



HOLY TRINITY CHURCH, EXETER
Annual Report and Financial Statements
of the Parochial Church Council
For the year ended 31 December 2020

Vicar:

Rev'd. Jonny Elvin
23 Couper Meadows,
Clyst Heath,
Exeter
EX2 7TF

Bank:

CAF Bank Limited
25 Kings Hill Avenue,
Kings Hill,
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Kent
ME19 4JQ

Independent Examiner:

Mr Martin Cronin MAAT FCIE
Bowhill Bookkeeping Services,
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TRINITY CHURCH, EXETER
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

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TRINITY CHURCH, EXETER

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

At Trinity Church we seek to "Know Christ and Make Christ Known". This is at the heart of all we do. The Parochial Church Council (PCC) supports the incumbent in promoting the ministry and mission of the Church.

The parish continues to see significant housing development within its boundaries and it is this growth which has driven our strategic planning. As we review the year, we praise God for His goodness to us.

ACHIEVEMENTS AND PERFORMANCE

In 2020 we set out the following priorities for the year:

- Seek further increases in voluntary giving from the church family so that our income matches our expenditure
- Seek external funding for our youth work
- Sustain the work we already have, as well as seeking further development of new outreach work
- Adjust to life without a curate as our current curate, Phill, will be leaving us in March after nearly four years. He and Rosalie will be moving, with the boys, to lead a church in Plymouth
- Seek help from the Diocese re staffing needs in a growing parish

No one anticipated the extent or impact of the COVID-19 pandemic. From March 2020 all services where we gather were suspended and we went 'online' with pre-recorded services. Instead of three Sunday services (9am, 11am and 6.30pm) we went to one, which premiered online at 9am on Sundays. This continued through to September when we went 'live' on YouTube, still at 9am. In November we moved the service to 10.30am, which enabled the set-up team to go in on Sunday morning rather than Saturday evening. On Sunday 6th December we welcomed back a congregation, though this was socially distanced and reduced in number. The move to online services presented considerable challenges in terms of usual working arrangements and recording to a high enough quality to make the services public. None of this would have been possible without the considerable commitment from Jonathan and Freddie Porter Goff.

As well as our Sunday services going online, so did our youth work. All groups were led by the Clyst Heath team and open to all from across the parish.

Sadly, we had to cancel our annual holiday clubs for primary school age children. Jonny's usual weekly visits to Trinity school had to be postponed and when they resumed, they went online for the most part. The three Toddler groups were cancelled, although a Newcourt drop-in for parents and toddlers was established in November.

Our monthly church prayer meetings went online, which actually saw the numbers of participants increase.

The Annual Parochial Church Meeting which was due to take place on 25th May was postponed until 29th September. We praise the Lord that attendance at the online AGM was at least equal if not greater than 2019 AGM.

Considering the difficulty of engaging people via a screen rather than in person, people have been remarkably positive about what's been done. We have even seen some people joining us online from other parts of the country, through various links.

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MISSION SUPPORT

During the pandemic we managed to maintain our giving to our mission partners. The Stanford family returned to the UK in July initially staying at the Walton's house in Pennsylvania and then with the Campbells in Newcourt. They are now living in Digby and expect to be in the UK until the Spring.

Emma Brewster returned to the UK in October to enable her to visit her mum in hospital in Chichester. She is able to visit a few times a week, whilst continuing her work online. A date for her return to S. Africa is not yet set.

Steve and Anna Griffiths have remained in Brazil over the past few months, participating in conferences and ministry remotely. They returned to the UK in December for 3 weeks to be with Aimee.

PASTORAL CARE

Without the ability to visit people in person, our pastoral care has largely been confined to phone calls and online meetings. This has been far from ideal and has left many longing for the day when we can meet in person without face masks and without social distancing. It's made us realise how precious 'normal' life is.

APCM

At our Annual Parochial Church Meeting we voted for Jonathan Porter Goff and David Mackenzie-Clarke to serve as churchwardens until the next APCM. Ian Powell, Claire Clode and Claire Sheldon were voted in as our Deanery Synod reps. In addition to this the following new members people were voted onto our PCC:

- Caroline Snelgrove
- Stuart Greenslade
- Stuart Mitchell

SMALL GROUPS

In the spring term Al and Claire Reynolds took over from David and Rosemary Harley as home group co-ordinators, helping to steer us through the difficult months of the COVID-19 restrictions. In the autumn they stepped down from the role due to Claire being accepted for ordination training in the Church of England. Howard and Dawn Cunnington succeeded them in this role. We are grateful too all three couples for helping in this role during this year.

