

St Cuthbert Burnley Diocese of Blackburn

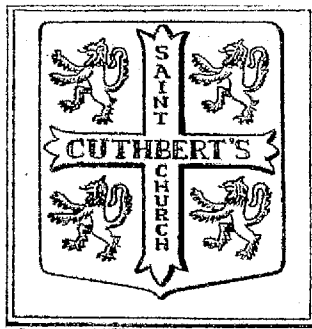


Photograph taken at the Installation 20th January 2021

ANNUAL REPORTS FOR 2020

PRESENTED AT APCM 23rd May 2021

Introduction



Well what a year 2020 turned out to be, everything turned on its head. The Covid Pandemic resulted in lockdowns, isolation, some of our more vulnerable parishioners having to shield. It has been a trying time for everybody.

We eventually returned to church in July 2020, in a Covid safe fashion, we held our Annual Parochial Church Meeting for 2019 at the end of October; this normally takes place at the end of April. Who would have thought then, we would still be in the same position in 2021. The Diocese have advised parishes they need to hold their 2020 APCMs by the end of May 2021

We decided as in previous years, as we are required to present reports from all the organizations, we would produce them, as usual, in booklet fashion for you to take home. We know it looks a lot of reading, but treat it as a book of short stories that you can 'dip' into. Please bear in mind that these reports are purely a record of 2020's activities or should I say in-activities. Having said that, and receiving the reports, I was amazed by the number of things that have been going on, but St Cuthbert's people do consistently surprise!

If your reading raises questions, all you need to do is ask – what we don't know, we will find out. You will learn what all the groups have been doing and realise what a wealth of talent and skills we have got here at St Cuthbert's. You may find out things you never knew, see people in a different light, you may find something you would like to know more about or become involved with –

St Cuthbert's definitely needs you !

We continue to uphold Capt Sir Tom Moore's mantra

"Tomorrow will be a good day"

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1.1 Review

Vicar: The Ven. Stephen Adesanya

The Curate: The Rev'd Stephen Large

Church Wardens: Mrs. Janet Gilbert,

Mrs. Jennifer Swierc - PCC Lay Chair

Elected PCC Members; Mr. Stuart North - Treasurer

Mrs. Lynn Rogers - Secretary

Mrs. Jennifer Braddock

Mrs. Marina Hartley

Mrs. Anne Mason

Mrs. Daisy Swierc-Woodhouse

Mrs. Pauline Woodworth

Objectives and activities:

The Parish of St. Cuthbert's Burnley has the responsibility of co-operating with the Vicar, within the ecclesiastical parish for the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Review of the Year;

The full PCC met five times during 2020.

At the beginning of the year we were made aware of the spread of a new virus. We implemented various measures to try to prevent its spread e.g. we suspended any physical contact i.e. the sharing of the peace and handshaking, the laying on of hands and the blessing. It was also decided not to offer communion during this time.

Due to the Covid-19 lockdown we were unable to open the Church from late March until July.

The Standing Committee held a meeting on the 1st July to discuss the reopening of Church to put the necessary social distancing guidelines in place. This involved spaced seating, a one way system, with entry via the main door and exit by the back door, ventilation to be maximized by leaving outer doors open. Track and Trace for all people attending the service, sanitizer available at both entry and exit points.

We then re-opened on the 12th July. The Sunday services only lasted 30-40 minutes starting at the usual time of 10.45am, again with no communion or hymn singing, or sharing of the peace. The Sunday School, and the uniformed organisations were also unable to hold their meetings.

The APCM was delayed until Sunday 25th October after the service. This had to be conducted in as short a time as possible and it mainly covered the election to the various offices, which unfortunately didn't leave as much time as usual for any discussion.

As a result of a further closure of the church, some of our usual services couldn't take place notably Remembrance Sunday, Advent, Christingle and the Carol Service. Thanks to a dedicated team and again complying with the guidelines we did manage to have our usual Christmas tree and decoration of the Church and a service on Christmas Day.

The Church had to be closed again at the end of December as the virus was spreading at an alarming rate which resulted in yet another lockdown.

SCOADS

Their planned production also had to be put on hold, they are to review the situation in light of ongoing restrictions. We hope to see them active again in 2021.

Parish Magazine.

This was also suspended until further notice. Any recommencement of the magazine again will be reviewed when things are back to 'normal'.

Retirement

It was with immense sadness that we received the news of Stephen's retirement. We were unable to give him the leaving party that he so deserved following his seven years here at St Cuthbert's. We will certainly miss him and Buki so much, but wish them well for the next chapter in their life.

