



# **ANNUAL REPORT OF THE CHURCH COUNCIL (TRUSTEES' ANNUAL REPORT) FOR THE YEAR 2021**



**CAMBOURNE CHURCH**  
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF  
CHARITY NO: 1149312



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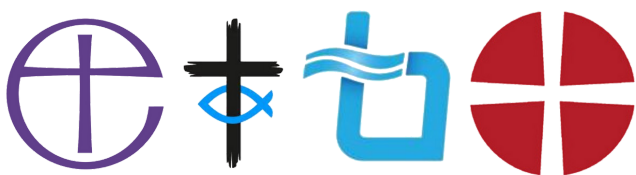
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# LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

## Minister

Revd Bill Miller (since September 2019)

## Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England

## Church Council & PCC Members during 2021

### Ex- officio

Minister                      Revd Bill Miller (from end September 2019)

### Church Warden (Elected annually at the AGM)

Ross McEwan



### Elected Trustees (7 in total)

|                 |   |
|-----------------|---|
| Alison Butler   | (Elected for 2nd term AGM 2020; Term ends AGM 2023)   |
| Lucy Thompson   | (Elected for 2nd term AGM 2020; Term ends AGM 2023)   |
| Catherine Price | (Elected for 1st term AGM 2020; Term ends AGM 2023)   |
| Jon Slater      | (Elected for 1st term AGM 2020; Term ends AGM 2023)   |
| Martin Lee      | Treasurer - appointed annually by council from among the trustees<br>(Elected for 2nd term AGM 2019; Term ends AGM 2022.)       |
| Julie Whitbread | (Elected for 2nd term AGM 2021; Term ends AGM 2024)   |
| Tony Williams   | Chair of Council – appointed annually by council from among the trustees<br>(Elected for 2nd term AGM 2021; Term ends AGM 2024) |

### Co-opted Trustees

None currently

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2022 there will be 2 Church Warden positions – Ross McEwan has indicated his willingness to stand for re-election.
- 1 vacancy for a church council member/trustee come round at the AGM 2022 and the current incumbent Martin Lee has indicated his willingness to stand for re-election.

### **Partner Church Representatives during 2021:**

|                          |                              |
|--------------------------|------------------------------|
| Anglican (Deanery Synod) | Hannah Heasley, Nigel Taylor |
| Methodist                | Ross McEwan                  |
| URC                      | Mary Bingham                 |
| Baptist                  | Kerrion Miller               |

## **Safeguarding during 2021:**

Safeguarding Officer: Alison Butler (From April 2014)

## **Members of the wider Cambourne Local Advisory Group during 2021 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)**

|                     |  |
|---------------------|--|
| Revd Charles Mather | (Chair) Minister of Bar Hill, URC representative on LAG      |
| Revd Dr Geoff Cook  | Ecumenical Officer for Roman Catholic Diocese of East Anglia |
| Revd Gale Richards  | Baptist Regional Minister, Eastern Baptist Association       |
| Ven. Alex Hughes    | Church of England, Archdeacon of Cambridge                   |
| Revd Colin Watkins  | Ecumenical Officer for East Anglia Methodist District        |
| Revd Sophia Girvan  | (Secretary) County Ecumenical Officer for Cambridgeshire     |

## **Church Staff as of December 2020**

|                            |   |
|----------------------------|---|
| Minister                   | Revd Bill Miller (full-time)                                |
| Youth Worker               | Vacant  |
| Children's & Family Worker | Vacant  |
| Administrators             | Jacqui Huckle (12.5 hrs/wk)<br>Hannah Heasley (12.5 hrs/wk) |
| Church and Offices Cleaner | Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)      |

## **The Vine School Governing Body as of December 2021**

|                           |  |
|---------------------------|--|
| Foundation Governors:     | Dan Rainbow (Chair)<br>Jessica Whiteley (Vice-Chair)<br>Hannah Hearn<br>Anne Rees<br>2 Vacancies |
| Associate Governor:       | Vanessa Gething  |
| Parent Governors:         | Maurice Hopper<br>Nusrat Hassan<br>Vacancy   |
| Staff Governor:           | Nicola Kenny   |
| Local Authority Governor: | Vacancy  |
| Co-opted Governor:        | Alison Cooper (Deputy Head)  |
| Clerk to the Governors:   | Lynn Hilling   |
| Ex-officio:               | Lee Faris (Headteacher)<br>Revd Bill Miller (Cambourne)<br>Steve Acklam (Methodist)              |



# OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



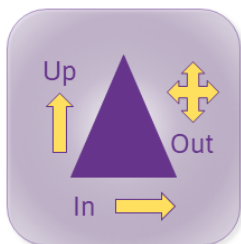
It all starts with the

*Gospel*

*Openness* means life-long learning & humility

*Service* of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

# CORE STATISTICS

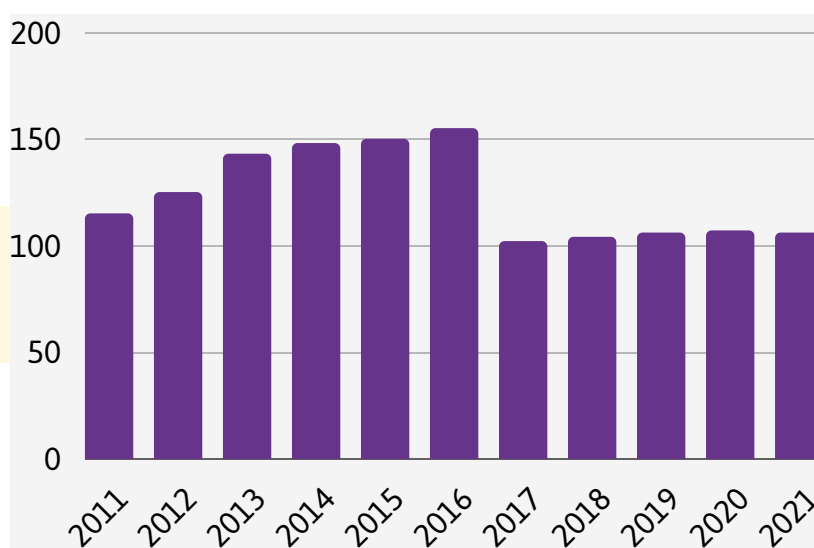
## Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

## Membership

Church membership currently stands at 106 (December 2021). This compares to 107 at December 2020. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

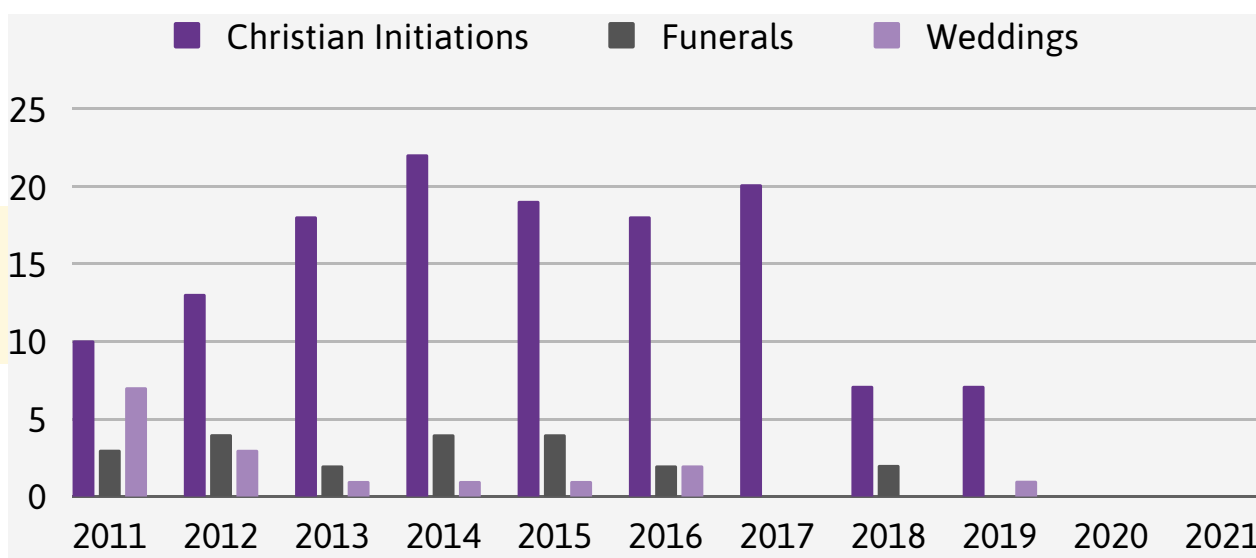


## Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



# REPORT OF ACTIVITY FOR 2021

Throughout 2021 we have been operating under varying limitations as a result of the continuing pandemic. The long winter of limitations brought about by COVID and the associated restrictions – at times mandatory and at times discretionary – is beginning to show signs of a thaw. Many church activities have resumed, albeit often in modified ways.

Staffing: We have still not managed to fill the children's and youth work positions, but a recruitment process continues into 2022 and we are grateful to the URC for agreeing to part-fund these posts for at least three years through a grant. Our two church administrators and our cleaner remain in post, and we are grateful for their hard work. Our team has been augmented by having James Shelton, an ordinand from Ridley Hall, attached to the church for 2020-22.

Sunday Services: The year began with our main Sunday services being online, first on YouTube and from Easter on Zoom. It ended with us gathering in the church building for services which included singing, children's work and youth work, and which were live-streamed on Facebook and YouTube for those who did not gather in person. However, masks and social distancing were still the order of the day. We did host an open air Remembrance service with local uniformed organisations this year, and a number of Christmas services – another sign of the return to normality.

Children: In the autumn Young Church for primary school aged children resumed on Sunday mornings, meeting in the annexe. From November 2020 on termtime

Wednesdays children met online over Zoom, but in the summer of 2021 began meeting in person outside, and in the autumn rebranded as Explore Together and met for teaching, games, craft and food with parents also in attendance. A Wednesday morning baby and toddler group also started in the summer, attracting a number of families from outwith the church fellowship.

Youth: Young people did not gather in great numbers online, so when we were able to start regular Sunday evening gatherings outside or in the annexe this helped. In the autumn Xtreme started again on Sunday mornings meeting in Cambourne Soul. Late in the year monthly Sunday evening socials were also re-established, and a Friday afternoon well-being café run in partnership with Romsey Mill and Cambourne Youth Partnership was being planned for the new year. We should here note that we have greatly benefitted from a Youth for Christ gap year student being on placement with WCCYM and based in our church since September, namely Miriam Haslauer from Austria.





