



ANNUAL REPORT OF THE CHURCH COUNCIL (TRUSTEES' ANNUAL REPORT) FOR THE YEAR 2020



CAMBOURNE CHURCH

JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England



Church Council & PCC Members during 2020

Ex-officio

Minister Revd Bill Miller (from end September 2019)



Elected Trustees (7 in total).

Ross McEwan	Church Warden (Elected annually at the AGM)
Alison Butler	(Elected for 2nd term October 2020 AGM; Term ends April 2023)
Lucy Thompson	(Elected for 2nd term October 2020 AGM; Term ends April 2023)
Catherine Price	(Elected for 1st term October 2020 AGM; Term ends April 2023)
Jon Slater	(Elected for 1st term October 2020 AGM; Term ends April 2023)
Martin Lee	Treasurer - appointed annually by council from among the trustees (Elected for 2nd term April 2019; Term ends April 2022.)
Julie Whitbread	(Elected for 1st term April 2018; Term ends April 2021)
Tony Williams	Chair of Council – appointed annually by council from among the trustees (Elected for 1st term April 2018; Term ends April 2021)
Rachel Leonard	(Elected to council for 2nd term April 2017; Term ended April 2020)

Co-opted Trustees

John Martin (Co-opted to council October 2017; Term ended April 2020)

Due to the postponement of the AGM to October 2020, Alison Butler and Lucy Thompson continued to serve as elected trustees until that AGM at which meeting they were each elected for a second term. Catherine Price and Jon Slater were co-opted onto council in April 2020 until their election onto council at the October AGM.

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2021 there will be 2 Church Warden positions – Ross McEwan has indicated his willingness to stand for re-election.
- 2 vacancies for a church council member/trustee come round at the AGM 2021 and the current incumbents Julie Whitbread and Tony Williams have indicated their willingness to stand for re-election.

Partner Church Representatives during 2020:

Anglican (Deanery Synod)	Vacancy
Methodist	Ross McEwan
URC	Vacancy
Baptist	Vacancy

Safeguarding during 2020:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2020 in addition to Cambourne Church Council

Revd Paul Whittle	(Chair) Moderator, Eastern Synod of the URC Stood down Dec 2020
Revd Dr Geoff Cook	Ecumenical Officer for Roman Catholic Diocese of East Anglia
Revd Graeme Ross	Baptist Regional Minister, Eastern Baptist Association
Ven. Alex Hughes	Church of England, Archdeacon of Cambridge
Revd Colin Watkins	Ecumenical Officer for East Anglia Methodist District
Nigel Moat	(Secretary) County Ecumenical Officer for Cambridgeshire Stood down summer 2020

Church Staff as of December 2020

Minister	Revd Bill Miller (full-time (from late September 2019))
Youth Worker	Jonathan Buwert (24 hrs/wk). Left post October 2020
Children's & Family Champion	Jane Brooks (22 hrs/wk). Left post June 2020
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)
Caretaker	Gary Newland (136 hrs/annum). Left post Oct 2020

The Vine School Governing Body as of December 2020

Foundation Governors:	Dan Rainbow (Chair) Jessica Whiteley (Vice-Chair) Hannah Hearn Anne Rees 2 Vacancies
Associate Governor:	None
Parent Governors:	Vanessa Gething Dawn Edwards Maurice Hopper
Staff Governor:	Nicola Kenny
Local Authority Governor:	Beauty Bapiro
Co-opted Governor:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:

We belong to a Christian community where these values are key...



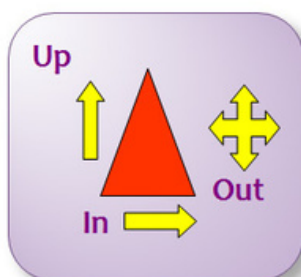
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from **P**rayer



We are called to **E**ngage with God's world

We believe that **L**ove changes people
& situations

A partnership of the Anglican, Methodist, Baptist & URC.

CORE STATISTICS

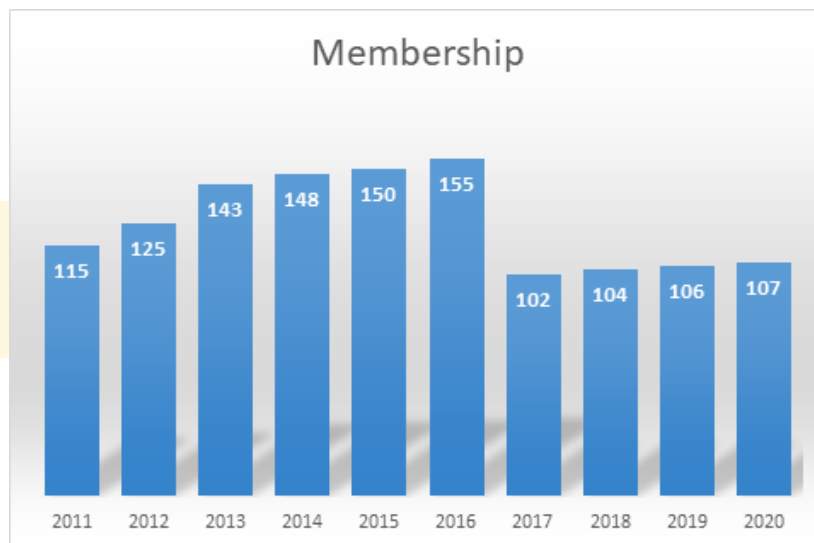
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 107 (December 2020). This compares to 106 at December 2019. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

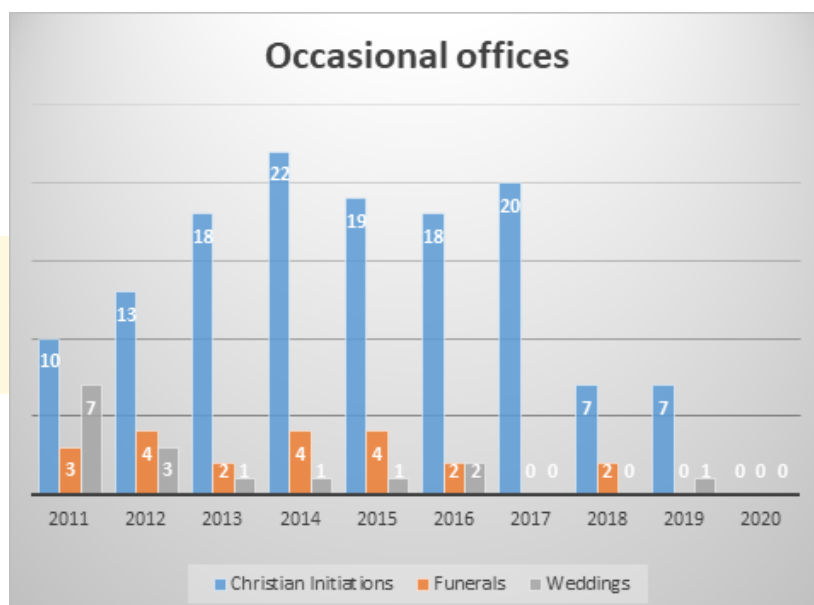


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



CHURCH COUNCIL CHAIR'S REPORT

Welcome to the annual report for 2020, it has been an unusual year in which we have had to restrict many activities due to the various sets of COVID related restrictions that have been in place over the course of the year but that doesn't mean that God's work for us in Cambourne has stopped as you will read throughout this report. It does mean that you will notice some changes in the format of this report as we have streamlined where appropriate to reflect activity.

Your Church Council have continued to meet regularly, albeit virtually, to conduct the essential business of running the Church and associated Charity Commission requirements. Our delayed AGM last year was conducted via a variety of live and virtual links and we expect to do the same this time around in March. The one exception to our virtual meetings was our away day to discuss the kingdom priorities and way ahead as we emerge from this pandemic and continue to serve our local community. That journey is just beginning, and we look forward to stepping out with God on the next part of our journey. Thank you for your continued support and prayers.

Tony Williams



MINISTER'S REPORT

2020 has been my first full year as the minister of Cambourne Church, and I consider it a joy to be called to such a community and to such a place.

There is no hiding the fact that 2020 has been far from a typical year. The COVID-19 pandemic and the associated restrictions on gatherings and activities have dominated our lives – both in relation to church and in relation to everything else. There are within this annual report accounts of various activities, and how they have had to adapt or curtail their normal operations since March. I will not attempt to describe and analyse all that we as a church have done, but will instead highlight various aspects of our life together – especially those which are not explored elsewhere.

I had not been in post six months when we entered the first lockdown in March. While some were more optimistic about timescales than others, few predicted that a full twelve months later we would still be required to stay at home and avoid gatherings, nor that there would have been no congregational singing in praise of God within the church

building throughout that time. The regulations under which we have operated have varied, but none have allowed for business as usual.

Our worship life has moved largely online with a weekly upload available on YouTube for every Sunday. These have been premiered at a particular time on Sunday mornings so that a sense of community can be maintained as many have chosen to engage with the service in unison, albeit in different places. A big thank you must go to our musicians, who have learned to lead us in musical worship through recordings which have been embedded in these weekly services. A special mention should be made of our recording of The Blessing Song, which was a wonderful achievement involving many from the fellowship. Members of the congregation have also led prayers, read Scriptures, provided children's talks, led biblical reflections and more. Unseen but crucial to this endeavour have been those who have worked hard in editing the services together using technical skills which are well beyond my ken. Thank you to all, but maybe especially to Neil Bingham who for a number of months took on that responsibility alone.



When possible we have also had some worship gatherings in the building – primarily short spoken communion services – but these socially distanced events without singing, without socialising and without any targeted provision for children and young people have been a very different experience from our Sunday mornings before the pandemic. We also sought to mark special events such as Easter, Harvest, Remembrance and Christmas, but in ways very different from previous years.

Our building has sadly been under-used in 2020, including the annexe which was only completed in 2019. There has been some use, including a few Cambourne Church services, some Catholic services, and the varied activities of our hirers when such things have been permitted. We also sought to make the church building a place for private prayer when that was allowed, and have decorated it seasonally as a sign of life and hope. A new facilities management group was identified this year to help in the maintenance and management of the buildings, but these buildings, but these strange times have limited the activity thus far. The diminished use of the building by hirers has obviously had a financial impact.

Mention should be made of our staff team.



Our administrators, Jacqui Huckle and Hannah Heasley, must be congratulated on showing admirable flexibility, grace and resolve in adjusting to the changing contours of church life and in performing most of their work from home during the pandemic. Cilla Mills has continued throughout as our church cleaner, albeit sometimes working her full hours, sometimes working fewer hours while flexibly furloughed, and sometimes being fully furloughed. Her attitude throughout all the changes has been gracious and positive. Thank you.

We started 2020 with three more staff than at the end of the year. In June we said goodbye to Jane Brooks, our children and families' worker for the past seven years or so, who moved to a new role in Huntingdon parish. We wish her well, and miss her much. Jonathan Buwert, who had served as our youth worker for a similar period, concluded his paid employment with us a few months later. At the beginning of October he started working full time for Romsey Mill. He remains living and working in Cambourne and continues as a member of our church. A little afterwards Gary Newland retired from being our caretaker after many years' service. Thanks are due to them all. It should be noted that both Jane and Jonathan spent part of the year furloughed from their roles, but that this was not instrumental in the moves they made to other employment. We are actively exploring how to fill the gaps left by these staff departures, and expect to recruit in 2021.

While there is a separate youth report, there is not a separate report specifically for children's work. The pre-pandemic pattern included Young Church on Sundays, Gazebo on Wednesday afternoons, a variety of work in primary schools, liaison with those



wanting services to mark the arrival of children, and the beginning of a course on faith for the parents of babies. Most of this did not survive the harsh winds of lockdown, but there are still plenty of shoots of growth and hope. There has been regular engagement from our church with The Vine Inter-Church Primary School across the year, including weekly recorded assemblies since September. We also offered help with Year 6 transitions, and I was invited to help with RE lessons and lead an assembly in Monkfield Park Primary School. For much of the year we have recorded and uploaded Young Church material for Sundays, although engagement with this was not especially high, despite some productions of exceptional quality. Online engagement with children has involved a variety of people and a variety of patterns, and at times we signposted children to activities produced beyond our church – including a couple of online holiday clubs. Since November a midweek Kids Club has taken place over Zoom, which has enabled a number of the children to re-engage with one another and with the wider church.

Pastoral care is mentioned elsewhere in this annual report, but I want here to acknowledge the efforts people have made to stay in contact and to support one another over the year. Care clusters were established shortly after the initial lockdown, and other

ways of engaging with one another have included some online social events and a weekly gathering over Zoom after the Sunday service. It quickly became clear that those in homegroups and life groups were engaged in significant mutual support. Some of these groups managed to meet over Zoom, some met in person on occasion as regulations allowed, many phone calls have been made, and all stayed in contact and supported one another. The He-Brews group which met on Tuesday evenings was wound up in the Summer, allowing space for something else to grow in its place, but all the other groups have continued.

Mission has been more difficult in these days, but has continued. In the Autumn an online Alpha course took place with six guests meeting on Tuesday evenings – the space left by He-Brews. We are also aware of a number of new people engaging with our various online services and meetings. The Food Bank has continued operating, as is mentioned elsewhere in this report, and some members have reached out to support neighbours in a variety of ways. Some got involved in the Cambourne Volunteer Task Force started by Cambourne Crescent. At Christmas the Shoe Box appeal operated, albeit in somewhat different ways during the



pandemic, and we became a local collection hub. Our Christmas Hamper scheme also operated a little differently, but we distributed more hampers in Cambourne than ever before.

Our ministry in Cavendish Court was reviewed at the beginning of 2020 with changes in personnel and leadership after Pam Thornton stepped back. A monthly service was being proposed and planned when lockdown hit, preventing access and the ability to meet. Help and contact were offered, and all residents of both Cavendish Court and Darwin Manor were included in the delivery of hand-made Christmas cards and small Christmas gifts which went out to church members and many others connected with our church in December.

As is mentioned elsewhere, church council continued our regular pattern of monthly meetings with the strategy sub-group meeting monthly as well. These have predominantly been online, but we managed to meet in person in the building in the autumn when we sought prayerfully to identify Kingdom priorities for the church in the months and years ahead. I want to thank every member of council, including those

who stepped down in April and those who took their place. Maybe no one should be singled out, but I do want to mention one member in particular. Of all roles in church life, the least enviable in these times is probably that of treasurer. Supported by the finance working group, and supported strategically by church council, Martin Lee has served us well, helping us navigate a period when financial projections and plans have needed constant revision in the midst of a fog of uncertainty. Thank you, Martin.

In fact, thank you all for playing your parts – seen and unseen – in loving and serving one another and our neighbours in the name of Christ. As I wrote above, I consider it a joy to be called to such a community and to such a place as this. As a church we enter 2021 somewhat fatigued by our experiences, but God certainly has work for us to do, and will continue to meet us with his grace and blessing as we walk in his ways.

“Jesus Christ is the same yesterday, today, and forever.”

Hebrews 13 v.8

Bill Miller





SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

YOUTH MINISTRY REPORT

For the Youth Ministry, the first sign that 2020 wasn't going to be a normal year was when the WCCYM Weekend got postponed in early March, it seemed odd at the time but a couple of weeks later we were in the first lockdown, schools shut and the decision seemed to be a very wise one.

Before then we had been running Xtreme on Sunday morning as part of the main service and had averaged round 20 young people.

In March when the lockdown came into effect, we started to offer zoom sessions and also set up BAND (a private social media platform) to try to keep in contact with the Young People. The Zoom sessions were not massively popular so in the Summer, while regulations and the weather allowed, we had a few socials on the cricket pitch. As it started to get cold and dark in October, we chose to start meeting in small groups in the Annexe, unfortunately we were only able to meet once before the November lockdown meant we had to stop.

We started zoom session again; as well as playing games we also had a weekly bible study.

At Christmas we were able to hold a Christmas Party in the Church with a range of crafts and games, all social distanced of course. This proved very popular with 13 young people attending.

WCCYM have continued to support young people by running Christian Unions at Cambourne Village College (on Zoom while the school has been shut) and the Thirst Youth Service online, as well as other events. They also held an online version of their weekend away in September with a range of activities to do online and offline at home.

Our paid youth worker, Jonathan, was furloughed between March and July and then later in the year stepped down to take up a full time post working for Romsey Mill, still based mainly in Cambourne. While we are sad to see him leave, it's great that he will still be in Cambourne and that Romsey Mill are putting more resource into young people in Cambourne.

Jon Slater and Jonathan Buwert



19-THE COFFEE HOUSE

In 2020 19 - The Coffee House entered it's 11th year and 10 year anniversary of opening so plans started to celebrate this occasion. During the build up to our anniversary in March we traded as usual offering our signature bacon rolls as well as the rest of our varied menu and selection of drinks, both hot and cold and always trialling new drinks finding out which are a hit and which 1's are not so popular to give our customers something different. Always looking for new ways to keep our very valued customers satisfied and returning to the cafe. We continued to offer our Monthly specials.

We welcomed a few new volunteers to the team and also lost a few so as in previous years the volunteer numbers were always changing and at times we did have to remain either closed or on reduced opening hours due to lack of volunteers.

On Saturday 25th January we attended the volunteers fair at The Hub as we have done in previous years. We had some interest from the day as well as having the opportunity to speak to other local volunteer run groups.

For the week of our 1 year anniversary we had specials running daily this included our signature breakfast rolls as well as a deal for the children. The week of celebrations ended on Saturday 7th March with a family celebration day where the cafe opened and we had lots of different games and activities set up in the church hall. The turn out was excellent with the cafe being especially busy so was a great success and proceeds from the day went to 2 local groups being Home Start and Cambourne Youth Partnership.

Sadly due to the lockdown imposed we had to announce on Tuesday 17th March that 19 - The Coffee House would have to remain closed for the foreseeable future and we have had to remain closed since as each time we have prepared for re-opening restrictions have once again been imposed. We ended the year still unsure when we will be able to re-open our doors to our customers so we can once again offer our services to the Cambourne community.

Cilla Mills - Coffee House Manager

PARISH NURSING

The Parish Nursing Service saw an exciting development at the beginning of 2020 with Catherine being trained to deliver chair based and strength and balance exercises. With that and moving into the much admired Annexe, the Health and Wellbeing Group saw a new lease of life. Sadly this was short lived but there is hope that the group will be able to start again as soon as safe to do so. Catherine has continued to write a monthly health article for the Cambourne Crier and otherwise spent much of 2020 concentrating on her hospital nursing role. In 2021 it is anticipated that Parish Nursing will be working alongside the church and community to consider how to support the wellbeing of Cambourne residents and how we can best respond to the pandemic.

Catherine Price, Parish Nurse

CAMBOURNE FOODBANK DISTRIBUTION CENTRE

It probably goes without saying that the foodbank has had a busy year! In Cambourne the distribution centre has managed to remain open throughout the lockdowns.

Despite a few of the volunteers in the team needing to step back for shielding/home schooling reasons, there was a huge response by others in the community who wanted to offer time and so we have felt blessed to have always had enough people to run the weekly sessions.

The head office of Cambridge City Foodbank, of which we are a part, ensured that contingency plans were made for volunteers needing to self isolate, etc and very quickly trained up new teams of drivers, sorters in the warehouse as well as volunteers for the distribution centres.

The closure of community buildings to most groups meant that the foodbank and the Cambourne Volunteer Taskforce could use more space in the Old Blue School. It was much easier to be able to remain socially distanced as a team in the main hall of the building than in our usual classroom!

Of course one of the challenges for clients was to obtain a foodbank voucher when most agencies were closed to face to face appointments. So an electronic system (which had been initiated previously) rapidly became the most effective way of getting vouchers to those who needed them. All agencies are able to log in and generate a voucher code which is sent to the client's mobile phone. The foodbank team is able to search for the code in the system and submit it as redeemed. The system has proved very efficient and will undoubtedly replace the paper voucher system eventually.

As a team we have found it difficult not being able to deliver the usual hospitality that we did pre-Covid. A large part of our role had been listening to people over a cup of tea and offering signposting support. We know that the engagement we have with clients is just as crucial now and even though it is more of a challenge, we are determined to offer a sensitive and welcoming reception in that short time of interaction.

It has been positive working alongside other volunteer groups which were set up at the beginning of the pandemic to take a part in responding to the increasing needs of many in the community. We have also been overwhelmed by the number of offers of help and donations of food from the general public. There is a strong consensus of wanting to do something to help fellow human beings which feels a great encouragement in such challenging times.

Julie Whitbread - Foodbank team leader



PASTORAL CARE TEAM

For the first quarter of 2020 the existing pastoral care network was in place with church members being looked out for by pastoral links (especially but not entirely on a Sunday). However when churches were no longer permitted to meet and then the first national lockdown happened, the pastoral care team felt that it would be most beneficial for church members to be arranged into mutually supportive care clusters. The main criterion for these clusters was geographical proximity, so that if anyone was self isolating it would be more practical for others living close by to deliver shopping, prescriptions, etc.

This model certainly worked well in several contexts, eg the Papworth care cluster where geographical proximity was particularly helpful. Others found WhatsApp groups helpful as a medium for mutual support.

During the summer months the team explored ways in which folk might be encouraged to meet outside whilst sticking to government guidelines eg for walks and small gatherings in gardens/recreation areas. Whilst writing this (in the middle of January) that felt such a blessing!

Alongside that we've had a few socials via Zoom, which we all recognise is not the same as meeting face to face, but at least is a point of contact! We will continue to plan different socials (to appeal to different interests) that can be adapted to Zoom while we cannot gather in person.

In the autumn we felt that it might be beneficial to return to the pastoral care

network model, which is based more on natural links (via schools, social groups, etc) and less on geographical proximity. It also has one person/couple nominated as pastoral link people rather than a completely mutual support group.

Previous pastoral links were contacted and opinions sought in the restructuring of the network. It is a challenge to ensure that folks are connected as adequately as possible now we are not meeting on a Sunday, but by creating groups where natural connections already exist, it seems the most effective way.

Of course, throughout this Bill has kept folk in the loop via his weekly pastoral letter and the encouragement to get members to write in summaries about themselves and their families, and stories or news is a good way of keeping in touch with others in the church family.

We also have a church member phoning some of the older folk in our church family whilst we cannot carry out pastoral visits, which has been such a blessing to them and to their families.

While we struggle with this extended period of not being able to meet in person, we thank God for the opportunities He gives us to connect in different and maybe unfamiliar ways, and we ask that He will guide us in how to seize those opportunities.

Catherine Price & Julie Whitbread

ACTIVITIES FOR SENIORS

Two activities were set up in the early days to help retired people make friends and join in community life. However this year, along with many other activities, they have been totally curtailed since March. Also as the majority of members are in the most vulnerable category, we will have to ensure that it is safe to continue these gatherings. Meeting together has been sadly missed, as it was something which many folk could look forward to in their limited world. Every effort has been made to keep in touch with one another, especially those living on their own

3CS

This is a social club where we gather in the church annexe to play scrabble and Rummikub in a fairly light hearted way, enjoying a chat and some banter, as well as a cup of tea and a biscuit. We also have a short talk, usually with a Christian context. This year we were only able to meet five times. Everyone is looking forward renewing friendships and fellowship.

Kath Pell and Ian Jarvis - 3Cs co-ordinators



PUB LUNCH FORUM

We gather together on the first Thursday on the month in pubs, restaurants and inns to enjoy a pre-ordered meal together. We were only able to meet twice. The first was in the hotel here in Cambourne, which was good as we did not have to face the prospect of icy country roads. As it was February we were able to get a discount.

Ian Jarvis and Ted Pryer - Pub Lunch Forum Co-ordinators

MISSION AND GIVING

The Mission & Giving group coordinates and promotes our mission links by providing information and encouraging prayer, practical involvement and financial provision. It is extremely beneficial for mission organisations and projects to know that they can count on regular giving over the medium to long term.

More detailed information about our mission partners can be found on the church website by accessing the Mission & Giving section of the church website, the most recent update posted in January 2021 (cambournechurch.org.uk/missionandgiving).

For 2020, the Church Council agreed that the church's giving in this area should be divided up as outlined below.

Pastor George & Jackline at Uzimatele, Nairobi, Kenya (£1500)

- a ministry project including a children's home for orphans, a primary school in the local Gituamba slum area, a community church and a training centre for adults. On their website (created by German partners) click on the Union Jack flag for the English version, then look at the 'Current' tab and 'Pastor George's letter' for the latest news posted there. Key information is also on the church website.
www.uzimatele.org



Bishop Desire Mukanirwa & Claudaline in Goma, DR Congo (£1500)

- a long-standing link with Cambourne Church established by Peter & Emma Wood, including Desire's church leadership and evangelistic ministry and Claudaline's ministry in a local school and in a training centre for women and girls. As reported already, Bishop Desire died tragically in July 2020, but we are still supporting Claudaline in her ministry.

www.asdigcharity.com



West Cambridge Christian Youth Ministries (£750)

- youth ministry involving churches of all denominations in the West Cambridge area (youth events, weekends away, school visits and leadership training) which our young people participate in regularly. Our youthworker, Jonathan Buwert, and several volunteers all helped to lead WCCYM activities throughout 2020.

www.wccym.org



Compassion UK

- Individual and families in the church also support 12 children in Kenya through the Christian charity Compassion UK, in addition to our giving as a church.

Nigel Taylor on behalf of the Mission and Giving Group

FINANCIAL REPORT OF THE CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2020

Introduction

The year 2020 will be remembered for the Covid pandemic which has caused so much suffering across the globe and for the necessary restrictions placed on daily life. For Cambourne Church the most obvious impact was the closure of our church building for long periods during the year. We could not meet as a Church family to worship in our church building and it also meant that we could not make the building available to hirers.

The loss of hire income from the various groups that normally use our building was the most significant financial impact for Cambourne Church. 19- The Coffee House also closed in March 2020 and did not open again during the year.

We were fortunate however to benefit from government support in the form of a £10,000 local authority grant and from payments received through the Job retention scheme, to help meet the employment costs of staff members placed on furlough leave.

Our regular giving income fell as we could not meet and take up our weekly collection during the Sunday services. However, we did receive donations throughout the year, including from our annual Gift Day, which exceeded the regular giving income lost.

Our reported expenditure was much lower than planned, largely due to the unfilled staff vacancies left after our Children & Families Worker, Youth Worker and Caretaker resigned at different stages during the year. Spending on the church building was also lower than normal due to the reduced usage ie. lower heating, lighting bills, less ongoing repairs etc

So, in spite of the loss of hire income, the combination of the government grant support received and the reduced spending during the year gave rise to an unexpected increase to our General Fund of £34,447.

During the year a footpath was built around the annexe and the final invoice for the annexe build was received, after all snagging issues had been addressed. These costs have been reported in the annual accounts but Shared Churches (Ely) gifted us the monies to cover the spending in full and this donation has been reported within the reported receipts.

Year 2020 was the first of three years, when our sponsoring churches have agreed to provide support of £15,000 per annum towards the costs of employing our Minister.

The substantial increase to our funds means we start the year 2021 with the backing of strong financial reserves and we can continue to support our ministry goals whilst also exploring new initiatives. We do however continue working towards becoming a self sufficient church and over the next two years we need to reach a position where we can cover all of our current costs without the support of our sponsoring churches.

Financial Overview 2019

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund £119,946
- 19- The Coffee House £7,786
- Pete Mear Legacy Fund £6,158
- Chapel Fund £2,000

Total £135,890

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association that is reported as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the capital build of the Church Centre and as yet no request for repayment has been made on this loan.

Cambourne Church reported an increase in funds of **£34.447** during the year as follows:

General Fund + £33,737

Designated Funds

19- The Coffee House + £910

This was the net reported income from the Coffee House while it was open from January to March 2020.

Pete Mear Legacy -£200

This fund was created when we received a legacy gift from Pete Mear's estate of £6,358.

The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals. One grant was awarded in 2020.

Restricted Fund

Church Chapel + £2,000

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2019

Our total reported receipts for 2020 was £160,383 and total reported payments was £125,936 giving the reported increase in funds of £34,447 identified above.

The reported receipts and payments in 2020 includes a £14,904 donation from Shared Churches (Ely) and the final annexe costs invoiced of £14,904

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed 2 Church Administrators, a Children & Families Worker, a Church Caretaker and a Church Cleaner none of whom earned £10,000 or more.

The Minister and Youth Worker both received salaries in excess of £10,000.

The Children & Families Worker, Youth Worker and Church Caretaker resigned from their posts during 2020 and the posts remained vacant as at 31 December 2020.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed travelling and subsistence expenses as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner and his signed letter of acceptance will be included in the final accounts submitted to the Charity Commission. There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2021

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Receipts from investments

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

Other fixtures, fittings and office equipment

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments

Any investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Account for the Year

	Unrestricted Designated Designated Restricted					2019 Total
	General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	
	£	£	£	£	£	£
Receipts						
Notes						
1 Giving	90,597.99				90,597.99	86,099.23
2 Other Voluntary Receipts	210.76				210.76	7,808.56
3 Activities for Generating Funds	701.82				701.82	1,436.78
4 Church Activities Income	15,886.54	3,896.23			19,782.77	35,175.37
5 Investment income	452.60				452.60	795.27
6 Grant income	33,733.12				33,733.12	0.00
Shared Churches (Ely) Limited - Donation re Annexe	14,903.96				14,903.96	348,535.76
Total receipts	156,486.79	3,896.23	0.00	0.00	160,383.02	479,850.97
Payments						
7 Staffing Costs	74,647.24				74,647.24	65,042.99
8 Cost of Worship	2,167.27				2,167.27	5,843.84
9 Maintenance of Church Buildings	4,867.94				4,867.94	15,902.81
10 Church Running Costs	19,395.40				19,395.40	19,392.97
11 Church Activities	1,264.18	2,986.13			4,250.31	4,340.83
12 Support of Specific Causes	5,504.27		200.00		5,704.27	5,545.18
Shared Churches (Ely) Design & Build Limited - Annexe	14,903.96				14,903.96	348,535.76
Total payments	122,750.26	2,986.13	200.00	0.00	125,936.39	464,604.38
Net receipts / (payments) for the year	33,736.53	910.10	(200.00)	0.00	34,446.63	15,246.58
Transfer between funds						
Net movement in Funds	33,736.53	910.10	(200.00)	0.00	34,446.63	15,246.58
Reconciliation of Funds:						
Opening Balance 1st January 2020 b/fwd	86,209.60	6,875.93	6,358.31	2,000.00	101,443.84	86,197.25
Closing Balance 31st December 2020 c/fwd	119,946.13	7,786.03	6,158.31	2,000.00	135,890.47	101,443.84

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	55,882.85				55,882.85	52,791.66
	Gift Day & Donations	15,282.85				15,282.85	13,383.06 *
	Church Collections	2,884.53				2,884.53	4,756.03
	Tax recovered through Gift Aid	16,547.76				16,547.76	15,168.48
	Total	90,597.99	0.00	0.00	0.00	90,597.99	86,099.23
* Year 2019 includes £2,000 receipt : Restricted fund - Chapel							
Note 2 :	Other Voluntary Receipts						
	Coffee	25.70				25.70	138.32
	Compassion Child	55.31				55.31	464.93
	Donations	129.75				129.75	7,205.31 *
	Total	210.76	0.00	0.00	0.00	210.76	7,808.56
* Year 2019 includes £6,358.31 receipt : Designated fund - P Mear Grant Fund							
Note 3 :	Activities for Generating Funds						
	Fundraising Events	20.00				20.00	468.60
	Salvation Army Clothes Bank	613.69				613.69	933.01
	Amazon Smile	68.13				68.13	35.17
	Total	701.82	0.00	0.00	0.00	701.82	1,436.78
Note 4 :	Church Activities Income						
	Church Lettings	13,178.05				13,178.05	24,664.73
	19 The Coffee House		3,896.23			3,896.23	5,391.71
	Church Fees	426.40				426.40	922.00
	Gazebo	635.10				635.10	831.00
	Children - Holiday Club	0.00				0.00	720.00
	Children - Party	48.00				48.00	125.88
	Gospel Choir	536.00				536.00	726.00
	Agency	590.00				590.00	1,794.05
	Insurance claim	472.99				472.99	0.00
	Return of overpayment - Ely Diocese	0.00				0.00	0.00
	Total	15,886.54	3,896.23	0.00	0.00	19,782.77	35,175.37
Note 5 :	Investment income						
	Interest on deposit account	452.60				452.60	795.27
	Total	452.60	0.00	0.00	0.00	452.60	795.27
Note 6 :	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	0.00
	Government grants received	18,633.12				18,633.12	0.00
	Cambourne Crier - Parish Nursing	100.00				100.00	0.00
	Total	33,733.12	0.00	0.00	0.00	33,733.12	0.00

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	73,063.87				73,063.87	56,401.58
	Outsourced Payroll costs	349.20				349.20	349.20
	Staff expenses	1,234.17				1,234.17	1,000.81
	Minister recruitment costs	0.00				0.00	7,291.40
	Total	74,647.24	0.00	0.00	0.00	74,647.24	65,042.99
Note 8 :	Cost of Worship						
	Children's Ministry	367.12				367.12	487.75
	Youth Ministry	547.60				547.60	892.89
	Audio Visual equipment costs	240.58				240.58	2,133.92
	Licences and Music	568.73				568.73	1,030.71
	Visiting speaker expenses	0.00				0.00	407.53
	Other costs incl refreshments, resources	443.24				443.24	891.04
	Total	2,167.27	0.00	0.00	0.00	2,167.27	5,843.84
Note 9 :	Maintenance of Church Buildings						
	Paint/treatment of Church Centre	0.00				0.00	9,795.60
	Annexe kit-out	1,712.01				1,712.01	2,967.00
	Fire Extinguishers service/replacement	60.00				60.00	702.00
	Maintenance - service	768.00				768.00	982.56
	Maintenance - repairs	2,327.93				2,327.93	1,455.65
	Total	4,867.94	0.00	0.00	0.00	4,867.94	15,902.81
Note 10 :	Church Running Costs						
	Church Office (incl. rental)	5,825.21				5,825.21	4,840.07
	Church House (Council Tax)	2,820.01				2,820.01	0.00
	Insurance	1,763.66				1,763.66	2,254.22
	Subscriptions/Licences	194.28				194.28	642.07
	Utilities	6,805.49				6,805.49	8,991.32
	Waste Collections	296.85				296.85	917.67
	Printing (Easter, Christmas cards)	276.00				276.00	665.00
	Training	345.00				345.00	461.10
	Church Centre sundries	654.68				654.68	621.52
	Gifts	414.22				414.22	0.00
	Total	19,395.40	0.00	0.00	0.00	19,395.40	19,392.97

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Payments							
Note 11 :	Church Activities						
	19 The Coffee House	0.00	2,986.13			2,986.13	1,793.90
	Gazebo	213.84				213.84	613.39
	Holiday Club	145.87				145.87	545.86
	Light Party	0.00				0.00	85.89
	Xterne Weekend	0.00				0.00	92.51
	Gospel Choir	184.80				184.80	714.28
	Parish Nursing	604.99				604.99	495.00
	Start Rite	11.16				11.16	0.00
	Remembrance Day	68.68				68.68	0.00
	Alpha	34.84				34.84	0.00
	Total	1,264.18	2,986.13	0.00	0.00	4,250.31	4,340.83
Note 12 :	Support of Specific Causes						
	Uzimatele	1,500.00				1,500.00	2,191.00
	Goma	1,500.00				1,500.00	2,199.18
	WCCYM	1,500.00				1,500.00	750.00
	Compassion Child	327.00				327.00	315.00
	The Children's Society (Christingle)	86.62				86.62	0.00
	Christian Aid	0.00				0.00	50.00
	Christmas Hampers	590.65				590.65	40.00
	Grant awards from Pete Mear Grant Fund			200.00		200.00	0.00
	Total	5,504.27	0.00	200.00	0.00	5,704.27	5,545.18

Cambourne Church - Financial Statements for the Year Ended 31 December 2020

Statement of Assets and Liabilities at Year End

	Unrestricted			Designated	Restricted	Total Yr 2020 £	Total Yr 2019 £
	£	£	£	£	£		
Cash Funds							
HSBC Current Account	62,901.65		6,158.31		2,000.00	71,059.96	37,976.03
HSBC 19 Coffee House			7,786.03			7,786.03	6,875.93
CBF Deposit Account	107,044.48					107,044.48	106,591.88
Funds received, not banked at year end	0.00					0.00	320.70
Cheques issued not presented at year end	0.00					0.00	(86.62)
Total Current Assets	169,946.13		13,944.34		2,000.00	185,890.47	151,677.92
Long term Liabilities							
Eastern Baptist Association Loan	(50,000.00)					(50,000.00)	(50,000.00)
Total Net Assets or Liabilities	119,946.13		13,944.34		2,000.00	135,890.47	100,980.32



Thank you to everyone who has contributed to this report and to the life of our church in 2020. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all. Amen.





ANNUAL REPORT OF THE CHURCH COUNCIL (TRUSTEES' ANNUAL REPORT) FOR THE YEAR 2020



CAMBOURNE CHURCH

JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England



Church Council & PCC Members during 2020

Ex-officio

Minister Revd Bill Miller (from end September 2019)



Elected Trustees (7 in total).