Stephen Large completed his Curacy at the end of June and we thank him for stepping in to conduct the service after Stephen left. Thanks also to Rev'd Ed Saville, Bishop Philip and Arch Deacon Mark.

New Vicar

We welcomed the news of our new Vicar being appointed. The Rev. Munawar Din is to serve the parishes of St Luke's Brierfield and St Cuthbert' Burnley. Munawar will be instituted on Wednesday 20th January in a service at St. Cuthbert's. We look forward to welcoming both him, his wife Lubna and their family.

Thank you to everyone for their continued help and support throughout this very difficult year.

1.2 Review - Finances

2020 has proved to be a very challenging year for the church finances due to the consequences of the COVID 19 restrictions.

The consolidated church funds balance at the 31st December 2020 was £101,890, a reduction of £15,635 during 2020, from the balance of £117,525 at the end of 2019. This breaks down as a loss in 2020 of £7,426 for the community hall and £8,209 for the church.

Looking in more detail at church element of the accounts, incoming resources reduced by £16,437, whilst outgoing resources only reduced by £4,942. Church running costs include costs of the vicarage during the vacancy, and church and church yard repairs including repairs to an external gas pipe, and repairs following the break in to the church vestry.

Due to COVID restrictions, fundraising opportunities were significantly reduced, and as a result income from fundraising events reduced by £3623.

Whilst voluntary income reduced by £11,727 in 2020, this reduction would have been much higher were it not for the continued generous giving from regular parishioners for which we are extremely grateful. We are also very grateful for the legacy of £1000 we received in 2020, and for a number of additional one off donations which supplemented our income.

The reduction in resources in 2020 is not sustainable in the long term. However, the relatively healthy financial position generated in previous years has enabled the church to meet all its financial obligations including the parish share.

We look forward to the time in the near future when COVID 19 restrictions should be lifted, and we can return to normality.

It will be important for us to consider appropriate future fundraising events, to enable us to restore the financial position of the church.

I would like to express my thanks to Susan Barrett and Kevin Quinn for their support in pulling together these accounts, and to Mike Woodhead who examined the accounts.

Stuart F North
Treasurer

2. Safeguarding Report

The church has been closed for much of the last year and we have had limited attendance, particularly by our children and young people as there has been no Sunday School.

There have been no safeguarding issues and no safeguarding training has taken place.

It would be very helpful if another parishioner would come forward to serve as a Parish Safeguarding Officer as it is recommended that there should be two in each parish.

Please contact me if you would like to know more about what is involved.

Janet Gilbert

3. Fabric Report

The Quinquennial Report was carried out last November, so we now have a comprehensive list of work which will need to be done to maintain and repair the church fabric.

During this year, we have also had the annual testing and servicing of the organ, the gas heating system, electrical appliances and fire extinguishers.

Additional expenses have been incurred for:

- The repair of the church notice board which was blown over in wet and windy weather
- The repair of two heaters
- The power washing and treatment of moss build up on the paths
- Repairs needed following the break-in, in August. This involved removal of the old toilet in the Vicar's vestry, the repair of a gas water heater, the replacement of the leaded window and the installation of a protective outer layer of polycarbonate.

Fortunately, we were able to make a claim on our insurance for the break-in, which covered quite a lot of the costs incurred.

We continue to be grateful to all those who make generous donations and leave legacies to St. Cuthbert's which help towards the costs of maintenance of the church fabric.

Finally we would like to say a big thank you to all the wonderful volunteers, who continue to clean church, and look after the church fabric and grounds.

4. Community Hall

Gosh, I can't believe that another year has gone by so quickly and what a strange year 2020 turned out to be. This was due to the Covid-19 virus raising its ugly head in March, putting our daily lives, as we knew them, on hold and unfortunately, our Community Hall had to be closed down.

Due to 'lock-down' all group meetings had to be cancelled, together with events planned for the future. The 'Houghton Weavers' concert, National Annual General Meeting for the 'Pendle Wood-turners', Local Elections, rehearsals for the next production by SCOADS in November, and the 'Spring Fair', to name just a few. As a result of these restrictions we would probably not have any income for the Hall for the foreseeable future.

As the Hall was not in use, we decided to use the opportunity to have some much needed renovations carried out, as shown below.

1. Thursby Room – walls and woodwork re-painted. Floor cleaned and re-polished.
2. Main Hall – walls below the dado rail repainted, and also the woodwork. The floor was cleaned and re-polished and looks much better.
3. Main Door entrance to the Hall – as the tiles were cracked and worn, these were replaced and the steps re-done with non-slip tiles and edges, so they should be much safer.
4. Youth Room – the floor was repainted.

