

HAREHILLS LANE BAPTIST CHURCH

England & Wales · Charity number 1149238

Details

Status Registered

Legal form Other

Registered 2012-10-05

Register [View on the Charity Commission register](#)

Contact

Address 13 Hilton Place
Leeds
West Yorkshire
LS8 4HE

Phone 0113 262 8080

Email OFFICE@HLBC.ORG.UK

Website www.hlbc.org.uk

Activities

Objects: THE PRINCIPAL PURPOSE OF THE CHURCH IS THE ADVANCEMENT OF THE CHRISTIAN FAITH ACCORDING TO THE PRINCIPLES OF THE BAPTIST DENOMINATION. THE CHURCH MAY ALSO ADVANCE EDUCATION AND CARRY OUT OTHER CHARITABLE PURPOSES IN THE UNITED KINGDOM AND/OR OTHER PARTS OF THE WORLD.

Activities: Sundays 10.00am & 6.30pm Housegroups, Courtyard Caf? Arty Friday English ?Drop In? classes?Open Doors?Meditation Group Men?s Breakfast Men?s Group which runs one a month on a Sunday Night.Pilgrims ? on Wednesday mornings Music & Worship Group Friday

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** LOCAL
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£131,360	£102,163	-	-
2023-12-31	£282,627	£95,789	-	-
2022-12-31	£122,025	£84,975	-	-
2021-12-31	£89,763	£87,291	-	-
2020-12-31	£74,373	£90,076	-	-

Trustees

Name	Role	Appointed
Rev GRAEME DODDS	Chair	2012-09-28
DUNCAN MOYNIHAN		2012-09-28
ELIZABETH NEW		2012-09-28
Judith Moynihan		2019-11-24
Martin Townshend		2019-07-21
Richard Shonibare		2016-11-20

HAREHILLS LANE BAPTIST CHURCH

England & Wales - Charity number 1149238

Accounts

Registered Charity no. 1149238

Harehills Lane Baptist Church
Trustees' Annual Report and Accounts
Year Ended 31st December 2024



Harehills Lane
Baptist Church

Harehills Lane Baptist Church

Year Ended 31st December 2024

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Harehills Lane Baptist Church

Year Ended 31st December 2024

Legal and Administrative Information

Reference

The Charity is called Harehills Lane Baptist Church. The Church is registered with the Charity Commission for England and Wales and was registered on the 5th October 2012. Before this the church was an except charity.

Registered Charity Number 1149238

Principal Address 13 Hilton Place
Leeds
West Yorkshire
LS8 4HE

Website www.hlbc.org.uk

Trustees	Graeme Dodds	<i>Pastor and Team Leader</i>
	Duncan Moynihan	<i>Associate Pastor</i>
	Elizabeth New	<i>Community Worker</i>
	Bernadette Lynch	
	Judith Moynihan	<i>Church Secretary</i>
	Richard Shonibare	<i>Resigned Feb 2024</i>
	Martin Townshend	<i>Church Treasurer</i>

Trustee changes Richard Shonibare served as treasurer until resignation in February 2024.

Primary Bankers Virgin Money
1 Briggate
Leeds
LS1 6EP

Independent Examiner Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth, Leeds
LS25 1AF

Harehills Lane Baptist Church

Year Ended 31st December 2024

Trustee's Annual Report

The Trustees present their annual report together with the financial statements of the Trust ("Church") for the year ended 31 December 2024.

These financial statements have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011 and related regulations. This represents a change from the previous year, in which the financial statements were prepared under the Charities SORP (FRS 102), applicable to charities preparing their accounts on the accruals basis in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance and Management

The Church is a registered charity (number 1149238). The Church registered formally with the charity commission in anticipation of its annual income exceeding the permitted limit of £100,000 which meant that it would no longer qualify as an "excepted charity" which was not required to register. The Constitution dated 17/06/2012 forms its governing document. The Church is a member of the Baptist Union of Great Britain and the Yorkshire Baptist Association.

At the date of registration all existing Trustees were appointed formally as Trustees of the new registered organisation.

The method of appointment of Charity Trustees is set out in the Church Constitution. The membership of the Charity Trustees consists of a minister (Pastor and Team Leader), and a Leadership Team, from within whom the roles of Secretary and Treasurer assigned.

The Pastor, Associate Pastor and Community Worker are permanent roles agreed and appointed by the Church Members' Meeting. Other Leadership Team are each nominated by two Church members and voted on at a Church Members' Meeting and serve for a period of 3 years. They may be re-elected for a further period of 3 years after which they must stand down for at least 1 year. Elected members of the Leadership Team all serve as Trustees.

Our Charity Trustee meetings take place fortnightly, and include prayer, a short Bible focus and discussion of pastoral, financial, administrative and any other matters. Decisions arrived at are recorded. Minutes of Trustee meetings are taken by the Secretary, circulated and filed for future reference.

The Church has two salaried employees, the lead minister and a cleaner; our community worker role is funded through Interserve. Our Associate Pastor is non-stipendiary.

Reference and Administrative Details

The reference and administrative details are shown within the charity information page which forms part of this Trustees Report.

Objectives and Activities

Public Benefit Disclosure

The Trustees have ongoing regard to the guidance issued by the Charity Commission on public benefit both for members of the congregation and people in our local community.

The Church proclaims the Gospel of Jesus Christ. This benefit is available to all who come into contact with the Church in any way. The Charity Trustees of Harehills Lane Baptist Church have the responsibility together with the rest of the Church of seeking the advancement of the Christian faith and the promotion of the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

In line with the model constitution provided by the Baptist Union our governing document states that our principal purpose is the advancement of the Christian faith according to the principles of the Baptist

Harehills Lane Baptist Church

Year Ended 31st December 2024

Trustee's Annual Report

denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

Main Activities

- Regular public worship, prayer, Bible study, preaching and teaching, baptism, communion, evangelism and mission.
- Teaching, encouragement, welcome and inclusion of young people (Sunday Club).
- Nurture and growth of Christian disciples.
- Pastoral care.
- Serving our local community e.g. through Courtyard Café and Ladies' English Drop-in.

Main Achievements of HLBC in 2024

During 2024, HLBC has run a full programme of services and activities. Worship, prayer, preaching, Bible study, children's Sunday Club activities, house groups, with their pastoral and fellowship functions, have all continued throughout the year. A prayer group has continued to run on Zoom, having been found to be highly successful and popular in this format. The Creative Studio arts group, which was begun during Covid restrictions on Zoom, has continued to run successfully both in the church building and online.

Courtyard Cafe on Mondays continued to serve affordable and freshly cooked food to visitors from across the local community. Customer numbers have increased for both paying customers and for unwaged/homeless guests who are offered free meals and other food/essentials. As part of Leeds Food Aid Network, the Cafe team have maintained weekly home deliveries of meals to those identified as vulnerable to the Church, gifted regular packages of food and essentials to many local households, and frequently donated additional food resources and surplus to other Leeds organisations. This activity was facilitated by membership of Fareshare Yorkshire and participation in enterprises including Foodiverse.

Our Community Worker continues to run the weekly Ladies' English Drop-in classes, serving women of mainly of Asian origin living in the community around the Church.

The Church has increased its rental use over the course of the year, which has benefitted both the community and the Church. Examples of activities hosted include dance classes for OAPs; Aikido classes; circus classes for children; music for toddlers; an amateur orchestra; drop-in space for Saviour Trust, a charity giving practical housing advice and aid to the homeless.

We have continued to support external causes through our giving, particularly Operation Mobilisation, Interserve and Tearfund (the latter through a gift day).

Volunteer Contribution

The Church benefits greatly from the contributions made by volunteers from our Church membership, who organise and run the great majority of the activities of the Church. We are also grateful for the contributions made by volunteers from other churches and from the community – this is particularly the case in the Community Café, the English Drop-in and the Creative Studio.

Appropriate training is provided for our volunteers when needed, including Safeguarding Training (work involving children and young people) and Food Hygiene (Courtyard Café).

Harehills Lane Baptist Church

Year Ended 31st December 2024

Trustee's Annual Report

Financial Review

During the year, total receipts amounted to £131,360 (2023: £281,362), with donations and legacies being the primary source, totalling £83,213 (2023: £229,184). Payments for the year totalled £102,163 (2023: £107,208), resulting in net receipts of £29,197 (2023: £174,154). The two largest areas of spending were staff-related costs and premises costs.

