

Burgess Hill Youth
(A company limited by guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR TO 31ST MARCH 2024

Burgess Hill Youth

Registered Office:
254 Upper Shoreham Road
Shoreham by Sea
West Sussex
BN43 6BF

Registered Number: 1149304
Registered Company Number: 07945452

BURGESS HILL YOUTH

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BURGESS HILL YOUTH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Chair	Jacqueline Cooper
	Treasurer	Helen Preece – Resigned 2 November 2023 Ryan Gould – Appointed 2 November 2023 Helen Preece Cameron Thomas Gregory Helen Preece Kelly Amanda Harris – Resigned 2 November 2023 Peter Eastwood – Appointed 2 November 2023
Company Registered Number		07945452
Charity Registered Number		1149304
Registered Office		254 Upper Shoreham Road Shoreham by Sea West Sussex BN43 6BF
Independent Examiner		Marsh & Co Accountants 254 Upper Shoreham Road Shoreham by Sea BN43 6BF
Bankers		NatWest Bank plc 24 Church Road Burgess Hill West Sussex RH15 9ZS
Insurance Brokers		Unity Insurance Services Suites 10 & 10A The Quadrant 60 Marlborough Road Lancing Business Park Lancing West Sussex, BN15 8UW
Honorary Solicitors		Acumen Business & Law Audley House Hove Street BN3 2DE

BURGESS HILL YOUTH

TRUSTEES' REPORT

The trustees (who are also directors of the charity for the purposes of the companies act) submit their annual report and the financial statements of Burgess Hill Youth (the company) for the year ended 31 March 2024. The trustees confirm that the annual report and financial statements of the company comply with current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 19 September 2012.

The company is constituted under the Memorandum of Association dated 12 October 2012 and is registered charity number 1149304.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the company is the responsibility of the Trustees who are elected and co-opted under the Articles of Associations.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Management Committee delegates the running of the office to the chairperson, secretary, and youth worker in charge.

RISK MANAGEMENT

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company and are satisfied that systems are in place to mitigate our exposure to the major risks.

The review of the organisations policies and procedures is continually ongoing, to ensure compliance with changes in legislation, current good practice and terms of reference dictated by their insurers.

OBJECTIVES AND ACTIVITIES

POLICIES AND OBJECTIVES

To promote for the benefit of the inhabitants of Burgess Hill and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, infirmity or disablement, financial hardship and social and economic circumstances for the public at large in the interests of social welfare and with the object of improving the life of the said inhabitants.

ACHIEVEMENTS AND PERFORMANCE

GOING CONCERN

Going concern is one of the fundamental assumptions in accounting based on which financial statements are prepared. Financial statements are prepared assuming that a business entity will continue to operate in the foreseeable future without the need or intention on the part of management to liquidate the entity or to significantly curtail its operational activities. Therefore, it is assumed that the entity will realise its assets and settle its obligations in the normal course of the business.

TRUSTEES' REPORT (Continued)

REVIEW OF ACTIVITIES

Youth Clubs

For a second year both Youth Clubs have seen a significant increase in membership and attendance with over 100 young people attending each week.

We continue to run a varied programme of activities which meets the needs of the young people.

Brighton & Hove Albion Football Club Foundation

Attendance at the Premier League Kicks Scheme continues to grow with an average of forty participants each week. Our new Coaches are now well established and the Top Bins Leadership and Skills Award restarted.

Football tournaments during the school holidays were well attended and participants were able to take part in additional workshops including food, nutrition, and cooking.

Young Carers

We have seen an increase in the number of young carers attending the sessions.

Activities this year have included a trip to the panto, outdoor activities supported by the Lost Woods Project and lantern making for the Children's Parade at the town's Summer Fayre. We have restarted our visits to Westall House where the young people engage in some intergenerational activities with the residents.

Twelve Young Carers enjoyed a weekend at PGL Windmill Hill at the end of September.

Young Leaders

We have between 10 – 15 young people volunteering at Junior Club and Burgess Hill Town Council events. All the Young Leaders are registered with the Lions Young Leader in Service Scheme. Without the support of these young people, we would not be able to run such a successful Junior Club programme.

The Young Leaders successfully applied to the Inspire 22 Project for funding to enable them to run free activities during the Big Lunch and Coronation celebrations.

Seven Young Leaders successfully completed and passed Level 3 Emergency First Aid at Work award.