Although we had virtually no income this year, the greatest loss was to the social side of our Church life. We were unable to enjoy refreshments after Church, or chat to our friends after Church, at our monthly Book Sales and coffee morning, or in the Bar each Tuesday night. All other group meetings and social activities had to be put on hold due to 'social distancing' rules.

If all restrictions are, hopefully, lifted in July 2021 we will be able to open for business as usual and hope to meet you all face-to-face once again. In the meantime stay safe and well, keep in touch with your friends, and continue to obey the rules.

Alan Hunter (Chairman)

5. Community Hall – Finance

Well everyone what a crazy year 2020 was for all of us!! It was not at all the year we were expecting and it has been a year where we have all had to take stock of our lives and how we move forward in 2021.

I am so thankful that the Community Hall was in a good position, financially, as the lockdowns were imposed upon us. I can only thank everyone on the Hall Management team, for their hard work and every group and person that support the hall for all they do to keep the hall in good working order.

We furloughed our cleaner, Vicky, so we were able to claim for her wages and she is now returning to work a couple of days a week as required.

Obviously we have still had utility bills to pay and upkeep the fabric of the building. We are aware of a problem with the outside wall in the Thursby Room and hopefully this will be addressed very soon. We hope you appreciate the decorating that has taken place and the polished floors. The porch steps also have had a revamp and the anti slip tiles look great.

We received a donation of £100 which was very gratefully received and SCOADS also paid £500 in lieu of levy for 2020 despite being unable to use the building or put on a production in 2020. This again was gratefully received and we hope they will be able to perform very soon.

Obviously the Hunters Bar had to stay closed and we had to dispose of quite a lot of stock as it had been stocked up ready for the Houghton Weavers concert. We will have to put that down to experience and again we hope to reopen the bar in the near future.

Let's all hope we can return to some sort of normality very soon!

May I take this opportunity to thank Kevin Quinn for all his help compiling the accounts and to Nicola Barrett for doing the wages for us.

Your Community Hall needs you to help us move forward out of the pandemic. We desperately need volunteers to join us to help keep the hall moving forward. So please consider if you can help in any way. We would be very grateful.

Onwards and upwards and again a big thank you for your support.

Susan Barrett Community Hall Treasure.

6. Electoral Roll

At the time of the APCM last year (Oct 2020), the Electoral Roll for 2019 had 74 names with 22 people in the parish, and 52 outside.

As at the APCM (May 2021), the Electoral Roll for 2020 has changed.

On roll: 71

In Parish: 22

Out of Parish: 49

Jennifer A Swierc

Electoral Roll Officer

23rd May 2021

7. Guides

After our last face to face meeting I don't think any of us thought it would be over 12 months before we were able to meet again. We held our first Zoom meeting in June and these have continued weekly since then apart from holidays. We have lost a few girls over the last 12 months but have also had 2 girls join us. We've tried to keep our meetings fun and light hearted as we know how difficult it has been for the girls especially with the uncertainty around exams.

We've had a number of cooking sessions during which we've made mug cakes, pancakes, lemonade scones and homemade butter, we've held quizzes and scavenger hunts, played Beetle and Pictionary, tried Escape Rooms and dabbled in crafts, sometimes we have mainly chatted together and hopefully have brought the girls a little bit of normality to the last 12 months.

Now we're looking forward to meeting up face to face again and hope some of the girls who haven't joined our Zoom sessions will rejoin us. The girls have already suggested some activities for our first meetings which will be outdoors and include a picnic and chat, a walk and a treasure hunt/wide game; maybe we'll even manage some fire-lighting Unfortunately we won't be going on camp again this year, although maybe, an indoor later in the year ... depends on the girls. And the virus of course!!!

The Guides & Leader

8. Rainbows

We hope you have all been doing your best to stay safe. We have missed coming to our weekly meetings at St. Cuthbert's and are really looking forward to being able to meet up with our friends again. Although we haven't attended meetings for over a year, our leaders Mummy Squirrel, Peter Pan and Ladybird have been keeping us busy with Zoom meetings every week since June (they did give us holidays in August and again at Christmas).

We've had scavenger hunts and quizzes, played games, tried out science experiments and made things just like we would during our normal meetings. We've made chocolate mug cakes and cut up fruit for our chocolate fondues, our adult melted the chocolate for us. We've all earned at least one or two badges which Mummy Squirrel magically threw through the computer screen for our mummy or daddy to catch We didn't know she could do magic, we bet you didn't either!!

