

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT, BURNLEY

England & Wales · Charity number 1149232

Details

Other names ST CUTBERT'S PCC, BURNLEY

Status Registered

Legal form Previously excepted

Registered 2012-10-05

Register [View on the Charity Commission register](#)

Contact

Address 13 Queens Park Road
Burnley
BB10 3LB

Phone 01282420483

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Website www.stcuthbertsburnley.org.uk/

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: St Cuthbert's Church is a Church of England church but is open to all people of any faith or none. Our mission is to share the gospel of Christ and to serve His people in spiritual and practical ways. Our Community Hall is used extensively by local people for social events and support groups. We actively support other charities through donations of money and gifts appropriate to their need.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£84,981	£76,720	-	-
2023-12-31	£72,734	£87,914	-	-
2022-12-31	£59,961	£69,913	-	-
2021-12-31	£56,280	£54,096	-	-
2020-12-31	£45,575	£61,210	-	-

Trustees

Name	Role	Appointed
JENNIFER ANN SWIERC	Chair	2013-07-14
AILSA BROWN		2023-05-14
JENNIFER BRADDOCK		2018-06-13
LYNN ROGERS		2015-04-29
MRS JANET GIBERT		2016-04-27
PAULINE WOODWORTH		2012-10-03
Reeba Prince		2025-05-18
Rev John Michael William Graver		2025-05-18
Rev Munawar Din		2021-01-20
Rev Tracy Anne Hallows		2025-05-18

Accounts

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2024
FOR
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST CUTHBERT, BURNLEY**

Ainsworths Limited
Chartered Accountants
Charter House
Stansfield Street
Nelson
Lancashire
BB9 9XY

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

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FOR THE YEAR ENDED 31ST DECEMBER 2024**

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024**

FINANCIAL STATEMENTS AND TRUSTEES' REPORT

The trustees present the financial statements of the charity for the year ended 31st December 2024. The trustees confirm that, in their opinion, they have: selected suitable accounting policies and applied them consistently; made judgements and estimates which are reasonable and prudent, and prepared the financial statements on a going concern basis. The trustees believe that the financial statements comply with statutory requirements, the governing documents of the charity and the Statement of Recommended Practice relating to charities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1149232

Registered office

St Cuthbert
Towneley Street
Burnley
Lancashire
BB10 1TS

Trustees and key management

J A Swierc
P Pilkington
A Brown
Rev M Din
J Braddock
J Gilbert
L Rogers
P Woodworth

Independent Examiner

M Sunter FCA
Ainsworths Limited
Chartered Accountants
Charter House
Stansfield Street
Nelson
Lancashire
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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational status

The Parochial Church Council of The Ecclesiastical Parish of St Cuthbert, Burnley ("the charity") was established on 5th October 2012 and is registered with the Charity Commissioners (registration number 1149232).

Organisational structure

The Board currently consists of the trustees and is responsible for key policy decisions and the effective governance of the organisation overall. The trustees take care of the day to day running and legal requirements of the charity and the Board meets on a regular basis.

Recruitment and appointment of new trustees

Trustees are appointed to reflect the skills required to support the Board and its range of activities. The trustees themselves appoint new trustees to the Board and provide appointees with a full orientation of the services provided, the decision-making processes of the charity and the roles and responsibilities of a trustee, including their legal obligations under applicable laws.

Risk management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to ensure that regular reports are produced and that necessary steps can be taken to address any issues arising.

OBJECTIVES AND ACTIVITIES

The objectives of the charity are for the benefit of the public and are to promote to the ecclesiastical parish the whole mission of the church and for the trustees for other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the church.

Public benefit

In setting out the charity's objectives and planning of activities the trustees have given careful consideration to the Charity Commission's general guidance and section 17(5) of the Charities Act 2011. The trustees are confident that the charity offers services of real and practical use to the local population and therefore complies with the responsibility placed on all charities under the Charities Act 2011 to demonstrate a public benefit.

ACHIEVEMENTS AND PERFORMANCE

In his review of 2024, The Reverend Munawar Din thanked all the members of the Parochial Church Council, the church wardens, the leaders of various ministries and all parishioners for their superb support and partnership in the ministry and mission of Jesus. He expressed his sadness at the deaths of several parishioners and prayed for the sick. He gave information about the Vision Action Plan with the long-term goals of increasing the under 50's in the congregation, developing and strengthening links and relationships with the diverse community, growing in faith and leadership and improving use of digital technology. He welcomed our Intercultural Lay Minister, Teeman Zaki, who started his ministry in January. He encouraged prayer and welcomed links with NHS Christian staff. He also encouraged spiritual growth by reading the scriptures and spending time in reflection and prayer. He is very encouraged by an increase in the number of children attending Sunday School. And also, by the uniformed organisations working with Sunday School to lead the All-Age Service which takes place once a month. He hopes that continued links with Building Bridges and Mahabba will build relationships in the community. Links with New Neighbors together and a local community School are growing well. He gave thanks for the life of Kevin Quinn, who will be greatly missed and urged both the Church, the Community Hall and the Finance Committee to keep a close eye on the financial situation. May God bless us and help us to serve him for his glorious purposes and mission as we worship and share Christ in 2025 and Beyond.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BUNRLEY**

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2024**

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Church Finance

The cash balance for the church at 31st December 2024 was £51,711.15 compared with £33,919.18 at the end of December 2023. Towards the end of 2024 a legacy of £18,445 was gratefully received. Without this legacy there would have been a small reduction in cash of £653. Significant expenses in 2024 included £1,470 to repair the roof and drainpipes, £645 on gas safety checks, £338 on fire extinguishers, £195 on heater repairs and £190 on the energy control panel. The PCC expressed its gratitude for the continued regular giving by parishioners, without which the parish would not be financially viable.

Community Hall Finance

The cash total as at 31st December 2024 was £37,063.52 compared to £46,569.61 at the end of December 2023 which is a loss of £9,506.09. This is mainly due to us having to have new fire doors fitted in the main hall and the youth room at a cost of £6,000. The gas bills for 2024 were, thankfully, almost £4,000 less than 2023 and the electricity almost £1,000 less. The hall is still being well used both during the day and in the evening and the bar opens every Tuesday evening and during show week. Thanks go to everyone who uses and supports the hall in any way and thanks to all members of the Community Hall Committee for their hard work.

Future plans

Future plans will be driven by the needs of the church and wider community. Events and meetings will be held in person and using video conferencing / messaging tools where appropriate.

Reserves policy

At 31st December 2024 total reserves carried forward stand at £616,539 (2023: £608,278).

The trustees believe the net asset position is sufficient for the future needs of the charity. However, these levels are to be reviewed annually.

Related parties

There were no related parties during the financial year (2023: £Nil).

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

**REPORT OF THE TRUSTEES (CONTINUED)
FOR THE YEAR ENDED 31ST DECEMBER 2024**

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP and FRS 102;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the *Charities Act 2011*, the *Charity (Accounts and Reports) Regulations 2008* and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ON BEHALF OF THE BOARD:


.....
J Gilbert – Trustee

Dated: 20th June 2025

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

I report on the accounts of The Parochial Church Council of The Ecclesiastical Parish of St Cuthbert, Burnley for the year ended 31st December 2024, which are set out on pages 6 to 12.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied that the Charity is not subject to an audit under section 144(2) of the 2011 Act and is eligible for independent examination, it is my responsibility to: -

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- Which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act have not been met; or
- To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Sunter FCA
Ainsworths Limited
Charter House
Stansfield Street
Nelson
Lancashire
BB9 9XY

Dated: 20th June 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 £	2023 £
INCOMING RESOURCES					
Voluntary income	2	58,088	1,799	59,887	48,551
Charitable activities	3	4,073	10,008	14,081	10,927
Other trading activities	4	-	9,110	9,110	11,210
Investment income		945	958	1,903	2,046
Total incoming resources		<u>63,106</u>	<u>21,875</u>	<u>84,981</u>	<u>72,734</u>
RESOURCES EXPENDED					
Charitable activities	5	42,745	27,634	70,379	81,536
Other trading costs	6	-	4,152	4,152	4,539
Support costs	7	1,955	234	2,189	1,839
Total resources expended		<u>44,700</u>	<u>32,020</u>	<u>76,720</u>	<u>87,914</u>
NET MOVEMENT IN FUNDS		18,406	(10,145)	8,261	(15,180)
Other recognised gains and losses					
Net gains/(losses) on investments		-	-	-	-
NET MOVEMENT IN FUNDS		18,406	(10,145)	8,261	(15,180)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>53,983</u>	<u>554,295</u>	<u>608,278</u>	<u>623,458</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>72,389</u></u>	<u><u>544,150</u></u>	<u><u>616,539</u></u>	<u><u>608,278</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

**BALANCE SHEET
AT 31ST DECEMBER 2024**

	Notes	2024 £	£	2023 £	£
FIXED ASSETS					
Tangible assets	8		527,423		527,423
CURRENT ASSETS					
Stock	9	451		426	
Cash at bank and in hand		88,775		80,489	
		<u>89,226</u>		<u>80,915</u>	
CREDITORS					
Amounts falling due within one year	10	110		60	
NET CURRENT ASSETS			<u>89,116</u>	<u>80,855</u>	
TOTAL ASSETS LESS CURRENT LIABILITES			<u>616,539</u>	<u>608,278</u>	
NET ASSETS			<u>616,539</u>	<u>608,278</u>	
FUNDS	11				
Restricted			544,150	554,295	
Unrestricted			72,389	53,983	
TOTAL FUNDS			<u>616,539</u>	<u>608,278</u>	

The financial statements were approved by the Board of Trustees on 20th June 2025 and were signed on its behalf by:


.....
J Gilbert
Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

1. ACCOUNTING POLICIES

Accounting convention

The accounts (financial statements) have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice.

Cash flow

The charity is exempt from the requirement to prepare a cash flow statement as it qualifies as a small entity.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from donations, legacies, fundraising and similar incoming resources are included in the year in which they are receivable.

Any income received for specific purpose is accounted for as restricted funds when receivable.

Resources expended

Expenditure is accounted for on an accruals basis (inclusive of attributable value added tax which cannot be recovered) and has been classified under the principal categories related to the cost.

Costs allocated to activities in the furtherance of the charity's objects are those directly associated with achieving the charity's goals. Governance costs are those incurred in connection with the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the general activities of the charity. Surplus funds can be allocated to restricted projects if the trustees believe they are required.

Restricted funds are funds subject to specific restriction imposed by the donors for the purpose of any appeal in which the funds are raised and can only be used for particular purpose within the objects of the charity.

Tangible fixed assets

It is the policy of the charity not to depreciate the fixed assets on the basis they form the land and buildings of the organisation.

Taxation

The entity is a registered charity and is therefore exempt from Income Tax and Corporation Tax under the provisions of Section 505(1) of the Income and Corporation Taxes Act 1988.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024**

2. VOLUNTARY INCOME

	2024	2023
	£	£
Donations	7,827	15,705
Planned giving	25,601	24,165
Legacies	18,445	-
Collections (open plate)	996	735
Gift aid	7,018	7,946
	<u>59,887</u>	<u>48,551</u>

In 2023, voluntary income totalling £47,035 was unrestricted and £1,516 was restricted.

3. INCOME FROM CHARITABLE ACTIVITIES

	2024	2023
	£	£
Fundraising events	4,713	4,966
Contributions from Internal Groups	7,779	5,296
PCC Fees	1,589	665
	<u>14,081</u>	<u>10,927</u>

In 2023, income from charitable activities totalling £1,853 was unrestricted and £9,074 was restricted.

4. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Hall Lettings to External Bodies	3,680	5,243
Cafeteria, Bar and Catering	5,430	5,967
	<u>9,110</u>	<u>11,210</u>

In 2023, income from other trading activities totalling £11,210 was restricted.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

5. CHARITABLES ACTIVITY COSTS

	2024	2023
	£	£
Ministry Parish share	27,439	27,000
Vicarage costs	706	2,005
Fundraising expenses	738	360
Premises costs	29,461	46,252
Repairs and renewals	12,035	5,919
	<u>70,379</u>	<u>81,274</u>

During the year, no employee received remuneration in excess of £60,000.

The trustees and key management personal have received neither remuneration nor reimbursement of expenses during the period for their roles as trustees and management.

6. OTHER TRADING COSTS

	2024	2023
	£	£
Bar staff costs	1,577	1,814
Bar stock used	2,320	2,640
Bar costs	255	85
	<u>4,152</u>	<u>4,539</u>

Resources expended totalling £4,152 (2023: £4,539) were restricted.

7. SUPPORT COSTS

	2024	2023
	£	£
Administration costs	2,189	1,839
	<u>2,189</u>	<u>1,839</u>

Resources expended totalling £234 (2023: £Nil) were restricted.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

8. TANGIBLE FIXED ASSETS

	Land & Buildings £	Fixtures and Fittings £	Total £
COST			
At 1 st January 2024	500,165	27,258	527,423
Additions	-	-	-
At 31 st December 2024	<u>500,165</u>	<u>27,258</u>	<u>527,423</u>
DEPRECIATION			
At 1 st January 2024	-	-	-
Charge for year	-	-	-
At 31 st December 2024	<u>-</u>	<u>-</u>	<u>-</u>
NET BOOK VALUE			
At 31 st December 2024	<u>500,165</u>	<u>27,258</u>	<u>527,423</u>
At 31 st December 2023	<u>500,165</u>	<u>27,258</u>	<u>527,423</u>

9. STOCK

	2024 £	2023 £
Bar stock	451	426
	<u>451</u>	<u>426</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors	110	60
	<u>110</u>	<u>60</u>

The notes form part of these financial statements

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST CUTHBERT,
BURNLEY

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total Funds £
Fixed assets	-	527,423	527,423	527,423
Current assets	72,389	16,837	89,226	80,915
Current liabilities	-	(110)	(110)	(60)
	<u>72,389</u>	<u>544,150</u>	<u>616,539</u>	<u>608,278</u>

12. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
Designated fund - Hall	15,576	-	15,576
General fund – Church	38,407	18,406	56,813
Restricted funds			
Church fund	4,165	(555)	3,610
Hall fund	550,130	(9,590)	540,540
TOTAL FUNDS	<u>608,278</u>	<u>8,261</u>	<u>616,539</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Recognised gains/(losses) £	Movement in funds £
Unrestricted funds				
Designated fund – Hall	-	-	-	-
General fund – Church	63,106	(44,700)	-	18,406
Restricted funds				
Church fund	910	(1,465)	-	(555)
Hall fund	20,965	(30,555)	-	(9,590)
	<u>84,981</u>	<u>(76,720)</u>	<u>-</u>	<u>8,261</u>

The notes form part of these financial statements

Accounts

1 REVIEW OF THE YEAR

God is loving, kind, and merciful to all in Jesus Christ. In and through Jesus he calls everyone to himself and sends out in the power of his Spirit to share the good news of Jesus to all. Let us give thanks to God for saving and giving us new life in Jesus and making us heralds of his gospel in our parish and beyond.

My sincere thanks to all the members of our PCC, both wardens, leaders of various ministries, and all the parishioners for your superb support and partnership in the mission and ministry of Jesus. God gives us generously; various gifts, talents, and everything else and above all faith in Jesus. Every person in Christ has a special and unique gift to use to extend God's Kingdom. Therefore, each one of us is very precious to God as he has chosen us in Christ to be a royal priesthood to declare praises of God through the presence and power of the Holy Spirit in our parish and further afield.

Year 2023 gave us various joys but also presented us with different challenges. Sadly, a few of our parishioners passed away during this year. We continue to remember them and their loved ones. Also, we continue to pray for all our friends who are unable to attend church services due to ill health. May the Lord surround them with his care, love and protection.