At the year end, the Church held cash funds of £287,417 (2023: £258,220). Of this, unrestricted funds freely available for general Church purposes amounted to £101,347 (2023: £78,142).

Following the exceptional legacy received in 2023, this year's receipts and surplus have returned to more typical levels. The legacy was designated to support improvements to Church buildings for the benefit of both the congregation and the wider community. The trustees have begun a consultation process to help determine the best use of these funds.

Principal Sources of Funding

The Church's principal source of funds is individual donations, the largest of which was the legacy mentioned above which was received in 2023.

Reserve Fund

We hold a ring-fenced reserve to cover the eventuality of needing to notify any employee, principally the Pastor (£20,567).

This report was approved by the Trustees on**22/10/2025**.....and signed on their behalf by:

Judith Moynihan

Judith Moynihan

Harehills Lane Baptist Church

Year Ended 31st December 2024

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Harehills Lane Baptist Church ('the charity') for the year ended 31 December 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I have listed any material matters that have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date:

Harehills Lane Baptist Church

Year Ended 31st December 2024

Statement of Receipts and Payments

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Receipts					
Donations and legacies		75,454	7,759	83,213	229,184
Charitable activities		30,916	-	30,916	33,660
Activities for generating income		3,826	-	3,826	8,494
Investment income		13,405	-	13,405	10,024
Other		-	-	-	-
Total Receipts	2	123,601	7,759	131,360	281,362
Payments					
Payments on charitable activities	3	94,912	7,251	102,163	107,208
Total Payments		94,912	7,251	102,163	107,208
Net Receipts / (Payments)		28,689	508	29,197	174,154
Net Movement in Funds (Cash)					
Total funds (Cash) brought forward	8	254,020	4,200	258,220	84,066
Transfers		1,646	(1,646)	-	-
Total Funds (Cash) Carried Forward		284,355	3,063	287,417	258,220
Funds Represented By					
General (Unrestricted)		101,347	-	101,347	78,142
Designated funds		183,008	-	183,008	175,878
Restricted funds		-	3,063	3,063	4,200
		284,355	3,063	287,417	258,220

These financial statements were approved by the trustees and signed on their behalf:

Name of leader:

Judith Moynihan

Signed on behalf of the Trustees:

Judith Moynihan

Date of approval:

22/10/2025

Harehills Lane Baptist Church

Year Ended 31st December 2024

Statement of Assets and Liabilities

As these accounts are prepared on a cash basis, a formal Balance Sheet (Statement of Financial Position) is not required. Instead, a Statement of Assets and Liabilities has been included to provide an overview of the charity's financial position at the year end.

The value of the buildings and other fixed assets has been included at their net book value, as reported in the accounts prepared under the Charities SORP (FRS 102) for the year ended 31 December 2023.

	2024	2023
	£	£
Fixed Assets		
Buildings	662,939	662,939
Equipment & Fixtures and Fittings	<u>12,739</u>	<u>12,739</u>
	675,678	675,678
Current Assets		
Cash at bank and petty cash	<u>287,417</u>	<u>258,220</u>
	287,417	258,220

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

Basis of Preparation

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Resources Expended

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Governance Costs

Governance costs include the preparation and examination of the accounts, trustee meeting expenses, and legal advice relating to governance matters.

Taxation

The charity is exempt from tax on its charitable activities.

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations and Legacies			
Donations	64,315	409	64,724
Gift aid	11,139	-	11,139
Legacy income	-	-	-
Grants	-	7,350	7,350
	<hr/>	<hr/>	<hr/>
	75,454	7,759	83,213
Charitable Activities			
Café income	4,236	-	4,236
Church room hire income	26,680	-	26,680
	<hr/>	<hr/>	<hr/>
	30,916	-	30,916
Activities for Generating Income			
Flat rental income	1,350	-	1,350
Flat utilities income	2,476	-	2,476
	<hr/>	<hr/>	<hr/>
	3,826	-	3,826
Investment Income			
Bank interest	13,405	-	13,405
	<hr/>	<hr/>	<hr/>
	13,405	-	13,405
Other			
Other income	-	-	-
	<hr/>	<hr/>	<hr/>
	-	-	-
Total Income	<hr/>	<hr/>	<hr/>
	123,601	7,759	131,360

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations and Legacies			
Donations	60,751	2,952	63,703
Gift aid	10,276	-	10,276
Legacy income	145,605	-	145,605
Grants	-	9,600	9,600
	<u>216,632</u>	<u>12,552</u>	<u>229,184</u>
Charitable Activities			
Café income	4,458	-	4,458
Church room hire income	29,202	-	29,202
	<u>33,660</u>	<u>-</u>	<u>33,660</u>
Activities for Generating Income			
Flat rental income	5,400	-	5,400
Flat utilities income	3,094	-	3,094
	<u>8,494</u>	<u>-</u>	<u>8,494</u>
Investment Income			
Bank interest	10,024	-	10,024
	<u>10,024</u>	<u>-</u>	<u>10,024</u>
Other			
Other income	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Income	<u>268,810</u>	<u>12,552</u>	<u>281,362</u>

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

3 Payments on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Administration	6,462	-	6,462
Café	483	-	483
Church Activities	2,560	-	2,560
Premises costs	19,822	-	19,822
Flat premises costs	4,197	-	4,197
Household Support	-	7,251	7,251
Manse premises costs	2,837	-	2,837
Missionary and giving	14,334	-	14,334
Other Mission	-	-	-
Staff salaries	42,287	-	42,287
Staff related costs	1,930	-	1,930
	<u>94,912</u>	<u>7,251</u>	<u>102,163</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Administration	3,328	-	3,328
Café	-	100	100
Church Activities	1,193	-	1,193
Premises costs	18,443	-	18,443
Flat premises costs	3,851	-	3,851
Household Support	-	6,300	6,300
Manse premises costs	16,687	-	16,687
Missionary and giving	13,966	1,952	15,918
Other Mission	1,400	-	1,400
Staff salaries	39,350	-	39,350
Staff related costs	638	-	638
	<u>98,856</u>	<u>8,352</u>	<u>107,208</u>

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustees' report for further details about volunteer contributions to the organisation.

5 Independent Examination Fees

Fees payable to the independent examiner for	2024	2023
	£	£
Independent examination and preparation of the financial statements	1,020	1,320

6 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	34,548	32,171
Social security costs	-	-
Employer contributions to pension plans	7,795	7,286
	<u>42,343</u>	<u>39,457</u>

The average headcount of employees during the year was as follows:

	2024	2023
Average Headcount	2	2

Number of employees that received employees benefits of more than £60,000 during the year was as follows:

	2024	2023
More than £60,000	-	-

7 Trustee Remuneration, Expenses and Donations

During the year, one trustee received remuneration as an employee of the charity. G. Dodds was employed in a leadership role within the Church and was not compensated for their role as a trustee. The total remuneration received during the year, including employer's National Insurance and pension contributions, was £43,147 (2023: £40,221).

During the year, two trustees incurred out-of-pocket expenses totaling £1,341 (2023: £85), all of which related to the day-to-day running of the charity's activities. These expenses included church running costs, maintenance and repairs, and other charitable activity expenditures.

During the year the total aggregated donations made to the charity by the trustees and associated related parties during the year was £6,580 (2023:£8,540).

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

8 Analysis of Charitable Funds

Unrestricted Funds

	1 Jan 2024	Income	Expenditure	Transfers	31 Dec 2024
	£	£	£	£	£
Unrestricted					
General	78,142	115,659	(94,100)	1,646	101,347
Designated					
J Toner Legacy	151,666	7,942	-	-	159,608
J Toner Legacy - Worship	3,645	-	(812)	-	2,833
Reserves	20,567	-	-	-	20,567
Total Unrestricted	254,020	123,601	(94,912)	1,646	284,355
Restricted Funds					
Hilton Place Community	900	-	(900)	-	-
Special Collection	-	409	-	-	409
Household Support Fund	3,300	7,350	(6,351)	(1,646)	2,654
Total	4,200	7,759	(7,251)	(1,646)	3,063
Total Funds	258,220	131,360	(102,163)	-	287,417

Fund Names

Designated

J Toner Legacy	Legacy gift to the Church from estate of a Church member.
Reserves	General reserves following the reserves policy of the Church.
Asset Fund	A fund to hold the balance of the total fixed assets of the Church.