Just before Easter our leaders organised a joint Virtual Sleepover with the Brownies, it was great fun. We closed our eyes....bumped along and ended up at Waddow Hall, which was a surprise! We had to build our dens and decorate them with bunting we had made and construct a campfire, not a real one of course, and then we sang campfire songs and had a story before bed. We had tasks to do, like Brownies would have to do on Pack Holiday, so we had to help make our breakfast, make a packed lunch, wash up, set the table as well as getting washed, dressed and make our beds and to make sure we were doing them our mummy or daddy had to send photographs to the leaders.

In between these tasks we had lots of fun with crafts and we ended our sleepover with an Escape Room, we had to complete lots of puzzles to escape from the storeroom to find out Who Stole the Marshmallows We did escape and found out who stole them we're not going to tell though because she's already been in trouble!!

Now we can't wait to all meet up again, hopefully in May when we'll all get to meet Lola who joined Rainbows last June and has only ever been on Zoom meetings, she even made her Promise during a Zoom meeting We're really excited.

Rainbows

9. Brownies

As I'm sure you know we've not been up to much this year.

For the first six months we kept in touch through our Face book page, then Hedgehog (Laura) decided to give Zoom a try.

Unfortunately we could only manage to attract three Brownies, but we went ahead anyway.

The girls made some 'crafty' things, did scavenger hunts all around their houses, made a cake in a cup, and made chocolate bonbons, all on Zoom. We do appreciate the parents of the girls, as without them none of it would have been possible. We did see some Mums and Dads just off the screen giving advice and helping with a little tweak here and there.

We held a virtual sleepover with the Rainbows joining in. We had supper together on Friday night and made our own 'dens' to sit in whilst we sang some campfire songs. (I had Henry with me in my den, an honorary Brownie for the evening). On Saturday we all breakfasted together, who knew there were so many different foods to be had for breakfast! - The girls had to make their own packed lunch and we ate together after a bit more handicraft. Everyone then joined in trying to escape from an Escape Room a great time was had by all - and it was all done on Zoom. It was Janis who sorted the majority of the programme out and it went down a treat, so a Well Done! for Janis.

So we shall see how things go, but as I write we are planning to meet outside the Hall in May for a Brownie Meeting 'Al Fresco' - fingers crossed the sun shines!

Brown Owl

Jennifer A Swierc

10. Scout Group

2020 – A new year, new challenges and adventures to be had.

“Oh” what an adventure. March came, along with Covid, putting an end to all Scouting Activities until April 2021 something that we never could have imagined.

Camps cancelled and many unhappy Cubs who were looking forward to our May Day weekend in London which involved visiting all the sights plus enjoying an evening show watching ‘Wicked’.

‘**Wicked**’ is what Covid 19 has been. This brought about the resignation of two of our Beaver Leaders and as such we now find ourselves in the desperate situation of closing this Section if we cannot find new Helpers. This will eventually have a knock on effect on our Cub and Scout Sections. Do you know of anyone who would like to help with girls and boys from 5 ¾ - 8 years of age?

Please get in touch Neil Simpson Tel: 01282 452387 Mob 07342 039451.

We set the Cub Section many Challenges during this period. A Collage of these activities can be seen in the Scout Den. These ranged from Camping in their bedroom, making bug hotels, cooking, various craft activities and many more. These activities were thoroughly enjoyed by those who entered into them and many earned several Activity Badges in the process.

The lockdown has seen us repaint our outside store, the Scouters’ Room and also apply a coat of paint to the floor of the Scout Den (youth room) so everything looks nice and fresh.

The sad fact of lockdown though is that many of our older Scouts have now had to move onto the next Section which is the District Explorer Unit. This has led to numbers falling in all Sections so we are currently looking for new members in all Sections. Hopefully 2021 will prove better for all concerned and we look to the future full of hope and new vigour.

Neil Simpson

11. Choir

The choir continued to support the worship at St Cuthbert’s with both joyful and reflective singing. Sadly, since mid March 2020, the COVID 19 restrictions have prevented singing in services.

We look forward to the time in 2021 when we will be able to sing during worship.

Stuart F North.

12. Sunday School

Sadly, Sunday School has been unable to meet in person this last year due to the ongoing, unprecedented, issues we all face at this moment in time.

On a positive note, most families have benefited and rejoiced in joining the Church zoom calls and other activities provided. We have done our best to keep in touch and spread the love. Thanks to all those who have contributed to this.

We do look forward, greatly, to commencing our usual Sunday School sessions as soon as the guidelines allow. I am following all leads from our youth groups and hope we have some positive news as soon as possible

Julie, Wendy, Shirley and the Sunday School Team

13. Building Fund Appeal

Due to circumstances beyond our control i.e. Corona virus, we were unfortunately unable to arrange any events at all during the year. We hope to restart when permission is granted by the powers that be. Hopefully that will be sooner than later.