SAFEGUARDING

Ruth Maxwell continues as our Safeguarding lead. We have been without an assistant Safeguarding Officer for a while, but Pete Shabytah, a serving Police officer, has agreed to consider take on the role in the New Year. By God's grace we have had no safeguarding incidents this year.

STAFF

In March we said farewell to Phillip Brokenshire as he prepared to move to an Incumbency in Plymouth. Due to the pandemic restrictions, they weren't able to move until early summer.

We continue to employ Leanne Gulvin as Personal Assistant to the Incumbent on a part time basis. Hannah Hocking continues as our Youth Minister full time. She will undertake a course in Christian leadership in 2021 online, as the course she was hoping to do (clarify) is not happening at the moment.

The Diocese of Exeter have agreed to give us a curate next year and we are delighted that Ollie Osborn, currently at Oak Hill theological college, has agreed to come to us. We rejoice in those who serve alongside us in ministry in these ways.

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CHILDREN AND YOUTH

Vision: That our Children and Young people would become **Wholehearted, Lifelong, Disciples of Jesus**

Focus 2020/21 - Community

'Love the Lord your God with all your heart and with all your soul and with all your mind and with all your strength. The second is this: 'Love your neighbour as yourself.' There is no commandment greater than these.'" Mark 12:30-31

2020 has seen some team leave us and the pausing of face-to-face activities. However, God has worked through our incredible, and dedicated team in this COVID year, who have adapted and innovated to provide for the Children and Young People at Trinity. From Sunday group material via video and email to zoom calls, you name it the team has done it! Including individual pass-the-parcel packages for each Ignite child for the Christmas party.

In numbers:

- 876 packs delivered to support the zoom calls
- 870 views combined for the 8 YouTube Unplugged services
- 80 Impact zoom calls, from Sunday mornings to youth home group going weekly
- and a new mid-week group for the year 8s in the summer term
- a parents zoom on Saturday mornings
- 8 talks recorded by young people for YouTube (1 Unplugged, 3 for the August series and 4 for the ADVENTure series)
- 6 session Bible study on Nehemiah written by one of the young people

Most importantly the children and young people themselves have been remarkable. It isn't possible to quantify but many have moved up a group without actually being able to 'go' to the new group, lots have survived isolating as their year group bubbles were sent home from school, coped with the uncertainty surrounding exams, and kept with us despite zoom fatigue and low morale. It is a joy to see God maturing and growing young people in this difficult time and we pray for more of the Holy Spirit's work in their lives in the coming year as well as in our lives as the children and youth work team.

POLICIES AND OTHER INFORMATION

Risk Assessment

The policies with Ecclesiastical Insurance Group provide adequate insurance cover for all the activities for which the PCC is involved, including matters such as employers and public liability. Policies on Health & Safety and Child Protection (including DBS) are kept under regular review by the PCC.

Public Benefit

When planning our activities for the year, the incumbent and PCC have considered the Charity Commission guidance on public benefit and the specific guidance for charities on the advancement of religion. We try to enable people to live out their faith as part of our parish community through:

- Worship and prayer – learning about the Gospel and developing our knowledge and trust in Jesus
- Provision of pastoral care for people living in the parish and those who live outside the parish who are part of our church family
- Outreach work both inside and outside our parish

TRINITY CHURCH, EXETER

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

POLICIES AND OTHER INFORMATION (continued)

Location and History of Trinity Church

Trinity Church is situated in the Digby and Newcourt areas. This is located in the East of Exeter in an area of new housing. Trinity has been working in the area since December 2005. On 1 May 2013 we formally became the Parish of Holy Trinity, Exeter (within the Diocese of Exeter).

Having no building of its own, the Church worships in Clyst Heath Community Nursery and Primary School (licensed for divine service on 25 March 2007 and as a Parish Centre Of Worship on 14 October 2015), Newcourt Community Centre since January 2016 and Trinity Primary School since April 2018. The Parochial Church Council (PCC) achieved registered charitable status on 2 October 2012. The registered charity number is 1149175.

TRINITY CHURCH, EXETER

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity name	The Parish of Holy Trinity Exeter
Other name the charity uses	Trinity Church Exeter
Registered charity number	1149175
Charity's principal address	23 Couper Meadows, Clyst Heath, Exeter, EX2 7TF.

