appointment of Angie Frost as our new enabler who joined us in January 2022, who assisted by a team of helpers is leading the further development and growth of our Ignite programme.

## **Deanery Synod**

2021 has been an eventful year in the Deanery. Diane Enfield stood down as lay chair after the June PCC meeting having completed an extended period of 7 years in that roll. PCC thanked her for her exemplary service to the Deanery and St. Martins PCC during some difficult times.

Chris Lavender Priest in Charge of St Nicholas Allington, who had been acting Area Dean since the appointment of Rev Andrew Sewell to Archdeacon, also announced his intention to stand down as he was to become Priest in Charge of St. Paul's Maidstone in September 2021 whilst retaining his role at St. Nicholas. It was agreed that the appointment of a new Lay Chair would be delayed until an Area Dean was appointed as these roles are complimentary and require a close

working relationship. Diane would be available to support with training and induction when required.

Elections to Diocesan Synod were held this year. Janet Parkinson and Robin Fassenfelt stood down. Chris Charles St Martins, Clare Torrens St Luke's, Eleanor Relle, St Michaels, Ed Crossely Loose were elected for 3 years. Chris Charles automatically becomes a member of Deanery synod and St. Martins PCC because of this role.

There have been no meetings of Deanery Synod since July 2021 and no information re appointments to fill the vacant posts have been made to Synod. Rev Joyce Addison informed PCC that Chapter (clergy) have met, and Bishop Rose is actively working with them to resolve this situation. These are challenging times for all in the Deanery.

### **Financial Review**

We are reporting a small loss for the year of £179 (2020: Loss £3,539), which is an excellent achievement considering the continuing difficulties posed by the pandemic. We are truly grateful for the ongoing financial support provided by our congregations through their regular giving and donations. This, together with a significant increase in our hall letting income, tremendous efforts by our fund raising team, and tight control of our costs has allowed us to "live within our means" and maintain the required buffer of distributable reserves. It is a particular pleasure that we managed to pay our full parish share for the year of £45,800.

### **Reserves Policy**

In 2020, in response to the strain on our finances caused by the pandemic, the PCC agreed to reduce the minimum level of our free reserves from £20,000 to £6,000, and we have maintained this policy throughout 2021. This much lower level of reserves represents less than one month of expenditure and therefore, our cash position needs very careful management, to ensure that we can cover cash flow fluctuations and meet all necessary expenditure. We will increase this minimum level as soon as our finances allow.

### **Church buildings and furnishings**

Routine and general maintenance is carried out by our fabric team throughout the year. General servicing of heating, fire, security and other equipment is carried out by specialist contractors. During 2021, as well as routine maintenance, repairs were carried out to our electrical systems and wiring, wall heaters and boilers. Following our quinquennial inspection visit in June 2021, a small number of urgent issues were identified principally relating to the poor state of our flat roofs, parapets and capping bricks. The PCC is aware of the need to address these issues as soon as finance is available.

### **Pastoral Care**

Pastoral Care continues to play an important role at St Martin's. It provides mutual care, prayer and support for all of its members. Pastoral care consists of

a number teams, each with a group leader. All on the electoral roll or regular attendees belong to a group. Arrangements can be made through Group Leaders for post baptism support, hospital and bereavement visiting and home communion.

2021 was a time of significant loss in the church congregation. We said "goodbye" to Richard Austin and Joan Barber.

### **Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure. The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC consist of the Priest in Charge, church wardens and others elected by members of the congregation who are on the Electoral Roll. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on the disbursement of funds.

The PCC met nine times in 2021, with six of these meetings held via "Zoom". There are also a number of committees which met during the year and report to the PCC. These committees cover particular aspects of church life including worship, mission, youth and outreach, fabric, and fund-raising. A standing committee has been set up to deal with urgent matters arising between PCC meetings.

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF  
ST. MARTIN'S CHURCH, MAIDSTONE  
FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the accounts of St. Martin's Parochial Church Council (PCC) for the year ended 31 December 2021, which comprise the Receipts and Payments Account and Statement of Assets and Liabilities and related notes set out on pages 9 to 14.