14. FUNdraising

As is the case for many of the church groups, our activities have been totally suspended for 2020 due to Covid. We were unable to meet to discuss any new ideas and were disappointed not to be able to provide the usual Christmas and Spring lunches.

The only initiative we have been able to continue is the church lottery. We have gone online to purchase tickets and appreciate everyone's cooperation in getting their subs to us. Since neither of the two teams is full, the profits are proportionately smaller but it is all much appreciated and we have been able to hand over £573 to church funds. Winnings, of course, have followed their usual pattern so nothing much to report there!!

We sincerely hope, that, if things start to return to normal as the year progresses, we can plan some events that will see us enjoying a bit of fun and fellowship together again. Thank you for your continued support.

The FUNdraising Team.

15. Mothers Union

We gathered together in February 2020 to catch up with one another, to look over the previous year and to make plans for the coming months.

Our first speakers came to our March meeting, bringing a Guide Dog with them. They spoke about the Talking Newspaper; how they were distributed and we listened to some of the contents. We were also given tips on how to deal with 'fake' telephone calls. It proved to be a very informative and interesting talk from a deserving charity.

Then came lockdown and like everyone else we have been unable to meet. We have kept in touch, using the post man to pass on notices, cards, and bookmarks and of course we have carried on praying for one another in these strange times.

During the year we sadly lost Barbara Nutter one of our long standing members, may she rest in peace.

Let's hope, fingers crossed it won't be too long before we meet again

Maureen Brown

16. Keep Fit (Gentle Exercise)

We started off the year really well and then the dreaded Covid 19 struck. Everything shut down including our group.

We continued to keep in touch with one of our vulnerable ladies, hearing about others via one another.

We decided to keep a list of our ladies so when the time comes and we can open again we will ring round hopefully to get the class up and running.

We thank the church for their continued support.

Sue Wardleworth

17. Magazine

What a strange time, last March we had prepared April's magazine – it was ready to go for printing and then distribution, then we were hit by the pandemic and lockdown. Unable to print, the edition was archived without being seen!!

Since then, throughout 2020, there were more restrictions, so no magazines. Also things have changed, in that we are no longer able to print at St James's, any distribution would have been disrupted due to the team being vulnerable persons.

We have yet to plan a road map out of this situation. As restrictions are slowly being lifted we will have to look at the viability of the magazine, perhaps there are other ways to communicate and share with one another.

We are grateful for the emails sent by the wardens keeping us updated, for our Facebook page, and for the Church Near You website. All helping to keep St Cuthbert's a visible presence, who knew we would get so tech savvy.

We will try to keep you informed, we may need to call on others to help if we are to restart the production of this publication.

Thank you for your support over the years.

The Magazine Team

18. Knitting club

The Knitting Circle met three times in 2020 before the lockdown on 23rd March, but members have continued to produce blankets, hats, mittens, scarves, cardigans and jumpers working at home.

Some donations were sent out, however - in January and February, three boxes of knitted items were sent to Knit for Peace. Later in the year a large assortment of hats, scarves, mittens and gloves and children's clothes were donated to the Salvation Army and seven bags of bedding, toys, books, underwear and toiletries were given to the Women's Refuge.

Thirty one blankets and a number of baby hats were presented to the East Lancashire Hospitals and fifty bags, holding soap, flannel, toothbrush and toothpaste were sent to Royal Blackburn Hospital for the use of Patients and staff.

No financial donations were made in 2020 we hope to begin these again and continue our work of supporting our three charities, Knit for Peace, Bonnie Babies and International Aid once we, and they, can resume activities fully.

19. SCOADS

Well Mr Toad, Ratty, Badger, Mole and the Wild Wooders are waiting in the wings for our promised production - "The Wind in the Willows". Unable to put this on in 2020 we still hold the license for the show, this enables us to put it on in 2021 or 2022.

There are many considerations which will impact on our decision as to when this will be possible, mainly we would need the lifting of restrictions in full: presently - social distancing, no singing indoors, and limited audience numbers, all make it difficult to take the production forward and ensure its financial viability. However our determination to put this Show on is underlined by our purchase of specially created props in readiness for when the time is right – *and all the stars are aligned.*
(*did you see what I did there?!*)

We are grateful to the committee who have 'met' over the Zoom platform to ensure we are up to date with any changes and ensure we are ready - in-waiting!

Our Social Committee have done their best to keep us connected by having virtual events, quizzes etc. And a good job they have done.

We have lots of very loyal committed members and we are grateful for their support.

Please be assured **SCOADS WILL BE BACK.**

Pauline Woodworth – Chair.

On behalf of the Society.