God's mission is to save people and bring them into the community of believers. Jesus commissioned his disciples to continue his

mission (Matt 28:19-20). The Vision Action Plan (VAP) of our church is in response to Jesus' great commission. Our vision statement is, '**loving, being and growing in Jesus**', because Jesus is the centre of all we are, and all we do as his church. Our long-term goals are: Increasing the number of under 50's in our congregation, developing and strengthening our links/relationships with the local community, growing in faith and leadership, improving our digital technology and its use. During this year we have been focusing on growing in our faith in Christ through making disciples, being witnesses, raising leaders, and inspiring children and youth with the gospel of Jesus through various ministries: Sunday Services, weekdays services, Sunday School, Mothers' Union, Prayer meetings; and through the life events which we call occasional offices that include Baptisms, weddings, and Funerals.

Loving, being and growing in Jesus cannot happen without prayer. Prayer is significant part of our calling to be God's people growing in Christ. Therefore, despite our individual personal prayers we also meet monthly for prayer. Burnley Prayer Group meets monthly in our Community Hall. People from different denominations come together to spend time in prayer for the revival and growth of Church of God in Burnley and further afield.

I believe engaging with the Scriptures and spending time in reflection and prayer are crucial to our spiritual growth. Our Diocese has been producing resources for our faith journey and growth. In 2023 we distributed daily devotional booklets both for Lent 2023 and Advent 2023. These booklets were well received and admired by many in our congregation. I hope that in year 2024, we will be able to begin a 'Bible Exploring' group who will meet at least once a month to grow in knowledge and faith in Jesus.

Children and young people are an essential part of God's mission and Church's future ministry. Our Sunday school is very small, and it is alarming. Despite this discouragement our Sunday school try to meet every Sunday, and I am very thankful to the Sunday school leader, children, and others for their sincere efforts to continue to gather. The All-age Family Parade Services are very important for the growth of children and young people' faith. Children and young people and their leaders from uniformed organisations and Sunday School take active part in these services. In these all-age services various leaders, children and young people are involved which helps them to grow in the knowledge and love of Christ.

Our links with the wider community both within and beyond our parish are vital for our outreach. In the previous years our outreach mission was affected because of Covid pandemic. We have been trying our best to build our relationship with our local communities through Building Bridges and Mahabba and have attended various events through these links. I hope folks from St Cuthbert's will join me to build these links stronger so that we may be able to reach out to the wider community to witness to Jesus. Also, our friendship with a Community School is in good shape as they visit the church for RE lessons. This year I was invited to take two sessions on 'Who God is and how Christian's worship God'.

Our Screens were installed towards the end of this year. Thank you to all who donated generously for this new technology. These are six screens and are attached to a laptop to display our services and other items. We have been using this display system very successfully since then. There is a team of three young people and at least one adult who operate this system. Thank you to all the team for helping to run church services smoothly. The services are prepared by Pam (Vicar's PA) every week, thank you.

Regarding the financial position of St Cuthbert's, our church finances were in deficit in 2023 again. The main reason for this is the rising cost of energy and the cost-of-living crisis. Our church and hall buildings need regular maintenance which is usually costly. Hence reserves are reduced significantly which have been used to pay for the deficit. In 2023, a finance committee was constituted by the PCC (members form the PCC and the Community Hall Committee) to keep close eye on finances and to advise the PCC to take appropriate steps accordingly. Detailed reports and figures are available on the financial report.

Reports of various ministries/groups are included in this annual report. These ministries represent much harder work and commitment from a range of people within the church family. Please do read and give thanks to God and pray for these different aspects of our life together in Christ.

May God bless us and help us to serve him for his glorious purposes and mission as we worship and share Christ in year 2024 and beyond.

'Let us run with perseverance the race marked out for us, fixing our eyes on Jesus, the pioneer and perfecter of faith'. (Hebrews 12:1-2)

Revd. Munawar Din

2 FINANCE OVERVIEW CHURCH

2023 was a challenging year financially for St Cuthbert's church. Total resources for the PCC, i.e. the church and community hall combined, reduced from £96,046 at 31st December 2022, to £80,866 at 31st December 2023, a reduction of £15,180.

During 2023 the resources of the church reduced from £36,476 at 31st December 2022 to £33,866 at 31st December 2023, whilst the resources of the community hall reduced from £59,570 at 31st December 2022 to £47,000 at 31st December 2023.

During 2023, the community hall provided £5,000 support to the church.

Whilst 2023 was a challenge for the church, fundraising for Information Technology developments was a significant success. During 2023, £12,043 was raised for Information Technology including £505 transferred from the choir fund, of which £9,530 was spent, primarily on the screens for church. The PCC is grateful for the generosity from the congregation to enable these funds to be made and purchases made.

Expenditure on heat, light and water for the church almost doubled in 2023, increasing from £5,588 in 2022, to £10,334 in 2023. This pressure is expected to reduce in 2024.

£1,555 was spent on maintenance and repairs required as a result of the quinquennial report. Further expenditure will be required for this in 2024.

The financial outlook for 2024 is challenging, but the success of the fundraising for Information Technology provides some optimism.

FINANCE OVERVIEW COMMUNITY HALL

The first thing I would like to say is a very big thank you to all the members of the Community Hall Management team who all work so hard to keep our hall in good working order. I would especially like to thank Alan and Sylvia Hunter as without them, particularly Sylvia's organisational skills for opening and closing the hall for users, the task of running the hall would be very difficult. Thanks also go to Kevin Quinn for his hard work combining the Church and Hall accounts and giving guidance and advice. Thanks to Ailsa for continuing to work with me on all things accounting and book keeping. Thanks also to Nicola Barrett for continuing to sort out the wages. You all make my life easier. I would also like to thank Andrew Broadley for carrying out repairs for us, sometimes at the drop of a hat.

2023 saw the Community Hall continue to be well used both by internal and external groups. Without all our regular users life running the hall would be much more difficult.

The Book Exchanges continue to be good fund raising events along with the monthly jigsaw sale which is organised by Kevin. Both the Spring and Christmas fairs went well. We now share both of the fair proceeds between the Church and the Hall rather than the Spring fair to the hall and the Christmas Fair to church.

It's lovely to see the Stitch & Sketch group return but sadly we have learned that the Slimming World group will no longer be meeting in the hall for the time being. I am hopeful that they will return in the future but as you can see from the accounts they contributed £1440 in 2023. So their leaving is a big loss.

Our levy paying groups have contributed £5295 in 2023. SCOADS have since paid a further £1000 levy for 2023 but this will be shown in 2024's accounts. I am very grateful for all their contributions.

The hall levy has been increased to **£1** per person per visit. However some of the groups have decided to pay £3 for each visit which is very kind of them and again I am very grateful.

The bar continues to open on Tuesday evenings and I would like to thank Elaine & Ian for their hard work manning the bar. The bar profit last year was slightly up on 2022 at £1497.

As expected our utility bills were very high with electricity £3427 as opposed to £1749 in 2022 and gas £9274 as opposed to £2954 in 2022. The high gas bill was partly due to a fault in the control panel which has been rectified. So far in 2024 our bills have been lower which is better news. We must all be aware of using heat and light that we don't really need. So please make sure lights are all turned off when rooms aren't being used.

Thankfully we had no major repairs in 2023 and we keep our fingers crossed that 2024 will be kind to us. The hall committee have transferred £5000 to help with the church finances and we will continue to work together this year.

Whilst we are working hard to manage our finances you can see that we made a loss of £13000 on 2022. We are hopeful that 2023 will not be as heavy a loss but we need your help to keep losses to a minimum.

Thank you all for continuing to support the hall and let's all be positive for 2024.

Susan Barrett

Community Hall Treasurer

Independent Examiner's Report to the Members/Trustees of
St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2023.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the 2011 Act have not been met;
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 25th April 2024

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT

Notes:

1) **Accounting policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & payments basis. Income and expenditure is therefore only accounted for when received or paid.

2) **Funds**

General funds represent the fund of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. They also exclude St Cuthbert's Operatic and Dramatic Society. They also exclude any transactions that have no financial effect on the PCC Accounts (eg where a PCC cheque is issued in exchange for an identical amount in cash to pay for an outing - such as a coach trip – organised by one or more church members.

3) **Fixed Assets**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by s96(2)(a) of the Charities Act 1993.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

Other fixed assets are shown in the Statement of Assets and Liabilities.

4) <u>Contributions to the Hall from Internal Groups</u>	<u>2023</u>	<u>2022</u>
Brownies	NIL	£300
Gentle Exercise (1/2 share)	£446	£383
Guides	£225	£293
Rainbows	£253	£224
Scoads (includes some for 2022)	£1300	£500
Scout Group	£600	£504
Table Tennis (Mondays)	£671	£940
Table Tennis (Thursdays)	£568	£588
Sequence Dancing	£1233	£848
Luncheon Club	NIL	NIL

Other Restricted Fund balances are ...

Choir Fund £0 : Sunday School £264: Fabric Fund £1177 & Bible Fund £24

Parochial Church Council of St Cuthbert, Burnley

Statement of Financial Activities for the Year ended 31st December 2023

	<u>Note Ref.</u>	<u>Unrestricted Funds</u> £	<u>Designated Hall Fund</u> £	<u>Restricted Hall Fund</u> £	<u>Restricted Other</u> £	<u>Total Funds</u>	
						<u>2023</u> £	<u>2022</u> £
Incoming Resources							
Voluntary Income	3a	35,501	0	628	12,422	48,551	38,346
Activities for Generating Funds	3b	3,307	11,210	1,659	0	16,176	15,356
Investment Income	3c	835	1,211	0	0	2,046	547
Income from Charitable Activities	3d	665	5,296	0	0	5,961	5,712
Other Ordinary Income	3e	0	0	0	0	0	0
Total Incoming Resources		40,308	17,717	2,287	12,422	72,734	59,961
Resources Used							
Cost of Generating Voluntary Income	4a	104	0	0	0	104	147
Fundraising Trading Costs	4b	0	4,786	55	0	4,841	5,117
Investment Management Costs	4c	0	0	0	0	0	0
Charitable Activities	4d	49,051	21,100	1,633	11,085	82,869	64,549
Governance Costs	4e	100	0	0	0	100	100
Other Resources Expended	4f	0	0	0	0	0	0
Total Resources used		49,255	25,886	1,688	11,085	87,914	69,913
Transfer Donations to Hall (via Church)						0	0
Transfers between Funds		5,000	(5,000)			0	0
Net Incoming / (Outgoing) Resources		(3,947)	(13,169)	599	1,337	(15,180)	(9,952)
Revaluation of Investment Assets		0	0	0	0	0	0
Net Movements in Funds		(3,947)	(13,169)	599	1,337	(15,180)	(9,952)
Balances b/f at 1st January 2023		33,645	49,870	9,700	2,831	96,046	105,999
Balances c/f at 31st December 2023		29,698	36,701	10,299	4,168	80,866	96,047

Note: There may be minor discrepancies in the totals, due to roundings

Note: The Endowment Fund column has been excluded from these accounts, as we do not hold any Endowment Funds

	<u>Unrestricted Funds</u> £	<u>Designated Hall Fund</u> £	<u>Restricted Hall Fund</u> £	<u>Restricted Other</u> £	<u>Total Funds</u>	
					<u>2023</u> £	<u>2022</u> £
Statement of Assets and Liabilities						
Fixed Assets- Tangible assets						
Land & Buildings	561	499,604			500,165	500,165
Furniture & Fittings	8,152	19,106			27,258	27,258
Totals	8,713	518,710	0	0	527,423	527,423
Current Assets - Cash at Bank and in hand						
Yorkshire Bank	9,751			4,168	13,919	5,899
Yorkshire Bank (Hall)		7,507	10,299		17,806	14,589
Marsden Building Society (Hall)		27,915			27,915	41,704
Cash in hand		849			849	3,653
CBF Deposit Account	20,000				20,000	30,000
Totals	29,751	36,271	10,299	4,168	80,489	95,845
Other Assets - Stocks and Debtors						
Stock		426			426	330
Accounts Receivable		0			0	0
Totals	0	426	0	0	426	330
Liabilities - Creditors (falling due within 1 year)						
Loans received		0			0	0
Agency collections	60	0		0	60	137
Accounts payable					0	0
Totals	60	0	0	0	60	137

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Church Section) for the year ended 31st December 2023

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total Funds</u>	
	£	£	£	2023	2022
3) Incoming Resources					
a) Voluntary Income					
Planned Giving	24,165	0	0	24,165	23,430
Collections (open plate)	735	0	0	735	575
Donations	4,083	0	11,097	15,180	3,826
Tax recovered on Gift Aid	6,518	0	1,325	7,843	9,181
Legacies	0	0	0	0	1,000
	35,501	0	12,422	47,923	38,012
b) Activities for Generating Funds					
Fundraising Events	3,307		0	3,307	1,497
Magazine Adverts & Sales	0			0	0
	3,307	0	0	3,307	1,497
c) Investment Income					
Interest	835			835	200
	835	0	0	835	200
d) Charitable activities					
PCC Fees	665			665	1,021
	665	0	0	665	1,021
e) Other Ordinary Incoming Resources					
Insurance Claims	0			0	0
	0	0	0	0	0
Total Incoming Resources	40,308	0	12,422	52,730	40,730
4) Resources Expended					
a) Cost of Generating Voluntary Income					
Share Scheme Envelopes	104	0	0	104	147
b) Fundraising Trading Costs					
Event Expenses	0	0	0	0	0
c) Investment Management Costs					
none	0	0	0	0	0
d) Charitable Activities					
<u>Grants</u>	210	0	0	210	240
<u>Ministry</u>					
Parish Share	27,000	0	0	27,000	26,924
Vicar's Expenses	564	0	0	564	623
Visiting Clergy	329	0	0	329	222
Vicarage Expenses	1,733	0	0	1,733	2,015
<u>Church Running Costs</u>					
Heat/ Light/ Water	10,334	0	0	10,334	5,588
Insurance	3,490	0	0	3,490	3,226
Upkeep of Services	783	0	0	783	2,043
Organists Honoraria	280	0	0	280	100
Organ Tuning	343	0	0	343	312
Maintenance & Repairs	2,337	0	1,555	3,892	3,207
Churchyard Expenses	18	0	0	18	8
Magazine Expenses	0	0	0	0	0
Sunday School	0	0	0	0	0
Revenue Items Purchased	0	0	9,530	9,530	0
Other Expenses (Inc Admin)	1,630	0	0	1,630	2,754
	49,051	0	11,085	60,136	47,262
e) Governance					
Audit Fee	100	0	0	100	100
f) Other Resources Expended					
Insurance Claims Expenditure	0	0	0	0	0
Total Resources Used	49,255	0	11,085	60,340	47,509
Transfers between Funds					
PCC towards Hall running costs	0	0	0	0	(4,560)
Hall support to PCC	5,000	0	0	5,000	0
	5,000	0	0	5,000	(4,560)

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2023

	Designated	Restricted	Total Funds	
	£	£	2023	2022
3) Incoming Resources				
a) Voluntary Income				
Donations	0	525	525	300
Income Tax recovered on Gift Aid	0	103	103	34
	0	628	628	334
b) Activities for Generating Funds				
Hall Lettings to External Bodies	5,243		5,243	4,989
Fundraising - Fairs		881	881	1,014
Fundraising - Book Sale / Coffee		592	592	494
Fundraising - Other		186	186	1,331
Bar Sales	5,967		5,967	6,031
	11,210	1,659	12,869	13,859
c) Investment Income				
Interest	1,211		1,211	347
	1,211	0	1,211	347
d) Charitable activities				
Social Events	0		0	0
Contributions from Internal Groups	5,296		5,296	4,691
	5,296	0	5,296	4,691
e) Other Ordinary Incoming Resources				
Grants - Furlough	0		0	0
	0	0	0	0
Total Incoming Resources	17,717	2,287	20,004	19,231
4) Resources Expended				
a) Cost of Generating Voluntary Income				
none	0	0	0	0
b) Fundraising Trading Costs				
Fundraising expenses	0	55	55	0
Bar Costs (ex Alarm)	4,540		4,540	4,827
Alarm Service / Repair	246		246	290
Advertising & Other Costs	0		0	0
	4,786	55	4,841	5,117
c) Investment Management Costs				
none	0	0	0	0
d) Charitable Activities				
Insurance	1,753		1,753	1,643
Heat / Light / Water	12,926		12,926	4,705
Telephone (net)	1,209		1,209	1,048
Cleaning Materials & Other Costs	172		172	195
Cleaner (Wages & Contractor)	4,440		4,440	4,097
Servicing costs	352		352	250
Admin	248		248	128
Repair & Maintenance		1,633	1,633	2,793
Revenue Items Purchased		0	0	2,400
Social events (Catering, Music etc)	0		0	28
	21,100	1,633	22,733	17,287
e) Governance				
Audit Fee	0		0	0
	0	0	0	0
f) Other Resources Expended				
Insurance Claims Expenditure	0		0	0
	0	0	0	0
Total Resources Used	25,886	1,688	27,574	22,404
Transfers between Funds				
PCC contribution to Hall	0		0	4,560
Hall support to PCC	(5,000)		(5,000)	0
Hall - excess repair cost transfer				0
	(5,000)	0	(5,000)	4,560

Independent Examiner's Report to the Members/Trustees of

St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2023.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

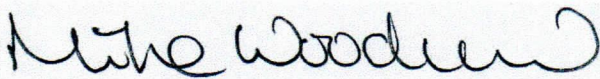
In connection with my examination, no matter has come to my attention:

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 - keep accounting records in accordance with section 130 of the 2011 Act have not been met;
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 25th April 2024

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT

Accounts

Review of the Year

I give thanks to God for his calling to serve him and to minister to his people in this parish. Many thanks to the PCC, wardens, leaders of various ministries, the parishioners for your support and partnership in the mission and ministry of Jesus. I believe ministry is a calling for all people as we all are a chosen in Christ to be a royal priesthood to declare praises of God through the presence and power of the Holy Spirit.