**Respective responsibilities of members and examiner**

The members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the Parochial Church Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement to show a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

14 Greenfields  
GRIGGS FCA  
Maidstone  
Kent  
ME15 8ET

J A

Date:

# PARISH OF ST MARTIN, MAIDSTONE FINANCIAL STATEMENTS 2021

## RECEIPTS AND PAYMENTS ACCOUNT

	Notes	Unrestricted Fund	Designated Fund	Restricted Fund	TOTAL 2021	TOTAL 2020
		£	£	£	£	£
<b>RECEIPTS</b>						
Voluntary Receipts:						
Planned giving		19,597	-	-	19,597	20,856
Collections		2,654	-	-	2,654	2,093
Donations		10,815	-	-	10,815	9,062
Gift Aid Tax		9,524	-	-	9,524	4,204
Grants, gifts and legacies	3c	-	14,280	-	14,280	13,150
Generated Income						
PCC fees		6,605	-	-	6,605	6,489
Lettings	3a	34,477	-	-	34,477	24,680
Fundraising	3b	8,139	-	-	8,139	8,153
Miscellaneous	3d	574	-	-	574	517
Other receipts						
Missionary grant		10,000	-	-	10,000	10,000
Bank interest		2	-	-	2	18
<b>TOTAL RECEIPTS</b>		102,387	14,280	-	116,667	99,222
<b>PAYMENTS</b>						
Ministry:						
Parish share and diocesan fees	4	68,950	-	-	68,950	64,860
Clergy expenses		1,613	-	-	1,613	1,590
Other		491	-	-	491	420
Church and property maintenance including utilities and insurance	3e	26,371	-	-	26,371	19,789
Books, printing and stationery		2,291	-	-	2,291	1,513
Music licences and instruments		601	-	-	601	606
Donations to charities	3f	302	-	-	302	155
Quinquennial expenses		-	1,583	-	1,583	360
Miscellaneous	3g	1,947	-	-	1,947	678
Organ maintenance		-	-	224	224	218
Ignite expenses		-	693	-	693	666
Community Fund expenses		-	17,776	-	17,776	1,096
<b>TOTAL PAYMENTS</b>		102,566	20,052	224	122,842	91,951
<b>NET (- PAYMENTS)/RECEIPTS</b>		-179	-5,772	-224	-6,175	7,271
Balances brought forward 1st January		11,498	9,900	8,740	30,138	22,867
Balances carried forward 31st December		11,319	4,128	8,516	23,963	30,138

Note: There were no Endowment Funds held during the year.

# PARISH OF ST MARTIN, MAIDSTONE FINANCIAL STATEMENTS 2021

These financial statements were approved by the Parochial Church Council at their meeting held on 24<sup>th</sup> February 2022

Signed on behalf of the Parochial Church Council

Rev Joyce Addison  
Priest in Charge/Chair

Andrew Gray  
Treasurer

## STATEMENT OF ASSETS AND LIABILITIES

	Unrestrict ed Funds £	Designate d Funds £	Restricted Funds £	<b>Total 2021 £</b>	Total 2020 £
<b>Cash Funds</b>					
Barclays Bank current account	8,367	-	-	8,367	8,286
Barclays Bank savings account	2,952	4,128	8,516	15,596	21,852
<b>Total</b>	<b>11,319</b>	<b>4,128</b>	<b>8,516</b>	<b>23,963</b>	<b>30,138</b>
<b>Other Monetary Assets</b>					
Other debtors - tax reclaim outstanding	-	-	-	-	4,162
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,162</b>

### Assets retained for Church use

The following properties are not parish assets but are available for use by the parish:

St Martin's Church, Northumberland Road, Maidstone  
St Martin's Church Hall, Northumberland Road, Maidstone  
St Hilary's House, Ground Floor, Reculver Walk, Senacre, Maidstone  
St Hilary's House, flat, Reculver Walk, Senacre, Maidstone  
House, 85 Loose Road, Maidstone

St Hilary's House and flat are not currently in use by the Church and are in the process of being sold.

The following assets bought by the PCC are in church use. Values are shown at cost and do not necessarily reflect market or insurable values.

	£
Sound and visual system (2010)	9,012
Fitted church carpet (2011)	1,475
Public Notice Board (2011)	1,164
Priests Board (2011)	810
Church chairs (2012)	11,776
Hall chairs (2013)	2,002
Uplighters and 'A' frame (2013)	501
Projector screen and filing cabinet (2017)	1,788
Furniture (2019)	429
Wall lights (2021)	416

# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2021

Other assets not recognised in the above list include moveable church fittings and equipment held by the church wardens on special trust for the parochial church council, and which require a faculty for disposal.

	Unrestrict ed Funds £	Designate d Funds £	Restricted Funds £	<b>Total 2021 £</b>	Total 2020 £
<b>Liabilities</b>					
Parish share 2020	6,133	-	-	6,133	6,133
Expense creditors	1,358	-	-	1,358	1,082

## NOTES TO THE ACCOUNTS

### 1. Accounting Policies

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and Church Accounting Regulations 2006.

