



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01 October 2022** To **30 September 2023**

Charity name: South Northants Community Responders

Charity registration number: 1149153

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To support the relief of sickness and the preservation and protection of good health by the provision of trained first response volunteers.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Attend medical emergencies as directed by the East Midlands Ambulance Service, or its successors, prior to the arrival of a rapid response vehicle or ambulance. The provision of first aid & medical emergency cover at public events, and medical emergency training to the wider public
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm they understand the public benefit undertaken by the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not issue grants to other organisations, so a policy is not deemed necessary.
Policy on social investment including program related investment	Para 1.38	Training is provided to Community First Responders enabling their skill set development which can be taken forward into personal & business environments N/A
Contribution made by volunteers	Para 1.38	Our volunteers give their time freely & without return to improve the medical response times & BLS care to the wider public

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this accounting period we have: Grown our Community First Responder volunteers from 36 to 43</p> <p>Attended 2337 patient allocations in support of East Midlands Ambulance Service</p> <p>Provided 20 Cardiopulmonary Resuscitation (CPR) training sessions to a total of 431 members of the local community</p> <p>Provided medical cover at 60 local events Both EMAS and patients have benefitted from faster response times, and the wider community now benefits from a greater number of people capable of performing CPR</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>2022/2023 sought to increase the size of the volunteer team, enabling the growth in performance by 10% in all areas. This was comfortably met for volunteer numbers, activity levels, the level of income & capital growth.</p> <p>Also, whilst CFR's will respond to job allocations in their own vehicles, the scheme had run two leased cars at some expense. Our desire to move away from our reliance upon leased vehicles prompted the purchase of two replacement liveried response vehicles and a Medical Treatment Unit enabling us to provide a more professional service at events.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>The scheme does generate income via medical product sales & event income, which is supplemented by donations & grant income.</p> <p>Income levels increased by 19% (against target 10%). This primarily came from the increase in medical product sales & event income, as our profile grew within the community.</p>
Investment performance against objectives	Para 1.41	N/A

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total income £74k Net profit (after depreciation) £29k Equity £97k, comprised of Fixed assets £48k (Equipment/F&F £25k & vehicles £22k) Current assets £51k (Stock £6k, Debtors £6k, Cash at bank £39k) Current Liabilities £2k
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The timing of the year end reflects receipt of event income at its peak. The additional funds from events, together with the sustained level of donations and grants this year have allowed SNCR to opt for prudence in terms of cash held. This enables us to operate during our lean income periods (winter/spring), whilst also continuing to grow our activities by recruiting more volunteers into rural locations.
Amount of reserves held	Para 1.22	£29k
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Events: £21k Sales of Goods: £20k Grants: £12k Donations: £17k
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity does not currently hold any investments, but the Trustees are mindful that it needs to create an investment policy to set out the parameters for future investment decisions.
A description of the principal risks facing the charity	Para 1.46	The principal risks facing the charity can be split into Operational and Financial. All identified risks are reviewed by the Operational Team with all significant risks reported and reviewed by the Trustees. The Trustees have reviewed both the Operational and Financial elements and

		<p>are of the view that the charity is a going concern.</p> <p>The current level of Reserves are perceived to be adequate for the size of the charity.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	?? we need to create this

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Chaity Trustees are selected in accordance with the constitution which states "In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO"
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity is managed by an Operations Team who report to the Trustees.
Relationship with any related parties	Para 1.51	Whilst the Charity is independent of the ambulance authority, it does work closely with the Community Response Team from the East Midlands Ambulance Service.
Other		

Reference and Administrative details

Charity name	South Northants Community Responders
Other name the charity uses	SNCR
Registered charity number	1149153
Charity's principal address	The Haddons, West Haddon Road Ravensthorpe, Northampton NN6 8ET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Stanton	Chair	Full year	SNCR Trustees
2	Martin Wilkes	Finance	Full year	SNCR Trustees
3	Sian Bartlett	Secretariat	Full year	SNCR Trustees
4	Lee Attwood	Community Engagement	Full year	SNCR Trustees
5	Steve Gibson	Fund Raising	Full year	SNCR Trustees
6	Steph Carpenter	Events	Full year	SNCR Trustees
7	Mandy Lowe	Training	Full year	SNCR Trustees
8	Anne Mason	Responder Liaison	Full year	SNCR Trustees
9	George Clarke	Responder Liaison	Full year	SNCR Trustees
10	David Smith	Scheme Coordinator	Full year	SNCR Trustees
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Ellie Attwood		
Sian Bartlett		
Martin Wilkes		
David Smith		
Lee Attwood		
Steve Gibson		
Anne Mason		
Steph Carpenter		
Mandy Lowe		
George Clarke		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Wilkes	
Position (eg Secretary, Chair, etc)	Trustee - Finance	
Date	31/07/2024	