Notes:

1) **Accounting policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & payments basis. Income and expenditure is therefore only accounted for when received or paid.

2) **Funds**

General funds represent the fund of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. They also exclude St Cuthbert's Operatic and Dramatic Society. They also exclude any transactions that have no financial effect on the PCC Accounts (eg where a PCC cheque is issued in exchange for an identical amount in cash to pay for an outing - such as a coach trip – organised by one or more church members.

3) **Fixed Assets**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by s96(2)(a) of the Charities Act 1993.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

Other fixed assets are shown in the Statement of Assets and Liabilities.

| 4) <u>Contributions to the Hall from Internal Groups</u> | <u>2020</u> | <u>2019</u> |
|---|-------------|-------------|
| Brownies | £92 | £195 |
| Gentle Exercise | NIL | £507 |
| Guides (inc prior year) | £182 | NIL |
| Rainbows | £142 | £130 |
| Scoads (inc part for 2019) | £1306 | £1000 |
| Scout Group | £276 | £1032 |
| Table Tennis (Mondays) | £265 | £1088 |
| Table Tennis (Thursdays) | £296 | £1390 |
| Sequence Dancing | £771 | £2093 |
| Luncheon Club | £40 | £116 |

Other Restricted Fund balances are ... Choir Fund £505: Sunday School £264 & Fabric Fund £3000

Parochial Church Council of St Cuthbert, Burnley

Statement of Financial Activities for the Year ended 31st December 2020

| | Note Ref. | Unrestricted Funds £ | Designated Hall Fund £ | Restricted Hall Fund £ | Restricted Other £ | Total Funds | |
|---|--------------|----------------------------|------------------------------|------------------------------|--------------------------|-------------|-----------|
| | | | | | | 2020 £ | 2019 £ |
| Incoming Resources | | | | | | | |
| Voluntary Income | 3a | 34,635 | 0 | 193 | 433 | 35,261 | 49,133 |
| Activities for Generating Funds | 3b | 785 | 5,018 | 344 | 0 | 6,147 | 25,031 |
| Investment Income | 3c | 167 | 89 | 0 | 0 | 256 | 349 |
| Income from Charitable Activities | 3d | 541 | 3,370 | 0 | 0 | 3,911 | 8,705 |
| Other Ordinary Income | 3e | 0 | 1,925 | 0 | 0 | 1,925 | 0 |
| Total Incoming Resources | | 36,128 | 10,402 | 537 | 433 | 47,500 | 83,218 |
| Resources Used | | | | | | | |
| Cost of Generating Voluntary Income | 4a | 158 | 0 | 0 | 0 | 158 | 169 |
| Fundraising Trading Costs | 4b | 0 | 2,761 | 176 | 0 | 2,937 | 9,345 |
| Investment Management Costs | 4c | 0 | 0 | 0 | 0 | 0 | 0 |
| Charitable Activities | 4d | 42,966 | 12,128 | 2,921 | 0 | 58,015 | 64,178 |
| Governance Costs | 4e | 100 | 0 | 0 | 0 | 100 | 90 |
| Other Resources Expended | 4f | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Resources used | | 43,224 | 14,889 | 3,097 | 0 | 61,210 | 73,782 |
| Transfer Donations to Hall (via Church) | | | | | | 0 | 0 |
| Transfers between Funds | | (1,140) | 1,140 | | | 0 | 0 |
| Net Incoming / (Outgoing) Resources | | (8,236) | (3,347) | (2,560) | 433 | (13,710) | 9,436 |
| Revaluation of Investment Assets | | 0 | 0 | 0 | 0 | 0 | |
| Net Movements in Funds | | (8,236) | (3,347) | (2,560) | 433 | (13,710) | 9,436 |
| Balances b/f at 1st January 2020 | | 50,872 | 52,732 | 10,584 | 3,337 | 117,525 | 108,089 |
| Balances c/f at 31st December 2020 | | 42,636 | 49,385 | 8,024 | 3,770 | 103,815 | 117,525 |

Note: There may be minor discrepancies in the totals, due to roundings

Note: The Endowment Fund column has been excluded from these accounts, as we do not hold any Endowment Funds