Continuing activities: 19 the coffee-house reopened its doors in the summer, reducing its hours and its menu while a volunteer base was re-established. 3Cs started meeting again in the annexe, as did the Parish Nursing health and well-being group. Homegroups continued to engage with one another, albeit regular meetings have not been well established among them all. New ways are being found to connect with one another.



New ventures: There have also been new ventures. A number of church members took part in an online Difference course, looking at conflict from a Christian perspective. In the summer we held a flower festival to coincide with the Cambourne Open Gardens event, which proved a great success. In September we started Open House twice a month on Thursday mornings – a drop-in to promote well-being in our community, which emerged from the Kingdom priorities identified by council in late 2020. We are grateful for the involvement of workers from South Cambs District Council and Monkfield Medical Practice bringing their professional expertise. Also prompted by the identified Kingdom priorities, we have ensured that church staff and a number of volunteers have undertaken training in Mental Health First Aid.

21st Birthday: We celebrated our twenty-first birthday as a church in October with a special service, including a recorded talk by Revd Dr Carrie Pemberton-Ford, followed by our first fellowship meal together for a long time. Over that weekend there was also an exhibition, put together by David Wadsworth in the annexe, telling the story of our church.

The Vine Inter-Church Primary School: We have maintained close links with the church school, providing a number of foundation governors and conducting school worship on a weekly basis, albeit through video recordings.

Mission and Giving: We have been able to continue to give to Uzimatele and Goma in 2021: core giving of £1500 each plus a summer appeal which led to an extra sum of £821 being sent to each. In addition, we have given to WCCYM with whom we continue to partner closely, and are engaged with Compassion, especially in sponsoring our church link child, Thomas.

A big thank you to everyone who has been involved in making these things happen.

*"To the only wise God be glory for ever through Jesus Christ! Amen."  
(Romans 16 v.27)*





## SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

**Safeguarding is everyone's responsibility** and if you need any advice please speak to Alison Butler.

*Alison Butler - Safeguarding Officer*

# FINANCIAL REPORT OF THE CHURCH COUNCIL

## FOR THE YEAR ENDED 31 DECEMBER 2021

### Introduction

2021 was the second year impacted by the Covid 19 pandemic, with a third national lockdown introduced on 6th January 2021 but by the end of 2021 Cambourne Church was back to running most of our usual services and activities.

The January lockdown (which ran through to March 2021) meant we couldn't meet for Sunday services or hire out our Church building to community groups. We did therefore lose income over these first three months of the year.

We were fortunate however to receive government support in the form of a £2,668 local authority grant and also from payments received through the Job retention scheme, to help meet the employment costs of the Church Cleaner, who was on flexible furlough leave during the lockdown period.

After the lockdown was lifted, several of our regular church hirers returned in April 2021 and by the end of the year virtually all our regular hirers had returned with some additional bookings too.

Whilst our income was impacted during the lockdown period, our reported expenditure last year was significantly lower than planned, due to vacant staff posts. Unfortunately two rounds of advertising did not produce successful candidates for the roles of Church Youth Worker and Children & Families Worker, which remained unfilled all year. The Church Caretaker role was also vacant for the whole of 2021.

The reduced spending on staffing led to the overall increase in our funds of £19,061.

This is the second year we have reported an increase to our funds (driven predominantly by the reduced staff costs).

We therefore begin 2022 with substantial financial reserves and Church Council has decided that it is now the right time to repay the building loan to the Baptist Association. We also plan investment on the church building, to upgrade the doors and locks.

2022 will be the last of the three years we receive financial support (£15,000) from our sponsoring churches to help meet the cost of our Minister. Whilst we do have the reassurance of high cash reserves to draw on, there is more work to be done before we become self-sufficient as a church and able to contribute back to our supporting denominations.

## Financial Overview 2021

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund                    £139,460
- 19 Coffee House                £7,333
- Pete Mear Grant Fund        £6,158
- Chapel Fund                    £2,000

Total                                £154,951

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association, that is as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the build costs of the Church Centre.

To date no repayment has been made on this loan.

Cambourne Church reported an increase in funds of £19,061 during the year as follows:

General Fund                    + £19,514

## Designated Funds

19 Coffee House                - £453

This was the net reported expenditure by the Coffee House for the period it was open from April to December 2021. There were “start-up costs” incurred to re-stock when first opening after 12 months lockdown and a replacement tablet was purchased (used to take cashless payments).

Pete Mear Grant Fund        No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear’s estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

## Restricted Fund

Church Chapel                    No receipts/payments in year

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

## Overall Position for 2021

Our total reported receipts for 2021 was £123,232 and total reported payments was £104,171 giving the reported increase in funds of £19,061 identified above.

## Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

## Staffing

During the year the Church employed 2 Church Administrators and a Church Cleaner none of whom earned £10,000 or more.

The Minister received a salary in excess of £10,000.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

## **Further Notes to the accounts.**

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

Martin Lee  
Cambourne Church Treasurer  
February 2022



## **Cambourne Church : Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

### **Funds**

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### **Incoming Resources**

#### **Voluntary receipts and capital sources**

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

#### **Other receipts**

Rental receipts from letting the church hall is recognised when the receipt is received.

#### **Receipts from investments**

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

### **Resources used**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

## **Fixed assets**

### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

### **Other fixtures, fittings and office equipment**

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

## **Investments**

Any investments are valued at market value at 31 December.

## **Current assets**

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

## **19 - The Coffee House Stock**

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

**Cam bourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Receipts and Payments Account for the Year**

|                                 |   |       |  | Unrestricted      | Designated      | Designated      | Restricted      |                   |                   |
|---------------------------------|---|-------|--|-------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
|                                 |   |       |  | General           | 19 Coffee       | P Mear          | Chapel          | 2021 Total        | 2020 Total        |
|                                 |   |       |  | Fund              | House           | Grant Fund      |                 |                   |                   |
|                                 |   |       |  | £                 | £               | £               | £               | £                 | £                 |
| <b>Receipts</b>                 |   |       |  |                   |                 |                 |                 |                   |                   |
|                                 |   | Notes |  |                   |                 |                 |                 |                   |                   |
|                                 | Giving  | 1     |  | 74,794.29         |                 |                 |                 | 74,794.29         | 90,597.99         |
|                                 | Other Voluntary Receipts                              | 2     |  | 3,512.51          |                 |                 |                 | 3,512.51          | 800.76            |
|                                 | Activities for Generating Funds                       | 3     |  | 1,595.78          |                 |                 |                 | 1,595.78          | 701.82            |
|                                 | Church Activities Income                              | 4     |  | 19,961.05         | 2,944.03        |                 |                 | 22,905.08         | 19,192.77         |
|                                 | Investment income                                     | 5     |  | 64.51             |                 |                 |                 | 64.51             | 452.60            |
|                                 | Grant income  | 6     |  | 20,359.57         |                 |                 |                 | 20,359.57         | 33,733.12         |
|                                 | Shared Churches (Ely) Limited - Donation re Annexe    |       |  | 0.00              |                 |                 |                 | 0.00              | 14,903.96         |
|                                 | <b>Total receipts</b>                                 |       |  | <b>120,287.71</b> | <b>2,944.03</b> | <b>0.00</b>     | <b>0.00</b>     | <b>123,231.74</b> | <b>160,383.02</b> |
| <b>Payments</b>                 |   |       |  |                   |                 |                 |                 |                   |                   |
|                                 | Staffing Costs  | 7     |  | 55,516.83         |                 |                 |                 | 55,516.83         | 74,992.24         |
|                                 | Cost of Worship                                       | 8     |  | 3,018.51          |                 |                 |                 | 3,018.51          | 1,958.25          |
|                                 | Maintenance of Church Buildings                       | 9     |  | 9,180.17          |                 |                 |                 | 9,180.17          | 4,867.94          |
|                                 | Church Running Costs                                  | 10    |  | 21,194.01         |                 |                 |                 | 21,194.01         | 19,619.13         |
|                                 | Church Activities                                     | 11    |  | 4,106.80          | 3,397.16        |                 |                 | 7,503.96          | 4,481.25          |
|                                 | Support of Specific Causes                            | 12    |  | 7,757.25          |                 |                 |                 | 7,757.25          | 5,113.62          |
|                                 | Shared Churches (Ely) Design & Build Limited - Annexe |       |  | 0.00              |                 |                 |                 | 0.00              | 14,903.96         |
|                                 | <b>Total payments</b>                                 |       |  | <b>100,773.57</b> | <b>3,397.16</b> | <b>0.00</b>     | <b>0.00</b>     | <b>104,170.73</b> | <b>125,936.39</b> |
|                                 | Net receipts / - payments for the year                |       |  | 19,514.14         | -453.13         | 0.00            | 0.00            | 19,061.01         | 34,446.63         |
|                                 | Transfer between funds                                |       |  |                   |                 |                 |                 |                   |                   |
|                                 | Net movement in Funds                                 |       |  | <b>19,514.14</b>  | <b>-453.13</b>  | <b>0.00</b>     | <b>0.00</b>     | <b>19,061.01</b>  | <b>34,446.63</b>  |
| <b>Reconciliation of Funds:</b> |   |       |  |                   |                 |                 |                 |                   |                   |
|                                 | Opening Balance 1st January 2021 b/fwd                |       |  | 119,946.13        | 7,786.03        | 6,158.31        | 2,000.00        | 135,890.47        | 101,443.84        |
|                                 | Closing Balance 31st December 2021 c/fwd              |       |  | <b>139,460.27</b> | <b>7,332.90</b> | <b>6,158.31</b> | <b>2,000.00</b> | <b>154,951.48</b> | <b>135,890.47</b> |