Profit and Loss
For Period Ending 30 September 2023

Account number	Account description	1 - 31 Oct 22	1 - 30 Nov 22	1 - 31 Dec 22	1 - 31 Jan 23	1 - 28 Feb 23	1 - 31 Mar 23	1 - 30 Apr 23	1 - 31 May 23	1 - 30 Jun 23	1 - 31 Jul 23	1 - 31 Aug 23	1 - 30 Sep 23
	Sales	300	1,812	135	847	6,490	803	1,005	2,276	4,559	12,047	6,954	4,698
4000	Sales - Products	-	292	-	647	6,100	600	435	198	2,359	5,507	1,190	3,100
4010	Sales - Events	300	1,520	135	200	390	203	570	2,078	2,200	6,540	5,764	1,598
	Other Income	585	1,039	4,760	903	2,367	4,382	9,499	2,556	929	2,128	2,808	511
4101	Donations: Corporate (Coop/Recycle)	53	46	33	58	-	44	-	330	68	24	35	54
4102	Donations: Gift Aid Recovery	-	-	-	-	-	-	-	20	-	-	-	-
4104	Grants (Ring Fenced)	-	500	250	250	1,000	1,000	-	-	-	-	-	-
4105	Major Grants (non Ring-Fenced)	-	-	3,334	-	400	1,750	4,061	-	-	-	-	-
4106	Donations: Regular Givers: Individuals - Gift Aid	-	-	-	-	-	-	-	-	-	10	-	-
4107	Donations: Regular Givers: Individuals - Non Gift Aid	10	10	10	10	10	20	10	10	10	-	10	-
4108	Donations: Regular Givers: Organisations (Local Lotto/Amazon)	50	88	43	44	62	51	72	128	70	42	126	44
4109	Donations: Collection Boxes/Sumup	2	-	-	-	150	10	30	20	-	-	-	-
4110	Donations: Events	-	149	-	-	60	-	115	1	5	805	205	80
4112	Donations: Non-Regular Givers: Individuals (Just Giving/The Big Give)	167	20	859	110	80	848	4,615	793	-	-	2,062	29
4113	Donations: Non-Regular Givers: Organisations (Parish Councils)	153	25	-	250	300	400	75	65	177	-	30	-
4114	Donations: EMAS	141	182	208	153	225	226	288	291	289	310	248	239
4115	Donations: DONATE	-	-	-	-	-	-	-	-	156	283	-	10
4200	Sale of Assets	-	-	-	-	-	-	-	850	-	-	-	-
4900	Other income	-	-	-	-	50	-	189	-	99	610	40	-
4906	Interest Received	9	19	23	28	30	33	44	48	55	44	52	55
	Total Sales	885	2,851	4,895	1,750	8,857	5,185	10,504	4,832	5,488	14,175	9,762	5,209
	Direct Expenses	-	466	1,015	263	128	688	368	540	753	509	8,423	650
5000	Cost of Sales - Goods	-	253	462	129	107	126	356	446	451	338	8,285	125
5020	Cost of Sales - Materials	-	-	127	-	-	-	-	-	-	-	-	-
5060	Other Direct Expenses	-	-	-	-	-	-	-	50	-	-	-	-
5100	Carriage on Purchases	-	6	25	30	21	2	6	29	12	9	25	7
7804	Medical Consumables	-	207	401	104	-	560	6	15	290	162	113	518
	Gross Profit /(Loss)	885	2,385	3,880	1,487	8,729	4,497	10,136	4,292	4,735	13,666	1,339	4,559
	Gross Profit /(Loss) %	100.00%	83.65%	79.26%	84.97%	98.55%	86.73%	96.50%	88.82%	86.28%	96.41%	13.72%	87.52%
	Overheads	1,305	4,310	1,193	267	1,434	505	757	1,198	2,541	898	621	15,936
6000	Marketing	-	-	-	-	-	179	-	-	-	-	-	-
6001	Advertising	-	-	-	-	-	-	-	-	192	-	-	-
7100	Rent	96	96	96	120	-	120	120	120	120	350	-	240
7300	Vehicle Fuel	-	7	84	56	279	155	298	381	196	191	183	285
7306	Vehicle Leasing	-	-	-	-	-	-	298	-	-	-	-	-
7310	Vehicle Repair and Servicing	-	37	697	57	498	71	-	173	120	238	34	147
7320	Vehicle Licences	-	135	-	-	-	-	-	-	320	-	(213)	-
7330	Vehicle Insurance	-	1,055	-	-	110	-	-	75	-	-	-	-
7340	Miscellaneous Vehicle Expenses	218	1,141	107	-	512	(36)	-	342	244	35	-	-
7430	Entertainment	375	-	-	-	-	-	-	-	-	-	-	-
7500	Printing	-	-	-	-	-	-	32	-	-	-	55	16
7510	Postage and Carriage	-	6	-	-	-	-	-	-	-	7	-	-
7520	Office Stationery	27	-	-	-	-	-	-	-	-	51	-	-
7530	Telephone	22	5	4	4	5	4	4	4	4	4	18	-
7550	Computer & Software	20	-	200	-	-	-	-	-	36	-	-	36
7630	Business Insurance	515	-	-	-	-	-	-	-	411	-	-	857
7900	Bank Charges and Interest	-	-	-	-	1	3	-	16	7	5	10	2
7901	Card payment fees	-	-	5	-	5	5	5	1	6	2	1	2
8020	Plant and Machinery Depreciation	-	-	-	-	-	-	-	-	-	-	-	6,014
8030	Office Equipment and IT Depreciation	-	-	-	-	-	-	-	-	-	-	-	168

