

CAMBOURNE CHURCH

England & Wales · Charity number 1149312

Details

Status Registered

Legal form Other

Registered 2012-10-15

Register [View on the Charity Commission register](#)

Contact

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The Blue School
Eastgate
Great Cambourne
Cambridge
CB23 6DZ

Phone 01954710644

Email office@cambournechurch.org.uk

Website www.cambournechurch.org.uk

Activities

Objects: THE PURPOSE OF THE CHARITY IS TO ADVANCE THE CHRISTIAN FAITH IN THE AREA OF BENEFIT IN ACCORDANCE WITH THE PRINCIPLES AND PRACTICES OF THE PARTICIPATING CHURCHES.

Activities: Cambourne Church is a worshipping community committed to serving the needs of its community and has been involved in community based projects and activities throughout its history. We are currently working in partnership with a wide range of organisations to meet local needs.

Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£153,465	£178,657	-	-
2024-12-31	£161,400	£165,436	-	-
2023-12-31	£150,830	£164,315	-	-
2022-12-31	£142,177	£187,905	-	-
2021-12-31	£123,232	£104,171	-	-
2020-12-31	£160,383	£125,936	-	-

Trustees

Name	Role	Appointed
Adam Edward Pollard		2025-03-23
Alison Fielden Butler		2024-03-24
Georgina Forbes		2025-03-23
Jean Williams		2024-03-24
Jonathan David Slater		2020-10-18
MARTIN ANDREW LEE		2014-02-03
Nigel Taylor		2023-03-26
Pamela Thornton		2023-03-26
William Jonathan Miller		2019-09-28

CAMBOURNE CHURCH

England & Wales - Charity number 1149312

Accounts



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2025**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011 (updated in 2023). The ECC consists of the Minister(s), Church Warden(s) and seven trustees elected from the church membership, and not more than five Co-opted trustees appointed by the trustees. Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place at least twice a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

CCLA – The Central Board of Finance of Church of England Deposit Fund

Church Council & PCC Members during 2025

Ex-officio

Minister Revd Bill Miller (from end September 2019)

Church Warden (Elected annually at the AGM)

Jon Slater (Elected AGM 2025)

Martin Lee (Elected AGM 2025)

Treasurer - appointed annually by council from among the trustees

Elected Trustees (7 in total)

Nigel Taylor (Elected for 1st term AGM 2023; Term ends AGM 2026)

Pam Thornton (Elected for 1st term AGM 2023; Term ends AGM 2026)

Alison Butler (Elected for 1st term AGM 2024; Term ends AGM 2027)

Jean Williams (Elected for 1st term AGM 2024; Term ends AGM 2027)

Bonnie Johansen (Elected for 1st term AGM 2025; Term ends AGM 2028)

Georgina Forbes (Elected for 1st term AGM 2025; Term ends AGM 2028)

Adam Pollard (Elected for 1st term AGM 2025; Term ends AGM 2028)

Non-trustee council member

Clare Cronin (from June 2023 - August 2025)

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2026 there will be 2 Church Warden positions.
- 2 vacancies for church council members/trustees come round at the AGM in 2026.

Partner Church Representatives during 2025:

Anglican (Deanery Synod) Hannah Heasley, Nigel Taylor

Methodist Ian Cameron

URC Archie Black

Baptist Kerrion Miller



Safeguarding during 2025:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2025

Ven. Alex Hughes	Church of England Representative – Chair
Revd Dr Geoffrey Cook	Roman Catholic Representative
Martin Lee	Church Council Representative
Revd Janet Tollington	United Reformed Church Representative
Jon Slater	Church Council Representative
Revd Bill Miller	Ex Officio as Minister of Cambourne Church
Revd Gale Richards	Baptist Representative (until Autumn 2025)
Revd Robin Giles	Baptist Representative (from Autumn 2025)
Revd Colin Watkins	Methodist Representative

[Served by Revd Mark Burleigh (Cambridgeshire Ecumenical Council) – Secretary]

Church Staff as of December 2025

Minister	Revd Bill Miller (full-time)
Ministry Team Leader for Children & Young People	Vacancy
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (15 hrs/wk term, 7.5 hrs/wk school holidays)

The Vine School Governing Body as of December 2025

Foundation Governors:	Tim Smith (Chair) Dan Rainbow Hannah Hearn Anne Rees Adam Pollard 1 Vacancy
Parent Governors:	Scott Rushforth Jose Pedro Pinto Vieira
Staff Governor:	Jo Stewart
Local Authority Governor:	Tracey Brown
Associate Member:	None
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Peter Hynes (Headteacher) Revd Bill Miller (Cambourne Parish) Steve Acklam (Methodist Circuit)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

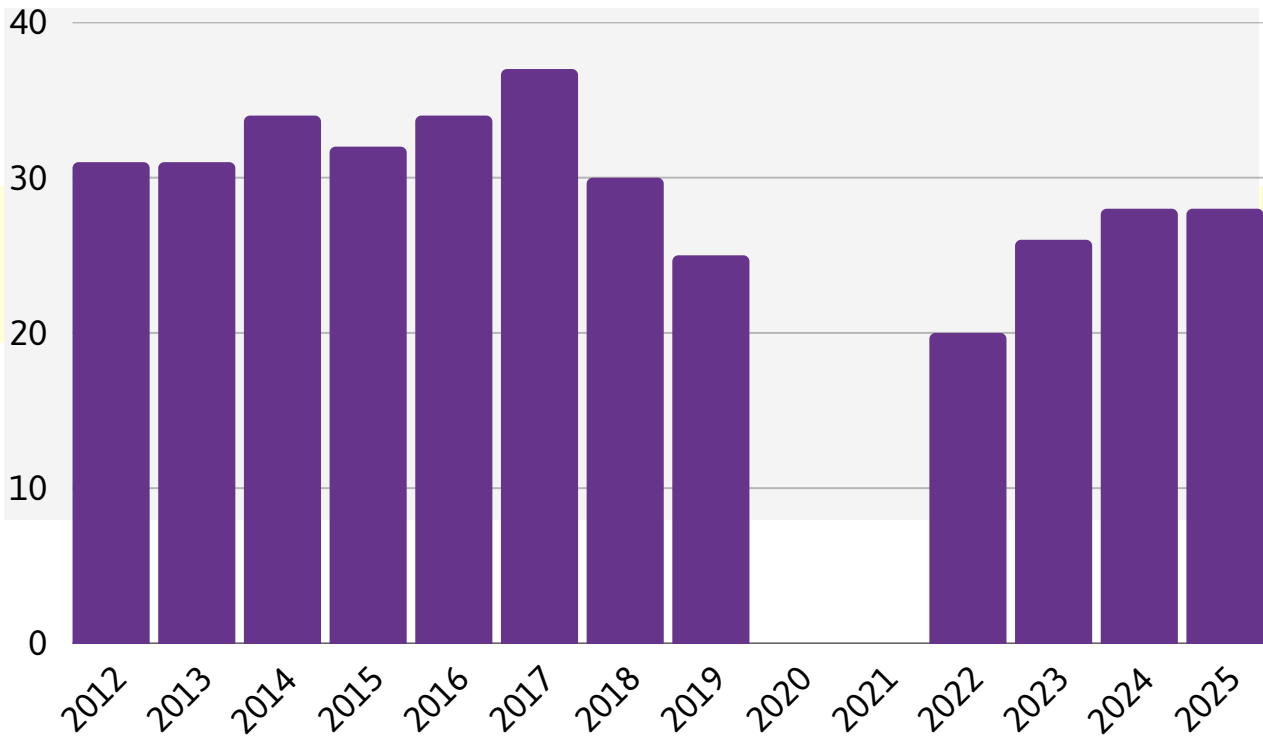
CORE STATISTICS

Attendance

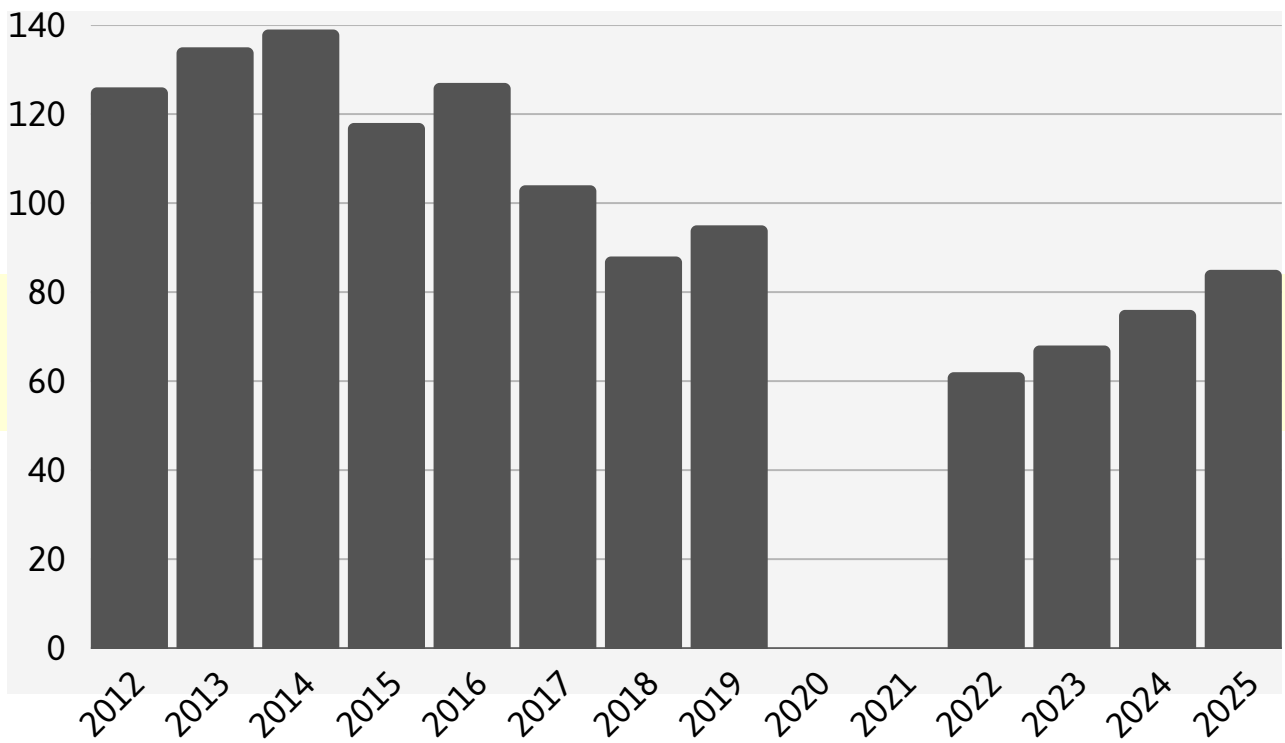
The graphs below show the average attendance at the 9.30am and 11am services from 2012 up to and including 2025.

Attendance charts have not been included for 2020 and 2021 as normal services were only permitted in the church building for small parts of each year due to the Coronavirus pandemic.

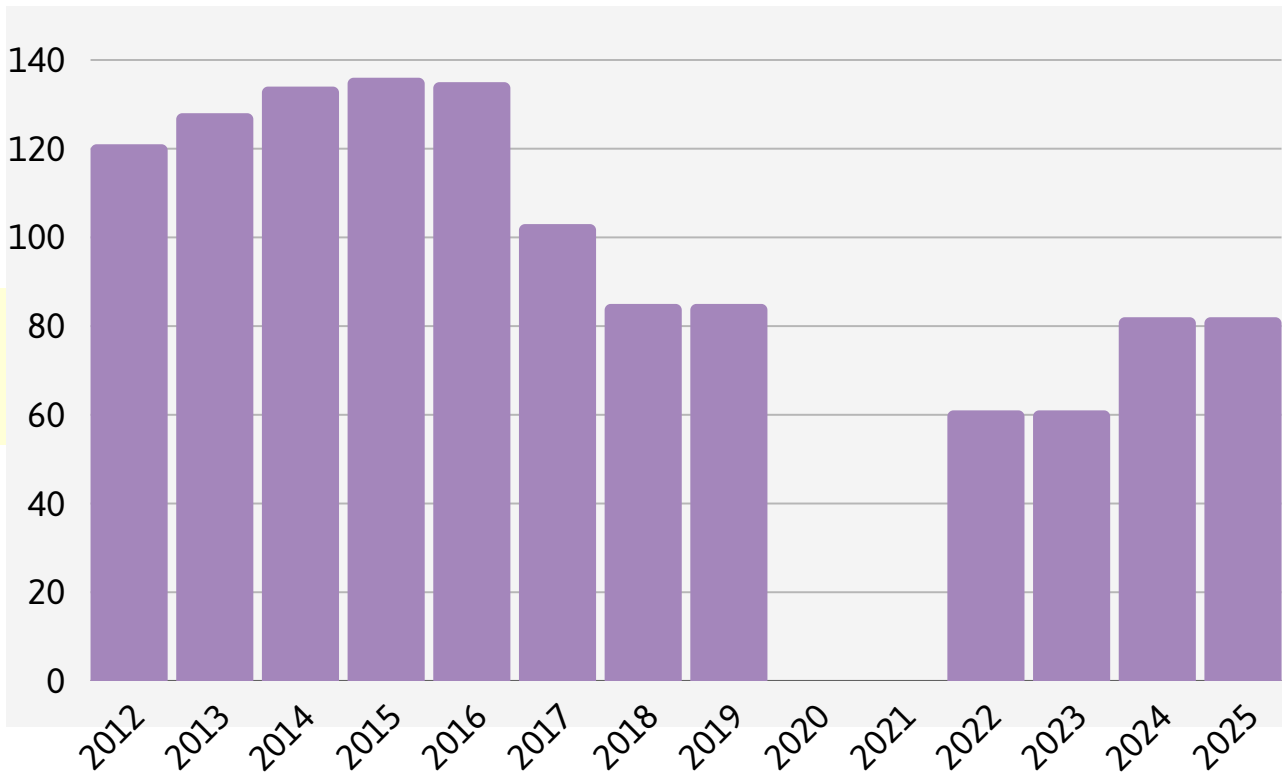
9.30am services



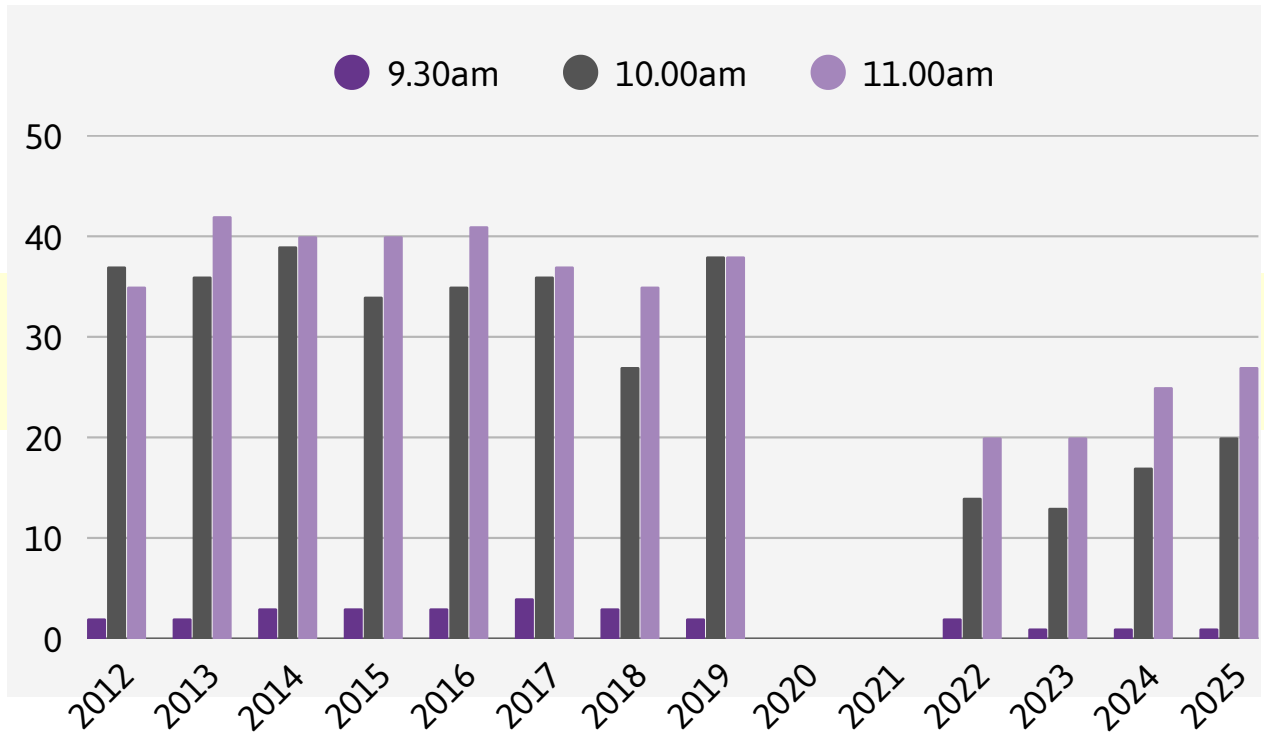
10.00am services



11.00am services



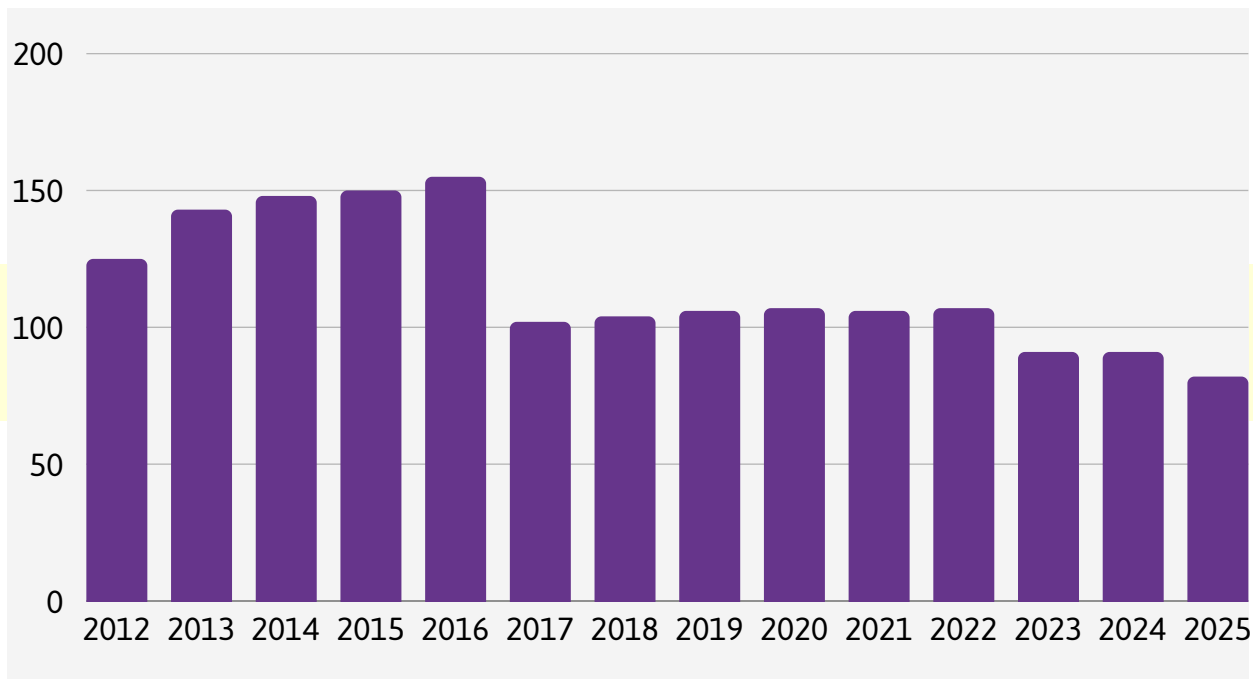
Under 16 attendance



Membership

Church membership currently stands at 82 (December 2025).

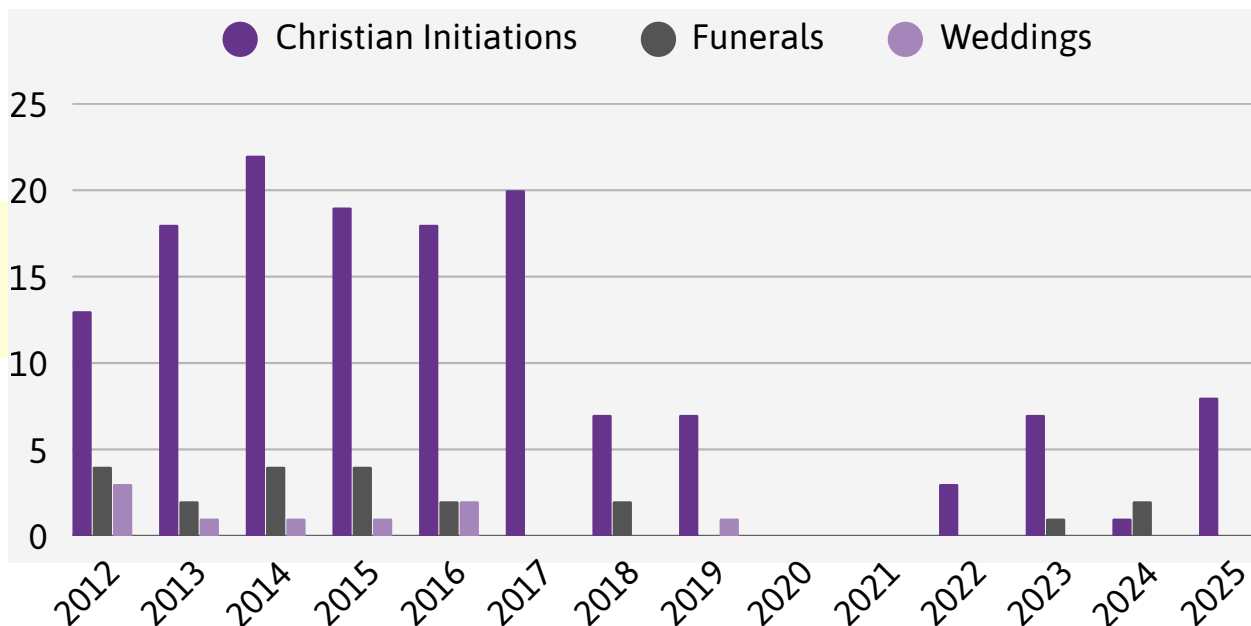
In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.



Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes. Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2025

Churches are called to be communities of disciples, which embody and share the good news of Jesus in the neighbourhoods and networks in which they are placed. It is therefore appropriate to start this report on our activities in 2025 with a celebration of people finding new life in Christ. A highlight of the year has been three believers baptisms in May, which were followed a week later by an ecumenical confirmation service for four candidates led by the Bishop of Huntingdon. Another confirmation took place in Ely Cathedral in the summer, and another believers baptism service took place in October. People have been engaging with our church, exploring faith, experiencing Christian fellowship, and making decisions to follow Christ. 2025 saw a continuation of our use of 'Start!' courses to help people explore life, God and Jesus, and all those who were baptised as believers or confirmed during the year took part in such a course. It is planned to continue offering these in the year ahead.

2025 was a year when Bill Miller took a three-month sabbatical over the summer, following the pattern of accredited Baptist ministers taking a sabbatical every seventh year. These were months of refreshment, relaxation, prayer, and study. As well as a pilgrim walk along St Cuthbert's Way and several days spent at Sheldon Retreat Centre in Devon, Bill spent time in Nairobi visiting Uzimatele ministries and Pastor George and Jackline who lead them. It had been about fifteen years since a member of Cambourne Church had visited, and it was a great privilege to spend time with them and to deepen bonds of fellowship.

It was during the summer that Clare Cronin, the ministry team leader for children and young people, handed in her notice to move to a new role with Youth for Christ in Cambridge, in which we wish her well. Her ministry has been greatly appreciated, and her moving on has left a significant gap in the ministry team. We are in the process of recruiting for the position, and Jon Slater has taken on much of the coordination of Sunday children and youth ministry in her absence. Children's and youth ministry continue to be a vital characteristic and feature of Cambourne Church life, and the volunteers in this area of ministry are now stretched. We continue to run Little Church, Young Church, and Youth Church on Sundays, all-age 'Sunday One' services monthly, and a thriving midweek baby and toddler group. While Clare was with us we also ran several family days of fun and activity during school holidays. During term-time our schools work continues with assemblies and lessons delivered in all four primary schools and in the village college, albeit the work in the secondary school and sixth form takes place under the umbrella of WCCYM. Once again, during Advent, we had about 1,500 children and adults engage with primary school Christmas services and assemblies.



Our church member, Hannah Heasley, started a course in children and families ministry at Ridley Hall in September, and as part of the associated placement undertook extra responsibilities with children's ministry on Sundays and with schools, albeit we learned in early 2026 that she will be moving to a paid children's ministry position in the Papworth Team. Another placement which took place among us was when Revd Barnabas Leeke, a curate from the Lordsbridge Team, was attached to this parish for several weeks in the autumn as a block placement forming part of his curacy journey.



Special mention should be made of 3Cs. This ministry among older people - offering a place to gather, chat, and play

games - was established in the early days of our church by Ian and Jill Jarvis. They led the group for about two decades, but at Easter they stepped down. A big thank you to them for their service across the years. Other leaders have stepped up and the pattern of meetings has changed a little bit, but thankfully the group has continued to be able to meet.

At the end of 2025 Jill Jarvis also stepped back from being the provider and arranger of flowers for our church on Sundays. Another thank you for years of service.



In recent years the highest number of attendees at a single service has been on Remembrance Sunday, and we estimate that in 2025 we had the biggest numbers yet with about six hundred people. Cadets and other uniformed organisations paraded on the car park. The Deputy Lieutenant, local MP, several local councillors, veterans, and many others attended. This was not least because the town's new remembrance garden, located opposite the church building on the site where The Ark used to stand, was officially opened after the service, and two days later on 11th November about thirty people gathered for an act of remembrance in the garden itself on Remembrance Day.



We note changes in the staff team. The year started with a paid staff team of a part-time cleaner, two part-time administrators, the ministry team leader for children and young people, and the minister. No new staff were added, but as reported above, Clare Cronin left, and a recruitment process for her replacement is underway. We thank all staff for their contributions to the life and well-being of our church, and also thank the Eastern Synod of the United Reformed Church, who continue to part-fund the youth and children's ministry post, albeit it is currently vacant.

It is good news that at our AGM three new people were elected to serve on our church council, namely Georgina Forbes, Bonnie Johansen, and Adam Pollard. None of these has served on our church council before, although they bring plenty of experience. Martin Lee's term came to an end, but he agreed to stand as church warden alongside Jon Slater, giving us a full council for the first time in a number of years. Furthermore, the roles of chair, secretary, and treasurer were all filled - by Jon, Adam, and Martin respectively.

Various new ventures have started or been revived among us during the year. There have been some social events specifically for men; a newcomers' tea has been started to help build relationships with those newer to the church; a small fund-raising group has been meeting to explore funding streams for various church activities and initiatives; and there have been discussions with other churches in the area in preparation for the launch in 2026 of a mid-Cambridgeshire Mission Partnership of the United Reformed Church of which we will be a part.

So far, this report has highlighted that which has changed and that which has been different rather than that which continues. Of course, much of church life has continued broadly in the rhythms of previous years, and we should note:

- Our regular services for worship each Sunday, which this year focused on a number of themes including Philipians, stories from Acts, encounters with Jesus in Luke's gospel, and the Book of Jonah. Sadly we have continued to struggle to have musicians for many of our services and have relied more heavily on recordings.



- 19-the coffee house continues to open three mornings a week with a dedicated team of volunteers offering a meeting place and a warm welcome.

- Home groups have continued, and at the end of 2025 a fourth group was started, meeting in West Cambourne.
- Parish nursing continues with Catherine Price as our parish nurse. The most visible aspect has been the health and well-being group meeting twice a month.
- Work in the community garden has developed with Pam Thornton taking the lead while Steve Gaze has stepped back from regular involvement.
- Space to Create and Ladies Nights offer regular opportunities for socialising.
- There have been fundraising social events such as a ceilidh and a quiz night.
- 'Cherished' has offered regular teas for older folk on a Monday afternoon.
- We have continued to support WCCYM locally, Uzimatele in Kenya, and Claudaline in the Democratic Republic of Congo. Claudaline and the ministry in DRC have had a year full of turmoil due to the para-military takeover of Goma. Some members of our church have responded with additional financial giving for Claudaline.
- As a church we have continued to sponsor a child through Compassion with gifts and fundraising events, and we also held a Compassion Sunday when child sponsorship was encouraged and some people started their own personal sponsorships.



- Christmas hampers locally and the Operation Christmas Child shoebox appeal both ran again in 2025 and provided an opportunity for giving so that the poor and those experiencing difficulties are included in the joy of Christmas.

2025 has been a year of incremental change and development. There have been encouragements and challenges. As we face 2026 and beyond, our resources are stretched. For example, our financial projections mean that continuing to pay for a full-time children and youth work post beyond 2028 may be beyond our means. Several teams have fewer volunteers than would be ideal, and in some cases the continuation of the ministries does not look entirely secure. But God often supplies in ways that we could not anticipate. May God give us wisdom and faith in our journey ahead. Let us do what he calls us to do, and trust him for the rest.

More than all else, let us love God and love our neighbours. Everything else hangs on these two commands.



*Bill Miller
(Minister)*



*Jon Slater
(Church Warden)*

SAFEGUARDING

Cambourne Church are committed to the safeguarding, care and nurture of everyone within our community.

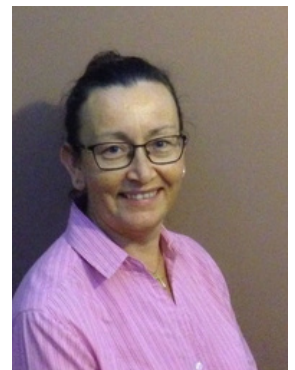
Cambourne Church follow the safer recruitment practice for people working or volunteering with children and adults and therefore these positions are subject to an enhanced disclosure from the DBS (Disclosure and Barring Service).

Alison Butler, the Parish Safeguarding Officer (PSO) for Cambourne Church, attends the Ely Diocese Safeguarding Training and Network sessions each year. These network sessions provide PSOs with a chance to get together to discuss any issues they have had in regard to any safeguarding matters. It is a way to learn from each other and receive any updates to the safeguarding training, policies, and procedures. There have been some updates over the year with the appointment of Sarah Kennedy Head of Safeguarding and a new provider for our Disclosure and Barring Service (DBS).

The role of our Safeguarding Officer Alison involves the processing of DBS forms and obtaining references. The DBS is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison works closely with our Ministry Team Leader for Children and Young People and our volunteers to ensure everyone receives the required training in safeguarding.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.



*Alison Butler
(Safeguarding Officer)*

BUILDINGS AND FABRIC OF THE CHURCH

For a number of years the vents in the roof of the hall had been not working correctly. In 2025 they were finally fixed. This has made the temperature of the building a lot more consistent and easier to control. We also refurbished the foyer with a new lick of paint, new furniture and the installation of a digital notice board.

Work on the garden continues with lots of food being donated to the Foodbank. Benches and Water Butts have been installed as well as other work.



*Jon Slater
(Church Warden)*

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2025

Introduction

The year ended with an overall reduction in church funds of £25,192.

This outcome was anticipated, as we had planned for several one-off investments in 2025 that were intentionally funded from our cash reserves, including:

- the purchase of new tables & chairs for the foyer
- upgrades to the office IT systems
- upgrades to the office phone system
- financial support for our Minister during his sabbatical
- decoration of the church foyer
- professional cleaning of church carpets and flooring

Staffing costs were lower than expected following the departure of our Ministry Team Leader for Children & Young People, Clare Cronin, in September 2025. The post remained vacant for the remainder of the year. However, regular giving was also lower than anticipated and fell compared with the previous year. This remains a concern as our long-term financial stability depends on regular income keeping pace with our ongoing costs.

As of the end of 2025, Cambourne Church continues to hold substantial cash reserves. Our financial strategy involves gradually using these reserves to support an expanded staff team. Our long-term financial objective as a church is to grow and achieve financial stability by covering our annual running costs from our regular income, without the need to rely on cash reserves.

Financial Overview 2025

The Finances of Cambourne Church are made up of 6 Funds.

These are:

• General Fund	£98,592
• 19 Coffee House	£4,236
• Pete Mear Grant Fund	£5,800
• Eco Church	£1,000
• URC Grant	£6,630
• Christmas Hampers	£253
Total	£116,511

Cambourne Church reported a net decrease in cash funds of £25,192 during the year as follows:

General Fund - £29,121

Designated Funds

19 Coffee House - £2,724

19 Coffee House is our church community café, run by volunteers from the church and the surrounding community. It provides quality drinks and snacks at affordable prices in a welcoming and relaxing setting. The Coffee House also makes an important contribution to church finances. In 2025, this fund was used to purchase new tables and chairs during 2025 for use by both the Coffee House and the wider church community.

Pete Mear Grant Fund - £229

The Pete Mear Grant Fund was established in 2019 following a generous legacy of £6,358 from Pete Mear's estate. Since its launch in 2020, the fund has supported young people in developing their gifts and talents, offering grants of up to £200 per application.

In 2025, two grants totalling £229 were awarded: one enabled a young person to attend the WCCYM annual weekend away, and another supported attendance at Satellites, a summer event for young Christians.

Restricted Funds

Eco Church £0 (no movement)

This fund was established in 2024 following a generous donation specifically earmarked for green and eco-friendly initiatives.

URC Grant + £6,360

The United Reformed Church (URC) awarded Cambourne Church an annual grant of £8,839 for four years to support the employment costs of our Ministry Team Leader for Children & Young People. We received the third instalment in June 2025. As the post became vacant in September, the unused portion of the grant has been placed in a restricted fund and will be used to support the costs of the new post holder once appointed.

Christmas Hampers + £253

For many years, Cambourne Church has collected donations to create Christmas hampers for local families in need. Alongside donated items, we also receive financial contributions, which are used to purchase additional goods for the hampers.

In 2025, we received many generous donations, including £1,090 in financial gifts. Of this, £837 was used to buy items for the hampers, and the remaining £253 has been placed in a restricted fund to support the 2026 Christmas Hamper project.

Overall Position for 2025

Our total reported receipts for 2025 were £153,465 while total reported payments were £178,657, resulting in the reported decrease in cash funds of £25,192 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed:

- Minister Bill Miller
- Ministry Team Leader for Children and Young People Clare Cronin (Jan to Sep 2025)
- Administrator (Job-Share) Hannah Heasley
- Administrator (Job-Share) Jacqui Huckle
- Church Cleaner Cilla Mills-Parton

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

February 2026



*Martin Lee
(Cambourne
Church Treasurer)*

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - The Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2025
Receipts and Payments Account for the Year

		Unrestricted	Designated	Designated	Restricted	Restricted	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	URC Grant	Xmas Hampers	2025 Total	2024 Total
		£	£	£	£	£	£	£	£
Receipts	Notes								
	Giving	83,449						83,449	95,208
	Other Voluntary Receipts	4,644					1,090	5,734	1,965
	Activities for Generating Funds	4,336						4,336	5,165
	Church Activities Income	35,664	9,776					45,440	42,198
	Investment Income	5,018						5,018	6,250
	Grant income	650				8,839		9,489	10,614
	Total receipts	133,760	9,776	0	0	8,839	1,090	153,465	161,400
Payments									
	Staffing Costs	97,370				2,210		99,580	105,542
	Church Worship	4,701						4,701	5,322
	Maintenance of Church Buildings & Grounds	11,833						11,833	7,002
	Church Running Costs	37,964					20	37,984	30,159
	Church Activities	4,282	12,500				817	17,599	11,468
	Mission Giving & Support	6,731		229				6,960	5,944
	Total Payments	162,881	12,500	229	0	2,210	837	178,657	165,436
	Net receipts / - payments for the year	-29,121	-2,724	-229	0	6,630	253	-25,192	-4,037
	Transfer between funds							0	0
	Net movement in Funds	-29,121	-2,724	-229	0	6,630	253	-25,192	-4,037
Reconciliation of Funds:									
	Cash Balances 1st January 2025 b/fwd	127,713	6,959	6,029	1,000	0	0	141,702	145,739
	Cash Balances 31st December 2025 c/fwd	98,592	4,236	5,800	1,000	6,630	253	116,511	141,702

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted	Restricted	Restricted	2025 Total	2024 Total
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	URC Grant	Xmas Hampers	£	£
		£	£	£	£	£	£	£	£
Receipts									
Note 1 :	Giving								
	Regular Giving	62,431						62,431	65,496
	Gift Aid	15,113						15,113	17,275
	Gift Day & Donations	4,376						4,376	11,320
	Church Collection	1,529						1,529	1,118
	Total	83,449	0	0	0	0	0	83,449	95,208
Note 2 :	Other Voluntary Receipts								
	Christmas Hampers	0					1,090	1,090	905
	Compassion Child	198						198	44
	Goma	510						510	0
	Leaving Gift	569						569	95
	Pastoral Care	2,630						2,630	0
	Remembrance Collection	87						87	111
	Uzimatele	650						650	800
	Other Donations	0						0	10
	Total	4,644	0	0	0	0	1,090	5,734	1,965
Note 3 :	Activities for Generating Funds								
	Fund Raising Events	3,207						3,207	3,839
	Salvation Army Clothes Bank	189						189	587
	Costs Recovered	609						609	615
	Other Income	332						332	124
	Total	4,336	0	0	0	0	0	4,336	5,165
Note 4 :	Church Activities Income								
	Church Hire Income	31,792						31,792	31,975
	19 The Coffee House	0	9,776					9,776	7,521
	Toddler Group	1,249						1,249	1,109
	Gospel Choir	1,740						1,740	905
	Parochial Fees	737						737	688
	Other Groups	146						146	0
	Total	35,664	9,776	0	0	0	0	45,440	42,198
Note 5 :	Investment Income								
	Deposit Account Interest	5,018						5,018	6,250
	Total	5,018	0	0	0	0	0	5,018	6,250
Note 6 :	Grant income								
	Support from Sponsor Churches	0				8,839		8,839	8,839
	South Cambs District Council	0						0	1,625
	Cambourne Crier	650						650	150
	Total	650	0	0	0	8,839	0	9,489	10,614

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted	Restricted	Restricted	2025 Total	2024 Total
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	URC Grant	Xmas Hampers	£	£
		£	£	£	£	£	£	£	£
Payments									
Note 7 :	Staffing Costs								
	Cost of employment	94,535				2,210		96,745	102,996
	Staff Expenses / Mileage	800						800	1,425
	Training	99						99	654
	Payroll services	455						455	391
	Minister Conference & Retreat	1,011						1,011	76
	Recruitment costs	470						470	0
	Total	97,370	0	0	0	2,210	0	99,580	105,542
Note 8 :	Church Worship								
	Children's Ministry	885						885	1,607
	Other costs incl refreshments, resources	2,468						2,468	1,569
	Youth Ministry	1,120						1,120	975
	Audio Visual equipment costs	227						227	809
	Licences and Music	0						0	361
	Total	4,701	0	0	0	0	0	4,701	5,322
Note 9 :	Maintenance of Church Buildings & Grounds								
	Maintenance and Service Contracts	3,430						3,430	3,071
	Repairs and General Maintenance	5,536						5,536	1,978
	Equipment / Fixtures / Furniture Purchase	212						212	1,816
	Church Garden & Grounds	2,656						2,656	137
	Total	11,833	0	0	0	0	0	11,833	7,002
Note 10 :	Church Running Costs								
	Utilities	11,819						11,819	12,616
	Church House Costs	3,911						3,911	4,045
	Rental/Hire Fees Paid	3,165						3,165	3,206
	Licences / Subscriptions	3,196						3,196	2,728
	Church Office Administration	3,981					20	4,002	2,194
	Insurance	2,228						2,228	2,088
	Waste & Hygiene Services	1,235						1,235	1,160
	Sundries for Church (blue towels etc)	728						728	1,065
	Printing	986						986	798
	Donations, Presents and Honoraria	3,506						3,506	259
	Cleaning Costs	3,208						3,208	0
	Total	37,964	0	0	0	0	20	37,984	30,159
Note 11 :	Church Activities								
	19 The Coffee House	34	12,500					12,534	4,744
	Fund Raising Event Costs	686						686	1,751
	Bereavement Cafe	438						438	1,522
	Gospel Choir	830						830	898
	Outreach - Hampers	0					817	817	852
	Parish Nursing	750						750	595
	Outreach - Cambourne Schools	436						436	420
	Outreach - Easter / Christmas Gifts	356						356	323
	Pastoral Care Resources / Expenses	103						103	297
	Baby & Toddler Group	649						649	66
	Total	4,282	12,500	0	0	0	817	17,599	11,468
Note 12 :	Mission Giving & Support								
	Uzimatelele	2,250						2,250	2,413
	Goma	2,010						2,010	1,518
	WCCYM	2,000						2,000	1,500
	Compassion	384						384	384
	Royal British Legion	87						87	0
	Funding youth tickets for Christian Festival / weekend	0		229				229	129
	Total	6,731	0	229	0	0	0	6,960	5,944

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2025	Yr 2024
	£	£	£	£	£
Cash Funds					
HSBC Current Account	4,838			4,838	17,323
HSBC 19 Coffee House		4,236		4,236	6,959
CBF Deposit Account	93,755	5,800	7,882	107,437	117,420
Total Current Assets	98,592	10,036	7,882	116,511	141,702
Assets retained for Cambourne Church use					
Chairs (x30) & Tables (x10) for Foyer area	£5,898				
LapTops (x2) for Office	£1,408				
New phone system + handsets for Office	£457				



Thank you to everyone who has contributed to this report and to the life of our church in 2025. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.