Restricted Funds

J Toner Legacy - Worship	Gift of £4000 from the Estate of J Toner in 2022 addressed to 'HLBC Worship and PA Group'.
Hilton Place Community	A donation of £1000 made by a film production company to foster good relations between Church and neighbours in Hilton Place.
Special Collections	Collections for specific causes/gift days.
Household Support Fund	Grant income from the Household Support Fund from Leeds City Council, distributed by LCCT for Unity in Poverty Action. Fund used and managed by the Courtyard Cafe Team to support local needs for food and essential household items.

Harehills Lane Baptist Church

Year Ended 31st December 2024

Notes to the Financial Statements

9 Related Party Transactions

No related party transactions took place during the year.

HAREHILLS LANE BAPTIST CHURCH

England & Wales - Charity number 1149238

Accounts

Registered Charity no. 1149238

Harehills Lane Baptist Church
Trustees' Annual Report and Accounts
Year Ended 31st December 2023



Harehills Lane
Baptist Church

Harehills Lane Baptist Church

Year Ended 31st December 2023

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Bernadette Lynch	
Judith Moynihan	<i>Church Secretary</i>
Richard Shonibare	<i>Church Treasurer</i>
Martin Townshend	

Trustee Changes Richard Shonibare resigned in February 2024

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1 Briggate
Leeds
LS1 6EP

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Harehills Lane Baptist Church

Year Ended 31st December 2023

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Year Ended 31st December 2023

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Our Community Worker continues to run the weekly Ladies' English Drop-in, serving women of mainly of Asian origin living in the community around the Church.

The Church has increased its rental use over the course of the year, which has benefitted both the community and the Church. Examples of activities hosted include dance classes for OAPs; Aikido classes; circus classes for children; music for toddlers; an amateur orchestra.

We have continued to support external causes through our giving, particularly Operation Mobilisation, Interserve and Tearfund (the latter through a gift day).

Volunteer Contribution

The Church benefits greatly from the contributions made by volunteers from our Church membership, who organise and run the great majority of the activities of the Church. We are also grateful for the contributions made by volunteers from other churches and from the community – this is particularly the case in the Community Café, the English Drop-in and the Creative Studio.

Appropriate training is provided for our volunteers when needed, including Safeguarding Training (working involving children and young people) and Food Hygiene (Courtyard Café).

Harehills Lane Baptist Church

Year Ended 31st December 2023

Trustee's Annual Report

Financial Review

During the year total income amounted to £282,627 (2022: £131,661) of which Donations and legacies were the main component and totalled £229,440 (2022: £89,202). Expenditure for the year totalled £95,789 (2022: £80,175), making net income for the year of £186,838 (2022: £51,486). The two main components of expenditure are staff costs and premises costs.

At the balance sheet date, the Church had total funds of £943,478 (2022: £756,640). Uncommitted reserves freely available for Church charitable activities was £100,461 (2022: £69,134).

Thanks largely to a substantial legacy received this year, the Church's accounts show a much greater surplus than usual. The legacy was left to help the Church improve its buildings to benefit both Church members and the community, and a consultation process has been initiated to enable decision-making regarding this.

Principal Sources of Funding

The Church's principal source of funds is individual donations, the largest of which this year has been the legacy mentioned above.

Reserve Fund

We hold a ring-fenced reserve to cover the eventuality of needing to notify any employee, principally the Pastor (£20,000).

This report was approved by the Trustees on**23/10/2024**.....and signed on their behalf by:

Judith Moynihan

Chair

Judith Moynihan

Harehills Lane Baptist Church

Year Ended 31st December 2023

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Harehills Lane Baptist Church ('the charity') for the year ended 31 December 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I have listed any material matters that have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act, or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Wyatt Co

Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 30/10/2024

Harehills Lane Baptist Church

Year Ended 31st December 2023

Statement of Financial Activities

		Unrestricted Funds	2023 Restricted Funds	Total Funds	2022 Total Funds
	Note	£	£	£	£
Income					
Donations and legacies		226,088	2,952	229,040	89,202
Charitable activities		35,069	-	35,069	35,901
Activities for generating income		8,494	-	8,494	5,725
Investment income		10,024	-	10,024	833
Other		-	-	-	-
Total Income	2	<u>279,675</u>	<u>2,952</u>	<u>282,627</u>	<u>131,661</u>
Expenditure					
Expenditure on charitable activities	3	<u>93,737</u>	<u>2,052</u>	<u>95,789</u>	<u>80,175</u>
Total Expenditure		<u>93,737</u>	<u>2,052</u>	<u>95,789</u>	<u>80,175</u>
Net Income / (Expenditure)		<u>185,938</u>	<u>900</u>	<u>186,838</u>	<u>51,486</u>
Net Income and Net Movement in Funds					
Total funds brought forward	11	756,640	-	756,640	705,154
Transfers	11	-	-	-	-
Total Funds Carried Forward	11	<u>942,578</u>	<u>900</u>	<u>943,478</u>	<u>756,640</u>

All income and expenditure derive from continuing activities.

Harehills Lane Baptist Church

Year Ended 31st December 2023

Statement of Financial Position

	Note	2023 £	2022 £
Fixed Assets			
Tangible fixed assets	8	675,678	662,939
		<u>675,678</u>	<u>662,939</u>
Current Assets			
Debtors	9	10,900	9,636
Cash at bank and in hand		258,220	84,065
		<u>269,120</u>	<u>93,701</u>
Creditors: amounts falling due within one year	10	<u>1,320</u>	<u>-</u>
Net Current Assets		<u>267,800</u>	<u>93,701</u>
Total Assets Less Current Liabilities		<u>943,478</u>	<u>756,640</u>
Net Assets	12	<u>943,478</u>	<u>756,640</u>
Funds of the Charity			
Restricted funds	11	4,200	-
Unrestricted funds	11		
Unrestricted general		100,461	69,134
Designated funds		838,817	687,506
		<u>939,278</u>	<u>756,640</u>
Total Charity Funds		<u>943,478</u>	<u>756,640</u>

Trustees' Responsibilities

These financial statements were approved by the board of trustees and authorised for issue:

Name of Trustee:

Judith Moynihan

Judith Moynihan

Signed on Behalf of the Trustees:

Date of Approval:

23/10/2024

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

1 Accounting Policies

Basis of Preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions, it is also the first year that they have been prepared under FRS102 (2016) as the applicable accounting standards and the 2019 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP FRS102).

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

- All voluntary income from members of the Church are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.
- Grants, where entitlement is not conditional on the delivery of specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as the point of entitlement).
- Donated services and facilities are included at the value to the charity where this can be quantified.
- Gifts in Kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.
- Volunteer time, the value of voluntary support for the work of the Church is not included in the accounts but is described in the Trustees Annual Report.
- Investment Income is included in the accounts when receivable.

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

Resources Expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The diocesan parish share expected to be paid over is accounted for when due.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible Fixed Assets

All assets costing more than £750 are capitalised and at historic cost. Fixed assets are stated at cost less accumulated depreciation. Depreciation is charged on furniture and equipment which is written off on a straight-line basis over time and estimated useful life of the asset.

Fixtures and Fittings

5 - 20 years straight-line

Tangible fixed assets, including buildings and extensions, are stated at cost or, where a reliable market valuation is not available, at a reasonable estimate of fair value. The Church's building, purchased in 1910, and its extension, built in 1929, are classified as tangible fixed assets of significant historical and cultural importance. Due to the absence of a reliable market valuation and the impracticality of obtaining a professional valuation, the trustees have adopted the inflated historical cost method to estimate the fair value of these assets.

This method adjusts the original purchase prices of £5,494 for the Church and £7,750 for the extension for inflation using the Retail Price Index (RPI). As of the 2024 reporting date, the combined value of the Church building and its extension is £362,939, based on RPI adjustments.

The trustees have decided that no depreciation is applied to the building and its extension due to their heritage status and the fact that their value is not expected to diminish over time. The value will be reviewed periodically for impairment, and adjustments will be made if necessary.

Subsequent valuations of the building and its extension will be reassessed regularly. If market conditions allow or professional valuations become feasible, the trustees may consider revising the valuation method in future years.