Year 2022 was full of challenges as well as joys. Sadly, a few of our church family members passed away during the year. We continue to remember them and their faithfulness to the Lord till the end of their lives. Also, we continue to pray for all our friends who are unable to attend church services due to ill health. May the Lord surround them with his care, love, and protection. We have managed to build up a pastoral team who has been in contact with these friends either by telephone or through personal visits. This year we would like to further develop our pastoral team for better pastoral ministry.

The Vision Action Plan (VAP) of our church is reviewed and updated by involving the congregation through a questionnaire, through personal conversations and through our PCC away day at Whalley Abby. Our VAP is in line with our Diocesan Vision 2026, 'Healthy Churches Transforming Communities' and simplified copies of this VAP were made available to the congregation. Our vision statement is, '**loving, being and growing in Jesus**', because Jesus is the centre of all we are, and all we do as his church.

Our long-term goals are: Increasing the number of under 50's in our congregation, developing and strengthening our links/relationships with the local community, growing in faith and leadership, improving our digital technology and its use.

During this year we have been focusing on growing in our faith in Christ through making disciples, being witnesses, raising leaders, and inspiring children and youth with the gospel of Jesus through various ministries: Sunday Services, weekdays services, Sunday School, Cornerstone, Bible Study, Mothers' Union; and through the life events which we call occasional offices that include Baptisms, weddings, and Funerals. Though we had not had any weddings in 2022.

Growing in faith and prayer life is significant part of our calling to be God's people in Christ. I believe engaging with the Scriptures and spending time in reflection and prayer are crucial to this journey of faith. Our Diocese has been producing resources for our faith journey and growth. In 2022 we distributed daily devotional booklets both for Lent 2022 and Advent 2022. These booklets were well received and admired by many in our congregation. Our Bible Study sessions have been happening via Zoom. We also have a monthly prayer meeting on the first Thursday of every month. May I encourage all to spare sometime for the Bible study and prayer. During 2022 we started a new Burnley Prayer Group (ecumenical) which meets monthly in our Church or in the Community Hall. People from various denominations come together to spend time in prayer for the revival and growth of Church of God in Burnley and further afield.

I give thanks to God for members of our congregation who have been faithful to God and loyal to this church sharing in God's mission through thick and thin. Most of the members have sacrificially served the church in so many ways and are still serving. However, there is a reality that majority are in the upper range of their age and find it difficult to pass on the baton for God's mission. Therefore, children and young people are an essential part of God's mission and Church's future ministry. We are thankful for our Sunday School leaders who make every effort to meet on Sundays and teach children from the Word of God. But involving children and young people in the Sunday Services is crucial as well if we want them to grow in the ministry of the church. Hence, the All-age Family Parade Services are so important. Children and young people and their leaders from uniformed organisations and Sunday School take active part in these services. In these all-age services various leaders and children and young people are involved which helps them to grow in the knowledge and love of Christ. However, we may need to invest in bringing in new technology to which this new generation is attached and use it in everyday life.

Our link with the wider community, both within and beyond our parish, is vital for our outreach. In the previous years these links and our outreach mission were affected because of Covid pandemic. We have been trying our best to build our relationship with our local communities through Building Bridges and Mahabba and have attended various events through these links. I hope folks from St Cuthbert's will join me to build these links stronger so that we may be able to reach out to the wider community to witness to Jesus. Also, our friendship with a Community School is in good shape as they visit the Church for their RE lessons.

Reports of various ministries/initiatives are included in this annual report. These ministries represent much harder work and commitment from a range of people within the church family. Please do read and give thanks to God and pray for these different aspects of our life together in Christ.

May God bless us and help us to serve him for his glorious purposes and mission as we worship and share Christ in year 2023 and beyond.

'Let us continue to declare praises of God who called us out of darkness into his marvellous light in Jesus Christ'.

Revd. Munawar Din

COMMUNITY HALL REPORT FOR 2022

As I began to write this report for 2022 I realised that on the 1st January, 2023, our Management Committee had been in existence for 30 years, having taken over the every-day running and maintenance of the Hall from the Church, and Sylvia and myself are still members of that Committee.

It was good to open the Hall again after lock-down and our regular groups were beginning again, but several had a reduction in numbers attending each week, which resulted in a loss of income for us. However, over the months most had seen a gradual increase in people attending and they now seem back to normal.

We had two new groups begin in 2022, the first of which was a Mental Health Assessment group for Teenagers from Burnley General Hospital, which began in April, and takes the form of an activities morning away from the hospital environment each week. The second was the formation of the Church family group "Cornerstones" which enables younger children and family members to meet together twice a month for games etc. and refreshments.

"Slimming World" now have only one session each week, at 5-00pm, due to the reduction in the number of members.

The "Book Sale" each month is back to normal and now includes the sale of Jigsaws by Kevin. Please come along and support us on a Saturday morning and even if you do not read you can enjoy a chat, with a cup of tea or coffee, and treat yourself to a slice of home-made cake.

Thanks to our Bar staff and our Bar manager, the Bar is open each Tuesday evening from 8-00pm, but as with other groups, the numbers attending have reduced so please come and enjoy a social night with your Church friends each week. You will be very welcome.

The Hall has been used in many ways over the year, local elections in May, a Christmas Social for “Burnley and Pendle Ramblers”, several children’s parties, and SCOADS were, at last, able to go ahead with their production of “The Wind in the Willows” after the cancellation the year before, and was enjoyed by all who came.

After a 2 year wait due to Covid, the “Pendle Woodturners” group were able to host their annual National Annual General meeting and it was a great success.

We were able to hold the usual Spring and Christmas fairs this year, which were very successful, thanks to a lot of hard work from everyone involved, and raised much needed funds for the Church and Community Hall.

In December, St. James C-of-E .school held their Christmas Nativity play in our Hall, for the first time, and were delighted with their new venue so much that they are planning to use it again in 2023 and also produce their annual concert by school leavers in the summer.

Following a sudden death at Monday dancing, donations following the funeral of the gentleman concerned were passed to us, with a request to purchase a Defibrillator in his memory, and this is now in-situ in the Main Hall.

We also had a new CCTV system installed, together with 3 new cameras.

I thank our very dedicated and hard-working committee members for everything they do in various ways, in the day-to-day running of the Community Hall and those who help in the kitchen for Book Sales, putting tables and chairs out for the after Church refreshments each week, generous donations, and many other ways. We also appreciate those who use the Hall each week for the care they take in keeping it clean and tidy and reporting any damage or faults they come across.

The Community Hall is a great asset to St. Cuthbert’s Church and I hope it continues to be used in many ways for years to come.

ALAN HUNTER (Chairman)

Independent Examiner's Report to the Members/Trustees of
St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2022.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the 2011 Act have not been met;
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 19th April 2023

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT

Notes:

1) **Accounting policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & payments basis. Income and expenditure is therefore only accounted for when received or paid.

2) **Funds**

General funds represent the fund of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. They also exclude St Cuthbert's Operatic and Dramatic Society. They also exclude any transactions that have no financial effect on the PCC Accounts (eg where a PCC cheque is issued in exchange for an identical amount in cash to pay for an outing - such as a coach trip – organised by one or more church members.

3) **Fixed Assets**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by s96(2)(a) of the Charities Act 1993.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

Other fixed assets are shown in the Statement of Assets and Liabilities.

4) <u>Contributions to the Hall from Internal Groups</u>	<u>2022</u>	<u>2021</u>
Brownies	£300	NIL
Gentle Exercise	£383	£175
Guides	£293	NIL
Rainbows	£224	NIL
Scoads	£500	£500
Scout Group	£504	£279
Table Tennis (Mondays)	£940	£264
Table Tennis (Thursdays)	£588	NIL
Sequence Dancing	£848	£612
Luncheon Club	NIL	NIL

Other Restricted Fund balances are ...

Choir Fund £505: Sunday School £264: Fabric Fund £2037 & Bible Fund £24

Parochial Church Council of St Cuthbert, Burnley

Statement of Financial Activities for the Year ended 31st December 2022

	Note Ref.	Unrestricted	Designated	Restricted	Restricted	Total Funds	
		Funds	Hall Fund	Hall Fund	Other	2022	2021
		£	£	£	£	£	£
Incoming Resources							
Voluntary Income	3a	36,373	0	334	1,639	38,346	43,007
Activities for Generating Funds	3b	1,497	11,020	2,839	0	15,356	6,605
Investment Income	3c	200	347	0	0	547	51
Income from Charitable Activities	3d	1,021	4,691	0	0	5,712	3,117
Other Ordinary Income	3e	0	0	0	0	0	3,500
Total Incoming Resources		39,091	16,058	3,173	1,639	59,961	56,280
Resources Used							
Cost of Generating Voluntary Income	4a	147	0	0	0	147	161
Fundraising Trading Costs	4b	0	5,117	0	0	5,117	2,204
Investment Management Costs	4c	0	0	0	0	0	0
Charitable Activities	4d	44,390	12,094	5,193	2,872	64,549	49,639
Governance Costs	4e	100	0	0	0	100	100
Other Resources Expended	4f	0	0	0	0	0	1,992
Total Resources used		44,637	17,211	5,193	2,872	69,913	54,096
Transfer Donations to Hall (via Church)						0	0
Transfers between Funds		(4,560)	4,560			0	0
Net Incoming / (Outgoing) Resources		(10,106)	3,407	(2,020)	(1,233)	(9,952)	2,184
Revaluation of Investment Assets		0	0	0	0	0	0
Net Movements in Funds		(10,106)	3,407	(2,020)	(1,233)	(9,952)	2,184
Balances b/f at 1st January 2022		43,751	46,463	11,720	4,064	105,998	103,815
Balances c/f at 31st December 2022		33,645	49,870	9,700	2,831	96,046	105,999

Note: There may be minor discrepancies in the totals, due to roundings

Note: The Endowment Fund column has been excluded from these accounts, as we do not hold any Endowment Funds

Statement of Assets and Liabilities

	Unrestricted	Designated	Restricted	Restricted	Total Funds	
	Funds	Hall Fund	Hall Fund	Other	2022	2021
	£	£	£	£	£	£
Fixed Assets- Tangible assets						
Land & Buildings	561	499,604			500,165	500,165
Furniture & Fittings	8,152	19,106			27,258	27,258
Totals	8,713	518,710	0	0	527,423	527,423
Current Assets - Cash at Bank and in hand						
Yorkshire Bank	3,068			2,831	5,899	17,817
Yorkshire Bank (Hall)		4,889	9,700		14,589	15,768
Marsden Building Society (Hall)		41,704			41,704	41,357
Cash in hand	563	3,090			3,653	914
CBF Deposit Account	30,000				30,000	30,000
Totals	33,631	49,683	9,700	2,831	95,845	105,856
Other Assets - Stocks and Debtors						
Stock		330			330	374
Accounts Receivable		0			0	0
Totals	0	330	0	0	330	374
Liabilities - Creditors (falling due within 1 year)						
Loans received		0			0	0
Agency collections	(9)	146		0	137	237
Accounts payable					0	0
Totals	(9)	146	0	0	137	237

N.B. The Hall Designated Fund includes £43,250 as a Major Repairs Reserve

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Church Section) for the year ended 31st December 2022

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total Funds</u>	
	£	£	£	<u>2022</u>	<u>2021</u>
3) Incoming Resources					
a) Voluntary Income					
Planned Giving	23,430	0	0	23,430	24,134
Collections (open plate)	575	0	0	575	692
Donations	2,196	0	1,630	3,826	8,877
Tax recovered on Gift Aid	9,172	0	9	9,181	3,469
Legacies	1,000	0	0	1,000	2,480
	36,373	0	1,639	38,012	39,652
b) Activities for Generating Funds					
Fundraising Events	1,497	0	0	1,497	1,035
Magazine Adverts & Sales	0	0	0	0	0
	1,497	0	0	1,497	1,035
c) Investment Income					
Interest	200	0	0	200	30
	200	0	0	200	30
d) Charitable activities					
PCC Fees	1,021	0	0	1,021	1,287
	1,021	0	0	1,021	1,287
e) Other Ordinary Incoming Resources					
Insurance Claims	0	0	0	0	1,892
	0	0	0	0	1,892
Total Incoming Resources	39,091	0	1,639	40,730	43,896
4) Resources Expended					
a) Cost of Generating Voluntary Income					
Share Scheme Envelopes	147	0	0	147	161
	147	0	0	147	161
b) Fundraising Trading Costs					
Event Expenses	0	0	0	0	0
	0	0	0	0	0
c) Investment Management Costs					
none	0	0	0	0	0
	0	0	0	0	0
d) Charitable Activities					
Grants	240	0	0	240	169
Ministry					
Parish Share	26,924	0	0	26,924	25,483
Vicar's Expenses	623	0	0	623	395
Visiting Clergy	222	0	0	222	140
Vicarage Expenses	2,015	0	0	2,015	1,266
Church Running Costs					
Heat/ Light/ Water	5,588	0	0	5,588	4,284
Insurance	3,226	0	0	3,226	3,067
Upkeep of Services	1,067	0	976	2,043	1,021
Organists Honoraria	100	0	0	100	35
Organ Tuning	312	0	0	312	0
Maintenance & Repairs	1,311	0	1,896	3,207	475
Churchyard Expenses	8	0	0	8	375
Magazine Expenses	0	0	0	0	0
Sunday School	0	0	0	0	0
Revenue Items Purchased	0	0	0	0	0
Other Expenses (inc Admin)	2,754	0	0	2,754	1,623
	44,390	0	2,872	47,262	38,333
e) Governance					
Audit Fee	100	0	0	100	100
	100	0	0	100	100
f) Other Resources Expended					
Insurance Claims Expenditure	0	0	0	0	1,992
	0	0	0	0	1,992
Total Resources Used	44,637	0	2,872	47,509	40,586
Transfers between Funds					
PCC towards Hall running costs	(4,560)	0	0	(4,560)	(1,900)
Hall support to PCC	0	0	0	0	0
	(4,560)	0	0	(4,560)	(1,900)