**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Analysis of Receipts & Payments**

|                 | Unrestricted                           | Designated       | Designated        | Restricted  |                  |                  |
|-----------------|--|------------------|-------------------|-------------|------------------|------------------|
|                 | General Fund                           | 19 Coffee House  | P Mear Grant Fund | Chapel      | 2021 Total       | 2020 Total       |
|                 | £                                      | £                | £                 | £           | £                | £                |
| <b>Receipts</b> |  |                  |                   |             |                  |                  |
| <b>Note 1:</b>  | <b>Giving</b>                          |                  |                   |             |                  |                  |
|                 | Regular Giving                         | 55,614.26        |                   |             | 55,614.26        | 55,882.85        |
|                 | Gift Day & Donations                   | 4,695.76         |                   |             | 4,695.76         | 15,282.85        |
|                 | Church Collections                     | 175.00           |                   |             | 175.00           | 2,884.53         |
|                 | Tax recovered through Gift Aid         | 14,309.27        |                   |             | 14,309.27        | 16,547.76        |
|                 | <b>Total</b>                           | <b>74,794.29</b> | <b>0.00</b>       | <b>0.00</b> | <b>74,794.29</b> | <b>90,597.99</b> |
| <b>Note 2:</b>  | <b>Other Voluntary Receipts</b>        |                  |                   |             |                  |                  |
|                 | Donations                              | 1,800.51         |                   |             | 1,800.51         | 719.75           |
|                 | Africa Appeal                          | 1,400.00         |                   |             | 1,400.00         | 0.00             |
|                 | Compassion Child                       | 312.00           |                   |             | 312.00           | 55.31            |
|                 | Tea & Coffee                           | 0.00             |                   |             | 0.00             | 25.70            |
|                 | <b>Total</b>                           | <b>3,512.51</b>  | <b>0.00</b>       | <b>0.00</b> | <b>3,512.51</b>  | <b>800.76</b>    |
| <b>Note 3:</b>  | <b>Activities for Generating Funds</b> |                  |                   |             |                  |                  |
|                 | Fundraising Events                     | 897.40           |                   |             | 897.40           | 20.00            |
|                 | Salvation Army Clothes Bank            | 592.85           |                   |             | 592.85           | 613.69           |
|                 | Amazon Smile / Easyfundraising         | 105.53           |                   |             | 105.53           | 68.13            |
|                 | <b>Total</b>                           | <b>1,595.78</b>  | <b>0.00</b>       | <b>0.00</b> | <b>1,595.78</b>  | <b>701.82</b>    |
| <b>Note 4:</b>  | <b>Church Activities Income</b>        |                  |                   |             |                  |                  |
|                 | Church Hire                            | 18,447.99        |                   |             | 18,447.99        | 13,178.05        |
|                 | 19 The Coffee House                    |                  | 2,944.03          |             | 2,944.03         | 3,896.23         |
|                 | Church Fees                            | 390.20           |                   |             | 390.20           | 426.40           |
|                 | Children - midweek groups              | 470.70           |                   |             | 470.70           | 635.10           |
|                 | Children - Party                       | 74.16            |                   |             | 74.16            | 48.00            |
|                 | Gospel Choir                           | 578.00           |                   |             | 578.00           | 536.00           |
|                 | Insurance claim                        | 0.00             |                   |             | 0.00             | 472.99           |
|                 | <b>Total</b>                           | <b>19,961.05</b> | <b>2,944.03</b>   | <b>0.00</b> | <b>22,905.08</b> | <b>19,192.77</b> |
| <b>Note 5:</b>  | <b>Investment income</b>               |                  |                   |             |                  |                  |
|                 | Interest on deposit account            | 64.51            |                   |             | 64.51            | 452.60           |
|                 | <b>Total</b>                           | <b>64.51</b>     | <b>0.00</b>       | <b>0.00</b> | <b>64.51</b>     | <b>452.60</b>    |
| <b>Note 6:</b>  | <b>Grant income</b>                    |                  |                   |             |                  |                  |
|                 | Support from Sponsor Churches          | 15,000.00        |                   |             | 15,000.00        | 15,000.00        |
|                 | Government grants received             | 5,059.57         |                   |             | 5,059.57         | 18,633.12        |
|                 | Cambourne Town Council                 | 300.00           |                   |             | 300.00           | 0.00             |
|                 | Cambourne Crier - Parish Nursing       | 0.00             |                   |             | 0.00             | 100.00           |
|                 | <b>Total</b>                           | <b>20,359.57</b> | <b>0.00</b>       | <b>0.00</b> | <b>20,359.57</b> | <b>33,733.12</b> |

**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Analysis of Receipts & Payments**

|                  |  | Unrestricted     | Designated      | Designated        | Restricted  |                  |                  |
|------------------|--|------------------|-----------------|-------------------|-------------|------------------|------------------|
|                  |  | General Fund     | 19 Coffee House | P Mear Grant Fund | Chapel      | 2021 Total       | 2020 Total       |
|                  |  | £                | £               | £                 | £           | £                | £                |
| <b>Payments</b>  |  |                  |                 |                   |             |                  |                  |
| <b>Note 7 :</b>  | <b>Staffing Costs</b>                  |                  |                 |                   |             |                  |                  |
|                  | Cost of employment                     | 53,422.75        |                 |                   |             | 53,422.75        | 73,063.87        |
|                  | Outsourced Payroll costs               | 383.80           |                 |                   |             | 383.80           | 349.20           |
|                  | Staff expenses                         | 560.28           |                 |                   |             | 560.28           | 1,234.17         |
|                  | Training / Seminars                    | 700.00           |                 |                   |             | 700.00           | 345.00           |
|                  | Recruitment costs                      | 450.00           |                 |                   |             | 450.00           | 0.00             |
|                  | <b>Total</b>                           | <b>55,516.83</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>55,516.83</b> | <b>74,992.24</b> |
| <b>Note 8 :</b>  | <b>Cost of Worship</b>                 |                  |                 |                   |             |                  |                  |
|                  | Children's Ministry                    | 577.62           |                 |                   |             | 577.62           | 726.83           |
|                  | Youth Ministry                         | 497.20           |                 |                   |             | 497.20           | 547.60           |
|                  | Audio Visual equipment costs           | 606.39           |                 |                   |             | 606.39           | 240.58           |
|                  | Music Group Resources                  | 122.34           |                 |                   |             | 122.34           | 0.00             |
|                  | Other costs incl Liturgical Resources  | 921.83           |                 |                   |             | 921.83           | 439.94           |
|                  | Refreshments                           | 293.13           |                 |                   |             | 293.13           | 3.30             |
|                  | <b>Total</b>                           | <b>3,018.51</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>3,018.51</b>  | <b>1,958.25</b>  |
| <b>Note 9 :</b>  | <b>Maintenance of Church Buildings</b> |                  |                 |                   |             |                  |                  |
|                  | Repairs and General Maintenance        | 4,173.84         |                 |                   |             | 4,173.84         | 2,327.93         |
|                  | Equipment / fixtures & fittings        | 3,284.93         |                 |                   |             | 3,284.93         | 1,712.01         |
|                  | Maintenance and Service Contracts      | 1,721.40         |                 |                   |             | 1,721.40         | 828.00           |
|                  | <b>Total</b>                           | <b>9,180.17</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>9,180.17</b>  | <b>4,867.94</b>  |
| <b>Note 10 :</b> | <b>Church Running Costs</b>            |                  |                 |                   |             |                  |                  |
|                  | Church Office (incl rental)            | 4,867.17         |                 |                   |             | 4,867.17         | 5,825.21         |
|                  | Church House                           | 3,979.66         |                 |                   |             | 3,979.66         | 2,820.01         |
|                  | Insurance                              | 1,850.62         |                 |                   |             | 1,850.62         | 1,763.66         |
|                  | Subscriptions/Licences                 | 2,349.77         |                 |                   |             | 2,349.77         | 763.01           |
|                  | Utilities                              | 4,992.05         |                 |                   |             | 4,992.05         | 6,805.49         |
|                  | Waste Collections                      | 1,060.42         |                 |                   |             | 1,060.42         | 296.85           |
|                  | Printing (Easter, Christmas cards)     | 743.00           |                 |                   |             | 743.00           | 276.00           |
|                  | Church Centres sundries                | 386.15           |                 |                   |             | 386.15           | 654.68           |
|                  | Gifts / Donations                      | 965.17           |                 |                   |             | 965.17           | 414.22           |
|                  | <b>Total</b>                           | <b>21,194.01</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>21,194.01</b> | <b>19,619.13</b> |
| <b>Note 11 :</b> | <b>Church Activities</b>               |                  |                 |                   |             |                  |                  |
|                  | 19 The Coffee House                    |                  | 3,397.16        |                   |             | 3,397.16         | 2,986.13         |
|                  | Gospel Choir                           | 302.40           |                 |                   |             | 302.40           | 184.80           |
|                  | Parish Nursing                         | 595.00           |                 |                   |             | 595.00           | 604.99           |
|                  | Mental Health Training                 | 1,230.00         |                 |                   |             | 1,230.00         | 0.00             |
|                  | Pastoral Care                          | 303.63           |                 |                   |             | 303.63           | 0.00             |
|                  | Outreach - Easter / Christmas Gifts    | 643.05           |                 |                   |             | 643.05           | 0.00             |
|                  | Outreach - Hampers                     | 714.74           |                 |                   |             | 714.74           | 590.65           |
|                  | Outreach - Cambourne Schools           | 257.98           |                 |                   |             | 257.98           | 0.00             |
|                  | Outreach - Other                       | 60.00            |                 |                   |             | 60.00            | 114.68           |
|                  | <b>Total</b>                           | <b>4,106.80</b>  | <b>3,397.16</b> | <b>0.00</b>       | <b>0.00</b> | <b>7,503.96</b>  | <b>4,481.25</b>  |
| <b>Note 12 :</b> | <b>Support of Specific Causes</b>      |                  |                 |                   |             |                  |                  |
|                  | Uzimatele                              | 2,050.00         |                 |                   |             | 2,050.00         | 1,500.00         |
|                  | Goma                                   | 2,121.25         |                 |                   |             | 2,121.25         | 1,500.00         |
|                  | WCCYM                                  | 3,000.00         |                 |                   |             | 3,000.00         | 1,500.00         |
|                  | Compassion Child                       | 336.00           |                 |                   |             | 336.00           | 327.00           |
|                  | DRC Emergency Appeal - Tearfund        | 250.00           |                 |                   |             | 250.00           | 0.00             |
|                  | The Children's Society (Christingle)   | 0.00             |                 |                   |             | 0.00             | 86.62            |
|                  | Grant awards from Pete Mear Grant Fund | 0.00             |                 |                   |             | 0.00             | 200.00           |
|                  | <b>Total</b>                           | <b>7,757.25</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>7,757.25</b>  | <b>5,113.62</b>  |



**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Statement of Assets and Liabilities at Year End**

|  | Unrestricted      | Designated       | Restricted      | Total<br>Yr 2021  | Total<br>Yr 2020  |
|--|-------------------|------------------|-----------------|-------------------|-------------------|
|  | £                 | £                | £               | £                 | £                 |
| <b>Cash Funds</b>                      |                   |                  |                 |                   |                   |
| HSBC Current Account                   | 29,351.28         | 6,158.31         | 2,000.00        | 37,509.59         | 71,059.96         |
| HSBC 19 Coffee House                   |                   | 7,332.90         |                 | 7,332.90          | 7,786.03          |
| CBF Deposit Account                    | 160,108.99        |                  |                 | 160,108.99        | 107,044.48        |
| <b>Total Current Assets</b>            | <b>189,460.27</b> | <b>13,491.21</b> | <b>2,000.00</b> | <b>204,951.48</b> | <b>185,890.47</b> |
| <b>Long term Liabilities</b>           |                   |                  |                 |                   |                   |
| Eastern Baptist Association Loan       | (50,000.00)       |                  |                 | (50,000.00)       | (50,000.00)       |
| <b>Total Net Assets or Liabilities</b> | <b>139,460.27</b> | <b>13,491.21</b> | <b>2,000.00</b> | <b>154,951.48</b> | <b>135,890.47</b> |

# MINISTER'S AFTERWORD

2021 has come to an end; 2022 lies before us.