Statement of Assets and Liabilities

| | Unrestricted Funds £ | Designated Hall Fund £ | Restricted Hall Fund £ | Restricted Other £ | Total Funds | |
|--|----------------------------|------------------------------|------------------------------|--------------------------|-------------|-----------|
| | | | | | 2020 £ | 2019 £ |
| Fixed Assets- Tangible assets | | | | | | |
| Land & Buildings | 561 | 499,604 | | | 500,165 | 500,165 |
| Furniture & Fittings | 8,152 | 19,106 | | | 27,258 | 27,258 |
| Totals | 8,713 | 518,710 | 0 | 0 | 527,423 | 527,423 |
| Current Assets - Cash at Bank and in hand | | | | | | |
| Yorkshire Bank | 12,623 | | | 3,770 | 16,393 | 24,602 |
| Yorkshire Bank (Hall) | | 6,878 | 8,024 | | 14,902 | 19,868 |
| Marsden Building Society (Hall) | | 41,337 | | | 41,337 | 41,248 |
| Cash in hand | | 663 | | | 663 | 1,154 |
| CBF Deposit Account | 30,000 | | | | 30,000 | 30,000 |
| Totals | 42,623 | 48,877 | 8,024 | 3,770 | 103,294 | 116,872 |
| Other Assets - Stocks and Debtors | | | | | | |
| Stock | | 519 | | | 519 | 1,059 |
| Accounts Receivable | | 0 | | | 0 | 0 |
| Totals | 0 | 519 | 0 | 0 | 519 | 1,059 |
| Liabilities - Creditors (falling due within 1 year) | | | | | | |
| Loans received | | 0 | | | 0 | 0 |
| Agency collections | | 13 | | 0 | 13 | 409 |
| Accounts payable | | | | | 0 | 0 |
| Totals | 0 | 13 | 0 | 0 | 13 | 409 |

N.B. The Hall Designated Fund includes £41,600 as a Major Repairs Reserve

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2020

| | Designated £ | Restricted £ | Total Funds 2020 | 2019 |
|---|-----------------|-----------------|---------------------|---------------|
| 3) Incoming Resources | | | | |
| a) Voluntary Income | | | | |
| Donations | 0 | 138 | 138 | 1,718 |
| Income Tax recovered on Gift Aid | 0 | 55 | 55 | 620 |
| | 0 | 193 | 193 | 2,338 |
| b) Activities for Generating Funds | | | | |
| Hall Lettings to External Bodies | 3,323 | | 3,323 | 6,014 |
| Fundraising - Spring Fair | | 0 | 0 | 1,357 |
| Fundraising - Book Sale / Coffee | | 206 | 206 | 937 |
| Fundraising - Other | | 138 | 138 | 2,568 |
| Bar Sales | 1,695 | | 1,695 | 9,326 |
| | 5,018 | 344 | 5,362 | 20,202 |
| c) Investment Income | | | | |
| Interest | 89 | | 89 | 129 |
| | 89 | 0 | 89 | 129 |
| d) Charitable activities | | | | |
| Social Events | 0 | | 0 | 0 |
| Contributions from Internal Groups | 3,370 | | 3,370 | 7,551 |
| | 3,370 | 0 | 3,370 | 7,551 |
| e) Other Ordinary Incoming Resources | | | | |
| Grants - Furlough | 1,925 | | 1,925 | 0 |
| | 1,925 | 0 | 1,925 | 0 |
| Total Incoming Resources | 10,402 | 537 | 10,939 | 30,220 |
| 4) Resources Expended | | | | |
| a) Cost of Generating Voluntary Income | | | | |
| none | 0 | 0 | 0 | 0 |
| b) Fundraising Trading Costs | | | | |
| Fundraising expenses | 50 | 176 | 226 | 2,064 |
| Bar Costs (ex Alarm) | 2,483 | | 2,483 | 7,058 |
| Alarm Service / Repair | 228 | | 228 | 223 |
| Advertising & Other Costs | 0 | | 0 | 0 |
| | 2,761 | 176 | 2,937 | 9,345 |
| c) Investment Management Costs | | | | |
| none | 0 | 0 | 0 | 0 |
| d) Charitable Activities | | | | |
| Insurance | 1,525 | | 1,525 | 1,507 |
| Heat / Light / Water | 3,865 | | 3,865 | 5,396 |
| Telephone (net) | 928 | | 928 | 816 |
| Cleaning Materials & Other Costs | 167 | | 167 | 399 |
| Cleaner (Wages & Contractor) | 4,564 | | 4,564 | 3,392 |
| Servicing costs | 883 | | 883 | 2,098 |
| Admin | 196 | | 196 | 249 |
| Repair & Maintenance | | 2,921 | 2,921 | 682 |
| Revenue Items Purchased | | 0 | 0 | 1,731 |
| Social events (Catering, Music etc) | 0 | | 0 | 0 |
| | 12,128 | 2,921 | 15,049 | 16,270 |
| e) Governance | | | | |
| Audit Fee | 0 | 0 | 0 | 40 |
| f) Other Resources Expended | | | | |
| Insurance Claims Expenditure | 0 | 0 | 0 | 0 |
| Total Resources Used | 14,889 | 3,097 | 17,986 | 25,655 |
| Transfers between Funds | | | | |
| PCC contribution to Hall | 1,140 | | 1,140 | 4,455 |
| Hall support to PCC | 0 | | 0 | (4,750) |
| Hall - excess repair cost transfer | | | | 0 |
| | 1140 | 0 | 1,140 | (295) |