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2022

	Designated	Restricted	Total Funds	
	£	£	2022	2021
3) Incoming Resources				
a) Voluntary Income				
Donations	0	300	300	3,355
Income Tax recovered on Gift Aid	0	34	34	0
	0	334	334	3,355
b) Activities for Generating Funds				
Hall Lettings to External Bodies	4,989		4,989	3,124
Fundraising - Fairs		1,014	1,014	591
Fundraising - Book Sale / Coffee		494	494	143
Fundraising - Other		1,331	1,331	0
Bar Sales	6,031		6,031	1,712
	11,020	2,839	13,859	5,570
c) Investment Income				
Interest	347		347	21
	347	0	347	21
d) Charitable activities				
Social Events	0		0	0
Contributions from Internal Groups	4,691		4,691	1,830
	4,691	0	4,691	1,830
e) Other Ordinary Incoming Resources				
Grants - Furlough	0		0	1,608
	0	0	0	1,608
Total Incoming Resources	16,058	3,173	19,231	12,384
4) Resources Expended				
a) Cost of Generating Voluntary Income				
none	0	0	0	0
b) Fundraising Trading Costs				
Fundraising expenses	0	0	0	50
Bar Costs (ex Alarm)	4,827		4,827	1,807
Alarm Service / Repair	290		290	347
Advertising & Other Costs	0		0	0
	5,117	0	5,117	2,204
c) Investment Management Costs				
none	0	0	0	0
d) Charitable Activities				
Insurance	1,643		1,643	1,547
Heat / Light / Water	4,705		4,705	3,232
Telephone (net)	1,048		1,048	960
Cleaning Materials & Other Costs	195		195	186
Cleaner (Wages & Contractor)	4,097		4,097	4,095
Servicing costs	250		250	747
Admin	128		128	196
Repair & Maintenance		2,793	2,793	343
Revenue Items Purchased		2,400	2,400	0
Social events (Catering, Music etc)	28		28	0
	12,094	5,193	17,287	11,306
e) Governance				
Audit Fee	0		0	0
	0	0	0	0
f) Other Resources Expended				
Insurance Claims Expenditure	0		0	0
	0	0	0	0
Total Resources Used	17,211	5,193	22,404	13,510
Transfers between Funds				
PCC contribution to Hall	4,560		4,560	1,900
Hall support to PCC	0		0	0
Hall - excess repair cost transfer				0
	4,560	0	4,560	1,900

Independent Examiner's Report to the Members/Trustees of
St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2022.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

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 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 19th April 2023

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT

Notes:

1) **Accounting policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & payments basis. Income and expenditure is therefore only accounted for when received or paid.

2) **Funds**

General funds represent the fund of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. They also exclude St Cuthbert's Operatic and Dramatic Society. They also exclude any transactions that have no financial effect on the PCC Accounts (eg where a PCC cheque is issued in exchange for an identical amount in cash to pay for an outing - such as a coach trip – organised by one or more church members.

3) **Fixed Assets**

Consecrated land and buildings and moveable church furnishings

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No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

Other fixed assets are shown in the Statement of Assets and Liabilities.

4) <u>Contributions to the Hall from Internal Groups</u>	<u>2022</u>	<u>2021</u>
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Gentle Exercise	£383	£175
Guides	£293	NIL
Rainbows	£224	NIL
Scoads	£500	£500
Scout Group	£504	£279
Table Tennis (Mondays)	£940	£264
Table Tennis (Thursdays)	£588	NIL
Sequence Dancing	£848	£612
Luncheon Club	NIL	NIL

Other Restricted Fund balances are ...

Choir Fund £505: Sunday School £264: Fabric Fund £2037 & Bible Fund £24

Parochial Church Council of St Cuthbert, Burnley

Statement of Financial Activities for the Year ended 31st December 2022

	Note Ref.	Unrestricted	Designated	Restricted	Restricted	Total Funds	
		Funds	Hall Fund	Hall Fund	Other	2022	2021
		£	£	£	£	£	£
Incoming Resources							
Voluntary Income	3a	36,373	0	334	1,639	38,346	43,007
Activities for Generating Funds	3b	1,497	11,020	2,839	0	15,356	6,605
Investment Income	3c	200	347	0	0	547	51
Income from Charitable Activities	3d	1,021	4,691	0	0	5,712	3,117
Other Ordinary Income	3e	0	0	0	0	0	3,500
Total Incoming Resources		39,091	16,058	3,173	1,639	59,961	56,280
Resources Used							
Cost of Generating Voluntary Income	4a	147	0	0	0	147	161
Fundraising Trading Costs	4b	0	5,117	0	0	5,117	2,204
Investment Management Costs	4c	0	0	0	0	0	0
Charitable Activities	4d	44,390	12,094	5,193	2,872	64,549	49,639
Governance Costs	4e	100	0	0	0	100	100
Other Resources Expended	4f	0	0	0	0	0	1,992
Total Resources used		44,637	17,211	5,193	2,872	69,913	54,096
Transfer Donations to Hall (via Church)						0	0
Transfers between Funds		(4,560)	4,560			0	0
Net Incoming / (Outgoing) Resources		(10,106)	3,407	(2,020)	(1,233)	(9,952)	2,184
Revaluation of Investment Assets		0	0	0	0	0	0
Net Movements in Funds		(10,106)	3,407	(2,020)	(1,233)	(9,952)	2,184
Balances b/f at 1st January 2022		43,751	46,463	11,720	4,064	105,998	103,815
Balances c/f at 31st December 2022		33,645	49,870	9,700	2,831	96,046	105,999

Note: There may be minor discrepancies in the totals, due to roundings

Note: The Endowment Fund column has been excluded from these accounts, as we do not hold any Endowment Funds

Statement of Assets and Liabilities

	Unrestricted	Designated	Restricted	Restricted	Total Funds	
	Funds	Hall Fund	Hall Fund	Other	2022	2021
	£	£	£	£	£	£
Fixed Assets- Tangible assets						
Land & Buildings	561	499,604			500,165	500,165
Furniture & Fittings	8,152	19,106			27,258	27,258
Totals	8,713	518,710	0	0	527,423	527,423
Current Assets - Cash at Bank and in hand						
Yorkshire Bank	3,068			2,831	5,899	17,817
Yorkshire Bank (Hall)		4,889	9,700		14,589	15,768
Marsden Building Society (Hall)		41,704			41,704	41,357
Cash in hand	563	3,090			3,653	914
CBF Deposit Account	30,000				30,000	30,000
Totals	33,631	49,683	9,700	2,831	95,845	105,856
Other Assets - Stocks and Debtors						
Stock		330			330	374
Accounts Receivable		0			0	0
Totals	0	330	0	0	330	374
Liabilities - Creditors (falling due within 1 year)						
Loans received		0			0	0
Agency collections	(9)	146		0	137	237
Accounts payable					0	0
Totals	(9)	146	0	0	137	237

N.B. The Hall Designated Fund includes £43,250 as a Major Repairs Reserve

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Church Section) for the year ended 31st December 2022

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total Funds</u>	
	£	£	£	<u>2022</u>	<u>2021</u>
3) Incoming Resources					
a) Voluntary Income					
Planned Giving	23,430	0	0	23,430	24,134
Collections (open plate)	575	0	0	575	692
Donations	2,196	0	1,630	3,826	8,877
Tax recovered on Gift Aid	9,172	0	9	9,181	3,469
Legacies	1,000	0	0	1,000	2,480
	36,373	0	1,639	38,012	39,652
b) Activities for Generating Funds					
Fundraising Events	1,497	0	0	1,497	1,035
Magazine Adverts & Sales	0	0	0	0	0
	1,497	0	0	1,497	1,035
c) Investment Income					
Interest	200	0	0	200	30
	200	0	0	200	30
d) Charitable activities					
PCC Fees	1,021	0	0	1,021	1,287
	1,021	0	0	1,021	1,287
e) Other Ordinary Incoming Resources					
Insurance Claims	0	0	0	0	1,892
	0	0	0	0	1,892
Total Incoming Resources	39,091	0	1,639	40,730	43,896
4) Resources Expended					
a) Cost of Generating Voluntary Income					
Share Scheme Envelopes	147	0	0	147	161
	147	0	0	147	161
b) Fundraising Trading Costs					
Event Expenses	0	0	0	0	0
	0	0	0	0	0
c) Investment Management Costs					
none	0	0	0	0	0
	0	0	0	0	0
d) Charitable Activities					
<u>Grants</u>	240	0	0	240	169
<u>Ministry</u>					
Parish Share	26,924	0	0	26,924	25,483
Vicar's Expenses	623	0	0	623	395
Visiting Clergy	222	0	0	222	140
Vicarage Expenses	2,015	0	0	2,015	1,266
<u>Church Running Costs</u>					
Heat/ Light/ Water	5,588	0	0	5,588	4,284
Insurance	3,226	0	0	3,226	3,067
Upkeep of Services	1,067	0	976	2,043	1,021
Organists Honoraria	100	0	0	100	35
Organ Tuning	312	0	0	312	0
Maintenance & Repairs	1,311	0	1,896	3,207	475
Churchyard Expenses	8	0	0	8	375
Magazine Expenses	0	0	0	0	0
Sunday School	0	0	0	0	0
Revenue Items Purchased	0	0	0	0	0
Other Expenses (inc Admin)	2,754	0	0	2,754	1,623
	44,390	0	2,872	47,262	38,333
e) Governance					
Audit Fee	100	0	0	100	100
	100	0	0	100	100
f) Other Resources Expended					
Insurance Claims Expenditure	0	0	0	0	1,992
	0	0	0	0	1,992
Total Resources Used	44,637	0	2,872	47,509	40,586
Transfers between Funds					
PCC towards Hall running costs	(4,560)	0	0	(4,560)	(1,900)
Hall support to PCC	0	0	0	0	0
	(4,560)	0	0	(4,560)	(1,900)

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2022

	Designated	Restricted	Total Funds	
	£	£	2022	2021
3) Incoming Resources				
a) Voluntary Income				
Donations	0	300	300	3,355
Income Tax recovered on Gift Aid	0	34	34	0
	0	334	334	3,355
b) Activities for Generating Funds				
Hall Lettings to External Bodies	4,989		4,989	3,124
Fundraising - Fairs		1,014	1,014	591
Fundraising - Book Sale / Coffee		494	494	143
Fundraising - Other		1,331	1,331	0
Bar Sales	6,031		6,031	1,712
	11,020	2,839	13,859	5,570
c) Investment Income				
Interest	347		347	21
	347	0	347	21
d) Charitable activities				
Social Events	0		0	0
Contributions from Internal Groups	4,691		4,691	1,830
	4,691	0	4,691	1,830
e) Other Ordinary Incoming Resources				
Grants - Furlough	0		0	1,608
	0	0	0	1,608
Total Incoming Resources	16,058	3,173	19,231	12,384
4) Resources Expended				
a) Cost of Generating Voluntary Income				
none	0	0	0	0
b) Fundraising Trading Costs				
Fundraising expenses	0	0	0	50
Bar Costs (ex Alarm)	4,827		4,827	1,807
Alarm Service / Repair	290		290	347
Advertising & Other Costs	0		0	0
	5,117	0	5,117	2,204
c) Investment Management Costs				
none	0	0	0	0
d) Charitable Activities				
Insurance	1,643		1,643	1,547
Heat / Light / Water	4,705		4,705	3,232
Telephone (net)	1,048		1,048	960
Cleaning Materials & Other Costs	195		195	186
Cleaner (Wages & Contractor)	4,097		4,097	4,095
Servicing costs	250		250	747
Admin	128		128	196
Repair & Maintenance		2,793	2,793	343
Revenue Items Purchased		2,400	2,400	0
Social events (Catering, Music etc)	28		28	0
	12,094	5,193	17,287	11,306
e) Governance				
Audit Fee	0	0	0	0
f) Other Resources Expended				
Insurance Claims Expenditure	0	0	0	0
Total Resources Used	17,211	5,193	22,404	13,510
Transfers between Funds				
PCC contribution to Hall	4,560		4,560	1,900
Hall support to PCC	0		0	0
Hall - excess repair cost transfer				0
	4,560	0	4,560	1,900

Accounts

1. REVIEW OF THE YEAR

Vicar: Revd. Munawar Din

Church Wardens: Mrs Janet Gilbert,
Mrs Jennifer Swierc - PCC Lay Chair

Elected PCC Members: Mr. Stuart North - Treasurer
Mrs Lynn Rogers - Secretary
Mrs Jennifer Braddock
Mrs Marina Hartley
Mrs Anne Mason
Mrs Pauline Woodworth

First of all, I want to give thanks to God for calling me to serve him and his people in this parish. Second many thanks to the PCC, wardens, leaders of various ministries, the congregation, and the parish; for your warm welcome, love, and care which are the lifeline of my family and I; and for your partnership in the Mission and Ministry of God in Jesus to which we all are called to share and serve the gospel as the Holy Spirit enables and leads us.

Year 2021 was full of challenges as well as joys. Beginning my ministry in the pandemic lockdown was one of the difficult tasks both for me and for the Church. However, by the Grace of God we worked together with St Luke's and were able to meet virtually on Zoom for Sunday Services for nearly three months. This virtual experience has opened a new door to share our services online (Facebook) and reach out to people in our parish and beyond with the love and light of Christ.

The Vision Action Plan of our church is in line with our Diocesan Vision 2026, 'Healthy Churches Transforming Communities'. And therefore, we have been focusing on growing in our faith in Christ through making disciples, being witnesses, raising leaders, and inspiring children and youth with the gospel of Jesus through various ministries like Sunday Services, Sunday School, Bible Study, Mothers' Union; and through the life events which we call occasional offices that include Baptisms, weddings, and Funerals, although we have not had any weddings in 2021.

Growing in faith and prayer life is significant part of our calling to be God's people in Christ. I believe engaging with the Scriptures and spending time in reflection and prayer are crucial to this journey of faith. Our Diocese has been producing resources for our faith journey and growth. Last year we distributed daily devotional booklets both for Lent 2021 and Advent 2021. These booklets were well received and admired by many in our congregation.

REVIEW cont.

Our Bible Study sessions have been happening via Zoom. This year we were able to do three courses: a Lent course that was prepared by our Diocese, a Bible overview course prepared by the Bible society and the Discipleship Explored prepared by the Christianity Explored Ministries. May I encourage all to spare sometime for the Bible study and prayer in the coming year.

This year we were asked by Bishop Jill to put a service together for 21st May for the 'Thy Kingdom Come' focus. Thy Kingdom Come is a festival of prayer and worship between Ascension and Pentecost. This encourages us to pray daily for five people so that they might come to know the love of Lord Jesus. It was also a time when we were coming out of the lockdown and started to meet in person for Sunday services. It was a lot of work for me alone to put this service together, but thanks to all children, young people and adults from both St Cuthbert's and St Luke's who made it possible to happen. This video is still available to watch on our Facebook page and on the Blackburn Diocesan YouTube channel.

I give thanks to God for members of our congregation who have been faithful to God and loyal to this church sharing in God's mission through thick and thin. Most of the members have sacrificially served the church in so many ways and are still serving. However, there is a reality that majority are in the upper range of their age and find it difficult who to pass on the baton for God's mission. Therefore, children and young people are an essential part of God's mission and Church's future ministry.

We are thankful for our Sunday School leaders who make every effort to meet on Sundays and teach children from the Word of God. But involving children and young people in the Sunday Services is crucial as well if we want them to take the baton. Therefore, we decided to have all-age Family Parade Services on every first Sunday of the month in a new format. Children and young people and their leaders from uniformed organisations and Sunday School take part in these services. This new style of service helps to involve and engage children in the service and pray that they may sustain and grow in the knowledge and love of Christ. However, we may need to invest in bringing in new technology to which this new generation is attached and use it in everyday life.

Our links with the wider community both within and beyond our parish are vital for our outreach. Because of the pandemic these links and our outreach mission were affected seriously. However, this year we were able to send out 'A prayer of hope' to our neighbourhood. A number of volunteers took part in posting these prayers through the doors.

I have been trying my best to build our relationship with our local communities through Building Bridges and *Mahabba and have attended various events through these links. Two important events I would like to share with you. First was through Building Bridges Burnley where I had the opportunity to represent St Cuthbert's and witness Christ among other faiths. The second was a Christmas meal organised by Mahabba where I had the chance to share the Good News of Jesus with other faiths through singing two gospel songs in Urdu and Punjabi. I hope folks from St Cuthbert's will join me to build these links stronger so that we may be able to reach out to the wider community to witness Jesus.

Reports of various ministries/initiatives are included in this annual report. These ministries represent much harder work and commitment from a range of people within the church family. Please do read and give thanks to God and pray for these different aspects of our life together in Christ.

May God bless us and help us to serve him for his glorious purposes and mission as we worship and share Christ in year 2022 and beyond.

‘Be the salt and light of Christ to this parish/town’

Revd. Munawar Din

Mahabba means 'love' in Arabic and is a Network which helps Christians engage positively with Muslims by facilitating opportunities for prayer, care and understanding.

Please ask Munawar if you want more details.

Finance

Whilst 2021 was again a challenging year, we have returned towards something like normality during the year. This is the case with the church finances.

The consolidated church fund balance was £105,999 at 31st December 2021, an increase of £2,184 during 2021, from the balance of £103,815 at the end of 2020.

This breaks down as a surplus in 2021 of £774 for the community hall and a surplus of £1,410 for the church.

Looking in more detail at the church element of the accounts, incoming resources increased by £7,334, of which an increase of £4,584 related to an increase in voluntary giving. This was excellent news for the church. One off donations from parishioners increased by £6,738, whilst legacies increased by £1,480. We are extremely grateful for the legacies we received, and the generosity of parishioners with regard to one off donations

Whilst income from fundraising events increased to £1,035, this is approximately 25% of 2019 levels, and is a direct result of COVID-19 restrictions reducing the opportunities for fundraising events in 2021.

It is important that we return to as near normality as possible for fundraising in 2022. Outgoing resources reduced by £2,638 in 2021. This reduction primarily related to the expenses for the vicarage which were incurred in 2020. It is likely that outgoing resources expended in 2022 will increase due to the inflationary pressures we are all facing.

It should be noted that the 2021 accounts include expenditure of £1,992 and income of £1,892 relating to an insurance claim following a break in to the church.

The church accounts reflect a contribution of £1,900 to the Community Hall from the PCC.

The donations received by the church include £500 for IT and the development of the church website. This is an area we will wish to focus on in 2022, and will be discussed at the APCM.

I would like to express my thanks to Susan Barratt and Kevin Quinn for their support in producing the accounts, and to Mike Woodhead who examined the accounts.

Stuart F North
Treasurer

2. SAFEGUARDING

We welcomed the return of young people to church when Sunday School re-started in September and our All-age Family Parade Services began in October.

There have been no safeguarding issues during this year.

Members of the P.C.C. have had DBS checks and we continue to try to ensure that everyone who needs to has had Safeguarding Training and DBS checks.

Please contact me if you would like to join the safeguarding team and would like to know more about what is involved.

Janet Gilbert

3. FABRIC REPORT

The Quinquennial Report has identified a comprehensive list of works, which will need to be done to maintain and repair the church fabric. A quote for these works has been obtained and we will begin to prioritise which are carried out.

During this year, we have also had the annual testing and servicing of the organ, the gas heating system, electrical appliances and fire extinguishers.

Additional expenses have been incurred for:

- The refurbishment of the church notice board with up-to-date details
- The repair of two heaters
- The power washing and treatment of moss build up on the paths
- Completion of the repairs needed following the break-in, in August 2020.

We continue to be grateful to all those who make generous donations and leave legacies to St. Cuthbert's which help towards the costs of maintenance of the church fabric.

Finally, a big thank you to all who continue to clean church and look after the church fabric and grounds.

4. COMMUNITY HALL

Chair Mr Alan Hunter
Secretary Mrs Sylvia Hunter
Treasurer Mrs Susan Barrett

Committee Mrs Jackie Green
Mrs Pauline Pilkington
Mrs Anne Reid
Miss Jean Siddall

1st January, 2021 was the start of another strange and difficult year. We were, again, in a 'lock-down' situation owing to Covid-19 and the Community Hall was closed.

In the hope that the local elections would go ahead in May 2021, we had an inspection of the Hall by Burnley council to ensure that the premises were suitable. As we had sanitizers in place, room to observe 'social distancing' and were able to operate a one-way system, we passed the test.

As the restrictions were eased for business people around April, 'Slimming World' was able to start again. We had all the recommended precautions in place and they had a reduced number of people attending each session. Fortunately, the local elections went ahead as planned and brought in much needed funds.

The committee decided to open the Hall gradually, around August, and groups came back week-by-week, and by September we were back to normal. Schools were open again and the youth groups were able to meet indoors as last. The Monday Sequence Dancing did not start until October and the Bar was also closed until then, as we could not comply with the 'social distancing' rules because of lack of space.

Unfortunately, 'Stitch and Sketch' and the Thursday Table Tennis group did not wish to start again for health reasons. We were very sorry to lose them, as both groups had used the Hall for many years and we thank Sylvia Griffin and Janice Bell for their support and the contributions made for the Hall funds. It is possible that the table tennis may start again in the future.

'Pendle Wood turners' were pleased to be asked to host the National AGM for Wood turners in March 2020 but this was cancelled and re-booked for 2021. However, as things turned out it could not go ahead and, hopefully, it will take place in March 2022.

SCOADS were able to produce their 'Variety Show' at the end of October and it was very enjoyable. We also held a 'Christmas Fair' in November, which was well supported and raised a substantial amount of much needed money for the Church and Community Hall.

COMMUNITY HALL Cont.

Burnley Ramblers held their annual Christmas social again and refreshments were provided in the Hall after a Deanery Synod meeting. The monthly 'Book Sale' and coffee mornings began again in November but have not been very well attended on the Saturday. Perhaps you could come along and just enjoy refreshments and a chat, even if you are not a reader, to support us.

We would like to say a big 'thank you' to Kevin Quinn who, we are sorry to say, decided not to continue on our Committee but would continue to open the Hall for 'Slimming World' and 'Pendle Wood turners' and support us in the work we do. Kevin has been a committee member since it was formed in 1992 and we will miss him.

Our Bar staff has now been reduced to 3 people as David Swierc and Scott Knowles have retired for personal reasons and we thank them for their help and support, especially on Tuesday nights. If you think you could help with this work, please have a chat to Susan Barrett who is our Bar Manager. The Bar is open from 8-00pm every Tuesday for a drink or just a chat, so please come along and join us, you will be very welcome.

I would like to thank our Committee for the work they do, especially Susan Barrett who has a difficult job of running the Bar and sorting out our finances, along with full-time work during the week. As we are now reduced from 11 to 7 members it is getting difficult at times to do the work required, especially opening and closing the Hall after use, and if anyone feels able to come along and help us please speak to myself or any Committee member.

Finally, I would like to say how grateful we are to anyone who supported us during the year with generous donations and help in various ways, without which our work would be much more difficult, and to the PCC for their continued interest and support. Meanwhile, we hope and pray that 2022 will be a better and healthier year for everyone.

ALAN HUNTER (Chairman):

5. COMMUNITY HALL – Finance

2021 began with us still in lockdown and unable to meet together in the Community Hall. Later in the year restrictions were eased and the different groups who use the hall slowly began to be able to meet.

We managed to keep utility costs to a minimum but we did have to heat it to keep the building in good order. Please be mindful of making sure lights are turned off, when not needed and doors are closed to keep the heat in. We have not undertaken any more building work but the problem with the wall in the Thursby Room has been addressed in 2022.

COMMUNITY HALL – Finance cont.....

Our cleaner, Vicky, is back working six mornings a week but everyone's helps to keep the building clean and tidy is much appreciated.

In 2021 we received several very generous donations and also a legacy of £1979.58 from the estate of Hilda Roe. These donations are very gratefully received and will ensure that the good work already done for many years can continue. We also received half of the takings from the Christmas Fair as we had been unable to have the Spring Fair.

Unfortunately Weight Watchers have not returned but all of our other users have kept the faith with us. This means that we are still in a good position financially.

The bar reopened in September and we continue to open on Tuesday evenings from 8pm. All are welcome. We made a small loss again due to having to write off stock that had gone out of date. Elaine Marcola has joined myself, Ian Brown and Cath Broadley on the bar rota and she is doing a good job. We are being selective with outside users of the bar due to the staff work and family commitments.

May I take this opportunity to thank Stuart and Kevin for their help and cooperation and also Nicola for again doing all the wages and furlough claims for me.

The hall committee would love to have some more volunteers to help with the running of the building as we are getting fewer in number and none of us are getting any younger!! If you can help in any way please let one of us know.

Let's all move onwards in 2022. It's a new normal for us all.

Thank you all for your support. Long may it continue.

Susan Barrett

Community Hall Treasurer

6. ELECTORAL ROLL

The Church of England Parish of St. Cuthbert's Burnley

At the time of the APCM last year (May 2021) the Electoral Roll had 71 names with 22 people in the parish, and 49 outside.

As at the 31st December 2021 these are the new figures

On roll: 69

In Parish: 21

Out of Parish: 48

Jennifer A Swiere
Electoral Roll Officer
15th May 2022

7. GUIDES

We began 2021 with meetings once again on Zoom and wondered when it would ever end.

We tried to vary our activities to keep the girls interested ... it was difficult at times. Girl Guiding Lancashire East has been great though producing Challenge badges for the girls to work for We had 'Keep on Guiding' early during the pandemic, this was followed by 'Pack Your Guiding Bag' and this was the one we used during our meetings early in the year, mixed with making butter and lemonade scones, making pancakes, having a chocolate fondue, trying origami using face-cloths and towels and making sitters ready for our return to Face to Face meetings.

We returned to Outdoor meetings on 10th May, having completed, submitted and having had Risk Assessments approved. It was brilliant seeing the girls again, but how they had grown!!! We started the term with fire-lighting and toasting marshmallows, a favourite with everyone. For the summer term Girl Guiding Lancs. East produced another Challenge called 'Midsummer Mapness' which included a range of activities from games and crafts to maps and compasses. We did some outdoor cooking, tried our hand at felting, made fairy gardens and finished the term with a nature scavenger hunt round Heasandford.

We had been hoping we would be able to go on camp in June but it was not to be and once again we had to transfer our booking to 2022.

Cont...GUIDES

We returned to indoor meetings in September, minus our oldest girls who had all turned 16, but were pleased that two had agreed to join our Brownie Unit as Young Leaders.

It was lovely to see the return of some girls who hadn't, for various reasons, joined us on Zoom or during the summer outdoor meetings and we were also happy to welcome some new girls from our own Brownies and from St. John's Brownies too

Meetings were varied; there were games, crafts and cooking with some of the meetings being run by the girls. We held a meeting with all the girls completing various tasks blindfolded, including an obstacle course, coin sorting, bowling and spreading chocolate spread on biscuits, activities to give them an idea of the difficulties Emily, one of our girls experiences. Four of the Guides agreed to run a stall at the Church Christmas Fair and I think quite enjoyed themselves.

At the end of term we got into the Christmas spirit competing to see which Patrol could make the longest paper chain, wrapping unusual shaped presents and building and decorating biscuit houses, the latter didn't make it out of the building!!

And so the year ended, we were thankful that we'd made it through without having had to cancel any of our meetings and began to look forward to the New Year with fingers crossed that 2022 would be the year we could once again go CAMPING!!!

8.RAINBOWS

2021 - A year of 2 halves!!

We began the year back on Zoom - with a few regulars joining our meetings each week. We had fun working for a County Challenge badge 'Pack Your Guiding Bags' we completed activities at all the different World and Activity Centres including Waddow Hall. We also worked for our Innovate Skill Builder Badge which included doing some exciting experiments!!

In February we celebrated Thinking Day, making lanterns to put in our windows and holding a special ceremony to remember all our 'Guiding Sisters' throughout the world. March saw us celebrating St. Patrick's Day by making dancing Leprechauns and taking them on an adventure. Even more exciting was our Joint Virtual Sleepover with the Brownies which took place just before Easter It was fantastic. There were tasks to complete, these included preparing our own breakfast, making our beds and washing up - just like we would have to do on Pack Holiday. We did crafts, built and decorated dens and even had a campfire, with singing, hot chocolate and biscuits. Our 'Sleepover' ended with an Escape Room.....A really fun time and enjoyed by everyone, even our Division Commissioner joined us.

RAINBOWS cont..

At our final meeting of the term Butterfly, one of our Rainbow Helpers taught us all the Jerusalem Dance and everyone was presented with the badges they had earned during the term. Sadly we also said goodbye to two of our Rainbows who were moving up to Brownies..

After completing, submitting and having Risk Assessments approved - Finally we received the news we had been waiting for - Face to Face Meetings could resume. We held our first meeting, albeit OUTDOORS on 18th May, 14 months after the last one. It was GOOD TO BE BACK!!! The summer term was amazing - we were so lucky with the weather for our outdoor meetings. We completed another County Challenge Badge 'Midsummer Mapness' . It was a fab mix of activities including making Fairy Dream catchers and masks, looking at maps and map symbols, playing map symbol bingo and following a flower trail. Just before the summer holidays we went on an amazing Adventure Day to Waddow Hall, where we tried Grass Sledging, Bush craft, Nightline (a blindfold obstacle course) and giant games. It really was fantastic to see the girls having so much fun, even though it wasn't the best of weather. We held our final meeting of term in Queens Park playing games and saying goodbye to more Rainbows as they too, moved up to Brownies. Returning to indoor meetings in September (after completing yet more Risk Assessments) seemed strange after so long and we did still spend part of our meetings during September/October outdoors.

We lost Butterfly and Dragonfly to Brownies where they became Young Leaders but we had Evie join us as our new Rainbow Helper, she is known as Robin and of course we had some new girls join us. In December we attended an Exclusive Girl guiding viewing of the new Disney film 'Encanto', the girls and leaders loved it. As the term ended we set our girls a Christmas Challenge with a badge for those who took part.

At the end of the year we looked forward to the New Year with hope and planned our first trip out.....Siom Panto ' Sinbad, the Sailor' for February Half Term.

Girls can now join Rainbows at age 4 (preferably in school), this is something that has been trialed, although in Northern Ireland girls have started Rainbows at age 4 since the 1980's

If you know anyone who has a daughter of Rainbow age, please let them know we have spaces. They can put their name down on the Girl guiding website and choose 1st Thursden Rainbows.

9. BROWNIES

After a long time zooming we were glad to be back at brownies, after lots of training and support from Jennifer and the leaders I stepped up to the role of Brown owl .

We have recently been working towards a badge called operation Green and blue which links to the army the girls have had a special visitor from cadets who taught us all how to March and follow commands, we have also learnt what's in a first aid kit and grown runner beans which you may have seen growing in the hall.

We have missed going out and about and have so far been to see the local Pantomime and had ice-cream at McDonalds.

I would like to thank the church for all they do to keep us involved and a big thank-you to everyone who had supported me through my journey to become Brown Owl.

10. SCOUT GROUP

Oh! What a night sang the Four Seasons and OH! What a year we have had.

Lockdown came and kept us waiting till April 2021 before we could return to Scouting here at St. Cuthbert's.

Many weeks were interrupted by Covid, with Cubs ill here and Scouts isolating there. Still we managed to keep going all be it without our Beaver Section which were unable to restart due to no influx of new members caused by lockdown. We are pleased to say that we hope to resume Beavers before the summer holidays and are quite hopeful that we will have a new Leader for this Section although additional help will be required.

No Camps again in 2021 due to regulations but who knows what the future holds.