There is much to be encouraged about in this report. God is still active among us. We are seeing new ground being ploughed and planted for the sake of the Kingdom. And yet I can relate to the old-timers in the days of Ezra and of Haggai who witnessed the rebuilding of the temple after a period of exile, and who wept that it was less magnificent than the temple they knew from their youth. (See Ezra 3 v.10-13 and Haggai 2 v.1-9.)

Church attendance and church engagement are not at the level we knew before the pandemic hit. Cambourne Church is not alone in this. The Evangelical Alliance conducted research nationally in the autumn indicating that both attendance and volunteering have dropped significantly from pre-pandemic levels.

Yet there are wonderful gospel opportunities ahead of us. West Cambourne is being built. People have moved into the flats in Upland Place. There are thousands of neighbours in need of good news. Let us not lose heart or shrink back. What is being rebuilt and re-established among us may not look the same as what went before. It may not even look as impressive, but God is with us, and may the future glory be greater than anything we have yet known.

*"So don't sit around on your hands! No more dragging your feet! Clear the path for long-distance runners so no one will trip and fall, so no one will step in a hole and sprain an ankle. Help each other out. And run for it!"*

(Hebrews 12 v.12-13, *The Message*)



Bill Miller



Thank you to everyone who has contributed to this report and to the life of our church in 2021. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



# **ANNUAL REPORT OF THE CHURCH COUNCIL (TRUSTEES' ANNUAL REPORT) FOR THE YEAR 2021**



**CAMBOURNE CHURCH**  
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF  
CHARITY NO: 1149312



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# LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

## Minister

Revd Bill Miller (since September 2019)

## Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England



## Church Council & PCC Members during 2021

### Ex- officio

Minister                      Revd Bill Miller (from end September 2019)

### Church Warden (Elected annually at the AGM)

Ross McEwan



### Elected Trustees (7 in total)

|                 |   |
|-----------------|---|
| Alison Butler   | (Elected for 2nd term AGM 2020; Term ends AGM 2023)   |
| Lucy Thompson   | (Elected for 2nd term AGM 2020; Term ends AGM 2023)   |
| Catherine Price | (Elected for 1st term AGM 2020; Term ends AGM 2023)   |
| Jon Slater      | (Elected for 1st term AGM 2020; Term ends AGM 2023)   |
| Martin Lee      | Treasurer - appointed annually by council from among the trustees<br>(Elected for 2nd term AGM 2019; Term ends AGM 2022.)       |
| Julie Whitbread | (Elected for 2nd term AGM 2021; Term ends AGM 2024)   |
| Tony Williams   | Chair of Council – appointed annually by council from among the trustees<br>(Elected for 2nd term AGM 2021; Term ends AGM 2024) |

### Co-opted Trustees

None currently

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2022 there will be 2 Church Warden positions – Ross McEwan has indicated his willingness to stand for re-election.
- 1 vacancy for a church council member/trustee come round at the AGM 2022 and the current incumbent Martin Lee has indicated his willingness to stand for re-election.

### **Partner Church Representatives during 2021:**

|                          |                              |
|--------------------------|------------------------------|
| Anglican (Deanery Synod) | Hannah Heasley, Nigel Taylor |
| Methodist                | Ross McEwan                  |
| URC                      | Mary Bingham                 |
| Baptist                  | Kerrion Miller               |

## **Safeguarding during 2021:**

Safeguarding Officer: Alison Butler (From April 2014)

## **Members of the wider Cambourne Local Advisory Group during 2021 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)**

|                     |  |
|---------------------|--|
| Revd Charles Mather | (Chair) Minister of Bar Hill, URC representative on LAG      |
| Revd Dr Geoff Cook  | Ecumenical Officer for Roman Catholic Diocese of East Anglia |
| Revd Gale Richards  | Baptist Regional Minister, Eastern Baptist Association       |
| Ven. Alex Hughes    | Church of England, Archdeacon of Cambridge                   |
| Revd Colin Watkins  | Ecumenical Officer for East Anglia Methodist District        |
| Revd Sophia Girvan  | (Secretary) County Ecumenical Officer for Cambridgeshire     |

## **Church Staff as of December 2020**

|                            |   |
|----------------------------|---|
| Minister                   | Revd Bill Miller (full-time)                                |
| Youth Worker               | Vacant  |
| Children's & Family Worker | Vacant  |
| Administrators             | Jacqui Huckle (12.5 hrs/wk)<br>Hannah Heasley (12.5 hrs/wk) |
| Church and Offices Cleaner | Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)      |

## **The Vine School Governing Body as of December 2021**

|                           |  |
|---------------------------|--|
| Foundation Governors:     | Dan Rainbow (Chair)<br>Jessica Whiteley (Vice-Chair)<br>Hannah Hearn<br>Anne Rees<br>2 Vacancies |
| Associate Governor:       | Vanessa Gething  |
| Parent Governors:         | Maurice Hopper<br>Nusrat Hassan<br>Vacancy   |
| Staff Governor:           | Nicola Kenny   |
| Local Authority Governor: | Vacancy  |
| Co-opted Governor:        | Alison Cooper (Deputy Head)  |
| Clerk to the Governors:   | Lynn Hilling   |
| Ex-officio:               | Lee Faris (Headteacher)<br>Revd Bill Miller (Cambourne)<br>Steve Acklam (Methodist)              |

# OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



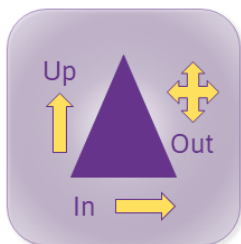
It all starts with the

*Gospel*

*Openness* means life-long learning & humility

*Service* of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people  
& situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

# CORE STATISTICS

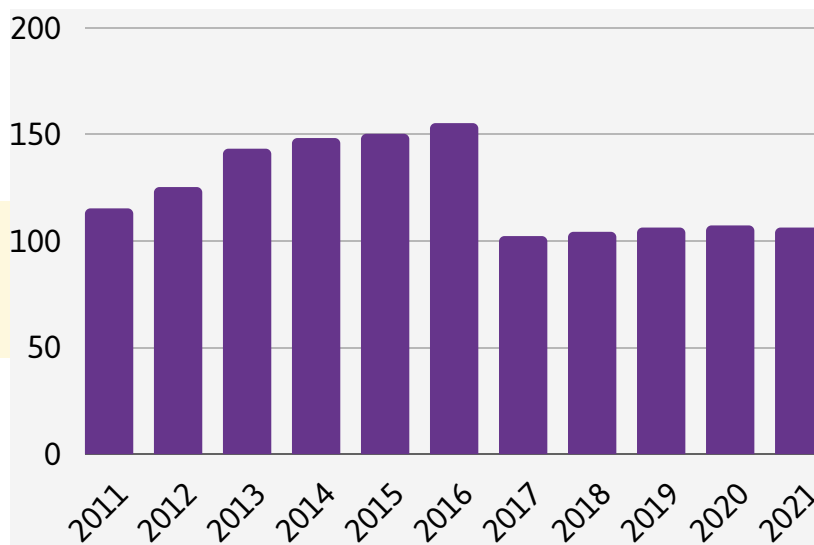
## Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

## Membership

Church membership currently stands at 106 (December 2021). This compares to 107 at December 2020. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

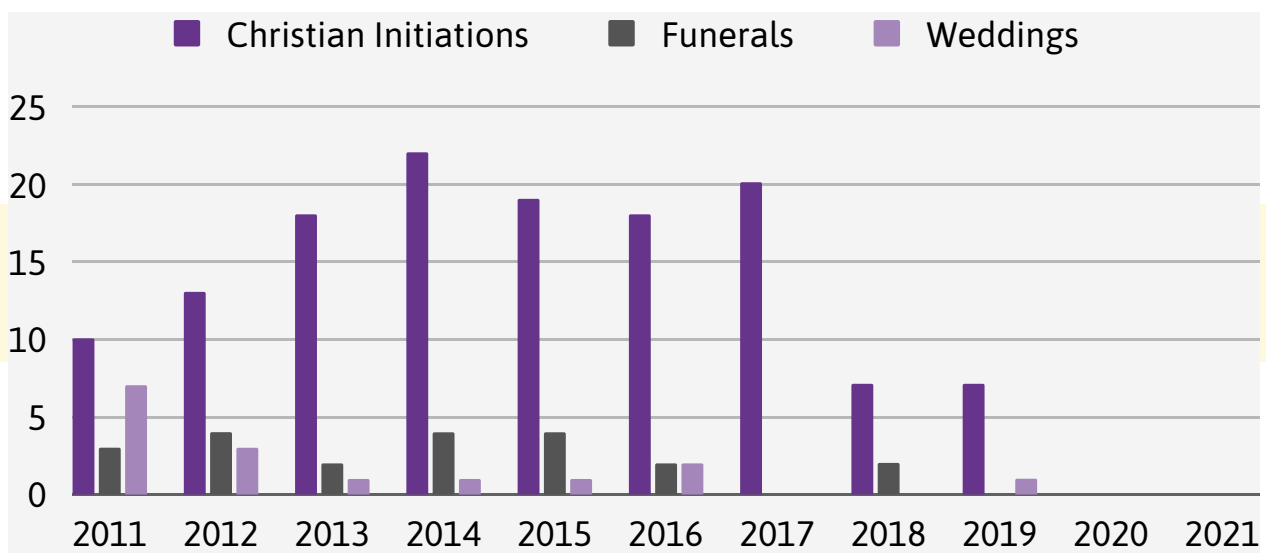


## Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



# REPORT OF ACTIVITY FOR 2021

Throughout 2021 we have been operating under varying limitations as a result of the continuing pandemic. The long winter of limitations brought about by COVID and the associated restrictions – at times mandatory and at times discretionary – is beginning to show signs of a thaw. Many church activities have resumed, albeit often in modified ways.