Structure, governance and management

How is the church constituted?	<p>The Parochial Church Council (PCC) supports the incumbent in promoting the ministry and mission of the Church.</p> <p>The only committee required by law is the Standing Committee. This consists of the Minister and Churchwardens, and two other PCC members as elected. This committee has the power to transact business of the PCC between its meetings, subject to any direction of the Council.</p> <p>The PCC also has several sub-committees to deal with areas of church activity. At least one member of the PCC serves on each of these. The other members of these sub-committees may include non-PCC members.</p>
Type of governing document:	The powers conferred on the PCC arise from two pieces of legislation. These are the Parochial Church Councils (Powers) Measure 1956 and The Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended by measure dated 16 th April 2013).
Trustee selection methods	The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC member name	Office (if any)	Dates acted if not for whole year
Rev'd Jonny Elvin	Incumbent	
Jonathan Porter Goff	Church Warden	
David Mackenzie Clarke	Church Warden	
Claire Reynolds	Deanery Synod Rep	To 29 th September 2020
Ian Powell	Deanery Synod Rep	
Rev'd Phillip Brokenshire	Curate	To March 2020
JP Hedge		
Jo Brown		
Claire Clode	Deanery Synod Rep	From 29 th September 2020
Viki Fry		
Chris Harris	PCC Secretary	
Laura Newall		
Ruth Maxwell	Safeguarding Officer	
Karen Silcox	Treasurer	
Stuart Mitchell		From 29 th September 2020
Stuart Greenslade		From 29 th September 2020
Claire Sheldon	Deanery Synod Rep	From 29 th September 2020
Caroline Snelgrove		From 29 th September 2020

TRINITY CHURCH, EXETER

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

FINANCIAL REVIEW

Trinity Church is very dependent on voluntary giving from the church family to pay for the work we do so it is fitting to begin this report by thanking everyone who has contributed financially to the work of the church in the last 12 months especially under the circumstances we have had in 2020.

The church made a cash surplus of £3,124 in the year following a cash surplus of £3,871 in 2019 and a cash deficit of £13,157 in 2018. The surplus of £3,124 was in contrast to a projected deficit of £19,000. This significant variance from budget can be explained by the significantly reduced expenditure due to the disruption caused by Coronavirus restrictions especially savings in premises costs.

Total income for the year was £160,003 in comparison with £185,939 in 2019. In 2019 Trinity Church received a one off grant of £12,000 to support the formation of a second congregation at Trinity School. In addition, the church held a residential weekend away. If you remove the income generated by those two activities then income for 2019 was £163,314. It is remarkable that income for 2020 (£160,003) is not significantly different to 2019. We are grateful to God that income from regular giving increased from £138,719 in 2019 to £150,300 in 2020 which is an increase of 8% on 2019.

Total spending in 2020 was £156,879. This has significantly decreased from the 2019 total spending of £182,068. Premises costs were 40% lower than in 2019 due to the Covid 19 restrictions. In addition, if you exclude the church weekend cost from the 2019 total expenditure, then total expenditure in 2020 showed an 8% decrease compared to the previous year. At the year-end, cash funds totalled £124,758 with £71,425 held in unrestricted funds.

Looking forward to 2021 it is anticipated that our regular giving will not cover our regular expenditure.

RESERVES POLICY

Our reserves still remain healthy. The total cash amount held in unrestricted reserves at the year-end is £71,425. £51,581 is held in the Children's & Youth Worker (C&YW) designated fund and £1,752 in restricted charitable gifts and other income fund.

The PCC holds cash reserves for the following reasons:

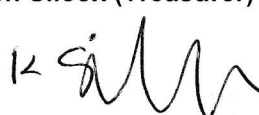
1. To fund our youth work over the coming years by holding £51,581 designated funds in the C&YW fund. We have pledged this money as matched funding to apply for external grant funding.
2. To manage cash flow by holding 3 months running costs in reserve – currently assessed at £45,000 in our unrestricted funds.
3. To provide for our mission partners in times of unexpected need – £5,000 held in our unrestricted funds.
4. To hold a further £21,425 in unrestricted funds to allow for new needs that may result from the disruption due to the Coronavirus pandemic both in the short and long term or new projects that will develop over the next 12 months.