### 2. Restricted and Designated Funds

<b>Restricted</b>	<b>At 01.01.2 1 £</b>	<b>Receipt s £</b>	<b>Payme nts £</b>	<b>At 31.12.2 1 £</b>
Church projects fund	719	-	-	719
Youth fund	257	-	-	257
Quinquennial restricted fund	3,695	-	-	3,695
Justice appeal grant	231	-	-	231
Maidstone Borough Council	56	-	-	56
Organ maintenance fund	3,782	-	224	3,558
<b>Total</b>	<b>8,740</b>	<b>-</b>	<b>224</b>	<b>8,516</b>

<b>Designated</b>	<b>At 01.01.2 1 £</b>	<b>Receipt s £</b>	<b>Payme nts £</b>	<b>At 31.12.2 1 £</b>
Quinquennial designated fund	1,583	-	1,583	-
Ignite	2,263	1,200	693	2,770
Community fund	6,054	13,080	17,776	1,358

# PARISH OF ST MARTIN, MAIDSTONE FINANCIAL STATEMENTS 2021

Total	9,900	14,280	20,052	4,128
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Unrestricted	At 01.01.21 £	Receipts £	Payments £	At 31.12.21 £
Clive's Fund	1,312	-	-	1,312
Revenue reserve	1,618	2	-	1,620
St Martin's 100 club	282	1,140	1,402	20
<b>Total</b>	<b>3,212</b>	<b>1,142</b>	<b>1,402</b>	<b>2,952</b>

### 3. Receipts and Payments Analysis

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>3a. Lettings</b>					
Hall	15,479	-	-	15,479	9,042
St Martin's Church	1,490	-	-	1,490	530
St Hilary's	8,400	-	-	8,400	6,000
St Martins House	9,108	-	-	9,108	9,108
<b>Total</b>	<b>34,477</b>	<b>-</b>	<b>-</b>	<b>34,477</b>	<b>24,680</b>

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>3b. Fund raising</b>					
Christmas raffle	1,482	-	-	1,482	1,572
'100'club net contributions	952	-	-	952	1,068
Talents challenge	847	-	-	847	-
Ride and Stride	798	-	-	798	706
Smartie appeal	617	-	-	617	-
Climate change sponsored walk	455	-	-	455	-
Maidstone market stall	450	-	-	450	-
Breakfasts, coffee mornings and tea	587	-	-	587	397

# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2021

Afternoons					
Market at St Martins	240	-	-	240	-
Quiz night	245	-	-		-
				245	
Cards, Knitting and blanket raffle	700	-	-	700	
'60' challenges	-	-	-	-	3,783
Other	766	-	-	766	627
<b>Total</b>	<b>8,139</b>	<b>-</b>	<b>-</b>	<b>8,139</b>	<b>8,153</b>

	Unrestrict ed Funds £	Designate d Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>3c. Grants and gifts</b>					
Maidstone Borough Council - Grab & Go	-	9,980	-	9,980	4,650
Kent County Council - Grab & Go	-	-	-	-	2,500
Golding Homes - Grab & Go	-	2,000	-	2,000	-
Other - Grab & Go	-	100	-	100	-
Ignite diocesan allowance	-	1,200	-	1,200	2,000
Involve Kent - Community Grant	-	1,000	-	1,000	-
Organ maintenance fund	-	-	-	-	4,000
<b>Total</b>	<b>-</b>	<b>14,280</b>	<b>-</b>	<b>14,280</b>	<b>13,150</b>

	Unrestrict ed Funds £	Designate d Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>3d. Miscellaneous income</b>					
Web income	241	-	-	241	-
Closure of flower account	-	-	-	-	401
Other	333	-	-	333	116
<b>Total</b>	<b>574</b>	<b>-</b>	<b>-</b>	<b>574</b>	<b>517</b>

### 3e. Church and property maintenance

	Church £	Hall £	St Hilary's £	Other £	Total £
Utilities	4,553	2,846	2,404	-	9,803
Maintenance	3,830	2,170	3,122	-	9,122
Insurance	1,796	1,197	817	-	3,810
Cleaning	574	2,588	-	-	3,162
Internet	474	-	-	-	474
<b>Total 2021</b>	<b>11,227</b>	<b>8,801</b>	<b>6,343</b>	<b>-</b>	<b>26,371</b>
Total 2020	8,876	7,891	3,022	-	19,789