Staffing: We have still not managed to fill the children's and youth work positions, but a recruitment process continues into 2022 and we are grateful to the URC for agreeing to part-fund these posts for at least three years through a grant. Our two church administrators and our cleaner remain in post, and we are grateful for their hard work. Our team has been augmented by having James Shelton, an ordinand from Ridley Hall, attached to the church for 2020-22.

Sunday Services: The year began with our main Sunday services being online, first on YouTube and from Easter on Zoom. It ended with us gathering in the church building for services which included singing, children's work and youth work, and which were live-streamed on Facebook and YouTube for those who did not gather in person. However, masks and social distancing were still the order of the day. We did host an open air Remembrance service with local uniformed organisations this year, and a number of Christmas services – another sign of the return to normality.

Children: In the autumn Young Church for primary school aged children resumed on Sunday mornings, meeting in the annexe. From November 2020 on termtime

Wednesdays children met online over Zoom, but in the summer of 2021 began meeting in person outside, and in the autumn rebranded as Explore Together and met for teaching, games, craft and food with parents also in attendance. A Wednesday morning baby and toddler group also started in the summer, attracting a number of families from outwith the church fellowship.

Youth: Young people did not gather in great numbers online, so when we were able to start regular Sunday evening gatherings outside or in the annexe this helped. In the autumn Xtreme started again on Sunday mornings meeting in Cambourne Soul. Late in the year monthly Sunday evening socials were also re-established, and a Friday afternoon well-being café run in partnership with Romsey Mill and Cambourne Youth Partnership was being planned for the new year. We should here note that we have greatly benefitted from a Youth for Christ gap year student being on placement with WCCYM and based in our church since September, namely Miriam Haslauer from Austria.





Continuing activities: 19 the coffee-house reopened its doors in the summer, reducing its hours and its menu while a volunteer base was re-established. 3Cs started meeting again in the annexe, as did the Parish Nursing health and well-being group. Homegroups continued to engage with one another, albeit regular meetings have not been well established among them all. New ways are being found to connect with one another.



New ventures: There have also been new ventures. A number of church members took part in an online Difference course, looking at conflict from a Christian perspective. In the summer we held a flower festival to coincide with the Cambourne Open Gardens event, which proved a great success. In September we started Open House twice a month on Thursday mornings – a drop-in to promote well-being in our community, which emerged from the Kingdom priorities identified by council in late 2020. We are grateful for the involvement of workers from South Cambs District Council and Monkfield Medical Practice bringing their professional expertise. Also prompted by the identified Kingdom priorities, we have ensured that church staff and a number of volunteers have undertaken training in Mental Health First Aid.

21st Birthday: We celebrated our twenty-first birthday as a church in October with a special service, including a recorded talk by Revd Dr Carrie Pemberton-Ford, followed by our first fellowship meal together for a long time. Over that weekend there was also an exhibition, put together by David Wadsworth in the annexe, telling the story of our church.

The Vine Inter-Church Primary School: We have maintained close links with the church school, providing a number of foundation governors and conducting school worship on a weekly basis, albeit through video recordings.

Mission and Giving: We have been able to continue to give to Uzimatele and Goma in 2021: core giving of £1500 each plus a summer appeal which led to an extra sum of £821 being sent to each. In addition, we have given to WCCYM with whom we continue to partner closely, and are engaged with Compassion, especially in sponsoring our church link child, Thomas.

A big thank you to everyone who has been involved in making these things happen.

*"To the only wise God be glory for ever through Jesus Christ! Amen."  
(Romans 16 v.27)*





## SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

**Safeguarding is everyone's responsibility** and if you need any advice please speak to Alison Butler.

*Alison Butler - Safeguarding Officer*

# FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2021

## Introduction

2021 was the second year impacted by the Covid 19 pandemic, with a third national lockdown introduced on 6th January 2021 but by the end of 2021 Cambourne Church was back to running most of our usual services and activities.

The January lockdown (which ran through to March 2021) meant we couldn't meet for Sunday services or hire out our Church building to community groups. We did therefore lose income over these first three months of the year.

We were fortunate however to receive government support in the form of a £2,668 local authority grant and also from payments received through the Job retention scheme, to help meet the employment costs of the Church Cleaner, who was on flexible furlough leave during the lockdown period.

After the lockdown was lifted, several of our regular church hirers returned in April 2021 and by the end of the year virtually all our regular hirers had returned with some additional bookings too.

Whilst our income was impacted during the lockdown period, our reported expenditure last year was significantly lower than planned, due to vacant staff posts. Unfortunately two rounds of advertising did not produce successful candidates for the roles of Church Youth Worker and Children & Families Worker, which remained unfilled all year. The Church Caretaker role was also vacant for the whole of 2021.

The reduced spending on staffing led to the overall increase in our funds of £19,061.

This is the second year we have reported an increase to our funds (driven predominantly by the reduced staff costs).

We therefore begin 2022 with substantial financial reserves and Church Council has decided that it is now the right time to repay the building loan to the Baptist Association. We also plan investment on the church building, to upgrade the doors and locks.

2022 will be the last of the three years we receive financial support (£15,000) from our sponsoring churches to help meet the cost of our Minister. Whilst we do have the reassurance of high cash reserves to draw on, there is more work to be done before we become self-sufficient as a church and able to contribute back to our supporting denominations.

## Financial Overview 2021

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund                    £139,460
- 19 Coffee House                £7,333
- Pete Mear Grant Fund        £6,158
- Chapel Fund                    £2,000

Total                                £154,951

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association, that is as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the build costs of the Church Centre.

To date no repayment has been made on this loan.

Cambourne Church reported an increase in funds of £19,061 during the year as follows:

General Fund                    + £19,514

## Designated Funds

19 Coffee House                - £453

This was the net reported expenditure by the Coffee House for the period it was open from April to December 2021. There were “start-up costs” incurred to re-stock when first opening after 12 months lockdown and a replacement tablet was purchased (used to take cashless payments).

Pete Mear Grant Fund        No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear’s estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

## Restricted Fund

Church Chapel                    No receipts/payments in year

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

## Overall Position for 2021

Our total reported receipts for 2021 was £123,232 and total reported payments was £104,171 giving the reported increase in funds of £19,061 identified above.

## Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

## Staffing

During the year the Church employed 2 Church Administrators and a Church Cleaner none of whom earned £10,000 or more.

The Minister received a salary in excess of £10,000.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

## **Further Notes to the accounts.**

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

Martin Lee  
Cambourne Church Treasurer  
February 2022

## **Cambourne Church : Accounting Policies**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

### **Funds**

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

### **Incoming Resources**

#### **Voluntary receipts and capital sources**

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

#### **Other receipts**

Rental receipts from letting the church hall is recognised when the receipt is received.

#### **Receipts from investments**

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

### **Resources used**

#### **Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.



## **Fixed assets**

### **Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

### **Other fixtures, fittings and office equipment**

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

## **Investments**

Any investments are valued at market value at 31 December.

## **Current assets**

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

## **19 - The Coffee House Stock**

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

**Cam bourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Receipts and Payments Account for the Year**

|                                 |   |       |  | Unrestricted      | Designated      | Designated      | Restricted      |                   |                   |
|---------------------------------|---|-------|--|-------------------|-----------------|-----------------|-----------------|-------------------|-------------------|
|                                 |   |       |  | General           | 19 Coffee       | P / Mear        | Chapel          | 2021 Total        | 2020 Total        |
|                                 |   |       |  | Fund              | House           | Grant Fund      |                 |                   |                   |
|                                 |   |       |  | £                 | £               | £               | £               | £                 | £                 |
| <b>Receipts</b>                 |   |       |  |                   |                 |                 |                 |                   |                   |
|                                 |   | Notes |  |                   |                 |                 |                 |                   |                   |
|                                 | Giving  | 1     |  | 74,794.29         |                 |                 |                 | 74,794.29         | 90,597.99         |
|                                 | Other Voluntary Receipts                              | 2     |  | 3,512.51          |                 |                 |                 | 3,512.51          | 800.76            |
|                                 | Activities for Generating Funds                       | 3     |  | 1,595.78          |                 |                 |                 | 1,595.78          | 701.82            |
|                                 | Church Activities Income                              | 4     |  | 19,961.05         | 2,944.03        |                 |                 | 22,905.08         | 19,192.77         |
|                                 | Investment income                                     | 5     |  | 64.51             |                 |                 |                 | 64.51             | 452.60            |
|                                 | Grant income  | 6     |  | 20,359.57         |                 |                 |                 | 20,359.57         | 33,733.12         |
|                                 | Shared Churches (Ely) Limited - Donation re Annexe    |       |  | 0.00              |                 |                 |                 | 0.00              | 14,903.96         |
|                                 | <b>Total receipts</b>                                 |       |  | <b>120,287.71</b> | <b>2,944.03</b> | <b>0.00</b>     | <b>0.00</b>     | <b>123,231.74</b> | <b>160,383.02</b> |
| <b>Payments</b>                 |   |       |  |                   |                 |                 |                 |                   |                   |
|                                 | Staffing Costs  | 7     |  | 55,516.83         |                 |                 |                 | 55,516.83         | 74,992.24         |
|                                 | Cost of Worship                                       | 8     |  | 3,018.51          |                 |                 |                 | 3,018.51          | 1,958.25          |
|                                 | Maintenance of Church Buildings                       | 9     |  | 9,180.17          |                 |                 |                 | 9,180.17          | 4,867.94          |
|                                 | Church Running Costs                                  | 10    |  | 21,194.01         |                 |                 |                 | 21,194.01         | 19,619.13         |
|                                 | Church Activities                                     | 11    |  | 4,106.80          | 3,397.16        |                 |                 | 7,503.96          | 4,481.25          |
|                                 | Support of Specific Causes                            | 12    |  | 7,757.25          |                 |                 |                 | 7,757.25          | 5,113.62          |
|                                 | Shared Churches (Ely) Design & Build Limited - Annexe |       |  | 0.00              |                 |                 |                 | 0.00              | 14,903.96         |
|                                 | <b>Total payments</b>                                 |       |  | <b>100,773.57</b> | <b>3,397.16</b> | <b>0.00</b>     | <b>0.00</b>     | <b>104,170.73</b> | <b>125,936.39</b> |
|                                 | Net receipts / - payments for the year                |       |  | 19,514.14         | -453.13         | 0.00            | 0.00            | 19,061.01         | 34,446.63         |
|                                 | Transfer between funds                                |       |  |                   |                 |                 |                 |                   |                   |
|                                 | Net movement in Funds                                 |       |  | <b>19,514.14</b>  | <b>-453.13</b>  | <b>0.00</b>     | <b>0.00</b>     | <b>19,061.01</b>  | <b>34,446.63</b>  |
| <b>Reconciliation of Funds:</b> |   |       |  |                   |                 |                 |                 |                   |                   |
|                                 | Opening Balance 1st January 2021 b/fwd                |       |  | 119,946.13        | 7,786.03        | 6,158.31        | 2,000.00        | 135,890.47        | 101,443.84        |
|                                 | Closing Balance 31st December 2021 c/fwd              |       |  | <b>139,460.27</b> | <b>7,332.90</b> | <b>6,158.31</b> | <b>2,000.00</b> | <b>154,951.48</b> | <b>135,890.47</b> |