Cubs and Scouts have been actively pursuing various badges over the last year with Cubs gaining, Athletes, Emergency Aid and Personal Safety to name but a few. Cubs also gained their Parliamentary Award which was great fun. Very interesting to listen to them debate on whether children should have a longer school day, with no homework or a shorter day with homework. I leave it to you to decide which side won. It was great to hear the differing opinions. Look out Boris.

Craft Nights – hikes over Clowbridge to Compton's Cross, evenings out setting tracking trails. Also nature walks identifying trees kept us out and about. Fire lighting and cooking is also an enjoyable activity.

We are currently recruiting new members, boys and girls, so if you know anyone who may be interested please let me know.

SCOUT GROUP cont...

We have been delighted to welcome two new Scout Leaders, one of whom is one of our old Scouts, the other being an ex-scout from St. John's Worsthorne.

Scouts have been actively pursuing their awards, gaining many Activity Badges plus undertaking the challenges which will enable them to gain their Gold Award.

LOOKING FORWARD – perhaps 2022 will see a change in fortunes now that the vaccination programme seems to have kept symptoms less severe.

If you haven't had your vaccinations then get them, then we can all look forward to the challenges 2022 will bring.

NEIL

11. CHOIR

During 2021 the choir was able to provide a fuller role in supporting church services as singing in church was increasingly allowed. Initially this was the singing of hymns. Hearing hymns such as "Guide me o thou Great Redeemer" sung with joy by both choir and congregation was an uplifting experience. Sung Eucharist returned in September, and this has enabled the choir to fully support the services.

Sadly, during 2021, we lost Ted Reid, a faithful member of our choir, whose support and unique sense of humour is sorely missed.

We hope the choir will be able to continue to support the singing at services with joy and enthusiasm in 2022.

Stuart F North

12. SUNDAY SCHOOL

St Cuthbert's Sunday School is both happy and relieved to be back up and running after a particularly difficult couple of years. Cancer and Covid can hopefully be a thing of the past.....

We are delighted to welcome numerous new families to our fold that embraced both Advent and Nativity. We would like to extend our sincere thanks again to the wonderful souls for providing our Advent calendars and we look forward to taking a part in this year's Spring Fair.

We also hope to resume our monthly Cake Bake (all contributions welcome... TBC), to contribute towards church fundraising.

13 BUILDING APPEAL FUND

We were unable to do any fundraising during 2021 because of Covid restrictions. However we are planning to have a 'Good as New' stall at the Spring Fair – Saturday 14th May.

14 FUNdraising

Another year has passed where our activities have been severely limited.

As in 2020, the only activity we have been able to continue is the church lottery, which has been very much due to you the contributors and without doubt the collectors. Everyone has continued to support this and although we are still waiting for the big win, at least we have been able to hand over £411 in donations to the church.

We hope to restart some of our other more social events in 2022 so will keep you informed.

Thank you for helping us raise much needed funds for St Cuthbert's.

15. MOTHERS UNION

We only began to meet again in September after the long break for Covid-19.

It was good to see everyone enjoying the fellowship again and catching up on everyone's latest news.

In October the Vicar came to visit and talk to us, November saw us being crafty and making religious Christmas cards. To round off the year in style we became "Ladies who lunch" and enjoyed a lovely meal at Turf Moor, we were very well looked after by the hospitality team there.

We meet on the first Wednesday of each month – come along and join us for prayer and fellowship.

Maureen Brown.

16. KEEP FIT

Firstly let me say how good it was to return in August. Over the shutdown we continued to keep in touch with one another.

I was very pleasantly surprised when we opened the door and fourteen turned up and we are managing to keep around this number.

Everyone sanitises their hands on entry and the money is placed on an anti-bacterial cloth.

We sanitise the chairs at the start of each session and at the end. Most of the exercises are done on the spot we are not moving around the hall. Keeping a contact sheet for every session and keeping a distance between us/

We are back doing birthday cards and singing "Happy Birthday", so I have kept back a £10 float. This enables us to buy flowers if someone has a "big" birthday and the cards. This is kept topped up when some is spent. We now charge £2 per session, Jackie collects the money and hands it on to Marina.

I would like to thank Jackie and all the others who open up for us. We thank the Church for their continued support.

Sue Wardleworth.

17. THE WAY – MAGAZINE

Our last edition of The WAY was March 2020 at that time we didn't envisage that we would no longer be producing a monthly magazine. However things have changed so much for all of us.

We will review the situation as time goes on and endeavour to keep you informed.

The Magazine Team

Pauline W, Jean Siddall and Ailsa Brown

18. KNITTING CIRCLE

We resumed our meetings in September 2021 and have begun to distribute the large amount of items made by our member during lockdown -

Four boxes of hats, scarves, cardigans and jumpers etc. were sent to Knit for Peace.

Five boxes of baby clothes went to Bonnie Babies.

Fifteen shoe boxes, twenty eight pump bags and ten large sacks of clothing, shoes and bedding to International Aid.

Forty two baby blankets, ten sets of blanket, hat and mittens, and several octopuses to East Lancashire Hospitals.

A large collection of toiletries including – toothpaste, toothbrushes, soap and flannels, plus many toys to Burnley Refugee Appeal.

We were able to begin our donations again with a gift of £100 to International Aid, thus sponsoring the refurbishment of a quarter of a square meter of their new headquarters, the former Croft Mill, Chorley.

19. SCOADS

We had a slow start to 2021 due to the COVID pandemic and decided to put on a Variety Show instead of our planned Musical. Involving as many people as we could, we aimed to give people an opportunity to 'have a go' at speaking and singing roles which a main show couldn't do. We had full houses for two nights and almost full for the third. Our cast and audiences thoroughly

enjoyed the shows. We are pleased to report that financially the show was a success making a substantial profit.

We had a change in Chairmanship with Pauline Woodworth stepping down and Lesley Riley being appointed as Chairperson and subsequently Mick Dawson as Vice Chair. Marina Murray stepped in to be Treasurer late in the year for which we thank her.

We are grateful to St Cuthbert's Church and the PCC for their continued support, and particularly to the Church Hall Committee for helping to sort the hall for the Variety Show and for opening and manning the bar.

We continue to be supported by our patrons for which we are very grateful, and this year have received sponsorship from The Kettle drum Inn. Going forward we would like to extend our sponsorship scheme to enable us to support the various elements of society work.

SCOADS cont...

Our social group have once again been active having several meetings and were a great help to the front of house staff during the show. They have some exciting events planned for the coming year.

Our next show will be "The Wind in the Willows", a new musical written by Julian Fellowes. Rehearsals will start on the 17th May commencing at 7:30 in the Hall, we would welcome anyone who wishes to take part in any capacity.

The show will be performed from the 7th to the 12th November 2022. We look forward to seeing you there.

Lesley Riley (Chair)

Parochial Church Council of St Cuthbert, Burnley

Statement of Financial Activities for the Year ended 31st December 2021

	<u>Note Ref.</u>	<u>Unrestricted Funds</u> £	<u>Designated Hall Fund</u> £	<u>Restricted Hall Fund</u> £	<u>Restricted Other</u> £	<u>Total Funds</u> <u>2021</u> £	<u>2020</u> £
<u>Incoming Resources:</u>							
Voluntary Income:	3a	39,358	0	3,355	294	43,007	35,261
Activities for Generating Funds:	3b	1,035	4,836	734	0	6,605	6,147
Investment Income	3c	30	21	0	0	51	256
Income from Charitable Activities	3d	1,287	1,830	0	0	3,117	3,911
Other Ordinary Income	3e	1,892	1,608	0	0	3,500	1,925
Total Incoming Resources		43,601	8,295	4,089	294	56,289	47,500
<u>Resources Used</u>							
Cost of Generating Voluntary Income:	4a	161	0	0	0	161	158
Fundraising/Trading Costs	4b	0	2,154	50	0	2,204	2,937
Investment Management Costs	4c	0	0	0	0	0	0
Charitable Activities	4d	38,333	10,963	343	0	49,639	58,015
Governance Costs	4e	100	0	0	0	100	100
Other Resources Expended	4f	1,982	0	0	0	1,982	0
Total Resources used		40,586	13,117	393	0	54,096	61,210
Transfer Donations to Hall (via Church)						0	0
Transfers between Funds		(1,900)	1,900			0	0
Net Incoming / (Outgoing) Resources		1,115	(2,922)	3,696	294	2,184	(13,710)
Revaluation of Investment Assets		0	0	0	0	0	0
Net Movements in Funds		1,115	(2,922)	3,696	294	2,184	(13,710)
Balances b/f at 1st January 2021		42,636	48,385	8,024	3,770	103,815	117,525
Balances c/f at 31st December 2021		43,751	46,463	11,720	4,064	105,998	103,815

Note: There may be minor discrepancies in the totals, due to roundings

Note: The Endowment Fund column has been excluded from these accounts, as we do not hold any Endowment Funds

Statement of Assets and Liabilities

	<u>Unrestricted Funds</u> £	<u>Designated Hall Fund</u> £	<u>Restricted Hall Fund</u> £	<u>Restricted Other</u> £	<u>Total Funds</u> <u>2021</u> £	<u>2020</u> £
<u>Fixed Assets - Tangible assets</u>						
Land & Buildings	561	499,604			500,165	500,165
Furniture & Fittings	8,152	19,106			27,258	27,258
Totals	8,713	518,710	0	0	527,423	527,423
<u>Current Assets - Cash at Bank and in hand</u>						
Yorkshire Bank:	13,753			4,064	17,817	16,392
Yorkshire Bank (Hall)		4,048	11,720		15,768	14,902
Marsden Building Society (Hall)		41,357			41,357	41,337
Cash in hand		914			914	663
GBF Deposit Account	30,080				30,080	30,080
Totals	43,753	46,319	11,720	4,064	105,856	103,294
<u>Other Assets - Stocks and Debtors</u>						
Stock		374			374	519
Accounts Receivable		0			0	0
Totals	0	374	0	0	374	519
<u>Liabilities - Creditors (falling due within 1 year)</u>						
Loans received		0			0	0
Agency collections	5	232		0	237	13
Accounts payable					0	0
Totals	5	232	0	0	237	13

N.B. The Hall Designated Fund includes 642,400 as a Major Repairs Reserve

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Church Section) for the year ended 31st December 2021

<u>3) Incoming Resources</u>	<u>Unrestricted</u> £	<u>Designated</u> £	<u>Restricted</u> £	<u>Total Funds:</u>	
				<u>2021</u>	<u>2020</u>
<u>a) Voluntary Income</u>					
Planned Giving	24,134	0	0	24,134	24,838
Collections (open plate)	692	0	0	692	474
Donations	8,598	0	279	8,877	2,139
Tax recovered on Gift Aid	3,454	0	15	3,469	6,617
Legacies	2,480	0	0	2,480	1,000
	39,358	0	294	39,652	35,068
<u>b) Activities for Generating Funds</u>					
Fundraising Events	1,035	0	0	1,035	556
Magazine Adverts & Sales	0	0	0	0	229
	1,035	0	0	1,035	785
<u>c) Investment Income</u>					
Interest	30	0	0	30	167
	30	0	0	30	167
<u>d) Charitable activities</u>					
PCC Fees	1,287	0	0	1,287	541
	1,287	0	0	1,287	541
<u>e) Other Ordinary Incoming Resources</u>					
Insurance Claims	1,892	0	0	1,892	0
	1,892	0	0	1,892	0
Total Incoming Resources	43,601	0	294	43,895	36,561
<u>4) Resources Expended</u>					
<u>a) Cost of Generating Voluntary Income</u>					
Share Scheme Envelopes	161	0	0	161	158
<u>b) Fundraising Trading Costs</u>					
Event Expenses	0	0	0	0	0
<u>c) Investment Management Costs</u>					
none	0	0	0	0	0
<u>d) Charitable Activities</u>					
Grants	169	0	0	169	269
<u>Ministry</u>					
Parish Share	25,483	0	0	25,483	25,086
Vicar's Expenses	395	0	0	395	609
Visiting Clergy	140	0	0	140	665
Vicarage Expenses	1,266	0	0	1,266	1,646
<u>Church Running Costs</u>					
Heat/Light/Water	4,284	0	0	4,284	4,997
Insurance	3,067	0	0	3,067	3,036
Upkeep of Services	1,021	0	0	1,021	358
Organists/Honoraria	35	0	0	35	113
Organ Tuning	0	0	0	0	312
Maintenance & Repairs	475	0	0	475	1,947
Churchyard Expenses	375	0	0	375	1,583
Magazine Expenses	0	0	0	0	174
Sunday School	0	0	0	0	0
Revenue Items Purchased	0	0	0	0	0
Other Expenses (inc Admin)	1,623	0	0	1,623	2,221
	38,333	0	0	38,333	42,966
<u>e) Governance</u>					
Audit Fee	100	0	0	100	100
<u>f) Other Resources Expended</u>					
Insurance Claims Expenditure	1,992	0	0	1,992	0
Total Resources Used	40,588	0	0	40,586	43,224
<u>Transfers between Funds</u>					
PCC towards Hall running costs	(1,900)	0	0	(1,900)	(1,140)
Hall support to PCC	0	0	0	0	0
	(1,900)	0	0	(1,900)	(1,140)

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2021

3) Incoming Resources	Designated	Restricted	Total Funds	
	£	£	2021	2020
a) Voluntary Income:				
Donations	0	3,355	3,355	138
Income Tax recovered on Gift Aid	0	0	0	55
	0	3,355	3,355	193
b) Activities for Generating Funds:				
Hall Lettings to External Bodies	3,124		3,124	3,323
Fundraising - Fairs		591	591	0
Fundraising - Book Sale / Coffee		143	143	206
Fundraising - Other		0	0	138
Bar Sales	1,712		1,712	1,695
	4,836	734	5,570	5,362
c) Investment Income				
Interest	21		21	89
	21	0	21	89
d) Charitable activities				
Social Events:	0		0	0
Contributions from Internal Groups	1,830		1,830	3,370
	1,830	0	1,830	3,370
e) Other Ordinary Incoming Resources				
Grants - Furlough	1,608		1,608	1,925
	1,608	0	1,608	1,925
Total Incoming Resources	8,298	4,089	12,384	10,939
4) Resources Expended				
a) Cost of Generating Voluntary Income				
none	0	0	0	0
b) Fundraising Trading Costs:				
Fundraising expenses	0	50	50	226
Bar Costs (ex Alarm)	1,807		1,807	2,483
Alarm Service / Repair	347		347	228
Advertising & Other Costs	0		0	0
	2,154	50	2,204	2,937
c) Investment Management Costs				
none	0	0	0	0
d) Charitable Activities				
Insurance	1,544		1,544	1,325
Heat / Light / Water	3,232		3,232	3,865
Telephone (net)	960		960	928
Cleaning Materials & Other Costs	186		186	167
Cleaner (Wages & Contractor)	4,095		4,095	4,564
Servicing costs:	747		747	883
Admin	196		196	196
Repair & Maintenance		343	343	2,921
Revenue Items Purchased		0	0	0
Social events: (Catering, Music etc)	0		0	0
	10,963	343	11,306	15,049
e) Governance				
Audit Fee	0	0	0	0
f) Other Resources Expended:				
Insurance Claims Expenditure	0	0	0	0
Total Resources Used:	13,117	393	13,510	17,986
Transfers between Funds				
PCC contribution to Hall	1,900		1,900	1,140
Hall support to PCC	0		0	0
Hall - excess repair cost transfer				0
	1,900	0	1,900	1,140

Independent Examiner's Report to the Members/Trustees of

St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2021.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

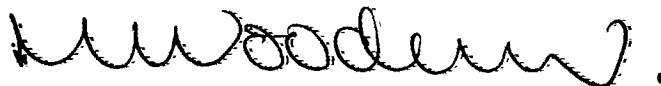
In connection with my examination, no matter has come to my attention::

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the 2011 Act have not been met;
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 27th April 2022

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA.