Ross McEwan	Church Warden (Elected annually at the AGM)
Alison Butler	(Elected for 2nd term October 2020 AGM; Term ends April 2023)
Lucy Thompson	(Elected for 2nd term October 2020 AGM; Term ends April 2023)
Catherine Price	(Elected for 1st term October 2020 AGM; Term ends April 2023)
Jon Slater	(Elected for 1st term October 2020 AGM; Term ends April 2023)
Martin Lee	Treasurer - appointed annually by council from among the trustees (Elected for 2nd term April 2019; Term ends April 2022.)
Julie Whitbread	(Elected for 1st term April 2018; Term ends April 2021)
Tony Williams	Chair of Council – appointed annually by council from among the trustees (Elected for 1st term April 2018; Term ends April 2021)
Rachel Leonard	(Elected to council for 2nd term April 2017; Term ended April 2020)

Co-opted Trustees

John Martin (Co-opted to council October 2017; Term ended April 2020)

Due to the postponement of the AGM to October 2020, Alison Butler and Lucy Thompson continued to serve as elected trustees until that AGM at which meeting they were each elected for a second term. Catherine Price and Jon Slater were co-opted onto council in April 2020 until their election onto council at the October AGM.

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2021 there will be 2 Church Warden positions – Ross McEwan has indicated his willingness to stand for re-election.
- 2 vacancies for a church council member/trustee come round at the AGM 2021 and the current incumbents Julie Whitbread and Tony Williams have indicated their willingness to stand for re-election.

Partner Church Representatives during 2020:

Anglican (Deanery Synod)	Vacancy
Methodist	Ross McEwan
URC	Vacancy
Baptist	Vacancy

Safeguarding during 2020:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2020 in addition to Cambourne Church Council

Revd Paul Whittle	(Chair) Moderator, Eastern Synod of the URC Stood down Dec 2020
Revd Dr Geoff Cook	Ecumenical Officer for Roman Catholic Diocese of East Anglia
Revd Graeme Ross	Baptist Regional Minister, Eastern Baptist Association
Ven. Alex Hughes	Church of England, Archdeacon of Cambridge
Revd Colin Watkins	Ecumenical Officer for East Anglia Methodist District
Nigel Moat	(Secretary) County Ecumenical Officer for Cambridgeshire Stood down summer 2020

Church Staff as of December 2020

Minister	Revd Bill Miller (full-time (from late September 2019))
Youth Worker	Jonathan Buwert (24 hrs/wk). Left post October 2020
Children's & Family Champion	Jane Brooks (22 hrs/wk). Left post June 2020
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)
Caretaker	Gary Newland (136 hrs/annum). Left post Oct 2020

The Vine School Governing Body as of December 2020

Foundation Governors:	Dan Rainbow (Chair) Jessica Whiteley (Vice-Chair) Hannah Hearn Anne Rees 2 Vacancies
Associate Governor:	None
Parent Governors:	Vanessa Gething Dawn Edwards Maurice Hopper
Staff Governor:	Nicola Kenny
Local Authority Governor:	Beauty Bapiro
Co-opted Governor:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:

We belong to a Christian community where these values are key...



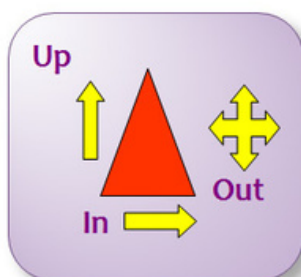
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from **P**rayer



We are called to **E**ngage with God's world

We believe that **L**ove changes people
& situations

A partnership of the Anglican, Methodist, Baptist & URC.

CORE STATISTICS

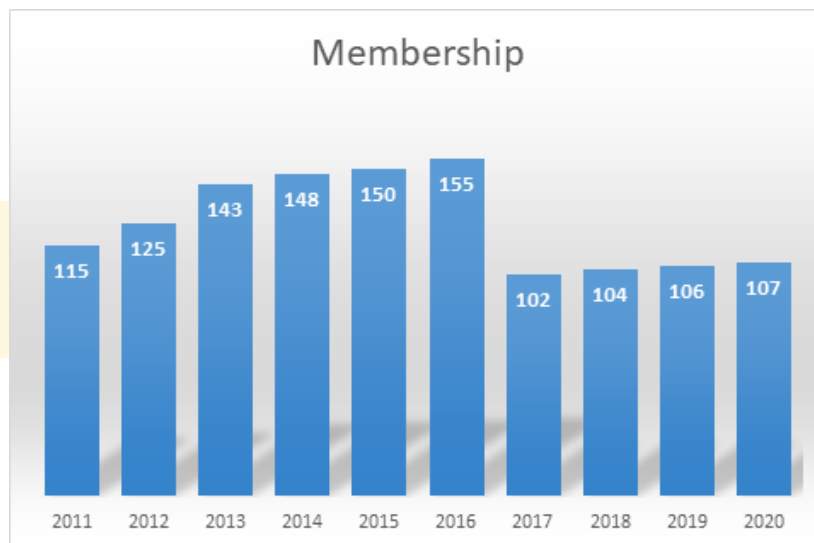
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 107 (December 2020). This compares to 106 at December 2019. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

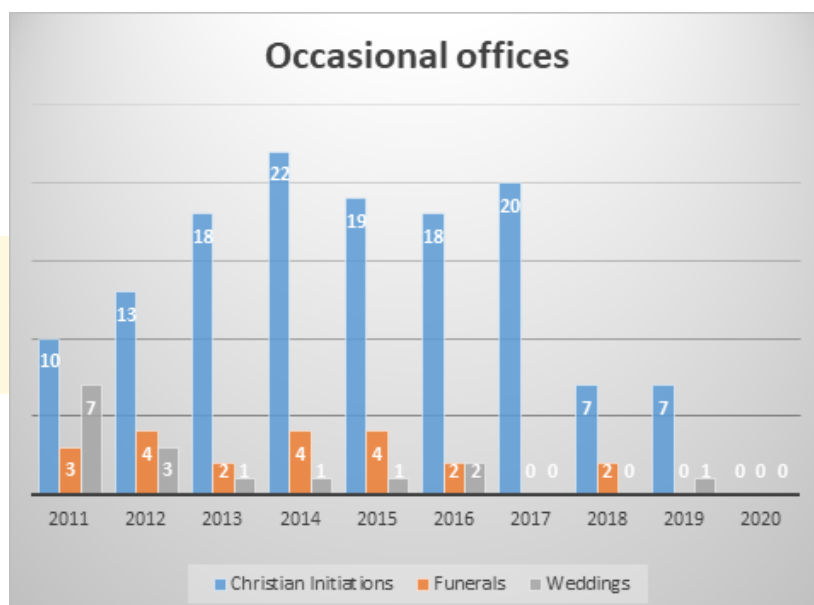


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



CHURCH COUNCIL CHAIR'S REPORT

Welcome to the annual report for 2020, it has been an unusual year in which we have had to restrict many activities due to the various sets of COVID related restrictions that have been in place over the course of the year but that doesn't mean that God's work for us in Cambourne has stopped as you will read throughout this report. It does mean that you will notice some changes in the format of this report as we have streamlined where appropriate to reflect activity.

Your Church Council have continued to meet regularly, albeit virtually, to conduct the essential business of running the Church and associated Charity Commission requirements. Our delayed AGM last year was conducted via a variety of live and virtual links and we expect to do the same this time around in March. The one exception to our virtual meetings was our away day to discuss the kingdom priorities and way ahead as we emerge from this pandemic and continue to serve our local community. That journey is just beginning, and we look forward to stepping out with God on the next part of our journey. Thank you for your continued support and prayers.

Tony Williams



MINISTER'S REPORT

2020 has been my first full year as the minister of Cambourne Church, and I consider it a joy to be called to such a community and to such a place.

There is no hiding the fact that 2020 has been far from a typical year. The COVID-19 pandemic and the associated restrictions on gatherings and activities have dominated our lives – both in relation to church and in relation to everything else. There are within this annual report accounts of various activities, and how they have had to adapt or curtail their normal operations since March. I will not attempt to describe and analyse all that we as a church have done, but will instead highlight various aspects of our life together – especially those which are not explored elsewhere.

I had not been in post six months when we entered the first lockdown in March. While some were more optimistic about timescales than others, few predicted that a full twelve months later we would still be required to stay at home and avoid gatherings, nor that there would have been no congregational singing in praise of God within the church

building throughout that time. The regulations under which we have operated have varied, but none have allowed for business as usual.

Our worship life has moved largely online with a weekly upload available on YouTube for every Sunday. These have been premiered at a particular time on Sunday mornings so that a sense of community can be maintained as many have chosen to engage with the service in unison, albeit in different places. A big thank you must go to our musicians, who have learned to lead us in musical worship through recordings which have been embedded in these weekly services. A special mention should be made of our recording of The Blessing Song, which was a wonderful achievement involving many from the fellowship. Members of the congregation have also led prayers, read Scriptures, provided children's talks, led biblical reflections and more. Unseen but crucial to this endeavour have been those who have worked hard in editing the services together using technical skills which are well beyond my ken. Thank you to all, but maybe especially to Neil Bingham who for a number of months took on that responsibility alone.



When possible we have also had some worship gatherings in the building – primarily short spoken communion services – but these socially distanced events without singing, without socialising and without any targeted provision for children and young people have been a very different experience from our Sunday mornings before the pandemic. We also sought to mark special events such as Easter, Harvest, Remembrance and Christmas, but in ways very different from previous years.

Our building has sadly been under-used in 2020, including the annexe which was only completed in 2019. There has been some use, including a few Cambourne Church services, some Catholic services, and the varied activities of our hirers when such things have been permitted. We also sought to make the church building a place for private prayer when that was allowed, and have decorated it seasonally as a sign of life and hope. A new facilities management group was identified this year to help in the maintenance and management of the buildings, but these buildings, but these strange times have limited the activity thus far. The diminished use of the building by hirers has obviously had a financial impact.

Mention should be made of our staff team.



Our administrators, Jacqui Huckle and Hannah Heasley, must be congratulated on showing admirable flexibility, grace and resolve in adjusting to the changing contours of church life and in performing most of their work from home during the pandemic. Cilla Mills has continued throughout as our church cleaner, albeit sometimes working her full hours, sometimes working fewer hours while flexibly furloughed, and sometimes being fully furloughed. Her attitude throughout all the changes has been gracious and positive. Thank you.

We started 2020 with three more staff than at the end of the year. In June we said goodbye to Jane Brooks, our children and families' worker for the past seven years or so, who moved to a new role in Huntingdon parish. We wish her well, and miss her much. Jonathan Buwert, who had served as our youth worker for a similar period, concluded his paid employment with us a few months later. At the beginning of October he started working full time for Romsey Mill. He remains living and working in Cambourne and continues as a member of our church. A little afterwards Gary Newland retired from being our caretaker after many years' service. Thanks are due to them all. It should be noted that both Jane and Jonathan spent part of the year furloughed from their roles, but that this was not instrumental in the moves they made to other employment. We are actively exploring how to fill the gaps left by these staff departures, and expect to recruit in 2021.

While there is a separate youth report, there is not a separate report specifically for children's work. The pre-pandemic pattern included Young Church on Sundays, Gazebo on Wednesday afternoons, a variety of work in primary schools, liaison with those



wanting services to mark the arrival of children, and the beginning of a course on faith for the parents of babies. Most of this did not survive the harsh winds of lockdown, but there are still plenty of shoots of growth and hope. There has been regular engagement from our church with The Vine Inter-Church Primary School across the year, including weekly recorded assemblies since September. We also offered help with Year 6 transitions, and I was invited to help with RE lessons and lead an assembly in Monkfield Park Primary School. For much of the year we have recorded and uploaded Young Church material for Sundays, although engagement with this was not especially high, despite some productions of exceptional quality. Online engagement with children has involved a variety of people and a variety of patterns, and at times we signposted children to activities produced beyond our church – including a couple of online holiday clubs. Since November a midweek Kids Club has taken place over Zoom, which has enabled a number of the children to re-engage with one another and with the wider church.

Pastoral care is mentioned elsewhere in this annual report, but I want here to acknowledge the efforts people have made to stay in contact and to support one another over the year. Care clusters were established shortly after the initial lockdown, and other

ways of engaging with one another have included some online social events and a weekly gathering over Zoom after the Sunday service. It quickly became clear that those in homegroups and life groups were engaged in significant mutual support. Some of these groups managed to meet over Zoom, some met in person on occasion as regulations allowed, many phone calls have been made, and all stayed in contact and supported one another. The He-Brews group which met on Tuesday evenings was wound up in the Summer, allowing space for something else to grow in its place, but all the other groups have continued.

Mission has been more difficult in these days, but has continued. In the Autumn an online Alpha course took place with six guests meeting on Tuesday evenings – the space left by He-Brews. We are also aware of a number of new people engaging with our various online services and meetings. The Food Bank has continued operating, as is mentioned elsewhere in this report, and some members have reached out to support neighbours in a variety of ways. Some got involved in the Cambourne Volunteer Task Force started by Cambourne Crescent. At Christmas the Shoe Box appeal operated, albeit in somewhat different ways during the



pandemic, and we became a local collection hub. Our Christmas Hamper scheme also operated a little differently, but we distributed more hampers in Cambourne than ever before.

Our ministry in Cavendish Court was reviewed at the beginning of 2020 with changes in personnel and leadership after Pam Thornton stepped back. A monthly service was being proposed and planned when lockdown hit, preventing access and the ability to meet. Help and contact were offered, and all residents of both Cavendish Court and Darwin Manor were included in the delivery of hand-made Christmas cards and small Christmas gifts which went out to church members and many others connected with our church in December.

As is mentioned elsewhere, church council continued our regular pattern of monthly meetings with the strategy sub-group meeting monthly as well. These have predominantly been online, but we managed to meet in person in the building in the autumn when we sought prayerfully to identify Kingdom priorities for the church in the months and years ahead. I want to thank every member of council, including those

who stepped down in April and those who took their place. Maybe no one should be singled out, but I do want to mention one member in particular. Of all roles in church life, the least enviable in these times is probably that of treasurer. Supported by the finance working group, and supported strategically by church council, Martin Lee has served us well, helping us navigate a period when financial projections and plans have needed constant revision in the midst of a fog of uncertainty. Thank you, Martin.

In fact, thank you all for playing your parts – seen and unseen – in loving and serving one another and our neighbours in the name of Christ. As I wrote above, I consider it a joy to be called to such a community and to such a place as this. As a church we enter 2021 somewhat fatigued by our experiences, but God certainly has work for us to do, and will continue to meet us with his grace and blessing as we walk in his ways.

“Jesus Christ is the same yesterday, today, and forever.”

Hebrews 13 v.8

Bill Miller





SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

YOUTH MINISTRY REPORT

For the Youth Ministry, the first sign that 2020 wasn't going to be a normal year was when the WCCYM Weekend got postponed in early March, it seemed odd at the time but a couple of weeks later we were in the first lockdown, schools shut and the decision seemed to be a very wise one.

Before then we had been running Xtreme on Sunday morning as part of the main service and had averaged round 20 young people.

In March when the lockdown came into effect, we started to offer zoom sessions and also set up BAND (a private social media platform) to try to keep in contact with the Young People. The Zoom sessions were not massively popular so in the Summer, while regulations and the weather allowed, we had a few socials on the cricket pitch. As it started to get cold and dark in October, we chose to start meeting in small groups in the Annexe, unfortunately we were only able to meet once before the November lockdown meant we had to stop.

We started zoom session again; as well as playing games we also had a weekly bible study.

At Christmas we were able to hold a Christmas Party in the Church with a range of crafts and games, all social distanced of course. This proved very popular with 13 young people attending.

WCCYM have continued to support young people by running Christian Unions at Cambourne Village College (on Zoom while the school has been shut) and the Thirst Youth Service online, as well as other events. They also held an online version of their weekend away in September with a range of activities to do online and offline at home.

Our paid youth worker, Jonathan, was furloughed between March and July and then later in the year stepped down to take up a full time post working for Romsey Mill, still based mainly in Cambourne. While we are sad to see him leave, it's great that he will still be in Cambourne and that Romsey Mill are putting more resource into young people in Cambourne.

Jon Slater and Jonathan Buwert



19-THE COFFEE HOUSE

In 2020 19 - The Coffee House entered it's 11th year and 10 year anniversary of opening so plans started to celebrate this occasion. During the build up to our anniversary in March we traded as usual offering our signature bacon rolls as well as the rest of our varied menu and selection of drinks, both hot and cold and always trialling new drinks finding out which are a hit and which 1's are not so popular to give our customers something different. Always looking for new ways to keep our very valued customers satisfied and returning to the cafe. We continued to offer our Monthly specials.

We welcomed a few new volunteers to the team and also lost a few so as in previous years the volunteer numbers were always changing and at times we did have to remain either closed or on reduced opening hours due to lack of volunteers.

On Saturday 25th January we attended the volunteers fair at The Hub as we have done in previous years. We had some interest from the day as well as having the opportunity to speak to other local volunteer run groups.

For the week of our 1 year anniversary we had specials running daily this included our signature breakfast rolls as well as a deal for the children. The week of celebrations ended on Saturday 7th March with a family celebration day where the cafe opened and we had lots of different games and activities set up in the church hall. The turn out was excellent with the cafe being especially busy so was a great success and proceeds from the day went to 2 local groups being Home Start and Cambourne Youth Partnership.

Sadly due to the lockdown imposed we had to announce on Tuesday 17th March that 19 - The Coffee House would have to remain closed for the foreseeable future and we have had to remain closed since as each time we have prepared for re-opening restrictions have once again been imposed. We ended the year still unsure when we will be able to re-open our doors to our customers so we can once again offer our services to the Cambourne community.

Cilla Mills - Coffee House Manager

PARISH NURSING

The Parish Nursing Service saw an exciting development at the beginning of 2020 with Catherine being trained to deliver chair based and strength and balance exercises. With that and moving into the much admired Annexe, the Health and Wellbeing Group saw a new lease of life. Sadly this was short lived but there is hope that the group will be able to start again as soon as safe to do so. Catherine has continued to write a monthly health article for the Cambourne Crier and otherwise spent much of 2020 concentrating on her hospital nursing role. In 2021 it is anticipated that Parish Nursing will be working alongside the church and community to consider how to support the wellbeing of Cambourne residents and how we can best respond to the pandemic.

Catherine Price, Parish Nurse

CAMBOURNE FOODBANK DISTRIBUTION CENTRE

It probably goes without saying that the foodbank has had a busy year! In Cambourne the distribution centre has managed to remain open throughout the lockdowns.

Despite a few of the volunteers in the team needing to step back for shielding/home schooling reasons, there was a huge response by others in the community who wanted to offer time and so we have felt blessed to have always had enough people to run the weekly sessions.

The head office of Cambridge City Foodbank, of which we are a part, ensured that contingency plans were made for volunteers needing to self isolate, etc and very quickly trained up new teams of drivers, sorters in the warehouse as well as volunteers for the distribution centres.

The closure of community buildings to most groups meant that the foodbank and the Cambourne Volunteer Taskforce could use more space in the Old Blue School. It was much easier to be able to remain socially distanced as a team in the main hall of the building than in our usual classroom!

Of course one of the challenges for clients was to obtain a foodbank voucher when most agencies were closed to face to face appointments. So an electronic system (which had been initiated previously) rapidly became the most effective way of getting vouchers to those who needed them. All agencies are able to log in and generate a voucher code which is sent to the client's mobile phone. The foodbank team is able to search for the code in the system and submit it as redeemed. The system has proved very efficient and will undoubtedly replace the paper voucher system eventually.

As a team we have found it difficult not being able to deliver the usual hospitality that we did pre-Covid. A large part of our role had been listening to people over a cup of tea and offering signposting support. We know that the engagement we have with clients is just as crucial now and even though it is more of a challenge, we are determined to offer a sensitive and welcoming reception in that short time of interaction.

It has been positive working alongside other volunteer groups which were set up at the beginning of the pandemic to take a part in responding to the increasing needs of many in the community. We have also been overwhelmed by the number of offers of help and donations of food from the general public. There is a strong consensus of wanting to do something to help fellow human beings which feels a great encouragement in such challenging times.

Julie Whitbread - Foodbank team leader



PASTORAL CARE TEAM

For the first quarter of 2020 the existing pastoral care network was in place with church members being looked out for by pastoral links (especially but not entirely on a Sunday). However when churches were no longer permitted to meet and then the first national lockdown happened, the pastoral care team felt that it would be most beneficial for church members to be arranged into mutually supportive care clusters. The main criterion for these clusters was geographical proximity, so that if anyone was self isolating it would be more practical for others living close by to deliver shopping, prescriptions, etc.

This model certainly worked well in several contexts, eg the Papworth care cluster where geographical proximity was particularly helpful. Others found WhatsApp groups helpful as a medium for mutual support.

During the summer months the team explored ways in which folk might be encouraged to meet outside whilst sticking to government guidelines eg for walks and small gatherings in gardens/recreation areas. Whilst writing this (in the middle of January) that felt such a blessing!

Alongside that we've had a few socials via Zoom, which we all recognise is not the same as meeting face to face, but at least is a point of contact! We will continue to plan different socials (to appeal to different interests) that can be adapted to Zoom while we cannot gather in person.

In the autumn we felt that it might be beneficial to return to the pastoral care

network model, which is based more on natural links (via schools, social groups, etc) and less on geographical proximity. It also has one person/couple nominated as pastoral link people rather than a completely mutual support group.

Previous pastoral links were contacted and opinions sought in the restructuring of the network. It is a challenge to ensure that folks are connected as adequately as possible now we are not meeting on a Sunday, but by creating groups where natural connections already exist, it seems the most effective way.

Of course, throughout this Bill has kept folk in the loop via his weekly pastoral letter and the encouragement to get members to write in summaries about themselves and their families, and stories or news is a good way of keeping in touch with others in the church family.

We also have a church member phoning some of the older folk in our church family whilst we cannot carry out pastoral visits, which has been such a blessing to them and to their families.

While we struggle with this extended period of not being able to meet in person, we thank God for the opportunities He gives us to connect in different and maybe unfamiliar ways, and we ask that He will guide us in how to seize those opportunities.

Catherine Price & Julie Whitbread

ACTIVITIES FOR SENIORS

Two activities were set up in the early days to help retired people make friends and join in community life. However this year, along with many other activities, they have been totally curtailed since March. Also as the majority of members are in the most vulnerable category, we will have to ensure that it is safe to continue these gatherings. Meeting together has been sadly missed, as it was something which many folk could look forward to in their limited world. Every effort has been made to keep in touch with one another, especially those living on their own

3CS

This is a social club where we gather in the church annexe to play scrabble and Rummikub in a fairly light hearted way, enjoying a chat and some banter, as well as a cup of tea and a biscuit. We also have a short talk, usually with a Christian context. This year we were only able to meet five times. Everyone is looking forward renewing friendships and fellowship.

Kath Pell and Ian Jarvis - 3Cs co-ordinators



PUB LUNCH FORUM

We gather together on the first Thursday on the month in pubs, restaurants and inns to enjoy a pre-ordered meal together. We were only able to meet twice. The first was in the hotel here in Cambourne, which was good as we did not have to face the prospect of icy country roads. As it was February we were able to get a discount.

Ian Jarvis and Ted Pryer - Pub Lunch Forum Co-ordinators

MISSION AND GIVING

The Mission & Giving group coordinates and promotes our mission links by providing information and encouraging prayer, practical involvement and financial provision. It is extremely beneficial for mission organisations and projects to know that they can count on regular giving over the medium to long term.

More detailed information about our mission partners can be found on the church website by accessing the Mission & Giving section of the church website, the most recent update posted in January 2021 (cambournechurch.org.uk/missionandgiving).

For 2020, the Church Council agreed that the church's giving in this area should be divided up as outlined below.

Pastor George & Jackline at Uzimatele, Nairobi, Kenya (£1500)

- a ministry project including a children's home for orphans, a primary school in the local Gituamba slum area, a community church and a training centre for adults. On their website (created by German partners) click on the Union Jack flag for the English version, then look at the 'Current' tab and 'Pastor George's letter' for the latest news posted there. Key information is also on the church website.
www.uzimatele.org



Bishop Desire Mukanirwa & Claudaline in Goma, DR Congo (£1500)

- a long-standing link with Cambourne Church established by Peter & Emma Wood, including Desire's church leadership and evangelistic ministry and Claudaline's ministry in a local school and in a training centre for women and girls. As reported already, Bishop Desire died tragically in July 2020, but we are still supporting Claudaline in her ministry.
www.asdigcharity.com



West Cambridge Christian Youth Ministries (£750)

- youth ministry involving churches of all denominations in the West Cambridge area (youth events, weekends away, school visits and leadership training) which our young people participate in regularly. Our youthworker, Jonathan Buwert, and several volunteers all helped to lead WCCYM activities throughout 2020.
www.wccym.org



Compassion UK

- Individual and families in the church also support 12 children in Kenya through the Christian charity Compassion UK, in addition to our giving as a church.

Nigel Taylor on behalf of the Mission and Giving Group

FINANCIAL REPORT OF THE CHURCH COUNCIL

FOR THE YEAR ENDED 31 DECEMBER 2020

Introduction

The year 2020 will be remembered for the Covid pandemic which has caused so much suffering across the globe and for the necessary restrictions placed on daily life. For Cambourne Church the most obvious impact was the closure of our church building for long periods during the year. We could not meet as a Church family to worship in our church building and it also meant that we could not make the building available to hirers.

The loss of hire income from the various groups that normally use our building was the most significant financial impact for Cambourne Church. 19- The Coffee House also closed in March 2020 and did not open again during the year.

We were fortunate however to benefit from government support in the form of a £10,000 local authority grant and from payments received through the Job retention scheme, to help meet the employment costs of staff members placed on furlough leave.

Our regular giving income fell as we could not meet and take up our weekly collection during the Sunday services. However, we did receive donations throughout the year, including from our annual Gift Day, which exceeded the regular giving income lost.

Our reported expenditure was much lower than planned, largely due to the unfilled staff vacancies left after our Children & Families Worker, Youth Worker and Caretaker resigned at different stages during the year. Spending on the church building was also lower than normal due to the reduced usage ie. lower heating, lighting bills, less ongoing repairs etc

So, in spite of the loss of hire income, the combination of the government grant support received and the reduced spending during the year gave rise to an unexpected increase to our General Fund of £34,447.

During the year a footpath was built around the annexe and the final invoice for the annexe build was received, after all snagging issues had been addressed. These costs have been reported in the annual accounts but Shared Churches (Ely) gifted us the monies to cover the spending in full and this donation has been reported within the reported receipts.

Year 2020 was the first of three years, when our sponsoring churches have agreed to provide support of £15,000 per annum towards the costs of employing our Minister.

The substantial increase to our funds means we start the year 2021 with the backing of strong financial reserves and we can continue to support our ministry goals whilst also exploring new initiatives. We do however continue working towards becoming a self sufficient church and over the next two years we need to reach a position where we can cover all of our current costs without the support of our sponsoring churches.

Financial Overview 2019

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund £119,946
- 19- The Coffee House £7,786
- Pete Mear Legacy Fund £6,158
- Chapel Fund £2,000

Total £135,890

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association that is reported as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the capital build of the Church Centre and as yet no request for repayment has been made on this loan.

Cambourne Church reported an increase in funds of **£34.447** during the year as follows:

General Fund + £33,737

Designated Funds

19- The Coffee House + £910

This was the net reported income from the Coffee House while it was open from January to March 2020.

Pete Mear Legacy -£200

This fund was created when we received a legacy gift from Pete Mear's estate of £6,358.

The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals. One grant was awarded in 2020.

Restricted Fund

Church Chapel + £2,000

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2019

Our total reported receipts for 2020 was £160,383 and total reported payments was £125,936 giving the reported increase in funds of £34,447 identified above.

The reported receipts and payments in 2020 includes a £14,904 donation from Shared Churches (Ely) and the final annexe costs invoiced of £14,904

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed 2 Church Administrators, a Children & Families Worker, a Church Caretaker and a Church Cleaner none of whom earned £10,000 or more.

The Minister and Youth Worker both received salaries in excess of £10,000.

The Children & Families Worker, Youth Worker and Church Caretaker resigned from their posts during 2020 and the posts remained vacant as at 31 December 2020.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed travelling and subsistence expenses as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner and his signed letter of acceptance will be included in the final accounts submitted to the Charity Commission. There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2021

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Receipts from investments

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

Other fixtures, fittings and office equipment

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments

Any investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2020 Receipts and Payments Account for the Year

		Unrestricted Designated Designated Restricted					2019 Total
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Receipts	Notes						
	1 Giving	90,597.99				90,597.99	86,099.23
	2 Other Voluntary Receipts	210.76				210.76	7,808.56
	3 Activities for Generating Funds	701.82				701.82	1,436.78
	4 Church Activities Income	15,886.54	3,896.23			19,782.77	35,175.37
	5 Investment income	452.60				452.60	795.27
	6 Grant income	33,733.12				33,733.12	0.00
	Shared Churches (Ely) Limited - Donation re Annexe	14,903.96				14,903.96	348,535.76
	Total receipts	156,486.79	3,896.23	0.00	0.00	160,383.02	479,850.97
Payments	7 Staffing Costs	74,647.24				74,647.24	65,042.99
	8 Cost of Worship	2,167.27				2,167.27	5,843.84
	9 Maintenance of Church Buildings	4,867.94				4,867.94	15,902.81
	10 Church Running Costs	19,395.40				19,395.40	19,392.97
	11 Church Activities	1,264.18	2,986.13			4,250.31	4,340.83
	12 Support of Specific Causes	5,504.27		200.00		5,704.27	5,545.18
	Shared Churches (Ely) Design & Build Limited - Annexe	14,903.96				14,903.96	348,535.76
	Total payments	122,750.26	2,986.13	200.00	0.00	125,936.39	464,604.38
	Net receipts / (payments) for the year	33,736.53	910.10	(200.00)	0.00	34,446.63	15,246.58
	Transfer between funds						
	Net movement in Funds						
		33,736.53	910.10	(200.00)	0.00	34,446.63	15,246.58
Reconciliation of Funds:							
Opening Balance 1st January 2020 b/fwd		86,209.60	6,875.93	6,358.31	2,000.00	101,443.84	86,197.25
Closing Balance 31st December 2020 c/fwd		119,946.13	7,786.03	6,158.31	2,000.00	135,890.47	101,443.84

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	55,882.85				55,882.85	52,791.66
	Gift Day & Donations	15,282.85				15,282.85	13,383.06 *
	Church Collections	2,884.53				2,884.53	4,756.03
	Tax recovered through Gift Aid	16,547.76				16,547.76	15,168.48
	Total	90,597.99	0.00	0.00	0.00	90,597.99	86,099.23
* Year 2019 includes £2,000 receipt : Restricted fund - Chapel							
Note 2 :	Other Voluntary Receipts						
	Coffee	25.70				25.70	138.32
	Compassion Child	55.31				55.31	464.93
	Donations	129.75				129.75	7,205.31 *
	Total	210.76	0.00	0.00	0.00	210.76	7,808.56
* Year 2019 includes £6,358.31 receipt : Designated fund - P Mear Grant Fund							
Note 3 :	Activities for Generating Funds						
	Fundraising Events	20.00				20.00	468.60
	Salvation Army Clothes Bank	613.69				613.69	933.01
	Amazon Smile	68.13				68.13	35.17
	Total	701.82	0.00	0.00	0.00	701.82	1,436.78
Note 4 :	Church Activities Income						
	Church Lettings	13,178.05				13,178.05	24,664.73
	19 The Coffee House		3,896.23			3,896.23	5,391.71
	Church Fees	426.40				426.40	922.00
	Gazebo	635.10				635.10	831.00
	Children - Holiday Club	0.00				0.00	720.00
	Children - Party	48.00				48.00	125.88
	Gospel Choir	536.00				536.00	726.00
	Agency	590.00				590.00	1,794.05
	Insurance claim	472.99				472.99	0.00
	Return of overpayment - Ely Diocese	0.00				0.00	0.00
	Total	15,886.54	3,896.23	0.00	0.00	19,782.77	35,175.37
Note 5 :	Investment income						
	Interest on deposit account	452.60				452.60	795.27
	Total	452.60	0.00	0.00	0.00	452.60	795.27
Note 6 :	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	0.00
	Government grants received	18,633.12				18,633.12	0.00
	Cambourne Crier - Parish Nursing	100.00				100.00	0.00
	Total	33,733.12	0.00	0.00	0.00	33,733.12	0.00

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	73,063.87				73,063.87	56,401.58
	Outsourced Payroll costs	349.20				349.20	349.20
	Staff expenses	1,234.17				1,234.17	1,000.81
	Minister recruitment costs	0.00				0.00	7,291.40
	Total	74,647.24	0.00	0.00	0.00	74,647.24	65,042.99
Note 8 :	Cost of Worship						
	Children's Ministry	367.12				367.12	487.75
	Youth Ministry	547.60				547.60	892.89
	Audio Visual equipment costs	240.58				240.58	2,133.92
	Licences and Music	568.73				568.73	1,030.71
	Visiting speaker expenses	0.00				0.00	407.53
	Other costs incl refreshments, resources	443.24				443.24	891.04
	Total	2,167.27	0.00	0.00	0.00	2,167.27	5,843.84
Note 9 :	Maintenance of Church Buildings						
	Paint/treatment of Church Centre	0.00				0.00	9,795.60
	Annexe kit-out	1,712.01				1,712.01	2,967.00
	Fire Extinguishers service/replacement	60.00				60.00	702.00
	Maintenance - service	768.00				768.00	982.56
	Maintenance - repairs	2,327.93				2,327.93	1,455.65
	Total	4,867.94	0.00	0.00	0.00	4,867.94	15,902.81
Note 10 :	Church Running Costs						
	Church Office (incl. rental)	5,825.21				5,825.21	4,840.07
	Church House (Council Tax)	2,820.01				2,820.01	0.00
	Insurance	1,763.66				1,763.66	2,254.22
	Subscriptions/Licences	194.28				194.28	642.07
	Utilities	6,805.49				6,805.49	8,991.32
	Waste Collections	296.85				296.85	917.67
	Printing (Easter, Christmas cards)	276.00				276.00	665.00
	Training	345.00				345.00	461.10
	Church Centre sundries	654.68				654.68	621.52
	Gifts	414.22				414.22	0.00
	Total	19,395.40	0.00	0.00	0.00	19,395.40	19,392.97

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Payments							
Note 11 :	Church Activities						
	19 The Coffee House	0.00	2,986.13			2,986.13	1,793.90
	Gazebo	213.84				213.84	613.39
	Holiday Club	145.87				145.87	545.86
	Light Party	0.00				0.00	85.89
	Xterne Weekend	0.00				0.00	92.51
	Gospel Choir	184.80				184.80	714.28
	Parish Nursing	604.99				604.99	495.00
	Start Rite	11.16				11.16	0.00
	Remembrance Day	68.68				68.68	0.00
	Alpha	34.84				34.84	0.00
	Total	1,264.18	2,986.13	0.00	0.00	4,250.31	4,340.83
Note 12 :	Support of Specific Causes						
	Uzimatele	1,500.00				1,500.00	2,191.00
	Goma	1,500.00				1,500.00	2,199.18
	WCCYM	1,500.00				1,500.00	750.00
	Compassion Child	327.00				327.00	315.00
	The Children's Society (Christingle)	86.62				86.62	0.00
	Christian Aid	0.00				0.00	50.00
	Christmas Hampers	590.65				590.65	40.00
	Grant awards from Pete Mear Grant Fund			200.00		200.00	0.00
	Total	5,504.27	0.00	200.00	0.00	5,704.27	5,545.18

Cambourne Church - Financial Statements for the Year Ended 31 December 2020 **Statement of Assets and Liabilities at Year End**

	Unrestricted			Designated	Restricted	Total Yr 2020 £	Total Yr 2019 £
	£	£	£	£	£	£	
Cash Funds							
HSBC Current Account	62,901.65		6,158.31		2,000.00	71,059.96	37,976.03
HSBC 19 Coffee House			7,786.03			7,786.03	6,875.93
CBF Deposit Account	107,044.48					107,044.48	106,591.88
Funds received, not banked at year end	0.00					0.00	320.70
Cheques issued not presented at year end	0.00					0.00	(86.62)
Total Current Assets	169,946.13		13,944.34		2,000.00	185,890.47	151,677.92
Long term Liabilities							
Eastern Baptist Association Loan	(50,000.00)					(50,000.00)	(50,000.00)
Total Net Assets or Liabilities	119,946.13		13,944.34		2,000.00	135,890.47	100,980.32



Thank you to everyone who has contributed to this report and to the life of our church in 2020. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all. Amen.



Charity number: 1149312, Registered: England and Wales

Cambourne Church

Independent Examiner's Report

For the year ended 31st December 2020

Cambourne Church

Independent Examiners Report for the year ended 31st December 2020

To the Trustees of Cambourne Church

We report on the accounts of the charitable trust, Cambourne Church (reg. no.: 1149312) for the year ended 31st December 2020.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for the year ended 31st December 2020 under section 144 of the Charities Act 2011 (the "Act"), and that an independent examination is needed.

It is our responsibility to:

- i) examine the accounts (under section 145 of the Act),
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- iii) to state whether particular matters have come to our attention

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of our examination, no matter has come to our attention (other than that disclosed below):

- i) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - a. to keep proper accounting records in accordance with section 130 of the Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Date: 17 June 2021

Taylor Keeble LLP

Chartered Accountants
9 Caxton House
Broad Street
Cambourne
Cams
CB23 6JN