Profit and Loss
For Period Ending 30 September 2023

Account number	Account description	1 - 31 Oct 22	1 - 30 Nov 22	1 - 31 Dec 22	1 - 31 Jan 23	1 - 28 Feb 23	1 - 31 Mar 23	1 - 30 Apr 23	1 - 31 May 23	1 - 30 Jun 23	1 - 31 Jul 23	1 - 31 Aug 23	1 - 30 Sep 23
8040	Fixtures and Fittings Depreciation	-	-	-	-	-	-	-	-	-	-	-	196
8050	Motor Vehicles Depreciation	-	-	-	-	-	-	-	-	-	-	-	5,670
8200	General Expenses	-	-	-	30	11	4	-	-	702	15	20	24
8220	Clothing Costs	-	1,828	-	-	13	-	-	86	-	-	-	2,279
8230	Training Costs	32	-	-	-	-	-	-	-	158	-	500	-
8240	Refreshments	-	-	-	-	-	-	-	-	25	-	13	-
	Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-
	Taxation	-	-	-	-	-	-	-	-	-	-	-	-
Total Overheads		1,305	4,310	1,193	267	1,434	505	757	1,198	2,541	898	621	15,936
Net Profit /(Loss)		(420)	(1,925)	2,687	1,220	7,295	3,992	9,379	3,094	2,194	12,768	718	(11,377)
Net Profit /(Loss) %		(47.46%)	(67.52%)	54.89%	69.71%	82.36%	76.99%	89.29%	64.03%	39.98%	90.07%	7.36%	(218.41%)

Profit and Loss
For Period Ending 30 September 2023

Account number	Account description	YTD 1 Oct 22 - 30 Sep 23
	Sales	41,926
4000	Sales - Products	20,428
4010	Sales - Events	21,498
	Other Income	32,467
4101	Donations: Corporate (Coop/Recycle)	745
4102	Donations: Gift Aid Recovery	20
4104	Grants (Ring Fenced)	3,000
4105	Major Grants (non Ring-Fenced)	9,545
4106	Donations: Regular Givers: Individuals - Gift Aid	10
4107	Donations: Regular Givers: Individuals - Non Gift Aid	110
4108	Donations: Regular Givers: Organisations (Local Lotto/Amazon)	820
4109	Donations: Collection Boxes/Sumup	212
4110	Donations: Events	1,420
4112	Donations: Non-Regular Givers: Individuals (Just Giving/The Big Give)	9,583
4113	Donations: Non-Regular Givers: Organisations (Parish Councils)	1,475
4114	Donations: EMAS	2,800
4115	Donations: DONATE	449
4200	Sale of Assets	850
4900	Other income	988
4906	Interest Received	440
	Total Sales	74,393
	Direct Expenses	13,803
5000	Cost of Sales - Goods	11,078
5020	Cost of Sales - Materials	127
5060	Other Direct Expenses	50
5100	Carriage on Purchases	172
7804	Medical Consumables	2,376
	Gross Profit /(Loss)	60,590
	Gross Profit /(Loss) %	81.45%
	Overheads	30,965
6000	Marketing	179
6001	Advertising	192
7100	Rent	1,478
7300	Vehicle Fuel	2,115
7306	Vehicle Leasing	298
7310	Vehicle Repair and Servicing	2,072
7320	Vehicle Licences	242
7330	Vehicle Insurance	1,240
7340	Miscellaneous Vehicle Expenses	2,563
7430	Entertainment	375
7500	Printing	103
7510	Postage and Carriage	13
7520	Office Stationery	78
7530	Telephone	78
7550	Computer & Software	292
7630	Business Insurance	1,783
7900	Bank Charges and Interest	44
7901	Card payment fees	32
8020	Plant and Machinery Depreciation	6,014
8030	Office Equipment and IT Depreciation	168

Profit and Loss
For Period Ending 30 September 2023

Account number	Account description	YTD 1 Oct 22 - 30 Sep 23
8040	Fixtures and Fittings Depreciation	196
8050	Motor Vehicles Depreciation	5,670
8200	General Expenses	806
8220	Clothing Costs	4,206
8230	Training Costs	690
8240	Refreshments	38
	Other Expenses	-
	Taxation	-
	Total Overheads	30,965
	Net Profit /(Loss)	29,625
	Net Profit /(Loss) %	39.82%



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
South Northants Community Responders

On accounts for the year
ended

2023

Charity no
(if any)

1149153

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

Kieren Cooper

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

Bay Tree House, 2 Church Hill
Ravensthorpe
Northampton NN6 8EP

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.