Cambourne Church - Financial Statements for the Year Ended 31 December 2025
Receipts and Payments Account for the Year

			Unrestricted	Designated	Designated	Restricted	Restricted	Restricted	2025 Total	2024 Total
			General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	URC Grant	Xmas Hampers	£	£
			£	£	£	£	£	£	£	£
Receipts										
		Notes								
	Giving	1	83,449						83,449	95,208
	Other Voluntary Receipts	2	4,644					1,090	5,734	1,965
	Activities for Generating Funds	3	4,336						4,336	5,165
	Church Activities Income	4	35,664	9,776					45,440	42,198
	Investment Income	5	5,018						5,018	6,250
	Grant income	6	650				8,839		9,489	10,614
	Total receipts		133,760	9,776	0	0	8,839	1,090	153,465	161,400
Payments										
	Staffing Costs	7	97,370				2,210		99,580	105,542
	Church Worship	8	4,701						4,701	5,322
	Maintenance of Church Buildings & Grounds	9	11,833						11,833	7,002
	Church Running Costs	10	37,964					20	37,984	30,159
	Church Activities	11	4,282	12,500				817	17,599	11,468
	Mission Giving & Support	12	6,731		229				6,960	5,944
	Total Payments		162,881	12,500	229	0	2,210	837	178,657	165,436
	Net receipts / - payments for the year		-29,121	-2,724	-229	0	6,630	253	-25,192	-4,037
	Transfer between funds								0	0
	Net movement in Funds		-29,121	-2,724	-229	0	6,630	253	-25,192	-4,037
Reconciliation of Funds:										
	Cash Balances 1st January 2025 b/fwd		127,713	6,959	6,029	1,000	0	0	141,702	145,739
	Cash Balances 31st December 2025 c/fwd		98,592	4,236	5,800	1,000	6,630	253	116,511	141,702

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Eco Church	Restricted URC Grant	Restricted Xmas Hampers	2025 Total	2024 Total
	£	£	£	£	£	£	£	£

Receipts

Note 1 :

Giving								
Regular Giving	62,431						62,431	65,496
Gift Aid	15,113						15,113	17,275
Gift Day & Donations	4,376						4,376	11,320
Church Collection	1,529						1,529	1,118
Total	83,449	0	0	0	0	0	83,449	95,208

Note 2 :

Other Voluntary Receipts								
Christmas Hampers	0					1,090	1,090	905
Compassion Child	198						198	44
Goma	510						510	0
Leaving Gift	569						569	95
Pastoral Care	2,630						2,630	0
Remembrance Collection	87						87	111
Uzimatele	650						650	800
Other Donations	0						0	10
Total	4,644	0	0	0	0	1,090	5,734	1,965

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Eco Church	Restricted URC Grant	Restricted Xmas Hampers	2025 Total	2024 Total
	£	£	£	£	£	£	£	£
Note 3 :	Activities for Generating Funds							
	Fund Raising Events	3,207					3,207	3,839
	Salvation Army Clothes Bank	189					189	587
	Costs Recovered	609					609	615
	Other Income	332					332	124
	Total	4,336	0	0	0	0	4,336	5,165
Note 4 :	Church Activities Income							
	Church Hire Income	31,792					31,792	31,975
	19 The Coffee House	0	9,776				9,776	7,521
	Toddler Group	1,249					1,249	1,109
	Gospel Choir	1,740					1,740	905
	Parochial Fees	737					737	688
	Other Groups	146					146	0
	Total	35,664	9,776	0	0	0	45,440	42,198
Note 5 :	Investment Income							
	Deposit Account Interest	5,018					5,018	6,250
	Total	5,018	0	0	0	0	5,018	6,250
Note 6 :	Grant income							
	Support from Sponsor Churches	0				8,839	8,839	8,839
	South Cambs District Council	0					0	1,625
	Cambourne Crier	650					650	150
	Total	650	0	0	0	8,839	9,489 0	10,614

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Eco Church	Restricted URC Grant	Restricted Xmas Hampers	2025 Total	2024 Total
	£	£	£	£	£	£	£	£
Payments								
Note 7 :	Staffing Costs							
	Cost of employment	94,535				2,210	96,745	102,996
	Staff Expenses / Mileage	800					800	1,425
	Training	99					99	654
	Payroll services	455					455	391
	Minister Conference & Retreat	1,011					1,011	76
	Recruitment costs	470					470	0
	Total	97,370	0	0	0	2,210	99,580	105,542
Note 8 :	Church Worship							
	Children's Ministry	885					885	1,607
	Other costs incl refreshments, resources	2,468					2,468	1,569
	Youth Ministry	1,120					1,120	975
	Audio Visual equipment costs	227					227	809
	Licences and Music	0					0	361
	Total	4,701	0	0	0	0	4,701	5,322
Note 9 :	Maintenance of Church Buildings & Grounds							
	Maintenance and Service Contracts	3,430					3,430	3,071
	Repairs and General Maintenance	5,536					5,536	1,978
	Equipment / Fixtures / Furniture Purchase	212					212	1,816
	Church Garden & Grounds	2,656					2,656	137
	Total	11,833	0	0	0	0	11,833	7,002

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Eco Church	Restricted URC Grant	Restricted Xmas Hampers	2025 Total	2024 Total
	£	£	£	£	£	£	£	£
Note 10 :								
	Church Running Costs							
	Utilities	11,819					11,819	12,616
	Church House Costs	3,911					3,911	4,045
	Rental/Hire Fees Paid	3,165					3,165	3,206
	Licences / Subscriptions	3,196					3,196	2,728
	Church Office Administration	3,981				20	4,002	2,194
	Insurance	2,228					2,228	2,088
	Waste & Hygiene Services	1,235					1,235	1,160
	Sundries for Church (blue towels etc)	728					728	1,065
	Printing	986					986	798
	Donations, Presents and Honoraria	3,506					3,506	259
	Cleaning Costs	3,208					3,208	0
	Total	37,964	0	0	0	20	37,984	30,159
Note 11 :								
	Church Activities							
	19 The Coffee House	34	12,500				12,534	4,744
	Fund Raising Event Costs	686					686	1,751
	Bereavement Cafe	438					438	1,522
	Gospel Choir	830					830	898
	Outreach - Hampers	0				817	817	852
	Parish Nursing	750					750	595
	Outreach - Cambourne Schools	436					436	420
	Outreach - Easter / Christmas Gifts	356					356	323
	Pastoral Care Resources / Expenses	103					103	297
	Baby & Toddler Group	649					649	66
	Total	4,282	12,500	0	0	0	817	17,599

Cambourne Church - Financial Statements for the Year Ended 31 December 2025
Analysis of Receipts & Payments

	Unrestricted General Fund £	Designated 19 Coffee House £	Designated P Mear Grant Fund £	Restricted Eco Church £	Restricted URC Grant £	Restricted Xmas Hampers £	2025 Total £	2024 Total £	
Note 12 :									
	Mission Giving & Support								
	Uzimatele	2,250					2,250	2,413	
	Goma	2,010					2,010	1,518	
	WCCYM	2,000					2,000	1,500	
	Compassion	384					384	384	
	Royal British Legion	87					87	0	
	Funding youth tickets for Christian Festival / weekend	0		229			229	129	
	Total	6,731	0	229	0	0	6,960	5,944	

Cambourne Church - Financial Statements for the Year Ended 31 December 2025

Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2025	Yr 2024
	£	£	£	£	£
Cash Funds					
HSBC Current Account	4,838			4,838	17,323
HSBC 19 Coffee House		4,236		4,236	6,959
CBF Deposit Account	93,755	5,800	7,882	107,437	117,420
Total Current Assets	98,592	10,036	7,882	116,511	141,702

Assets retained for Cambourne Church use

Chairs (x30) & Tables (x10) for Foyer area	£5,898
LapTops (x2) for Office	£1,408
New phone system + handsets for Office	£457

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Cambourne Church

On accounts for the year ended

31 December 2025

Charity no
(if any)

1149312

Set out on pages

20 – 23 of Annual Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2025**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

18.03.26

Name:

ZUBAIR AHMED

Relevant professional qualification(s) or body

CIMA

(if any):

Address:

50 FIREFLY ROAD

UPPER CAMBRIDGE

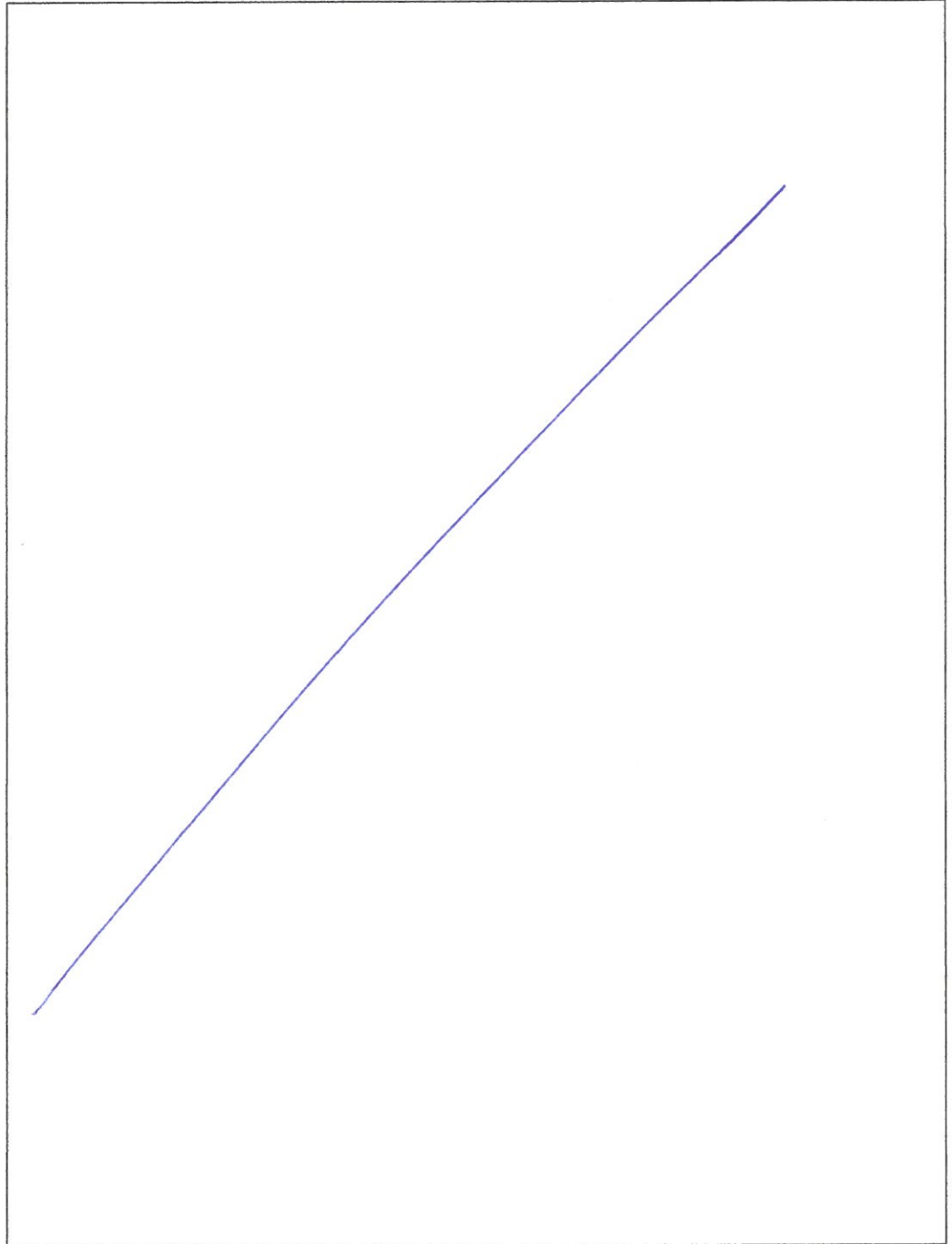
CAMBRIDGE CB23 6FN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CAMBOURNE CHURCH

England & Wales - Charity number 1149312

Accounts



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2024**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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STRUCTURE, GOVERNANCE AND
MANAGEMENT
- 7 OBJECTIVES AND ACTIVITIES
- 8 CORE STATISTICS
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THE CHURCH
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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011 (updated in 2023). The ECC consists of the Minister(s), Church Warden(s) and seven trustees elected from the church membership, and not more than five Co-opted trustees appointed by the trustees. Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place at least twice a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

CCLA – The Central Board of Finance of Church of England Deposit Fund



Church Council & PCC Members during 2024

Ex-officio

Minister Revd Bill Miller (from end September 2019)

Church Warden (Elected annually at the AGM)

Jon Slater (Elected AGM 2024)



Elected Trustees (7 in total)

Nigel Taylor (Elected for 1st term AGM 2023; Term ends AGM 2026)

Pam Thornton (Elected for 1st term AGM 2023; Term ends AGM 2026)

Martin Lee Treasurer - appointed annually by council from among the trustees
(Elected for 3rd term AGM 2022; Term ends AGM 2025)

Alison Butler (Elected for 1st term AGM 2024; Term ends AGM 2027)

Jean Williams (Elected for 1st term AGM 2024; Term ends AGM 2027)

Tony Williams (Elected for 2nd term AGM 2021; Term ended AGM 2024)

Julie Whitbread (Elected for 2nd term AGM 2021; Term ended AGM 2024)

Co-opted Trustees

Catherine Price (from June 2023, stepped down December 2024)

Non-trustee council member

Clare Cronin (from June 2023)

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2025 there will be 2 Church Warden positions.
- 3 vacancies for church council members/trustees come round at the AGM in 2025.

Partner Church Representatives during 2024:

Anglican (Deanery Synod) Hannah Heasley, Nigel Taylor

Methodist Ian Cameron

URC Mary Bingham

Baptist Kerrion Miller

Safeguarding during 2024:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2024

Ven. Alex Hughes	Church of England Representative – Chair
Revd Dr Geoffrey Cook	Roman Catholic Representative
Martin Lee	Church Council Representative
Revd Janet Tollington	United Reformed Church Representative
Jon Slater	Church Council Representative
Revd Bill Miller	Ex Officio as Minister of Cambourne Church
Revd Gale Richards	Baptist Representative
Revd Colin Watkins	Methodist Representative

[Served by Revd Mark Burleigh (Cambridgeshire Ecumenical Council) – Secretary]

Church Staff as of December 2024

Minister	Revd Bill Miller (full-time)
Ministry Team Leader for Children & Young People	Clare Cronin (full-time)
Administrators	Jacqui Huckle (12.5 hrs/wk)
	Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (15 hrs/wk term, 7.5 hrs/wk school holidays)

The Vine School Governing Body as of December 2024

Foundation Governors:	Tim Smith (Chair)
	Dan Rainbow
	Hannah Hearn
	Anne Rees
	Adam Pollard
	1 Vacancy
Parent Governors:	Emma Graham
	Scott Rushforth
	Pedro Vieira
Staff Governor:	Jo Stewart
Local Authority Governor:	Vacancy
Associate Member:	None
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Peter Hynes (Headteacher)
	Revd Bill Miller (Cambourne parish)
	Steve Acklam (Methodist circuit)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

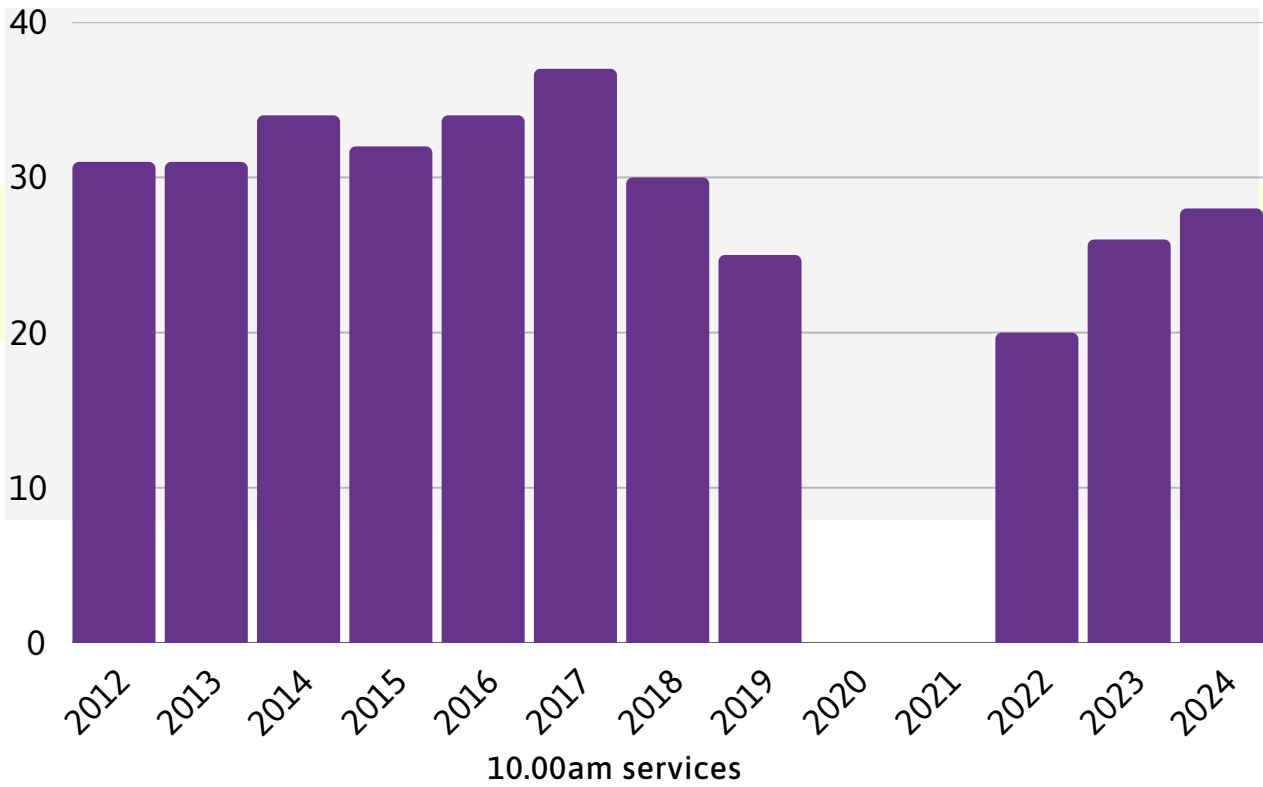
CORE STATISTICS

Attendance

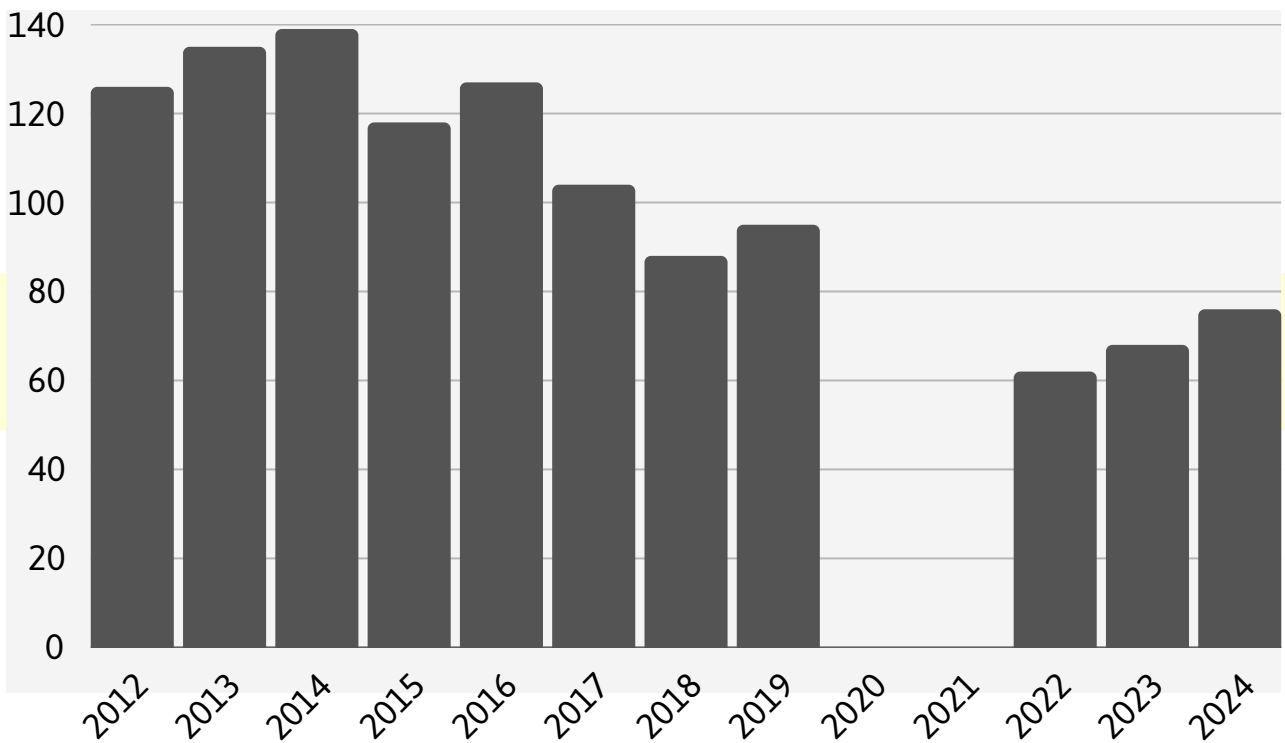
The graphs below show the average attendance at the 9.30am and 11am services from 2012 up to and including 2024.

Attendance charts have not been included for 2020 and 2021 as normal services were only permitted in the church building for small parts of each year due to the Coronavirus pandemic.

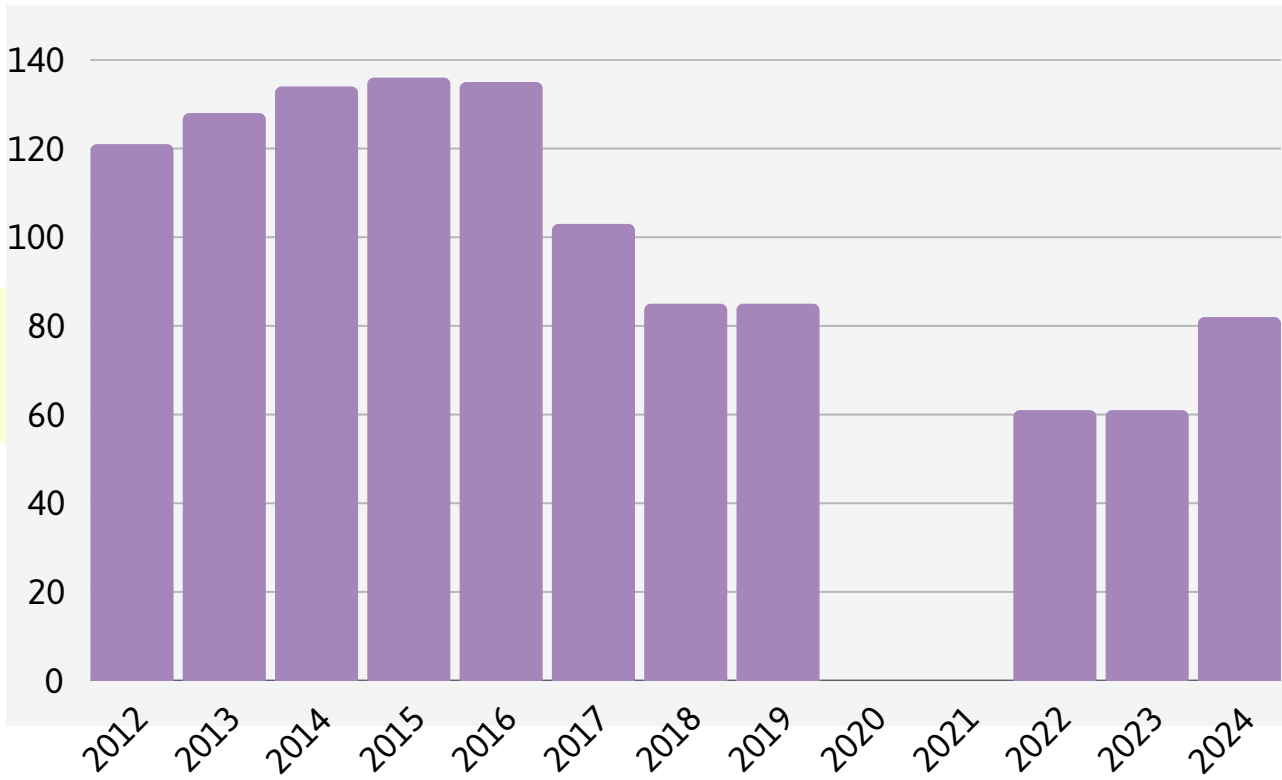
9.30am services



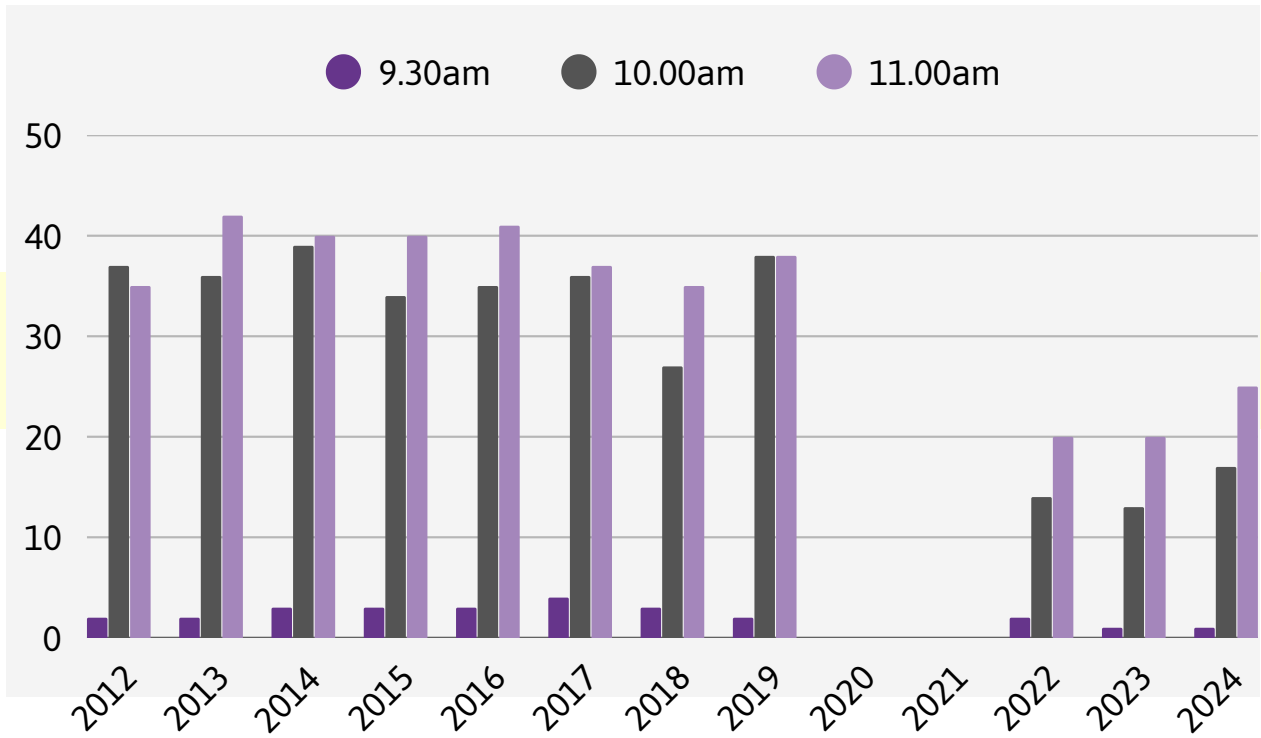
10.00am services



11.00am services



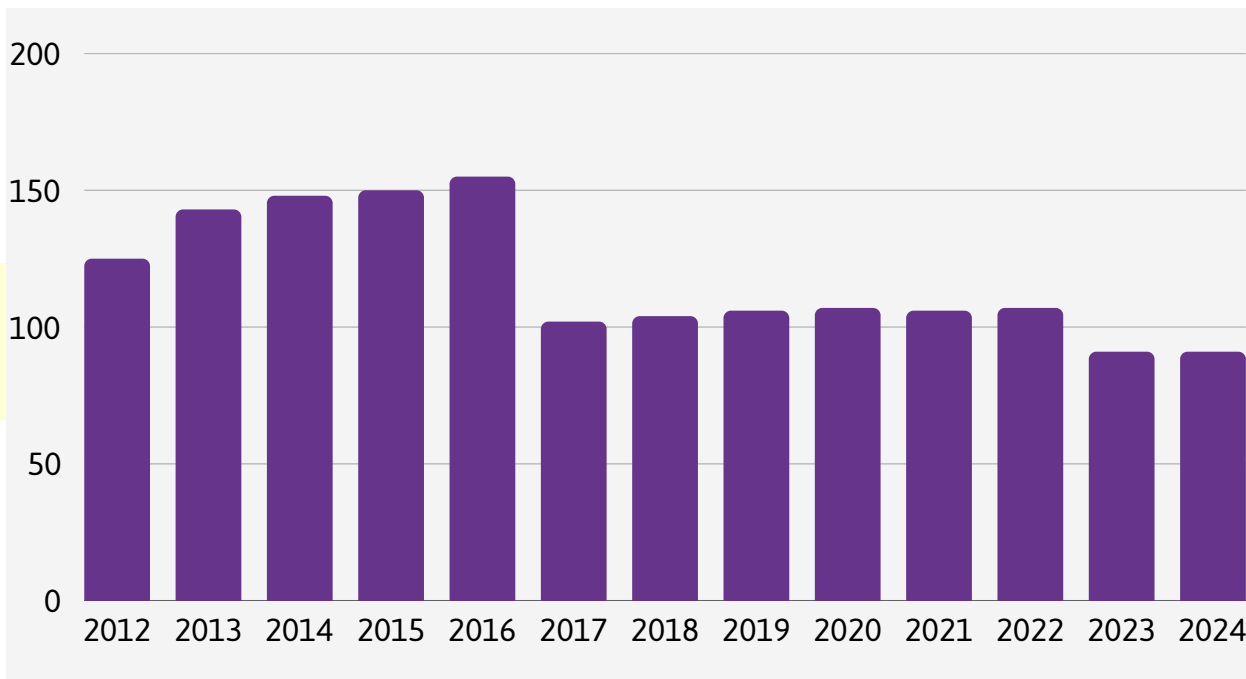
Under 16 attendance



Membership

Church membership currently stands at 91 (December 2024).

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

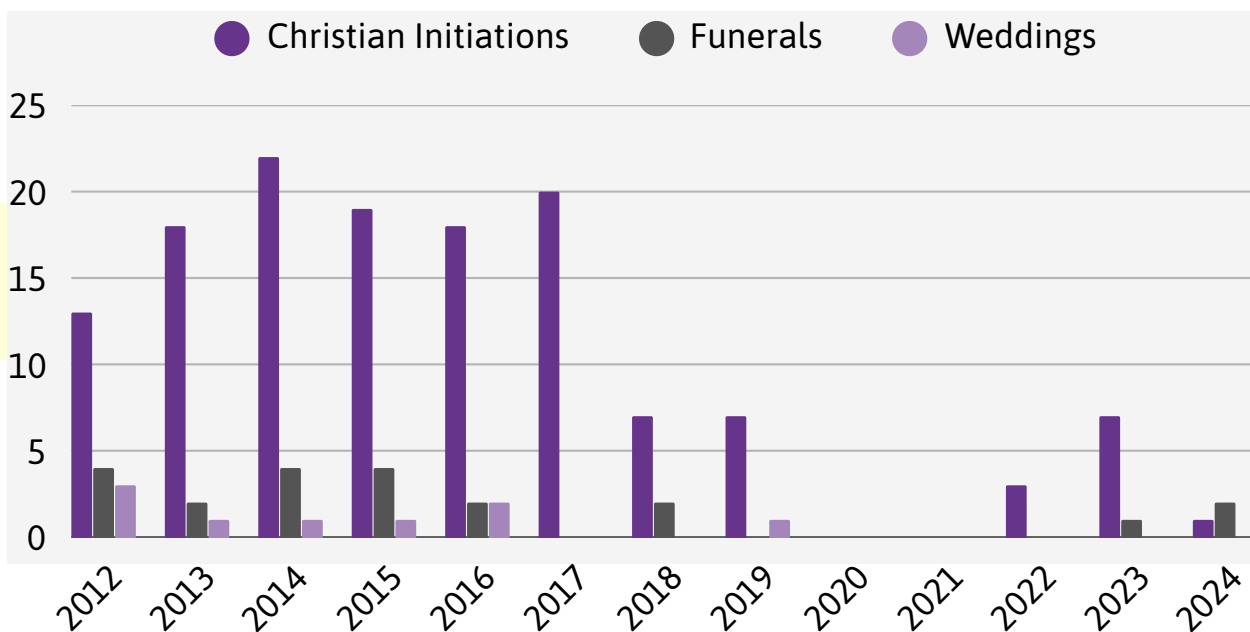


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2024

2024 has been a year in which there has been encouraging growth in numbers attending our worship services, although church life has not been without its challenges.

The pattern of our Sunday worship has remained very similar to previous years with 9.30am and 11.00am services on most Sundays. The biggest alteration has been with the introduction of our new Sunday One services. Since the summer, on the first Sunday of the month at 10am, we have held an all-age communion service. These services have adopted familiar elements from Little, Young, and Youth Church into our worship together as children in God's family.

The other change to the Sunday pattern was the ending in November of Sanctuary – the monthly Sunday evening service of reflective prayer. It was not very well attended and in 2025 there are plans to revisit and revitalise our prayer life as a church in other ways. We have had a variety of special services, especially around Easter, Remembrance, and Christmas. The Remembrance service continues to be the largest gathering of the



year with the involvement of the local uniformed organisations and this year attended by one of Cambridgeshire's Deputy Lieutenants. Our Christmas services were also especially well attended in 2024.

The growth seen in Sunday morning church attendance has included people from the new homes in West Cambourne as well as from the more established parts of the town, and sometimes from further afield. Sunday morning congregations have also become noticeably more racially diverse, although our official membership, governance, and ministry structures are less so. We have seen new families coming into the church, and the increase in the numbers engaging in our Sunday activities for children and young people – Little Church, Young Church, and Youth Church – has been particularly

Little Church

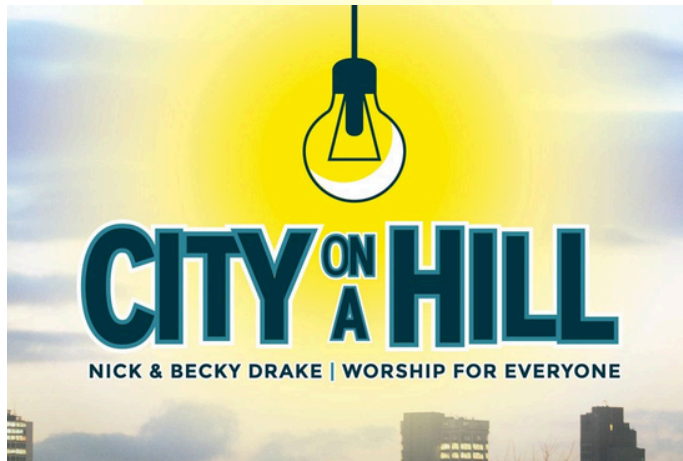
Young Church

youth Church

marked. It is a testament to the work of Clare Cronin, the Ministry Team Leader for Children and Young People appointed in 2023, who has developed and integrated the work alongside teams of volunteers. 2024 has included many training opportunities for our children's and youth work volunteers, delivered in partnership with the United Reformed Church (URC) and with West Cambridge Christian Youth Ministries (WCCYM).

2024 marks a year of Little Church being an integrated part of our programme, running

alongside Young Church and Youth Church. All three groups have followed the same teaching series covering topics such as the 'Kingdom of God' and 'Caring for God's Creation'. Underlying each of these has been the message that "Jesus living in us can change the world" – a line from the song City on a Hill which we have frequently sung together during our Sunday One services.



Our children's and youth ministries continued throughout the week. Our Baby & Toddler Group (on Wednesday mornings) experienced some significant changes to the team this summer. A big thank you to Kerrion Miller and Caroline Ong, who established the group as we emerged from lockdown but who have now stepped back from the leadership. After a short break, this group restarted in November 2024 and continues to thrive with Kathryn Pollard now heading up our volunteer team.

We also worked with all our local schools – welcoming primary schools to church for services and visiting to deliver lessons/assemblies; and working alongside WCCYM in Cambourne Village College to run a Christian Union and offer pastoral support.

In addition to Youth Church and our Youth Socials, a significant part of our youth ministry is delivered in partnership with WCCYM. Young people and volunteers from

Cambourne Church regularly attended WCCYM activities such as Discipleship Group and Thirst (a monthly youth service). In



WEST CAMBRIDGE CHRISTIAN YOUTH MINISTRIES

partnership with Romsey Mill, we continued to run a youth Wellbeing Café until April, when we agreed to rest the Wellbeing Café to offer more targeted early intervention in the form of Kintsugi Hope Wellbeing Groups.

In 2024 we also ran several events to help build connection with our local community and engagement with church. This has included a Summer Family Fun Morning, the Light Party and a Family Quiz.

We are very grateful to our teams of committed volunteers who choose to invest in the lives of our children and young people and sustain these ministries. Their service and God's faithfulness has seen our groups grow and push the available space to its limits. There's a challenge and prayer request for 2025.



In 2024 we ran two 'Start!' courses for those exploring the meaning of life and the Christian faith. Out of these courses have emerged a new small homegroup and some requests for believers baptism and for

confirmation. It has been a privilege to see what God has been doing in the lives of people in Cambourne, and to be used in accompanying people on their journeys of faith.

Possibly the most visible development in 2024 has been the work on our Jubilee Garden – developing the space around our building in celebration of the silver jubilee of Cambourne town itself. Special mention should be made of Pam Thornton for her energy and vision, and of Steve Gaze from Hardwick who has brought much expertise and experience to the venture. The project is growing organically in every sense of the word, and is just one aspect of our journey to become a more eco-friendly church, which has included inviting a speaker from the charity A Rocha, and having a short sermon series on Creation Care. In December we secured the bronze eco-church award, and we continue our journey towards silver. We



have also renewed our commitment to be a fairtrade place of worship.

Another significant new ministry among us is a monthly Bereavement Café, which now has a number of regulars. It is clearly fulfilling a need locally as people gather for a light lunch, and for conversation as they share their journeys of bereavement together.



The Harbour
Bereavement Café

Other more established aspects of church life have continued, including

- Homegroups of which there are currently three
- Parish nursing and the Friday Health and Well-being Group
- 19 – the coffee house, which is open three mornings a week
- Social events such as quizzes and a barn dance
- Ministry among older people including 3Cs and Cherished
- Ladies Night and Space to Create
- Mission links with Uzimatele, Goma, and WCCYM
- Christmas Hamper and Christmas Shoebox collections and distribution

Our staff team has remained unchanged in 2024 with the minister, the ministry team leader for children and young people, two part-time administrators and a part-time cleaner.

One significant development within the ministry team has been the licensing of Catherine Price, who already serves as our parish nurse, to become a licensed lay minister within the Church of England. This has been a long journey with significant study. We applaud her and are grateful for her. Catherine also served as a co-opted member of church council throughout the year, but stepped down from that role at the end of the calendar year to allow more capacity for her other roles.

2024 also saw two new authorised lay ministers among us after they completed courses run by the diocese. Jacqui Huckle was authorised as a pastoral worker and David Wadsworth as a preacher. For David this is a stepping stone on his longer training journey to becoming a licensed lay minister.

SAFEGUARDING

Cambourne Church are committed to the safeguarding, care and nurture of everyone within our community.

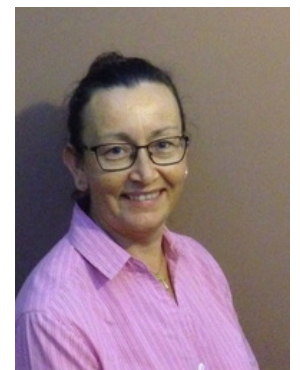
Cambourne Church follows the safer recruitment practice for people working or volunteering with children and adults and therefore these positions are subject to an enhanced disclosure from the DBS (Disclosure and Barring Service).

Alison Butler, the Parish Safeguarding Officer (PSO) for Cambourne Church, attends the Ely Diocese Safeguarding Training and Network sessions each year. These network sessions provide PSOs with a chance to get together to discuss any issues they have had in regard to any safeguarding matters. It is a way to learn from each other and receive any updates to the safeguarding training, policies, and procedures.

Alison processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison works closely with our Ministry Team Leader for Children and Young People and our volunteers to ensure everyone receives the required training in safeguarding.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.



*Alison Butler
(Safeguarding
Officer)*

At our AGM in March two members of council stood down – namely Tony Williams, who has served us well as chair of council since the time of the pastoral vacancy, and Julie Whitbread who had also been a valued member of council for many years. Elected to serve on council from 2024 to 2027 were Alison Butler, who has served before and who also leads on safeguarding, and Jean Williams, who is serving for the first time. Jon Slater was elected to serve as church warden for another year. However, we have not been in a position to appoint a council secretary or a council chair. The strategy group of Bill Miller (minister), Jon Slater (church warden), and Martin Lee (treasurer) have taken on the chairing roles while the secretary role has been shared among council members in various ways. However, this situation is not ideal.

We look forward to 2025 in good heart, but conscious of the huge mission field in which God has placed us.



*Bill Miller
(Minister)*



*Jon Slater
(Church Warden)*

BUILDINGS AND FABRIC OF THE CHURCH

The biggest change in the Church Centre this year has actually been outside the building. We started to develop the grounds around the area in various way to better use the space. The first and biggest thing we did was to develop a 'no dig' vegetable plot with the produce going to the Cambridge City Food Bank. This has proven to have great community engagement. We have also thought about how and when we cut the grass, choosing to cut different areas at different times and frequencies as well as leave a part uncut, this helps different wildlife enjoy the area at different times of the year.



During November we planted new hedges around the edge of the grounds, which were given to us by the Woodland Trust. We have also created flower beds, including a loving sunflower bed, and made a bug hotel to increase the biodiversity. We plan in the future

to have path across the site as well as seating areas, for now some temporary logs seats have been placed to form a circle.



Work continued though out the year to get to the bottom of the issue we were having inside the main hall with the Windcatchers.



The problem has final been identified and in early January 2025 the fault controller replaced, meaning they now work correctly. This has already made a noticeable difference to temperature in the building. Other minor repairs have been carried out through out the year, and a refurbishment of the foyer has been planned although not now taking place until 2025.



Jon Slater
(Church Warden)

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2024

Introduction

The net result for the year was a decrease in church funds of £4,037.

In 2024, we experienced our first full year with the expanded staff team and had planned to draw down from our reserves to cover the additional staff costs. However, increased giving and donations resulted in a much smaller deficit than anticipated.

Funds raised through our annual gift day will be used in 2025 to enhance the church foyer area with new tables, chairs, and redecoration.

As of the end of 2024, Cambourne Church still retains substantial cash reserves. Our financial strategy involves gradually using these reserves to support the expanded staff team.

Our long-term financial objective as a church is to grow and achieve financial stability by covering our annual expenses solely from our regular income, eliminating the need to rely on reserves.

Financial Overview 2024

The Finances of Cambourne Church are made up of 4 Funds.

These are:

• General Fund	£127,713
• 19 Coffee House	£6,959
• Pete Mear Grant Fund	£6,029
• Eco Church	£1,000
Total	£141,702

Cambourne Church reported a net decrease in cash funds of £4,037 during the year as follows:

General Fund - £7,688

Designated Funds

19 Coffee House + £ 2,780

This was the net reported expenditure by the Coffee House which re-opened in June 2023. Investment in a new coffee machine was required before reopening. Additionally, restocking costs contributed to the reported deficit for the year.

Pete Mear Grant Fund - £129

This fund was created when a legacy gift was received in 2019 from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

In 2024, a grant of £129 was awarded to a young person, enabling them to attend Satellites, a summer event for young Christians.

Restricted Funds

Eco Church + £1,000

This fund was established in 2024 following a generous donation specifically earmarked for green and eco-friendly initiatives.

Overall Position for 2024

Our total reported receipts for 2024 were £161,400 while total reported payments were £165,437, resulting in the reported decrease in cash funds of £4,037 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs and an allowance for replacement of the main hall projector, which is nearing the end of its useful life.

Staffing

During the year the Church employed:

·Minister	Bill Miller
·Ministry Team Leader for Children and Young People	Clare Cronin
·Administrator (Job-Share)	Hannah Heasley
·Administrator (Job-Share)	Jacqui Huckle
·Church Cleaner	Cilla Mills-Parton

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

February 2025



*Martin Lee
(Cambourne
Church Treasurer)*

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - The Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2024
Receipts and Payments Account for the Year

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	2024 Total	2023 Total
		£	£	£	£	£	£
Receipts							
	Notes						
	Giving	1	94,208.11		1,000.00	95,208.11	94,545.09
	Other Voluntary Receipts	2	1,964.83			1,964.83	768.58
	Activities for Generating Funds	3	5,165.06			5,165.06	2,759.26
	Church Activities Income	4	34,677.10	7,520.59		42,197.69	36,346.53
	Investment Income	5	6,249.97			6,249.97	4,071.48
	Grant income	6	10,614.00			10,614.00	12,339.00
	Total receipts		152,879.07	7,520.59	0.00	1,000.00	161,399.66
Payments							
	Staffing Costs	7	105,541.96			105,541.96	83,114.51
	Cost of Worship	8	5,321.63			5,321.63	2,820.06
	Maintenance of Church Buildings & Grounds	9	7,002.30			7,002.30	24,101.38
	Church Running Costs	10	30,159.12			30,159.12	37,484.32
	Church Activities	11	6,724.21	4,743.68		11,467.89	12,357.91
	Mission Giving & Support	12	5,814.50		129.00	5,943.50	4,436.35
	Total Payments		160,563.72	4,743.68	129.00	0.00	165,436.40
	Net receipts / - payments for the year		-7,684.65	2,776.91	-129.00	1,000.00	-4,036.74
	Transfer between funds		-3.50	3.50			0.00
	Net movement in Funds		-7,688.15	2,780.41	-129.00	1,000.00	-4,036.74
Reconciliation of Funds:							
	Cash Balances 1st January 2024 b/fwd		135,401.53	4,179.02	6,158.31	0.00	145,738.86
	Cash Balances 31st December 2024 c/fwd		127,713.38	6,959.43	6,029.31	1,000.00	141,702.12

Cambourne Church - Financial Statements for the Year Ended 31 December 2024
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	2024 Total	2023 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	65,496.00				65,496.00	60,704.00
	Gift Aid	17,274.50				17,274.50	16,860.49
	Gift Day & Donations	10,319.63			1,000.00	11,319.63	15,998.01
	Church Collection	1,117.98				1,117.98	982.59
	Total	94,208.11	0.00	0.00	1,000.00	95,208.11	94,545.09
Note 2 :	Other Voluntary Receipts						
	Christmas Hampers	905.00				905.00	345.00
	Uzimatele	800.00				800.00	200.00
	Royal British Legion	110.83				110.83	99.35
	Leaving Gift	95.00				95.00	0.00
	Compassion Child	44.00				44.00	40.00
	Other Donations	10.00				10.00	0.00
	Christian Aid	0.00				0.00	10.00
	The Children's Society	0.00				0.00	74.23
	Total	1,964.83	0.00	0.00	0.00	1,964.83	768.58
Note 3 :	Activities for Generating Funds						
	Fund Raising Events	3,839.24				3,839.24	1,768.20
	Salvation Army Clothes Bank	587.03				587.03	885.01
	Costs Recovered	615.25				615.25	0.00
	Other Income	123.54				123.54	106.05
	Total	5,165.06	0.00	0.00	0.00	5,165.06	2,759.26
Note 4 :	Church Activities Income						
	Church Hire	31,974.94				31,974.94	29,684.47
	19 The Coffee House		7,520.59			7,520.59	4,999.70
	Toddler Group	1,109.16				1,109.16	422.98
	Gospel Choir	905.00				905.00	603.68
	Church Fees	688.00				688.00	619.00
	Other Groups	0.00				0.00	16.70
	Total	34,677.10	7,520.59	0.00	0.00	42,197.69	36,346.53
Note 5 :	Investment Income						
	Interest on deposit account	6,249.97				6,249.97	4,071.48
	Total	6,249.97	0.00	0.00	0.00	6,249.97	4,071.48
Note 6 :	Grant Income						
	Support from Sponsor Churches	8,839.00				8,839.00	8,839.00
	South Cambs District Council	1,625.00				1,625.00	0.00
	Cambourne Crier	150.00				150.00	0.00
	Cambridgeshire Acre - Warm Hubs	0.00				0.00	3,500.00
	Total	10,614.00	0.00	0.00	0.00	10,614.00	12,339.00

Cambourne Church - Financial Statements for the Year Ended 31 December 2024

Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	2024 Total	2023 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	102,996.41				102,996.41	79,903.24
	Staff expenses	1,424.77				1,424.77	1,333.07
	Training	653.96				653.96	1,208.00
	Outsourced Payroll Provider	390.60				390.60	342.00
	Other Staffing Costs	76.00				76.00	38.00
	Recruitment costs	0.00				0.00	290.20
	Total	105,541.96	0.00	0.00	0.00	105,541.96	83,114.51
Note 8 :	Cost of Worship						
	Children's Ministry	1,607.16				1,607.16	317.44
	Other costs incl refreshments, resources	1,367.42				1,367.42	1,377.47
	Youth Ministry	975.46				975.46	857.96
	Audio Visual equipment costs	808.74				808.74	0.00
	Licences and Music	360.85				360.85	67.17
	Total	5,321.63	0.00	0.00	0.00	5,321.63	2,820.06
Note 9 :	Maintenance of Church Buildings & Grounds						
	Maintenance and Service Contracts	3,071.45				3,071.45	2,898.20
	Repairs and General Maintenance	1,977.61				1,977.61	6,443.83
	Equipment / Fixtures / Furniture Purchase	1,816.13				1,816.13	14,759.35
	Church Garden & Grounds	137.11				137.11	0.00
	Total	7,002.30	0.00	0.00	0.00	7,002.30	24,101.38
Note 10 :	Church Running Costs						
	Utilities	12,616.13				12,616.13	10,076.90
	Church House	4,044.65				4,044.65	3,752.57
	Rental/Hire Fees Paid	3,205.67				3,205.67	2,974.18
	Subscriptions/Licences	2,727.66				2,727.66	2,689.94
	Church Office Administration	2,194.32				2,194.32	3,437.21
	Insurance	2,087.77				2,087.77	2,041.66
	Waste Collections	1,160.00				1,160.00	1,149.90
	Church Centre sundries	1,065.30				1,065.30	700.73
	Printing (Easter,Christmas cards)	798.17				798.17	1,158.50
	Gifts	259.45				259.45	353.93
	Contract Cleaning	0.00				0.00	9,148.80
	Total	30,159.12	0.00	0.00	0.00	30,159.12	37,484.32
Note 11 :	Church Activities						
	19 The Coffee House	0.00	4,743.68			4,743.68	9,712.58
	Fund Raising Costs	1,750.78				1,750.78	381.98
	Bereavement Cafe	1,521.74				1,521.74	0.00
	Gospel Choir	898.00				898.00	123.80
	Outreach - Hampers	852.23				852.23	331.41
	Parish Nursing	595.00				595.00	595.00
	Outreach - Cambourne Schools	420.00				420.00	425.00
	Outreach - Easter / Christmas Gifts	323.46				323.46	231.35
	Pastoral Care	297.44				297.44	160.50
	Baby & Toddler Group	65.56				65.56	0.00
	Outreach - WarmHub meal	0.00				0.00	396.29
	Total	6,724.21	4,743.68	0.00	0.00	11,467.89	12,357.91
Note 12 :	Mission Giving & Support						
	Uzimatele	2,412.50				2,412.50	1,725.00
	Goma	1,518.00				1,518.00	1,500.00
	WCCYM	1,500.00				1,500.00	750.00
	Compassion	384.00				384.00	352.00
	Funding youth ticket for Christian Festival	0.00		129.00		129.00	0.00
	Royal British Legion	0.00				0.00	99.35
	Christian Aid	0.00				0.00	10.00
	Total	5,814.50	0.00	129.00	0.00	5,943.50	4,436.35

Cambourne Church - Financial Statements for the Year Ended 31 December 2024
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2024	Yr 2023
	£	£	£	£	£
Cash Funds					
HSBC Current Account	10,293.67	6,029.31	1,000.00	17,322.98	20,390.10
HSBC 19 Coffee House		6,959.43		6,959.43	4,179.02
CBF Deposit Account	117,419.71			117,419.71	121,169.74
Total Current Assets	127,713.38	12,988.74	1,000.00	141,702.12	145,738.86

Assets retained for Cambourne Church use

x20 Chairs suitable for Toddlers	£424
Water Softener	£200
Computer - AV Desk	£730
Lap Top - Young Church	£379



Thank you to everyone who has contributed to this report and to the life of our church in 2024. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2024**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011 (updated in 2023). The ECC consists of the Minister(s), Church Warden(s) and seven trustees elected from the church membership, and not more than five Co-opted trustees appointed by the trustees. Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place at least twice a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

CCLA – The Central Board of Finance of Church of England Deposit Fund



Church Council & PCC Members during 2024

Ex-officio

Minister Revd Bill Miller (from end September 2019)

Church Warden (Elected annually at the AGM)

Jon Slater (Elected AGM 2024)



Elected Trustees (7 in total)

Nigel Taylor (Elected for 1st term AGM 2023; Term ends AGM 2026)

Pam Thornton (Elected for 1st term AGM 2023; Term ends AGM 2026)

Martin Lee Treasurer - appointed annually by council from among the trustees
(Elected for 3rd term AGM 2022; Term ends AGM 2025)

Alison Butler (Elected for 1st term AGM 2024; Term ends AGM 2027)

Jean Williams (Elected for 1st term AGM 2024; Term ends AGM 2027)

Tony Williams (Elected for 2nd term AGM 2021; Term ended AGM 2024)

Julie Whitbread (Elected for 2nd term AGM 2021; Term ended AGM 2024)

Co-opted Trustees

Catherine Price (from June 2023, stepped down December 2024)

Non-trustee council member

Clare Cronin (from June 2023)

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2025 there will be 2 Church Warden positions.
- 3 vacancies for church council members/trustees come round at the AGM in 2025.

