

WAVENEY DOMESTIC VIOLENCE & ABUSE FORUM

REPORT OF THE TRUSTEES

For the YEAR ENDED 31st MARCH 2023



The total funding receivable during the next financial year from uncompleted projects and approved grants is £10,339.15 (2022 £10,725.70).

Income is spread evenly over the duration of the projects, ensuring a fairer matching of expenditure with income. Amounts received after the year end date, which were expended during the financial year, are shown in the Balance Sheet as 'Grants receivable'.

The Trustees are satisfied that the funds held at 31st March 2023 are sufficient for all uncompleted projects. Whilst there is no guarantee of future funding, they are also confident that funding receivable in the next financial year, as well as grants currently being applied for, will enable the Charity to continue its work beyond the next twelve months.

The Charity employed 4 members of staff during the year whose costs were £ 31,613 (2022 £36,885). All consultation and advice services are provided by external consultants or freelance workers on specific projects. £687 (2021 £1,068) was paid to reimburse Trustees for expenses incurred by them wholly for the purposes of the Charity.

Analysis of Risk:

The trustees have identified that the main risks and uncertainties to ensuring the Forum is able to continue its objectives are:

- 1 The charity's funding is derived from a number of relatively short-term grants and awards. If circumstances should change so that this funding is no longer available, or grant awarders decide to meet their needs from alternative providers, then the reduction in the Charity's income would have a very serious impact on its ability to continue. The Trustees mitigate this risk by maintaining an extremely good relationship with funding bodies, ensuring they provide the highest quality of service and with the best value for money for fund providers.
- 2 The charity's ability to recruit and retain key staff is essential in being able to deliver continued and quality service and places a high value on the performance and excellence of service providers.
- 3 With the number of individual grants, effective cashflow control is essential in ensuring that funds are always available in order to engage service providers. The trustees ensure that there is always a minimum of £7,500 available in unrestricted funds for this purpose.

The charity's bankers are HSBC Bank plc, London Road North, Lowestoft, Suffolk. The External Examiner is Mr K R Vincent, 23 Wannock Close, Carlton Colville, NR338DW

For and on behalf of the Trustees



Mrs Christine Tripp
18th November 2023

WAVENEY DOMESTIC VIOLENCE & ABUSE FORUM
Income & Expenditure Account

1st April 2021 to 31st March 2022

	2023			2022		
	Unrestricted	Restricted	TOTAL	Unrestricted	Restricted	TOTAL
INCOME:						
PCC Coordinator		33,253.06	33,253.06			
Lottery Fund		9,900.00	9,900.00		30,100.00	30,100.00
Garfield Weston		10,000.00	10,000.00		-	-
Lloyds Foundation					21,917.00	21,917.00
Suffolk Foundation					3,910.00	3,910.00
Misc donations					560.64	6,355.52
Total income	372.25	14,172.50	14,544.75	560.64	5,794.88	6,355.52
	372.25	67,325.56	67,697.81	560.64	61,721.88	62,282.52
EXPENDITURE:						
Freelance Workers		14,595.00	14,595.00			
Administration wages		31,612.89	31,612.89		18,220.00	18,220.00
Accommodation costs		7,538.43	7,538.43	1,852.44	35,032.22	36,884.66
Promotion, communication		3,024.92	3,024.92	29.79	8,326.10	8,355.89
Miscellaneous	30.00	3,855.99	3,885.99	141.12	2,359.17	2,500.29
Total expenditure	30.00	60,627.23	60,657.23	33.23	4,938.78	4,972.01
	30.00	60,627.23	60,657.23	2,056.58	68,876.27	70,932.85
Surplus (deficit)	342.25	6,698.33	7,040.58	(1,495.94)	(7,154.39)	- 8,650.33
Funds brought forward 01.04.2022	13,816.67	16,342.31	30,158.98	15,312.61	23,496.70	38,809.31
Funds carried forward 31.03.2023	14,158.92	23,040.64	37,199.56	13,816.67	16,342.31	30,158.98

Balance Sheet

31st March 2022

	2023		2022	
Non-current assets:				
Computers & Software				
Current assets:				
Grants receivable	10,339.15		10,725.70	
Cash & bank balances	28,156.24		19,433.28	
	38,495.39		30,158.98	
Current liabilities:				
Creditors	1,295.83		-	
	1,295.83		-	
Net Current assets		37,199.56		30,158.98
TOTAL ASSETS		37,199.56		30,158.98
Represented by:				
Restricted Funds		23,040.64		16,342.31
Unrestricted Funds		14,158.92		13,816.67
Total Individual Funds		37,199.56		30,158.98

Independent examiner's report to the trustees of Waveney Domestic Violence & Abuse Forum

I report on the accounts of the Trust for the year ended 31st March 2023 which are set out on pages 2 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commissioners under section 43 (7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements.
 - (a) to keep accounting records in accordance with section 41 of the Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts should be reached.

Keith Vincent
23 Wannock Close
Carlton Colville
Lowestoft
NR33 8DW



K R Vincent

18th November 2023