### 3f. Donations to charities

# PARISH OF ST MARTIN, MAIDSTONE

## FINANCIAL STATEMENTS 2021

	Unrestrict ed Funds £	Designate d Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Maidstone Street Pastors	100	-	-	100	-
Porchlight	96	-	-	96	-
Medecins Sans Frontieres	75	-	-	75	-
Bishop's Fund	21	-	-	21	-
Friends of Kent Churches	10	-	-	10	-
Mind Christmas Appeal	-	-	-	-	155
<b>Total</b>	<b>302</b>	<b>-</b>	<b>-</b>	<b>302</b>	<b>155</b>

### 3g. Miscellaneous expenditure

	Unrestrict ed Funds £	Designate d Funds £	Restricted Funds £	<b>Total 2021 £</b>	Total 2020 £
Bank charges	621	-	-	621	352
Christmas trees and flowers	85	-	-	85	190
Children's activities	193	-	-	193	-
Lighting and technology	529	-	-	529	-
Refreshments	282	-	-	282	-
Other	237	-	-	237	136
<b>Total</b>	<b>1,947</b>	<b>-</b>	<b>-</b>	<b>1,947</b>	<b>678</b>

### 4. Parish Share

Our total parish share, including parochial fees, for 2021 was £68,950 made up as follows;

	£
Parish Share due for 2021	45,800
Parochial fees paid to the Diocese	4,042
CDBF missionary grant	10,000
CDBF credits - St Martin's House	9,108
	<u>68,950</u>

Our full parish share of £45,800 for 2021 was paid to the diocese during the year. There remains a balance outstanding from 2020 of £6,133 and the PCC has committed to make good this underpayment as soon as our Parish finances and cash flow improve.

**PARISH OF ST MARTIN, MAIDSTONE  
FINANCIAL STATEMENTS 2021**

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# Accounts

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**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

**RECEIPTS AND PAYMENTS ACCOUNT**

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2020	TOTAL 2019
		£	£	£	£	£
<b>RECEIPTS</b>						
Voluntary Receipts:						
Planned giving		20,856	-	-	20,856	21,276
Collections		2,093	-	-	2,093	5,766
Donations		9,062	-	-	9,062	6,418
Gift Aid Tax		4,204	-	-	4,204	7,155
Grants, gifts and legacies	4c	-	9,150	4,000	13,150	9,414
Generated Income:						
PCC fees		6,489	-	-	6,489	7,695
Lettings	4a	24,680	-	-	24,680	33,394
Fundraising	4b	8,153	-	-	8,153	5,996
Miscellaneous	4e	517	-	-	517	909
Other Receipts:						
Missionary grant		10,000	-	-	10,000	10,000
Bank interest		18	-	-	18	36
'100' Club fund transfer		-	-	-	-	4,214
<b>TOTAL RECEIPTS</b>		<b>86,072</b>	<b>9,150</b>	<b>4,000</b>	<b>99,222</b>	<b>112,273</b>
<b>PAYMENTS</b>						
Ministry:						
Parish share and Diocesan fees	5	64,860	-	-	64,860	77,561
Clergy expenses		1,590	-	-	1,590	1,763
Other		420	-	-	420	737
Church and property maintenance:						
including utilities and insurance	4f	19,789	-	-	19,789	23,762
Books, printing and stationery		1,513	-	-	1,513	2,025
Music licences and instruments		606	-	218	824	2,027
Youth and children's work		-	-	-	-	74
Donations to charities	4g	155	-	-	155	350
Quinquennial expenses		-	360	-	360	-
Miscellaneous	4h	678	-	-	678	2,047
Furniture and equipment		-	-	-	-	7,337
Ignite expenses		-	666	-	666	808
Community Fund expenses		-	1,096	-	1,096	-
<b>TOTAL PAYMENTS</b>		<b>89,611</b>	<b>2,122</b>	<b>218</b>	<b>91,951</b>	<b>118,491</b>
<b>NET (-PAYMENTS)/RECEIPTS</b>		<b>- 3,539</b>	<b>7,028</b>	<b>3,782</b>	<b>7,271</b>	<b>- 6,218</b>
		-	-	-	-	-
Net after transfers		- 3,539	7,028	3,782	7,271	- 6,218
Balances brought forward 1 January		15,037	2,872	4,958	22,867	29,085
Balances carried forward 31 December		11,498	9,900	8,740	30,138	22,867

NOTE: There were no Endowment Funds held during the year.