Partner Church Representatives during 2024:

Anglican (Deanery Synod) Hannah Heasley, Nigel Taylor

Methodist Ian Cameron

URC Mary Bingham

Baptist Kerrion Miller

Safeguarding during 2024:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2024

Ven. Alex Hughes	Church of England Representative – Chair
Revd Dr Geoffrey Cook	Roman Catholic Representative
Martin Lee	Church Council Representative
Revd Janet Tollington	United Reformed Church Representative
Jon Slater	Church Council Representative
Revd Bill Miller	Ex Officio as Minister of Cambourne Church
Revd Gale Richards	Baptist Representative
Revd Colin Watkins	Methodist Representative

[Served by Revd Mark Burleigh (Cambridgeshire Ecumenical Council) – Secretary]

Church Staff as of December 2024

Minister	Revd Bill Miller (full-time)
Ministry Team Leader for Children & Young People	Clare Cronin (full-time)
Administrators	Jacqui Huckle (12.5 hrs/wk)
	Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (15 hrs/wk term, 7.5 hrs/wk school holidays)

The Vine School Governing Body as of December 2024

Foundation Governors:	Tim Smith (Chair)
	Dan Rainbow
	Hannah Hearn
	Anne Rees
	Adam Pollard
	1 Vacancy
Parent Governors:	Emma Graham
	Scott Rushforth
	Pedro Vieira
Staff Governor:	Jo Stewart
Local Authority Governor:	Vacancy
Associate Member:	None
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Peter Hynes (Headteacher)
	Revd Bill Miller (Cambourne parish)
	Steve Acklam (Methodist circuit)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

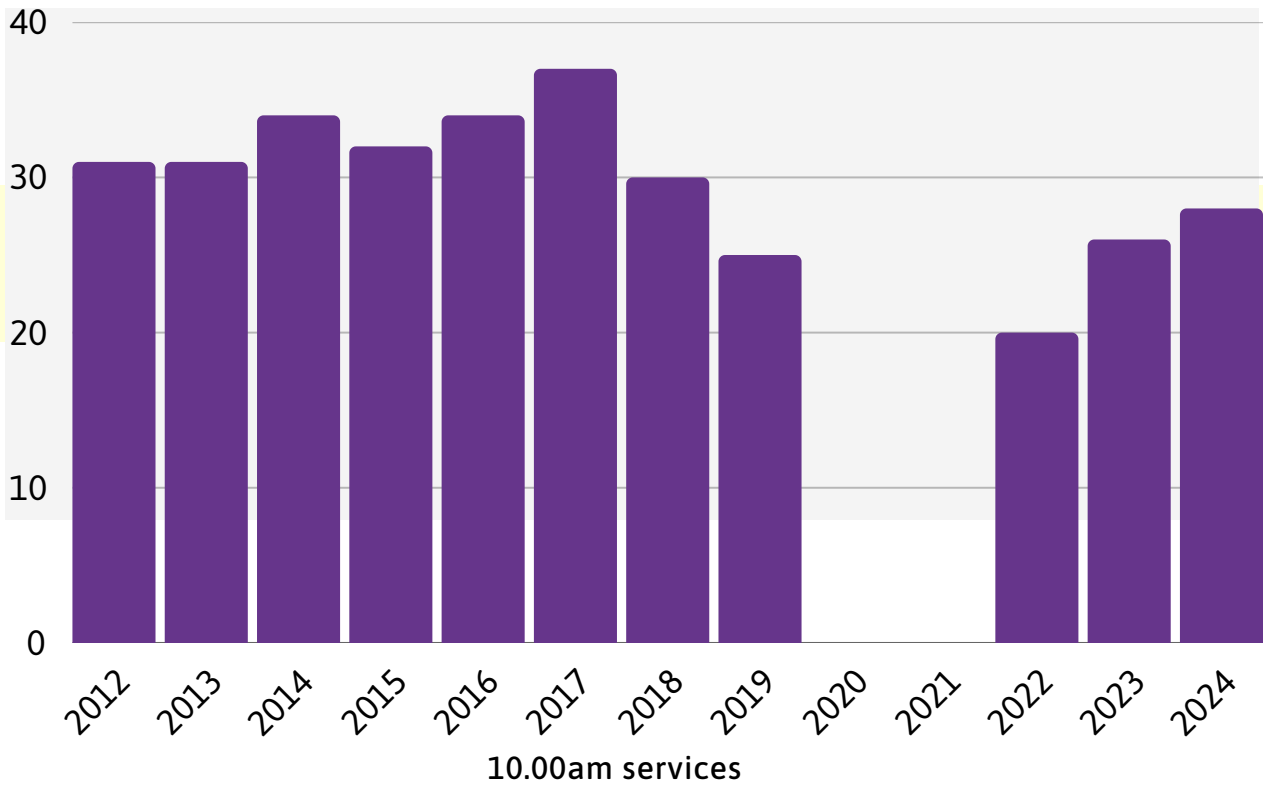
CORE STATISTICS

Attendance

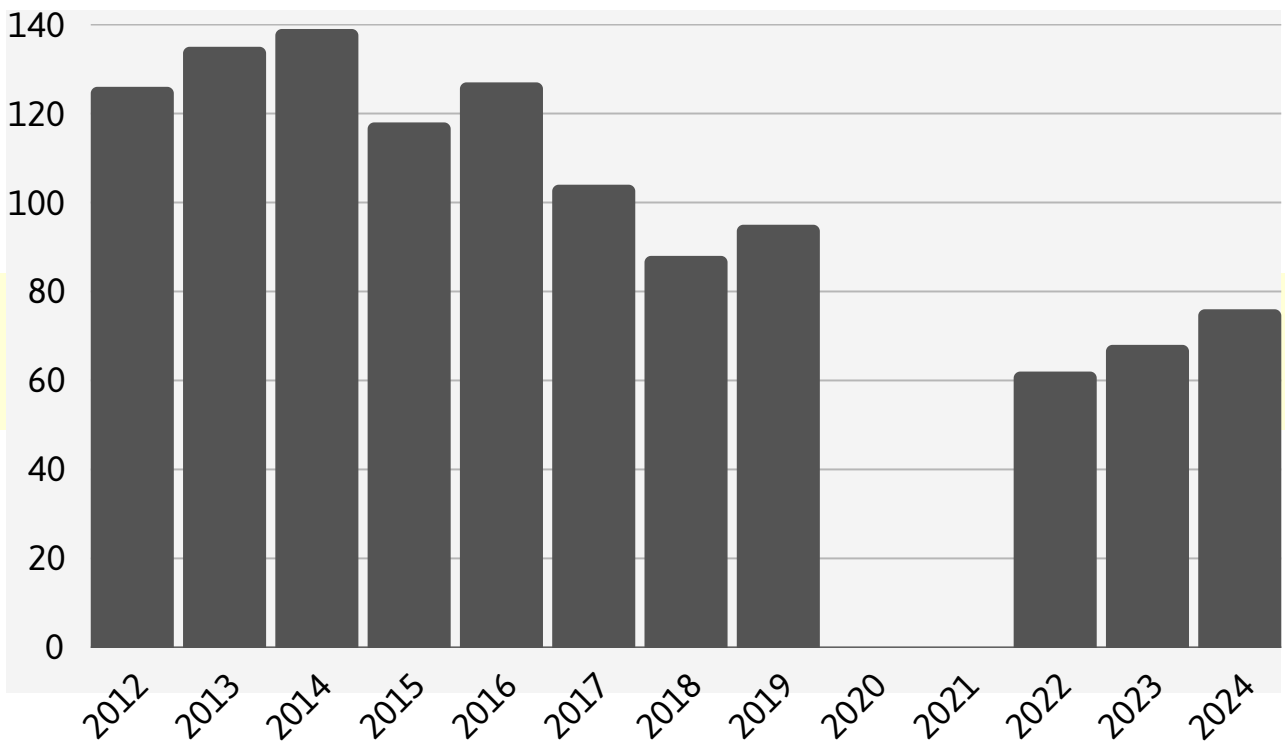
The graphs below show the average attendance at the 9.30am and 11am services from 2012 up to and including 2024.

Attendance charts have not been included for 2020 and 2021 as normal services were only permitted in the church building for small parts of each year due to the Coronavirus pandemic.

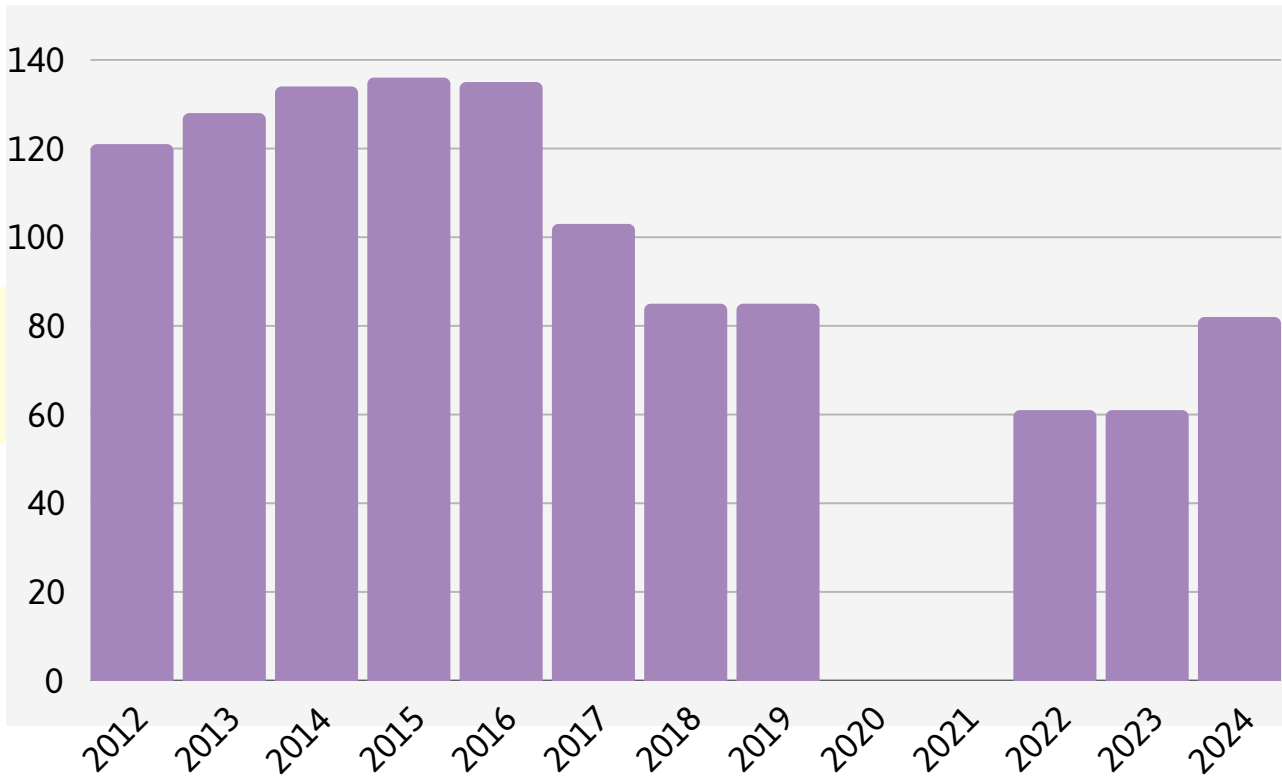
9.30am services



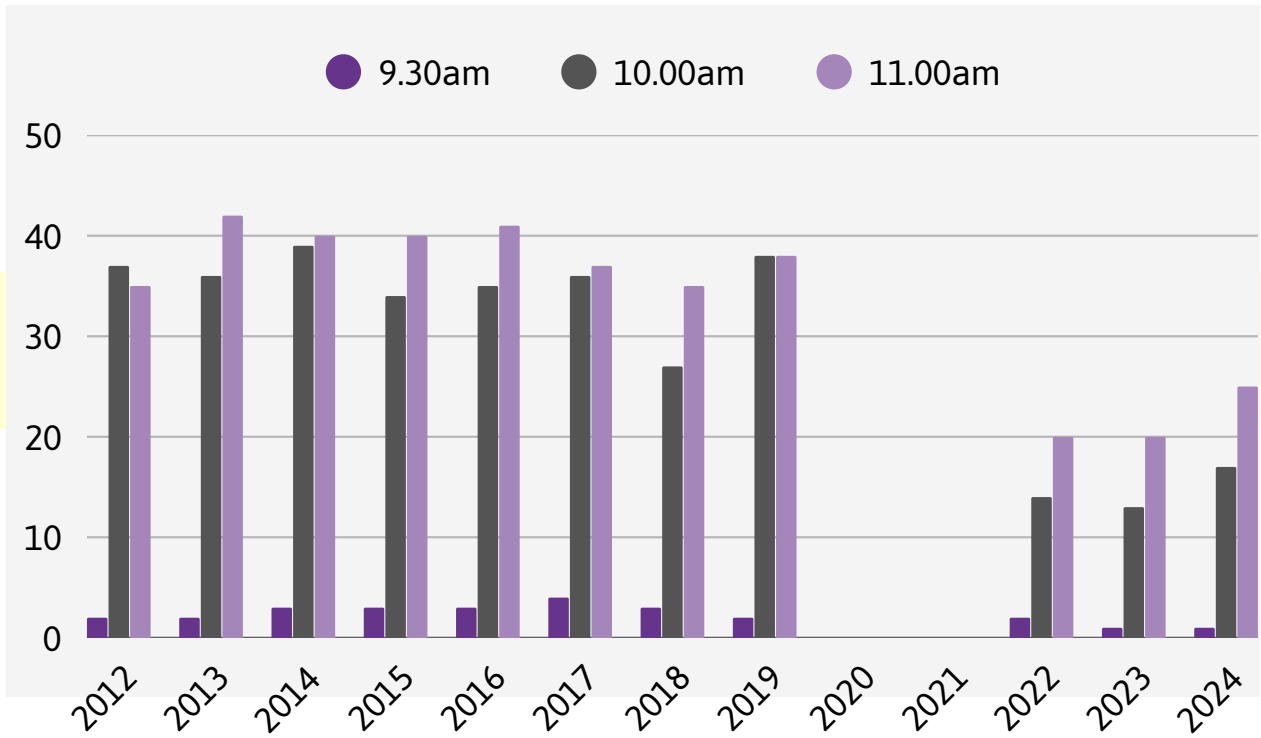
10.00am services



11.00am services



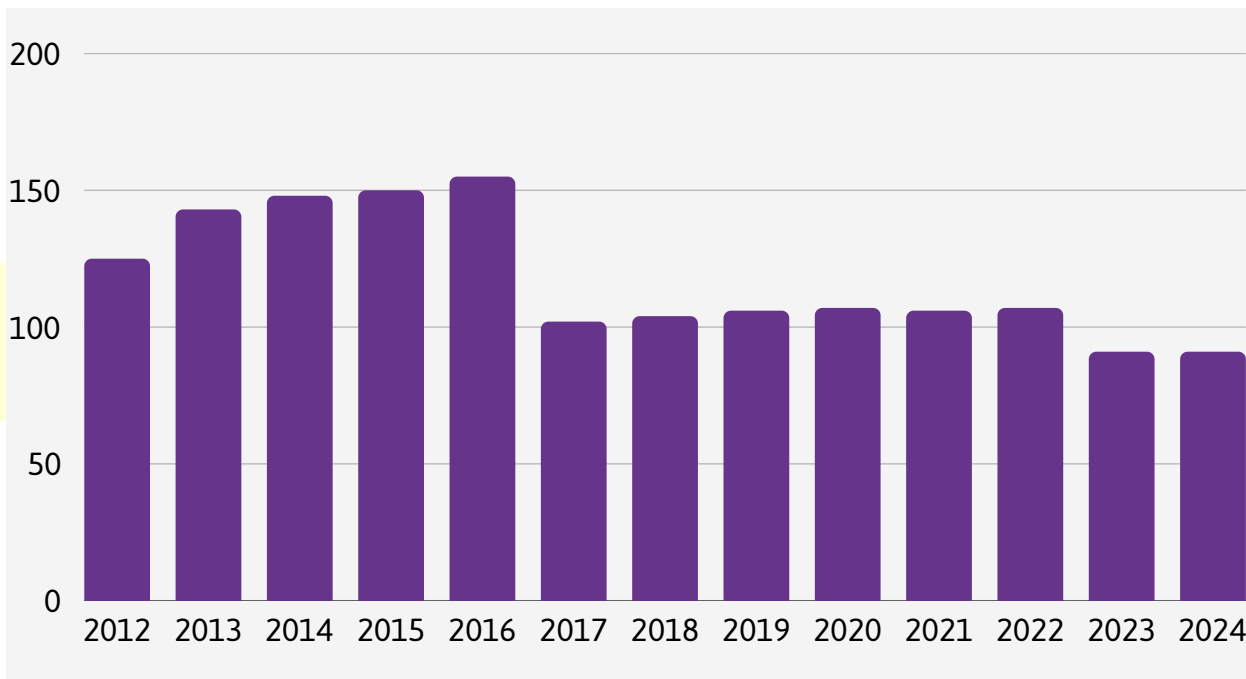
Under 16 attendance



Membership

Church membership currently stands at 91 (December 2024).

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

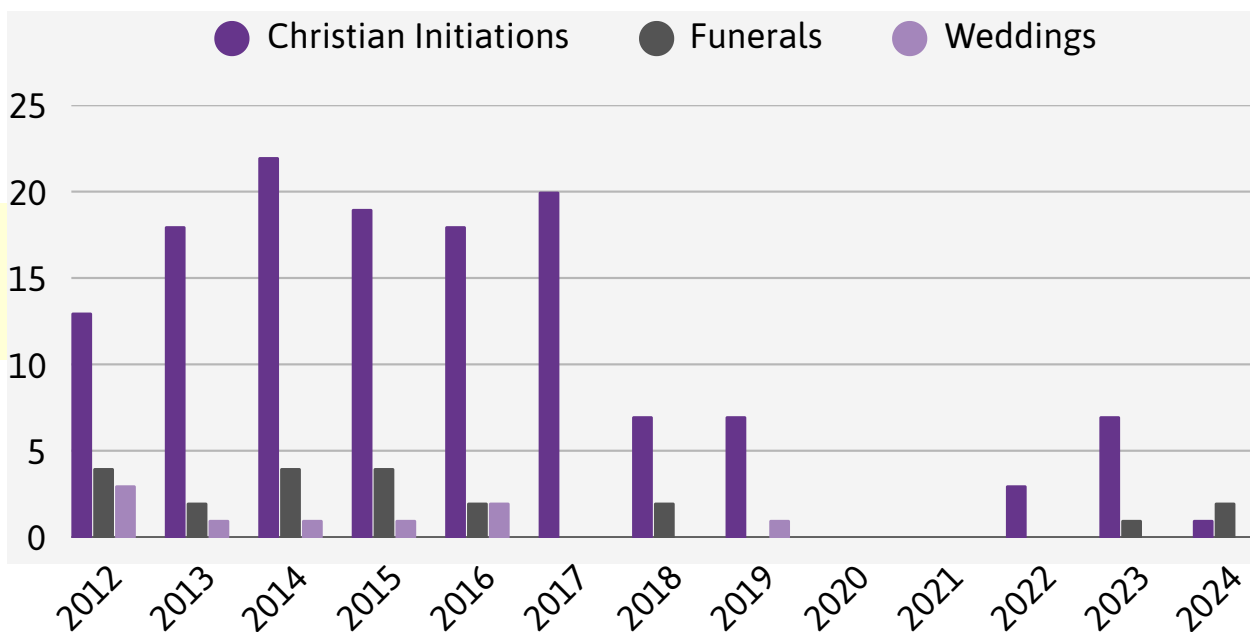


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2024

2024 has been a year in which there has been encouraging growth in numbers attending our worship services, although church life has not been without its challenges.

The pattern of our Sunday worship has remained very similar to previous years with 9.30am and 11.00am services on most Sundays. The biggest alteration has been with the introduction of our new Sunday One services. Since the summer, on the first Sunday of the month at 10am, we have held an all-age communion service. These services have adopted familiar elements from Little, Young, and Youth Church into our worship together as children in God's family.

The other change to the Sunday pattern was the ending in November of Sanctuary – the monthly Sunday evening service of reflective prayer. It was not very well attended and in 2025 there are plans to revisit and revitalise our prayer life as a church in other ways. We have had a variety of special services, especially around Easter, Remembrance, and Christmas. The Remembrance service continues to be the largest gathering of the



year with the involvement of the local uniformed organisations and this year attended by one of Cambridgeshire's Deputy Lieutenants. Our Christmas services were also especially well attended in 2024.

The growth seen in Sunday morning church attendance has included people from the new homes in West Cambourne as well as from the more established parts of the town, and sometimes from further afield. Sunday morning congregations have also become noticeably more racially diverse, although our official membership, governance, and ministry structures are less so. We have seen new families coming into the church, and the increase in the numbers engaging in our Sunday activities for children and young people – Little Church, Young Church, and Youth Church – has been particularly

Little Church

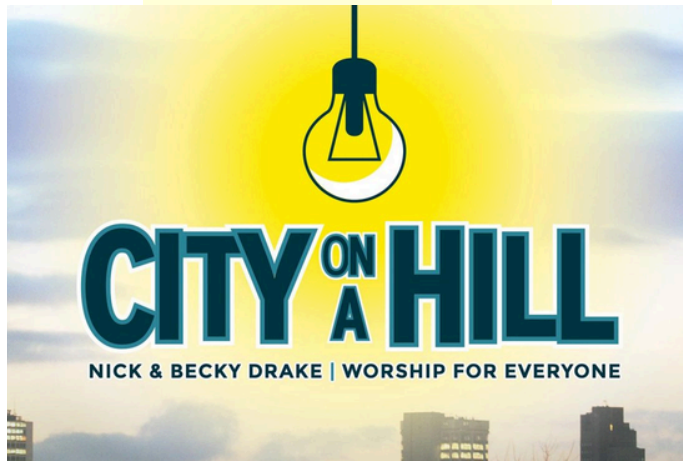
Young Church

youth Church

marked. It is a testament to the work of Clare Cronin, the Ministry Team Leader for Children and Young People appointed in 2023, who has developed and integrated the work alongside teams of volunteers. 2024 has included many training opportunities for our children's and youth work volunteers, delivered in partnership with the United Reformed Church (URC) and with West Cambridge Christian Youth Ministries (WCCYM).

2024 marks a year of Little Church being an integrated part of our programme, running

alongside Young Church and Youth Church. All three groups have followed the same teaching series covering topics such as the 'Kingdom of God' and 'Caring for God's Creation'. Underlying each of these has been the message that "Jesus living in us can change the world" – a line from the song City on a Hill which we have frequently sung together during our Sunday One services.



Our children's and youth ministries continued throughout the week. Our Baby & Toddler Group (on Wednesday mornings) experienced some significant changes to the team this summer. A big thank you to Kerrion Miller and Caroline Ong, who established the group as we emerged from lockdown but who have now stepped back from the leadership. After a short break, this group restarted in November 2024 and continues to thrive with Kathryn Pollard now heading up our volunteer team.

We also worked with all our local schools – welcoming primary schools to church for services and visiting to deliver lessons/assemblies; and working alongside WCCYM in Cambourne Village College to run a Christian Union and offer pastoral support.

In addition to Youth Church and our Youth Socials, a significant part of our youth ministry is delivered in partnership with WCCYM. Young people and volunteers from

Cambourne Church regularly attended WCCYM activities such as Discipleship Group and Thirst (a monthly youth service). In



WEST CAMBRIDGE CHRISTIAN YOUTH MINISTRIES

partnership with Romsey Mill, we continued to run a youth Wellbeing Café until April, when we agreed to rest the Wellbeing Café to offer more targeted early intervention in the form of Kintsugi Hope Wellbeing Groups.

In 2024 we also ran several events to help build connection with our local community and engagement with church. This has included a Summer Family Fun Morning, the Light Party and a Family Quiz.

We are very grateful to our teams of committed volunteers who choose to invest in the lives of our children and young people and sustain these ministries. Their service and God's faithfulness has seen our groups grow and push the available space to its limits. There's a challenge and prayer request for 2025.



In 2024 we ran two 'Start!' courses for those exploring the meaning of life and the Christian faith. Out of these courses have emerged a new small homegroup and some requests for believers baptism and for

confirmation. It has been a privilege to see what God has been doing in the lives of people in Cambourne, and to be used in accompanying people on their journeys of faith.

Possibly the most visible development in 2024 has been the work on our Jubilee Garden – developing the space around our building in celebration of the silver jubilee of Cambourne town itself. Special mention should be made of Pam Thornton for her energy and vision, and of Steve Gaze from Hardwick who has brought much expertise and experience to the venture. The project is growing organically in every sense of the word, and is just one aspect of our journey to become a more eco-friendly church, which has included inviting a speaker from the charity A Rocha, and having a short sermon series on Creation Care. In December we secured the bronze eco-church award, and we continue our journey towards silver. We



have also renewed our commitment to be a fairtrade place of worship.

Another significant new ministry among us is a monthly Bereavement Café, which now has a number of regulars. It is clearly fulfilling a need locally as people gather for a light lunch, and for conversation as they share their journeys of bereavement together.



The Harbour
Bereavement Café

Other more established aspects of church life have continued, including

- Homegroups of which there are currently three
- Parish nursing and the Friday Health and Well-being Group
- 19 – the coffee house, which is open three mornings a week
- Social events such as quizzes and a barn dance
- Ministry among older people including 3Cs and Cherished
- Ladies Night and Space to Create
- Mission links with Uzimatele, Goma, and WCCYM
- Christmas Hamper and Christmas Shoebox collections and distribution

Our staff team has remained unchanged in 2024 with the minister, the ministry team leader for children and young people, two part-time administrators and a part-time cleaner.

One significant development within the ministry team has been the licensing of Catherine Price, who already serves as our parish nurse, to become a licensed lay minister within the Church of England. This has been a long journey with significant study. We applaud her and are grateful for her. Catherine also served as a co-opted member of church council throughout the year, but stepped down from that role at the end of the calendar year to allow more capacity for her other roles.

2024 also saw two new authorised lay ministers among us after they completed courses run by the diocese. Jacqui Huckle was authorised as a pastoral worker and David Wadsworth as a preacher. For David this is a stepping stone on his longer training journey to becoming a licensed lay minister.

SAFEGUARDING

Cambourne Church are committed to the safeguarding, care and nurture of everyone within our community.

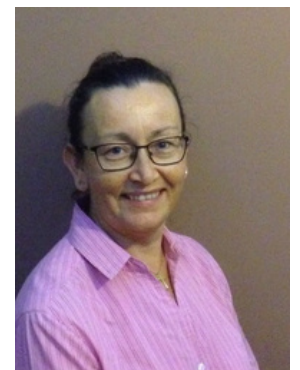
Cambourne Church follows the safer recruitment practice for people working or volunteering with children and adults and therefore these positions are subject to an enhanced disclosure from the DBS (Disclosure and Barring Service).

Alison Butler, the Parish Safeguarding Officer (PSO) for Cambourne Church, attends the Ely Diocese Safeguarding Training and Network sessions each year. These network sessions provide PSOs with a chance to get together to discuss any issues they have had in regard to any safeguarding matters. It is a way to learn from each other and receive any updates to the safeguarding training, policies, and procedures.

Alison processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison works closely with our Ministry Team Leader for Children and Young People and our volunteers to ensure everyone receives the required training in safeguarding.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.



*Alison Butler
(Safeguarding
Officer)*

At our AGM in March two members of council stood down – namely Tony Williams, who has served us well as chair of council since the time of the pastoral vacancy, and Julie Whitbread who had also been a valued member of council for many years. Elected to serve on council from 2024 to 2027 were Alison Butler, who has served before and who also leads on safeguarding, and Jean Williams, who is serving for the first time. Jon Slater was elected to serve as church warden for another year. However, we have not been in a position to appoint a council secretary or a council chair. The strategy group of Bill Miller (minister), Jon Slater (church warden), and Martin Lee (treasurer) have taken on the chairing roles while the secretary role has been shared among council members in various ways. However, this situation is not ideal.

We look forward to 2025 in good heart, but conscious of the huge mission field in which God has placed us.



*Bill Miller
(Minister)*



*Jon Slater
(Church Warden)*

BUILDINGS AND FABRIC OF THE CHURCH

The biggest change in the Church Centre this year has actually been outside the building. We started to develop the grounds around the area in various way to better use the space. The first and biggest thing we did was to develop a 'no dig' vegetable plot with the produce going to the Cambridge City Food Bank. This has proven to have great community engagement. We have also thought about how and when we cut the grass, choosing to cut different areas at different times and frequencies as well as leave a part uncut, this helps different wildlife enjoy the area at different times of the year.



During November we planted new hedges around the edge of the grounds, which were given to us by the Woodland Trust. We have also created flower beds, including a loving sunflower bed, and made a bug hotel to increase the biodiversity. We plan in the future

to have path across the site as well as seating areas, for now some temporary logs seats have been placed to form a circle.



Work continued though out the year to get to the bottom of the issue we were having inside the main hall with the Windcatchers.



The problem has final been identified and in early January 2025 the fault controller replaced, meaning they now work correctly. This has already made a noticeable difference to temperature in the building. Other minor repairs have been carried out through out the year, and a refurbishment of the foyer has been planned although not now taking place until 2025.



Jon Slater
(Church Warden)

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2024

Introduction

The net result for the year was a decrease in church funds of £4,037.

In 2024, we experienced our first full year with the expanded staff team and had planned to draw down from our reserves to cover the additional staff costs. However, increased giving and donations resulted in a much smaller deficit than anticipated.

Funds raised through our annual gift day will be used in 2025 to enhance the church foyer area with new tables, chairs, and redecoration.

As of the end of 2024, Cambourne Church still retains substantial cash reserves. Our financial strategy involves gradually using these reserves to support the expanded staff team.

Our long-term financial objective as a church is to grow and achieve financial stability by covering our annual expenses solely from our regular income, eliminating the need to rely on reserves.

Financial Overview 2024

The Finances of Cambourne Church are made up of 4 Funds.

These are:

• General Fund	£127,713
• 19 Coffee House	£6,959
• Pete Mear Grant Fund	£6,029
• Eco Church	£1,000
Total	£141,702

Cambourne Church reported a net decrease in cash funds of £4,037 during the year as follows:

General Fund - £7,688

Designated Funds

19 Coffee House + £ 2,780

This was the net reported expenditure by the Coffee House which re-opened in June 2023. Investment in a new coffee machine was required before reopening. Additionally, restocking costs contributed to the reported deficit for the year.

Pete Mear Grant Fund - £129

This fund was created when a legacy gift was received in 2019 from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

In 2024, a grant of £129 was awarded to a young person, enabling them to attend Satellites, a summer event for young Christians.

Restricted Funds

Eco Church + £1,000

This fund was established in 2024 following a generous donation specifically earmarked for green and eco-friendly initiatives.

Overall Position for 2024

Our total reported receipts for 2024 were £161,400 while total reported payments were £165,437, resulting in the reported decrease in cash funds of £4,037 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs and an allowance for replacement of the main hall projector, which is nearing the end of its useful life.

Staffing

During the year the Church employed:

·Minister	Bill Miller
·Ministry Team Leader for Children and Young People	Clare Cronin
·Administrator (Job-Share)	Hannah Heasley
·Administrator (Job-Share)	Jacqui Huckle
·Church Cleaner	Cilla Mills-Parton

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

February 2025



*Martin Lee
(Cambourne
Church Treasurer)*

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - The Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2024
Receipts and Payments Account for the Year

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	2024 Total	2023 Total
		£	£	£	£	£	£
Receipts							
	Notes						
	Giving	1	94,208.11		1,000.00	95,208.11	94,545.09
	Other Voluntary Receipts	2	1,964.83			1,964.83	768.58
	Activities for Generating Funds	3	5,165.06			5,165.06	2,759.26
	Church Activities Income	4	34,677.10	7,520.59		42,197.69	36,346.53
	Investment Income	5	6,249.97			6,249.97	4,071.48
	Grant income	6	10,614.00			10,614.00	12,339.00
	Total receipts		152,879.07	7,520.59	0.00	1,000.00	161,399.66
Payments							
	Staffing Costs	7	105,541.96			105,541.96	83,114.51
	Cost of Worship	8	5,321.63			5,321.63	2,820.06
	Maintenance of Church Buildings & Grounds	9	7,002.30			7,002.30	24,101.38
	Church Running Costs	10	30,159.12			30,159.12	37,484.32
	Church Activities	11	6,724.21	4,743.68		11,467.89	12,357.91
	Mission Giving & Support	12	5,814.50		129.00	5,943.50	4,436.35
	Total Payments		160,563.72	4,743.68	129.00	0.00	165,436.40
	Net receipts / - payments for the year		-7,684.65	2,776.91	-129.00	1,000.00	-4,036.74
	Transfer between funds		-3.50	3.50			0.00
	Net movement in Funds		-7,688.15	2,780.41	-129.00	1,000.00	-4,036.74
Reconciliation of Funds:							
	Cash Balances 1st January 2024 b/fwd		135,401.53	4,179.02	6,158.31	0.00	145,738.86
	Cash Balances 31st December 2024 c/fwd		127,713.38	6,959.43	6,029.31	1,000.00	141,702.12

Cambourne Church - Financial Statements for the Year Ended 31 December 2024
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	2024 Total	2023 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	65,496.00				65,496.00	60,704.00
	Gift Aid	17,274.50				17,274.50	16,860.49
	Gift Day & Donations	10,319.63			1,000.00	11,319.63	15,998.01
	Church Collection	1,117.98				1,117.98	982.59
	Total	94,208.11	0.00	0.00	1,000.00	95,208.11	94,545.09
Note 2 :	Other Voluntary Receipts						
	Christmas Hampers	905.00				905.00	345.00
	Uzimatele	800.00				800.00	200.00
	Royal British Legion	110.83				110.83	99.35
	Leaving Gift	95.00				95.00	0.00
	Compassion Child	44.00				44.00	40.00
	Other Donations	10.00				10.00	0.00
	Christian Aid	0.00				0.00	10.00
	The Children's Society	0.00				0.00	74.23
	Total	1,964.83	0.00	0.00	0.00	1,964.83	768.58
Note 3 :	Activities for Generating Funds						
	Fund Raising Events	3,839.24				3,839.24	1,768.20
	Salvation Army Clothes Bank	587.03				587.03	885.01
	Costs Recovered	615.25				615.25	0.00
	Other Income	123.54				123.54	106.05
	Total	5,165.06	0.00	0.00	0.00	5,165.06	2,759.26
Note 4 :	Church Activities Income						
	Church Hire	31,974.94				31,974.94	29,684.47
	19 The Coffee House		7,520.59			7,520.59	4,999.70
	Toddler Group	1,109.16				1,109.16	422.98
	Gospel Choir	905.00				905.00	603.68
	Church Fees	688.00				688.00	619.00
	Other Groups	0.00				0.00	16.70
	Total	34,677.10	7,520.59	0.00	0.00	42,197.69	36,346.53
Note 5 :	Investment Income						
	Interest on deposit account	6,249.97				6,249.97	4,071.48
	Total	6,249.97	0.00	0.00	0.00	6,249.97	4,071.48
Note 6 :	Grant Income						
	Support from Sponsor Churches	8,839.00				8,839.00	8,839.00
	South Cambs District Council	1,625.00				1,625.00	0.00
	Cambourne Crier	150.00				150.00	0.00
	Cambridgeshire Acre - Warm Hubs	0.00				0.00	3,500.00
	Total	10,614.00	0.00	0.00	0.00	10,614.00	12,339.00

Cambourne Church - Financial Statements for the Year Ended 31 December 2024

Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Eco Church	2024 Total	2023 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	102,996.41				102,996.41	79,903.24
	Staff expenses	1,424.77				1,424.77	1,333.07
	Training	653.96				653.96	1,208.00
	Outsourced Payroll Provider	390.60				390.60	342.00
	Other Staffing Costs	76.00				76.00	38.00
	Recruitment costs	0.00				0.00	290.20
	Total	105,541.96	0.00	0.00	0.00	105,541.96	83,114.51
Note 8 :	Cost of Worship						
	Children's Ministry	1,607.16				1,607.16	317.44
	Other costs incl refreshments, resources	1,367.42				1,367.42	1,377.47
	Youth Ministry	975.46				975.46	857.96
	Audio Visual equipment costs	808.74				808.74	0.00
	Licences and Music	360.85				360.85	67.17
	Total	5,321.63	0.00	0.00	0.00	5,321.63	2,820.06
Note 9 :	Maintenance of Church Buildings & Grounds						
	Maintenance and Service Contracts	3,071.45				3,071.45	2,898.20
	Repairs and General Maintenance	1,977.61				1,977.61	6,443.83
	Equipment / Fixtures / Furniture Purchase	1,816.13				1,816.13	14,759.35
	Church Garden & Grounds	137.11				137.11	0.00
	Total	7,002.30	0.00	0.00	0.00	7,002.30	24,101.38
Note 10 :	Church Running Costs						
	Utilities	12,616.13				12,616.13	10,076.90
	Church House	4,044.65				4,044.65	3,752.57
	Rental/Hire Fees Paid	3,205.67				3,205.67	2,974.18
	Subscriptions/Licences	2,727.66				2,727.66	2,689.94
	Church Office Administration	2,194.32				2,194.32	3,437.21
	Insurance	2,087.77				2,087.77	2,041.66
	Waste Collections	1,160.00				1,160.00	1,149.90
	Church Centre sundries	1,065.30				1,065.30	700.73
	Printing (Easter,Christmas cards)	798.17				798.17	1,158.50
	Gifts	259.45				259.45	353.93
	Contract Cleaning	0.00				0.00	9,148.80
	Total	30,159.12	0.00	0.00	0.00	30,159.12	37,484.32
Note 11 :	Church Activities						
	19 The Coffee House	0.00	4,743.68			4,743.68	9,712.58
	Fund Raising Costs	1,750.78				1,750.78	381.98
	Bereavement Cafe	1,521.74				1,521.74	0.00
	Gospel Choir	898.00				898.00	123.80
	Outreach - Hampers	852.23				852.23	331.41
	Parish Nursing	595.00				595.00	595.00
	Outreach - Cambourne Schools	420.00				420.00	425.00
	Outreach - Easter / Christmas Gifts	323.46				323.46	231.35
	Pastoral Care	297.44				297.44	160.50
	Baby & Toddler Group	65.56				65.56	0.00
	Outreach - WarmHub meal	0.00				0.00	396.29
	Total	6,724.21	4,743.68	0.00	0.00	11,467.89	12,357.91
Note 12 :	Mission Giving & Support						
	Uzimatele	2,412.50				2,412.50	1,725.00
	Goma	1,518.00				1,518.00	1,500.00
	WCCYM	1,500.00				1,500.00	750.00
	Compassion	384.00				384.00	352.00
	Funding youth ticket for Christian Festival	0.00		129.00		129.00	0.00
	Royal British Legion	0.00				0.00	99.35
	Christian Aid	0.00				0.00	10.00
	Total	5,814.50	0.00	129.00	0.00	5,943.50	4,436.35

Cambourne Church - Financial Statements for the Year Ended 31 December 2024
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2024	Yr 2023
	£	£	£	£	£
Cash Funds					
HSBC Current Account	10,293.67	6,029.31	1,000.00	17,322.98	20,390.10
HSBC 19 Coffee House		6,959.43		6,959.43	4,179.02
CBF Deposit Account	117,419.71			117,419.71	121,169.74
Total Current Assets	127,713.38	12,988.74	1,000.00	141,702.12	145,738.86

Assets retained for Cambourne Church use

x20 Chairs suitable for Toddlers	£424
Water Softener	£200
Computer - AV Desk	£730
Lap Top - Young Church	£379



Thank you to everyone who has contributed to this report and to the life of our church in 2024. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



Section A

Independent Examiner's Report

Report to the trustees

Cambourne Church

On accounts for the year ended

31 December 2024

**Charity no
(if any)**

1149312

Set out on pages

20 – 23 of Annual Report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2024**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

21.03.25

Name:

ZUBAIR AHMED

Relevant professional qualification(s) or body

CCMA.

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CAMBOURNE CHURCH

England & Wales - Charity number 1149312

Accounts



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2023**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

CCLA – The Central Board of Finance of Church of England Deposit Fund



Church Council & PCC Members during 2023

Ex-officio

Minister Revd Bill Miller (from end September 2019)

Church Warden (Elected annually at the AGM)

Jon Slater



Elected Trustees (7 in total)

Nigel Taylor (Elected for 1st term AGM 2023; Term ends AGM 2026)

Pam Thornton Secretary of council - appointed annually by council from among the trustees
(Elected for 1st term AGM 2023; Term ends AGM 2026)

Martin Lee Treasurer - appointed annually by council from among the trustees
(Elected for 3rd term AGM 2022; Term ends AGM 2025.)

Julie Whitbread (Elected for 2nd term AGM 2021; Term ends AGM 2024)

Tony Williams Chair of Council – appointed annually by council from among the trustees
(Elected for 2nd term AGM 2021; Term ends AGM 2024)

Alison Butler (Elected for 2nd term AGM 2020; Term ended AGM 2023)

Lucy Thompson (Elected for 2nd term AGM 2020; Term ended AGM 2023)

Catherine Price (Elected for 1st term AGM 2020; Term ended AGM 2023)

Jonathan Buwert (Elected for 1st term AGM 2023; resigned May 2023)

Co-opted Trustees

Catherine Price (from June 2023)

Non-trustee council member

Clare Cronin (from June 2023)

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2024 there will be 2 Church Warden positions.
- 4 vacancies for church council members/trustees come round at the AGM 2024.