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT

Accounts

St Cuthbert Burnley Diocese of Blackburn

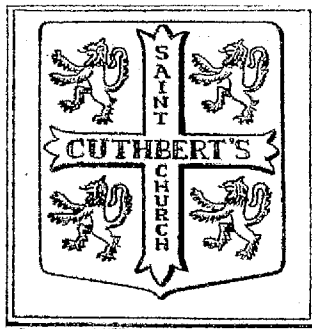


Photograph taken at the Installation 20th January 2021

ANNUAL REPORTS FOR 2020

PRESENTED AT APCM 23rd May 2021

Introduction



Well what a year 2020 turned out to be, everything turned on its head. The Covid Pandemic resulted in lockdowns, isolation, some of our more vulnerable parishioners having to shield. It has been a trying time for everybody.

We eventually returned to church in July 2020, in a Covid safe fashion, we held our Annual Parochial Church Meeting for 2019 at the end of October; this normally takes place at the end of April. Who would have thought then, we would still be in the same position in 2021. The Diocese have advised parishes they need to hold their 2020 APCMs by the end of May 2021.

We decided as in previous years, as we are required to present reports from all the organizations, we would produce them, as usual, in booklet fashion for you to take home. We know it looks a lot of reading, but treat it as a book of short stories that you can 'dip' into. Please bear in mind that these reports are purely a record of 2020's activities or should I say in-activities. Having said that, and receiving the reports, I was amazed by the number of things that have been going on, but St Cuthbert's people do consistently surprise!

If your reading raises questions, all you need to do is ask – what we don't know, we will find out. You will learn what all the groups have been doing and realise what a wealth of talent and skills we have got here at St Cuthbert's. You may find out things you never knew, see people in a different light, you may find something you would like to know more about or become involved with –

St Cuthbert's definitely needs you !

We continue to uphold Capt Sir Tom Moore's mantra

"Tomorrow will be a good day"

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1.1 Review

Vicar: The Ven. Stephen Adesanya

The Curate: The Rev'd Stephen Large

Church Wardens: Mrs. Janet Gilbert,

Mrs. Jennifer Swierc - PCC Lay Chair

Elected PCC Members; Mr. Stuart North - Treasurer

Mrs. Lynn Rogers - Secretary

Mrs. Jennifer Braddock

Mrs. Marina Hartley

Mrs. Anne Mason

Mrs. Daisy Swierc-Woodhouse

Mrs. Pauline Woodworth

Objectives and activities:

The Parish of St. Cuthbert's Burnley has the responsibility of co-operating with the Vicar, within the ecclesiastical parish for the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Review of the Year;

The full PCC met five times during 2020.

At the beginning of the year we were made aware of the spread of a new virus. We implemented various measures to try to prevent its spread e.g. we suspended any physical contact i.e. the sharing of the peace and handshaking, the laying on of hands and the blessing. It was also decided not to offer communion during this time.

Due to the Covid-19 lockdown we were unable to open the Church from late March until July.

The Standing Committee held a meeting on the 1st July to discuss the reopening of Church to put the necessary social distancing guidelines in place. This involved spaced seating, a one way system, with entry via the main door and exit by the back door, ventilation to be maximized by leaving outer doors open. Track and Trace for all people attending the service, sanitizer available at both entry and exit points.

We then re-opened on the 12th July. The Sunday services only lasted 30-40 minutes starting at the usual time of 10.45am, again with no communion or hymn singing, or sharing of the peace. The Sunday School, and the uniformed organisations were also unable to hold their meetings.

The APCM was delayed until Sunday 25th October after the service. This had to be conducted in as short a time as possible and it mainly covered the election to the various offices, which unfortunately didn't leave as much time as usual for any discussion.

As a result of a further closure of the church, some of our usual services couldn't take place notably Remembrance Sunday, Advent, Christingle and the Carol Service. Thanks to a dedicated team and again complying with the guidelines we did manage to have our usual Christmas tree and decoration of the Church and a service on Christmas Day.

The Church had to be closed again at the end of December as the virus was spreading at an alarming rate which resulted in yet another lockdown.

SCOADS

Their planned production also had to be put on hold, they are to review the situation in light of ongoing restrictions. We hope to see them active again in 2021.

Parish Magazine.

This was also suspended until further notice. Any recommencement of the magazine again will be reviewed when things are back to 'normal'.

Retirement

It was with immense sadness that we received the news of Stephen's retirement. We were unable to give him the leaving party that he so deserved following his seven years here at St Cuthbert's. We will certainly miss him and Buki so much, but wish them well for the next chapter in their life.

Stephen Large completed his Curacy at the end of June and we thank him for stepping in to conduct the service after Stephen left. Thanks also to Rev'd Ed Saville, Bishop Philip and Arch Deacon Mark.

New Vicar

We welcomed the news of our new Vicar being appointed. The Rev. Munawar Din is to serve the parishes of St Luke's Brierfield and St Cuthbert' Burnley. Munawar will be instituted on Wednesday 20th January in a service at St. Cuthbert's. We look forward to welcoming both him, his wife Lubna and their family.

Thank you to everyone for their continued help and support throughout this very difficult year.

1.2 Review - Finances

2020 has proved to be a very challenging year for the church finances due to the consequences of the COVID 19 restrictions.

The consolidated church funds balance at the 31st December 2020 was £101,890, a reduction of £15,635 during 2020, from the balance of £117,525 at the end of 2019. This breaks down as a loss in 2020 of £7,426 for the community hall and £8,209 for the church.

Looking in more detail at church element of the accounts, incoming resources reduced by £16,437, whilst outgoing resources only reduced by £4,942. Church running costs include costs of the vicarage during the vacancy, and church and church yard repairs including repairs to an external gas pipe, and repairs following the break in to the church vestry.

Due to COVID restrictions, fundraising opportunities were significantly reduced, and as a result income from fundraising events reduced by £3623.

Whilst voluntary income reduced by £11,727 in 2020, this reduction would have been much higher were it not for the continued generous giving from regular parishioners for which we are extremely grateful. We are also very grateful for the legacy of £1000 we received in 2020, and for a number of additional one off donations which supplemented our income.

The reduction in resources in 2020 is not sustainable in the long term. However, the relatively healthy financial position generated in previous years has enabled the church to meet all its financial obligations including the parish share.

We look forward to the time in the near future when COVID 19 restrictions should be lifted, and we can return to normality.

It will be important for us to consider appropriate future fundraising events, to enable us to restore the financial position of the church.

I would like to express my thanks to Susan Barrett and Kevin Quinn for their support in pulling together these accounts, and to Mike Woodhead who examined the accounts.

Stuart F North
Treasurer

2. Safeguarding Report

The church has been closed for much of the last year and we have had limited attendance, particularly by our children and young people as there has been no Sunday School.

There have been no safeguarding issues and no safeguarding training has taken place.

It would be very helpful if another parishioner would come forward to serve as a Parish Safeguarding Officer as it is recommended that there should be two in each parish.

Please contact me if you would like to know more about what is involved.

Janet Gilbert

3. Fabric Report

The Quinquennial Report was carried out last November, so we now have a comprehensive list of work which will need to be done to maintain and repair the church fabric.

During this year, we have also had the annual testing and servicing of the organ, the gas heating system, electrical appliances and fire extinguishers.

Additional expenses have been incurred for:

- The repair of the church notice board which was blown over in wet and windy weather
- The repair of two heaters
- The power washing and treatment of moss build up on the paths
- Repairs needed following the break-in, in August. This involved removal of the old toilet in the Vicar's vestry, the repair of a gas water heater, the replacement of the leaded window and the installation of a protective outer layer of polycarbonate.

Fortunately, we were able to make a claim on our insurance for the break-in, which covered quite a lot of the costs incurred.

We continue to be grateful to all those who make generous donations and leave legacies to St. Cuthbert's which help towards the costs of maintenance of the church fabric.

Finally we would like to say a big thank you to all the wonderful volunteers, who continue to clean church, and look after the church fabric and grounds.

4. Community Hall

Gosh, I can't believe that another year has gone by so quickly and what a strange year 2020 turned out to be. This was due to the Covid-19 virus raising its ugly head in March, putting our daily lives, as we knew them, on hold and unfortunately, our Community Hall had to be closed down.

Due to 'lock-down' all group meetings had to be cancelled, together with events planned for the future. The 'Houghton Weavers' concert, National Annual General Meeting for the 'Pendle Wood-turners', Local Elections, rehearsals for the next production by SCOADS in November, and the 'Spring Fair', to name just a few. As a result of these restrictions we would probably not have any income for the Hall for the foreseeable future.

As the Hall was not in use, we decided to use the opportunity to have some much needed renovations carried out, as shown below.

1. Thursby Room – walls and woodwork re-painted. Floor cleaned and re-polished.
2. Main Hall – walls below the dado rail repainted, and also the woodwork. The floor was cleaned and re-polished and looks much better.
3. Main Door entrance to the Hall – as the tiles were cracked and worn, these were replaced and the steps re-done with non-slip tiles and edges, so they should be much safer.
4. Youth Room – the floor was repainted.

Although we had virtually no income this year, the greatest loss was to the social side of our Church life. We were unable to enjoy refreshments after Church, or chat to our friends after Church, at our monthly Book Sales and coffee morning, or in the Bar each Tuesday night. All other group meetings and social activities had to be put on hold due to 'social distancing' rules.

If all restrictions are, hopefully, lifted in July 2021 we will be able to open for business as usual and hope to meet you all face-to-face once again. In the meantime stay safe and well, keep in touch with your friends, and continue to obey the rules.

Alan Hunter (Chairman)

5. Community Hall – Finance

Well everyone what a crazy year 2020 was for all of us!! It was not at all the year we were expecting and it has been a year where we have all had to take stock of our lives and how we move forward in 2021.

I am so thankful that the Community Hall was in a good position, financially, as the lockdowns were imposed upon us. I can only thank everyone on the Hall Management team, for their hard work and every group and person that support the hall for all they do to keep the hall in good working order.

We furloughed our cleaner, Vicky, so we were able to claim for her wages and she is now returning to work a couple of days a week as required.

Obviously we have still had utility bills to pay and upkeep the fabric of the building. We are aware of a problem with the outside wall in the Thursby Room and hopefully this will be addressed very soon. We hope you appreciate the decorating that has taken place and the polished floors. The porch steps also have had a revamp and the anti slip tiles look great.

We received a donation of £100 which was very gratefully received and SCOADS also paid £500 in lieu of levy for 2020 despite being unable to use the building or put on a production in 2020. This again was gratefully received and we hope they will be able to perform very soon.

Obviously the Hunters Bar had to stay closed and we had to dispose of quite a lot of stock as it had been stocked up ready for the Houghton Weavers concert. We will have to put that down to experience and again we hope to reopen the bar in the near future.

Let's all hope we can return to some sort of normality very soon!

May I take this opportunity to thank Kevin Quinn for all his help compiling the accounts and to Nicola Barrett for doing the wages for us.

Your Community Hall needs you to help us move forward out of the pandemic. We desperately need volunteers to join us to help keep the hall moving forward. So please consider if you can help in any way. We would be very grateful.

Onwards and upwards and again a big thank you for your support.

Susan Barrett Community Hall Treasure.

6. Electoral Roll

At the time of the APCM last year (Oct 2020), the Electoral Roll for 2019 had 74 names with 22 people in the parish, and 52 outside.

As at the APCM (May 2021), the Electoral Roll for 2020 has changed.

On roll:	71
In Parish:	22
Out of Parish:	49

Jennifer A Swiere
Electoral Roll Officer
23rd May 2021

7. Guides

After our last face to face meeting I don't think any of us thought it would be over 12 months before we were able to meet again. We held our first Zoom meeting in June and these have continued weekly since then apart from holidays. We have lost a few girls over the last 12 months but have also had 2 girls join us. We've tried to keep our meetings fun and light hearted as we know how difficult it has been for the girls especially with the uncertainty around exams.

We've had a number of cooking sessions during which we've made mug cakes, pancakes, lemonade scones and homemade butter, we've held quizzes and scavenger hunts, played Beetle and Pictionary, tried Escape Rooms and dabbled in crafts, sometimes we have mainly chatted together and hopefully have brought the girls a little bit of normality to the last 12 months.

Now we're looking forward to meeting up face to face again and hope some of the girls who haven't joined our Zoom sessions will rejoin us. The girls have already suggested some activities for our first meetings which will be outdoors and include a picnic and chat, a walk and a treasure hunt/wide game; maybe we'll even manage some fire-lighting Unfortunately we won't be going on camp again this year, although maybe, an indoor later in the year ... depends on the girls. And the virus of course!!!

The Guides & Leader

8. Rainbows

We hope you have all been doing your best to stay safe. We have missed coming to our weekly meetings at St. Cuthbert's and are really looking forward to being able to meet up with our friends again. Although we haven't attended meetings for over a year, our leaders Mummy Squirrel, Peter Pan and Ladybird have been keeping us busy with Zoom meetings every week since June (they did give us holidays in August and again at Christmas).

We've had scavenger hunts and quizzes, played games, tried out science experiments and made things just like we would during our normal meetings. We've made chocolate mug cakes and cut up fruit for our chocolate fondues, our adult melted the chocolate for us. We've all earned at least one or two badges which Mummy Squirrel magically threw through the computer screen for our mummy or daddy to catch We didn't know she could do magic, we bet you didn't either!!

Just before Easter our leaders organised a joint Virtual Sleepover with the Brownies, it was great fun. We closed our eyes....bumped along and ended up at Waddow Hall, which was a surprise! We had to build our dens and decorate them with bunting we had made and construct a campfire, not a real one of course, and then we sang campfire songs and had a story before bed. We had tasks to do, like Brownies would have to do on Pack Holiday, so we had to help make our breakfast, make a packed lunch, wash up, set the table as well as getting washed, dressed and make our beds and to make sure we were doing them our mummy or daddy had to send photographs to the leaders.

In between these tasks we had lots of fun with crafts and we ended our sleepover with an Escape Room, we had to complete lots of puzzles to escape from the storeroom to find out Who Stole the Marshmallows We did escape and found out who stole them we're not going to tell though because she's already been in trouble!!

Now we can't wait to all meet up again, hopefully in May when we'll all get to meet Lola who joined Rainbows last June and has only ever been on Zoom meetings, she even made her Promise during a Zoom meeting We're really excited.

Rainbows

9. Brownies

As I'm sure you know we've not been up to much this year.

For the first six months we kept in touch through our Face book page, then Hedgehog (Laura) decided to give Zoom a try.

Unfortunately we could only manage to attract three Brownies, but we went ahead anyway.

The girls made some 'crafty' things, did scavenger hunts all around their houses, made a cake in a cup, and made chocolate bonbons, all on Zoom. We do appreciate the parents of the girls, as without them none of it would have been possible. We did see some Mums and Dads just off the screen giving advice and helping with a little tweak here and there.

We held a virtual sleepover with the Rainbows joining in. We had supper together on Friday night and made our own 'dens' to sit in whilst we sang some campfire songs. (I had Henry with me in my den, an honorary Brownie for the evening). On Saturday we all breakfasted together, who knew there were so many different foods to be had for breakfast! - The girls had to make their own packed lunch and we ate together after a bit more handicraft. Everyone then joined in trying to escape from an Escape Room a great time was had by all - and it was all done on Zoom. It was Janis who sorted the majority of the programme out and it went down a treat, so a Well Done! for Janis.

So we shall see how things go, but as I write we are planning to meet outside the Hall in May for a Brownie Meeting 'Al Fresco' - fingers crossed the sun shines!

Brown Owl

Jennifer A Swierc

10. Scout Group

2020 – A new year, new challenges and adventures to be had.

“Oh” what an adventure. March came, along with Covid, putting an end to all Scouting Activities until April 2021 something that we never could have imagined.

Camps cancelled and many unhappy Cubs who were looking forward to our May Day weekend in London which involved visiting all the sights plus enjoying an evening show watching ‘Wicked’.