**These financial statements were approved by the PCC at their meeting on x March 2021**

Signed on behalf of the parochial church council

Rev'd Joyce Addison  
Priest in Charge/Chair

Andrew Gray  
Hon. Treasurer

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

**STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2020**

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	TOTAL 2020	TOTAL 2019
		£	£	£	£	£
<b>Cash Funds</b>						
Barclays Bank current account		8,286	-	-	8,286	2,411
Barclays Bank savings account	2	3,212	9,900	8,740	21,852	20,456
		<u>11,498</u>	<u>9,900</u>	<u>8,740</u>	<u>30,138</u>	<u>22,867</u>
<b>Other Monetary Assets</b>						
Other debtors - tax reclaim outstanding		4,162	-	-	4,162	3,992
		<u>4,162</u>	<u>-</u>	<u>-</u>	<u>4,162</u>	<u>3,992</u>

**Assets retained for Church use**

The following properties are not parish assets but are available for use by the parish:

- St Martin's Church, Northumberland Road
- St Martin's Church Hall, Northumberland Road
- St Hilary's House, ground floor, Reculver Walk, Senacre
- St Hilary's House, flat, Reculver Walk, Senacre
- House, 85 Loose Road

St Hilary's House and flat are not currently in use by the Church and are in the process of being sold.

The following assets bought by the PCC are in church use. Values are shown at cost and do not necessarily reflect market or insurable values.

	£
Sound and visual system (2010)	9012
Fitted church carpet(2011)	1475
Public Notice Board (2011)	1164
Priests' Board (2011)	810
Projector (2011)	2291
Church chairs (2012)	11776
Hall chairs (2013)	2002
Uplighters and 'A' frame (2013)	501
Projector screen; filing cabinet (2017)	1788
Furniture (2019)	429

Other assets not recognised in the the above list include moveable church fittings and equipment held by the church wardens on special trust for the PCC and which require a faculty for disposal.

**Liabilities**

		Unrestricted Funds	Designated Funds	Restricted Funds	2020	2019
Parish share	5	6,133	-	-	6,133	-
Expense creditors		-	-	-	1,082	2,727

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

**NOTES TO THE ACCOUNTS**

**1. Accounting Policies**

The financial statements have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and Church Accounting Regulations 2006.

**2. Restricted and Designated Funds**

	At 01.01.20	Receipts	Payments	Transfer	At 31.12.20
	£	£	£	£	£
Restricted :					
Church projects fund	719	-	-	-	719
Youth Fund	257	-	-	-	257
Quinquennial restricted fund	3,695	-	-	-	3,695
Justice Appeal Grant	231	-	-	-	231
Maidstone Borough Council	56	-	-	-	56
Organ maintenance fund	-	4,000	218	-	3,782
	<u>4,958</u>	<u>4,000</u>	<u>218</u>	<u>-</u>	<u>8,740</u>
Designated:					
Quinquennial designated fund	1,943	-	360	-	1,583
Ignite	929	2,000	666	-	2,263
Community Fund	-	7,150	1,096	-	6,054
	<u>2,872</u>	<u>9,150</u>	<u>2,122</u>	<u>-</u>	<u>9,900</u>
Unrestricted:					
Clive's Fund	1,312	-	-	-	1,312
Revenue Reserve	7,100	18	-	5,500	1,618
St Martin's "100" Club	4,214	1,068	-	5,000	282
	<u>12,626</u>	<u>1,086</u>	<u>-</u>	<u>10,500</u>	<u>3,212</u>

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

**4. Receipts and Payments Analysis**

	Unrestricted Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
<b>a. Lettings</b>					
Hall	9,042	-	-	9,042	16,976
St Martin's	530	-	-	530	1,310
St Hilary's	6,000	-	-	6,000	6,000
St Martin's House	9,108	-	-	9,108	9,108
	<u>24,680</u>	<u>-</u>	<u>-</u>	<u>24,680</u>	<u>33,394</u>
<b>b. Fund-raising</b>					
'60' Challenges	3,783	-	-	3,783	-
Christmas raffle (2019: Raffle and fayre)	1,572	-	-	1,572	1,496
'100 Club' net contributions	1,068	-	-	1,068	-
Ride and Stride	706	-	-	706	550
Breakfasts, coffee mornings and tea afternoons	397	-	-	397	1,263
Quiz events	-	-	-	-	1,352
Summer Fayre & Raffle	-	-	-	-	878
Other	627	-	-	627	237
	<u>8,153</u>	<u>-</u>	<u>-</u>	<u>8,153</u>	<u>5,776</u>