Partner Church Representatives during 2023:

Anglican (Deanery Synod) Hannah Heasley, Nigel Taylor

Methodist Ross McEwan, Vacancy

URC Mary Bingham

Baptist Kerrion Miller

Safeguarding during 2023:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2023 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)

Ven. Alex Hughes	Church of England Representative – Chair
Revd Dr Geoffrey Cook	Roman Catholic Representative
Martin Lee	Church Council Representative
Revd Janet Tollington	United Reformed Church Representative
Jon Slater	Church Council Representative
Revd Bill Miller	Ex Officio as Minister of Cambourne Church
Revd Gale Richards	Baptist Representative
Revd Colin Watkins	Methodist Representative

[Served by Revd Diane Kenaston (Cambridgeshire Ecumenical Council) – Secretary]

Church Staff as of December 2023

Minister	Revd Bill Miller (full-time)
Ministry Team Leader for Children & Young People	Clare Cronin (full-time)
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)

The Vine School Governing Body as of December 2023

Foundation Governors:	Dan Rainbow (Chair) Hannah Hearn Anne Rees 3 Vacancies
Parent Governors:	Maurice Hopper Nusrat Hassan Rob Metcalfe
Staff Governor:	Jo Stewart
Local Authority Governor:	Vacancy
Associate Member:	None
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Peter Hynes (Headteacher) Revd Bill Miller (Cambourne parish) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



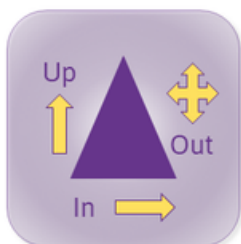
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

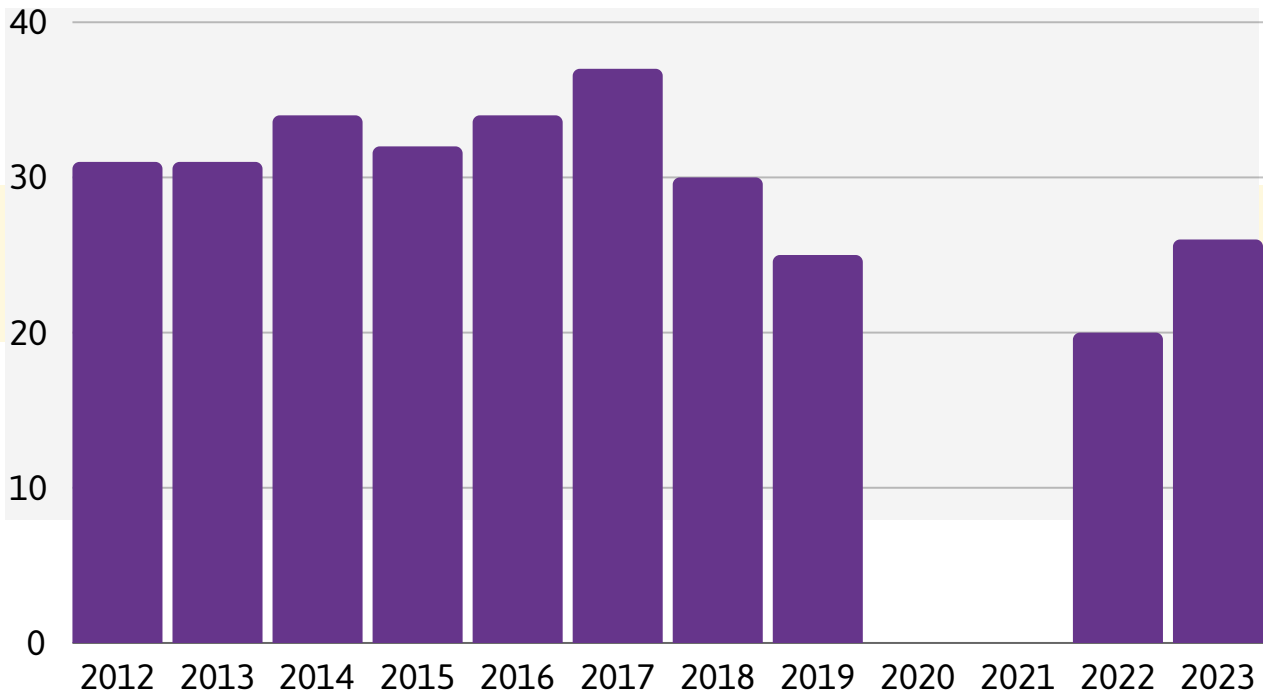
CORE STATISTICS

Attendance

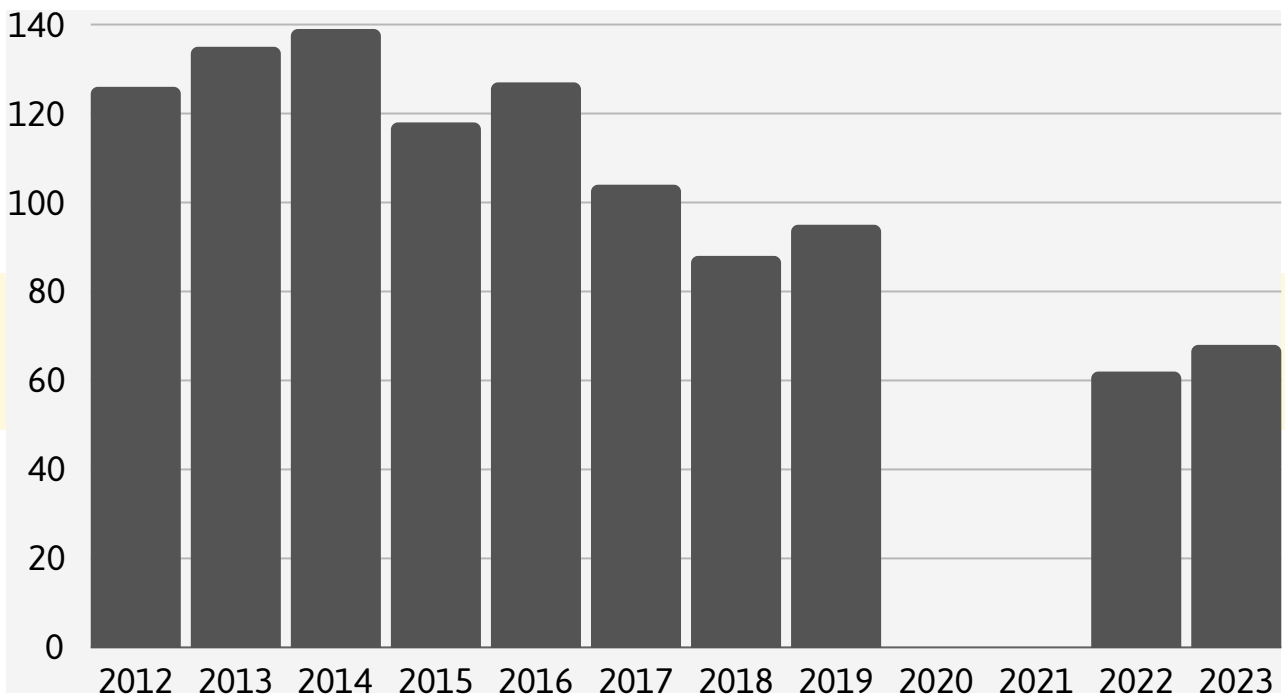
The graphs below show the average attendance at the 9.30am and 11am services from 2012 up to and including 2023.

Attendance charts have not been included for 2021 as normal services were only permitted in the church building for small parts of each year due to the Coronavirus pandemic.

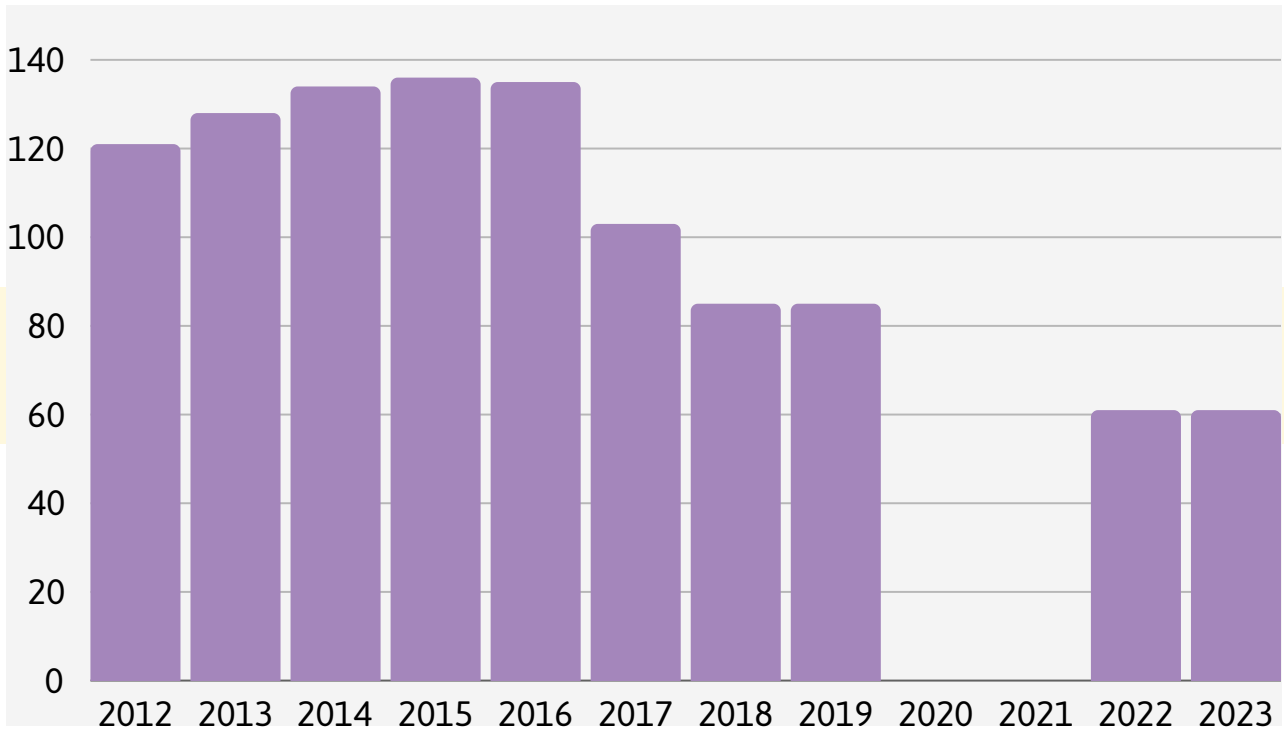
9.30am services



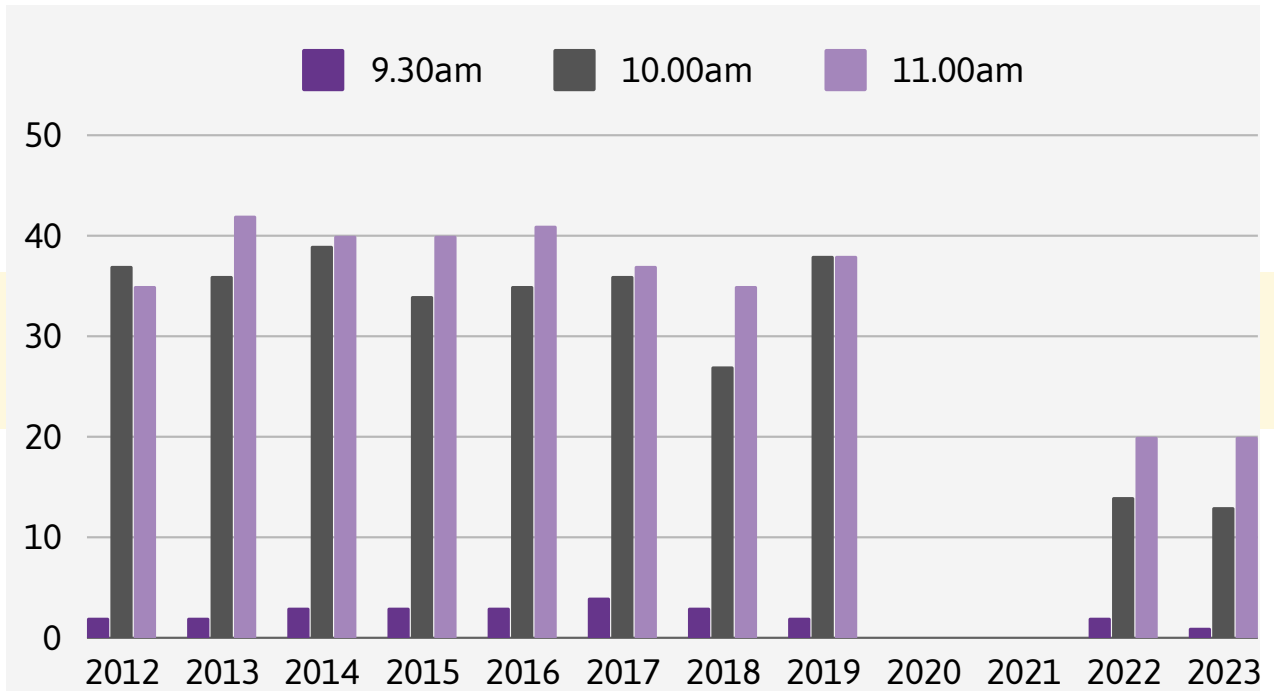
10.00am services



11.00am services



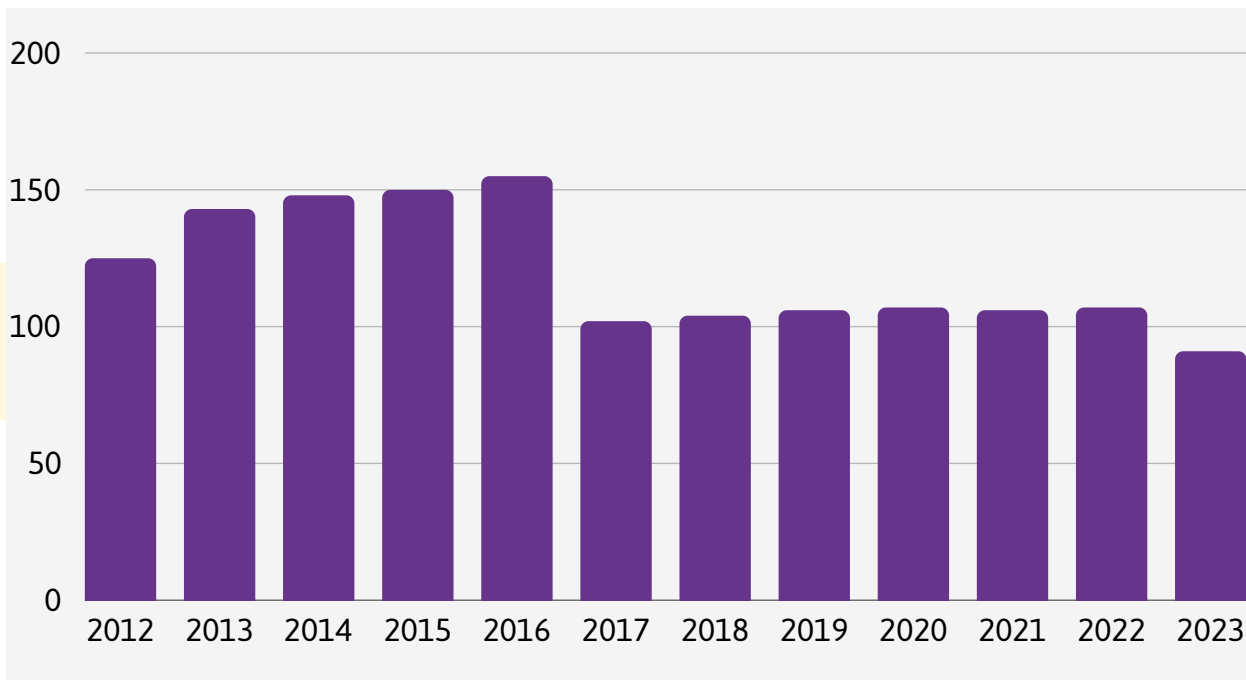
Under 16 attendance



Membership

Church membership currently stands at 91 (December 2023). This compares to 107 at December 2022. A membership audit was carried out in 2023.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

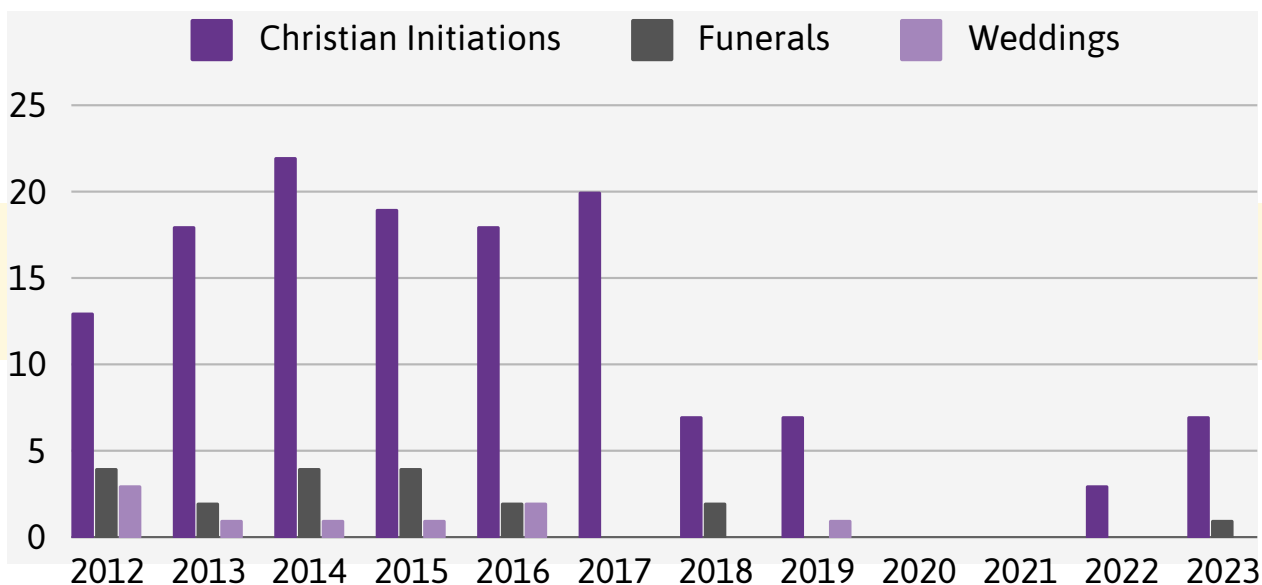


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

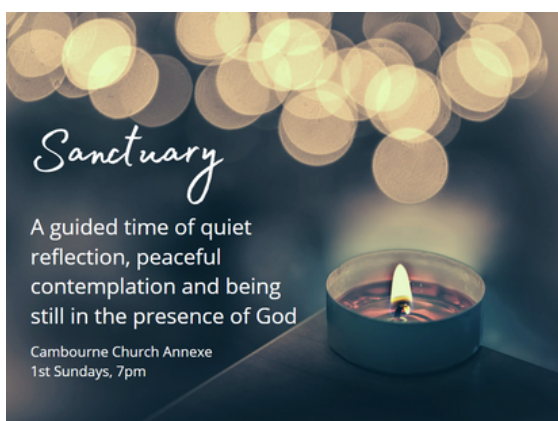
Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2023

2023 was the first year since 2019 which has been entirely unaffected by statutory restrictions related to the COVID pandemic. Like 2022 it was a year of rebuilding and development.

Sunday Services are perhaps the central feature of our corporate church life. On ordinary Sundays there were two morning services – one at 9.30am and the other at 11.00am with the second service having a somewhat more contemporary feel and groups for children and young people. Throughout the year we continued the practice of having just one morning service on the first Sunday of the month at 10.00am, and in the autumn this service was rebranded under the name Sunday One. It is now the week when young people remain in the service, and when all ages join together at the end for communion. On the first Sunday evening of the month we have continued to run Sanctuary – a time of quiet guided prayer.

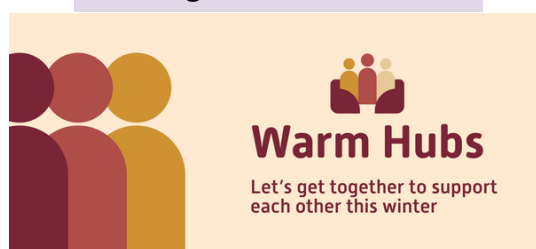


Special services have included our Good Friday and Easter services, a service of believers baptism, our outdoor Remembrance Service, the joint service in Comberton with other local churches, and some well-attended Christmas services. We

have also seen an increase in the numbers of requests for christenings and infant dedications, which dropped off during the pandemic.

Church life extends well beyond Sunday services, involving homegroups, social events, and various ministries. Highlights included:

- The Warm Hub operating as an important community space in the early months of the year in partnership with Hope CIC and Cambridgeshire ACRE



- The relaunch of '19 - the coffee house' with a reaffirmation of its values and purpose, and with it also taking on some of the purposes of Open House which no longer meets separately



- The Flower Festival in June which saw many people visit the building and engage with us

- Church quizzes and meals strengthening the bonds of fellowship
- The continuing regular ministry of homegroups, Parish Nursing, 3Cs, Cherished, Ladies Night and 'Space 2 Create'
- Children's and Youth ministry which is detailed in a separate report

Our staff team has seen important change across the year. At the beginning of 2023 our church cleaner and one of our administrators were off sick and we continued to run with a vacancy in the leadership of our children's and youth ministry. However, by the summer all staff were back at work, and we had also appointed Clare Cronin, an experienced youth worker, to be our full time Ministry Team Leader for Children and Young People. Funding from the URC Eastern Synod has helped to fund her post. We are very grateful to God for that funding and for this fuller staff team.

Church Council has also seen changes in personnel and roles. Jon Slater became church warden at the AGM, as Ross McEwan stepped down from council after many years of service in a variety of roles. New trustees have come on board, and another change has been that Clare Cronin now attends and contributes to church council, albeit in a non-trustee position. Thanks is also due to Lucy Thompson and to Alison Butler for their work as trustees on council and their continuing contributions to church life.

Missional opportunities which have not thus far been mentioned have included our work in all four of the local primary schools, especially the Vine Inter-Church Primary School where we are involved in governance, in developing relationships, and in leading

worship. Through WCCYM we have been involved in work in Cambourne Village College. We have also delivered leaflets in the growing community of West Cambourne, and we did some carol singing there in December. West Cambourne is not currently in the parish, although there is some discussion within Ely Diocese about the boundaries being changed. Nevertheless, it is very much a part of our mission field with some of the residents already becoming part of our church community.



We enter 2024 with plans for various new areas of ministry and mission – signs of a church that is looking for opportunities to serve and to witness to the town in which we have been placed. We are grateful to all who contribute to the life of our church, and seek God's blessing and guidance as we move forward in his ways.



*Bill Miller
(Minister)*



*Tony Williams
(Chair of Church
Council)*

CHILDREN'S AND YOUTH WORK

In the summer term, we visited every Year 6 class in Cambourne (across four different schools) to offer support as they move up to secondary school.



At the beginning of the new academic year, Little Church was set up to build and strengthen relationships with our youngest children and their families. Little Church now feels an established part of our children's and youth ministry, alongside Young Church and Xtreme as part of our Morning Worship. Our Baby and Toddler Group continued to run on Wednesday mornings, providing a safe space for parents/carers and their children.

In the autumn term, we had the privilege of partnering with the Vine to develop a Prayer Space on the theme of 'peace'. Each class was invited to participate in reflective activities about anxiety, war, conflict and reconciliation. At the end of October, we



hosted a Light Party for primary school aged children and their families. The aim of this event was to shine light on a dark night. We think we welcomed around 100 children and

their families to engage with activities on the themes of hope and light. Those families were invited to our Christingle Service—another opportunity to celebrate light. In December, we also welcomed three primary schools to the church for their Christmas Services.



We continued to work in partnership with West Cambridge Christian Youth Ministries (WCCYM). Young people and volunteers from Cambourne Church regularly attended WCCYM activities such as Cambourne Village College Christian Union, Discipleship Group and Thirst (a monthly youth service). We also worked in partnership with Romsey Mill to deliver a 'Wellbeing Café' on Friday afternoons.



WEST CAMBRIDGE CHRISTIAN YOUTH MINISTRIES



We are very grateful to our teams of committed volunteers who choose to invest in the lives our children and young people and sustain these ministries.



Clare Cronin
(Ministry Team Leader for
Children and Young
People)

SAFEGUARDING

Cambourne Church are committed to the safeguarding, care and nurture of everyone within our community.

Cambourne Church follow the safer recruitment practice for people working or volunteering with children and adults and therefore these positions are subject to an enhanced disclosure from the DBS (Disclosure and Barring Service).

Alison Butler the Parish Safeguarding Officer (PSO) for Cambourne Church attends the Ely Diocese Safeguarding Training and Network sessions each year. These network sessions provide PSO's with a chance to get together to discuss any issues they have had in regard to any safeguarding matters. It is a way to learn from each other and receive any updates to the safeguarding training, policies, and procedures.

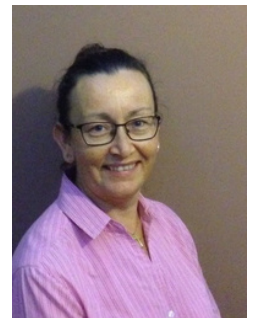
Alison Butler PSO processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison works closely with our Ministry Team Leader for Children and Young People and our volunteers to ensure everyone receives the required training in safeguarding.

It is pleasing to hear that we have had a number of new volunteers during the year who have come on board and have undertaken safeguarding training. Thank you.

In November we held a Safeguarding Sunday Service where Alison gave a short presentation about her role as Safeguarding Officer. The information was also shared in a pastoral newsletter to provide the information to a wider number of people.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.



*Alison Butler
(Safeguarding
Officer)*

BUILDINGS AND FABRIC OF THE CHURCH



The building continues to be well used by the church, the Roman Catholic Church, personal hirers and more than 20 regular community groups.

A section of the flat roof above the kitchen was repaired following a drone inspection requested in our quinquennial report written in 2021. The ventilation shafts in the main hall are not working correctly and a fix is being investigated.



*Jon Slater
(Church Warden)*

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2023

Introduction

The budget prepared for 2023 included some items of exceptional expenditure and we planned to draw from our reserves to cover these costs.

The planned exceptional spends were as follows:

Contract Cleaning. Our Church Cleaner had been on long-term sick leave since the summer of 2022 and a local cleaning company was contracted to clean our premises during the absence. This arrangement continued until the summer of 2023 when Cilla was able to return to work.

19 The Coffee House Relaunch. 19 reopened in June 2023 having been closed since the summer of 2022. Prior to the relaunch, we invested in a new coffee machine, as the previous one had failed after several years of service.

Ministry Team Leader for Children & Young People. At the beginning of the year, we advertised the full-time position for a revised Ministry Team Leader role for Children & Young People. We were delighted to welcome Clare Cronin to this role in June 2023. The United Reform Church (URC) provided invaluable support and advice during the recruitment process and awarded Cambourne Church an annual grant of £8,839 for the duration of Clare's three-year contract. Notably, there were exceptional costs associated with equipping Clare with a laptop and necessary accessories.

In addition to these planned items, there were unforeseen expenses during the year. The hall projector failed in the summer and had to be replaced at a cost of £10,000. Furthermore, the kitchen dishwasher required replacement, and an inspection of the roof revealed unexpected roofing work that needed attention.

On a positive note, the new projector represents a substantial improvement and is expected to serve us well for years to come.

The focus of our annual gift day was raising funds for the replacement of the hall projector, and our congregation responded with wonderful generosity. Their contributions not only fully covered the cost of the new projector but also assisted in funding the unforeseen expenses. We are most grateful to the Catholic congregation, who also generously contributed to the new projector costs.

Through the course of the year, we needed to draw £13,485 from our reserves to address the exceptional items highlighted. Remarkably, this amount was less than our initial projections and at the close of 2023, Cambourne Church still held notable cash reserves. Our financial strategy involves drawing down these reserves in both 2024 and 2025 to support the expanded staff team. Our financial objective as a Church must be to grow and attain financial security by funding our annual expenses exclusively from our regular income, without dependence on our reserves.

Financial Overview 2023

The Finances of Cambourne Church are made up of 4 Funds.

These are:

• General Fund	£135,402
• 19 Coffee House	£4,179
• Pete Mear Grant Fund	£6,158
• Chapel Fund	£0.00
Total	£145,739

Cambourne Church reported a net decrease in cash funds of £13,485 during the year as follows:

General Fund - £8,772

Designated Funds

19 Coffee House - £2,713

This was the net reported expenditure by the Coffee House which re-opened in June 2023. Investment in a new coffee machine was required before reopening. Additionally, restocking costs contributed to the reported deficit for the year.

Pete Mear Grant Fund No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

Restricted Funds

Chapel Fund - £2,000

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. The donor requested that the funds now be used towards the acquisition of a coffee machine for 19 Coffee House and so these funds were transferred to the 19 Coffee House fund during the year.

Overall Position for 2023

Our total reported receipts for 2023 was £150,830 and total reported payments was £164,315 producing the reported decrease in cash funds of £13,485 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs and an allowance for replacement of the main hall projector, which is nearing the end of its useful life.

Staffing

During the year the Church employed:

·Minister	Bill Miller
·Ministry Team Leader for Children and Young People	Clare Cronin
·Administrator (Job-Share)	Hannah Heasley
·Administrator (Job-Share)	Jacqui Huckle
·Church Cleaner	Cilla Mills-Parton

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

February 2024



*Martin Lee
(Cambourne
Church Treasurer)*

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - The Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Receipts and Payments Account for the Year

			Unrestricted	Designated	Designated	Restricted		
			General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2023 Total	2022 Total
			£	£	£	£	£	£
Receipts		Notes						
	Giving	1	94,545.09				94,545.09	82,289.69
	Other Voluntary Receipts	2	995.88				995.88	2,182.83
	Activities for Generating Funds	3	2,531.96				2,531.96	3,509.21
	Church Activities Income	4	31,346.83	4,999.70			36,346.53	34,526.19
	Investment Income	5	4,071.48				4,071.48	1,989.27
	Grant Income	6	12,339.00				12,339.00	17,680.00
	Total receipts		145,830.24	4,999.70	0.00	0.00	150,829.94	142,177.19
Payments								
	Staffing Costs	7	83,114.51				83,114.51	56,208.24
	Cost of Worship	8	2,820.06				2,820.06	3,210.55
	Maintenance of Church Buildings	9	24,101.38				24,101.38	25,915.05
	Church Running Costs	10	37,484.32				37,484.32	34,551.49
	Church Activities	11	2,645.33	9,712.58			12,357.91	8,231.81
	Support of Specific Causes	12	4,436.35				4,436.35	9,788.08
	Sub Total		154,601.95	9,712.58	0.00	0.00	164,314.53	137,905.22
Loan Repayment			0.00	0.00	0.00	0.00	0.00	50,000.00
	Total Payments		154,601.95	9,712.58	0.00	0.00	164,314.53	187,905.22
	Net receipts / - payments for the year		-8,771.71	-4,712.88	0.00	0.00	-13,484.59	-45,728.03
	Transfer between funds			2,000.00		-2,000.00	0.00	0.00
	Net movement in Funds		-8,771.71	-2,712.88	0.00	-2,000.00	-13,484.59	-45,728.03
Reconciliation of Funds:								
	Cash Balances 1st January 2023 b/fwd		144,173.24	6,891.90	6,158.31	2,000.00	159,223.45	204,951.48
	Cash Balances 31st December 2023 c/fwd		135,401.53	4,179.02	6,158.31	0.00	145,738.86	159,223.45

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Analysis of Receipts & Payments

	Unrestricted	Designated	Designated	Restricted		
	General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2023 Total	2022 Total
	£	£	£	£	£	£
Receipts						
Note 1 :	Giving					
	Regular Giving	60,704.00			60,704.00	57,909.00
	Tax recovered through Gift Aid	16,860.49			16,860.49	14,905.84
	Gift Day & Donations	15,998.01			15,998.01	8,227.01
	Church Collections	982.59			982.59	1,247.84
	Total	94,545.09	0.00	0.00	0.00	94,545.09
Note 2 :	Other Voluntary Receipts					
	Christmas Hampers	345.00			345.00	336.00
	Africa Appeal	200.00			200.00	200.00
	Compassion Child	267.30			267.30	106.50
	Royal British Legion	99.35			99.35	112.83
	Christian Aid	10.00			10.00	0.00
	The Children's Society	74.23			74.23	0.00
	Other Donations	0.00			0.00	432.50
	Ukraine Appeal	0.00			0.00	995.00
	Total	995.88	0.00	0.00	0.00	2,182.83
Note 3 :	Activities for Generating Funds					
	Fundraising Events	1,540.90			1,540.90	2,844.79
	Salvation Army Clothes Bank	885.01			885.01	544.69
	Amazon Smile / Easyfundraising	106.05			106.05	119.73
	Total	2,531.96	0.00	0.00	0.00	3,509.21
Note 4 :	Church Activities Income					
	Church Hire	29,684.47			29,684.47	27,168.81
	19 The Coffee House		4,999.70		4,999.70	4,923.38
	Children - midweek groups	422.98			422.98	1,181.30
	Church Fees	619.00			619.00	672.00
	Gospel Choir	603.68			603.68	563.00
	Other Groups	16.70			16.70	3.70
	Children - Party	0.00			0.00	14.00
	Total	31,346.83	4,999.70	0.00	0.00	34,526.19
Note 5 :	Investment Income					
	Interest on deposit account	4,071.48			4,071.48	1,989.27
	Total	4,071.48	0.00	0.00	0.00	1,989.27
Note 6 :	Grant income					
	Support from Sponsor Churches	8,839.00			8,839.00	15,600.00
	Cambridgeshire Acre - Warm Hubs	3,500.00			3,500.00	80.00
	Government grants received	0.00			0.00	2,000.00
	Cambourne Town Council	0.00			0.00	0.00
	Total	12,339.00	0.00	0.00	0.00	17,680.00

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2023 Total	2022 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	79,903.24				79,903.24	54,554.92
	Staff expenses	1,333.07				1,333.07	1,041.32
	Training / Seminars	1,208.00				1,208.00	0.00
	Outsourced Payroll costs	380.00				380.00	342.00
	Recruitment costs	290.20				290.20	270.00
	Total	83,114.51	0.00	0.00	0.00	83,114.51	56,208.24
Note 8 :	Cost of Worship						
	Other costs incl Liturgical Resources	1,195.39				1,195.39	1,397.43
	Children's Ministry	317.44				317.44	649.59
	Refreshments	382.10				382.10	499.17
	Youth Ministry	857.96				857.96	472.46
	Music Group Resources	67.17				67.17	191.90
	Total	2,820.06	0.00	0.00	0.00	2,820.06	3,210.55
Note 9 :	Maintenance of Church Buildings						
	Equipment / fixtures & fittings	14,759.35				14,759.35	18,698.13
	Repairs and General Maintenance	6,443.83				6,443.83	5,118.48
	Maintenance and Service Contracts	2,898.20				2,898.20	2,098.44
	Total	24,101.38	0.00	0.00	0.00	24,101.38	25,915.05
Note 10 :	Church Running Costs						
	Utilities	10,076.90				10,076.90	12,496.53
	Contract Cleaning	9,148.80				9,148.80	5,376.00
	Church House	3,752.57				3,752.57	3,557.06
	Office etc Rental/Hire Fees	2,974.18				2,974.18	2,692.30
	Church Office & Administration	3,437.21				3,437.21	2,594.30
	Subscriptions/Licences	2,689.94				2,689.94	2,538.63
	Insurance	2,041.66				2,041.66	1,953.77
	Waste Collections	1,149.90				1,149.90	1,204.00
	Printing (Easter,Christmas cards)	1,158.50				1,158.50	1,054.50
	Church Centre sundries	700.73				700.73	649.72
	Gifts / Donations	353.93				353.93	434.68
	Total	37,484.32	0.00	0.00	0.00	37,484.32	34,551.49
Note 11 :	Church Activities						
	19 The Coffee House		9,712.58			9,712.58	5,369.30
	Parish Nursing	595.00				595.00	595.00
	Outreach - Hampers	331.41				331.41	452.94
	Outreach - Cambourne Schools	425.00				425.00	320.00
	Outreach - Easter / Christmas Gifts	231.35				231.35	283.97
	Fundraising Costs	381.98				381.98	251.64
	Outreach - WarmHub meal	396.29				396.29	0.00
	Pastoral Care	160.50				160.50	368.96
	Gospel Choir expenses	123.80				123.80	0.00
	Mental Health Training	0.00				0.00	590.00
	Total	2,645.33	9,712.58	0.00	0.00	12,357.91	8,231.81
Note 12 :	Support of Specific Causes						
	Uzimatele	1,725.00				1,725.00	2,021.25
	Goma	1,500.00				1,500.00	1,500.00
	WCCYM	750.00				750.00	1,500.00
	Compassion	352.00				352.00	336.00
	Royal British Legion	99.35				99.35	137.83
	Christian Aid	10.00				10.00	0.00
	Ukraine Humanitarian Appeal	0.00				0.00	4,188.00
	Jimmy's Night Shelter	0.00				0.00	105.00
	Total	4,436.35	0.00	0.00	0.00	4,436.35	9,788.08

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2023	Yr 2022
	£	£	£	£	£
Cash Funds					
HSBC Current Account	14,231.79	6,158.31		20,390.10	15,233.29
HSBC 19 Coffee House		4,179.02		4,179.02	6,891.90
CBF Deposit Account	121,169.74			121,169.74	137,098.26
Total Current Assets	135,401.53	10,337.33	0.00	145,738.86	159,223.45

Assets retained for Cambourne Church use

Main Hall Projector - acquired June 2023	£10,000
Coffee Machine & Grinder - acquired May 2023	£5,005
Dishwasher - acquired August 2023	£2,994
Laptop & IT equipment - acquired May 2023	£1,397



Thank you to everyone who has contributed to this report and to the life of our church in 2023. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2023**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

CCLA – The Central Board of Finance of Church of England Deposit Fund



Church Council & PCC Members during 2023

Ex-officio

Minister Revd Bill Miller (from end September 2019)

Church Warden (Elected annually at the AGM)

Jon Slater



Elected Trustees (7 in total)

Nigel Taylor (Elected for 1st term AGM 2023; Term ends AGM 2026)

Pam Thornton Secretary of council - appointed annually by council from among the trustees
(Elected for 1st term AGM 2023; Term ends AGM 2026)

Martin Lee Treasurer - appointed annually by council from among the trustees
(Elected for 3rd term AGM 2022; Term ends AGM 2025.)

Julie Whitbread (Elected for 2nd term AGM 2021; Term ends AGM 2024)

Tony Williams Chair of Council – appointed annually by council from among the trustees
(Elected for 2nd term AGM 2021; Term ends AGM 2024)

Alison Butler (Elected for 2nd term AGM 2020; Term ended AGM 2023)

Lucy Thompson (Elected for 2nd term AGM 2020; Term ended AGM 2023)

Catherine Price (Elected for 1st term AGM 2020; Term ended AGM 2023)

Jonathan Buwert (Elected for 1st term AGM 2023; resigned May 2023)

Co-opted Trustees

Catherine Price (from June 2023)

Non-trustee council member

Clare Cronin (from June 2023)

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2024 there will be 2 Church Warden positions.
- 4 vacancies for church council members/trustees come round at the AGM 2024.

Partner Church Representatives during 2023:

Anglican (Deanery Synod) Hannah Heasley, Nigel Taylor

Methodist Ross McEwan, Vacancy

URC Mary Bingham

Baptist Kerrion Miller

Safeguarding during 2023:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2023 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)

Ven. Alex Hughes	Church of England Representative – Chair
Revd Dr Geoffrey Cook	Roman Catholic Representative
Martin Lee	Church Council Representative
Revd Janet Tollington	United Reformed Church Representative
Jon Slater	Church Council Representative
Revd Bill Miller	Ex Officio as Minister of Cambourne Church
Revd Gale Richards	Baptist Representative
Revd Colin Watkins	Methodist Representative

[Served by Revd Diane Kenaston (Cambridgeshire Ecumenical Council) – Secretary]

Church Staff as of December 2023

Minister	Revd Bill Miller (full-time)
Ministry Team Leader for Children & Young People	Clare Cronin (full-time)
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)

The Vine School Governing Body as of December 2023

Foundation Governors:	Dan Rainbow (Chair) Hannah Hearn Anne Rees 3 Vacancies
Parent Governors:	Maurice Hopper Nusrat Hassan Rob Metcalfe
Staff Governor:	Jo Stewart
Local Authority Governor:	Vacancy
Associate Member:	None
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Peter Hynes (Headteacher) Revd Bill Miller (Cambourne parish) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



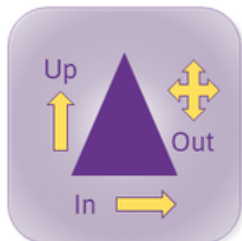
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

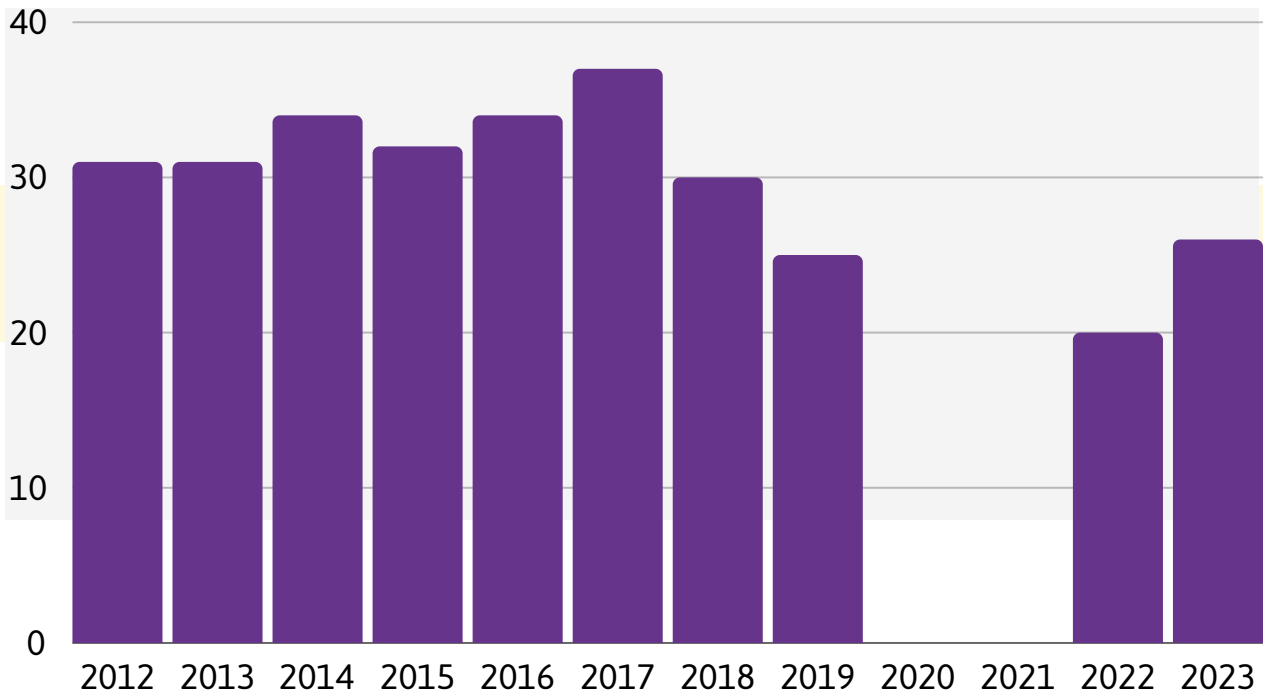
CORE STATISTICS

Attendance

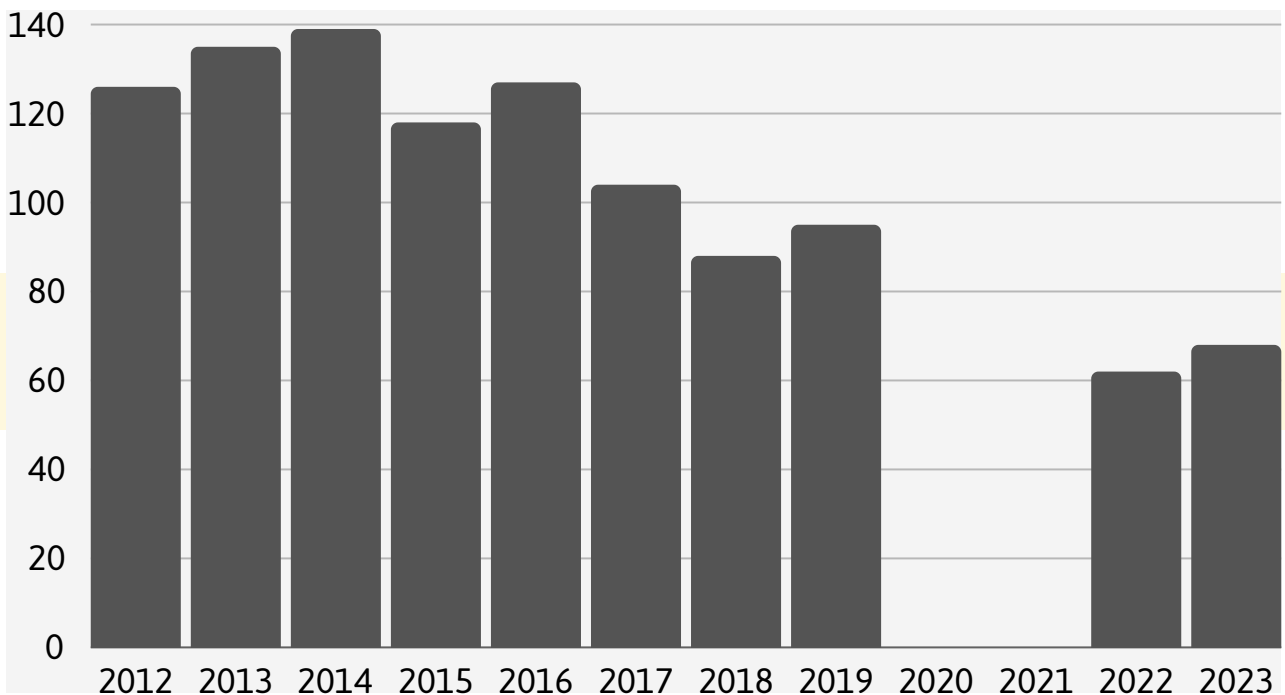
The graphs below show the average attendance at the 9.30am and 11am services from 2012 up to and including 2023.

Attendance charts have not been included for 2021 as normal services were only permitted in the church building for small parts of each year due to the Coronavirus pandemic.

