



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01.01.2022**

**To 31.12.2022**

**Charity name: Harehills Lane Baptist Church**

**Charity registration number: 1149238**

## **Objectives and Activities**

We are a registered charity governed by an Approved Governing Document (based on the model constitution provided by the Baptist Union) which states that our principal purpose is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

### Summary of the main activities in relation to those purposes for the public benefit:

- regular public worship, prayer, Bible study, preaching and teaching, baptism, communion, evangelism and mission
- teaching, encouragement, welcome and inclusion of young people (Sunday Club)
- nurture and growth of Christian disciples
- pastoral care
- serving our local community e.g. through our community café and English drop-in classes

## **Statement**

The trustees of HLBC have ongoing regard to the guidance issued by the Charity Commission on public benefit both for members of the congregation and people in our local community.

## **Contribution made by volunteers**

The church has only one salaried employee, the lead minister, and a community worker who is funded through Interserve. Volunteers organise and run many of the activities e.g. community café, drop-in English classes, house groups etc.

## **Summary of the main achievements of HLBC**

During 2022, HLBC has run a full, normal programme of services and activities. Worship, prayer, preaching, bible study, children's Sunday Club activities and house groups, which have both pastoral and fellowship functions, have all run full programmes throughout the year. A prayer group has continued to run on Zoom, having been found to be highly successful and popular in this format. The Art Group which was begun during Covid restrictions on Zoom, has continued to run successfully both in the church building and online.

Customer numbers to our community café have increased steadily throughout the year and the café has continued to provide 'send out' meals for vulnerable people known to the church. Our community worker has resumed the weekly drop-in classes for ladies, mainly of Asian origin, living in the community around the church.

The church has increased its rental use over the course of the year, which has benefitted both the community and the church.

## **Financial Review**

The Church continues to raise the funds that it needs to carry on its activities from within its own membership and congregation. The financial results for the year, together with a summary of the accounting policies adopted, are set out in the report for the year 2022 and the receipts and payments account below. The trustees are satisfied that the church's financial position has recovered well from the challenges and restrictions of lockdown.

### **Independent Examiner's Report to the Trustees of Harehills Lane Baptist Church – 24/04/23**

I report on the accounts of the Trust for the year ended 31 December, 2022 – which are set out on pages 1 and 2.

#### **Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit for the year ended 31 December, 2022 is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the 2011 Act; and
- state whether there are any particulars that have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charities Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you - as trustees - concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts show a "true and fair view" – and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause that in any material respect the requirements:
  - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

For clarity – and for the benefit of Charities Commission officials, in 2020 there was a revaluation of the church assets by the church insurers and reflected in these accounts, which are valued at £5.453m. Also, I recommend that all claims for reimbursement should be supported with a claim form, regardless of their nature.



Michael P. Kemp, LL.B, A.C.A  
Member of the ICAEW  
30 Carr Manor Parade, Leeds LS17 5AF

<b>FINAL (INDEPENDENTLY EXAMINED) RECEIPTS AND PAYMENTS ACCOUNT 2022</b>						
<b>RECEIPTS</b>	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>TOTAL</b>	<b>TOTAL</b>
	<b>funds</b>	<b>funds</b>	<b>funds</b>	<b>funds</b>	<b>2021</b>	<b>2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Monthly Standing Orders	44,408	0	0	0	43,436	44,408
Gift Aid	9,741	0	0	0	8,430	9,741
Cash Collection	3,411	0	0	0	1,441	3,411
<b>Total receipts from regular giving</b>	<b>57,560</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,307</b>	<b>57,560</b>
Annual & One Off Gifts	4,266	0	0	0	3,874	4,266
Other Voluntary Receipts	7,800	0	0	0	8,720	7,800
<b>Total Giving</b>	<b>69,626</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,901</b>	<b>69,626</b>
Rental Income	33,727	0	0	0	8,971	33,727
Interest	833	0	0	0	58	833
Rent from flat	5,400	0	0	0	5,400	5,400
Flat utilities	325	0	0	0	1,050	325
Cafe receipts	2,174	0	0	0	2,885	2,174
YBA	0	0	0	0	0	0
Other grants, donations and deposits	0	0	0	0	0	0
Special Collections (Restricted)	0	6,000	3,940	0	5,498	9,940
Furlough	0	0	0	0	0	0
<b>Total Other Income and Receipts</b>	<b>42,459</b>	<b>6,000</b>	<b>3,940</b>	<b>0</b>	<b>23,862</b>	<b>52,399</b>
<b>TOTAL RECEIPTS</b>	<b>112,085</b>	<b>6,000</b>	<b>3,940</b>	<b>0</b>	<b>89,763</b>	<b>122,025</b>
<b>PAYMENTS</b>						
Staff costs					48,076	40,061
Admin					3,341	4,265
Church Utilities					6,159	5,424
Church Maintenance					1,149	2,518
Cleaning Contractor					0	0
Cleaning Materials - Church					260	368
Flat Utilities					782	1,178
Flat Maintenance					45	176
Manse Council Tax and Insurance & Water					2,250	1,955
Manse Renovation					0	5,231
Flowers					60	14
English Class					0	195
Evangelism					0	103
Hospitality / Guest Services					0	279
Cafe Expenses					1,641	884
Prayer Activity					33	0
Sunday Club					112	281
Worship Team					0	60
Pastoral Requests					150	0
Pump and Other Projects					0	0
Loan repayments					4,800	4,800
<b>Total Running Costs</b>					<b>68,858</b>	<b>67,792</b>