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

	Unrestricted Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
<b>c. Grants and gifts</b>					
Maidstone Borough Council - Community Fund	-	4,650	-	4,650	-
Kent County Council - Community Fund	-	2,500	-	2,500	-
Organ Maintenance Fund	-	-	4,000	4,000	-
Canterbury Diocese - Ignite improvements	-	-	-	-	6,764
Ignite Diocesan Allowance	-	2,000	-	2,000	2,000
Justice Appeal grant	-	-	-	-	250
Maidstone Borough Council	-	-	-	-	400
	<b>-</b>	<b>9,150</b>	<b>4,000</b>	<b>13,150</b>	<b>9,414</b>

	Unrestricted Fund	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
<b>e. Miscellaneous income</b>					
Closure of flower account	401	-	-	401	-
Repayment of utilities and materials	-	-	-	-	857
Ignite income	-	-	-	-	43
Other	116	-	-	116	9
	<b>517</b>	<b>-</b>	<b>-</b>	<b>517</b>	<b>909</b>

**f. Church and property maintenance**

	Church	Hall	St Hilary's	Other	Total
	£	£	£	£	£
Utilities	4,002	3,361	1,609	-	8,972
Maintenance	2,304	1,104	554	-	3,962
Insurance	1,998	1,313	859	-	4,170
Cleaning	406	2,113	-	-	2,519
Internet	166	-	-	-	166
	<b>8,876</b>	<b>7,891</b>	<b>3,022</b>	<b>-</b>	<b>19,789</b>
Year to 31 December 2020	<b>10,749</b>	<b>9,513</b>	<b>3,460</b>	<b>40</b>	<b>23,762</b>

**g. Donations to charities**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£	£
Mind Christmas Appeal	155	-	-	155	-
Advent Justice Appeal	-	-	-	-	275
Dandelion Time	-	-	-	-	75
	<b>155</b>	<b>-</b>	<b>-</b>	<b>155</b>	<b>350</b>

**h. Miscellaneous**

	£	£	£	£	£
Bank charges	352	-	-	352	419
Xmas trees and flowers	190	-	-	190	286
Other	136	-	-	136	111
Event expenses	-	-	-	-	951
Fees and subscriptions	-	-	-	-	160
Bishop Trevor's retirement	-	-	-	-	120
	<b>678</b>	<b>-</b>	<b>-</b>	<b>678</b>	<b>2,047</b>

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered Charity number 1149349)

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

5. Parish Share

Our total parish share, including parochial fees, for 2020 was £70,993, made up as follows

Parish Share due for 2020	47,340
Parochial fees paid to the Diocese	4,545
CDBF missionary grant	10,000
CDBF credits - St Martin's House	<u>9,108</u>
	£ <u><u>70,993</u></u>

Our payments for 2020 were as follows:

Payments made	45,752
CDBF missionary grant	10,000
CDBF credits - St Martin's House	<u>9,108</u>
	£ <u><u>64,860</u></u>

Underpayment for the year £ 6,133

The PCC has committed to make good this underpayment as soon as our Parish finances and cashflow improve.

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**

(Registered charity number 1149349)

**FINANCIAL STATEMENTS  
AND  
ANNUAL REPORT  
for the year ended 31 December 2020**

**PRIEST IN CHARGE**  
Reverend Joyce Addison

**BANKERS**  
Barclays Bank Plc  
Maidstone Branch  
13 Fremlin Walk  
Maidstone  
ME14 1QG

**INDEPENDENT EXAMINER**  
Julie Griggs FCA

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

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**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

**Independent Examiner's Report  
to the Parochial Church Council of St Martin's, Maidstone**

I report on the accounts and financial statements for the year ended 31 December 2020 which are set out on pages 7 to 12.

**Respective responsibilities of PCC and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(signed) \_\_\_\_\_ (dated) \_\_\_\_\_

# **The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone**

(Registered charity number 1149349)

## **Aim and purposes**

As a member of the Church of England our general aim is "to promote the whole mission of the Church, pastoral, evangelistic, social and ecumenical". Within this broad aim our main mission is to grow the church numerically and spiritually, to develop ministry and build partnerships that enrich our communities within the Parish and beyond.

St Martin's Parochial Church Council has responsibility with our priest in charge, the Reverend Joyce Addison, for promoting this mission. The PCC is responsible for the maintenance of St Martin's church, church hall and grounds at Northumberland Road, Shepway, and of St Hilary's church hall at Senacre.

## **Objectives and Activities**

The ongoing commitment of the PCC is to bear witness to the love of God in our communities and to encourage as many people as possible to get know us, to worship with us and to become part of our parish community. We also care for God's creation and are an Eco Church.