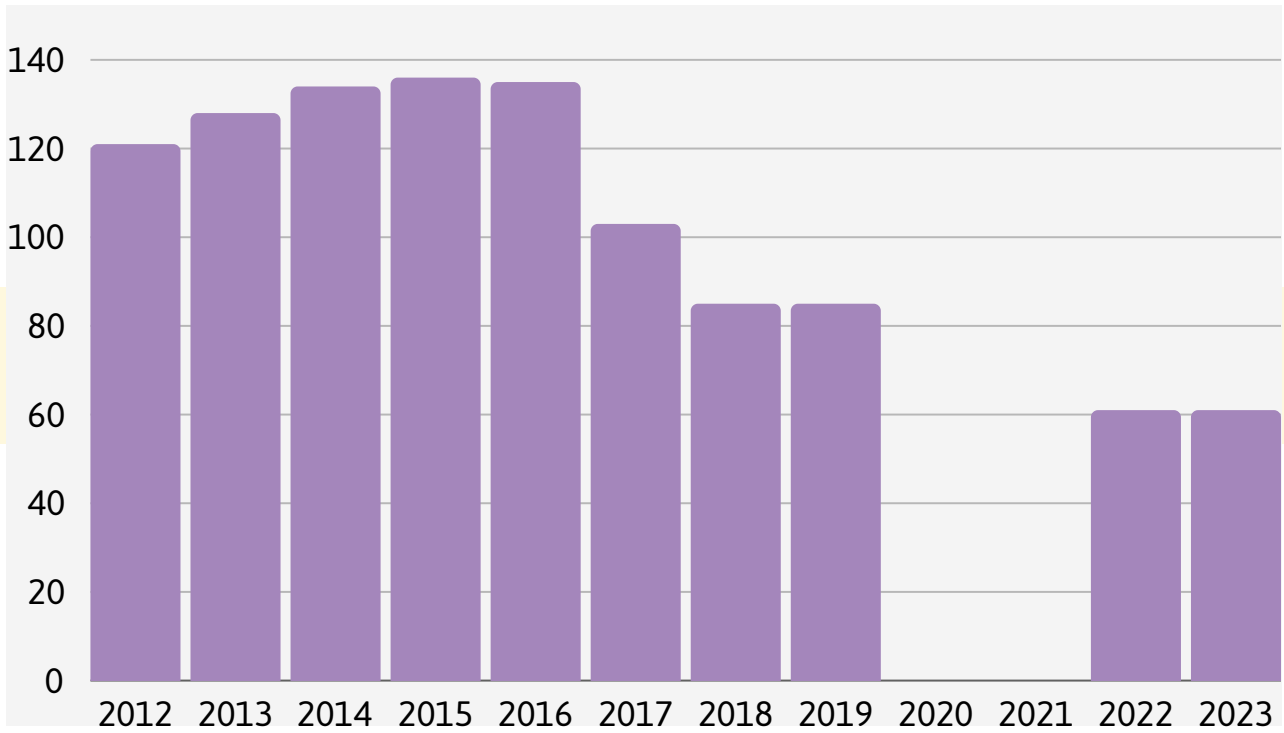
9.30am services



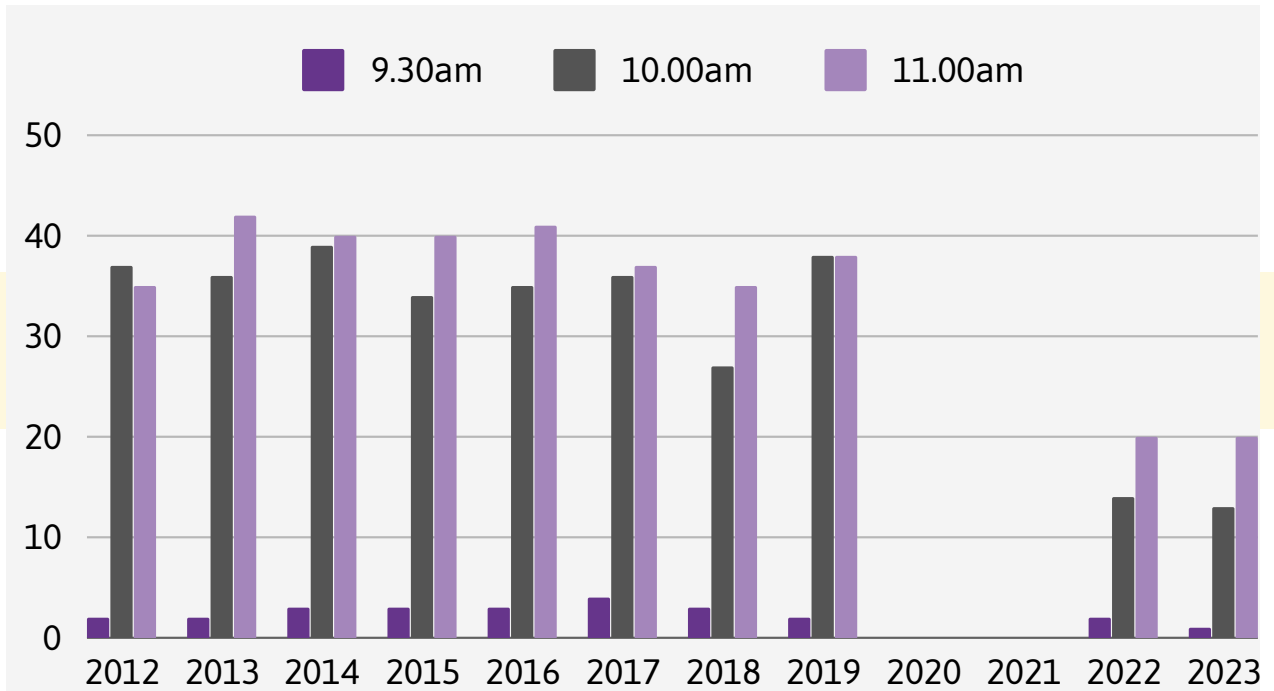
10.00am services



11.00am services



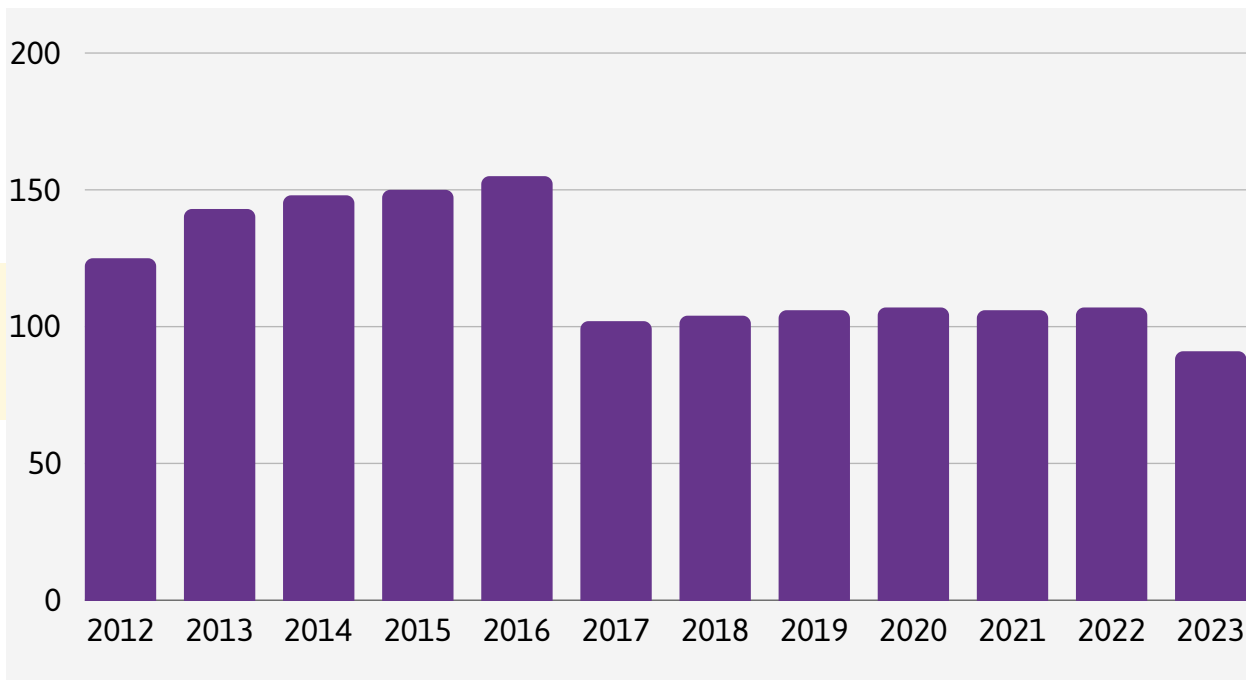
Under 16 attendance



Membership

Church membership currently stands at 91 (December 2023). This compares to 107 at December 2022. A membership audit was carried out in 2023.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

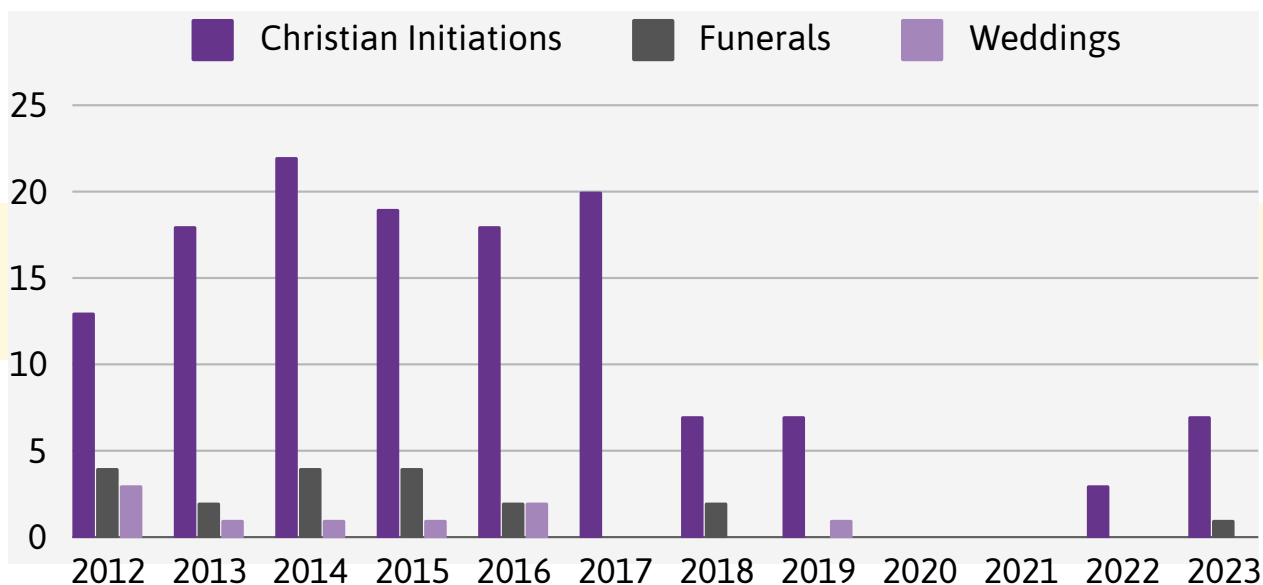


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

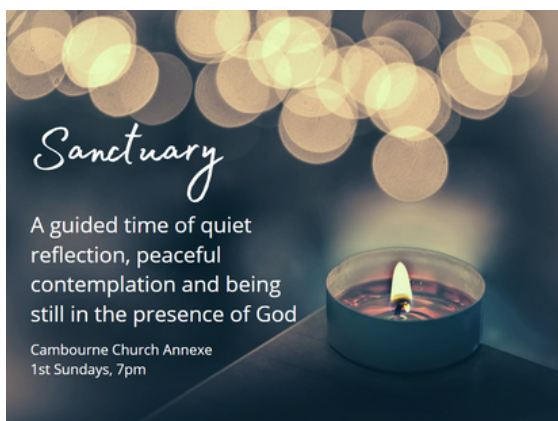
Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2023

2023 was the first year since 2019 which has been entirely unaffected by statutory restrictions related to the COVID pandemic. Like 2022 it was a year of rebuilding and development.

Sunday Services are perhaps the central feature of our corporate church life. On ordinary Sundays there were two morning services – one at 9.30am and the other at 11.00am with the second service having a somewhat more contemporary feel and groups for children and young people. Throughout the year we continued the practice of having just one morning service on the first Sunday of the month at 10.00am, and in the autumn this service was rebranded under the name Sunday One. It is now the week when young people remain in the service, and when all ages join together at the end for communion. On the first Sunday evening of the month we have continued to run Sanctuary – a time of quiet guided prayer.

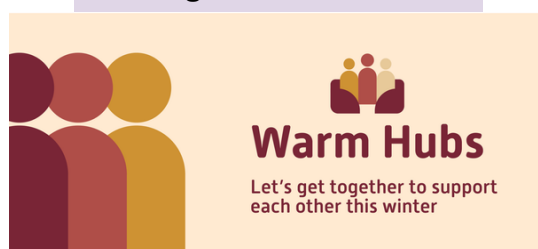


Special services have included our Good Friday and Easter services, a service of believers baptism, our outdoor Remembrance Service, the joint service in Comberton with other local churches, and some well-attended Christmas services. We

have also seen an increase in the numbers of requests for christenings and infant dedications, which dropped off during the pandemic.

Church life extends well beyond Sunday services, involving homegroups, social events, and various ministries. Highlights included:

- The Warm Hub operating as an important community space in the early months of the year in partnership with Hope CIC and Cambridgeshire ACRE



- The relaunch of '19 - the coffee house' with a reaffirmation of its values and purpose, and with it also taking on some of the purposes of Open House which no longer meets separately



- The Flower Festival in June which saw many people visit the building and engage with us

- Church quizzes and meals strengthening the bonds of fellowship
- The continuing regular ministry of homegroups, Parish Nursing, 3Cs, Cherished, Ladies Night and 'Space 2 Create'
- Children's and Youth ministry which is detailed in a separate report

Our staff team has seen important change across the year. At the beginning of 2023 our church cleaner and one of our administrators were off sick and we continued to run with a vacancy in the leadership of our children's and youth ministry. However, by the summer all staff were back at work, and we had also appointed Clare Cronin, an experienced youth worker, to be our full time Ministry Team Leader for Children and Young People. Funding from the URC Eastern Synod has helped to fund her post. We are very grateful to God for that funding and for this fuller staff team.

Church Council has also seen changes in personnel and roles. Jon Slater became church warden at the AGM, as Ross McEwan stepped down from council after many years of service in a variety of roles. New trustees have come on board, and another change has been that Clare Cronin now attends and contributes to church council, albeit in a non-trustee position. Thanks is also due to Lucy Thompson and to Alison Butler for their work as trustees on council and their continuing contributions to church life.

Missional opportunities which have not thus far been mentioned have included our work in all four of the local primary schools, especially the Vine Inter-Church Primary School where we are involved in governance, in developing relationships, and in leading

worship. Through WCCYM we have been involved in work in Cambourne Village College. We have also delivered leaflets in the growing community of West Cambourne, and we did some carol singing there in December. West Cambourne is not currently in the parish, although there is some discussion within Ely Diocese about the boundaries being changed. Nevertheless, it is very much a part of our mission field with some of the residents already becoming part of our church community.



We enter 2024 with plans for various new areas of ministry and mission – signs of a church that is looking for opportunities to serve and to witness to the town in which we have been placed. We are grateful to all who contribute to the life of our church, and seek God's blessing and guidance as we move forward in his ways.



*Bill Miller
(Minister)*



*Tony Williams
(Chair of Church
Council)*

CHILDREN'S AND YOUTH WORK

In the summer term, we visited every Year 6 class in Cambourne (across four different schools) to offer support as they move up to secondary school.



At the beginning of the new academic year, Little Church was set up to build and strengthen relationships with our youngest children and their families. Little Church now feels an established part of our children's and youth ministry, alongside Young Church and Xtreme as part of our Morning Worship. Our Baby and Toddler Group continued to run on Wednesday mornings, providing a safe space for parents/carers and their children.

In the autumn term, we had the privilege of partnering with the Vine to develop a Prayer Space on the theme of 'peace'. Each class was invited to participate in reflective activities about anxiety, war, conflict and reconciliation. At the end of October, we



hosted a Light Party for primary school aged children and their families. The aim of this event was to shine light on a dark night. We think we welcomed around 100 children and

their families to engage with activities on the themes of hope and light. Those families were invited to our Christingle Service—another opportunity to celebrate light. In December, we also welcomed three primary schools to the church for their Christmas Services.



We continued to work in partnership with West Cambridge Christian Youth Ministries (WCCYM). Young people and volunteers from Cambourne Church regularly attended WCCYM activities such as Cambourne Village College Christian Union, Discipleship Group and Thirst (a monthly youth service). We also worked in partnership with Romsey Mill to deliver a 'Wellbeing Café' on Friday afternoons.



WEST CAMBRIDGE CHRISTIAN YOUTH MINISTRIES



We are very grateful to our teams of committed volunteers who choose to invest in the lives our children and young people and sustain these ministries.



Clare Cronin
(Ministry Team Leader for
Children and Young
People)

SAFEGUARDING

Cambourne Church are committed to the safeguarding, care and nurture of everyone within our community.

Cambourne Church follow the safer recruitment practice for people working or volunteering with children and adults and therefore these positions are subject to an enhanced disclosure from the DBS (Disclosure and Barring Service).

Alison Butler the Parish Safeguarding Officer (PSO) for Cambourne Church attends the Ely Diocese Safeguarding Training and Network sessions each year. These network sessions provide PSO's with a chance to get together to discuss any issues they have had in regard to any safeguarding matters. It is a way to learn from each other and receive any updates to the safeguarding training, policies, and procedures.

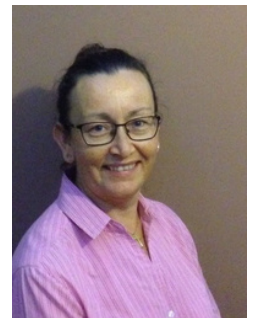
Alison Butler PSO processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison works closely with our Ministry Team Leader for Children and Young People and our volunteers to ensure everyone receives the required training in safeguarding.

It is pleasing to hear that we have had a number of new volunteers during the year who have come on board and have undertaken safeguarding training. Thank you.

In November we held a Safeguarding Sunday Service where Alison gave a short presentation about her role as Safeguarding Officer. The information was also shared in a pastoral newsletter to provide the information to a wider number of people.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.



*Alison Butler
(Safeguarding
Officer)*

BUILDINGS AND FABRIC OF THE CHURCH



The building continues to be well used by the church, the Roman Catholic Church, personal hirers and more than 20 regular community groups.

A section of the flat roof above the kitchen was repaired following a drone inspection requested in our quinquennial report written in 2021. The ventilation shafts in the main hall are not working correctly and a fix is being investigated.



*Jon Slater
(Church Warden)*

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2023

Introduction

The budget prepared for 2023 included some items of exceptional expenditure and we planned to draw from our reserves to cover these costs.

The planned exceptional spends were as follows:

Contract Cleaning. Our Church Cleaner had been on long-term sick leave since the summer of 2022 and a local cleaning company was contracted to clean our premises during the absence. This arrangement continued until the summer of 2023 when Cilla was able to return to work.

19 The Coffee House Relaunch. 19 reopened in June 2023 having been closed since the summer of 2022. Prior to the relaunch, we invested in a new coffee machine, as the previous one had failed after several years of service.

Ministry Team Leader for Children & Young People. At the beginning of the year, we advertised the full-time position for a revised Ministry Team Leader role for Children & Young People. We were delighted to welcome Clare Cronin to this role in June 2023. The United Reform Church (URC) provided invaluable support and advice during the recruitment process and awarded Cambourne Church an annual grant of £8,839 for the duration of Clare's three-year contract. Notably, there were exceptional costs associated with equipping Clare with a laptop and necessary accessories.

In addition to these planned items, there were unforeseen expenses during the year. The hall projector failed in the summer and had to be replaced at a cost of £10,000. Furthermore, the kitchen dishwasher required replacement, and an inspection of the roof revealed unexpected roofing work that needed attention.

On a positive note, the new projector represents a substantial improvement and is expected to serve us well for years to come.

The focus of our annual gift day was raising funds for the replacement of the hall projector, and our congregation responded with wonderful generosity. Their contributions not only fully covered the cost of the new projector but also assisted in funding the unforeseen expenses. We are most grateful to the Catholic congregation, who also generously contributed to the new projector costs.

Through the course of the year, we needed to draw £13,485 from our reserves to address the exceptional items highlighted. Remarkably, this amount was less than our initial projections and at the close of 2023, Cambourne Church still held notable cash reserves. Our financial strategy involves drawing down these reserves in both 2024 and 2025 to support the expanded staff team. Our financial objective as a Church must be to grow and attain financial security by funding our annual expenses exclusively from our regular income, without dependence on our reserves.

Financial Overview 2023

The Finances of Cambourne Church are made up of 4 Funds.

These are:

• General Fund	£135,402
• 19 Coffee House	£4,179
• Pete Mear Grant Fund	£6,158
• Chapel Fund	£0.00
Total	£145,739

Cambourne Church reported a net decrease in cash funds of £13,485 during the year as follows:

General Fund - £8,772

Designated Funds

19 Coffee House - £2,713

This was the net reported expenditure by the Coffee House which re-opened in June 2023. Investment in a new coffee machine was required before reopening. Additionally, restocking costs contributed to the reported deficit for the year.

Pete Mear Grant Fund No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

Restricted Funds

Chapel Fund - £2,000

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. The donor requested that the funds now be used towards the acquisition of a coffee machine for 19 Coffee House and so these funds were transferred to the 19 Coffee House fund during the year.

Overall Position for 2023

Our total reported receipts for 2023 was £150,830 and total reported payments was £164,315 producing the reported decrease in cash funds of £13,485 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs and an allowance for replacement of the main hall projector, which is nearing the end of its useful life.

Staffing

During the year the Church employed:

·Minister	Bill Miller
·Ministry Team Leader for Children and Young People	Clare Cronin
·Administrator (Job-Share)	Hannah Heasley
·Administrator (Job-Share)	Jacqui Huckle
·Church Cleaner	Cilla Mills-Parton

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

February 2024



*Martin Lee
(Cambourne
Church Treasurer)*

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - The Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Receipts and Payments Account for the Year

			Unrestricted	Designated	Designated	Restricted		
			General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2023 Total	2022 Total
			£	£	£	£	£	£
Receipts		Notes						
	Giving	1	94,545.09				94,545.09	82,289.69
	Other Voluntary Receipts	2	995.88				995.88	2,182.83
	Activities for Generating Funds	3	2,531.96				2,531.96	3,509.21
	Church Activities Income	4	31,346.83	4,999.70			36,346.53	34,526.19
	Investment Income	5	4,071.48				4,071.48	1,989.27
	Grant Income	6	12,339.00				12,339.00	17,680.00
	Total receipts		145,830.24	4,999.70	0.00	0.00	150,829.94	142,177.19
Payments								
	Staffing Costs	7	83,114.51				83,114.51	56,208.24
	Cost of Worship	8	2,820.06				2,820.06	3,210.55
	Maintenance of Church Buildings	9	24,101.38				24,101.38	25,915.05
	Church Running Costs	10	37,484.32				37,484.32	34,551.49
	Church Activities	11	2,645.33	9,712.58			12,357.91	8,231.81
	Support of Specific Causes	12	4,436.35				4,436.35	9,788.08
	Sub Total		154,601.95	9,712.58	0.00	0.00	164,314.53	137,905.22
Loan Repayment			0.00	0.00	0.00	0.00	0.00	50,000.00
	Total Payments		154,601.95	9,712.58	0.00	0.00	164,314.53	187,905.22
	Net receipts / - payments for the year		-8,771.71	-4,712.88	0.00	0.00	-13,484.59	-45,728.03
	Transfer between funds			2,000.00		-2,000.00	0.00	0.00
	Net movement in Funds		-8,771.71	-2,712.88	0.00	-2,000.00	-13,484.59	-45,728.03
Reconciliation of Funds:								
	Cash Balances 1st January 2023 b/fwd		144,173.24	6,891.90	6,158.31	2,000.00	159,223.45	204,951.48
	Cash Balances 31st December 2023 c/fwd		135,401.53	4,179.02	6,158.31	0.00	145,738.86	159,223.45

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Chapel	2023 Total	2022 Total
	£	£	£	£	£	£
Receipts						
Note 1 :	Giving					
	Regular Giving	60,704.00			60,704.00	57,909.00
	Tax recovered through Gift Aid	16,860.49			16,860.49	14,905.84
	Gift Day & Donations	15,998.01			15,998.01	8,227.01
	Church Collections	982.59			982.59	1,247.84
	Total	94,545.09	0.00	0.00	94,545.09	82,289.69
Note 2 :	Other Voluntary Receipts					
	Christmas Hampers	345.00			345.00	336.00
	Africa Appeal	200.00			200.00	200.00
	Compassion Child	267.30			267.30	106.50
	Royal British Legion	99.35			99.35	112.83
	Christian Aid	10.00			10.00	0.00
	The Children's Society	74.23			74.23	0.00
	Other Donations	0.00			0.00	432.50
	Ukraine Appeal	0.00			0.00	995.00
	Total	995.88	0.00	0.00	995.88	2,182.83
Note 3 :	Activities for Generating Funds					
	Fundraising Events	1,540.90			1,540.90	2,844.79
	Salvation Army Clothes Bank	885.01			885.01	544.69
	Amazon Smile / Easyfundraising	106.05			106.05	119.73
	Total	2,531.96	0.00	0.00	2,531.96	3,509.21
Note 4 :	Church Activities Income					
	Church Hire	29,684.47			29,684.47	27,168.81
	19 The Coffee House		4,999.70		4,999.70	4,923.38
	Children - midweek groups	422.98			422.98	1,181.30
	Church Fees	619.00			619.00	672.00
	Gospel Choir	603.68			603.68	563.00
	Other Groups	16.70			16.70	3.70
	Children - Party	0.00			0.00	14.00
	Total	31,346.83	4,999.70	0.00	36,346.53	34,526.19
Note 5 :	Investment Income					
	Interest on deposit account	4,071.48			4,071.48	1,989.27
	Total	4,071.48	0.00	0.00	4,071.48	1,989.27
Note 6 :	Grant income					
	Support from Sponsor Churches	8,839.00			8,839.00	15,600.00
	Cambridgeshire Acre - Warm Hubs	3,500.00			3,500.00	80.00
	Government grants received	0.00			0.00	2,000.00
	Cambourne Town Council	0.00			0.00	0.00
	Total	12,339.00	0.00	0.00	12,339.00	17,680.00

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Chapel	2023 Total	2022 Total
	£	£	£	£	£	£
Payments						
Note 7 :	Staffing Costs					
	Cost of employment	79,903.24			79,903.24	54,554.92
	Staff expenses	1,333.07			1,333.07	1,041.32
	Training / Seminars	1,208.00			1,208.00	0.00
	Outsourced Payroll costs	380.00			380.00	342.00
	Recruitment costs	290.20			290.20	270.00
	Total	83,114.51	0.00	0.00	83,114.51	56,208.24
Note 8 :	Cost of Worship					
	Other costs incl Liturgical Resources	1,195.39			1,195.39	1,397.43
	Children's Ministry	317.44			317.44	649.59
	Refreshments	382.10			382.10	499.17
	Youth Ministry	857.96			857.96	472.46
	Music Group Resources	67.17			67.17	191.90
	Total	2,820.06	0.00	0.00	2,820.06	3,210.55
Note 9 :	Maintenance of Church Buildings					
	Equipment / fixtures & fittings	14,759.35			14,759.35	18,698.13
	Repairs and General Maintenance	6,443.83			6,443.83	5,118.48
	Maintenance and Service Contracts	2,898.20			2,898.20	2,098.44
	Total	24,101.38	0.00	0.00	24,101.38	25,915.05
Note 10 :	Church Running Costs					
	Utilities	10,076.90			10,076.90	12,496.53
	Contract Cleaning	9,148.80			9,148.80	5,376.00
	Church House	3,752.57			3,752.57	3,557.06
	Office etc Rental/Hire Fees	2,974.18			2,974.18	2,692.30
	Church Office & Administration	3,437.21			3,437.21	2,594.30
	Subscriptions/Licences	2,689.94			2,689.94	2,538.63
	Insurance	2,041.66			2,041.66	1,953.77
	Waste Collections	1,149.90			1,149.90	1,204.00
	Printing (Easter,Christmas cards)	1,158.50			1,158.50	1,054.50
	Church Centre sundries	700.73			700.73	649.72
	Gifts / Donations	353.93			353.93	434.68
	Total	37,484.32	0.00	0.00	37,484.32	34,551.49
Note 11 :	Church Activities					
	19 The Coffee House		9,712.58		9,712.58	5,369.30
	Parish Nursing	595.00			595.00	595.00
	Outreach - Hampers	331.41			331.41	452.94
	Outreach - Cambourne Schools	425.00			425.00	320.00
	Outreach - Easter / Christmas Gifts	231.35			231.35	283.97
	Fundraising Costs	381.98			381.98	251.64
	Outreach - WarmHub meal	396.29			396.29	0.00
	Pastoral Care	160.50			160.50	368.96
	Gospel Choir expenses	123.80			123.80	0.00
	Mental Health Training	0.00			0.00	590.00
	Total	2,645.33	9,712.58	0.00	12,357.91	8,231.81
Note 12 :	Support of Specific Causes					
	Uzimatele	1,725.00			1,725.00	2,021.25
	Goma	1,500.00			1,500.00	1,500.00
	WCCYM	750.00			750.00	1,500.00
	Compassion	352.00			352.00	336.00
	Royal British Legion	99.35			99.35	137.83
	Christian Aid	10.00			10.00	0.00
	Ukraine Humanitarian Appeal	0.00			0.00	4,188.00
	Jimmy's Night Shelter	0.00			0.00	105.00
	Total	4,436.35	0.00	0.00	4,436.35	9,788.08

Cambourne Church - Financial Statements for the Year Ended 31 December 2023
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2023	Yr 2022
	£	£	£	£	£
Cash Funds					
HSBC Current Account	14,231.79	6,158.31		20,390.10	15,233.29
HSBC 19 Coffee House		4,179.02		4,179.02	6,891.90
CBF Deposit Account	121,169.74			121,169.74	137,098.26
Total Current Assets	135,401.53	10,337.33	0.00	145,738.86	159,223.45

Assets retained for Cambourne Church use

Main Hall Projector - acquired June 2023	£10,000
Coffee Machine & Grinder - acquired May 2023	£5,005
Dishwasher - acquired August 2023	£2,994
Laptop & IT equipment - acquired May 2023	£1,397



Thank you to everyone who has contributed to this report and to the life of our church in 2023. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Cambourne Church

**On accounts for the year
ended**

31 December 2023

**Charity no
(if any)**

1149312

Set out on pages

Pages 19 to 22

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Zubair Ahmad

Date:

22.03.24.

Name:

ZUBAIR AHMAD

**Relevant professional
qualification(s) or body
(if any):**

CIMA.

Address:

50 FIREFLY ROAD

UPPER CAMBOURNE

CAMBRIDGE CB23 6FW

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CAMBOURNE CHURCH

England & Wales - Charity number 1149312

Accounts



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2022**



CAMBOURNE CHURCH

JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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10	SAFEGUARDING
11	FINANCE REPORT
20	MINISTER'S AFTERWORD

LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.

Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

CCLA – The Central Board of Finance of Church of England Deposit Fund



Church Council & PCC Members during 2022

Ex-officio

Minister Revd Bill Miller (from end September 2019)

Church Warden (Elected annually at the AGM)

Ross McEwan



Elected Trustees (7 in total)

Alison Butler (Elected for 2nd term AGM 2020; Term ends AGM 2023)
Lucy Thompson (Elected for 2nd term AGM 2020; Term ends AGM 2023)
Catherine Price (Elected for 1st term AGM 2020; Term ends AGM 2023)
Jon Slater (Elected for 1st term AGM 2020; Term ends AGM 2023)
Martin Lee Treasurer - appointed annually by council from among the trustees
 (Elected for 3rd term AGM 2022; Term ends AGM 2025.)
Julie Whitbread (Elected for 2nd term AGM 2021; Term ends AGM 2024)
Tony Williams Chair of Council – appointed annually by council from among the trustees
 (Elected for 2nd term AGM 2021; Term ends AGM 2024)

Co-opted Trustees

None currently

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2023 there will be 2 Church Warden positions.
- 4 vacancies for a church council member/trustee come round at the AGM 2023.

Partner Church Representatives during 2021:

Anglican (Deanery Synod) Hannah Heasley, Nigel Taylor
Methodist Ross McEwan
URC Mary Bingham
Baptist Kerrion Miller

Safeguarding during 2022:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2022 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)

Ven. Alex Hughes	Church of England Representative – Chair
Revd Dr Geoffrey Cook	Roman Catholic Representative
Martin Lee	Church Council Representative
Revd Charles Mather	United Reformed Church Representative – until April 2022
Ross McEwan	Church Council Representative
Revd Bill Miller	Ex Officio as Minister of Cambourne Church
Revd Gale Richards	Baptist Representative
Revd Colin Watkins	Methodist Representative

[Served by Revd Sophia Girvan (Cambridgeshire Ecumenical Council) – Secretary]

Church Staff as of December 2022

Minister	Revd Bill Miller (full-time)
Youth Worker	Vacant
Children's & Family Worker	Vacant
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)

The Vine School Governing Body as of December 2022

Foundation Governors:	Dan Rainbow (Chair) Hannah Hearn Anne Rees 3 Vacancies
Parent Governors:	Maurice Hopper Nusrat Hassan Rob Metcalfe
Staff Governor:	Nicola Kenny
Local Authority Governor:	Vacancy
Associate Member:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



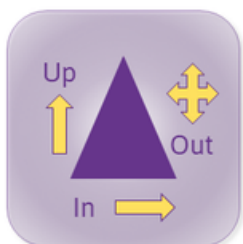
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

CORE STATISTICS

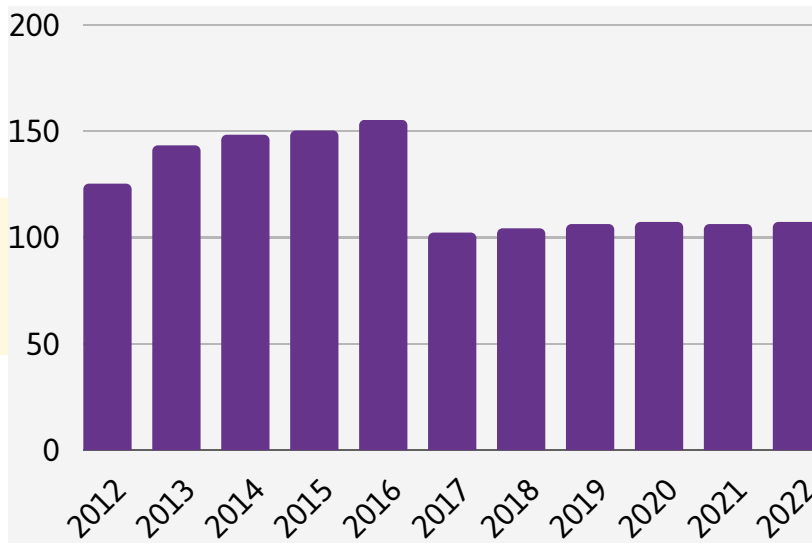
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 107 (December 2022). This compares to 106 at December 2021. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

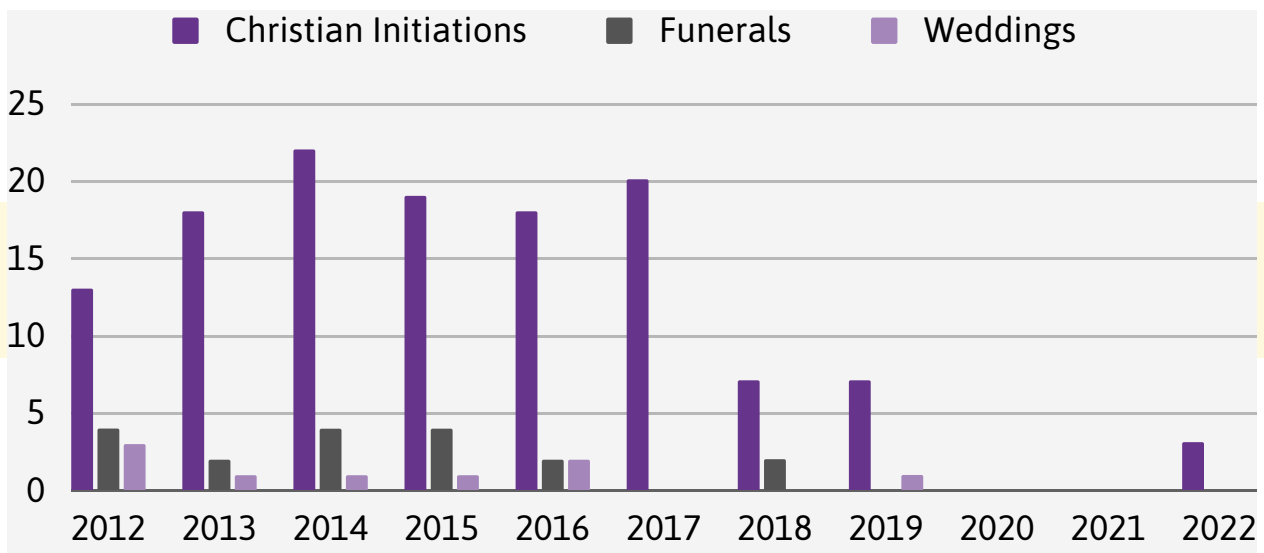


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

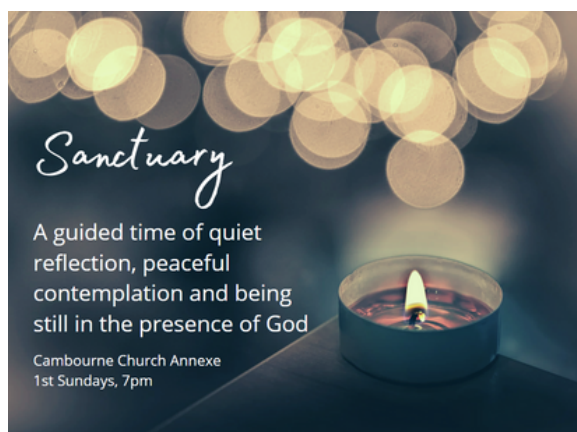
Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2022

As 2022 began the effects and aftermath of the pandemic still loomed large, but the year was one of seeking to establish a new normal with the end of statutory restrictions.

Sunday services have continued in person across the year with one service each Sunday being livestreamed, albeit with fewer people choosing or needing to engage online. The services and activities around Easter and Christmas have been fuller and better attended than has been possible in recent years. One new venture has been Sanctuary, a monthly contemplative service on Sunday evenings, which started in November.



There have been no changes in the staff team, although the church cleaner has been on sick leave for the second half of the year. We wish her well in her recovery.

We were not successful in our continued attempts to recruit a part-time youth worker and a part-time children's and families' worker. The decision was therefore reached to recruit for just one unified full-time post in 2023 to oversee and lead ministry with all those under the age of eighteen. The United Reformed Church has continued to offer the same level of financial support towards staffing this ministry for at least three years for which we are very grateful.

The cost of living crisis, especially the rise in the price of heating homes, has led to a partnership with Hope CIC and Cambridgeshire ACRE in hosting a warm hub in the church building where anyone and everyone is welcome to gather for food and drinks in a warm environment over the winter months. Using the kitchen and foyer in this way has been possible because the coffee house, which operated in the first half of the year, could not effectively operate after the summer in the absence of the volunteer manager, who was on medical leave. Open House, which offered hospitality and help across the year for a couple of Thursdays each month, has been subsumed into the Warm Hub project until that comes to an end in March 2023.



Youth and children's ministry continues on Sundays, but has shrunk in terms of the offerings outside the context of Sunday services. There has been some great work by the volunteers, but the absence of a dedicated staff member has been felt. We are very grateful for the contribution of Miriam Haslauer, the YFC intern, who was based with us and with WCCYM until the summer, and who added capacity and leadership in our youth work. The partnership with WCCYM continues to be vital for our youth ministry. The Friday afternoon well-being café, which runs in the annexe in partnership with Romsey Mill and others, has continued to offer an important service and to attract a good number of young people. The toddler group continues to meet on Wednesday mornings. However,

Explore Together has not met since the summer due to diminished capacity among the volunteers.

The opportunities for work in all four local primary schools has been significant and has grown across the year. In December three of the schools visited the church building for Christmas services, and the other school invited the minister to conduct an Advent assembly. Cambourne Church is naturally most involved with the Vine Inter-Church Primary School, as our local church school, with church-appointed governors and weekly worship led by the church.



WCCYM spearheads work in Cambourne Village College, in which members of our own church community serve as volunteers.



WEST CAMBRIDGE CHRISTIAN YOUTH MINISTRIES

3Cs has continued to meet on alternate Monday afternoons, and is now supplemented by Cherished, a monthly time of tea and fellowship for older people.

Parish nursing continues to be a significant aspect of what we offer to the community, and the health and wellbeing group for older people continues to meet.

Homegroups have not flourished as well this year as they did before the pandemic or

even during the pandemic lockdowns when the sense of connection they provided was vital. However, a reduced number of home groups continue to operate. We also ran a special small group in the early autumn looking at Pastoral Principles for living well together, as part of the Church of England's Living in Love and Faith project. This was appreciated by those who attended.

Other church events across the year included the flower festival in the summer, a service and associated events following the death of Her Majesty Queen Elizabeth II, a quiz night in the autumn, the Remembrance Sunday service, and participation in the annual united service in Comberton.



We look forward to 2023 with hope, knowing that God is with us.

Bill Miller
(Minister)

Tony Williams
(Chair of Church Council)



SAFEGUARDING

Cambourne Church are committed to the safeguarding, care and nurture of everyone within our community

Cambourne Church follow the safer recruitment practice for people working or volunteering with children and adults and therefore these positions are subject to an enhanced disclosure from the DBS (Disclosure and Barring Service).

Alison Butler the Parish Safeguarding Officer (PSO) for Cambourne Church attends the Ely Diocese Safeguarding Training and Network sessions each year. These sessions provide PSO's with a chance to get together to discuss any issues they have had in regard to any safeguarding matters. It is a way to learn from each other and receive any updates to the safeguarding training, policies, and procedures.

Alison Butler PSO processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders and volunteers to ensure everyone receives the required training in safeguarding.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2022

Introduction

2022 saw the end of all Covid restrictions and the return to normal church life and activities. Receipts from giving and donations increased on the previous year, helped by the opportunity to give again at regular Sunday services. Rental income from external church hirers increased year on year too and returned to pre-Covid levels.

2022 was the third and final year we received financial support (£15,000) from our sponsoring churches to help meet the cost of our Minister.

The roles of Church Youth Worker and Children & Families Worker remained vacant all year after a third round of advertising early in 2022 did not produce suitable applications. Church Council agreed to pause the recruitment process and review again in the autumn.

The budget originally earmarked for these posts in 2022 was reallocated to Church centre improvements.

The locks and security system to the church building was replaced and upgraded to a digital solution, new furniture was bought for the annexe, window blinds were fitted in the annexe and foyer and the main hall was repainted. In December the faulty gas oven in the kitchen was replaced with an electric oven. The decision to move to electric was driven by our desire to reduce our carbon footprint and this helped support our successful application for a £2,000 grant from South Cambs District Council.

2022 also saw the dramatic increases to the rate of inflation, the key factor being the cost of energy. The total utility costs for Cambourne Church increased by 250% over the previous year. In December, we received a £600 energy support grant from Ely Diocese which was awarded to each parish church in the Diocese.

Our Church Cleaner has been absent on long-term sick leave since the summer of 2022 and a local cleaning company was contracted to clean our premises during the absence. This arrangement is expected to continue until the summer of 2023. Our Church Cleaner is also the volunteer Manager of 19 Coffee House and due to her absence, 19 Coffee House did not re-open after the summer break.

The largest payment in 2022 was the repayment of the Baptist building loan (£50,000) made in instalments over the course of the year. These payments were financed from our reserve balances, which had increased over the past two years.

At the end of 2022, Cambourne Church still holds significant cash reserves, which will be drawn on in 2023 to finance exceptional items such as the cost of contract cleaning, purchase of a replacement coffee machine and the continuing high energy bills. The reserves will also be used to help finance the new and revised Ministry Team Leader for Children & Young People role. This role will be advertised as a full-time position on a three year contract and we are grateful to the URC for the support and advice they have given to the recruitment process and for awarding Cambourne Church a grant of £9,000 per annum for the length of this contract.

Financial Overview 2022

The Finances of Cambourne Church are made up of 4 Funds.

These are:

• General Fund	£144,178
• 19 Coffee House	£6,887
• Pete Mear Grant Fund	£6,158
• Chapel Fund	£2,000

Total £159,223

Cambourne Church reported a net decrease in cash funds of £45,728 during the year as follows:

General Fund - £45,282

The £50,000 building loan was repaid in full to the Baptist Union in instalments during 2022.

Designated Funds

19 Coffee House - £446

This was the net reported expenditure by the Coffee House until closure at the end of the summer. The coffee machine failed after Easter and a replacement was acquired on a short-term lease. This proved to be very costly and budget provision has been made in 2023 to purchase a new coffee machine.

Pete Mear Grant Fund No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

Restricted Funds

Chapel Fund No receipts/payments in year

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2022

Our total reported receipts for 2022 was £142,177 and total reported payments was £187,905 producing the reported decrease in cash funds of £45,728 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs and an allowance for replacement of the main hall projector, which is nearing the end of its useful life.

Staffing

During the year the Church employed 2 Church Administrators and a Church Cleaner, none of whom earned £10,000 or more.