Community Involvement

We continue to struggle to recruit adult volunteers to assist with the running of the organisation and the youth club sessions. We have attended the MSVA Volunteer Fairs and advertised roles.

We have successfully recruited a new Treasurer.

During the year we have supported the Christmas Hamper Project providing over 250 hampers to families in need.

BURGESS HILL YOUTH

TRUSTEES' REPORT (Continued)

We hosted the Ukrainian Refugee Children's Play Days during the school holidays.
We provided staff and activities for SEND Family Activity sessions.

We have supported MSDC Play Days on Tour providing craft activities.

We are represented at Better Young Lives (MSDC), Children and Families Forum (MSVA) and Supporting the Community (Burgess Hill Town Council) meetings.

FUNDRAISING, INCOME AND EXPENDITURE

The Charity is still financially stable.

Every effort is made to use the available unrestricted funds in an effective and efficient manner, the club is fortunate to have the continued support of Steve Willis Training.

INVESTMENTS POLICY AND PERFORMANCE

It is the policy of the charity to maintain "Development and Free Reserves" for both restricted and unrestricted funds in cash.

The charity has made every effort without success to find a suitable account into which the funds transferred from the previous deposit account can be invested to give a reasonable interest rate.

FINANCIAL REVIEW

RESERVE POLICY

It is the policy of Burgess Hill to maintain designated funds comprising unrestricted funds set aside by the trustees for the specific items listed below. It is recognised that it is improbable that all scenarios listed will occur concurrently, but a decision has been made to cover all eventualities.

- To underpin the running of the club with a minimum of six months core costs and sufficient funds to satisfy a professional exit and legacy strategy should the club be dissolved.
- To retain sufficient funds to support the Club's youth work activities and maintain its premises and Multi Use Games Area (MUGA) in a safe condition to comply with current legislation for our current members, users, and future generations.

PRINCIPLE FUNDING

The main unrestricted income for the period has been:

- | | | |
|---|------------------------------------|----------|
| • | Premise Rent paid by regular Users | £ 12,448 |
| • | Other donations | |
| | i. Southern Water | £ 2,000 |
| | ii. John Lewis PLC | £ 1,000 |

The main restricted income for the period has been:

- | | | |
|------|------------------------------------|---------|
| | Young Carers UK | |
| i. | Steve Willis Training | £ 2,829 |
| ii. | The Burgess Hill Conservative Club | £ 6,100 |
| iii. | Edgbaston Investments | £ 9,000 |

TRUSTEES' REPORT (Continued)

FUTURE DEVELOPMENTS

The Trustees continue to review the organisation's future plans and strategy and along with the roles of the trustees, directors, and volunteers; to ensure the right organisation support is in place and that the services and means of communication are relevant and appropriate to the ever-changing needs of our membership. The workload of running the club and maintaining the facilities has been eased by the recruitment of more volunteers that are keen to take on responsibilities and give commitment to tasks set and the dedication of one of our young leaders.

The website Has proven a great success and the posting of information on the Facebook page continues to give media visibility of work we do, in particular the Young Carer programme and enables BH Youth to publicise events for other local organisations.

The online booking facility is user friendly and casual weekend bookings remain steady.

The Charity: continues to develop and maintain its role as a leading provider of services for young people within in the town of Burgess Hill and ensures that the club premises are available for local like-minded groups to hire and use the facilities at reasonable rates.

BH Youth will continue try to recruit new volunteers to run the youth club sessions and take up management posts, these will be given appropriate training and put through the Disclosure and Barring Service process.

Jacqueline Cooper, Chair
16 December 2024

BURGESS HILL YOUTH

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BURGESS HILL YOUTH

I report on the financial statements of the company for the year ended 31 March 2024 which are set out on pages 9 to 14.