We look for ways to build bridges and create partnerships with our wider community. We look to involve schools, groups, organisations and newcomers to our Parish in our services and events. To this end, our services are a mixture of traditional and modern with celebration of Holy Communion as the centre. We seek to show through our activities that we are an open and welcoming church for the use of those in our Parish and the wider community. In meeting these objectives the PCC has considered the Charity Commissioner's guidance on public benefit and advancement of religion. Our mission statement is "Making room for all".

## **Coronavirus Pandemic**

2020 was a strange and difficult year. In March, our church buildings were closed to comply with Government regulations. Since then, we have been working hard to keep everyone safe, whilst learning how to live alongside the virus and adapt to new ways of being church.

One priority has been to stay connected, especially with the most vulnerable and isolated in our community. Our ministry and pastoral teams have been extremely busy making phone calls, doing shopping, collecting prescriptions and being a friendly and visible presence within the Parish. We have been extremely grateful for the financial support provided by Maidstone Borough Council, Kent County Council and Golding Homes. This has allowed us expand our offering to more needy people through the provision of regular food parcels, children's activity packs and technology to help with home schooling. Most recently, we have started a new initiative called "Grab and Go" which provides the ingredients for a nutritious family meal that can be prepared and cooked in the home by all who need one.

Early on in the pandemic, we successfully switched our Sunday and mid-week services, our meetings and social events to "Zoom". It has been a learning curve for most of us, but one that we have readily adopted. Zoom has made it possible to feel together whilst apart, and to use new liturgy and visuals. It also gives the opportunity for the congregations of our two churches to worship together with new family and friends, some from further afield. We thank our technology team for making Zoom worship possible.

The past months have caused many of us to re-evaluate what is important and to appreciate the joy of slowing down. However some have found these times unsettling, fearful and lonely. There have been many disappointments, not least the closure of our church buildings, the cancellation of celebrations such as weddings and baptisms and the added loneliness of restrictions surrounding funerals.

It was with great joy that we were able to reopen our church buildings, first for private prayer and then later in July for public worship, in accordance with all safety guidelines. We thank our church wardens and their band of helpers for making the buildings safe and conducting the necessary risk assessments. However, this could not last as we closed again in December in accordance with the second Government lockdown. Currently our worship is back on Zoom, broadcasting from St Martin's Church.

## **St Hilary's Church**

Sadly, during the year, the Diocese took the difficult decision to close St Hilary's Church and put the building up for sale. We held a final commemoration service there in December to mark the contribution to the Parish made by its small but faithful congregation.

## **Achievements and Performance**

### *Worship and Prayer*

Despite the pandemic, the PCC has sought to provide a range of services that are beneficial to our community and spiritually satisfying, either in church or via "Zoom" as the regulations allow. An interactive Holy Communion service is held on the first Sunday of each month, which is particularly suitable for our children.

A quiet early morning service of Holy Communion without music is held on the first Sunday of each month at 8am with Parish Communion at 10am every Sunday in the month.

Other services at St Martin's include Holy Communion on Thursdays at 9.30am and, on the 3rd Sunday of the month, prayer for healing and wholeness is included. We are also holding more baptism services within our main 10am Sunday worship.

Occasional evening services are held. Weekday and Saturday morning prayer provides an opportunity for quieter reflection. Details of all services can be found on our notice boards, website, in the parish magazine or weekly news sheets.

At the end of 2019 there were X members on the Church Electoral Roll. During the year there was X marriage service in church, X funerals and X baptisms.

2

## **The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone** (Registered Charity number 1149349)

### Schools, Family and Youth

Despite the Covid pandemic and Lockdown restrictions we have tried to continue our work in this important area. We have worked hard to maintain links with the 5 local Primary schools in our Parish. By working closely with the heads and the council we have been able to support families in need eg with IT equipment. The schools have been invited to contribute to displays outside church such as our Pentecost flags. We donated 3 saplings to each of 4 schools as part of the Queen's Commonwealth Canopy scheme. Since March 2020 we have been unable to continue with the Story club in school but were able to support some needy children with activity bags.

Our Sunday club and Youth Group have not been able to meet in person. But the Youth Group meet once a month via Zoom and

The Sunday club children have a weekly email via their parents to encourage them to respond to the readings in a Godly Play type way. This has not been easy. They also have colouring and puzzle sheets linked to the readings. The young people take part in some services eg read a lesson or lead in prayer. They have received gifts such as Advent candles and I-Spy books.