This report was approved by the PCC on 15th March 2021 and signed on their behalf by:

Jonathan Elvin (Chairman)



Karen Silcox (Treasurer)



**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
TRINITY CHURCH, EXETER PAROCHIAL CHURCH COUNCIL**

I report on the accounts of the PCC for the year ended 31 December 2020, which are set out on pages 8 to 13.

Responsibilities and basis of report

As PCC members, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I am satisfied that the accounts of the PCC are not required to be audited and are eligible for independent examination.

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr M Cronin MAAT FCIE
Bowhill Bookkeeping Services
172 Newman Road
Exeter
EX4 1PQ

Martin Cronin

Date

31/03/2021

TRINITY CHURCH, EXETER
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Designated Children's & Youth Worker Fund £	Restricted Other Income Fund £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
RECEIPTS						
Donations and Legacies	5	143,532	6,768	-	150,300	138,719
Non-recurring donations and appeals	6	1,321	5,000	1,360	7,681	20,955
Income from Church Activities	7	297	-	965	1,262	24,991
Investments	8	760	-	-	760	1,274
TOTAL RECEIPTS		145,910	11,768	2,325	160,003	185,939
PAYMENTS						
Church Activities	9	124,485	30,356	2,038	156,879	182,068
TOTAL PAYMENTS		124,485	30,356	2,038	156,879	182,068
NET MOVEMENT IN FUNDS		21,425	(18,588)	287	3,124	3,871
CASH BALANCES AT 1ST JAN 2020		50,000	70,169	1,465	121,634	117,763
CASH BALANCES AT 31ST DEC 2020		71,425	51,581	1,752	124,758	121,634

TRINITY CHURCH, EXETER
STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds £	Designated Children's & Youth Worker Fund £	Restricted Other Income Fund £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
CASH FUNDS					
CAF Cash No 1 account	158	-	-	158	1,599
CAF Cash No 2 account	16,780	-	-	16,780	8,169
CAF Gold account	26,696	-	-	26,696	31,674
Redwood Bank	27,541	51,581	1,752	80,874	80,135
Cash Floats (Toddlers Groups and Banns)	57	-	-	57	57
Soldo Card	193			193	-
TOTAL CASH FUNDS	71,425	51,581	1,752	124,758	121,634
OTHER MONETARY ASSETS					
Deposit from hire of venue (Clyst Heath school)	1,000	-	-	1,000	1,000
Gift aid and GASDS Tax refunds	510	-	-	510	4,851
TOTAL OTHER MONETARY ASSETS	1,510	-	-	1,510	5,851
LIABILITIES					
Salaries, Wages & Honoraria PAYE & Pension costs	415	520	-	935	607
Church Running expenses	1,993	-	-	1,993	339
Church Running expenses: Independent exam fee	625	-	-	625	825
TOTAL LIABILITIES	3,033	520	-	3,553	1,771

ASSETS RETAINED FOR OWN USE

The church retains assets for its own use. These are 2 electronic pianos, 2 projection laptops, 1 staff laptop, 1 mixer and various items of other Audio-visual equipment.

Approved by the Parochial Church Council on 15.3.2021 and signed on their behalf by:
Jonathan Elvin (Chair) **Karen Silcox (Treasurer)**




TRINITY CHURCH, EXETER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Accounting Convention

The financial statements are prepared under the receipts and payments basis and comply with the Charities Act 2011 and follow best accounting practice as laid out in the SORP FRS 102.

2. TRUSTEES' REMUNERATION AND EXPENSES/RELATED PARTY TRANSACTIONS

The Minister and Curate are paid for by the diocese from the Diocesan Common Fund paid by each parish.

No further remuneration, directly or indirectly, out of the funds of the church was paid or is payable for the year to any of the PCC members, or to any other person or persons known to be connected to any of them.

The insurance for the PCC includes indemnity cover.

The Minister and Curate were reimbursed £2,353 (2019 - £3,956) in respect of costs incurred for travel, books, hospitality and phone and internet services.

No further reimbursement of expenses in respect of services provided has been made or is due to be made to any of the PCC members.

There were no related party transactions during the year.