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

Pensions

The charity operates a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

2 Analysis of Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations and Legacies			
Donations	60,751	2,952	63,703
Gift aid	10,132	-	10,132
Legacy income	145,605	-	145,605
Grants	9,600	-	9,600
	<u>226,088</u>	<u>2,952</u>	<u>229,040</u>
Charitable Activities			
Café income	4,458	-	4,458
Church room hire income	30,611	-	30,611
	<u>35,069</u>	<u>-</u>	<u>35,069</u>
Activities for Generating Income			
Flat rental income	5,400	-	5,400
Flat utilities income	3,094	-	3,094
	<u>8,494</u>	<u>-</u>	<u>8,494</u>
Investment Income			
Bank interest	10,024	-	10,024
	<u>10,024</u>	<u>-</u>	<u>10,024</u>
Other			
Other income	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Income	<u>279,675</u>	<u>2,952</u>	<u>282,627</u>

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

2 Analysis of Income (Continued)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations and Legacies			
Donations	58,085	3,940	62,025
Gift aid	19,377	-	19,377
Legacy income	-	-	-
Grants	7,800	-	7,800
	<u>77,462</u>	<u>3,940</u>	<u>89,202</u>
Charitable Activities			
Café income	2,174	-	2,174
Church room hire income	33,727	-	33,727
	<u>35,901</u>	<u>-</u>	<u>35,901</u>
Activities for Generating Income			
Flat rental income	5,400	-	5,400
Flat utilities income	325	-	325
	<u>5,725</u>	<u>-</u>	<u>5,725</u>
Investment Income			
Bank interest	833	-	833
	<u>833</u>	<u>-</u>	<u>833</u>
Other	-	-	-
Other income	<u>-</u>	<u>-</u>	<u>-</u>
	-	-	-
Total Income	<u>119,921</u>	<u>3,940</u>	<u>131,661</u>

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

3 Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Administration	4,648	-	4,648
Café	-	100	100
Church Activities	7,493	-	7,493
Premises costs	18,443	-	18,443
Flat premises costs	3,851	-	3,851
Manse premises costs	3,948	-	3,948
Missionary and giving	13,966	1,952	15,918
Other Mission	1,400	-	1,400
Staff salaries	39,350	-	39,350
Staff related costs	638	-	638
	<u>93,737</u>	<u>2,052</u>	<u>95,789</u>

	Unrestricted Funds	Restricted Funds	Total Funds 2022
	£	£	£
Administration	4,265	-	4,265
Café	884	-	884
Church Activities	932	-	932
Premises costs	8,310	-	8,310
Flat premises costs	1,354	-	1,354
Manse premises costs	7,186	-	7,186
Missionary and giving	10,404	3,855	14,259
Other Mission	2,924	-	2,924
Staff salaries	40,061	-	40,061
Staff related costs	-	-	-
	<u>76,320</u>	<u>3,855</u>	<u>80,175</u>

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further details about volunteer contributions to the organisation.

5 Independent Examination Fees

	2023	2022
	£	£
Fees payable to the independent examiner for		
Independent examination and preparation of the financial statements	1,320	-

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

6 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023
	£
Wages and salaries	32,171
Social security costs	-
Employer contributions to pension plans	7,286
	<u>39,457</u>

The average headcount of employees during the year was as follows:

	2023
Average Headcount	2

Number of employees that received employees benefits of more than £60,000 during the year was as follows:

	2023
More than £60,000	-

Key Management Personnel

The charity considers its key management personnel to be the Leadership team which is made up of paid staff and unpaid leadership positions. The total employee benefits received by key management were £40,221.

7 Trustee Remuneration, Expenses and Donations

During the year, one trustee received remuneration as an employee of the charity. G. Dodds was employed in a leadership role within the Church and was not compensated for their role as a trustee. The total remuneration received during the year, including employer's National Insurance and pension contributions, was £40,221.

During the year, two trustees incurred out-of-pocket expenses totaling £85, all of which related to the day-to-day running of the charity's activities. These expenses included church running costs, maintenance and repairs, and other charitable activity expenditures.

During the year the total aggregated donations made to the charity by the trustees and associated related parties during the year was £8,540.

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

8 Tangible Fixed Assets

	Buildings	Equipment & Fixtures and Fittings £	Total £
Cost as at 1st January 2023	662,939	-	662,939
Additions	-	13,649	13,649
Cost as at 31st December 2023	<u>662,939</u>	<u>13,649</u>	<u>676,588</u>
Depreciation as at 1st January 2023	-	-	-
Depreciation charge	-	910	910
Depreciation as at 31st December 2023	<u>-</u>	<u>910</u>	<u>910</u>
Net book value as at 31st December 2023	<u>662,939</u>	<u>12,739</u>	<u>675,678</u>
Net book value as at 31st December 2022	662,939	-	662,939

This is the first year that the charity has prepared its financial statements in accordance with FRS 102 and the Charities SORP (FRS 102), having transitioned from a receipts and payments basis to an accruals-based accounting framework. As part of this transition, the charity has recognised a significant tangible fixed asset — the Church building and its extension — in the financial statements for the first time.

The Church building was originally purchased in 1910 for £5,494, and an extension was added in 1929 at a cost of £7,750. Due to the building's historical significance and the specialised nature of the asset, obtaining a reliable market valuation has proven impractical, as no active market exists for comparable buildings and professional valuation could not be obtained within the required time frame.

As a result, the Church building and extension have been valued using the inflated historical cost method, in accordance with FRS 102 Paragraph 17.31, which permits the use of a reasonable estimate of fair value where a reliable market value is not available. The original purchase costs have been adjusted for inflation using the Retail Price Index (RPI), resulting in a combined carrying value of £362,939.

Key assumptions used in this valuation:

- 1) The RPI index for 1910 was 10.0 and for 1929 was 17.6. The RPI index for 2024 is 356.4.
- 2) No further adjustments for depreciation have been applied due to the age and status of the building and its extension.

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

9 Debtors

	2023	2022
	£	£
Accounts receivable	10,900	9,636
Prepayments	-	-
	<u>10,900</u>	<u>9,636</u>

10 Creditors: Amounts falling due within one year

	2023	2022
	£	£
Accruals	1,320	-
Loan	-	-
	<u>1,320</u>	<u>-</u>

11 Analysis of Charitable Funds

Unrestricted Funds

	1 Jan 2023	Income	Expenditure	Gains/Loses	Transfers	31 Dec 2023
	£	£	£	£	£	£
Unrestricted						
General	69,134	118,409	(87,082)	-	-	100,461
Designated						
J Toner Legacy	-	151,666	(355)	-	-	151,311
J Toner Legacy - Worship	4,000	-	-	-	-	4,000
Reserves	20,567	-	-	-	-	20,567
Asset Fund	662,939	-	-	-	-	662,939
Total Unrestricted	<u>756,640</u>	<u>270,075</u>	<u>(87,437)</u>	<u>-</u>	<u>-</u>	<u>939,278</u>

Restricted Funds

Hilton Place Community	-	1,000	(100)	-	-	900
Missionary Fund	-	1,790	(1,790)	-	-	-
Household Support Fund	-	9,600	(6,300)	-	-	3,300
Total	<u>-</u>	<u>12,552</u>	<u>(8,352)</u>	<u>-</u>	<u>-</u>	<u>4,200</u>
Total Funds	<u>756,640</u>	<u>282,627</u>	<u>(95,789)</u>	<u>-</u>	<u>-</u>	<u>943,478</u>

Harehills Lane Baptist Church

Year Ended 31st December 2023

Notes to the Financial Statements

Fund Names

Designated

J Toner Legacy	Legacy gift to the Church from estate of a Church member.
Reserves	General reserves following the reserves policy of the Church.
Asset Fund	A fund to hold the balance of the total fixed assets of the Church.

Restricted Funds

J Toner Legacy - Worship	Gift of £4000 from the Estate of J Toner in 2022 addressed to 'HLBC Worship and PA Group'.
Hilton Place Community	A donation of £1000 made by a film production company to foster good relations between Church and neighbours in Hilton Place.
Missionary Fund	Collection over limited period of time from Church members to support a missionary family who were based with the Church.
Special Collections	Collections for specific causes/gift days.
Household Support Fund	Grant income from the Household Support Fund from Leeds City Council, distributed by LCCT for Unity in Poverty Action. Fund used and managed by the Courtyard Cafe Team to support local needs for food and essential household items.

12 Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Fixed assets	675,678	-	675,678
Current assets	264,920	4,200	269,120
Creditors less than 1 year	(1,320)	-	(1,320)
	<u>939,278</u>	<u>4,200</u>	<u>943,478</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fixed assets	662,939	-	662,939
Current assets	93,701	-	93,701
Creditors less than 1 year	-	-	-
	<u>756,640</u>	<u>-</u>	<u>756,640</u>

13 Related Party Transactions

No related party transactions took place during the year.