The Youth Group are currently being nurtured in self-development sessions by a Family Trust representative and Rev Joyce Addison via Zoom.

We support pre-school children via the church hall and we have given holiday activity bags to 2 local pre-schools. Teenagers are supported by leasing St Hilarys to a charitable organisation called Kings Reach in Senacre.

All this work has been underpinned by prayer throughout the Parish and in particular through a small group who pray once a month for the children, families and young people. organised by our fundraising group.

Ignite

Awaiting input from Andrew E

### **Deanery Synod**

The PCC has three representatives on the deanery synod. This involves the PCC in the broader aspects of the church and discussion regarding the deployment of resources in Maidstone. The development of Group ministry in the deanery provides an overall structure in which partnerships can flourish. This extends St Martin's role to ministry in the town as a whole. The process has developed to involve our church with other denominations and organisations. This networking together has produced Street Pastors, Winter Shelter for the Homeless and a Chaplaincy to Fremlin Walk Shopping Centre.

**Financial Review**

We are reporting a loss for the year of £3,539 (2019: Loss £5,566). The result has been adversely affected by the coronavirus pandemic, which led to a 36% fall in our hall lettings and a 64% fall in plate collections, together with the cancellation of both our summer and Christmas fairs.

**Reserves policy**

During the year, the PCC agreed to maintain our free reserves above a minimum level of £6,000. payments. This is meant to cover cash flow fluctuations and immediately necessary expenditure. These funds are apart from other reserves required for planned expenditure.

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

**St Martin's, the Church Hall and St Hilary's and St. Martin's House**

Routine and general maintenance is carried out by our fabric team throughout the year. General servicing of heating, security and other equipment is carried out by specialist contractors.

During 2020, as well as routine maintenance, repairs were carried out to the hearing loop, wall heaters, boilers and stairlift.

**Pastoral Care**

Pastoral Care continues to play an important role at St Martins. It provides mutual care, prayer and support for all of its members. Pastoral care consists of a number teams each with a group leader. All on the electoral roll or regular attendees belong to a group. Arrangements can be made through Group Leaders for post baptism support, hospital and bereavement visiting and home communion.

**Structure, governance and management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC consist of the priest in charge, church wardens and others elected by members of the congregation who are on the Electoral Roll. All members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC is responsible for making decisions on all matters of general concern and importance to the parish including decisions on the disbursement of funds.

The PCC met eight times during 2020. There are also a number of committees which meet during the year and report to the PCC. These committees cover particular aspects of church life including worship, mission, youth and outreach, fabric, fund-raising events and finance. A standing committee was set up during the year.

**The Parochial Church Council  
of the Ecclesiastical Parish  
of St Martin Maidstone**  
(Registered charity number 1149349)

The Parochial Church Council presents its report and financial statements for the year ended 31 December 2019.

**Administrative Information**

St Martin's address is Northumberland Road, Maidstone, ME15 7LP. Our website is [www.stmartinsmaidstone.org.uk](http://www.stmartinsmaidstone.org.uk). Enquiries may be sent to [office@stmartinsmaidstone.org.uk](mailto:office@stmartinsmaidstone.org.uk). St Martin's is part of the Diocese of Canterbury within the Church of England.

On 17 October 2012 "The Parochial Church Council of the Ecclesiastical Parish of St Martin Maidstone" was registered as an individual charity, number 1149349. Trustees' Annual Reports and Accounts are filed with the Charity Commissioners.

2020 and the early part of 2021 was a time of significant loss in the church congregation. We said "goodbye" to x,x,x,x

Members of the PCC are either *ex officio* or elected at the Annual Parochial Church Meeting in accordance with the Church Representation rules.

PCC members who have served during the financial year 2020 are:

Priest in Charge :	Rev'd Joyce Addison ( <i>Chair</i> )
Reader:	Robin Fassensfelt ( <i>deanery and synod representative</i> )
Churchwardens:	Chris Charles Keith Smith ( <i>from x</i> )
Secretary:	Ruth Lowdell ( <i>to 11 February 2020</i> ) Carole Guichard ( <i>from x</i> )
Treasurer:	David Goodwin ( <i>toX</i> ) Andrew Gray ( <i>from Oct 2020</i> )
Elected	Gill Bristow Michael Chapman Diane Enfield ( <i>Deanery Lay Chair</i> ) Lesley Neno Kevin Noble Janet Parkinson ( <i>deanery representative</i> ) Linda West Sue Yeo Arun Rabbani Susan Holmes Esther Barford
Ignite Enablers:	Andrew Edwards Melanie Banister