Special Collections Paid (Restricted)				5,433	3,855
Tithe - YBA HMF				2,600	2,604
Tithe - International Services				7,800	7,800
Tithe - Other				2,600	2,924
				0	0
<b>Total Special Collections and Tithes Paid</b>				<b>18,433</b>	<b>17,183</b>
<b>Total Payments</b>				<b>87,291</b>	<b>84,975</b>
<b>Surplus /Deficit For the Year</b>				<b>2,472</b>	<b>37,050</b>
				<b>2021</b>	<b>2022</b>
<b>ASSETS:</b>				<b>year end</b>	<b>year end</b>
Current A/c				26,471	63,498
Credit Union				20,544	20,567
				0	0
<b>Total Cash at Bank and in Hand - A</b>				<b>47,015</b>	<b>84,065</b>
<b>ASSETS RETAINED FOR CHARITY'S OWN USE</b>					
Church buildings (Harehills Lane and Hilton Place)				5,043,512	5,043,512
Contents				75,000	75,000
Boiler				35,000	35,000
Manse, 1 Sycamore Ave				300,000	300,000
<b>Total Assets Retained for Charity's Own Use - B</b>				<b>5,453,512</b>	<b>5,453,512</b>
<b>LIABILITIES</b>					
YBA loans				0	0
Loan				13,200	8,400
<b>Total Liabilities - C</b>				<b>13,200</b>	<b>8,400</b>
<b>TOTAL NET ASSETS (= A + B - C)</b>				<b>5,487,327</b>	<b>5,529,177</b>
<b>Admin expenses analysis:</b>					
Accountancy				1,146	194
Admin				161	1,640
Training				671	52
Telephone				393	926
Photocopying/Stationery				186	356
Cleaning				0	0
Bank Charge / Interest				0	366
Subscriptions				784	731
				<b>3,341</b>	<b>4,265</b>

## Structure, Governance and Management

Type of governing document:	Constitution
Trustee selection methods:	The pastor/team leader, associate pastor and community worker were appointed by vote at a members' meeting. Other trustees are each nominated by two members and voted upon by members at a church meeting and serve for a period of 3 years. They may be re-elected for a further period of 3 years after which they stand down for at least 1 year.

## Reference and Administrative details

Charity name:	Harehills Lane Baptist Church
Registered charity number:	1149238
Charity's principal address:	Harehills Lane Baptist Church 13, Hilton Place Leeds LS8 4HE

## Names of the charity trustees who manage the charity

Graeme Dodds	Pastor and team leader
Duncan Moynihan	Associate pastor
Elizabeth New	Community worker
Bernadette Lynch	
Judith Moynihan	Church Secretary
Richard Shonibare	Church Treasurer
Martin Townshend	

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)

A handwritten signature in black ink, appearing to read 'J. Moynihan', with a horizontal line drawn underneath the name.

Full name(s) Judith Moynihan

Position Church Secretary

Date 14.08.2023