HAREHILLS LANE BAPTIST CHURCH

England & Wales - Charity number 1149238

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01.01.2022

To 31.12.2022

Charity name: Harehills Lane Baptist Church

Charity registration number: 1149238

Objectives and Activities

We are a registered charity governed by an Approved Governing Document (based on the model constitution provided by the Baptist Union) which states that our principal purpose is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

Summary of the main activities in relation to those purposes for the public benefit:

- regular public worship, prayer, Bible study, preaching and teaching, baptism, communion, evangelism and mission
- teaching, encouragement, welcome and inclusion of young people (Sunday Club)
- nurture and growth of Christian disciples
- pastoral care
- serving our local community e.g. through our community café and English drop-in classes

Statement

The trustees of HLBC have ongoing regard to the guidance issued by the Charity Commission on public benefit both for members of the congregation and people in our local community.

Contribution made by volunteers

The church has only one salaried employee, the lead minister, and a community worker who is funded through Interserve. Volunteers organise and run many of the activities e.g. community café, drop-in English classes, house groups etc.

Summary of the main achievements of HLBC

During 2022, HLBC has run a full, normal programme of services and activities. Worship, prayer, preaching, bible study, children's Sunday Club activities and house groups, which have both pastoral and fellowship functions, have all run full programmes throughout the year. A prayer group has continued to run on Zoom, having been found to be highly successful and popular in this format. The Art Group which was begun during Covid restrictions on Zoom, has continued to run successfully both in the church building and online.

Customer numbers to our community café have increased steadily throughout the year and the café has continued to provide 'send out' meals for vulnerable people known to the church. Our community worker has resumed the weekly drop-in classes for ladies, mainly of Asian origin, living in the community around the church.

The church has increased its rental use over the course of the year, which has benefitted both the community and the church.

Financial Review

The Church continues to raise the funds that it needs to carry on its activities from within its own membership and congregation. The financial results for the year, together with a summary of the accounting policies adopted, are set out in the report for the year 2022 and the receipts and payments account below. The trustees are satisfied that the church's financial position has recovered well from the challenges and restrictions of lockdown.

Independent Examiner's Report to the Trustees of Harehills Lane Baptist Church – 24/04/23

I report on the accounts of the Trust for the year ended 31 December, 2022 – which are set out on pages 1 and 2.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit for the year ended 31 December, 2022 is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the 2011 Act; and
- state whether there are any particulars that have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charities Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you - as trustees - concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts show a "true and fair view" – and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

For clarity – and for the benefit of Charities Commission officials, in 2020 there was a revaluation of the church assets by the church insurers and reflected in these accounts, which are valued at £5.453m. Also, I recommend that all claims for reimbursement should be supported with a claim form, regardless of their nature.



Michael P. Kemp, LL.B, A.C.A
Member of the ICAEW
30 Carr Manor Parade, Leeds LS17 5AF

FINAL (INDEPENDENTLY EXAMINED) RECEIPTS AND PAYMENTS ACCOUNT 2022						
RECEIPTS	Unrestricted	Designated	Restricted	Endowment	TOTAL	TOTAL
	funds	funds	funds	funds	2021	2022
	£	£	£	£	£	£
Monthly Standing Orders	44,408	0	0	0	43,436	44,408
Gift Aid	9,741	0	0	0	8,430	9,741
Cash Collection	3,411	0	0	0	1,441	3,411
Total receipts from regular giving	57,560	0	0	0	53,307	57,560
Annual & One Off Gifts	4,266	0	0	0	3,874	4,266
Other Voluntary Receipts	7,800	0	0	0	8,720	7,800
Total Giving	69,626	0	0	0	65,901	69,626
Rental Income	33,727	0	0	0	8,971	33,727
Interest	833	0	0	0	58	833
Rent from flat	5,400	0	0	0	5,400	5,400
Flat utilities	325	0	0	0	1,050	325
Cafe receipts	2,174	0	0	0	2,885	2,174
YBA	0	0	0	0	0	0
Other grants, donations and deposits	0	0	0	0	0	0
Special Collections (Restricted)	0	6,000	3,940	0	5,498	9,940
Furlough	0	0	0	0	0	0
Total Other Income and Receipts	42,459	6,000	3,940	0	23,862	52,399
TOTAL RECEIPTS	112,085	6,000	3,940	0	89,763	122,025
PAYMENTS						
Staff costs					48,076	40,061
Admin					3,341	4,265
Church Utilities					6,159	5,424
Church Maintenance					1,149	2,518
Cleaning Contractor					0	0
Cleaning Materials - Church					260	368
Flat Utilities					782	1,178
Flat Maintenance					45	176
Manse Council Tax and Insurance & Water					2,250	1,955
Manse Renovation					0	5,231
Flowers					60	14
English Class					0	195
Evangelism					0	103
Hospitality / Guest Services					0	279
Cafe Expenses					1,641	884
Prayer Activity					33	0
Sunday Club					112	281
Worship Team					0	60
Pastoral Requests					150	0
Pump and Other Projects					0	0
Loan repayments					4,800	4,800
Total Running Costs					68,858	67,792

Special Collections Paid (Restricted)				5,433	3,855
Tithe - YBA HMF				2,600	2,604
Tithe - International Services				7,800	7,800
Tithe - Other				2,600	2,924
				0	0
Total Special Collections and Tithes Paid				18,433	17,183
Total Payments				87,291	84,975
Surplus /Deficit For the Year				2,472	37,050
				2021	2022
ASSETS:				year end	year end
Current A/c				26,471	63,498
Credit Union				20,544	20,567
				0	0
Total Cash at Bank and in Hand - A				47,015	84,065
ASSETS RETAINED FOR CHARITY'S OWN USE					
Church buildings (Harehills Lane and Hilton Place)				5,043,512	5,043,512
Contents				75,000	75,000
Boiler				35,000	35,000
Manse, 1 Sycamore Ave				300,000	300,000
Total Assets Retained for Charity's Own Use - B				5,453,512	5,453,512
LIABILITIES					
YBA loans				0	0
Loan				13,200	8,400
Total Liabilities - C				13,200	8,400
TOTAL NET ASSETS (= A + B - C)				5,487,327	5,529,177
Admin expenses analysis:					
Accountancy				1,146	194
Admin				161	1,640
Training				671	52
Telephone				393	926
Photocopying/Stationery				186	356
Cleaning				0	0
Bank Charge / Interest				0	366
Subscriptions				784	731
				3,341	4,265

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods: The pastor/team leader, associate pastor and community worker were appointed by vote at a members' meeting. Other trustees are each nominated by two members and voted upon by members at a church meeting and serve for a period of 3 years. They may be re-elected for a further period of 3 years after which they stand down for at least 1 year.

Reference and Administrative details

Charity name: Harehills Lane Baptist Church

Registered charity number: 1149238

Charity's principal address: Harehills Lane Baptist Church
13, Hilton Place
Leeds
LS8 4HE

Names of the charity trustees who manage the charity

Graeme Dodds	Pastor and team leader
Duncan Moynihan	Associate pastor
Elizabeth New	Community worker
Bernadette Lynch	
Judith Moynihan	Church Secretary
Richard Shonibare	Church Treasurer
Martin Townshend	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)

A handwritten signature in black ink that reads "J. Moynihan." The signature is written in a cursive style and is underlined with a single horizontal line.

Full name(s) Judith Moynihan

Position Church Secretary

Date 14.08.2023

HAREHILLS LANE BAPTIST CHURCH

England & Wales - Charity number 1149238

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01.01.2021

To 31.12.2021

Charity name: Harehills Lane Baptist Church

Charity registration number: 1149238

Objectives and Activities

We are a registered charity governed by an Approved Governing Document (based on the model constitution provided by the Baptist Union) which states that our principal purpose is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

Summary of the main activities in relation to those purposes for the public benefit:

- regular public worship, prayer, Bible study, preaching and teaching, baptism, communion, evangelism and mission
- teaching, encouragement, welcome and inclusion of young people (Sunday Club)
- nurture and growth of Christian disciples
- pastoral care
- serving our local community e.g. through our community café and English drop-in classes

Statement

The trustees of HLBC have ongoing regard to the guidance issued by the Charity Commission on public benefit both for members of the congregation and people in our local community.

Contribution made by volunteers

The church has only one salaried employee, the lead minister, and a community worker who is funded through Interserve. Volunteers organise and run many of the activities e.g. community café, drop-in English classes, house groups etc.