**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Analysis of Receipts & Payments**

|                 |  | Unrestricted     | Designated      | Designated        | Restricted  |                  |                  |
|-----------------|--|------------------|-----------------|-------------------|-------------|------------------|------------------|
|                 |  | General Fund     | 19 Coffee House | P Mear Grant Fund | Chapel      | 2021 Total       | 2020 Total       |
|                 |  | £                | £               | £                 | £           | £                | £                |
| <b>Receipts</b> |  |                  |                 |                   |             |                  |                  |
| <b>Note 1:</b>  | <b>Giving</b>                          |                  |                 |                   |             |                  |                  |
|                 | Regular Giving                         | 55,614.26        |                 |                   |             | 55,614.26        | 55,882.85        |
|                 | Gift Day & Donations                   | 4,695.76         |                 |                   |             | 4,695.76         | 15,282.85        |
|                 | Church Collections                     | 175.00           |                 |                   |             | 175.00           | 2,884.53         |
|                 | Tax recovered through Gift Aid         | 14,309.27        |                 |                   |             | 14,309.27        | 16,547.76        |
|                 | <b>Total</b>                           | <b>74,794.29</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>74,794.29</b> | <b>90,597.99</b> |
| <b>Note 2:</b>  | <b>Other Voluntary Receipts</b>        |                  |                 |                   |             |                  |                  |
|                 | Donations                              | 1,800.51         |                 |                   |             | 1,800.51         | 719.75           |
|                 | Africa Appeal                          | 1,400.00         |                 |                   |             | 1,400.00         | 0.00             |
|                 | Compassion Child                       | 312.00           |                 |                   |             | 312.00           | 55.31            |
|                 | Tea & Coffee                           | 0.00             |                 |                   |             | 0.00             | 25.70            |
|                 | <b>Total</b>                           | <b>3,512.51</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>3,512.51</b>  | <b>800.76</b>    |
| <b>Note 3:</b>  | <b>Activities for Generating Funds</b> |                  |                 |                   |             |                  |                  |
|                 | Fundraising Events                     | 897.40           |                 |                   |             | 897.40           | 20.00            |
|                 | Salvation Army Clothes Bank            | 592.85           |                 |                   |             | 592.85           | 613.69           |
|                 | Amazon Smile / Easyfundraising         | 105.53           |                 |                   |             | 105.53           | 68.13            |
|                 | <b>Total</b>                           | <b>1,595.78</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>1,595.78</b>  | <b>701.82</b>    |
| <b>Note 4:</b>  | <b>Church Activities Income</b>        |                  |                 |                   |             |                  |                  |
|                 | Church Hire                            | 18,447.99        |                 |                   |             | 18,447.99        | 13,178.05        |
|                 | 19 The Coffee House                    |                  | 2,944.03        |                   |             | 2,944.03         | 3,896.23         |
|                 | Church Fees                            | 390.20           |                 |                   |             | 390.20           | 426.40           |
|                 | Children - midweek groups              | 470.70           |                 |                   |             | 470.70           | 635.10           |
|                 | Children - Party                       | 74.16            |                 |                   |             | 74.16            | 48.00            |
|                 | Gospel Choir                           | 578.00           |                 |                   |             | 578.00           | 536.00           |
|                 | Insurance claim                        | 0.00             |                 |                   |             | 0.00             | 472.99           |
|                 | <b>Total</b>                           | <b>19,961.05</b> | <b>2,944.03</b> | <b>0.00</b>       | <b>0.00</b> | <b>22,905.08</b> | <b>19,192.77</b> |
| <b>Note 5:</b>  | <b>Investment income</b>               |                  |                 |                   |             |                  |                  |
|                 | Interest on deposit account            | 64.51            |                 |                   |             | 64.51            | 452.60           |
|                 | <b>Total</b>                           | <b>64.51</b>     | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>64.51</b>     | <b>452.60</b>    |
| <b>Note 6:</b>  | <b>Grant income</b>                    |                  |                 |                   |             |                  |                  |
|                 | Support from Sponsor Churches          | 15,000.00        |                 |                   |             | 15,000.00        | 15,000.00        |
|                 | Government grants received             | 5,059.57         |                 |                   |             | 5,059.57         | 18,633.12        |
|                 | Cambourne Town Council                 | 300.00           |                 |                   |             | 300.00           | 0.00             |
|                 | Cambourne Crier - Parish Nursing       | 0.00             |                 |                   |             | 0.00             | 100.00           |
|                 | <b>Total</b>                           | <b>20,359.57</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>20,359.57</b> | <b>33,733.12</b> |

**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Analysis of Receipts & Payments**

|                  |  | Unrestricted     | Designated      | Designated        | Restricted  |                  |                  |
|------------------|--|------------------|-----------------|-------------------|-------------|------------------|------------------|
|                  |  | General Fund     | 19 Coffee House | P Mear Grant Fund | Chapel      | 2021 Total       | 2020 Total       |
|                  |  | £                | £               | £                 | £           | £                | £                |
| <b>Payments</b>  |  |                  |                 |                   |             |                  |                  |
| <b>Note 7 :</b>  | <b>Staffing Costs</b>                  |                  |                 |                   |             |                  |                  |
|                  | Cost of employment                     | 53,422.75        |                 |                   |             | 53,422.75        | 73,063.87        |
|                  | Outsourced Payroll costs               | 383.80           |                 |                   |             | 383.80           | 349.20           |
|                  | Staff expenses                         | 560.28           |                 |                   |             | 560.28           | 1,234.17         |
|                  | Training / Seminars                    | 700.00           |                 |                   |             | 700.00           | 345.00           |
|                  | Recruitment costs                      | 450.00           |                 |                   |             | 450.00           | 0.00             |
|                  | <b>Total</b>                           | <b>55,516.83</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>55,516.83</b> | <b>74,992.24</b> |
| <b>Note 8 :</b>  | <b>Cost of Worship</b>                 |                  |                 |                   |             |                  |                  |
|                  | Children's Ministry                    | 577.62           |                 |                   |             | 577.62           | 726.83           |
|                  | Youth Ministry                         | 497.20           |                 |                   |             | 497.20           | 547.60           |
|                  | Audio Visual equipment costs           | 606.39           |                 |                   |             | 606.39           | 240.58           |
|                  | Music Group Resources                  | 122.34           |                 |                   |             | 122.34           | 0.00             |
|                  | Other costs incl Liturgical Resources  | 921.83           |                 |                   |             | 921.83           | 439.94           |
|                  | Refreshments                           | 293.13           |                 |                   |             | 293.13           | 3.30             |
|                  | <b>Total</b>                           | <b>3,018.51</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>3,018.51</b>  | <b>1,958.25</b>  |
| <b>Note 9 :</b>  | <b>Maintenance of Church Buildings</b> |                  |                 |                   |             |                  |                  |
|                  | Repairs and General Maintenance        | 4,173.84         |                 |                   |             | 4,173.84         | 2,327.93         |
|                  | Equipment / fixtures & fittings        | 3,284.93         |                 |                   |             | 3,284.93         | 1,712.01         |
|                  | Maintenance and Service Contracts      | 1,721.40         |                 |                   |             | 1,721.40         | 828.00           |
|                  | <b>Total</b>                           | <b>9,180.17</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>9,180.17</b>  | <b>4,867.94</b>  |
| <b>Note 10 :</b> | <b>Church Running Costs</b>            |                  |                 |                   |             |                  |                  |
|                  | Church Office (incl rental)            | 4,867.17         |                 |                   |             | 4,867.17         | 5,825.21         |
|                  | Church House                           | 3,979.66         |                 |                   |             | 3,979.66         | 2,820.01         |
|                  | Insurance                              | 1,850.62         |                 |                   |             | 1,850.62         | 1,763.66         |
|                  | Subscriptions/Licences                 | 2,349.77         |                 |                   |             | 2,349.77         | 763.01           |
|                  | Utilities                              | 4,992.05         |                 |                   |             | 4,992.05         | 6,805.49         |
|                  | Waste Collections                      | 1,060.42         |                 |                   |             | 1,060.42         | 296.85           |
|                  | Printing (Easter, Christmas cards)     | 743.00           |                 |                   |             | 743.00           | 276.00           |
|                  | Church Centres sundries                | 386.15           |                 |                   |             | 386.15           | 654.68           |
|                  | Gifts / Donations                      | 965.17           |                 |                   |             | 965.17           | 414.22           |
|                  | <b>Total</b>                           | <b>21,194.01</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>21,194.01</b> | <b>19,619.13</b> |
| <b>Note 11 :</b> | <b>Church Activities</b>               |                  |                 |                   |             |                  |                  |
|                  | 19 The Coffee House                    |                  | 3,397.16        |                   |             | 3,397.16         | 2,986.13         |
|                  | Gospel Choir                           | 302.40           |                 |                   |             | 302.40           | 184.80           |
|                  | Parish Nursing                         | 595.00           |                 |                   |             | 595.00           | 604.99           |
|                  | Mental Health Training                 | 1,230.00         |                 |                   |             | 1,230.00         | 0.00             |
|                  | Pastoral Care                          | 303.63           |                 |                   |             | 303.63           | 0.00             |
|                  | Outreach - Easter / Christmas Gifts    | 643.05           |                 |                   |             | 643.05           | 0.00             |
|                  | Outreach - Hampers                     | 714.74           |                 |                   |             | 714.74           | 590.65           |
|                  | Outreach - Cambourne Schools           | 257.98           |                 |                   |             | 257.98           | 0.00             |
|                  | Outreach - Other                       | 60.00            |                 |                   |             | 60.00            | 114.68           |
|                  | <b>Total</b>                           | <b>4,106.80</b>  | <b>3,397.16</b> | <b>0.00</b>       | <b>0.00</b> | <b>7,503.96</b>  | <b>4,481.25</b>  |
| <b>Note 12 :</b> | <b>Support of Specific Causes</b>      |                  |                 |                   |             |                  |                  |
|                  | Uzimatele                              | 2,050.00         |                 |                   |             | 2,050.00         | 1,500.00         |
|                  | Goma                                   | 2,121.25         |                 |                   |             | 2,121.25         | 1,500.00         |
|                  | WCCYM                                  | 3,000.00         |                 |                   |             | 3,000.00         | 1,500.00         |
|                  | Compassion Child                       | 336.00           |                 |                   |             | 336.00           | 327.00           |
|                  | DRC Emergency Appeal - Tearfund        | 250.00           |                 |                   |             | 250.00           | 0.00             |
|                  | The Children's Society (Christingle)   | 0.00             |                 |                   |             | 0.00             | 86.62            |
|                  | Grant awards from Pete Mear Grant Fund | 0.00             |                 |                   |             | 0.00             | 200.00           |
|                  | <b>Total</b>                           | <b>7,757.25</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>7,757.25</b>  | <b>5,113.62</b>  |