‘**Wicked**’ is what Covid 19 has been. This brought about the resignation of two of our Beaver Leaders and as such we now find ourselves in the desperate situation of closing this Section if we cannot find new Helpers. This will eventually have a knock on effect on our Cub and Scout Sections. Do you know of anyone who would like to help with girls and boys from 5 ¾ - 8 years of age?

Please get in touch Neil Simpson Tel: 01282 452387 Mob 07342 039451.

We set the Cub Section many Challenges during this period. A Collage of these activities can be seen in the Scout Den. These ranged from Camping in their bedroom, making bug hotels, cooking, various craft activities and many more. These activities were thoroughly enjoyed by those who entered into them and many earned several Activity Badges in the process.

The lockdown has seen us repaint our outside store, the Scouters’ Room and also apply a coat of paint to the floor of the Scout Den (youth room) so everything looks nice and fresh.

The sad fact of lockdown though is that many of our older Scouts have now had to move onto the next Section which is the District Explorer Unit. This has led to numbers falling in all Sections so we are currently looking for new members in all Sections. Hopefully 2021 will prove better for all concerned and we look to the future full of hope and new vigour.

Neil Simpson

11. Choir

The choir continued to support the worship at St Cuthbert’s with both joyful and reflective singing. Sadly, since mid March 2020, the COVID 19 restrictions have prevented singing in services.

We look forward to the time in 2021 when we will be able to sing during worship.

Stuart F North.

12. Sunday School

Sadly, Sunday School has been unable to meet in person this last year due to the ongoing, unprecedented, issues we all face at this moment in time.

On a positive note, most families have benefited and rejoiced in joining the Church zoom calls and other activities provided. We have done our best to keep in touch and spread the love. Thanks to all those who have contributed to this.

We do look forward, greatly, to commencing our usual Sunday School sessions as soon as the guidelines allow. I am following all leads from our youth groups and hope we have some positive news as soon as possible

Julie, Wendy, Shirley and the Sunday School Team

13. Building Fund Appeal

Due to circumstances beyond our control i.e. Corona virus, we were unfortunately unable to arrange any events at all during the year. We hope to restart when permission is granted by the powers that be. Hopefully that will be sooner than later.

14. FUNdraising

As is the case for many of the church groups, our activities have been totally suspended for 2020 due to Covid. We were unable to meet to discuss any new ideas and were disappointed not to be able to provide the usual Christmas and Spring lunches.

The only initiative we have been able to continue is the church lottery. We have gone online to purchase tickets and appreciate everyone's cooperation in getting their subs to us. Since neither of the two teams is full, the profits are proportionately smaller but it is all much appreciated and we have been able to hand over £573 to church funds. Winnings, of course, have followed their usual pattern so nothing much to report there!!

We sincerely hope, that, if things start to return to normal as the year progresses, we can plan some events that will see us enjoying a bit of fun and fellowship together again. Thank you for your continued support.

The FUNdraising Team.

15. Mothers Union

We gathered together in February 2020 to catch up with one another, to look over the previous year and to make plans for the coming months.

Our first speakers came to our March meeting, bringing a Guide Dog with them. They spoke about the Talking Newspaper; how they were distributed and we listened to some of the contents. We were also given tips on how to deal with 'fake' telephone calls. It proved to be a very informative and interesting talk from a deserving charity.

Then came lockdown and like everyone else we have been unable to meet. We have kept in touch, using the post man to pass on notices, cards, and bookmarks and of course we have carried on praying for one another in these strange times.

During the year we sadly lost Barbara Nutter one of our long standing members, may she rest in peace.

Let's hope, fingers crossed it won't be too long before we meet again

Maureen Brown

16. Keep Fit (Gentle Exercise)

We started off the year really well and then the dreaded Covid 19 struck. Everything shut down including our group.

We continued to keep in touch with one of our vulnerable ladies, hearing about others via one another.

We decided to keep a list of our ladies so when the time comes and we can open again we will ring round hopefully to get the class up and running.

We thank the church for their continued support.

Sue Wardleworth

17. Magazine

What a strange time, last March we had prepared April's magazine – it was ready to go for printing and then distribution, then we were hit by the pandemic and lockdown. Unable to print, the edition was archived without being seen!!

Since then, throughout 2020, there were more restrictions, so no magazines. Also things have changed, in that we are no longer able to print at St James's, any distribution would have been disrupted due to the team being vulnerable persons.

We have yet to plan a road map out of this situation. As restrictions are slowly being lifted we will have to look at the viability of the magazine, perhaps there are other ways to communicate and share with one another.

We are grateful for the emails sent by the wardens keeping us updated, for our Facebook page, and for the Church Near You website. All helping to keep St Cuthbert's a visible presence, who knew we would get so tech savvy.

We will try to keep you informed, we may need to call on others to help if we are to restart the production of this publication.

Thank you for your support over the years.

The Magazine Team

18. Knitting club

The Knitting Circle met three times in 2020 before the lockdown on 23rd March, but members have continued to produce blankets, hats, mittens, scarves, cardigans and jumpers working at home.

Some donations were sent out, however - in January and February, three boxes of knitted items were sent to Knit for Peace. Later in the year a large assortment of hats, scarves, mittens and gloves and children's clothes were donated to the Salvation Army and seven bags of bedding, toys, books, underwear and toiletries were given to the Women's Refuge.

Thirty one blankets and a number of baby hats were presented to the East Lancashire Hospitals and fifty bags, holding soap, flannel, toothbrush and toothpaste were sent to Royal Blackburn Hospital for the use of Patients and staff.

No financial donations were made in 2020 we hope to begin these again and continue our work of supporting our three charities, Knit for Peace, Bonnie Babies and International Aid once we, and they, can resume activities fully.

19. SCOADS

Well Mr Toad, Ratty, Badger, Mole and the Wild Wooders are waiting in the wings for our promised production - "The Wind in the Willows". Unable to put this on in 2020 we still hold the license for the show, this enables us to put it on in 2021 or 2022.

There are many considerations which will impact on our decision as to when this will be possible, mainly we would need the lifting of restrictions in full: presently - social distancing, no singing indoors, and limited audience numbers, all make it difficult to take the production forward and ensure its financial viability. However our determination to put this Show on is underlined by our purchase of specially created props in readiness for when the time is right – *and all the stars are aligned.*
(did you see what I did there?!)

We are grateful to the committee who have 'met' over the Zoom platform to ensure we are up to date with any changes and ensure we are ready - in-waiting!

Our Social Committee have done their best to keep us connected by having virtual events, quizzes etc. And a good job they have done.

We have lots of very loyal committed members and we are grateful for their support.

Please be assured **SCOADS WILL BE BACK.**

Pauline Woodworth - Chair.

On behalf of the Society.

Notes:

1) **Accounting policies**

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & payments basis. Income and expenditure is therefore only accounted for when received or paid.

2) **Funds**

General funds represent the fund of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members. They also exclude St Cuthbert's Operatic and Dramatic Society. They also exclude any transactions that have no financial effect on the PCC Accounts (eg where a PCC cheque is issued in exchange for an identical amount in cash to pay for an outing - such as a coach trip – organised by one or more church members.

3) **Fixed Assets**

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by s96(2)(a) of the Charities Act 1993.

No value is placed on moveable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

Other fixed assets are shown in the Statement of Assets and Liabilities.

4) <u>Contributions to the Hall from Internal Groups</u>	<u>2020</u>	<u>2019</u>
Brownies	£92	£195
Gentle Exercise	NIL	£507
Guides (inc prior year)	£182	NIL
Rainbows	£142	£130
Scoads (inc part for 2019)	£1306	£1000
Scout Group	£276	£1032
Table Tennis (Mondays)	£265	£1088
Table Tennis (Thursdays)	£296	£1390
Sequence Dancing	£771	£2093
Luncheon Club	£40	£116

Other Restricted Fund balances are ... Choir Fund £505: Sunday School £264 & Fabric Fund £3000

Parochial Church Council of St Cuthbert, Burnley

Statement of Financial Activities for the Year ended 31st December 2020

	Note Ref.	Unrestricted Funds £	Designated Hall Fund £	Restricted Hall Fund £	Restricted Other £	Total Funds 2020 2019 £	
Incoming Resources							
Voluntary Income	3a	34,635	0	193	433	35,261	49,133
Activities for Generating Funds	3b	785	5,018	344	0	6,147	25,031
Investment Income	3c	167	89	0	0	256	349
Income from Charitable Activities	3d	541	3,370	0	0	3,911	8,705
Other Ordinary Income	3e	0	1,925	0	0	1,925	0
Total Incoming Resources		36,128	10,402	537	433	47,500	83,218
Resources Used							
Cost of Generating Voluntary Income	4a	158	0	0	0	158	169
Fundraising Trading Costs	4b	0	2,761	176	0	2,937	9,345
Investment Management Costs	4c	0	0	0	0	0	0
Charitable Activities	4d	42,966	12,128	2,921	0	58,015	64,178
Governance Costs	4e	100	0	0	0	100	90
Other Resources Expended	4f	0	0	0	0	0	0
Total Resources used		43,224	14,889	3,097	0	61,210	73,782
Transfer Donations to Hall (via Church)						0	0
Transfers between Funds		(1,140)	1,140			0	0
Net Incoming / (Outgoing) Resources		(8,236)	(3,347)	(2,560)	433	(13,710)	9,436
Revaluation of Investment Assets		0	0	0	0	0	
Net Movements in Funds		(8,236)	(3,347)	(2,560)	433	(13,710)	9,436
Balances b/f at 1st January 2020		50,872	52,732	10,584	3,337	117,525	108,089
Balances c/f at 31st December 2020		42,636	49,385	8,024	3,770	103,815	117,525

Note: There may be minor discrepancies in the totals, due to roundings

Note: The Endowment Fund column has been excluded from these accounts, as we do not hold any Endowment Funds

	Unrestricted Funds £	Designated Hall Fund £	Restricted Hall Fund £	Restricted Other £	Total Funds 2020 2019 £	
Statement of Assets and Liabilities						
Fixed Assets- Tangible assets						
Land & Buildings	561	499,604			500,165	500,165
Furniture & Fittings	8,152	19,106			27,258	27,258
Totals	8,713	518,710	0	0	527,423	527,423
Current Assets - Cash at Bank and in hand						
Yorkshire Bank	12,623			3,770	16,393	24,602
Yorkshire Bank (Hall)		6,878	8,024		14,902	19,868
Marsden Building Society (Hall)		41,337			41,337	41,248
Cash in hand		663			663	1,154
CBF Deposit Account	30,000				30,000	30,000
Totals	42,623	48,877	8,024	3,770	103,294	116,872
Other Assets - Stocks and Debtors						
Stock		519			519	1,059
Accounts Receivable		0			0	0
Totals	0	519	0	0	519	1,059
Liabilities - Creditors (falling due within 1 year)						
Loans received		0			0	0
Agency collections		13		0	13	409
Accounts payable		0			0	0
Totals	0	13	0	0	13	409

N.B. The Hall Designated Fund includes £41,600 as a Major Repairs Reserve

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2020

3) Incoming Resources	Designated	Restricted	Total Funds	
	£	£	2020	2019
a) Voluntary Income				
Donations	0	138	138	1,718
Income Tax recovered on Gift Aid	0	55	55	620
	0	193	193	2,338
b) Activities for Generating Funds				
Hall Lettings to External Bodies	3,323		3,323	6,014
Fundraising - Spring Fair		0	0	1,357
Fundraising - Book Sale / Coffee		206	206	937
Fundraising - Other		138	138	2,568
Bar Sales	1,695		1,695	9,326
	5,018	344	5,362	20,202
c) Investment Income				
Interest	89		89	129
	89	0	89	129
d) Charitable activities				
Social Events	0		0	0
Contributions from Internal Groups	3,370		3,370	7,551
	3,370	0	3,370	7,551
e) Other Ordinary Incoming Resources				
Grants - Furlough	1,925		1,925	0
	1,925	0	1,925	0
Total Incoming Resources	10,402	537	10,939	30,220
4) Resources Expended				
a) Cost of Generating Voluntary Income				
none	0	0	0	0
b) Fundraising Trading Costs				
Fundraising expenses	50	176	226	2,064
Bar Costs (ex Alarm)	2,483		2,483	7,058
Alarm Service / Repair	228		228	223
Advertising & Other Costs	0		0	0
	2,761	176	2,937	9,345
c) Investment Management Costs				
none	0	0	0	0
d) Charitable Activities				
Insurance	1,525		1,525	1,507
Heat / Light / Water	3,865		3,865	5,396
Telephone (net)	928		928	816
Cleaning Materials & Other Costs	167		167	399
Cleaner (Wages & Contractor)	4,564		4,564	3,392
Servicing costs	883		883	2,098
Admin	196		196	249
Repair & Maintenance		2,921	2,921	682
Revenue Items Purchased		0	0	1,731
Social events (Catering, Music etc)	0		0	0
	12,128	2,921	15,049	16,270
e) Governance				
Audit Fee	0	0	0	40
f) Other Resources Expended				
Insurance Claims Expenditure	0	0	0	0
Total Resources Used	14,889	3,097	17,986	25,655
Transfers between Funds				
PCC contribution to Hall	1,140		1,140	4,455
Hall support to PCC	0		0	(4,750)
Hall - excess repair cost transfer				0
	1,140	0	1,140	(295)

Parochial Church Council of St Cuthbert, Burnley

Notes to the Financial Statements (Hall Section) for the year ended 31st December 2020

	<u>Designated</u>	<u>Restricted</u>	<u>Total Funds</u>	
	£	£	<u>2020</u>	<u>2019</u>
3) Incoming Resources				
a) Voluntary Income				
Donations	0	138	138	1,718
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	0	193	193	2,338
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Fundraising - Other		138	138	2,568
Bar Sales	1,695		1,695	9,326
	5,018	344	5,362	20,202
c) Investment Income				
Interest	89		89	129
	89	0	89	129
d) Charitable activities				
Social Events	0		0	0
Contributions from Internal Groups	3,370		3,370	7,551
	3,370	0	3,370	7,551
e) Other Ordinary Incoming Resources				
Insurance Claims	0		0	0
	0	0	0	0
Total Incoming Resources	8,477	537	9,014	30,220
4) Resources Expended				
a) Cost of Generating Voluntary Income				
none	0	0	0	0
b) Fundraising Trading Costs				
Fundraising expenses	50	176	226	2,064
Bar Costs (ex Alarm)	2,483		2,483	7,058
Alarm Service / Repair	228		228	223
Advertising & Other Costs	0		0	0
	2,761	176	2,937	9,345
c) Investment Management Costs				
none	0	0	0	0
d) Charitable Activities				
Insurance	1,525		1,525	1,507
Heat / Light / Water	3,865		3,865	5,396
Telephone (net)	928		928	816
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Cleaner (Wages & Contractor)	4,564		4,564	3,392
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Repair & Maintenance		2,921	2,921	682
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	12,128	2,921	15,049	16,270
e) Governance				
Audit Fee	0	0	0	40
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Total Resources Used	14,889	3,097	17,986	25,655
Transfers between Funds				
PCC contribution to Hall	1,140		1,140	4,455
Hall support to PCC	0		0	(4,750)
Hall - excess repair cost transfer				0
	1,140	0	1,140	(295)

Independent Examiner's Report to the Members/Trustees of

St. Cuthbert's Church, Burnley, Parochial Church Council

I report on the accounts of the church for the year ended 31st December 2020.

Respective Responsibility of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- Follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

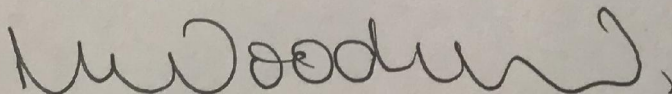
In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements to:
 - keep accounting records in accordance with section 130 of the 2011 Act have not been met;
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NAME: Mike Woodhead

DATE: 7th May 2021

SIGNATURE:



RELEVANT PROFESSIONAL QUALIFICATION OR BODY: CIPFA

ADDRESS: The Chapel, Chapel Mews, Burnley Road East, Rossendale, BB4 9NT