Summary of the main achievements of HLBC

During the course of 2021, services moved back into the building (from Zoom) and activities resumed gradually as restrictions were lifted. Worship, prayer, preaching, bible study, children's Sunday Club activities and house groups (pastoral and fellowship) also gradually resumed. These had been maintained in a greatly modified form via Zoom while restrictions were in place. Pastoral care had also been maintained, largely with phone contact, during the period when home visits were not possible.

Throughout the lockdown period the community café continued to provide 'send out' meals for vulnerable people known to the church. Our community worker maintained as much contact as possible with the mainly Asian ladies from the local community, who would normally have attended the Drop-In English classes.

Financial Review

The Church continues to raise the funds that it needs to carry on its activities from within its own membership and congregation. Community fund raising has not been an option in 2021. The financial results for the year, together with a summary of the accounting policies adopted, are set out in the report and the receipts and payments account below. The trustees are satisfied that the church's financial position is normalising following the challenges of lockdown.

Independent Examiner's Report to the Trustees of Harehills Lane Baptist Church – 17/05/22

I report on the accounts of the Trust for the year ended 31 December, 2021 – which are set out on pages 1 and 2.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit for the year ended 31 December, 2021 is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the 2011 Act; and
- state whether there are any particulars that have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charities Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you - as trustees - concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts show a "true and fair view" – and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

For clarity – and for the benefit of Charities Commission officials, in 2020 there was a revaluation of the church assets by the church insurers and reflected in these accounts, which are valued at £5.453m. I also asked Paul Smith to make some other minor adjustments to the accounts, which have all been made and reflected in the final version for submission.



Michael P. Kemp, LL.B, A.C.A
Member of the ICAEW
30 Carr Manor Parade, Leeds LS17 5AF

FINAL (INDEPENDENTLY EXAMINED) RECEIPTS AND PAYMENTS ACCOUNT 2021						
RECEIPTS	Unrestricted	Designated	Restricted	Endowment	TOTAL	TOTAL
	funds	funds	funds	funds	2020	2021
	£	£	£	£	£	£
Monthly Standing Orders	43,436	0	0	0	43,283	43,436
Gift Aid	8,430	0	0	0	0	8,430
Cash Collection	1,441	0	0	0	1,304	1,441
Total receipts from regular giving	53,307	0	0	0	44,587	53,307
Annual & One Off Gifts	3,874	0	0	0	2,315	3,874
Other Voluntary Receipts	8,720	0	0	0	8,440	8,720
Total Giving	65,901	0	0	0	55,342	65,901
Rental Income	8,971	0	0	0	3,898	8,971
Interest	58	0	0	0	113	58
Rent from flat	5,400	0	0	0	4,867	5,400
Flat utilities	1,050	0	0	0	1,650	1,050
Cafe receipts	2,885	0	0	0	452	2,885
Special Collections (Restricted)	0	0	5,498	0	2,625	5,498
Furlough	0	0	0	0	5,426	0
Total Other Income and Receipts	18,364	0	5,498	0	19,031	23,862
TOTAL RECEIPTS	84,265	0	5,498	0	74,373	89,763
PAYMENTS						
Staff costs					45,573	48,076
Admin					2,617	3,341
Church Utilities					9,660	6,159
Church Maintenance					2,356	1,149
Cleaning Contractor					1,359	0
Cleaning Materials - Church					694	260
Flat Utilities					1,384	782
Flat Maintenance					305	45
Manse Council Tax and Insurance & Water					2,168	2,250
Manse Renovation					359	0
Flowers					0	60
English Class					65	0
Cafe Expenses					1,385	1,641
Prayer Activity					35	33
Sunday Club					91	112
Worship Team					303	0
Pastoral Requests					297	150
Loan repayments					4,800	4,800
Total Running Costs					73,451	68,858
Special Collections Paid (Restricted)					2,625	5,433
Tithe - YBA HMF					2,600	2,600
Tithe - International Services					11,400	7,800
Tithe - Other					0	2,600
Total Special Collections and Tithes Paid					16,625	18,433
Total Payments					90,076	87,291
Surplus /Deficit For the Year					-15,703	2,472

	2020	2021
	year end	year end
ASSETS:		
Current A/c	17,912	26,471
Credit Union	26,515	20,544
Office Petty Cash	115	0
Total Cash at Bank and in Hand - A	44,542	47,015
ASSETS RETAINED FOR CHARITY'S OWN USE		
Church buildings (Harehills Lane and Hilton Place)	5,043,512	5,043,512
Contents	75,000	75,000
Boiler	35,000	35,000
Manse, 1 Sycamore Ave	300,000	300,000
Total Assets Retained for Charity's Own Use - B	5,453,512	5,453,512
LIABILITIES		
YBA loans	0	0
Loan	18,000	13,200
Total Liabilities - C	18,000	13,200
TOTAL NET ASSETS (= A + B - C)	5,480,054	5,487,327
Admin expenses analysis:		
Accountancy	247	1,146
Admin	865	161
Training	0	671
Telephone	545	393
Photocopying/Stationery	889	186
Cleaning	0	0
Bank Charge / Interest	5	0
Subscriptions	66	784
	2,617	3,341

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods: The pastor/team leader, associate pastor and community worker were appointed by vote at a members' meeting. Other trustees are each nominated by two members and voted upon by members at a church meeting and serve for a period of 3 years. They may be re-elected for a further period of 3 years after which they stand down for at least 1 year.

Reference and Administrative details

Charity name: Harehills Lane Baptist Church

Registered charity number: 1149238

Charity's principal address: Harehills Lane Baptist Church
13, Hilton Place
Leeds
LS8 4HE

Names of the charity trustees who manage the charity

Graeme Dodds	Pastor and team leader
Duncan Moynihan	Associate pastor
Elizabeth New	Community worker
Andrew Hobbs	
Judith Moynihan	Church Secretary
Michael Rigby	
Richard Shonibare	Church Treasurer
Martin Townshend	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)

A handwritten signature in black ink that reads "J. Moynihan." The signature is written in a cursive style and is underlined with a single horizontal line.

Full name(s)

Judith Moynihan

Position

Church Secretary

Date

05.10.2022

HAREHILLS LANE BAPTIST CHURCH

England & Wales - Charity number 1149238

Accounts

Harehills Lane Baptist Church Trustees' Annual Report 2020

Website: www.hlbc.org.uk

Phone : 0113 262 8080

Email: harehillslanebc@outlook.com



www.hlbc.org.uk

REGISTERED CHARITY NO. 1149238

THE TRUSTEES' ANNUAL REPORT AND FINANCIAL REVIEW 2020

1. STATUTORY INFORMATION

1.1 REGISTERED ADDRESS

Harehills Lane Baptist Church
13 Hilton Place
Leeds LS8 4HE

1.2 TRUSTEES:

Revd Graeme Dodds (Minister)
Mr Andrew Hobbs
Mr Duncan Moynihan (Associate Minister)
Mrs Judith Moynihan
Miss Liz New
Mr Michael Rigby
Mr Richard Shonibare (Treasurer)
Dr Jeremy Toner (Secretary)
Mr Martin Townshend
Miss Alison Wain

1.3 STAFF TEAM:

Revd Graeme Dodds (Minister)
Mr Duncan Moynihan (Associate Minister)

Miss Liz New (Community Worker)
Mrs Rose Clifford (Admin Assistant P/T)

1.4 PROPERTY TRUSTEES:

The Yorkshire Baptist Association
1 South Parade
Headingley
Leeds LS6 3LF

1.5 BANKERS:

The Yorkshire Bank
329 Harehills Lane
Leeds LS9 6AX

1.6 INDEPENDENT EXAMINER/ AUDITOR:

Mr Michael P Kemp LL.B, A.C.A.
30 Carr Manor Parade
Leeds LS17 5AF

2. PRINCIPAL CHARITABLE OBJECTIVE, ORGANISATION STRUCTURE AND DECISION MAKING PROCESS

2.1 PRINCIPAL CHARITABLE OBJECTIVE

We are a registered charity governed by an Approved Governing Document (based on the model constitution provided by the Baptist Union) which states that our principal purpose is the advancement of the Christian faith according to the principles of the Baptist denomination to include the advancement of education, community service and such other general charitable purposes in such parts of the United Kingdom and the world as the Church shall determine.