The Minister received a salary in excess of £10,000.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2023

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - The Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2022
Receipts and Payments Account for the Year

		Unrestricted	Designated	Designated	Restricted		
		General	19 Coffee	P Mear	Chapel	2022 Total	2021 Total
		Fund	House	Grant Fund			
		£	£	£	£	£	£
Receipts							
	Notes						
	Giving	1	82,289.69			82,289.69	74,794.29
	Other Voluntary Receipts	2	2,182.83			2,182.83	3,512.51
	Activities for Generating Funds	3	3,509.21			3,509.21	1,595.78
	Church Activities Income	4	29,602.81	4,923.38		34,526.19	22,905.08
	Investment Income	5	1,989.27			1,989.27	64.51
	Grant income	6	17,680.00			17,680.00	20,359.57
	Total receipts		137,253.81	4,923.38	0.00	0.00	142,177.19
							123,231.74
Payments							
	Staffing Costs	7	56,208.24			56,208.24	55,516.83
	Cost of Worship	8	3,210.55			3,210.55	3,018.51
	Church Building Maintenance & Equipment	9	25,915.05			25,915.05	9,180.17
	Church Running Costs	10	34,551.49			34,551.49	21,496.41
	Church Activities	11	2,862.51	5,369.30		8,231.81	7,201.56
	Support of Specific Causes	12	9,788.08			9,788.08	7,757.25
	Sub Total		132,535.92	5,369.30	0.00	0.00	137,905.22
							104,170.73
Loan Repayment			50,000.00			50,000.00	0.00
	Total Payments		182,535.92	5,369.30	0.00	0.00	187,905.22
							104,170.73
	Net receipts / - payments for the year		-45,282.11	-445.92	0.00	0.00	-45,728.03
	Transfer between funds					0.00	0.00
	Net movement in Funds		-45,282.11	-445.92	0.00	0.00	-45,728.03
							19,061.01
Reconciliation of Funds:							
	Cash Balances 1st January 2022 b/fwd		189,460.27	7,332.90	6,158.31	2,000.00	204,951.48
	Cash Balances 31st December 2022 c/fwd		144,178.16	6,886.98	6,158.31	2,000.00	159,223.45
							204,951.48

Cambourne Church - Financial Statements for the Year Ended 31 December 2022
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2022 Total	2021 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	57,909.00				57,909.00	55,614.26
	Tax recovered through Gift Aid	14,905.84				14,905.84	14,309.27
	Gift Day & Donations	8,227.01				8,227.01	4,695.76
	Church Collections	1,247.84				1,247.84	175.00
	Total	82,289.69	0.00	0.00	0.00	82,289.69	74,794.29
Note 2 :	Other Voluntary Receipts						
	Ukraine Appeal	995.00				995.00	0.00
	Donations	881.33				881.33	1,800.51
	Africa Appeal	200.00				200.00	1,400.00
	Compassion Child	106.50				106.50	312.00
	Tea & Coffee	0.00				0.00	0.00
	Total	2,182.83	0.00	0.00	0.00	2,182.83	3,512.51
Note 3 :	Activities for Generating Funds						
	Fundraising Events	2,844.79				2,844.79	897.40
	Salvation Army Clothes Bank	544.69				544.69	592.85
	Amazon Smile / Easyfundraising	119.73				119.73	105.53
	Total	3,509.21	0.00	0.00	0.00	3,509.21	1,595.78
Note 4 :	Church Activities Income						
	Church Hire	27,168.81				27,168.81	18,447.99
	19 The Coffee House		4,923.38			4,923.38	2,944.03
	Children - midweek groups	1,181.30				1,181.30	470.70
	Church Fees	672.00				672.00	390.20
	Gospel Choir	563.00				563.00	578.00
	Children - Party	14.00				14.00	74.16
	Other Groups	3.70				3.70	0.00
	Total	29,602.81	4,923.38	0.00	0.00	34,526.19	22,905.08
Note 5 :	Investment Income						
	Interest on deposit account	1,989.27				1,989.27	64.51
	Total	1,989.27	0.00	0.00	0.00	1,989.27	64.51
Note 6 :	Grant Income						
	Support from Sponsor Churches	15,600.00				15,600.00	15,000.00
	Government grants received	2,000.00				2,000.00	5,059.57
	Cambridgeshire Acre - Warm Hubs	80.00				80.00	0.00
	Cambourne Town Council	0.00				0.00	300.00
	Total	17,680.00	0.00	0.00	0.00	17,680.00	20,359.57

Cambourne Church - Financial Statements for the Year Ended 31 December 2022
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2022 Total	2021 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	54,554.92				54,554.92	53,422.75
	Staff expenses	1,041.32				1,041.32	560.28
	Outsourced Payroll costs	342.00				342.00	383.80
	Recruitment costs	270.00				270.00	450.00
	Training / Seminars	0.00				0.00	700.00
	Total	56,208.24	0.00	0.00	0.00	56,208.24	55,516.83
Note 8 :	Cost of Worship						
	Other costs incl Liturgical Resources	1,397.43				1,397.43	921.83
	Children's Ministry	649.59				649.59	577.62
	Refreshments	499.17				499.17	293.13
	Youth Ministry	472.46				472.46	497.20
	Music Group Resources	191.90				191.90	122.34
	Audio Visual equipment costs	0.00				0.00	606.39
	Total	3,210.55	0.00	0.00	0.00	3,210.55	3,018.51
Note 9 :	Church Building Maintenance & Equipment						
	Equipment / fixtures & fittings	18,698.13				18,698.13	3,284.93
	Repairs and General Maintenance	5,118.48				5,118.48	4,173.84
	Maintenance and Service Contracts	2,098.44				2,098.44	1,721.40
	Total	25,915.05	0.00	0.00	0.00	25,915.05	9,180.17
Note 10 :	Church Running Costs						
	Utilities	12,496.53				12,496.53	4,992.05
	Contract Cleaning	5,376.00				5,376.00	0.00
	Church House	3,557.06				3,557.06	3,979.66
	Office Rental/Hire Fees	2,692.30				2,692.30	2,342.97
	Church Office & Administration	2,594.30				2,594.30	2,826.60
	Subscriptions/Licences	2,538.63				2,538.63	2,349.77
	Insurance	1,953.77				1,953.77	1,850.62
	Waste Collections	1,204.00				1,204.00	1,060.42
	Printing (Easter,Christmas cards)	1,054.50				1,054.50	743.00
	Church Centre sundries	649.72				649.72	386.15
	Gifts / Donations	434.68				434.68	965.17
	Total	34,551.49	0.00	0.00	0.00	34,551.49	21,496.41
Note 11 :	Church Activities						
	19 The Coffee House		5,369.30			5,369.30	3,397.16
	Parish Nursing	595.00				595.00	595.00
	Mental Health Training	590.00				590.00	1,230.00
	Outreach - Hampers	452.94				452.94	714.74
	Pastoral Care	368.96				368.96	303.63
	Outreach - Cambourne Schools	320.00				320.00	257.98
	Outreach - Easter / Christmas Gifts	283.97				283.97	643.05
	Fundraising Costs	251.64				251.64	0.00
	Outreach - Other	0.00				0.00	60.00
	Total	2,862.51	5,369.30	0.00	0.00	8,231.81	7,201.56
Note 12 :	Support of Specific Causes						
	Ukraine Humanitarian Appeal	4,188.00				4,188.00	0.00
	Uzimatele	2,021.25				2,021.25	2,050.00
	Goma	1,500.00				1,500.00	2,121.25
	WCCYM	1,500.00				1,500.00	3,000.00
	Compassion	336.00				336.00	336.00
	Royal British Legion	137.83				137.83	0.00
	Jimmy's Night Shelter	105.00				105.00	0.00
	DRC Emergency Appeal - Tearfund	0.00				0.00	250.00
	Total	9,788.08	0.00	0.00	0.00	9,788.08	7,757.25

Cambourne Church - Financial Statements for the Year Ended 31 December 2022
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2022	Yr 2021
	£	£	£	£	£
Cash Funds					
HSBC Current Account	7,074.98	6,158.31	2,000.00	15,233.29	37,509.59
HSBC 19 Coffee House		6,891.90		6,891.90	7,332.90
CBF Deposit Account	£137,098			137,098.26	160,108.99
Total Current Assets	144,173.24	13,050.21	2,000.00	159,223.45	204,951.48
Long term Liabilities					
Baptist Strategy building Scheme Loan	0.00			0.00	(50,000.00)
Total Net Assets or Liabilities	144,173.24	13,050.21	2,000.00	159,223.45	154,951.48
Assets retained for Cambourne Church use					
Electric Oven - acquired Dec 2022	5,754.00				



Thank you to everyone who has contributed to this report and to the life of our church in 2022. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.

Cambourne Church - Financial Statements for the Year Ended 31 December 2022
Receipts and Payments Account for the Year

		Unrestricted Designated Designated Restricted					
		General	19 Coffee	P Mear	Chapel	2022 Total	2021 Total
		Fund	House	Grant Fund			
		£	£	£	£	£	£
Receipts							
	Notes						
	Giving	1	82,289.69			82,289.69	74,794.29
	Other Voluntary Receipts	2	2,182.83			2,182.83	3,512.51
	Activities for Generating Funds	3	3,509.21			3,509.21	1,595.78
	Church Activities Income	4	29,602.81	4,923.38		34,526.19	22,905.08
	Investment Income	5	1,989.27			1,989.27	64.51
	Grant income	6	17,680.00			17,680.00	20,359.57
	Total receipts		137,253.81	4,923.38	0.00	0.00	142,177.19
							123,231.74
Payments							
	Staffing Costs	7	56,208.24			56,208.24	55,516.83
	Cost of Worship	8	3,210.55			3,210.55	3,018.51
	Church Building Maintenance & Equipment	9	25,915.05			25,915.05	9,180.17
	Church Running Costs	10	34,551.49			34,551.49	21,496.41
	Church Activities	11	2,862.51	5,369.30		8,231.81	7,201.56
	Support of Specific Causes	12	9,788.08			9,788.08	7,757.25
	Sub Total		132,535.92	5,369.30	0.00	0.00	137,905.22
							104,170.73
Loan Repayment			50,000.00			50,000.00	0.00
	Total Payments		182,535.92	5,369.30	0.00	0.00	187,905.22
							104,170.73
	Net receipts / - payments for the year		-45,282.11	-445.92	0.00	0.00	-45,728.03
	Transfer between funds					0.00	0.00
	Net movement in Funds		-45,282.11	-445.92	0.00	0.00	19,061.01
							-45,728.03
Reconciliation of Funds:							
	Cash Balances 1st January 2022 b/fwd		189,460.27	7,332.90	6,158.31	2,000.00	204,951.48
	Cash Balances 31st December 2022 c/fwd		144,178.16	6,886.98	6,158.31	2,000.00	159,223.45
							204,951.48

Cambourne Church - Financial Statements for the Year Ended 31 December 2022
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2022 Total	2021 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	57,909.00				57,909.00	55,614.26
	Tax recovered through Gift Aid	14,905.84				14,905.84	14,309.27
	Gift Day & Donations	8,227.01				8,227.01	4,695.76
	Church Collections	1,247.84				1,247.84	175.00
	Total	82,289.69	0.00	0.00	0.00	82,289.69	74,794.29
Note 2 :	Other Voluntary Receipts						
	Ukraine Appeal	995.00				995.00	0.00
	Donations	881.33				881.33	1,800.51
	Africa Appeal	200.00				200.00	1,400.00
	Compassion Child	106.50				106.50	312.00
	Tea & Coffee	0.00				0.00	0.00
	Total	2,182.83	0.00	0.00	0.00	2,182.83	3,512.51
Note 3 :	Activities for Generating Funds						
	Fundraising Events	2,844.79				2,844.79	897.40
	Salvation Army Clothes Bank	544.69				544.69	592.85
	Amazon Smile / Easyfundraising	119.73				119.73	105.53
	Total	3,509.21	0.00	0.00	0.00	3,509.21	1,595.78
Note 4 :	Church Activities Income						
	Church Hire	27,168.81				27,168.81	18,447.99
	19 The Coffee House		4,923.38			4,923.38	2,944.03
	Children - midweek groups	1,181.30				1,181.30	470.70
	Church Fees	672.00				672.00	390.20
	Gospel Choir	563.00				563.00	578.00
	Children - Party	14.00				14.00	74.16
	Other Groups	3.70				3.70	0.00
	Total	29,602.81	4,923.38	0.00	0.00	34,526.19	22,905.08
Note 5 :	Investment Income						
	Interest on deposit account	1,989.27				1,989.27	64.51
	Total	1,989.27	0.00	0.00	0.00	1,989.27	64.51
Note 6 :	Grant income						
	Support from Sponsor Churches	15,600.00				15,600.00	15,000.00
	Government grants received	2,000.00				2,000.00	5,059.57
	Cambridgeshire Acre - Warm Hubs	80.00				80.00	0.00
	Cambourne Town Council	0.00				0.00	300.00
	Total	17,680.00	0.00	0.00	0.00	17,680.00	20,359.57

Cambourne Church - Financial Statements for the Year Ended 31 December 2022

Analysis of Receipts & Payments

	Unrestricted	Designated	Designated	Restricted	2022 Total	2021 Total
	General Fund	19 Coffee House	P Mear Grant Fund	Chapel		
	£	£	£	£	£	£
Payments						
Note 7 :	Staffing Costs					
Cost of employment	54,554.92				54,554.92	53,422.75
Staff expenses	1,041.32				1,041.32	560.28
Outsourced Payroll costs	342.00				342.00	383.80
Recruitment costs	270.00				270.00	450.00
Training / Seminars	0.00				0.00	700.00
Total	56,208.24	0.00	0.00	0.00	56,208.24	55,516.83
Note 8 :	Cost of Worship					
Other costs incl Liturgical Resources	1,397.43				1,397.43	921.83
Children's Ministry	649.59				649.59	577.62
Refreshments	499.17				499.17	293.13
Youth Ministry	472.46				472.46	497.20
Music Group Resources	191.90				191.90	122.34
Audio Visual equipment costs	0.00				0.00	606.39
Total	3,210.55	0.00	0.00	0.00	3,210.55	3,018.51
Note 9 : Church Building Maintenance & Equipment						
Equipment / fixtures & fittings	18,698.13				18,698.13	3,284.93
Repairs and General Maintenance	5,118.48				5,118.48	4,173.84
Maintenance and Service Contracts	2,098.44				2,098.44	1,721.40
Total	25,915.05	0.00	0.00	0.00	25,915.05	9,180.17
Note 10 :	Church Running Costs					
Utilities	12,496.53				12,496.53	4,992.05
Contract Cleaning	5,376.00				5,376.00	0.00
Church House	3,557.06				3,557.06	3,979.66
Office Rental/Hire Fees	2,692.30				2,692.30	2,342.97
Church Office & Administration	2,594.30				2,594.30	2,826.60
Subscriptions/Licences	2,538.63				2,538.63	2,349.77
Insurance	1,953.77				1,953.77	1,850.62
Waste Collections	1,204.00				1,204.00	1,060.42
Printing (Easter,Christmas cards)	1,054.50				1,054.50	743.00
Church Centre sundries	649.72				649.72	386.15
Gifts / Donations	434.68				434.68	965.17
Total	34,551.49	0.00	0.00	0.00	34,551.49	21,496.41
Note 11 :	Church Activities					
19 The Coffee House		5,369.30			5,369.30	3,397.16
Parish Nursing	595.00				595.00	595.00
Mental Health Training	590.00				590.00	1,230.00
Outreach - Hampers	452.94				452.94	714.74
Pastoral Care	368.96				368.96	303.63
Outreach - Cambourne Schools	320.00				320.00	257.98
Outreach - Easter / Christmas Gifts	283.97				283.97	643.05
Fundraising Costs	251.64				251.64	0.00
Outreach - Other	0.00				0.00	60.00
Total	2,862.51	5,369.30	0.00	0.00	8,231.81	7,201.56
Note 12 :	Support of Specific Causes					
Ukraine Humanitarian Appeal	4,188.00				4,188.00	0.00
Uzimatele	2,021.25				2,021.25	2,050.00
Goma	1,500.00				1,500.00	2,121.25
WCCYM	1,500.00				1,500.00	3,000.00
Compassion	336.00				336.00	336.00
Royal British Legion	137.83				137.83	0.00
Jimmy's Night Shelter	105.00				105.00	0.00
DRC Emergency Appeal - Tearfund	0.00				0.00	250.00
Total	9,788.08	0.00	0.00	0.00	9,788.08	7,757.25

Cambourne Church - Financial Statements for the Year Ended 31 December 2022

Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2022	Yr 2021
	£	£	£	£	£
Cash Funds					
HSBC Current Account	7,074.98	6,158.31	2,000.00	15,233.29	37,509.59
HSBC 19 Coffee House		6,891.90		6,891.90	7,332.90
CBF Deposit Account	£137,098			137,098.26	160,108.99
Total Current Assets	144,173.24	13,050.21	2,000.00	159,223.45	204,951.48
Long term Liabilities					
Baptist Strategy building Scheme Loan	0.00			0.00	(50,000.00)
Total Net Assets or Liabilities	144,173.24	13,050.21	2,000.00	159,223.45	154,951.48
Assets retained for Cambourne Church use					
Electric Oven - acquired Dec 2022	5,754.00				



Section A

Independent Examiner's Report

Report to the trustees/ members of

Cambourne Church

On accounts for the year ended

31 December 2022

Charity no (if any)

1149312

Set out on pages

16-19 of Annual Report for the Year 2022

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Handwritten signature]

Date:

25th April 2023

Name:

ZUBAIR AHMED

Relevant professional qualification(s) or body

(if any):

--

Address:

50 FIREFLY ROAD
UPPER CAMBOURNE
CAMBRIDGE CB23 6FW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

CAMBOURNE CHURCH

England & Wales - Charity number 1149312

Accounts



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2021**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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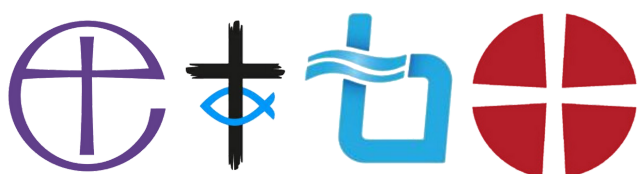
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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England

Safeguarding during 2021:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2021 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)

Revd Charles Mather	(Chair) Minister of Bar Hill, URC representative on LAG
Revd Dr Geoff Cook	Ecumenical Officer for Roman Catholic Diocese of East Anglia
Revd Gale Richards	Baptist Regional Minister, Eastern Baptist Association
Ven. Alex Hughes	Church of England, Archdeacon of Cambridge
Revd Colin Watkins	Ecumenical Officer for East Anglia Methodist District
Revd Sophia Girvan	(Secretary) County Ecumenical Officer for Cambridgeshire

Church Staff as of December 2020

Minister	Revd Bill Miller (full-time)
Youth Worker	Vacant
Children's & Family Worker	Vacant
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)

The Vine School Governing Body as of December 2021

Foundation Governors:	Dan Rainbow (Chair) Jessica Whiteley (Vice-Chair) Hannah Hearn Anne Rees 2 Vacancies
Associate Governor:	Vanessa Gething
Parent Governors:	Maurice Hopper Nusrat Hassan Vacancy
Staff Governor:	Nicola Kenny
Local Authority Governor:	Vacancy
Co-opted Governor:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



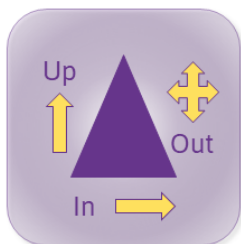
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

CORE STATISTICS

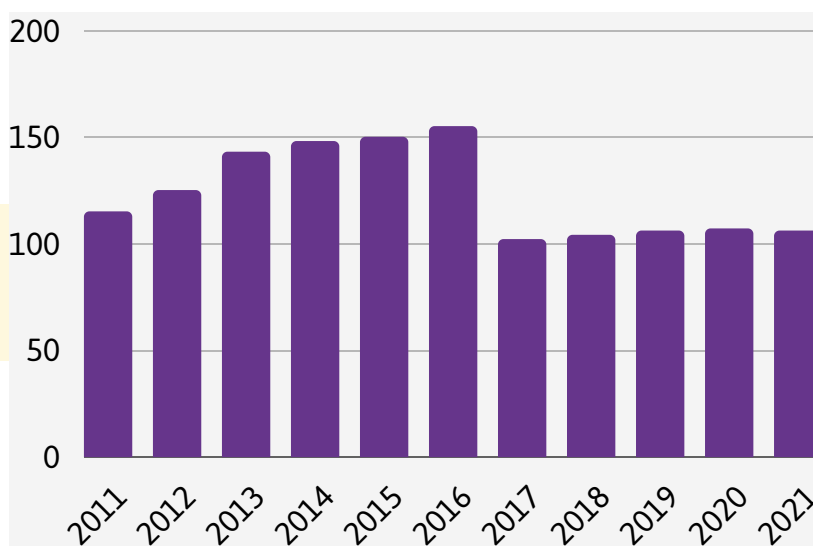
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 106 (December 2021). This compares to 107 at December 2020. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

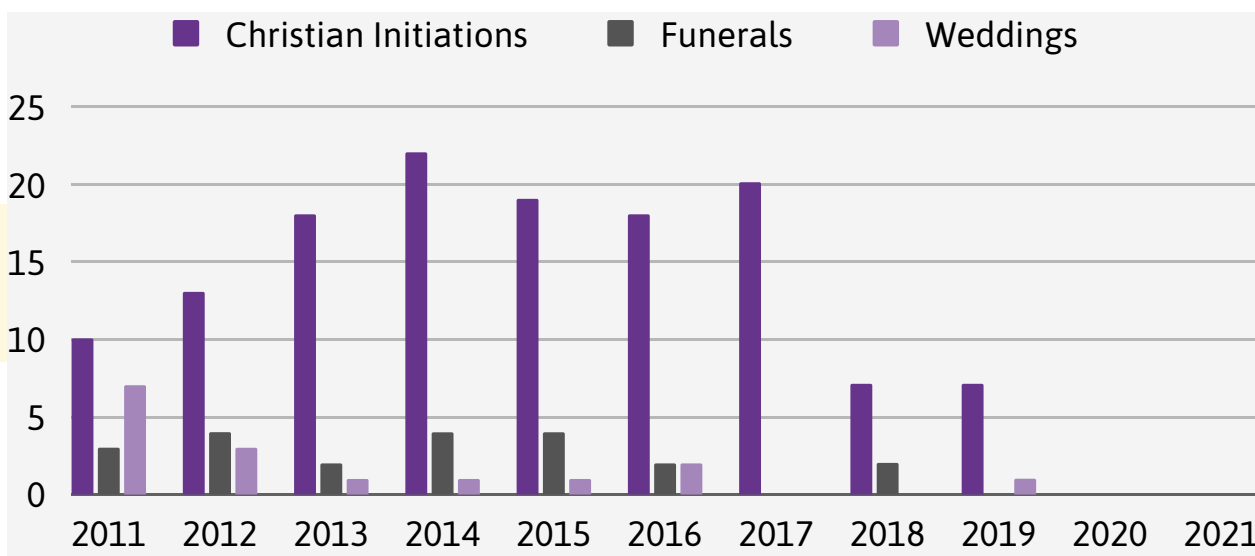


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2021

Throughout 2021 we have been operating under varying limitations as a result of the continuing pandemic. The long winter of limitations brought about by COVID and the associated restrictions – at times mandatory and at times discretionary – is beginning to show signs of a thaw. Many church activities have resumed, albeit often in modified ways.

Staffing: We have still not managed to fill the children's and youth work positions, but a recruitment process continues into 2022 and we are grateful to the URC for agreeing to part-fund these posts for at least three years through a grant. Our two church administrators and our cleaner remain in post, and we are grateful for their hard work. Our team has been augmented by having James Shelton, an ordinand from Ridley Hall, attached to the church for 2020-22.

Sunday Services: The year began with our main Sunday services being online, first on YouTube and from Easter on Zoom. It ended with us gathering in the church building for services which included singing, children's work and youth work, and which were live-streamed on Facebook and YouTube for those who did not gather in person. However, masks and social distancing were still the order of the day. We did host an open air Remembrance service with local uniformed organisations this year, and a number of Christmas services – another sign of the return to normality.

Children: In the autumn Young Church for primary school aged children resumed on Sunday mornings, meeting in the annexe. From November 2020 on termtime

Wednesdays children met online over Zoom, but in the summer of 2021 began meeting in person outside, and in the autumn rebranded as Explore Together and met for teaching, games, craft and food with parents also in attendance. A Wednesday morning baby and toddler group also started in the summer, attracting a number of families from outwith the church fellowship.

Youth: Young people did not gather in great numbers online, so when we were able to start regular Sunday evening gatherings outside or in the annexe this helped. In the autumn Xtreme started again on Sunday mornings meeting in Cambourne Soul. Late in the year monthly Sunday evening socials were also re-established, and a Friday afternoon well-being café run in partnership with Romsey Mill and Cambourne Youth Partnership was being planned for the new year. We should here note that we have greatly benefitted from a Youth for Christ gap year student being on placement with WCCYM and based in our church since September, namely Miriam Haslauer from Austria.



Continuing activities: 19 the coffee-house reopened its doors in the summer, reducing its hours and its menu while a volunteer base was re-established. 3Cs started meeting again in the annexe, as did the Parish Nursing health and well-being group. Homegroups continued to engage with one another, albeit regular meetings have not been well established among them all. New ways are being found to connect with one another.



New ventures: There have also been new ventures. A number of church members took part in an online Difference course, looking at conflict from a Christian perspective. In the summer we held a flower festival to coincide with the Cambourne Open Gardens event, which proved a great success. In September we started Open House twice a month on Thursday mornings – a drop-in to promote well-being in our community, which emerged from the Kingdom priorities identified by council in late 2020. We are grateful for the involvement of workers from South Cambs District Council and Monkfield Medical Practice bringing their professional expertise. Also prompted by the identified Kingdom priorities, we have ensured that church staff and a number of volunteers have undertaken training in Mental Health First Aid.

21st Birthday: We celebrated our twenty-first birthday as a church in October with a special service, including a recorded talk by Revd Dr Carrie Pemberton-Ford, followed by our first fellowship meal together for a long time. Over that weekend there was also an exhibition, put together by David Wadsworth in the annexe, telling the story of our church.

The Vine Inter-Church Primary School: We have maintained close links with the church school, providing a number of foundation governors and conducting school worship on a weekly basis, albeit through video recordings.

Mission and Giving: We have been able to continue to give to Uzimatele and Goma in 2021: core giving of £1500 each plus a summer appeal which led to an extra sum of £821 being sent to each. In addition, we have given to WCCYM with whom we continue to partner closely, and are engaged with Compassion, especially in sponsoring our church link child, Thomas.

A big thank you to everyone who has been involved in making these things happen.

*“To the only wise God be glory for ever through Jesus Christ! Amen.”
(Romans 16 v.27)*





SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2021

Introduction

2021 was the second year impacted by the Covid 19 pandemic, with a third national lockdown introduced on 6th January 2021 but by the end of 2021 Cambourne Church was back to running most of our usual services and activities.

The January lockdown (which ran through to March 2021) meant we couldn't meet for Sunday services or hire out our Church building to community groups. We did therefore lose income over these first three months of the year.

We were fortunate however to receive government support in the form of a £2,668 local authority grant and also from payments received through the Job retention scheme, to help meet the employment costs of the Church Cleaner, who was on flexible furlough leave during the lockdown period.

After the lockdown was lifted, several of our regular church hirers returned in April 2021 and by the end of the year virtually all our regular hirers had returned with some additional bookings too.

Whilst our income was impacted during the lockdown period, our reported expenditure last year was significantly lower than planned, due to vacant staff posts. Unfortunately two rounds of advertising did not produce successful candidates for the roles of Church Youth Worker and Children & Families Worker, which remained unfilled all year. The Church Caretaker role was also vacant for the whole of 2021.

The reduced spending on staffing led to the overall increase in our funds of £19,061.

This is the second year we have reported an increase to our funds (driven predominantly by the reduced staff costs).

We therefore begin 2022 with substantial financial reserves and Church Council has decided that it is now the right time to repay the building loan to the Baptist Association. We also plan investment on the church building, to upgrade the doors and locks.

2022 will be the last of the three years we receive financial support (£15,000) from our sponsoring churches to help meet the cost of our Minister. Whilst we do have the reassurance of high cash reserves to draw on, there is more work to be done before we become self-sufficient as a church and able to contribute back to our supporting denominations.

Financial Overview 2021

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund £139,460
- 19 Coffee House £7,333
- Pete Mear Grant Fund £6,158
- Chapel Fund £2,000

Total £154,951

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association, that is as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the build costs of the Church Centre.

To date no repayment has been made on this loan.

Cambourne Church reported an increase in funds of £19,061 during the year as follows:

General Fund + £19,514

Designated Funds

19 Coffee House - £453

This was the net reported expenditure by the Coffee House for the period it was open from April to December 2021. There were “start-up costs” incurred to re-stock when first opening after 12 months lockdown and a replacement tablet was purchased (used to take cashless payments).

Pete Mear Grant Fund No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear’s estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

Restricted Fund

Church Chapel No receipts/payments in year

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2021

Our total reported receipts for 2021 was £123,232 and total reported payments was £104,171 giving the reported increase in funds of £19,061 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed 2 Church Administrators and a Church Cleaner none of whom earned £10,000 or more.

The Minister received a salary in excess of £10,000.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2022

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Receipts from investments

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

Other fixtures, fittings and office equipment

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments

Any investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2021 Total	2020 Total
		£	£	£	£	£	£
Receipts							
Note 1:	Giving						
	Regular Giving	55,614.26				55,614.26	55,882.85
	Gift Day & Donations	4,695.76				4,695.76	15,282.85
	Church Collections	175.00				175.00	2,884.53
	Tax recovered through Gift Aid	14,309.27				14,309.27	16,547.76
	Total	74,794.29	0.00	0.00	0.00	74,794.29	90,597.99
Note 2:	Other Voluntary Receipts						
	Donations	1,800.51				1,800.51	719.75
	Africa Appeal	1,400.00				1,400.00	0.00
	Compassion Child	312.00				312.00	55.31
	Tea & Coffee	0.00				0.00	25.70
	Total	3,512.51	0.00	0.00	0.00	3,512.51	800.76
Note 3:	Activities for Generating Funds						
	Fundraising Events	897.40				897.40	20.00
	Salvation Army Clothes Bank	592.85				592.85	613.69
	Amazon Smile / Easyfundraising	105.53				105.53	68.13
	Total	1,595.78	0.00	0.00	0.00	1,595.78	701.82
Note 4:	Church Activities Income						
	Church Hire	18,447.99				18,447.99	13,178.05
	19 The Coffee House		2,944.03			2,944.03	3,896.23
	Church Fees	390.20				390.20	426.40
	Children - midweek groups	470.70				470.70	635.10
	Children - Party	74.16				74.16	48.00
	Gospel Choir	578.00				578.00	536.00
	Insurance claim	0.00				0.00	472.99
	Total	19,961.05	2,944.03	0.00	0.00	22,905.08	19,192.77
Note 5:	Investment income						
	Interest on deposit account	64.51				64.51	452.60
	Total	64.51	0.00	0.00	0.00	64.51	452.60
Note 6:	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	15,000.00
	Government grants received	5,059.57				5,059.57	18,633.12
	Cambourne Town Council	300.00				300.00	0.00
	Cambourne Crier - Parish Nursing	0.00				0.00	100.00
	Total	20,359.57	0.00	0.00	0.00	20,359.57	33,733.12

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2021 Total	2020 Total
		£	£	£	£	£	£
Payments							
Note 7:	Staffing Costs						
	Cost of employment	53,422.75				53,422.75	73,063.87
	Outsourced Payroll costs	383.80				383.80	349.20
	Staff expenses	560.28				560.28	1,234.17
	Training / Seminars	700.00				700.00	345.00
	Recruitment costs	450.00				450.00	0.00
	Total	55,516.83	0.00	0.00	0.00	55,516.83	74,992.24
Note 8:	Cost of Worship						
	Children's Ministry	577.62				577.62	726.83
	Youth Ministry	497.20				497.20	547.60
	Audio Visual equipment costs	606.39				606.39	240.58
	Music Group Resources	122.34				122.34	0.00
	Other costs incl Liturgical Resources	921.83				921.83	439.94
	Refreshments	293.13				293.13	3.30
	Total	3,018.51	0.00	0.00	0.00	3,018.51	1,958.25
Note 9:	Maintenance of Church Buildings						
	Repairs and General Maintenance	4,173.84				4,173.84	2,327.93
	Equipment / fixtures & fittings	3,284.93				3,284.93	1,712.01
	Maintenance and Service Contracts	1,721.40				1,721.40	828.00
	Total	9,180.17	0.00	0.00	0.00	9,180.17	4,867.94
Note 10:	Church Running Costs						
	Church Office (incl. rental)	4,867.17				4,867.17	5,825.21
	Church House	3,979.66				3,979.66	2,820.01
	Insurance	1,850.62				1,850.62	1,763.66
	Subscriptions/Licences	2,349.77				2,349.77	763.01
	Utilities	4,992.05				4,992.05	6,805.49
	Waste Collections	1,060.42				1,060.42	296.85
	Printing (Easter, Christmas cards)	743.00				743.00	276.00
	Church Centre sundries	386.15				386.15	654.68
	Gifts / Donations	965.17				965.17	414.22
	Total	21,194.01	0.00	0.00	0.00	21,194.01	19,619.13
Note 11:	Church Activities						
	19 The Coffee House		3,397.16			3,397.16	2,986.13
	Gospel Choir	302.40				302.40	184.80
	Parish Nursing	595.00				595.00	604.99
	Mental Health Training	1,230.00				1,230.00	0.00
	Pastoral Care	303.63				303.63	0.00
	Outreach - Easter / Christmas Gifts	643.05				643.05	0.00
	Outreach - Hampers	714.74				714.74	590.65
	Outreach - Cambourne Schools	257.98				257.98	0.00
	Outreach - Other	60.00				60.00	114.68
	Total	4,106.80	3,397.16	0.00	0.00	7,503.96	4,481.25
Note 12:	Support of Specific Causes						
	Uzimalele	2,050.00				2,050.00	1,500.00
	Goma	2,121.25				2,121.25	1,500.00
	WCCYM	3,000.00				3,000.00	1,500.00
	Compassion Child	336.00				336.00	327.00
	DRC Emergency Appeal - Tearfund	250.00				250.00	0.00
	The Children's Society (Christingle)	0.00				0.00	86.62
	Grant awards from Pete Mear Grant Fund	0.00				0.00	200.00
	Total	7,757.25	0.00	0.00	0.00	7,757.25	5,113.62

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2021	Yr 2020
	£	£	£	£	£
Cash Funds					
HSBC Current Account	29,351.28	6,158.31	2,000.00	37,509.59	71,059.96
HSBC 19 Coffee House		7,332.90		7,332.90	7,786.03
CBF Deposit Account	160,108.99			160,108.99	107,044.48
Total Current Assets	189,460.27	13,491.21	2,000.00	204,951.48	185,890.47
Long term Liabilities					
Eastern Baptist Association Loan	(50,000.00)			(50,000.00)	(50,000.00)
Total Net Assets or Liabilities	139,460.27	13,491.21	2,000.00	154,951.48	135,890.47

MINISTER'S AFTERWORD

2021 has come to an end; 2022 lies before us.

There is much to be encouraged about in this report. God is still active among us. We are seeing new ground being ploughed and planted for the sake of the Kingdom. And yet I can relate to the old-timers in the days of Ezra and of Haggai who witnessed the rebuilding of the temple after a period of exile, and who wept that it was less magnificent than the temple they knew from their youth. (See Ezra 3 v.10-13 and Haggai 2 v.1-9.)

Church attendance and church engagement are not at the level we knew before the pandemic hit. Cambourne Church is not alone in this. The Evangelical Alliance conducted research nationally in the autumn indicating that both attendance and volunteering have dropped significantly from pre-pandemic levels.

Yet there are wonderful gospel opportunities ahead of us. West Cambourne is being built. People have moved into the flats in Upland Place. There are thousands of neighbours in need of good news. Let us not lose heart or shrink back. What is being rebuilt and re-established among us may not look the same as what went before. It may not even look as impressive, but God is with us, and may the future glory be greater than anything we have yet known.

“So don't sit around on your hands! No more dragging your feet! Clear the path for long-distance runners so no one will trip and fall, so no one will step in a hole and sprain an ankle. Help each other out. And run for it!”

(Hebrews 12 v.12-13, *The Message*)

Bill Miller



Thank you to everyone who has contributed to this report and to the life of our church in 2021. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2021**



CAMBOURNE CHURCH
JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England

Safeguarding during 2021:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2021 in addition to representatives of Cambourne Church Council (Ross McEwan, Martin Lee, Bill Miller)

Revd Charles Mather	(Chair) Minister of Bar Hill, URC representative on LAG
Revd Dr Geoff Cook	Ecumenical Officer for Roman Catholic Diocese of East Anglia
Revd Gale Richards	Baptist Regional Minister, Eastern Baptist Association
Ven. Alex Hughes	Church of England, Archdeacon of Cambridge
Revd Colin Watkins	Ecumenical Officer for East Anglia Methodist District
Revd Sophia Girvan	(Secretary) County Ecumenical Officer for Cambridgeshire

Church Staff as of December 2020

Minister	Revd Bill Miller (full-time)
Youth Worker	Vacant
Children's & Family Worker	Vacant
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)

The Vine School Governing Body as of December 2021

Foundation Governors:	Dan Rainbow (Chair) Jessica Whiteley (Vice-Chair) Hannah Hearn Anne Rees 2 Vacancies
Associate Governor:	Vanessa Gething
Parent Governors:	Maurice Hopper Nusrat Hassan Vacancy
Staff Governor:	Nicola Kenny
Local Authority Governor:	Vacancy
Co-opted Governor:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:



We belong to a Christian community where these values are key...



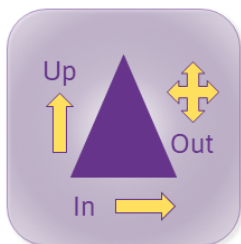
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from *Prayer*



We are called to *Engage* with God's world

We believe that *Love* changes people & situations

A partnership of the Church of England, Baptist Union, United Reformed Church and Methodist Church.

CORE STATISTICS

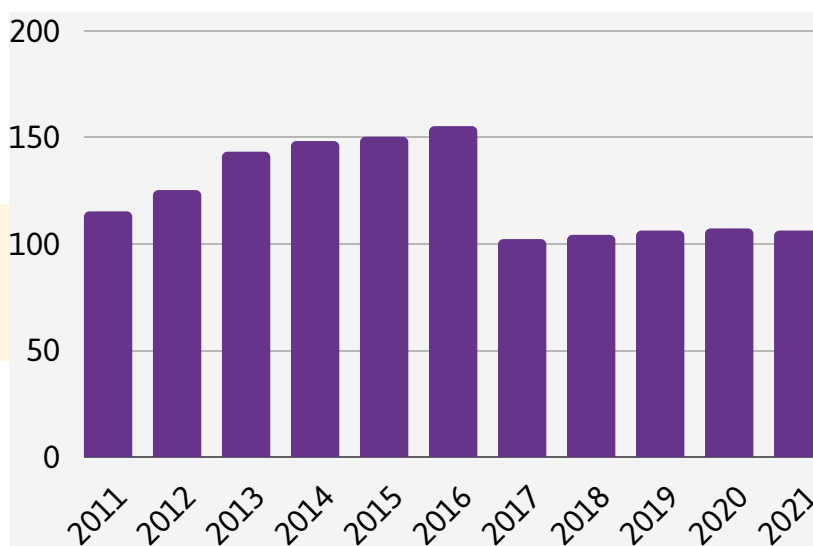
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 106 (December 2021). This compares to 107 at December 2020. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

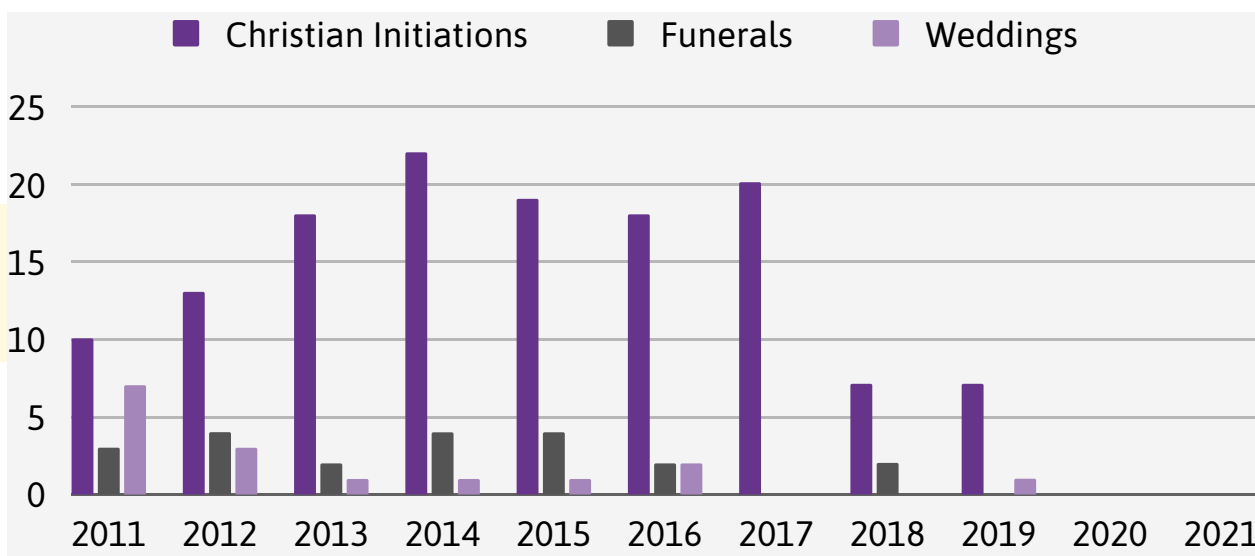


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



REPORT OF ACTIVITY FOR 2021

Throughout 2021 we have been operating under varying limitations as a result of the continuing pandemic. The long winter of limitations brought about by COVID and the associated restrictions – at times mandatory and at times discretionary – is beginning to show signs of a thaw. Many church activities have resumed, albeit often in modified ways.

Staffing: We have still not managed to fill the children's and youth work positions, but a recruitment process continues into 2022 and we are grateful to the URC for agreeing to part-fund these posts for at least three years through a grant. Our two church administrators and our cleaner remain in post, and we are grateful for their hard work. Our team has been augmented by having James Shelton, an ordinand from Ridley Hall, attached to the church for 2020-22.

Sunday Services: The year began with our main Sunday services being online, first on YouTube and from Easter on Zoom. It ended with us gathering in the church building for services which included singing, children's work and youth work, and which were live-streamed on Facebook and YouTube for those who did not gather in person. However, masks and social distancing were still the order of the day. We did host an open air Remembrance service with local uniformed organisations this year, and a number of Christmas services – another sign of the return to normality.

Children: In the autumn Young Church for primary school aged children resumed on Sunday mornings, meeting in the annexe. From November 2020 on termtime

Wednesdays children met online over Zoom, but in the summer of 2021 began meeting in person outside, and in the autumn rebranded as Explore Together and met for teaching, games, craft and food with parents also in attendance. A Wednesday morning baby and toddler group also started in the summer, attracting a number of families from outwith the church fellowship.

Youth: Young people did not gather in great numbers online, so when we were able to start regular Sunday evening gatherings outside or in the annexe this helped. In the autumn Xtreme started again on Sunday mornings meeting in Cambourne Soul. Late in the year monthly Sunday evening socials were also re-established, and a Friday afternoon well-being café run in partnership with Romsey Mill and Cambourne Youth Partnership was being planned for the new year. We should here note that we have greatly benefitted from a Youth for Christ gap year student being on placement with WCCYM and based in our church since September, namely Miriam Haslauer from Austria.



Continuing activities: 19 the coffee-house reopened its doors in the summer, reducing its hours and its menu while a volunteer base was re-established. 3Cs started meeting again in the annexe, as did the Parish Nursing health and well-being group. Homegroups continued to engage with one another, albeit regular meetings have not been well established among them all. New ways are being found to connect with one another.



New ventures: There have also been new ventures. A number of church members took part in an online Difference course, looking at conflict from a Christian perspective. In the summer we held a flower festival to coincide with the Cambourne Open Gardens event, which proved a great success. In September we started Open House twice a month on Thursday mornings – a drop-in to promote well-being in our community, which emerged from the Kingdom priorities identified by council in late 2020. We are grateful for the involvement of workers from South Cambs District Council and Monkfield Medical Practice bringing their professional expertise. Also prompted by the identified Kingdom priorities, we have ensured that church staff and a number of volunteers have undertaken training in Mental Health First Aid.

21st Birthday: We celebrated our twenty-first birthday as a church in October with a special service, including a recorded talk by Revd Dr Carrie Pemberton-Ford, followed by our first fellowship meal together for a long time. Over that weekend there was also an exhibition, put together by David Wadsworth in the annexe, telling the story of our church.

The Vine Inter-Church Primary School: We have maintained close links with the church school, providing a number of foundation governors and conducting school worship on a weekly basis, albeit through video recordings.

Mission and Giving: We have been able to continue to give to Uzimatele and Goma in 2021: core giving of £1500 each plus a summer appeal which led to an extra sum of £821 being sent to each. In addition, we have given to WCCYM with whom we continue to partner closely, and are engaged with Compassion, especially in sponsoring our church link child, Thomas.

A big thank you to everyone who has been involved in making these things happen.

*“To the only wise God be glory for ever through Jesus Christ! Amen.”
(Romans 16 v.27)*





SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2021

Introduction

2021 was the second year impacted by the Covid 19 pandemic, with a third national lockdown introduced on 6th January 2021 but by the end of 2021 Cambourne Church was back to running most of our usual services and activities.

The January lockdown (which ran through to March 2021) meant we couldn't meet for Sunday services or hire out our Church building to community groups. We did therefore lose income over these first three months of the year.

We were fortunate however to receive government support in the form of a £2,668 local authority grant and also from payments received through the Job retention scheme, to help meet the employment costs of the Church Cleaner, who was on flexible furlough leave during the lockdown period.

After the lockdown was lifted, several of our regular church hirers returned in April 2021 and by the end of the year virtually all our regular hirers had returned with some additional bookings too.

Whilst our income was impacted during the lockdown period, our reported expenditure last year was significantly lower than planned, due to vacant staff posts. Unfortunately two rounds of advertising did not produce successful candidates for the roles of Church Youth Worker and Children & Families Worker, which remained unfilled all year. The Church Caretaker role was also vacant for the whole of 2021.

The reduced spending on staffing led to the overall increase in our funds of £19,061.

This is the second year we have reported an increase to our funds (driven predominantly by the reduced staff costs).

We therefore begin 2022 with substantial financial reserves and Church Council has decided that it is now the right time to repay the building loan to the Baptist Association. We also plan investment on the church building, to upgrade the doors and locks.

2022 will be the last of the three years we receive financial support (£15,000) from our sponsoring churches to help meet the cost of our Minister. Whilst we do have the reassurance of high cash reserves to draw on, there is more work to be done before we become self-sufficient as a church and able to contribute back to our supporting denominations.

Financial Overview 2021

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund £139,460
- 19 Coffee House £7,333
- Pete Mear Grant Fund £6,158
- Chapel Fund £2,000

Total £154,951

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association, that is as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the build costs of the Church Centre.

To date no repayment has been made on this loan.

Cambourne Church reported an increase in funds of £19,061 during the year as follows:

General Fund + £19,514

Designated Funds

19 Coffee House - £453

This was the net reported expenditure by the Coffee House for the period it was open from April to December 2021. There were "start-up costs" incurred to re-stock when first opening after 12 months lockdown and a replacement tablet was purchased (used to take cashless payments).

Pete Mear Grant Fund No receipts/payments in year

This fund was created when a legacy gift was received in 2019 from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals.

Restricted Fund

Church Chapel No receipts/payments in year

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2021

Our total reported receipts for 2021 was £123,232 and total reported payments was £104,171 giving the reported increase in funds of £19,061 identified above.

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed 2 Church Administrators and a Church Cleaner none of whom earned £10,000 or more.

The Minister received a salary in excess of £10,000.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed for travel and subsistence costs as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner (Mr Zubair Ahmed) and the signed examiner's report will be included with the statement of accounts submitted to the Charity Commission.