**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Statement of Assets and Liabilities at Year End**

|  | Unrestricted      | Designated       | Restricted      | Total<br>Yr 2021  | Total<br>Yr 2020  |
|--|-------------------|------------------|-----------------|-------------------|-------------------|
|  | £                 | £                | £               | £                 | £                 |
| <b>Cash Funds</b>                      |                   |                  |                 |                   |                   |
| HSBC Current Account                   | 29,351.28         | 6,158.31         | 2,000.00        | 37,509.59         | 71,059.96         |
| HSBC 19 Coffee House                   |                   | 7,332.90         |                 | 7,332.90          | 7,786.03          |
| CBF Deposit Account                    | 160,108.99        |                  |                 | 160,108.99        | 107,044.48        |
| <b>Total Current Assets</b>            | <b>189,460.27</b> | <b>13,491.21</b> | <b>2,000.00</b> | <b>204,951.48</b> | <b>185,890.47</b> |
| <b>Long term Liabilities</b>           |                   |                  |                 |                   |                   |
| Eastern Baptist Association Loan       | (50,000.00)       |                  |                 | (50,000.00)       | (50,000.00)       |
| <b>Total Net Assets or Liabilities</b> | <b>139,460.27</b> | <b>13,491.21</b> | <b>2,000.00</b> | <b>154,951.48</b> | <b>135,890.47</b> |

# MINISTER'S AFTERWORD

2021 has come to an end; 2022 lies before us.

There is much to be encouraged about in this report. God is still active among us. We are seeing new ground being ploughed and planted for the sake of the Kingdom. And yet I can relate to the old-timers in the days of Ezra and of Haggai who witnessed the rebuilding of the temple after a period of exile, and who wept that it was less magnificent than the temple they knew from their youth. (See Ezra 3 v.10-13 and Haggai 2 v.1-9.)

Church attendance and church engagement are not at the level we knew before the pandemic hit. Cambourne Church is not alone in this. The Evangelical Alliance conducted research nationally in the autumn indicating that both attendance and volunteering have dropped significantly from pre-pandemic levels.

Yet there are wonderful gospel opportunities ahead of us. West Cambourne is being built. People have moved into the flats in Upland Place. There are thousands of neighbours in need of good news. Let us not lose heart or shrink back. What is being rebuilt and re-established among us may not look the same as what went before. It may not even look as impressive, but God is with us, and may the future glory be greater than anything we have yet known.

*"So don't sit around on your hands! No more dragging your feet! Clear the path for long-distance runners so no one will trip and fall, so no one will step in a hole and sprain an ankle. Help each other out. And run for it!"*

(Hebrews 12 v.12-13, *The Message*)



Bill Miller



Thank you to everyone who has contributed to this report and to the life of our church in 2021. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Cambourne Church

On accounts for the year  
ended

31 December 2021

Charity no  
(if any)

1149312

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31/12/2021**

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (~~other than that  
disclosed below~~ \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10-03-22

Name:

ZUBAIR AHMED.

Relevant professional  
qualification(s) or body

(if any):

Address:

50 FIREFLY ROAD

UPPER CAMBOURNE

CAMBRIDGE CB23 6FW

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

# **Cambourne Church - Financial Statements for the Year Ended 31 December 2021** **Receipts and Payments Account for the Year**

| Unrestricted Designated Designated Restricted |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|---|--|-------------------|-------------------|-------------------|-------------|-------------------|-------------------|------------|-------------------|-------------------|
|   |  | General Fund      | 19 Coffee House   | P Mear Grant Fund | Chapel      | 2021 Total        |                   | 2020 Total |                   |                   |
|   |  | £                 | £                 | £                 | £           | £                 | £                 | £          | £                 |                   |
| Receipts                                      | Notes  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   | 1 Giving   | 74,794.29         |                   |                   |             | 74,794.29         |                   |            | 90,597.99         |                   |
|   | 2 Other Voluntary Receipts                         | 3,512.51          |                   |                   |             | 3,512.51          |                   |            | 800.76            |                   |
|   | 3 Activities for Generating Funds                  | 1,595.78          |                   |                   |             | 1,595.78          |                   |            | 701.82            |                   |
|   | 4 Church Activities Income                         | 19,961.05         | 2,944.03          |                   |             | 22,905.08         |                   |            | 19,192.77         |                   |
|   | 5 Investment income                                | 64.51             |                   |                   |             | 64.51             |                   |            | 452.60            |                   |
| 6 Grant income                                | 20,359.57  |                   |                   |                   | 20,359.57   |                   |                   | 33,733.12  |                   |                   |
|   | Shared Churches (Ely) Limited - Donation re Annexe | 0.00              |                   |                   |             | 0.00              |                   |            | 14,903.96         |                   |
|   |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   |  | <b>120,287.71</b> | <b>2,944.03</b>   | <b>0.00</b>       | <b>0.00</b> | <b>123,231.74</b> |                   |            | <b>160,383.02</b> |                   |
| Payments                                      |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   | 7 Staffing Costs                                   | 55,516.83         |                   |                   |             | 55,516.83         |                   |            | 74,992.24         |                   |
|   | 8 Cost of Worship                                  | 3,018.51          |                   |                   |             | 3,018.51          |                   |            | 1,958.25          |                   |
|   | 9 Maintenance of Church Buildings                  | 9,180.17          |                   |                   |             | 9,180.17          |                   |            | 4,867.94          |                   |
|   | 10 Church Running Costs                            | 21,194.01         |                   |                   |             | 21,194.01         |                   |            | 19,619.13         |                   |
|   | 11 Church Activities                               | 4,106.80          | 3,397.16          |                   |             | 7,503.96          |                   |            | 4,481.25          |                   |
|   | 12 Support of Specific Causes                      | 7,757.25          |                   |                   |             | 7,757.25          |                   |            | 5,113.62          |                   |
|   |  | 0.00              |                   |                   |             | 0.00              |                   |            | 14,903.96         |                   |
|   |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   |  |                   | <b>100,773.57</b> | <b>3,397.16</b>   | <b>0.00</b> | <b>0.00</b>       | <b>104,170.73</b> |            |                   | <b>125,936.39</b> |
|   |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   |  |                   | 19,514.14         | -453.13           | 0.00        | 0.00              | 19,061.01         |            |                   | 34,446.63         |
|   |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   |  | <b>19,514.14</b>  | <b>-453.13</b>    | <b>0.00</b>       | <b>0.00</b> | <b>19,061.01</b>  |                   |            | <b>34,446.63</b>  |                   |
| Reconciliation of Funds:                      |  |                   |                   |                   |             |                   |                   |            |                   |                   |
|   |  |                   |                   |                   |             |                   |                   |            |                   |                   |
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**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Analysis of Receipts & Payments**

|                 |  | Unrestricted     | Designated      | Designated        | Restricted  |                  |                  |
|-----------------|--|------------------|-----------------|-------------------|-------------|------------------|------------------|
|                 |  | General Fund     | 19 Coffee House | P Mear Grant Fund | Chapel      | 2021 Total       | 2020 Total       |
|                 |  | £                | £               | £                 | £           | £                | £                |
| <b>Receipts</b> |  |                  |                 |                   |             |                  |                  |
| <b>Note 1:</b>  | <b>Giving</b>                          |                  |                 |                   |             |                  |                  |
|                 | Regular Giving                         | 55,614.26        |                 |                   |             | 55,614.26        | 55,882.85        |
|                 | Gift Day & Donations                   | 4,695.76         |                 |                   |             | 4,695.76         | 15,282.85        |
|                 | Church Collections                     | 175.00           |                 |                   |             | 175.00           | 2,884.53         |
|                 | Tax recovered through Gift Aid         | 14,309.27        |                 |                   |             | 14,309.27        | 16,547.76        |
|                 | <b>Total</b>                           | <b>74,794.29</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>74,794.29</b> | <b>90,597.99</b> |
| <b>Note 2:</b>  | <b>Other Voluntary Receipts</b>        |                  |                 |                   |             |                  |                  |
|                 | Donations                              | 1,800.51         |                 |                   |             | 1,800.51         | 719.75           |
|                 | Africa Appeal                          | 1,400.00         |                 |                   |             | 1,400.00         | 0.00             |
|                 | Compassion Child                       | 312.00           |                 |                   |             | 312.00           | 55.31            |
|                 | Tea & Coffee                           | 0.00             |                 |                   |             | 0.00             | 25.70            |
|                 | <b>Total</b>                           | <b>3,512.51</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>3,512.51</b>  | <b>800.76</b>    |
| <b>Note 3:</b>  | <b>Activities for Generating Funds</b> |                  |                 |                   |             |                  |                  |
|                 | Fundraising Events                     | 897.40           |                 |                   |             | 897.40           | 20.00            |
|                 | Salvation Army Clothes Bank            | 592.85           |                 |                   |             | 592.85           | 613.69           |
|                 | Amazon Smile / Easyfundraising         | 105.53           |                 |                   |             | 105.53           | 68.13            |
|                 | <b>Total</b>                           | <b>1,595.78</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>1,595.78</b>  | <b>701.82</b>    |
| <b>Note 4:</b>  | <b>Church Activities Income</b>        |                  |                 |                   |             |                  |                  |
|                 | Church Hire                            | 18,447.99        |                 |                   |             | 18,447.99        | 13,178.05        |
|                 | 19 The Coffee House                    |                  | 2,944.03        |                   |             | 2,944.03         | 3,896.23         |
|                 | Church Fees                            | 390.20           |                 |                   |             | 390.20           | 426.40           |
|                 | Children - midweek groups              | 470.70           |                 |                   |             | 470.70           | 635.10           |
|                 | Children - Party                       | 74.16            |                 |                   |             | 74.16            | 48.00            |
|                 | Gospel Choir                           | 578.00           |                 |                   |             | 578.00           | 536.00           |
|                 | Insurance claim                        | 0.00             |                 |                   |             | 0.00             | 472.99           |
|                 | <b>Total</b>                           | <b>19,961.05</b> | <b>2,944.03</b> | <b>0.00</b>       | <b>0.00</b> | <b>22,905.08</b> | <b>19,192.77</b> |
| <b>Note 5:</b>  | <b>Investment income</b>               |                  |                 |                   |             |                  |                  |
|                 | Interest on deposit account            | 64.51            |                 |                   |             | 64.51            | 452.60           |
|                 | <b>Total</b>                           | <b>64.51</b>     | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>64.51</b>     | <b>452.60</b>    |
| <b>Note 6:</b>  | <b>Grant income</b>                    |                  |                 |                   |             |                  |                  |
|                 | Support from Sponsor Churches          | 15,000.00        |                 |                   |             | 15,000.00        | 15,000.00        |
|                 | Government grants received             | 5,059.57         |                 |                   |             | 5,059.57         | 18,633.12        |
|                 | Cambourne Town Council                 | 300.00           |                 |                   |             | 300.00           | 0.00             |
|                 | Cambourne Crier - Parish Nursing       | 0.00             |                 |                   |             | 0.00             | 100.00           |
|                 | <b>Total</b>                           | <b>20,359.57</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>20,359.57</b> | <b>33,733.12</b> |