In order to fulfill our principal purpose and demonstrate public benefit, our activities include, but are not restricted to:

- regular public worship, prayer, Bible study, preaching and teaching
- baptism, as defined in the Union's Declaration of Principle
- the Communion of the Lord's Supper, which is normally observed twice a month
- evangelism and mission, locally, regionally, nationally and internationally
- teaching, encouragement, welcome and inclusion of young people
- nurture and growth of Christian disciples
- education and training for Christian and community service
- giving and encouraging pastoral care
- supporting and encouraging charitable social action in the United Kingdom and abroad
- encouraging relationships with and supporting Baptists and other Christians

The Church occupies premises which are held by the Yorkshire Baptist Association on Trust that are entirely compatible with the above object. In the preparation of this report, we have taken into account the Charity Commission guidance.

2.2 ORGANISATION STRUCTURE AND DECISION-MAKING PROCESS

Members of the Church are accepted into membership in accordance with the Constitution, which normally requires them to be or to have been publicly baptised on the profession of faith in Jesus Christ, or following other modes of baptism to renew their public profession of faith in Jesus Christ.

The Church Members Meeting normally takes place six times per year (of which all meetings will be open to the whole congregation, although only Members may vote). Members have responsibility for the overall policy of the church. In accordance with the Constitution, the members appoint Trustees, who include the Minister, Associate Minister, Church Secretary and Treasurer. The Church Secretary and Treasurer are normally also elected Leaders and the Minister, Associate Minister and Leaders (collectively known as the Leadership Team and Trustees), are responsible for the overall day-to-day running of the church's work, and the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church meeting by the Trustees for guidance, or may be raised by members in Church meetings for further consideration by the Trustees. Though the

Constitution permits decisions to be made at Church meetings by appropriate majorities, the Church seeks to work by consensus wherever possible. The church has read the Charity Commission guidance on public benefit, and is satisfied that the activities outlined in this report clearly demonstrate that the charity is providing a benefit to the public.

3 OBJECTIVES AND ACTIVITIES

In order to achieve our principal objective set out above, we provide a variety of activities for our own church family and for the wider community.

Throughout the week, our aim is to show the love of Jesus Christ in both word and deed and to bring people into a closer relationship with Him as living Lord. Our activities include local community work, evangelism and financial support of national and international evangelism, teaching and encouragement of existing and new Christians, pastoral care and supporting charitable social action locally and abroad.

Central to the work and witness of the Church is the provision of regular public services of Christian worship. These services normally take place each Sunday at 10.00 am and occasionally also at 4.00pm. There is a prayer meeting most weeks. These and other regular activities are made known through regular weekly newsheets; through flyers, posters and advertising; and through our web site – www.hlbc.org.uk. We continue to develop our web site as an important way of communicating with both the fellowship and the wider community. We seek to be a friendly and welcoming community and anyone is warmly welcome to attend any of our services or activities that we provide.

WEEKLY ACTIVITIES NORMALLY INCLUDE:

Sunday Mornings 10.00 AM

1st Sunday: Communion Service

2nd, 3rd, 4th and 5th Sunday: Morning Worship

Morning worship is well attended by all ages, with 80+ attending most Sunday mornings. Age-specific groups are provided for children for part of the service.

From mid-March 2020 services moved online due to Covid restrictions.

After the service, everyone is normally encouraged to:

- chat over refreshments
- meet with new friends, enjoy fellowship with old friends, and make a note of absent friends to check that they are well
- pray with our one-to-one prayer ministry as needed.
- sign up to activities and events advertised in our church notices that are given out in the service.

Once lockdown restrictions were in force from March 2020, a post-service coffee and chat time took place on Zoom.

We have an occasional Community Afternoon/Evening Service, which is a great opportunity to introduce someone new to the fellowship. Though this was not possible for much of 2020, it is our policy to make special effort to invite the local community for those events which are significant in the Christian calendar: Christmas, Easter, Harvest, Remembrance where those who are not regular attendees may wish to benefit from our services.

Weektime Activities

Our regular weekly activities aim to demonstrate the love of Jesus Christ, nurture growth of faith and discipleship and provide services to the community. Covid restrictions have put a temporary stop to most of what we regard as our normal activities. However, with a bit of ingenuity and some lateral thinking, many activities were able to continue in a different format.

Prayer. Online services built in prayer for other countries each week and Covid restrictions led to the creation of a Monday evening prayer meeting on Zoom which has been very well attended.

House groups had to be suspended due to Covid but house group members continued to support one another.

Christian Meditation Group was able to move online.

The Creative Arts Group was able to move to Zoom and has continued to be extremely well-attended.

Men's Breakfast – Saturday morning once a month, moved online.

Women's Breakfast – Saturday morning, once a month, moved online.

Pilgrims, a weekly day-time group for older people, had to stop meeting but members kept up contact with each other.

Hospitality: Jesus shared meals with people and, in a normal year, some of our services are cafe style services based around food and at all our events we have free refreshments. Unfortunately Covid restrictions curtailed our normal programme of such events in 2020.

Care for others: One of our most important functions is visiting and taking a service in the local care home which we do up to 3 times a year. From March 2020 this was unfortunately impossible. Care for others became a matter of phone conversations, shopping for those unable to get out, and the delivery of meals, prepared by our Community Café staff, to needy, vulnerable and elderly people in our community.

Community. Sadly, in 2020 we were unable to hold most of our community services at which we would normally collect gifts for groups such as PAFRAS. However, for Christmas 2020 we were able to support both KidzKlub and Caring for Life with donations of Christmas gifts and money.

Courtyard Café had to cease operating as a café but was able to provide healthy cooked meals for about 50 vulnerable/elderly/house-bound people. Meals were delivered to people's doors.

English "Drop In" had to be suspended due to Covid rules. Liz New, the community worker, kept up as many contacts as possible within the limits of the Covid restrictions.

4 ACHIEVEMENTS AND PERFORMANCE:

Our Vision Statement is “God’s People Building God’s Kingdom for God’s Glory” We had to adapt most of our activities so as to fulfil our goals (see above) as far as possible, within the challenging circumstances of the pandemic.

- **Sunday Morning Services**

Our gathered church is made up of many cultures and backgrounds, and worship on a Sunday reflects this – with a preaching and worship team of diverse styles and ministries who serve our community. For much of 2020 services moved online and were accessed through our YouTube channel. We were indebted to our pastor, Graeme, for experimenting with and successfully achieving a very high standard of broadcast service which included, for example, a series on local parks and local street names and a number of features on different countries around the world, as well as worship and preaching from one of our regular preaching team.

- **Opportunities for prayer**

Once Covid restrictions were in place the normal opportunities for praying together were no longer available. However, many groups managed to move online onto Zoom in order to maintain our prayer ministry. These included:

Christian Meditation Group
Men’s Prayer Breakfast
Women’s Breakfast Fellowship
Monday Prayer Meeting
Creative Arts Group
Leadership Team Prayer

- **Sunday School**

Normally Sunday Club meet on Sunday mornings, going out from the main service into another room for about an hour. There are two groups but all children are welcome, including visitors. Once lockdown was established, children’s provision was moved online with a weekly supply of resources that parents could use with their children. Sunday school staff also carefully organised prize givings with children and parents coming at specified times to the church garden area in order to meet lockdown requirements.

- **Pastoral Care**

Pastoral care is normally provided by the pastor, associate pastor, community worker and other group leaders within the church. Pastoral care for most of 2020 has relied upon phone contact and Zoom. During good weather it was possible for people to meet up outdoors whilst still meeting the requirements of distancing and numbers. Until the beginning of lockdown the five house groups continued to meet as usual but had to be suspended once restrictions were introduced. Members of house groups continued to keep in contact by phone, socially distanced walks etc.

- **Community Activities**

As well as ongoing community outreach by church-based groups, we have continued to open up our buildings for community use, including welcoming other congregations (Church of God 7th Day; and a Filipino church) to make use of our premises. For the first three months of 2020 we continued to develop our community space where there are activities as diverse as Children’s Circus, Trapeze lessons, Aikido, Concerts, Adult education, Slimming World, Neighborhood watch, Arts Space. As from mid-March 2020 these all had to be suspended. In the long term we hope to see them return.

- **Courtyard Café** (normally open to the public on Mondays during term time from 11am to 1.30pm) is our community café, run by volunteers. We aim to:-
 - Provide cheap, nutritious, home cooked food for the community
 - Share the love of Jesus with those who come through our doors
 - Provide a place where customers can be prayed for if they seek help

As with other activities, Covid rules meant that this could no longer happen from mid-March. However, the Courtyard kitchen team were able to transform their operation into a **'send-out' meals service** for needy and vulnerable people in the nearby community. We were very sad to lose, albeit temporarily, the opportunity to welcome a very diverse range of customers into our building for good food, a great atmosphere and warm connections. We look to see the return of 'normal operations' once Covid restrictions are lifted.