There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2022

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Receipts from investments

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

Other fixtures, fittings and office equipment

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments

Any investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2021 Total	2020 Total
		£	£	£	£	£	£
Receipts							
Note 1:	Giving						
	Regular Giving	55,614.26				55,614.26	55,882.85
	Gift Day & Donations	4,695.76				4,695.76	15,282.85
	Church Collections	175.00				175.00	2,884.53
	Tax recovered through Gift Aid	14,309.27				14,309.27	16,547.76
	Total	74,794.29	0.00	0.00	0.00	74,794.29	90,597.99
Note 2:	Other Voluntary Receipts						
	Donations	1,800.51				1,800.51	719.75
	Africa Appeal	1,400.00				1,400.00	0.00
	Compassion Child	312.00				312.00	55.31
	Tea & Coffee	0.00				0.00	25.70
	Total	3,512.51	0.00	0.00	0.00	3,512.51	800.76
Note 3:	Activities for Generating Funds						
	Fundraising Events	897.40				897.40	20.00
	Salvation Army Clothes Bank	592.85				592.85	613.69
	Amazon Smile / Easyfundraising	105.53				105.53	68.13
	Total	1,595.78	0.00	0.00	0.00	1,595.78	701.82
Note 4:	Church Activities Income						
	Church Hire	18,447.99				18,447.99	13,178.05
	19 The Coffee House		2,944.03			2,944.03	3,896.23
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	Children - midweek groups	470.70				470.70	635.10
	Children - Party	74.16				74.16	48.00
	Gospel Choir	578.00				578.00	536.00
	Insurance claim	0.00				0.00	472.99
	Total	19,961.05	2,944.03	0.00	0.00	22,905.08	19,192.77
Note 5:	Investment income						
	Interest on deposit account	64.51				64.51	452.60
	Total	64.51	0.00	0.00	0.00	64.51	452.60
Note 6:	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	15,000.00
	Government grants received	5,059.57				5,059.57	18,633.12
	Cambourne Town Council	300.00				300.00	0.00
	Cambourne Crier - Parish Nursing	0.00				0.00	100.00
	Total	20,359.57	0.00	0.00	0.00	20,359.57	33,733.12

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2021 Total	2020 Total
		£	£	£	£	£	£
Payments							
Note 7:	Staffing Costs						
	Cost of employment	53,422.75				53,422.75	73,063.87
	Outsourced Payroll costs	383.80				383.80	349.20
	Staff expenses	560.28				560.28	1,234.17
	Training / Seminars	700.00				700.00	345.00
	Recruitment costs	450.00				450.00	0.00
	Total	55,516.83	0.00	0.00	0.00	55,516.83	74,992.24
Note 8:	Cost of Worship						
	Children's Ministry	577.62				577.62	726.83
	Youth Ministry	497.20				497.20	547.60
	Audio Visual equipment costs	606.39				606.39	240.58
	Music Group Resources	122.34				122.34	0.00
	Other costs incl Liturgical Resources	921.83				921.83	439.94
	Refreshments	293.13				293.13	3.30
	Total	3,018.51	0.00	0.00	0.00	3,018.51	1,958.25
Note 9:	Maintenance of Church Buildings						
	Repairs and General Maintenance	4,173.84				4,173.84	2,327.93
	Equipment / fixtures & fittings	3,284.93				3,284.93	1,712.01
	Maintenance and Service Contracts	1,721.40				1,721.40	828.00
	Total	9,180.17	0.00	0.00	0.00	9,180.17	4,867.94
Note 10:	Church Running Costs						
	Church Office (incl. rental)	4,867.17				4,867.17	5,825.21
	Church House	3,979.66				3,979.66	2,820.01
	Insurance	1,850.62				1,850.62	1,763.66
	Subscriptions/Licences	2,349.77				2,349.77	763.01
	Utilities	4,992.05				4,992.05	6,805.49
	Waste Collections	1,060.42				1,060.42	296.85
	Printing (Easter, Christmas cards)	743.00				743.00	276.00
	Church Centre sundries	386.15				386.15	654.68
	Gifts / Donations	965.17				965.17	414.22
	Total	21,194.01	0.00	0.00	0.00	21,194.01	19,619.13
Note 11:	Church Activities						
	19 The Coffee House		3,397.16			3,397.16	2,986.13
	Gospel Choir	302.40				302.40	184.80
	Parish Nursing	595.00				595.00	604.99
	Mental Health Training	1,230.00				1,230.00	0.00
	Pastoral Care	303.63				303.63	0.00
	Outreach - Easter / Christmas Gifts	643.05				643.05	0.00
	Outreach - Hampers	714.74				714.74	590.65
	Outreach - Cambourne Schools	257.98				257.98	0.00
	Outreach - Other	60.00				60.00	114.68
	Total	4,106.80	3,397.16	0.00	0.00	7,503.96	4,481.25
Note 12:	Support of Specific Causes						
	Uzimalele	2,050.00				2,050.00	1,500.00
	Goma	2,121.25				2,121.25	1,500.00
	WCCYM	3,000.00				3,000.00	1,500.00
	Compassion Child	336.00				336.00	327.00
	DRC Emergency Appeal - Tearfund	250.00				250.00	0.00
	The Children's Society (Christingle)	0.00				0.00	86.62
	Grant awards from Pete Mear Grant Fund	0.00				0.00	200.00
	Total	7,757.25	0.00	0.00	0.00	7,757.25	5,113.62

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Statement of Assets and Liabilities at Year End

	Unrestricted	Designated	Restricted	Total	Total
	£	£	£	Yr 2021	Yr 2020
	£	£	£	£	£
Cash Funds					
HSBC Current Account	29,351.28	6,158.31	2,000.00	37,509.59	71,059.96
HSBC 19 Coffee House		7,332.90		7,332.90	7,786.03
CBF Deposit Account	160,108.99			160,108.99	107,044.48
Total Current Assets	189,460.27	13,491.21	2,000.00	204,951.48	185,890.47
Long term Liabilities					
Eastern Baptist Association Loan	(50,000.00)			(50,000.00)	(50,000.00)
Total Net Assets or Liabilities	139,460.27	13,491.21	2,000.00	154,951.48	135,890.47

MINISTER'S AFTERWORD

2021 has come to an end; 2022 lies before us.

There is much to be encouraged about in this report. God is still active among us. We are seeing new ground being ploughed and planted for the sake of the Kingdom. And yet I can relate to the old-timers in the days of Ezra and of Haggai who witnessed the rebuilding of the temple after a period of exile, and who wept that it was less magnificent than the temple they knew from their youth. (See Ezra 3 v.10-13 and Haggai 2 v.1-9.)

Church attendance and church engagement are not at the level we knew before the pandemic hit. Cambourne Church is not alone in this. The Evangelical Alliance conducted research nationally in the autumn indicating that both attendance and volunteering have dropped significantly from pre-pandemic levels.

Yet there are wonderful gospel opportunities ahead of us. West Cambourne is being built. People have moved into the flats in Upland Place. There are thousands of neighbours in need of good news. Let us not lose heart or shrink back. What is being rebuilt and re-established among us may not look the same as what went before. It may not even look as impressive, but God is with us, and may the future glory be greater than anything we have yet known.

“So don't sit around on your hands! No more dragging your feet! Clear the path for long-distance runners so no one will trip and fall, so no one will step in a hole and sprain an ankle. Help each other out. And run for it!”

(Hebrews 12 v.12-13, *The Message*)

Bill Miller



Thank you to everyone who has contributed to this report and to the life of our church in 2021. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all.

Amen.



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Cambourne Church

On accounts for the year ended

31 December 2021

Charity no (if any)

1149312

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10-03-22

Name:

ZUBAIR AHMED.

Relevant professional qualification(s) or body

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Cambourne Church - Financial Statements for the Year Ended 31 December 2021 Receipts and Payments Account for the Year

		Unrestricted Designated				Designated Restricted		2020 Total	
		£	£	£	£	£	£	£	£
		General Fund	19 Coffee House	P. Mear Grant Fund	Chapel	2021 Total			
Receipts									
	Notes								
	1	74,794.29				74,794.29			90,597.99
	2	3,512.51				3,512.51			800.76
	3	1,595.78				1,595.78			701.82
	4	19,961.05	2,944.03			22,905.08			19,192.77
	5	64.51				64.51			452.60
	6	20,359.57				20,359.57			33,733.12
		0.00				0.00			14,903.96
	Shared Churches (Ely) Limited - Donation re Annexe								
	Total receipts	120,287.71	2,944.03	0.00	0.00	123,231.74			160,383.02
Payments									
	7	55,516.83				55,516.83			74,992.24
	8	3,018.51				3,018.51			1,958.25
	9	9,180.17				9,180.17			4,867.94
	10	21,194.01				21,194.01			19,619.13
	11	4,106.80	3,397.16			7,503.96			4,481.25
	12	7,757.25				7,757.25			5,113.62
		0.00				0.00			14,903.96
	Shared Churches (Ely) Design & Build Limited - Annexe								
	Total payments	100,773.57	3,397.16	0.00	0.00	104,170.73			125,936.39
	Net receipts / - payments for the year	19,514.14	-453.13	0.00	0.00	19,061.01			34,446.63
	Transfer between funds								
	Net movement in Funds	19,514.14	-453.13	0.00	0.00	19,061.01			34,446.63
Reconciliation of Funds:									
	Opening Balance 1st January 2021 b/fwd	119,946.13	7,786.03	6,158.31	2,000.00	135,890.47			101,443.84
	Closing Balance 31st December 2021 c/fwd	139,460.27	7,332.90	6,158.31	2,000.00	154,951.48			135,890.47

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2021 Total	2020 Total
		£	£	£	£	£	£
Receipts							
Note 1:	Giving						
	Regular Giving	55,614.26				55,614.26	55,882.85
	Gift Day & Donations	4,695.76				4,695.76	15,282.85
	Church Collections	175.00				175.00	2,884.53
	Tax recovered through Gift Aid	14,309.27				14,309.27	16,547.76
	Total	74,794.29	0.00	0.00	0.00	74,794.29	90,597.99
Note 2:	Other Voluntary Receipts						
	Donations	1,800.51				1,800.51	719.75
	Africa Appeal	1,400.00				1,400.00	0.00
	Compassion Child	312.00				312.00	55.31
	Tea & Coffee	0.00				0.00	25.70
	Total	3,512.51	0.00	0.00	0.00	3,512.51	800.76
Note 3:	Activities for Generating Funds						
	Fundraising Events	897.40				897.40	20.00
	Salvation Army Clothes Bank	592.85				592.85	613.69
	Amazon Smile / Easyfundraising	105.53				105.53	68.13
	Total	1,595.78	0.00	0.00	0.00	1,595.78	701.82
Note 4:	Church Activities Income						
	Church Hire	18,447.99				18,447.99	13,178.05
	19 The Coffee House		2,944.03			2,944.03	3,896.23
	Church Fees	390.20				390.20	426.40
	Children - midweek groups	470.70				470.70	635.10
	Children - Party	74.16				74.16	48.00
	Gospel Choir	578.00				578.00	536.00
	Insurance claim	0.00				0.00	472.99
	Total	19,961.05	2,944.03	0.00	0.00	22,905.08	19,192.77
Note 5:	Investment income						
	Interest on deposit account	64.51				64.51	452.60
	Total	64.51	0.00	0.00	0.00	64.51	452.60
Note 6:	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	15,000.00
	Government grants received	5,059.57				5,059.57	18,633.12
	Cambourne Town Council	300.00				300.00	0.00
	Cambourne Crier - Parish Nursing	0.00				0.00	100.00
	Total	20,359.57	0.00	0.00	0.00	20,359.57	33,733.12

Cambourne Church - Financial Statements for the Year Ended 31 December 2021
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2021 Total	2020 Total
		£	£	£	£	£	£
Payments							
Note 7 :	Staffing Costs						
	Cost of employment	53,422.75				53,422.75	73,063.87
	Outsourced Payroll costs	383.80				383.80	349.20
	Staff expenses	560.28				560.28	1,234.17
	Training / Seminars	700.00				700.00	345.00
	Recruitment costs	450.00				450.00	0.00
	Total	55,516.83	0.00	0.00	0.00	55,516.83	74,992.24
Note 8 :	Cost of Worship						
	Children's Ministry	577.62				577.62	726.83
	Youth Ministry	497.20				497.20	547.60
	Audio Visual equipment costs	606.39				606.39	240.58
	Music Group Resources	122.34				122.34	0.00
	Other costs incl Liturgical Resources	921.83				921.83	439.94
	Refreshments	293.13				293.13	3.30
	Total	3,018.51	0.00	0.00	0.00	3,018.51	1,958.25
Note 9 :	Maintenance of Church Buildings						
	Repairs and General Maintenance	4,173.84				4,173.84	2,327.93
	Equipment / fixtures & fittings	3,284.93				3,284.93	1,712.01
	Maintenance and Service Contracts	1,721.40				1,721.40	828.00
	Total	9,180.17	0.00	0.00	0.00	9,180.17	4,867.94
Note 10 :	Church Running Costs						
	Church Office (incl rental)	4,867.17				4,867.17	5,825.21
	Church House	3,979.66				3,979.66	2,820.01
	Insurance	1,850.62				1,850.62	1,763.66
	Subscriptions/Licences	2,349.77				2,349.77	763.01
	Utilities	4,992.05				4,992.05	6,805.49
	Waste Collections	1,060.42				1,060.42	296.85
	Printing (Easter, Christmas cards)	743.00				743.00	276.00
	Church Centre sundries	386.15				386.15	654.68
	Gifts / Donations	965.17				965.17	414.22
	Total	21,194.01	0.00	0.00	0.00	21,194.01	19,619.13
Note 11 :	Church Activities						
	19 The Coffee House		3,397.16			3,397.16	2,986.13
	Gospel Choir	302.40				302.40	184.80
	Parish Nursing	595.00				595.00	604.99
	Mental Health Training	1,230.00				1,230.00	0.00
	Pastoral Care	303.63				303.63	0.00
	Outreach - Easter / Christmas Gifts	643.05				643.05	0.00
	Outreach - Hampers	714.74				714.74	590.65
	Outreach - Cambourne Schools	257.98				257.98	0.00
	Outreach - Other	60.00				60.00	114.68
	Total	4,106.80	3,397.16	0.00	0.00	7,503.96	4,481.25
Note 12 :	Support of Specific Causes						
	Uzimatele	2,050.00				2,050.00	1,500.00
	Goma	2,121.25				2,121.25	1,500.00
	WCCYM	3,000.00				3,000.00	1,500.00
	Compassion Child	336.00				336.00	327.00
	DRC Emergency Appeal - Tearfund	250.00				250.00	0.00
	The Children's Society (Christingle)	0.00				0.00	86.62
	Grant awards from Pete Mear Grant Fund	0.00				0.00	200.00
	Total	7,757.25	0.00	0.00	0.00	7,757.25	5,113.62

Cambourne Church - Financial Statements for the Year Ended 31 December 2021

Statement of Assets and Liabilities at Year End

	Unrestricted		Designated		Restricted		Total	
	£	£	£	£	£	£	Yr 2021	Yr 2020
Cash Funds								
HSBC Current Account	29,351.28		6,158.31		2,000.00		37,509.59	71,059.96
HSBC 19 Coffee House			7,332.90				7,332.90	7,786.03
CBF Deposit Account	160,108.99						160,108.99	107,044.48
Funds received, not banked at year end							0.00	0.00
Cheques issued not presented at year end							0.00	0.00
							189,460.27	185,890.47
							13,491.21	204,951.48
Total Current Assets							2,000.00	185,890.47
Long term Liabilities								
Eastern Baptist Association Loan							(50,000.00)	(50,000.00)
							139,460.27	135,890.47
Total Net Assets or Liabilities							2,000.00	135,890.47

CAMBOURNE CHURCH

England & Wales - Charity number 1149312

Accounts



**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2020**



CAMBOURNE CHURCH

JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England

Church Council & PCC Members during 2020

Ex-officio

Minister Revd Bill Miller (from end September 2019)



Elected Trustees (7 in total).

Ross McEwan Church Warden (Elected annually at the AGM)
Alison Butler (Elected for 2nd term October 2020 AGM; Term ends April 2023)
Lucy Thompson (Elected for 2nd term October 2020 AGM; Term ends April 2023)
Catherine Price (Elected for 1st term October 2020 AGM; Term ends April 2023)
Jon Slater (Elected for 1st term October 2020 AGM; Term ends April 2023)
Martin Lee Treasurer - appointed annually by council from among the trustees
 (Elected for 2nd term April 2019; Term ends April 2022.)
Julie Whitbread (Elected for 1st term April 2018; Term ends April 2021)
Tony Williams Chair of Council – appointed annually by council from among the trustees
(Elected for 1st term April 2018; Term ends April 2021)
Rachel Leonard (Elected to council for 2nd term April 2017; Term ended April 2020)

Co-opted Trustees

John Martin (Co-opted to council October 2017; Term ended April 2020)

Due to the postponement of the AGM to October 2020, Alison Butler and Lucy Thompson continued to serve as elected trustees until that AGM at which meeting they were each elected for a second term. Catherine Price and Jon Slater were co-opted onto council in April 2020 until their election onto council at the October AGM.

- Members who complete their three-year term are eligible to stand for a new term of office.
- The 2 Church Warden positions are elected on an annual basis.
- The total number of positions on the Church Council is 12.
- When there is a minister and or assistant minister these become additional ex-officio members
- At the AGM in March 2021 there will be 2 Church Warden positions – Ross McEwan has indicated his willingness to stand for re-election.
- 2 vacancies for a church council member/trustee come round at the AGM 2021 and the current incumbents Julie Whitbread and Tony Williams have indicated their willingness to stand for re-election.

Partner Church Representatives during 2020:

Anglican (Deanery Synod) *Vacancy*
Methodist Ross McEwan
URC *Vacancy*
Baptist *Vacancy*

Safeguarding during 2020:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2020 in addition to Cambourne Church Council

Revd Paul Whittle	(Chair) Moderator, Eastern Synod of the URC Stood down Dec 2020
Revd Dr Geoff Cook	Ecumenical Officer for Roman Catholic Diocese of East Anglia
Revd Graeme Ross	Baptist Regional Minister, Eastern Baptist Association
Ven. Alex Hughes	Church of England, Archdeacon of Cambridge
Revd Colin Watkins	Ecumenical Officer for East Anglia Methodist District
Nigel Moat	(Secretary) County Ecumenical Officer for Cambridgeshire Stood down summer 2020

Church Staff as of December 2020

Minister	Revd Bill Miller (full-time (from late September 2019))
Youth Worker	Jonathan Buwert (24 hrs/wk). Left post October 2020
Children's & Family Champion	Jane Brooks (22 hrs/wk). Left post June 2020
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)
Caretaker	Gary Newland (136 hrs/annum). Left post Oct 2020

The Vine School Governing Body as of December 2020

Foundation Governors:	Dan Rainbow (Chair) Jessica Whiteley (Vice-Chair) Hannah Hearn Anne Rees 2 Vacancies
Associate Governor:	None
Parent Governors:	Vanessa Gething Dawn Edwards Maurice Hopper
Staff Governor:	Nicola Kenny
Local Authority Governor:	Beauty Bapiro
Co-opted Governor:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:

We belong to a Christian community where these values are key... 

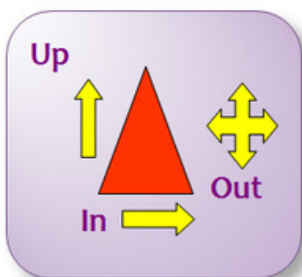
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from **P**rayer



We are called to **E**ngage with God's world

We believe that **L**ove changes people & situations

A partnership of the Anglican, Methodist, Baptist & URC.

CORE STATISTICS

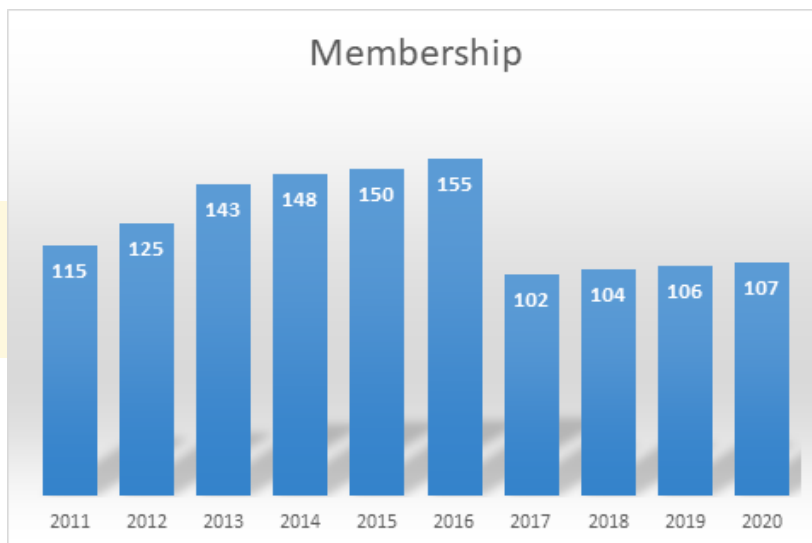
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 107 (December 2020). This compares to 106 at December 2019. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

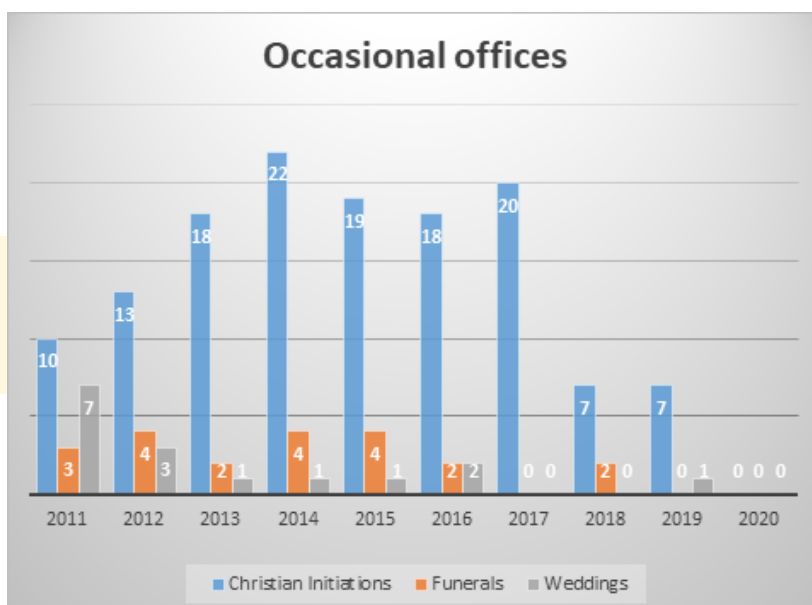


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



CHURCH COUNCIL CHAIR'S REPORT

Welcome to the annual report for 2020, it has been an unusual year in which we have had to restrict many activities due to the various sets of COVID related restrictions that have been in place over the course of the year but that doesn't mean that God's work for us in Cambourne has stopped as you will read throughout this report. It does mean that you will notice some changes in the format of this report as we have streamlined where appropriate to reflect activity.

Your Church Council have continued to meet regularly, albeit virtually, to conduct the essential business of running the Church and associated Charity Commission requirements. Our delayed AGM last year was conducted via a variety of live and virtual links and we expect to do the same this time around in March. The one exception to our virtual meetings was our away day to discuss the kingdom priorities and way ahead as we emerge from this pandemic and continue to serve our local community. That journey is just beginning, and we look forward to stepping out with God on the next part of our journey. Thank you for your continued support and prayers.

Tony Williams



MINISTER'S REPORT

2020 has been my first full year as the minister of Cambourne Church, and I consider it a joy to be called to such a community and to such a place.

There is no hiding the fact that 2020 has been far from a typical year. The COVID-19 pandemic and the associated restrictions on gatherings and activities have dominated our lives – both in relation to church and in relation to everything else. There are within this annual report accounts of various activities, and how they have had to adapt or curtail their normal operations since March. I will not attempt to describe and analyse all that we as a church have done, but will instead highlight various aspects of our life together – especially those which are not explored elsewhere.

I had not been in post six months when we entered the first lockdown in March. While some were more optimistic about timescales than others, few predicted that a full twelve months later we would still be required to stay at home and avoid gatherings, nor that there would have been no congregational singing in praise of God within the church

building throughout that time. The regulations under which we have operated have varied, but none have allowed for business as usual.

Our worship life has moved largely online with a weekly upload available on YouTube for every Sunday. These have been premiered at a particular time on Sunday mornings so that a sense of community can be maintained as many have chosen to engage with the service in unison, albeit in different places. A big thank you must go to our musicians, who have learned to lead us in musical worship through recordings which have been embedded in these weekly services. A special mention should be made of our recording of The Blessing Song, which was a wonderful achievement involving many from the fellowship. Members of the congregation have also led prayers, read Scriptures, provided children's talks, led biblical reflections and more. Unseen but crucial to this endeavour have been those who have worked hard in editing the services together using technical skills which are well beyond my ken. Thank you to all, but maybe especially to Neil Bingham who for a number of months took on that responsibility alone.



When possible we have also had some worship gatherings in the building – primarily short spoken communion services – but these socially distanced events without singing, without socialising and without any targeted provision for children and young people have been a very different experience from our Sunday mornings before the pandemic. We also sought to mark special events such as Easter, Harvest, Remembrance and Christmas, but in ways very different from previous years.

Our building has sadly been under-used in 2020, including the annexe which was only completed in 2019. There has been some use, including a few Cambourne Church services, some Catholic services, and the varied activities of our hirers when such things have been permitted. We also sought to make the church building a place for private prayer when that was allowed, and have decorated it seasonally as a sign of life and hope. A new facilities management group was identified this year to help in the maintenance and management of the buildings, but these buildings, but these strange times have limited the activity thus far. The diminished use of the building by hirers has obviously had a financial impact.

Mention should be made of our staff team.



Our administrators, Jacqui Huckle and Hannah Heasley, must be congratulated on showing admirable flexibility, grace and resolve in adjusting to the changing contours of church life and in performing most of their work from home during the pandemic. Cilla Mills has continued throughout as our church cleaner, albeit sometimes working her full hours, sometimes working fewer hours while flexibly furloughed, and sometimes being fully furloughed. Her attitude throughout all the changes has been gracious and positive. Thank you.

We started 2020 with three more staff than at the end of the year. In June we said goodbye to Jane Brooks, our children and families' worker for the past seven years or so, who moved to a new role in Huntingdon parish. We wish her well, and miss her much. Jonathan Buwert, who had served as our youth worker for a similar period, concluded his paid employment with us a few months later. At the beginning of October he started working full time for Romsey Mill. He remains living and working in Cambourne and continues as a member of our church. A little afterwards Gary Newland retired from being our caretaker after many years' service. Thanks are due to them all. It should be noted that both Jane and Jonathan spent part of the year furloughed from their roles, but that this was not instrumental in the moves they made to other employment. We are actively exploring how to fill the gaps left by these staff departures, and expect to recruit in 2021.

While there is a separate youth report, there is not a separate report specifically for children's work. The pre-pandemic pattern included Young Church on Sundays, Gazebo on Wednesday afternoons, a variety of work in primary schools, liaison with those



wanting services to mark the arrival of children, and the beginning of a course on faith for the parents of babies. Most of this did not survive the harsh winds of lockdown, but there are still plenty of shoots of growth and hope. There has been regular engagement from our church with The Vine Inter-Church Primary School across the year, including weekly recorded assemblies since September. We also offered help with Year 6 transitions, and I was invited to help with RE lessons and lead an assembly in Monkfield Park Primary School. For much of the year we have recorded and uploaded Young Church material for Sundays, although engagement with this was not especially high, despite some productions of exceptional quality. Online engagement with children has involved a variety of people and a variety of patterns, and at times we signposted children to activities produced beyond our church – including a couple of online holiday clubs. Since November a midweek Kids Club has taken place over Zoom, which has enabled a number of the children to re-engage with one another and with the wider church.

Pastoral care is mentioned elsewhere in this annual report, but I want here to acknowledge the efforts people have made to stay in contact and to support one another over the year. Care clusters were established shortly after the initial lockdown, and other

ways of engaging with one another have included some online social events and a weekly gathering over Zoom after the Sunday service. It quickly became clear that those in homegroups and life groups were engaged in significant mutual support. Some of these groups managed to meet over Zoom, some met in person on occasion as regulations allowed, many phone calls have been made, and all stayed in contact and supported one another. The He-Brews group which met on Tuesday evenings was wound up in the Summer, allowing space for something else to grow in its place, but all the other groups have continued.

Mission has been more difficult in these days, but has continued. In the Autumn an online Alpha course took place with six guests meeting on Tuesday evenings – the space left by He-Brews. We are also aware of a number of new people engaging with our various online services and meetings. The Food Bank has continued operating, as is mentioned elsewhere in this report, and some members have reached out to support neighbours in a variety of ways. Some got involved in the Cambourne Volunteer Task Force started by Cambourne Crescent. At Christmas the Shoe Box appeal operated, albeit in somewhat different ways during the



pandemic, and we became a local collection hub. Our Christmas Hamper scheme also operated a little differently, but we distributed more hampers in Cambourne than ever before.

Our ministry in Cavendish Court was reviewed at the beginning of 2020 with changes in personnel and leadership after Pam Thornton stepped back. A monthly service was being proposed and planned when lockdown hit, preventing access and the ability to meet. Help and contact were offered, and all residents of both Cavendish Court and Darwin Manor were included in the delivery of hand-made Christmas cards and small Christmas gifts which went out to church members and many others connected with our church in December.

As is mentioned elsewhere, church council continued our regular pattern of monthly meetings with the strategy sub-group meeting monthly as well. These have predominantly been online, but we managed to meet in person in the building in the autumn when we sought prayerfully to identify Kingdom priorities for the church in the months and years ahead. I want to thank every member of council, including those

who stepped down in April and those who took their place. Maybe no one should be singled out, but I do want to mention one member in particular. Of all roles in church life, the least enviable in these times is probably that of treasurer. Supported by the finance working group, and supported strategically by church council, Martin Lee has served us well, helping us navigate a period when financial projections and plans have needed constant revision in the midst of a fog of uncertainty. Thank you, Martin.

In fact, thank you all for playing your parts – seen and unseen – in loving and serving one another and our neighbours in the name of Christ. As I wrote above, I consider it a joy to be called to such a community and to such a place as this. As a church we enter 2021 somewhat fatigued by our experiences, but God certainly has work for us to do, and will continue to meet us with his grace and blessing as we walk in his ways.

“Jesus Christ is the same yesterday, today, and forever.”

Hebrews 13 v.8

Bill Miller





SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

YOUTH MINISTRY REPORT

For the Youth Ministry, the first sign that 2020 wasn't going to be a normal year was when the WCCYM Weekend got postponed in early March, it seemed odd at the time but a couple of weeks later we were in the first lockdown, schools shut and the decision seemed to be a very wise one.

Before then we had been running Xtreme on Sunday morning as part of the main service and had averaged round 20 young people.

In March when the lockdown came into effect, we started to offer zoom sessions and also set up BAND (a private social media platform) to try to keep in contact with the Young People. The Zoom sessions were not massively popular so in the Summer, while regulations and the weather allowed, we had a few socials on the cricket pitch. As it started to get cold and dark in October, we chose to start meeting in small groups in the Annexe, unfortunately we were only able to meet once before the November lockdown meant we had to stop.

We started zoom session again; as well as playing games we also had a weekly bible study.

At Christmas we were able to hold a Christmas Party in the Church with a range of crafts and games, all social distanced of course. This proved very popular with 13 young people attending.

WCCYM have continued to support young people by running Christian Unions at Cambourne Village College (on Zoom while the school has been shut) and the Thirst Youth Service online, as well as other events. They also held an online version of their weekend away in September with a range of activities to do online and offline at home.

Our paid youth worker, Jonathan, was furloughed between March and July and then later in the year stepped down to take up a full time post working for Romsey Mill, still based mainly in Cambourne. While we are sad to see him leave, it's great that he will still be in Cambourne and that Romsey Mill are putting more resource into young people in Cambourne.

Jon Slater and Jonathan Buwert



19-THE COFFEE HOUSE

In 2020 19 - The Coffee House entered it's 11th year and 10 year anniversary of opening so plans started to celebrate this occasion. During the build up to our anniversary in March we traded as usual offering our signature bacon rolls as well as the rest of our varied menu and selection of drinks, both hot and cold and always trialling new drinks finding out which are a hit and which 1's are not so popular to give our customers something different. Always looking for new ways to keep our very valued customers satisfied and returning to the cafe. We continued to offer our Monthly specials.

We welcomed a few new volunteers to the team and also lost a few so as in previous years the volunteer numbers were always changing and at times we did have to remain either closed or on reduced opening hours due to lack of volunteers.

On Saturday 25th January we attended the volunteers fair at The Hub as we have done in previous years. We had some interest from the day as well as having the opportunity to speak to other local volunteer run groups.

For the week of our 1 year anniversary we had specials running daily this included our signature breakfast rolls as well as a deal for the children. The week of celebrations ended on Saturday 7th March with a family celebration day where the cafe opened and we had lots of different games and activities set up in the church hall. The turn out was excellent with the cafe being especially busy so was a great success and proceeds from the day went to 2 local groups being Home Start and Cambourne Youth Partnership.

Sadly due to the lockdown imposed we had to announce on Tuesday 17th March that 19 - The Coffee House would have to remain closed for the foreseeable future and we have had to remain closed since as each time we have prepared for re-opening restrictions have once again been imposed. We ended the year still unsure when we will be able to re-open our doors to our customers so we can once again offer our services to the Cambourne community.

Cilla Mills - Coffee House Manager

PARISH NURSING

The Parish Nursing Service saw an exciting development at the beginning of 2020 with Catherine being trained to deliver chair based and strength and balance exercises. With that and moving into the much admired Annexe, the Health and Wellbeing Group saw a new lease of life. Sadly this was short lived but there is hope that the group will be able to start again as soon as safe to do so. Catherine has continued to write a monthly health article for the Cambourne Crier and otherwise spent much of 2020 concentrating on her hospital nursing role. In 2021 it is anticipated that Parish Nursing will be working alongside the church and community to consider how to support the wellbeing of Cambourne residents and how we can best respond to the pandemic.

Catherine Price, Parish Nurse

CAMBOURNE FOODBANK DISTRIBUTION CENTRE

It probably goes without saying that the foodbank has had a busy year! In Cambourne the distribution centre has managed to remain open throughout the lockdowns.

Despite a few of the volunteers in the team needing to step back for shielding/home schooling reasons, there was a huge response by others in the community who wanted to offer time and so we have felt blessed to have always had enough people to run the weekly sessions.

The head office of Cambridge City Foodbank, of which we are a part, ensured that contingency plans were made for volunteers needing to self isolate, etc and very quickly trained up new teams of drivers, sorters in the warehouse as well as volunteers for the distribution centres.

The closure of community buildings to most groups meant that the foodbank and the Cambourne Volunteer Taskforce could use more space in the Old Blue School. It was much easier to be able to remain socially distanced as a team in the main hall of the building than in our usual classroom!

Of course one of the challenges for clients was to obtain a foodbank voucher when most agencies were closed to face to face appointments. So an electronic system (which had been initiated previously) rapidly became the most effective way of getting vouchers to those who needed them. All agencies are able to log in and generate a voucher code which is sent to the client's mobile phone. The foodbank team is able to search for the code in the system and submit it as redeemed. The system has proved very efficient and will undoubtedly replace the paper voucher system eventually.

As a team we have found it difficult not being able to deliver the usual hospitality that we did pre-Covid. A large part of our role had been listening to people over a cup of tea and offering signposting support. We know that the engagement we have with clients is just as crucial now and even though it is more of a challenge, we are determined to offer a sensitive and welcoming reception in that short time of interaction.

It has been positive working alongside other volunteer groups which were set up at the beginning of the pandemic to take a part in responding to the increasing needs of many in the community. We have also been overwhelmed by the number of offers of help and donations of food from the general public. There is a strong consensus of wanting to do something to help fellow human beings which feels a great encouragement in such challenging times.

Julie Whitbread - Foodbank team leader



PASTORAL CARE TEAM

For the first quarter of 2020 the existing pastoral care network was in place with church members being looked out for by pastoral links (especially but not entirely on a Sunday). However when churches were no longer permitted to meet and then the first national lockdown happened, the pastoral care team felt that it would be most beneficial for church members to be arranged into mutually supportive care clusters. The main criterion for these clusters was geographical proximity, so that if anyone was self isolating it would be more practical for others living close by to deliver shopping, prescriptions, etc.

This model certainly worked well in several contexts, eg the Papworth care cluster where geographical proximity was particularly helpful. Others found WhatsApp groups helpful as a medium for mutual support.

During the summer months the team explored ways in which folk might be encouraged to meet outside whilst sticking to government guidelines eg for walks and small gatherings in gardens/recreation areas. Whilst writing this (in the middle of January) that felt such a blessing!

Alongside that we've had a few socials via Zoom, which we all recognise is not the same as meeting face to face, but at least is a point of contact! We will continue to plan different socials (to appeal to different interests) that can be adapted to Zoom while we cannot gather in person.

In the autumn we felt that it might be beneficial to return to the pastoral care

network model, which is based more on natural links (via schools, social groups, etc) and less on geographical proximity. It also has one person/couple nominated as pastoral link people rather than a completely mutual support group.

Previous pastoral links were contacted and opinions sought in the restructuring of the network. It is a challenge to ensure that folks are connected as adequately as possible now we are not meeting on a Sunday, but by creating groups where natural connections already exist, it seems the most effective way.

Of course, throughout this Bill has kept folk in the loop via his weekly pastoral letter and the encouragement to get members to write in summaries about themselves and their families, and stories or news is a good way of keeping in touch with others in the church family.

We also have a church member phoning some of the older folk in our church family whilst we cannot carry out pastoral visits, which has been such a blessing to them and to their families.

While we struggle with this extended period of not being able to meet in person, we thank God for the opportunities He gives us to connect in different and maybe unfamiliar ways, and we ask that He will guide us in how to seize those opportunities.

Catherine Price & Julie Whitbread

ACTIVITIES FOR SENIORS

Two activities were set up in the early days to help retired people make friends and join in community life. However this year, along with many other activities, they have been totally curtailed since March. Also as the majority of members are in the most vulnerable category, we will have to ensure that it is safe to continue these gatherings. Meeting together has been sadly missed, as it was something which many folk could look forward to in their limited world. Every effort has been made to keep in touch with one another, especially those living on their own

3CS

This is a social club where we gather in the church annexe to play scrabble and Rummikub in a fairly light hearted way, enjoying a chat and some banter, as well as a cup of tea and a biscuit. We also have a short talk, usually with a Christian context. This year we were only able to meet five times. Everyone is looking forward renewing friendships and fellowship.

Kath Pell and Ian Jarvis - 3Cs co-ordinators



PUB LUNCH FORUM

We gather together on the first Thursday on the month in pubs, restaurants and inns to enjoy a pre-ordered meal together. We were only able to meet twice. The first was in the hotel here in Cambourne, which was good as we did not have to face the prospect of icy country roads. As it was February we were able to get a discount.

Ian Jarvis and Ted Pryer - Pub Lunch Forum Co-ordinators

MISSION AND GIVING

The Mission & Giving group coordinates and promotes our mission links by providing information and encouraging prayer, practical involvement and financial provision. It is extremely beneficial for mission organisations and projects to know that they can count on regular giving over the medium to long term.

More detailed information about our mission partners can be found on the church website by accessing the Mission & Giving section of the church website, the most recent update posted in January 2021 (cambournechurch.org.uk/missionandgiving).

For 2020, the Church Council agreed that the church's giving in this area should be divided up as outlined below.

Pastor George & Jackline at Uzimatele, Nairobi, Kenya (£1500)

- a ministry project including a children's home for orphans, a primary school in the local Gituamba slum area, a community church and a training centre for adults. On their website (created by German partners) click on the Union Jack flag for the English version, then look at the 'Current' tab and 'Pastor George's letter' for the latest news posted there. Key information is also on the church website.

www.uzimatele.org



Bishop Desire Mukanirwa & Claudaline in Goma, DR Congo (£1500)

- a long-standing link with Cambourne Church established by Peter & Emma Wood, including Desire's church leadership and evangelistic ministry and Claudaline's ministry in a local school and in a training centre for women and girls. As reported already, Bishop Desire died tragically in July 2020, but we are still supporting Claudaline in her ministry.

www.asdigcharity.com



West Cambridge Christian Youth Ministries (£750)

- youth ministry involving churches of all denominations in the West Cambridge area (youth events, weekends away, school visits and leadership training) which our young people participate in regularly. Our youthworker, Jonathan Buwert, and several volunteers all helped to lead WCCYM activities throughout 2020.

www.wccym.org



Compassion UK

- Individual and families in the church also support 12 children in Kenya through the Christian charity Compassion UK, in addition to our giving as a church.

Nigel Taylor on behalf of the Mission and Giving Group

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2020

Introduction

The year 2020 will be remembered for the Covid pandemic which has caused so much suffering across the globe and for the necessary restrictions placed on daily life. For Cambourne Church the most obvious impact was the closure of our church building for long periods during the year. We could not meet as a Church family to worship in our church building and it also meant that we could not make the building available to hirers.

The loss of hire income from the various groups that normally use our building was the most significant financial impact for Cambourne Church. 19- The Coffee House also closed in March 2020 and did not open again during the year.

We were fortunate however to benefit from government support in the form of a £10,000 local authority grant and from payments received through the Job retention scheme, to help meet the employment costs of staff members placed on furlough leave.

Our regular giving income fell as we could not meet and take up our weekly collection during the Sunday services. However, we did receive donations throughout the year, including from our annual Gift Day, which exceeded the regular giving income lost.

Our reported expenditure was much lower than planned, largely due to the unfilled staff vacancies left after our Children & Families Worker, Youth Worker and Caretaker resigned at different stages during the year. Spending on the church building was also lower than normal due to the reduced usage ie. lower heating, lighting bills, less ongoing repairs etc

So, in spite of the loss of hire income, the combination of the government grant support received and the reduced spending during the year gave rise to an unexpected increase to our General Fund of £34,447.

During the year a footpath was built around the annexe and the final invoice for the annexe build was received, after all snagging issues had been addressed. These costs have been reported in the annual accounts but Shared Churches (Ely) gifted us the monies to cover the spending in full and this donation has been reported within the reported receipts.

Year 2020 was the first of three years, when our sponsoring churches have agreed to provide support of £15,000 per annum towards the costs of employing our Minister.

The substantial increase to our funds means we start the year 2021 with the backing of strong financial reserves and we can continue to support our ministry goals whilst also exploring new initiatives. We do however continue working towards becoming a self sufficient church and over the next two years we need to reach a position where we can cover all of our current costs without the support of our sponsoring churches.

Financial Overview 2019

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund £119,946
- 19- The Coffee House £7,786
- Pete Mear Legacy Fund £6,158
- Chapel Fund £2,000

Total £135,890

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association that is reported as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the capital build of the Church Centre and as yet no request for repayment has been made on this loan.

Cambourne Church reported an increase in funds of **£34.447** during the year as follows:

General Fund + £33,737

Designated Funds

19- The Coffee House + £910

This was the net reported income from the Coffee House while it was open from January to March 2020.

Pete Mear Legacy -£200

This fund was created when we received a legacy gift from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals. One grant was awarded in 2020.

Restricted Fund

Church Chapel + £2,000

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2019

Our total reported receipts for 2020 was £160,383 and total reported payments was £125,936 giving the reported increase in funds of £34,447 identified above.

The reported receipts and payments in 2020 includes a £14,904 donation from Shared Churches (Ely) and the final annexe costs invoiced of £14,904

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed 2 Church Administrators, a Children & Families Worker, a Church Caretaker and a Church Cleaner none of whom earned £10,000 or more.

The Minister and Youth Worker both received salaries in excess of £10,000.

The Children & Families Worker, Youth Worker and Church Caretaker resigned from their posts during 2020 and the posts remained vacant as at 31 December 2020.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed travelling and subsistence expenses as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner and his signed letter of acceptance will be included in the final accounts submitted to the Charity Commission. There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2021

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Receipts from investments

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

Other fixtures, fittings and office equipment

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments

Any investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Account for the Year

		Unrestricted Designated				Designated Restricted		2019 Total	
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total		2019 Total	
		£	£	£	£	£	£	£	
Receipts									
	Notes								
	1	90,597.99				90,597.99		86,099.23	
	2	210.76				210.76		7,808.56	
	3	701.82				701.82		1,436.78	
	4	15,886.54	3,896.23			19,782.77		35,175.37	
	5	452.60				452.60		795.27	
	6	33,733.12				33,733.12		0.00	
		14,903.96				14,903.96		348,535.76	
		156,486.79	3,896.23	0.00	0.00	160,383.02		479,850.97	
Payments									
	7	74,647.24				74,647.24		65,042.99	
	8	2,167.27				2,167.27		5,843.84	
	9	4,867.94				4,867.94		15,902.81	
	10	19,395.40				19,395.40		19,392.97	
	11	1,264.18	2,986.13			4,250.31		4,340.83	
	12	5,504.27		200.00		5,704.27		5,545.18	
		14,903.96				14,903.96		348,535.76	
		122,750.26	2,986.13	200.00	0.00	125,936.39		464,604.38	
		33,736.53	910.10	(200.00)	0.00	34,446.63		15,246.58	
		33,736.53	910.10	(200.00)	0.00	34,446.63		15,246.58	
Reconciliation of Funds:									
		86,209.60	6,875.93	6,358.31	2,000.00	101,443.84		86,197.25	
		119,946.13	7,786.03	6,158.31	2,000.00	135,890.47		101,443.84	

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	55,882.85				55,882.85	52,791.66
	Gift Day & Donations	15,282.85				15,282.85	13,383.06 *
	Church Collections	2,884.53				2,884.53	4,756.03
	Tax recovered through Gift Aid	16,547.76				16,547.76	15,168.48
	Total	90,597.99	0.00	0.00	0.00	90,597.99	86,099.23
* Year 2019 includes £2,000 receipt : Restricted fund - Chapel							
Note 2 :	Other Voluntary Receipts						
	Coffee	25.70				25.70	138.32
	Compassion Child	55.31				55.31	464.93
	Donations	129.75				129.75	7,205.31 *
	Total	210.76	0.00	0.00	0.00	210.76	7,808.56
* Year 2019 includes £6,358.31 receipt : Designated fund - P Mear Grant Fund							
Note 3 :	Activities for Generating Funds						
	Fundraising Events	20.00				20.00	468.60
	Salvation Army Clothes Bank	613.69				613.69	933.01
	Amazon Smile	68.13				68.13	35.17
	Total	701.82	0.00	0.00	0.00	701.82	1,436.78
Note 4 :	Church Activities Income						
	Church Lettings	13,178.05				13,178.05	24,664.73
	19 The Coffee House		3,896.23			3,896.23	5,391.71
	Church Fees	426.40				426.40	922.00
	Gazebo	635.10				635.10	831.00
	Children - Holiday Club	0.00				0.00	720.00
	Children - Party	48.00				48.00	125.88
	Gospel Choir	536.00				536.00	726.00
	Agency	590.00				590.00	1,794.05
	Insurance claim	472.99				472.99	0.00
	Return of overpayment - Ely Diocese	0.00				0.00	0.00
	Total	15,886.54	3,896.23	0.00	0.00	19,782.77	35,175.37
Note 5 :	Investment income						
	Interest on deposit account	452.60				452.60	795.27
	Total	452.60	0.00	0.00	0.00	452.60	795.27
Note 6 :	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	0.00
	Government grants received	18,633.12				18,633.12	0.00
	Cambourne Crier - Parish Nursing	100.00				100.00	0.00
	Total	33,733.12	0.00	0.00	0.00	33,733.12	0.00

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Chapel	2020 Total	2019 Total
	£	£	£	£	£	£
Payments						
Note 7 :	Staffing Costs					
	Cost of employment	73,063.87			73,063.87	56,401.58
	Outsourced Payroll costs	349.20			349.20	349.20
	Staff expenses	1,234.17			1,234.17	1,000.81
	Minister recruitment costs	0.00			0.00	7,291.40
	Total	74,647.24	0.00	0.00	74,647.24	65,042.99
Note 8 :	Cost of Worship					
	Children's Ministry	367.12			367.12	487.75
	Youth Ministry	547.60			547.60	892.89
	Audio Visual equipment costs	240.58			240.58	2,133.92
	Licences and Music	568.73			568.73	1,030.71
	Visiting speaker expenses	0.00			0.00	407.53
	Other costs incl refreshments, resources	443.24			443.24	891.04
	Total	2,167.27	0.00	0.00	2,167.27	5,843.84
Note 9 :	Maintenance of Church Buildings					
	Paint/treatment of Church Centre	0.00			0.00	9,795.60
	Annexe kit-out	1,712.01			1,712.01	2,967.00
	Fire Extinguishers service/replacement	60.00			60.00	702.00
	Maintenance - service	768.00			768.00	982.56
	Maintenance - repairs	2,327.93			2,327.93	1,455.65
	Total	4,867.94	0.00	0.00	4,867.94	15,902.81
Note 10 :	Church Running Costs					
	Church Office (incl. rental)	5,825.21			5,825.21	4,840.07
	Church House (Council Tax)	2,820.01			2,820.01	0.00
	Insurance	1,763.66			1,763.66	2,254.22
	Subscriptions/Licences	194.28			194.28	642.07
	Utilities	6,805.49			6,805.49	8,991.32
	Waste Collections	296.85			296.85	917.67
	Printing (Easter, Christmas cards)	276.00			276.00	665.00
	Training	345.00			345.00	461.10
	Church Centre sundries	654.68			654.68	621.52
	Gifts	414.22			414.22	0.00
	Total	19,395.40	0.00	0.00	19,395.40	19,392.97

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Payments							
Note 11 :	Church Activities						
	19 The Coffee House	0.00	2,986.13			2,986.13	1,793.90
	Gazebo	213.84				213.84	613.39
	Holiday Club	145.87				145.87	545.86
	Light Party	0.00				0.00	85.89
	Xterme Weekend	0.00				0.00	92.51
	Gospel Choir	184.80				184.80	714.28
	Parish Nursing	604.99				604.99	495.00
	Start Rite	11.16				11.16	0.00
	Remembrance Day	68.68				68.68	0.00
	Alpha	34.84				34.84	0.00
	Total	1,264.18	2,986.13	0.00	0.00	4,250.31	4,340.83
Note 12 :	Support of Specific Causes						
	Uzimatele	1,500.00				1,500.00	2,191.00
	Goma	1,500.00				1,500.00	2,199.18
	WCCYM	1,500.00				1,500.00	750.00
	Compassion Child	327.00				327.00	315.00
	The Children's Society (Christingle)	86.62				86.62	0.00
	Christian Aid	0.00				0.00	50.00
	Christmas Hampers	590.65				590.65	40.00
	Grant awards from Pete Mear Grant Fund			200.00		200.00	0.00
	Total	5,504.27	0.00	200.00	0.00	5,704.27	5,545.18

Cambourne Church - Financial Statements for the Year Ended 31 December 2020

Statement of Assets and Liabilities at Year End

	Unrestricted		Designated		Restricted		Total	
	£	£	£	£	£	£	Yr 2020	Yr 2019
Cash Funds								
HSBC Current Account	62,901.65		6,158.31		2,000.00		71,059.96	37,976.03
HSBC 19 Coffee House			7,786.03				7,786.03	6,875.93
CBF Deposit Account	107,044.48						107,044.48	106,591.88
Funds received, not banked at year end	0.00						0.00	320.70
Cheques issued not presented at year end	0.00						0.00	(86.62)
							169,946.13	151,677.92
Total Current Assets	169,946.13	13,944.34	2,000.00				185,890.47	
Long term Liabilities								
Eastern Baptist Association Loan	(50,000.00)						(50,000.00)	(50,000.00)
							119,946.13	100,980.32
Total Net Assets or Liabilities	119,946.13	13,944.34	2,000.00				135,890.47	



Thank you to everyone who has contributed to this report and to the life of our church in 2020. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all. Amen.





**ANNUAL REPORT
OF THE
CHURCH COUNCIL
(TRUSTEES' ANNUAL REPORT)
FOR THE YEAR
2020**



CAMBOURNE CHURCH

JEAVONS LANE, CAMBOURNE, CAMBRIDGE, CB23 6AF
CHARITY NO: 1149312



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LEGAL AND ADMINISTRATIVE - STRUCTURE, GOVERNANCE AND MANAGEMENT

Cambourne Church is a Local Ecumenical Partnership. This means that it is:

- the Anglican Parish Church of Cambourne in the Bourn Deanery of Ely Diocese,
- the Cambourne Baptist Church and member of the Eastern Baptist Association,
- the Cambourne Methodist Church in the Circuit of Cambridge, District of East Anglia,
- the Cambourne United Reformed Church in the Eastern Synod.

Administratively and legally, Cambourne Church receives support and oversight from Cambridgeshire Ecumenical Council as its Sponsoring Body and is accountable to the Partner churches/denominations through its Sponsoring Body. The Sponsoring Body appoints the Minister and indicates the membership and terms of reference of a Local Advisory Group.



Cambourne Church Council consists of 2 legal bodies, the Parochial Church Council (PCC) and the Ecumenical Church Council (ECC). The method of appointment for Parochial and Ecumenical Church Council (PCC & ECC) members is set out in the Church Representation Rules and Cambourne Church's Governing Documents that were adopted in 2011. The ECC consists of the Minister(s), Church Warden(s) and 8 church members. In addition, the PCC also includes the lay deanery synod representative (Anglican Rep). Members serve for a period of 1 to 3 years. Elections are held annually at the Annual General Meeting.

The Church Council meets monthly and Church Meetings take place three times a year. Church Council members are the charity trustees, responsible for making decisions on all matters of general concern and importance to the church including deciding on how funds are to be spent.

Copies of Cambourne Church's governing documents and this annual report may be obtained from the Church Office Team.

Minister

Revd Bill Miller (since September 2019)

Banks

HSBC, 5 High Street, St Neots, Huntingdon, Cambs.

The Central Board of Finance of the Church of England

Safeguarding during 2020:

Safeguarding Officer: Alison Butler (From April 2014)

Members of the wider Cambourne Local Advisory Group during 2020 in addition to Cambourne Church Council

Revd Paul Whittle	(Chair) Moderator, Eastern Synod of the URC Stood down Dec 2020
Revd Dr Geoff Cook	Ecumenical Officer for Roman Catholic Diocese of East Anglia
Revd Graeme Ross	Baptist Regional Minister, Eastern Baptist Association
Ven. Alex Hughes	Church of England, Archdeacon of Cambridge
Revd Colin Watkins	Ecumenical Officer for East Anglia Methodist District
Nigel Moat	(Secretary) County Ecumenical Officer for Cambridgeshire Stood down summer 2020

Church Staff as of December 2020

Minister	Revd Bill Miller (full-time (from late September 2019))
Youth Worker	Jonathan Buwert (24 hrs/wk). Left post October 2020
Children's & Family Champion	Jane Brooks (22 hrs/wk). Left post June 2020
Administrators	Jacqui Huckle (12.5 hrs/wk) Hannah Heasley (12.5 hrs/wk)
Church and Offices Cleaner	Cilla Mills (12 hrs/wk term, 6 hrs/wk school holidays)
Caretaker	Gary Newland (136 hrs/annum). Left post Oct 2020

The Vine School Governing Body as of December 2020

Foundation Governors:	Dan Rainbow (Chair) Jessica Whiteley (Vice-Chair) Hannah Hearn Anne Rees 2 Vacancies
Associate Governor:	None
Parent Governors:	Vanessa Gething Dawn Edwards Maurice Hopper
Staff Governor:	Nicola Kenny
Local Authority Governor:	Beauty Bapiro
Co-opted Governor:	Alison Cooper (Deputy Head)
Clerk to the Governors:	Lynn Hilling
Ex-officio:	Lee Faris (Headteacher) Revd Bill Miller (Cambourne) Steve Acklam (Methodist)

OBJECTIVES AND ACTIVITIES

Cambourne Church is committed to being a Christian community which is open, prayerful and loving which serves Cambourne with the good news of the gospel and where disciples of Jesus Christ are made. In this commitment, we feel upheld and led by the Spirit of God who is present in all our activities, and to whom we seek to be attentive.

All are welcome at church services and activities. Membership of Cambourne Church is limited to those who have been baptised into the faith. Membership involves a mutual commitment between members and church leadership and a sharing in the life of the church. (See the membership leaflet for further detail.)

It has been the objective of the Church Council to facilitate all those involved with Cambourne Church to live out our six core GOSPEL values, deepening faith and encouraging wider community engagement:

We belong to a Christian community where these values are key... 

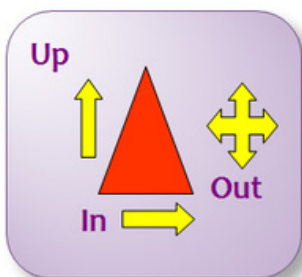
It all starts with the

Gospel

Openness means life-long learning & humility

Service of others makes a difference

Peace & direction flow from **P**rayer



We are called to **E**ngage with God's world

We believe that **L**ove changes people & situations

A partnership of the Anglican, Methodist, Baptist & URC.

CORE STATISTICS

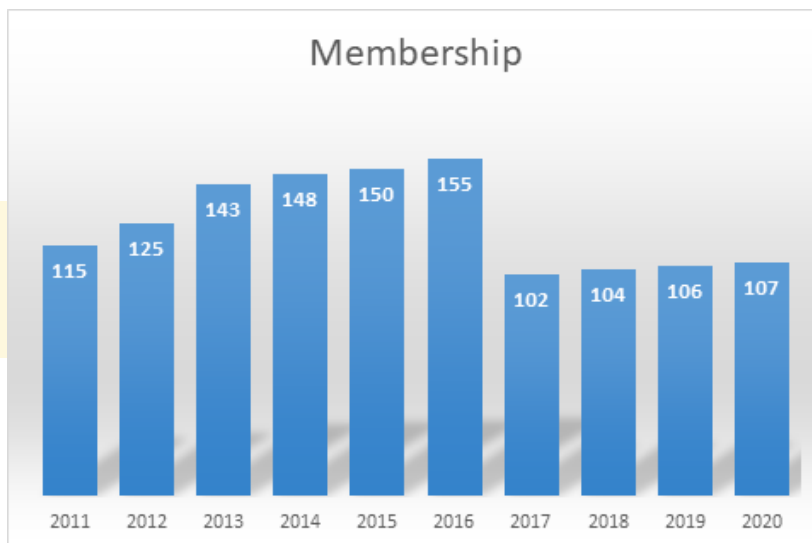
Attendance

Attendance charts have not been included for 2020 as normal services were only permitted in the church building until late March due to the Coronavirus pandemic.

Membership

Church membership currently stands at 107 (December 2020). This compares to 106 at December 2019. A membership audit was carried out in 2017.

In addition to being a Church Fellowship, Cambourne Church is also a Registered Charity and as such the Trustees (Church Council) are required by law to maintain an up-to-date list of the Membership.

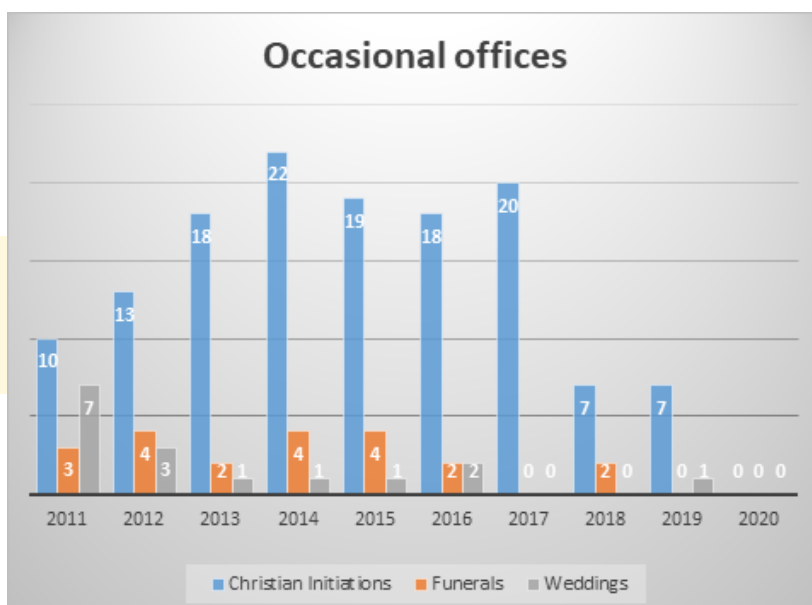


Occasional Offices

Christian Initiations include; Baptisms, Confirmations, Dedications and Welcomes.

Funerals only include those services taking place at Cambourne Church and does not include services held at the Crematorium led by a Minister of Cambourne Church.

Weddings only include those services taking place at Cambourne Church and does not include services held at other churches led by a Minister of Cambourne Church.



CHURCH COUNCIL CHAIR'S REPORT

Welcome to the annual report for 2020, it has been an unusual year in which we have had to restrict many activities due to the various sets of COVID related restrictions that have been in place over the course of the year but that doesn't mean that God's work for us in Cambourne has stopped as you will read throughout this report. It does mean that you will notice some changes in the format of this report as we have streamlined where appropriate to reflect activity.

Your Church Council have continued to meet regularly, albeit virtually, to conduct the essential business of running the Church and associated Charity Commission requirements. Our delayed AGM last year was conducted via a variety of live and virtual links and we expect to do the same this time around in March. The one exception to our virtual meetings was our away day to discuss the kingdom priorities and way ahead as we emerge from this pandemic and continue to serve our local community. That journey is just beginning, and we look forward to stepping out with God on the next part of our journey. Thank you for your continued support and prayers.

Tony Williams



MINISTER'S REPORT

2020 has been my first full year as the minister of Cambourne Church, and I consider it a joy to be called to such a community and to such a place.

There is no hiding the fact that 2020 has been far from a typical year. The COVID-19 pandemic and the associated restrictions on gatherings and activities have dominated our lives – both in relation to church and in relation to everything else. There are within this annual report accounts of various activities, and how they have had to adapt or curtail their normal operations since March. I will not attempt to describe and analyse all that we as a church have done, but will instead highlight various aspects of our life together – especially those which are not explored elsewhere.

I had not been in post six months when we entered the first lockdown in March. While some were more optimistic about timescales than others, few predicted that a full twelve months later we would still be required to stay at home and avoid gatherings, nor that there would have been no congregational singing in praise of God within the church

building throughout that time. The regulations under which we have operated have varied, but none have allowed for business as usual.

Our worship life has moved largely online with a weekly upload available on YouTube for every Sunday. These have been premiered at a particular time on Sunday mornings so that a sense of community can be maintained as many have chosen to engage with the service in unison, albeit in different places. A big thank you must go to our musicians, who have learned to lead us in musical worship through recordings which have been embedded in these weekly services. A special mention should be made of our recording of The Blessing Song, which was a wonderful achievement involving many from the fellowship. Members of the congregation have also led prayers, read Scriptures, provided children's talks, led biblical reflections and more. Unseen but crucial to this endeavour have been those who have worked hard in editing the services together using technical skills which are well beyond my ken. Thank you to all, but maybe especially to Neil Bingham who for a number of months took on that responsibility alone.



When possible we have also had some worship gatherings in the building – primarily short spoken communion services – but these socially distanced events without singing, without socialising and without any targeted provision for children and young people have been a very different experience from our Sunday mornings before the pandemic. We also sought to mark special events such as Easter, Harvest, Remembrance and Christmas, but in ways very different from previous years.

Our building has sadly been under-used in 2020, including the annexe which was only completed in 2019. There has been some use, including a few Cambourne Church services, some Catholic services, and the varied activities of our hirers when such things have been permitted. We also sought to make the church building a place for private prayer when that was allowed, and have decorated it seasonally as a sign of life and hope. A new facilities management group was identified this year to help in the maintenance and management of the buildings, but these buildings, but these strange times have limited the activity thus far. The diminished use of the building by hirers has obviously had a financial impact.

Mention should be made of our staff team.



Our administrators, Jacqui Huckle and Hannah Heasley, must be congratulated on showing admirable flexibility, grace and resolve in adjusting to the changing contours of church life and in performing most of their work from home during the pandemic. Cilla Mills has continued throughout as our church cleaner, albeit sometimes working her full hours, sometimes working fewer hours while flexibly furloughed, and sometimes being fully furloughed. Her attitude throughout all the changes has been gracious and positive. Thank you.

We started 2020 with three more staff than at the end of the year. In June we said goodbye to Jane Brooks, our children and families' worker for the past seven years or so, who moved to a new role in Huntingdon parish. We wish her well, and miss her much. Jonathan Buwert, who had served as our youth worker for a similar period, concluded his paid employment with us a few months later. At the beginning of October he started working full time for Romsey Mill. He remains living and working in Cambourne and continues as a member of our church. A little afterwards Gary Newland retired from being our caretaker after many years' service. Thanks are due to them all. It should be noted that both Jane and Jonathan spent part of the year furloughed from their roles, but that this was not instrumental in the moves they made to other employment. We are actively exploring how to fill the gaps left by these staff departures, and expect to recruit in 2021.

While there is a separate youth report, there is not a separate report specifically for children's work. The pre-pandemic pattern included Young Church on Sundays, Gazebo on Wednesday afternoons, a variety of work in primary schools, liaison with those



wanting services to mark the arrival of children, and the beginning of a course on faith for the parents of babies. Most of this did not survive the harsh winds of lockdown, but there are still plenty of shoots of growth and hope. There has been regular engagement from our church with The Vine Inter-Church Primary School across the year, including weekly recorded assemblies since September. We also offered help with Year 6 transitions, and I was invited to help with RE lessons and lead an assembly in Monkfield Park Primary School. For much of the year we have recorded and uploaded Young Church material for Sundays, although engagement with this was not especially high, despite some productions of exceptional quality. Online engagement with children has involved a variety of people and a variety of patterns, and at times we signposted children to activities produced beyond our church – including a couple of online holiday clubs. Since November a midweek Kids Club has taken place over Zoom, which has enabled a number of the children to re-engage with one another and with the wider church.

Pastoral care is mentioned elsewhere in this annual report, but I want here to acknowledge the efforts people have made to stay in contact and to support one another over the year. Care clusters were established shortly after the initial lockdown, and other

ways of engaging with one another have included some online social events and a weekly gathering over Zoom after the Sunday service. It quickly became clear that those in homegroups and life groups were engaged in significant mutual support. Some of these groups managed to meet over Zoom, some met in person on occasion as regulations allowed, many phone calls have been made, and all stayed in contact and supported one another. The He-Brews group which met on Tuesday evenings was wound up in the Summer, allowing space for something else to grow in its place, but all the other groups have continued.

Mission has been more difficult in these days, but has continued. In the Autumn an online Alpha course took place with six guests meeting on Tuesday evenings – the space left by He-Brews. We are also aware of a number of new people engaging with our various online services and meetings. The Food Bank has continued operating, as is mentioned elsewhere in this report, and some members have reached out to support neighbours in a variety of ways. Some got involved in the Cambourne Volunteer Task Force started by Cambourne Crescent. At Christmas the Shoe Box appeal operated, albeit in somewhat different ways during the



pandemic, and we became a local collection hub. Our Christmas Hamper scheme also operated a little differently, but we distributed more hampers in Cambourne than ever before.

Our ministry in Cavendish Court was reviewed at the beginning of 2020 with changes in personnel and leadership after Pam Thornton stepped back. A monthly service was being proposed and planned when lockdown hit, preventing access and the ability to meet. Help and contact were offered, and all residents of both Cavendish Court and Darwin Manor were included in the delivery of hand-made Christmas cards and small Christmas gifts which went out to church members and many others connected with our church in December.

As is mentioned elsewhere, church council continued our regular pattern of monthly meetings with the strategy sub-group meeting monthly as well. These have predominantly been online, but we managed to meet in person in the building in the autumn when we sought prayerfully to identify Kingdom priorities for the church in the months and years ahead. I want to thank every member of council, including those

who stepped down in April and those who took their place. Maybe no one should be singled out, but I do want to mention one member in particular. Of all roles in church life, the least enviable in these times is probably that of treasurer. Supported by the finance working group, and supported strategically by church council, Martin Lee has served us well, helping us navigate a period when financial projections and plans have needed constant revision in the midst of a fog of uncertainty. Thank you, Martin.

In fact, thank you all for playing your parts – seen and unseen – in loving and serving one another and our neighbours in the name of Christ. As I wrote above, I consider it a joy to be called to such a community and to such a place as this. As a church we enter 2021 somewhat fatigued by our experiences, but God certainly has work for us to do, and will continue to meet us with his grace and blessing as we walk in his ways.

“Jesus Christ is the same yesterday, today, and forever.”

Hebrews 13 v.8

Bill Miller





SAFEGUARDING

Cambourne Church continues to be committed to protecting the safety and well-being of children, young people and adults at risk of harm who are connected with Cambourne Church in any way.

Alison Butler the safeguarding co-ordinator for Cambourne Church attends the Ely Diocese Safeguarding Training and Network Session which was held only in March this year. This session provided safeguarding co-ordinators a chance to get together to discuss any issues they have had. Learn from each other and receive any updates to the safeguarding training, policies and procedures.

Alison Butler is the Safeguarding Officer for Cambourne Church and processes all of the DBS (Disclosure and Barring Service) forms as part of her role. This is a criminal record check that all employed personnel and volunteers have to undertake to work with our children and young people. Alison worked closely with both our children's and young person's leaders to them leaving their roles to take up further employment. This was to ensure everyone receives the required training in safeguarding. This year has been a very different year with the pandemic and not being able to meet with people on a face to face basis, but we have continued to ensure both staff and volunteers are kept up to date with both their disclosure and barring checks and safeguarding training.

Alison is an inspector who works for Care Quality Commission and brings a wealth of safeguarding experience to the role.

Safeguarding is everyone's responsibility and if you need any advice please speak to Alison Butler.

Alison Butler - Safeguarding Officer

YOUTH MINISTRY REPORT

For the Youth Ministry, the first sign that 2020 wasn't going to be a normal year was when the WCCYM Weekend got postponed in early March, it seemed odd at the time but a couple of weeks later we were in the first lockdown, schools shut and the decision seemed to be a very wise one.

Before then we had been running Xtreme on Sunday morning as part of the main service and had averaged round 20 young people.

In March when the lockdown came into effect, we started to offer zoom sessions and also set up BAND (a private social media platform) to try to keep in contact with the Young People. The Zoom sessions were not massively popular so in the Summer, while regulations and the weather allowed, we had a few socials on the cricket pitch. As it started to get cold and dark in October, we chose to start meeting in small groups in the Annexe, unfortunately we were only able to meet once before the November lockdown meant we had to stop.

We started zoom session again; as well as playing games we also had a weekly bible study.

At Christmas we were able to hold a Christmas Party in the Church with a range of crafts and games, all social distanced of course. This proved very popular with 13 young people attending.

WCCYM have continued to support young people by running Christian Unions at Cambourne Village College (on Zoom while the school has been shut) and the Thirst Youth Service online, as well as other events. They also held an online version of their weekend away in September with a range of activities to do online and offline at home.

Our paid youth worker, Jonathan, was furloughed between March and July and then later in the year stepped down to take up a full time post working for Romsey Mill, still based mainly in Cambourne. While we are sad to see him leave, it's great that he will still be in Cambourne and that Romsey Mill are putting more resource into young people in Cambourne.

Jon Slater and Jonathan Buwert



19-THE COFFEE HOUSE

In 2020 19 - The Coffee House entered it's 11th year and 10 year anniversary of opening so plans started to celebrate this occasion. During the build up to our anniversary in March we traded as usual offering our signature bacon rolls as well as the rest of our varied menu and selection of drinks, both hot and cold and always trialling new drinks finding out which are a hit and which 1's are not so popular to give our customers something different. Always looking for new ways to keep our very valued customers satisfied and returning to the cafe. We continued to offer our Monthly specials.

We welcomed a few new volunteers to the team and also lost a few so as in previous years the volunteer numbers were always changing and at times we did have to remain either closed or on reduced opening hours due to lack of volunteers.

On Saturday 25th January we attended the volunteers fair at The Hub as we have done in previous years. We had some interest from the day as well as having the opportunity to speak to other local volunteer run groups.

For the week of our 1 year anniversary we had specials running daily this included our signature breakfast rolls as well as a deal for the children. The week of celebrations ended on Saturday 7th March with a family celebration day where the cafe opened and we had lots of different games and activities set up in the church hall. The turn out was excellent with the cafe being especially busy so was a great success and proceeds from the day went to 2 local groups being Home Start and Cambourne Youth Partnership.

Sadly due to the lockdown imposed we had to announce on Tuesday 17th March that 19 - The Coffee House would have to remain closed for the foreseeable future and we have had to remain closed since as each time we have prepared for re-opening restrictions have once again been imposed. We ended the year still unsure when we will be able to re-open our doors to our customers so we can once again offer our services to the Cambourne community.

Cilla Mills - Coffee House Manager

PARISH NURSING

The Parish Nursing Service saw an exciting development at the beginning of 2020 with Catherine being trained to deliver chair based and strength and balance exercises. With that and moving into the much admired Annexe, the Health and Wellbeing Group saw a new lease of life. Sadly this was short lived but there is hope that the group will be able to start again as soon as safe to do so. Catherine has continued to write a monthly health article for the Cambourne Crier and otherwise spent much of 2020 concentrating on her hospital nursing role. In 2021 it is anticipated that Parish Nursing will be working alongside the church and community to consider how to support the wellbeing of Cambourne residents and how we can best respond to the pandemic.

Catherine Price, Parish Nurse

CAMBOURNE FOODBANK DISTRIBUTION CENTRE

It probably goes without saying that the foodbank has had a busy year! In Cambourne the distribution centre has managed to remain open throughout the lockdowns.

Despite a few of the volunteers in the team needing to step back for shielding/home schooling reasons, there was a huge response by others in the community who wanted to offer time and so we have felt blessed to have always had enough people to run the weekly sessions.

The head office of Cambridge City Foodbank, of which we are a part, ensured that contingency plans were made for volunteers needing to self isolate, etc and very quickly trained up new teams of drivers, sorters in the warehouse as well as volunteers for the distribution centres.

The closure of community buildings to most groups meant that the foodbank and the Cambourne Volunteer Taskforce could use more space in the Old Blue School. It was much easier to be able to remain socially distanced as a team in the main hall of the building than in our usual classroom!

Of course one of the challenges for clients was to obtain a foodbank voucher when most agencies were closed to face to face appointments. So an electronic system (which had been initiated previously) rapidly became the most effective way of getting vouchers to those who needed them. All agencies are able to log in and generate a voucher code which is sent to the client's mobile phone. The foodbank team is able to search for the code in the system and submit it as redeemed. The system has proved very efficient and will undoubtedly replace the paper voucher system eventually.

As a team we have found it difficult not being able to deliver the usual hospitality that we did pre-Covid. A large part of our role had been listening to people over a cup of tea and offering signposting support. We know that the engagement we have with clients is just as crucial now and even though it is more of a challenge, we are determined to offer a sensitive and welcoming reception in that short time of interaction.

It has been positive working alongside other volunteer groups which were set up at the beginning of the pandemic to take a part in responding to the increasing needs of many in the community. We have also been overwhelmed by the number of offers of help and donations of food from the general public. There is a strong consensus of wanting to do something to help fellow human beings which feels a great encouragement in such challenging times.

Julie Whitbread - Foodbank team leader



PASTORAL CARE TEAM

For the first quarter of 2020 the existing pastoral care network was in place with church members being looked out for by pastoral links (especially but not entirely on a Sunday). However when churches were no longer permitted to meet and then the first national lockdown happened, the pastoral care team felt that it would be most beneficial for church members to be arranged into mutually supportive care clusters. The main criterion for these clusters was geographical proximity, so that if anyone was self isolating it would be more practical for others living close by to deliver shopping, prescriptions, etc.

This model certainly worked well in several contexts, eg the Papworth care cluster where geographical proximity was particularly helpful. Others found WhatsApp groups helpful as a medium for mutual support.

During the summer months the team explored ways in which folk might be encouraged to meet outside whilst sticking to government guidelines eg for walks and small gatherings in gardens/recreation areas. Whilst writing this (in the middle of January) that felt such a blessing!

Alongside that we've had a few socials via Zoom, which we all recognise is not the same as meeting face to face, but at least is a point of contact! We will continue to plan different socials (to appeal to different interests) that can be adapted to Zoom while we cannot gather in person.

In the autumn we felt that it might be beneficial to return to the pastoral care

network model, which is based more on natural links (via schools, social groups, etc) and less on geographical proximity. It also has one person/couple nominated as pastoral link people rather than a completely mutual support group.

Previous pastoral links were contacted and opinions sought in the restructuring of the network. It is a challenge to ensure that folks are connected as adequately as possible now we are not meeting on a Sunday, but by creating groups where natural connections already exist, it seems the most effective way.

Of course, throughout this Bill has kept folk in the loop via his weekly pastoral letter and the encouragement to get members to write in summaries about themselves and their families, and stories or news is a good way of keeping in touch with others in the church family.

We also have a church member phoning some of the older folk in our church family whilst we cannot carry out pastoral visits, which has been such a blessing to them and to their families.

While we struggle with this extended period of not being able to meet in person, we thank God for the opportunities He gives us to connect in different and maybe unfamiliar ways, and we ask that He will guide us in how to seize those opportunities.

Catherine Price & Julie Whitbread

ACTIVITIES FOR SENIORS

Two activities were set up in the early days to help retired people make friends and join in community life. However this year, along with many other activities, they have been totally curtailed since March. Also as the majority of members are in the most vulnerable category, we will have to ensure that it is safe to continue these gatherings. Meeting together has been sadly missed, as it was something which many folk could look forward to in their limited world. Every effort has been made to keep in touch with one another, especially those living on their own

3CS

This is a social club where we gather in the church annexe to play scrabble and Rummikub in a fairly light hearted way, enjoying a chat and some banter, as well as a cup of tea and a biscuit. We also have a short talk, usually with a Christian context. This year we were only able to meet five times. Everyone is looking forward renewing friendships and fellowship.

Kath Pell and Ian Jarvis - 3Cs co-ordinators



PUB LUNCH FORUM

We gather together on the first Thursday on the month in pubs, restaurants and inns to enjoy a pre-ordered meal together. We were only able to meet twice. The first was in the hotel here in Cambourne, which was good as we did not have to face the prospect of icy country roads. As it was February we were able to get a discount.

Ian Jarvis and Ted Pryer - Pub Lunch Forum Co-ordinators

MISSION AND GIVING

The Mission & Giving group coordinates and promotes our mission links by providing information and encouraging prayer, practical involvement and financial provision. It is extremely beneficial for mission organisations and projects to know that they can count on regular giving over the medium to long term.

More detailed information about our mission partners can be found on the church website by accessing the Mission & Giving section of the church website, the most recent update posted in January 2021 (cambournechurch.org.uk/missionandgiving).

For 2020, the Church Council agreed that the church's giving in this area should be divided up as outlined below.

Pastor George & Jackline at Uzimatele, Nairobi, Kenya (£1500)

- a ministry project including a children's home for orphans, a primary school in the local Gituamba slum area, a community church and a training centre for adults. On their website (created by German partners) click on the Union Jack flag for the English version, then look at the 'Current' tab and 'Pastor George's letter' for the latest news posted there. Key information is also on the church website.

www.uzimatele.org



Bishop Desire Mukanirwa & Claudaline in Goma, DR Congo (£1500)

- a long-standing link with Cambourne Church established by Peter & Emma Wood, including Desire's church leadership and evangelistic ministry and Claudaline's ministry in a local school and in a training centre for women and girls. As reported already, Bishop Desire died tragically in July 2020, but we are still supporting Claudaline in her ministry.

www.asdigcharity.com



West Cambridge Christian Youth Ministries (£750)

- youth ministry involving churches of all denominations in the West Cambridge area (youth events, weekends away, school visits and leadership training) which our young people participate in regularly. Our youthworker, Jonathan Buwert, and several volunteers all helped to lead WCCYM activities throughout 2020.

www.wccym.org



Compassion UK

- Individual and families in the church also support 12 children in Kenya through the Christian charity Compassion UK, in addition to our giving as a church.

Nigel Taylor on behalf of the Mission and Giving Group

FINANCIAL REPORT OF THE CHURCH COUNCIL FOR THE YEAR ENDED 31 DECEMBER 2020

Introduction

The year 2020 will be remembered for the Covid pandemic which has caused so much suffering across the globe and for the necessary restrictions placed on daily life. For Cambourne Church the most obvious impact was the closure of our church building for long periods during the year. We could not meet as a Church family to worship in our church building and it also meant that we could not make the building available to hirers.

The loss of hire income from the various groups that normally use our building was the most significant financial impact for Cambourne Church. 19- The Coffee House also closed in March 2020 and did not open again during the year.

We were fortunate however to benefit from government support in the form of a £10,000 local authority grant and from payments received through the Job retention scheme, to help meet the employment costs of staff members placed on furlough leave.

Our regular giving income fell as we could not meet and take up our weekly collection during the Sunday services. However, we did receive donations throughout the year, including from our annual Gift Day, which exceeded the regular giving income lost.

Our reported expenditure was much lower than planned, largely due to the unfilled staff vacancies left after our Children & Families Worker, Youth Worker and Caretaker resigned at different stages during the year. Spending on the church building was also lower than normal due to the reduced usage ie. lower heating, lighting bills, less ongoing repairs etc

So, in spite of the loss of hire income, the combination of the government grant support received and the reduced spending during the year gave rise to an unexpected increase to our General Fund of £34,447.

During the year a footpath was built around the annexe and the final invoice for the annexe build was received, after all snagging issues had been addressed. These costs have been reported in the annual accounts but Shared Churches (Ely) gifted us the monies to cover the spending in full and this donation has been reported within the reported receipts.

Year 2020 was the first of three years, when our sponsoring churches have agreed to provide support of £15,000 per annum towards the costs of employing our Minister.

The substantial increase to our funds means we start the year 2021 with the backing of strong financial reserves and we can continue to support our ministry goals whilst also exploring new initiatives. We do however continue working towards becoming a self sufficient church and over the next two years we need to reach a position where we can cover all of our current costs without the support of our sponsoring churches.

Financial Overview 2019

The Finances of Cambourne Church are made up of 4 Funds.

These are:

- General Fund £119,946
- 19- The Coffee House £7,786
- Pete Mear Legacy Fund £6,158
- Chapel Fund £2,000

Total £135,890

The General Fund balance is reported net of the £50,000 loan from the Eastern Baptist Association that is reported as a long-term liability on our balance sheet.

The church received the loan of £50,000 towards the capital build of the Church Centre and as yet no request for repayment has been made on this loan.

Cambourne Church reported an increase in funds of **£34.447** during the year as follows:

General Fund + £33,737

Designated Funds

19- The Coffee House + £910

This was the net reported income from the Coffee House while it was open from January to March 2020.

Pete Mear Legacy -£200

This fund was created when we received a legacy gift from Pete Mear's estate of £6,358. The Pete Mear Grant fund was launched early in 2020 to support young people seeking to develop their skills in worship ministry. Grants of up to £200 (per application) are available for individuals. One grant was awarded in 2020.

Restricted Fund

Church Chapel + £2,000

This fund was created in 2019 when a £2,000 donation was made towards the provision of a chapel at Cambourne Church. There are no immediate plans to begin fund raising for a chapel and this gift has been placed in a restricted fund.

Overall Position for 2019

Our total reported receipts for 2020 was £160,383 and total reported payments was £125,936 giving the reported increase in funds of £34,447 identified above.

The reported receipts and payments in 2020 includes a £14,904 donation from Shared Churches (Ely) and the final annexe costs invoiced of £14,904

Reserves Policy

Church Council has agreed a policy to maintain a minimum level of £50,000 in reserves.

This level of reserves will be reviewed annually against the requirement to maintain sufficient cash balances to meet a minimum of 6 months staff employment costs.

Staffing

During the year the Church employed 2 Church Administrators, a Children & Families Worker, a Church Caretaker and a Church Cleaner none of whom earned £10,000 or more.

The Minister and Youth Worker both received salaries in excess of £10,000.

The Children & Families Worker, Youth Worker and Church Caretaker resigned from their posts during 2020 and the posts remained vacant as at 31 December 2020.

The reported staffing costs include employer national insurance and pension contributions where applicable.

Staff members were reimbursed travelling and subsistence expenses as reported under staffing expenses in these accounts.

There were no disclosable transactions in respect of Church Council members, persons closely connected with them or other related parties.

Further Notes to the accounts.

These accounts will be examined by an independent examiner and his signed letter of acceptance will be included in the final accounts submitted to the Charity Commission. There are no further notes to be considered.

Martin Lee
Cambourne Church Treasurer
February 2021

Cambourne Church : Accounting Policies

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the Church Council is responsible in law.

Funds

General funds represent the funds of the Church Council (CC) which are not subject to restrictions regarding their use and are available for application on the general purposes of the CC.

Funds designated for a particular purpose by the CC are also unrestricted.

Restricted funds represent donations or grants received for a specific object or invited by the CC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

The accounts include all transactions, assets and liabilities for which the CC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gatherings of church members.

Incoming Resources

Voluntary receipts and capital sources

Planned giving, collections and donations are recognised when received.

Funds raised by social events, fetes, garden parties and similar events are accounted for gross.

Other receipts

Rental receipts from letting the church hall is recognised when the receipt is received.

Receipts from investments

Interest entitlements are accounted for when due and payable. Tax recoverable on such receipts is recognised in the same accounting year.

Resources used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the CC.

Fixed assets

Consecrated property and movable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by s.96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the Minister and Churchwardens on special trust for the CC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated.

All expenditure incurred in the year on consecrated or beneficed buildings and individual items under £2000 is written off.

Other fixtures, fittings and office equipment

Individual items with a purchase price of £2,000 or less are written off when the asset is acquired.

Investments

Any investments are valued at market value at 31 December.

Current assets

Short-term deposits include cash on deposit either with the CBF Church of England Funds or at the bank.

19 - The Coffee House Stock

19 - Coffee House operates on small stock levels. Any individual items or collective items of a specific type falling under £50 are not included in the stock declared in these accounts.

Cambourne Church - Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Account for the Year

		Unrestricted Designated				Designated Restricted		2019 Total
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total		2019 Total
		£	£	£	£	£	£	£
Receipts								
	Notes							
	1	90,597.99				90,597.99	86,099.23	
	2	210.76				210.76	7,808.56	
	3	701.82				701.82	1,436.78	
	4	15,886.54	3,896.23			19,782.77	35,175.37	
	5	452.60				452.60	795.27	
	6	33,733.12				33,733.12	0.00	
		14,903.96				14,903.96	348,535.76	
		156,486.79	3,896.23	0.00	0.00	160,383.02	479,850.97	
	Total receipts							
Payments								
	7	74,647.24				74,647.24	65,042.99	
	8	2,167.27				2,167.27	5,843.84	
	9	4,867.94				4,867.94	15,902.81	
	10	19,395.40				19,395.40	19,392.97	
	11	1,264.18	2,986.13			4,250.31	4,340.83	
	12	5,504.27		200.00		5,704.27	5,545.18	
		14,903.96				14,903.96	348,535.76	
		122,750.26	2,986.13	200.00	0.00	125,936.39	464,604.38	
	Total payments							
		33,736.53	910.10	(200.00)	0.00	34,446.63	15,246.58	
		33,736.53	910.10	(200.00)	0.00	34,446.63	15,246.58	
Reconciliation of Funds:								
		86,209.60	6,875.93	6,358.31	2,000.00	101,443.84	86,197.25	
		119,946.13	7,786.03	6,158.31	2,000.00	135,890.47	101,443.84	

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Receipts							
Note 1 :	Giving						
	Regular Giving	55,882.85				55,882.85	52,791.66
	Gift Day & Donations	15,282.85				15,282.85	13,383.06 *
	Church Collections	2,884.53				2,884.53	4,756.03
	Tax recovered through Gift Aid	16,547.76				16,547.76	15,168.48
	Total	90,597.99	0.00	0.00	0.00	90,597.99	86,099.23
* Year 2019 includes £2,000 receipt : Restricted fund - Chapel							
Note 2 :	Other Voluntary Receipts						
	Coffee	25.70				25.70	138.32
	Compassion Child	55.31				55.31	464.93
	Donations	129.75				129.75	7,205.31 *
	Total	210.76	0.00	0.00	0.00	210.76	7,808.56
* Year 2019 includes £6,358.31 receipt : Designated fund - P Mear Grant Fund							
Note 3 :	Activities for Generating Funds						
	Fundraising Events	20.00				20.00	468.60
	Salvation Army Clothes Bank	613.69				613.69	933.01
	Amazon Smile	68.13				68.13	35.17
	Total	701.82	0.00	0.00	0.00	701.82	1,436.78
Note 4 :	Church Activities Income						
	Church Lettings	13,178.05				13,178.05	24,664.73
	19 The Coffee House		3,896.23			3,896.23	5,391.71
	Church Fees	426.40				426.40	922.00
	Gazebo	635.10				635.10	831.00
	Children - Holiday Club	0.00				0.00	720.00
	Children - Party	48.00				48.00	125.88
	Gospel Choir	536.00				536.00	726.00
	Agency	590.00				590.00	1,794.05
	Insurance claim	472.99				472.99	0.00
	Return of overpayment - Ely Diocese	0.00				0.00	0.00
	Total	15,886.54	3,896.23	0.00	0.00	19,782.77	35,175.37
Note 5 :	Investment income						
	Interest on deposit account	452.60				452.60	795.27
	Total	452.60	0.00	0.00	0.00	452.60	795.27
Note 6 :	Grant income						
	Support from Sponsor Churches	15,000.00				15,000.00	0.00
	Government grants received	18,633.12				18,633.12	0.00
	Cambourne Crier - Parish Nursing	100.00				100.00	0.00
	Total	33,733.12	0.00	0.00	0.00	33,733.12	0.00

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

	Unrestricted General Fund	Designated 19 Coffee House	Designated P Mear Grant Fund	Restricted Chapel	2020 Total	2019 Total
	£	£	£	£	£	£
Payments						
Note 7 :	Staffing Costs					
	Cost of employment	73,063.87			73,063.87	56,401.58
	Outsourced Payroll costs	349.20			349.20	349.20
	Staff expenses	1,234.17			1,234.17	1,000.81
	Minister recruitment costs	0.00			0.00	7,291.40
	Total	74,647.24	0.00	0.00	74,647.24	65,042.99
Note 8 :	Cost of Worship					
	Children's Ministry	367.12			367.12	487.75
	Youth Ministry	547.60			547.60	892.89
	Audio Visual equipment costs	240.58			240.58	2,133.92
	Licences and Music	568.73			568.73	1,030.71
	Visiting speaker expenses	0.00			0.00	407.53
	Other costs incl refreshments, resources	443.24			443.24	891.04
	Total	2,167.27	0.00	0.00	2,167.27	5,843.84
Note 9 :	Maintenance of Church Buildings					
	Paint/treatment of Church Centre	0.00			0.00	9,795.60
	Annexe kit-out	1,712.01			1,712.01	2,967.00
	Fire Extinguishers service/replacement	60.00			60.00	702.00
	Maintenance - service	768.00			768.00	982.56
	Maintenance - repairs	2,327.93			2,327.93	1,455.65
	Total	4,867.94	0.00	0.00	4,867.94	15,902.81
Note 10 :	Church Running Costs					
	Church Office (incl. rental)	5,825.21			5,825.21	4,840.07
	Church House (Council Tax)	2,820.01			2,820.01	0.00
	Insurance	1,763.66			1,763.66	2,254.22
	Subscriptions/Licences	194.28			194.28	642.07
	Utilities	6,805.49			6,805.49	8,991.32
	Waste Collections	296.85			296.85	917.67
	Printing (Easter, Christmas cards)	276.00			276.00	665.00
	Training	345.00			345.00	461.10
	Church Centre sundries	654.68			654.68	621.52
	Gifts	414.22			414.22	0.00
	Total	19,395.40	0.00	0.00	19,395.40	19,392.97

Cambourne Church - Annual Accounts for the Year Ended 31 December 2020
Analysis of Receipts & Payments

		Unrestricted	Designated	Designated	Restricted		
		General Fund	19 Coffee House	P Mear Grant Fund	Chapel	2020 Total	2019 Total
		£	£	£	£	£	£
Payments							
Note 11 :	Church Activities						
	19 The Coffee House	0.00	2,986.13			2,986.13	1,793.90
	Gazebo	213.84				213.84	613.39
	Holiday Club	145.87				145.87	545.86
	Light Party	0.00				0.00	85.89
	Xterme Weekend	0.00				0.00	92.51
	Gospel Choir	184.80				184.80	714.28
	Parish Nursing	604.99				604.99	495.00
	Start Rite	11.16				11.16	0.00
	Remembrance Day	68.68				68.68	0.00
	Alpha	34.84				34.84	0.00
	Total	1,264.18	2,986.13	0.00	0.00	4,250.31	4,340.83
Note 12 :	Support of Specific Causes						
	Uzimatele	1,500.00				1,500.00	2,191.00
	Goma	1,500.00				1,500.00	2,199.18
	WCCYM	1,500.00				1,500.00	750.00
	Compassion Child	327.00				327.00	315.00
	The Children's Society (Christingle)	86.62				86.62	0.00
	Christian Aid	0.00				0.00	50.00
	Christmas Hampers	590.65				590.65	40.00
	Grant awards from Pete Mear Grant Fund			200.00		200.00	0.00
	Total	5,504.27	0.00	200.00	0.00	5,704.27	5,545.18

Cambourne Church - Financial Statements for the Year Ended 31 December 2020

Statement of Assets and Liabilities at Year End

	Unrestricted		Designated		Restricted		Total	
	£	£	£	£	£	£	Yr 2020	Yr 2019
Cash Funds								
HSBC Current Account	62,901.65		6,158.31		2,000.00		71,059.96	37,976.03
HSBC 19 Coffee House			7,786.03				7,786.03	6,875.93
CBF Deposit Account	107,044.48						107,044.48	106,591.88
Funds received, not banked at year end	0.00						0.00	320.70
Cheques issued not presented at year end	0.00						0.00	(86.62)
Total Current Assets	169,946.13		13,944.34		2,000.00		185,890.47	151,677.92
Long term Liabilities								
Eastern Baptist Association Loan	(50,000.00)						(50,000.00)	(50,000.00)
Total Net Assets or Liabilities	119,946.13		13,944.34		2,000.00		135,890.47	100,980.32



Thank you to everyone who has contributed to this report and to the life of our church in 2020. May the glory go to God.

May the grace of the Lord Jesus Christ, and the love of God, and the fellowship of the Holy Spirit be with us all. Amen.



Charity number: 1149312, Registered: England and Wales

Cambourne Church

Independent Examiner's Report

For the year ended 31st December 2020

Cambourne Church

Independent Examiners Report for the year ended 31st December 2020

To the Trustees of Cambourne Church

We report on the accounts of the charitable trust, Cambourne Church (reg. no.: 1149312) for the year ended 31st December 2020.

Respective responsibilities of Trustees and Examiner

As the charity's Trustees, you are responsible for the preparation of the accounts. You consider that an audit is not required for the year ended 31st December 2020 under section 144 of the Charities Act 2011 (the "Act"), and that an independent examination is needed.

It is our responsibility to:

- i) examine the accounts (under section 145 of the Act),
- ii) to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- iii) to state whether particular matters have come to our attention

Basis of independent examiner's statement

Our examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of our examination, no matter has come to our attention (other than that disclosed below):

- i) which gives us reasonable cause to believe that in, any material respect, the requirements:
 - a. to keep proper accounting records in accordance with section 130 of the Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- ii) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Date: 17 June 2021

Taylor Keeble LLP

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