This report is made solely to the company's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The Trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the financial statements. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed. Having satisfied myself that the company is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- examine the financial statements under section 145 of the Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated: 16 December 2024

MARTIN COOPER

MARSH & CO ACCOUNTANTS

254 Upper Shoreham Road
Shoreham by Sea
West Sussex
BN43 6BF

BURGESS HILL YOUTH

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating income and expenditure account) FOR THE PERIOD TO 31ST MARCH 2024

	NOTE	Restricted funds 2024	Unrestricted funds 2024	Total funds 2024
				£
INCOMING RESOURCES				
Income resources from generated funds:				
General Donations & Fund Raising		17,949	4,514	22,463
Rent & Hall Hire		-	12,528	12,528
Miscellaneous		-	-	-
Activities		-	1,814	1,814
Investment Income	2	-	-	-
Other incoming resources	3	-	-	-
TOTAL INCOMING RESOURCES		17,949	18,856	36,805
RESOURCES EXPENDED				
Governance & Support Costs	4	2,517	20,648	23,165
TOTAL RESOURCES EXPENDED		2,517	20,648	23,165
MOVEMENT IN TOTAL FUNDS FOR THE YEAR - NET INCOME/(EXPENDITURE) FOR THE YEAR		15,432	(1,792)	13,640
Total funds at 1 April 2023		34,977	34,186	69,163
Transfer of funds		-	-	-
FUNDS AT 31 MARCH 2024		50,409	32,394	82,803

BURGESS HILL YOUTH

BALANCE SHEET AS AT 31ST MARCH 2023

	Note	2024	2023
		£	£
FIXED ASSETS			
Tangible Assets		27,198	27,198
Investments		-	-
		<u>27,198</u>	<u>27,198</u>
CURRENT ASSETS			
Cash at Bank and in Hand		54,836	41,985
Debtors		960	-
		<u>55,796</u>	<u>41,985</u>
CREDITORS: amounts falling due within one year		(191)	(21)
NET CURRENT ASSETS		55,605	41,964
NET ASSETS		82,803	69,162
CHARITY FUNDS			
Unrestricted revenue accumulated funds	5	32,394	34,186
Restricted revenue accumulated funds	5	50,409	34,976
TOTAL FUNDS		82,803	69,162

The Trustees consider that the company is entitled to exemption from the requirement to have an audit under the provision of section 477 of the Companies Act 2006 and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledged their responsibilities for complying with the requirements of the Companies Act with respect of accounting records and for preparing financial statements.

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Trustees on 16 December 2024 and signed on their behalf, by:

Jacqueline Cooper: Chair.....

Ryan Gould: Treasurer

The Notes on pages 11 to 13 form part of these financial statements.

**NOTES TO THE FINANCIAL
STATEMENTS FOR THE YEAR ENDED
31 MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Reserved designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Incoming resources

All incoming resources are included in the Statement of financial activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Donated services or facilities, which comprise donated services, are included in income at a valuation which is an estimate of the financial cost borne by the donor where such a cost is quantifiable and measurable. No income is recognised where there is no financial cost borne by a third party.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

ACCOUNTING POLICIES (continued)

Resources expended.

All expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities, they have been allocated on a basis consistent with the use of the resources.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

Turnover

Turnover comprises revenue recognised by the company in respect of goods and services supplied during the year, exclusive of Value Added Tax and trade discounts.

2. INVESTMENT INCOME

	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £
Bank Interest Received	-	-	-
TOTAL INVESTMENT INCOME	-	-	-

3. OTHER INCOMING RESOURCES

	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £
Young Carers	17,949	-	17,949
Other Donations	-	4,514	4,514
Paul Myles Donations	-	-	-
Club Activities	-	-	-
TOTAL	17,949	4,514	22,423

BURGESS HILL YOUTH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

4. GOVERNANCE AND SUPPORT COSTS

	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £
Activity Expenses	2,517	1,395	3,912
Telephone & Internet Costs	-	514	514
Supplies & Equipment	-	61	61
Insurance	-	1,827	1,827
Staff Costs	-	-	-
Lighting and Heating	-	6,504	6,504
Repairs and Renewals	-	4,194	4,194
Travel	-	84	84
Sundry	-	1,447	1,447
Cleaning	-	4,332	4,332
Subscriptions	-	290	290
	2,517	20,648	23,165

5. STATEMENT OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expenses £	Transfers In/(out) £	Carried Forward £
General funds					
General Fund	34,186	18,856	20,648	-	32,394
Total Unrestricted funds	34,186	18,856	20,648	-	32,394
Restricted funds					
Activities	1,328	-	-	-	1,328
Young Carers	12,919	17,949	2,517	-	28,351
Denham Road Residents	2,011	-	-	-	2,011
Paul Myles Donations	18,093	-	-	-	18,093
Homelessness	626	-	-	-	626
Total Restricted funds	34,977	17,949	2,517	-	50,409
Total of funds	69,163	36,805	23,165	-	82,803