- **Open Doors – Wednesday morning drop-in**

The informal community drop-in on Wednesday mornings – a chance for people to come into the church for a chat or for some quiet space - had to be suspended due to Covid from mid-March.

- **Multi-cultural and multi-faith work**

Our community worker, Liz New, has an important role sharing the love of Jesus Christ with the wider community. She has normally done this in a variety of ways: visiting local homes, teaching English and giving personal support, especially to Asian women in the community; manning the prayer room attached to Courtyard Café; organising, resourcing and teaching in the English Drop-In classes on a Thursday morning; providing pastoral and practical care e.g. with form-filling, phone calls, hospital visits etc. She was obliged to suspend most of these activities although she made considerable efforts to maintain garden visits and outdoor one-to-one contacts, whenever possible.

We host WAST – a Saturday afternoon asylum seekers' drop-in group for women. Along with other groups, this had to stop due to lockdown for much of 2020.

- **Safeguarding**

During 2020 no specific or general safeguarding issues arose. A brief summary of our ongoing policy and procedures is outlined below.

We have adopted the Baptist Union's recommendations and procedures (Safe to Grow) and have drawn up our own safeguarding procedures. The latter consists of: Policy Mission Statement; Safeguarding booklet and policies for Sunday School volunteers under the age of 18 years and for unaccompanied children attending church. The procedures are kept in the Office and the Mission Statement is displayed in the Green Room and Church Hall. Any confidential information that involves a child or an adult is stored in the church safe.

Our documentation incorporates the values of "Every Child Matters".

Policy and Procedures

- The church recognises its responsibilities for the Safeguarding of all children under the age of 18 years as set out in the Children Act 1989 and 2004.
- A copy of the safeguarding policy is displayed on a notice board in one of the public access hospitality rooms and also in the church hall. The policy and procedures are reviewed annually.
- The policy is read annually at the AGM. Unfortunately the 2020 AGM could not take place

due to Covid restrictions.

- We also have a policy for unaccompanied children which will be reviewed annually at the same time as the safeguarding policy.

The Church operates systems to ensure that all volunteers working with children and vulnerable adults are appropriately vetted with regard to the DBS. Anyone wishing to work with children in church, i.e. Sunday morning, has to have an enhanced Disclosure and Barring check and these are repeated every five years.

- **Mission work**

We normally aim to use 15% of our church income to support the following missionary causes: a church worker seconded to us by Interserve (A Multicultural Mission); Operation Mobilisation – an International missions charity; the Baptist Union of Great Britain Home Mission Fund. We also support the work of Tear Fund by having a fund raising day each year.

The drastic reduction in income from mid-March 2020 meant that some of our support had to be temporarily suspended.

- **Maintenance and development of buildings**

Some maintenance work was continued during the period of closure in 2020.

5. FINANCE

The Church continues to raise the funds that it needs to carry on its activities from within its own membership and congregation. Community fund raising has not been an option in 2020.. The financial results for the year, together with a summary of the accounting policies adopted, are set out in the report and the receipts and payments account.

FINANCE REPORT 2020

The Receipts and Payments Account shows that overall receipts were down. This can be attributed to the impact of COVID 19 at the beginning of the year. The breakdown is as follows:-

- Sunday Cash Collections fell by £8,300,
- Rental Income fell by £11,500
- No Gift Aid claim was made during the year. Gift Aid Claims were submitted in 2021 in respect of the previous year amounting to £8,428.
- Cafe Income fell by £3,672.

However, claims under the Furlough Scheme accounted for £5,426 which offset the impact of the above.

Tithe payments amounted to £14,000.

The year end deficit was £15,703 which is reflected in the reduced cash balances held which declined from £60,000 to £44,000.

Independent Examiner's Report to the Trustees of Harehills Lane Baptist Church – 23/08/21

I report on the accounts of the Trust for the year ended 31 December, 2020 – which are set out on pages 1 and 2.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit for the year ended 31 December, 2020 is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charities Commission under section 145(5)(b) of the 2011 Act; and
- state whether there are any particulars that have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charities Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you - as trustees - concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts show a "true and fair view" – and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

However, the Trustees should remind all involved that it's important and we need to maintain expenditure sheets for all expenditure.

For clarity – and for the benefit of Charities Commission officials, there was a revaluation of the church assets by the church insurers and reflected in these accounts, which are valued at £5.453m. I also asked Paul Smith to make some other minor adjustments to the accounts, which have all been made and reflected in the final version for submission.



Michael P. Kemp, LL.B, A.C.A
Member of the ICAEW
30 Carr Manor Parade, Leeds LS17 5AF

FINAL (INDEPENDENTLY EXAMINED) RECEIPTS AND PAYMENTS ACCOUNT 2020						
RECEIPTS	Unrestricted	Designated	Restricted	Endowment	TOTAL	TOTAL
	funds	funds	funds	funds	2019	2020
	£	£	£	£	£	£
Monthly Standing Orders	43,283	0	0	0	42,284	43,283
Gift Aid	0	0	0	0	11,689	0
Cash Collection	1,304	0	0	0	9,604	1,304
Total receipts from regular giving	44,587	0	0	0	63,577	44,587
Annual & One Off Gifts	2,315	0	0	0	2,605	2,315
Other Voluntary Receipts	8,440	0	0	0	7,200	8,440
Total Giving	55,342	0	0	0	73,382	55,342
Rental Income	3,898	0	0	0	15,431	3,898
Interest	113	0	0	0	292	113
Rent from flat	4,867	0	0	0	5,100	4,867
Flat utilities	1,650	0	0	0	1,350	1,650
Cafe receipts	452	0	0	0	4,124	452
YBA	0	0	0	0	1,615	0
Other grants, donations and deposits	0	0	0	0	0	0
Special Collections (Restricted)	0	0	2,625	0	160	2,625
Furlough	5,426	0	0	0	0	5,426
Total Other Income and Receipts	16,406	0	2,625	0	28,072	19,031
TOTAL RECEIPTS	71,748	0	2,625	0	101,454	74,373
PAYMENTS						
Staff costs					52,058	45,573
Admin					4,358	2,617
Church Utilities					8,564	9,660
Church Maintenance					4,750	2,356
Cleaning Contractor					4,842	1,359
Cleaning Materials - Church					414	694
Flat Utilities					1,359	1,384
Flat Maintenance					673	305
Manse Council Tax and Insurance & Water					2,174	2,168
Manse Renovation					850	359
Flowers					0	0
English Class					652	65
Evangelism					218	0
Hospitality / Guest Services					625	0
Cafe Expenses					1,307	1,385
Prayer Activity					42	35
Sunday Club					131	91
Worship Team					65	303
Pastoral Requests					812	297
Gifts Paid					0	0
Pump and Other Projects					0	0
Loan repayments					4,800	4,800
Total Running Costs					88,694	73,451
Special Collections Paid (Restricted)					0	2,625
Tithe - YBA HMF					0	2,600
Tithe - International Services					7,800	11,400
Tithe - Other					1,000	0
					0	0
Total Special Collections and Tithes Paid					8,800	16,625
Total Payments					97,494	90,076
Surplus /Deficit For the Year					3,960	-15,703

6. RESERVES POLICY

The Trustees have established a Reserves Policy (equivalent to 6 months direct running costs), and are satisfied that they have sufficient reserves at the Balance Sheet date, together with ongoing income anticipated, to enable the church to function effectively in the coming year.

7. RISK ASSESSMENT

The Trustees have made an assessment of the major risks facing the church, and are satisfied that there are policies in place to minimise these risks. However a detailed risk assessment is available on request.

8. HEALTH AND SAFETY POLICY

The Trustees have established a Health and Safety policy. This policy will continue to be reviewed annually and will be developed in line with the Annual review.

9. STAFF ANNUAL REVIEW

The Trustees have established an annual review criteria for all paid staff, which will be overseen by line managers that have been appointed for each member of staff to refer to. Each member of staff will be given a questionnaire to fill in before attending a staff review meeting with their line manager.

10. VISION AND FUTURE DEVELOPMENTS

Throughout the year, prayer and discussions continued by the Trustees on how Harehills Lane Baptist Church should effectively reach out to, and engage with, people in our neighbourhood, and what it means for Harehills Lane Baptist Church and our buildings to be a vibrant hub in the community and a space where community partnerships continue to flourish.