3. CHARITABLE GIVING AND MISSION SUPPORT

	2020 £	2019 £
<i>Giving from unrestricted funds</i>		
Support for Ben Davies funeral	-	150
Individual support for trip to Uganda	-	106
Exeter Vineyard Church – Joyfest	-	200
OMF International UK (Griffiths and Stanfords)	15,876	14,276
Emma Brewster (paid direct until Oct 18 then to SIM UK)	4,000	4,100
<i>Sub total for giving and support from designated funds</i>	19,876	18,832
<i>Giving from restricted charitable gifts funds</i>		
Leaving Gifts for Phil Brokenshire	1,360	-
Tearfund (monies collected events in aid of Tearfund)	-	1,528
Monies collected for Ben Davies Funeral	-	-
OMF International UK (Griffiths family only)	-	-
Bibles for Trinity School – Bridge Books	-	368
Marriage Course Publicity	-	156
<i>Sub total for giving and support from restricted funds</i>	1,360	2,052
Total for all charitable giving	21,236	20,884

TRINITY CHURCH, EXETER
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 2020

4. FUNDS

Designated Children's and Youth Worker Fund

At the start of 2020, the PCC had £70,169 set aside to continue to support the children's and youth worker. £11,768 donations and gift aid were received in the year given specifically to support this post. Employment costs spent in the year for the children's and youth worker totalled £26,327. Other costs totalled £4,029. A cash balance carried forward at the year-end totalled £51,581.

Restricted Other Income Fund

This fund is an amalgamated fund which combines the restricted toddler's groups fund, restricted charitable gifts fund and funds for church courses or events.

During the year, monies were received for toddlers, leaving gifts for the church's curate and a grant from Exeter City Council to run a parenting course. Expenditure included expenses for the toddler's groups and the leaving gift for the curate.

At the year-end, the balances carried forward were £1,310 for the toddler's groups, £300 for the parenting course and £142 for a marriage course which was brought forward from the previous year.

TRINITY CHURCH, EXETER

NOTES TO THE FINANCIAL STATEMENTS - RECEIPTS

YEAR ENDED 31 DECEMBER 2020

	Unrestricted Funds £	Designated Children's & Youth Worker Fund £	Restricted Other Income Fund £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
5. Donations and legacies					
Tax efficient planned giving	94,550	5,520	-	100,070	95,503
Other planned giving	19,169	-	-	19,169	17,600
Collections at Services	329	-	-	329	1,795
Gift aid & GASDS recovered	29,484	1,248	-	30,732	23,821
	<u>143,532</u>	<u>6,768</u>	<u>-</u>	<u>150,300</u>	<u>138,719</u>
6. Other Voluntary Receipts					
Non-recurring donations and appeals	<u>1,321</u>	<u>5,000</u>	<u>1,360</u>	<u>7,681</u>	<u>20,955</u>
7. Income from church activities					
Weddings/funerals income	297	-	-	297	1,049
Church / trading activity	-	-	665	665	11,942
Grants	-	-	300	300	12,000
	<u>297</u>	<u>-</u>	<u>965</u>	<u>1,262</u>	<u>24,991</u>
8. Income from Investments					
Bank interest	760	-	-	760	1,274
TOTAL RECEIPTS	<u>145,910</u>	<u>11,768</u>	<u>2,325</u>	<u>160,003</u>	<u>185,939</u>

TRINITY CHURCH, EXETER

NOTES TO THE FINANCIAL STATEMENTS - PAYMENTS

YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Designated Children's & Youth Worker Fund £	Restricted Other Income Fund £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
9. Church Activities						
Mission Giving and Donations	3	19,876	-	1,360	21,236	20,884
Diocesan Parish Share ^a		65,322	-	-	65,322	61,223
Salaries Wages and Honoraria		9,675	26,327	-	36,002	33,316
Staff and clergy expenses		2,962	2,782	-	5,744	5,411
Mission and Evangelism costs		808	171	-	979	2,858
Church Running Expenses ^b		25,842	1,076	-	26,918	43,010
Trading / Church Activity		-	-	678	678	15,366
TOTAL PAYMENTS		124,485	30,356	2,038	156,879	182,068

a- Trinity Church receives a discount on the Parish Share Contribution of £2,000 per venue. This discount saved the church £6,000 in 2020 and is set at £6,000 for 2021. The church also received an inflationary cap reduction in 2020 on its Parish Share Contribution of £7,304.

b – The £26,918 on church running expenses in unrestricted funds can be broken down as follows:

Type of expenditure	£
Morning service venue hire Clyst Heath	£8,917
Morning service venue hire Trinity School	£6,230
Evening Service hire Newcourt Community Centre	£324
Audio-Visual Equipment	£2,054
Other	£9,393
Total	£26,918