**Cambourne Church - Financial Statements for the Year Ended 31 December 2021**  
**Analysis of Receipts & Payments**

|                  |  | Unrestricted     | Designated      | Designated        | Restricted  |                  |                  |
|------------------|--|------------------|-----------------|-------------------|-------------|------------------|------------------|
|                  |  | General Fund     | 19 Coffee House | P Mear Grant Fund | Chapel      | 2021 Total       | 2020 Total       |
|                  |  | £                | £               | £                 | £           | £                | £                |
| <b>Payments</b>  |  |                  |                 |                   |             |                  |                  |
| <b>Note 7 :</b>  | <b>Staffing Costs</b>                  |                  |                 |                   |             |                  |                  |
|                  | Cost of employment                     | 53,422.75        |                 |                   |             | <b>53,422.75</b> | 73,063.87        |
|                  | Outsourced Payroll costs               | 383.80           |                 |                   |             | <b>383.80</b>    | 349.20           |
|                  | Staff expenses                         | 560.28           |                 |                   |             | <b>560.28</b>    | 1,234.17         |
|                  | Training / Seminars                    | 700.00           |                 |                   |             | <b>700.00</b>    | 345.00           |
|                  | Recruitment costs                      | 450.00           |                 |                   |             | <b>450.00</b>    | 0.00             |
|                  | <b>Total</b>                           | <b>55,516.83</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>55,516.83</b> | <b>74,992.24</b> |
| <b>Note 8 :</b>  | <b>Cost of Worship</b>                 |                  |                 |                   |             |                  |                  |
|                  | Children's Ministry                    | 577.62           |                 |                   |             | <b>577.62</b>    | 726.83           |
|                  | Youth Ministry                         | 497.20           |                 |                   |             | <b>497.20</b>    | 547.60           |
|                  | Audio Visual equipment costs           | 606.39           |                 |                   |             | <b>606.39</b>    | 240.58           |
|                  | Music Group Resources                  | 122.34           |                 |                   |             | <b>122.34</b>    | 0.00             |
|                  | Other costs incl Liturgical Resources  | 921.83           |                 |                   |             | <b>921.83</b>    | 439.94           |
|                  | Refreshments                           | 293.13           |                 |                   |             | <b>293.13</b>    | 3.30             |
|                  | <b>Total</b>                           | <b>3,018.51</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>3,018.51</b>  | <b>1,958.25</b>  |
| <b>Note 9 :</b>  | <b>Maintenance of Church Buildings</b> |                  |                 |                   |             |                  |                  |
|                  | Repairs and General Maintenance        | 4,173.84         |                 |                   |             | <b>4,173.84</b>  | 2,327.93         |
|                  | Equipment / fixtures & fittings        | 3,284.93         |                 |                   |             | <b>3,284.93</b>  | 1,712.01         |
|                  | Maintenance and Service Contracts      | 1,721.40         |                 |                   |             | <b>1,721.40</b>  | 828.00           |
|                  | <b>Total</b>                           | <b>9,180.17</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>9,180.17</b>  | <b>4,867.94</b>  |
| <b>Note 10 :</b> | <b>Church Running Costs</b>            |                  |                 |                   |             |                  |                  |
|                  | Church Office (incl. rental)           | 4,867.17         |                 |                   |             | <b>4,867.17</b>  | 5,825.21         |
|                  | Church House                           | 3,979.66         |                 |                   |             | <b>3,979.66</b>  | 2,820.01         |
|                  | Insurance                              | 1,850.62         |                 |                   |             | <b>1,850.62</b>  | 1,763.66         |
|                  | Subscriptions/Licences                 | 2,349.77         |                 |                   |             | <b>2,349.77</b>  | 763.01           |
|                  | Utilities                              | 4,992.05         |                 |                   |             | <b>4,992.05</b>  | 6,805.49         |
|                  | Waste Collections                      | 1,060.42         |                 |                   |             | <b>1,060.42</b>  | 296.85           |
|                  | Printing (Easter, Christmas cards)     | 743.00           |                 |                   |             | <b>743.00</b>    | 276.00           |
|                  | Church Centre sundries                 | 386.15           |                 |                   |             | <b>386.15</b>    | 654.68           |
|                  | Gifts / Donations                      | 965.17           |                 |                   |             | <b>965.17</b>    | 414.22           |
|                  | <b>Total</b>                           | <b>21,194.01</b> | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>21,194.01</b> | <b>19,619.13</b> |
| <b>Note 11 :</b> | <b>Church Activities</b>               |                  |                 |                   |             |                  |                  |
|                  | 19 The Coffee House                    |                  | 3,397.16        |                   |             | <b>3,397.16</b>  | 2,986.13         |
|                  | Gospel Choir                           | 302.40           |                 |                   |             | <b>302.40</b>    | 184.80           |
|                  | Parish Nursing                         | 595.00           |                 |                   |             | <b>595.00</b>    | 604.99           |
|                  | Mental Health Training                 | 1,230.00         |                 |                   |             | <b>1,230.00</b>  | 0.00             |
|                  | Pastoral Care                          | 303.63           |                 |                   |             | <b>303.63</b>    | 0.00             |
|                  | Outreach - Easter / Christmas Gifts    | 643.05           |                 |                   |             | <b>643.05</b>    | 0.00             |
|                  | Outreach - Hampers                     | 714.74           |                 |                   |             | <b>714.74</b>    | 590.65           |
|                  | Outreach - Cambourne Schools           | 257.98           |                 |                   |             | <b>257.98</b>    | 0.00             |
|                  | Outreach - Other                       | 60.00            |                 |                   |             | <b>60.00</b>     | 114.68           |
|                  | <b>Total</b>                           | <b>4,106.80</b>  | <b>3,397.16</b> | <b>0.00</b>       | <b>0.00</b> | <b>7,503.96</b>  | <b>4,481.25</b>  |
| <b>Note 12 :</b> | <b>Support of Specific Causes</b>      |                  |                 |                   |             |                  |                  |
|                  | Uzimatele                              | 2,050.00         |                 |                   |             | <b>2,050.00</b>  | 1,500.00         |
|                  | Goma                                   | 2,121.25         |                 |                   |             | <b>2,121.25</b>  | 1,500.00         |
|                  | WCCYM                                  | 3,000.00         |                 |                   |             | <b>3,000.00</b>  | 1,500.00         |
|                  | Compassion Child                       | 336.00           |                 |                   |             | <b>336.00</b>    | 327.00           |
|                  | DRC Emergency Appeal - Tearfund        | 250.00           |                 |                   |             | <b>250.00</b>    | 0.00             |
|                  | The Children's Society (Christingle)   | 0.00             |                 |                   |             | <b>0.00</b>      | 86.62            |
|                  | Grant awards from Pete Mear Grant Fund | 0.00             |                 |                   |             | <b>0.00</b>      | 200.00           |
|                  | <b>Total</b>                           | <b>7,757.25</b>  | <b>0.00</b>     | <b>0.00</b>       | <b>0.00</b> | <b>7,757.25</b>  | <b>5,113.62</b>  |

# **Cambourne Church - Financial Statements for the Year Ended 31 December 2021** **Statement of Assets and Liabilities at Year End**

|  | Unrestricted      |                  | Designated      | Restricted | Total              | Total              |
|--|-------------------|------------------|-----------------|------------|--------------------|--------------------|
|  | £                 | £                | £               | £          | Yr 2021            | Yr 2020            |
|  |                   |                  |                 |            | £                  | £                  |
| <b>Cash Funds</b>                        |                   |                  |                 |            |                    |                    |
| HSBC Current Account                     | 29,351.28         | 6,158.31         |                 | 2,000.00   | <b>37,509.59</b>   | <b>71,059.96</b>   |
| HSBC 19 Coffee House                     |                   | 7,332.90         |                 |            | <b>7,332.90</b>    | <b>7,786.03</b>    |
| CBF Deposit Account                      | 160,108.99        |                  |                 |            | <b>160,108.99</b>  | <b>107,044.48</b>  |
| Funds received, not banked at year end   |                   |                  |                 |            | <b>0.00</b>        | <b>0.00</b>        |
| Cheques issued not presented at year end |                   |                  |                 |            | <b>0.00</b>        | <b>0.00</b>        |
| <b>Total Current Assets</b>              | <b>189,460.27</b> | <b>13,491.21</b> | <b>2,000.00</b> |            | <b>204,951.48</b>  | <b>185,890.47</b>  |
| <b>Long term Liabilities</b>             |                   |                  |                 |            |                    |                    |
| Eastern Baptist Association Loan         | (50,000.00)       |                  |                 |            | <b>(50,000.00)</b> | <b>(50,000.00)</b> |
| <b>Total Net Assets or Liabilities</b>   | <b>139,460.27</b> | <b>13,491.21</b> | <b>2,000.00</b> |            | <b>154,951.48</b>  | <b>135,890.47</b>  |