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2020

3) Incoming Resources

| | <u>Designated</u> £ | <u>Restricted</u> £ | <u>Total Funds</u> <u>2020</u> | <u>2019</u> |
|---|------------------------|------------------------|-----------------------------------|---------------|
| <u>a) Voluntary Income</u> | | | | |
| Donations | 0 | 138 | 138 | 1,718 |
| Income Tax recovered on Gift Aid | 0 | 55 | 55 | 620 |
| | 0 | 193 | 193 | 2,338 |
| <u>b) Activities for Generating Funds</u> | | | | |
| Hall Lettings to External Bodies | 3,323 | | 3,323 | 6,014 |
| Fundraising - Spring Fair | | 0 | 0 | 1,357 |
| Fundraising - Book Sale / Coffee | | 206 | 206 | 937 |
| Fundraising - Other | | 138 | 138 | 2,568 |
| Bar Sales | 1,695 | | 1,695 | 9,326 |
| | 5,018 | 344 | 5,362 | 20,202 |
| <u>c) Investment Income</u> | | | | |
| Interest | 89 | | 89 | 129 |
| | 89 | 0 | 89 | 129 |
| <u>d) Charitable activities</u> | | | | |
| Social Events | 0 | | 0 | 0 |
| Contributions from Internal Groups | 3,370 | | 3,370 | 7,551 |
| | 3,370 | 0 | 3,370 | 7,551 |
| <u>e) Other Ordinary Incoming Resources</u> | | | | |
| Insurance Claims | 0 | | 0 | 0 |
| | 0 | 0 | 0 | 0 |
| <u>Total Incoming Resources</u> | 8,477 | 537 | 9,014 | 30,220 |

4) Resources Expended

| | | | | |
|---|---------------|--------------|---------------|---------------|
| <u>a) Cost of Generating Voluntary Income</u> | | | | |
| none | 0 | 0 | 0 | 0 |
| <u>b) Fundraising Trading Costs</u> | | | | |
| Fundraising expenses | 50 | 176 | 226 | 2,064 |
| Bar Costs (ex Alarm) | 2,483 | | 2,483 | 7,058 |
| Alarm Service / Repair | 228 | | 228 | 223 |
| Advertising & Other Costs | 0 | | 0 | 0 |
| | 2,761 | 176 | 2,937 | 9,345 |
| <u>c) Investment Management Costs</u> | | | | |
| none | 0 | 0 | 0 | 0 |
| <u>d) Charitable Activities</u> | | | | |
| Insurance | 1,525 | | 1,525 | 1,507 |
| Heat / Light / Water | 3,865 | | 3,865 | 5,396 |
| Telephone (net) | 928 | | 928 | 816 |
| Cleaning Materials & Other Costs | 167 | | 167 | 399 |
| Cleaner (Wages & Contractor) | 4,564 | | 4,564 | 3,392 |
| Servicing costs | 883 | | 883 | 2,098 |
| Admin | 196 | | 196 | 249 |
| Repair & Maintenance | | 2,921 | 2,921 | 682 |
| Revenue Items Purchased | | 0 | 0 | 1,731 |
| Social events (Catering, Music etc) | 0 | | 0 | 0 |
| | 12,128 | 2,921 | 15,049 | 16,270 |
| <u>e) Governance</u> | | | | |
| Audit Fee | 0 | 0 | 0 | 40 |
| <u>f) Other Resources Expended</u> | | | | |
| Insurance Claims Expenditure | 0 | 0 | 0 | 0 |
| <u>Total Resources Used</u> | 14,889 | 3,097 | 17,986 | 25,655 |
| <u>Transfers between Funds</u> | | | | |
| PCC contribution to Hall | 1,140 | | 1,140 | 4,455 |
| Hall support to PCC | 0 | | 0 | (4,750) |
| Hall - excess repair cost transfer | | | | 0 |
| | 1140 | 0 | 1,140 | (295) |

Independent Examiner's Report to the Members/Trustees of

St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2020.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

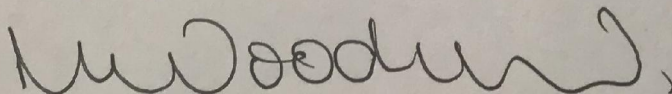
In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the 2011 Act have not been met;
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 7th May 2021

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT