



St. Mary & St. Margaret's and St. Cuthbert's

# **ST MARY & ST MARGARET'S – PARISH CHURCH ST CUTHBERT'S – DAUGHTER CHURCH**

## **ANNUAL REPORT AND FINANCIAL STATEMENT OF THE PAROCHIAL CHURCH COUNCIL**

For the year ended 31<sup>st</sup> December 2021

### **Team Rector**

Revd Canon Simon Stokes  
The Vicarage  
2 Wroxham Road  
Sprowston  
Norwich  
NR7 8TZ

### **Team Vicar and Chair**

Revd Dean Akrill  
15 Blue Boar Lane  
Sprowston  
Norwich  
NR7 8RX

### **Lay Vice-Chair**

Mrs Sheila Tuffield  
25 Allens Avenue  
Sprowston  
Norwich  
NR7 8EP

### **Bankers**

Barclays Bank PLC  
Aylsham Road  
Norwich  
NR3 2RJ

### **Independent Examiner**

Susan Kemp FCA  
100 Welsford Road  
Norwich  
NR4 6QH

# **THE PARISH OF SPROWSTON WITH BEESTON ST ANDREW**

## **ANNUAL REPORT FOR 2021**

### **BACKGROUND**

The Parochial Church Council of Sprowston with Beeston St Andrew has the responsibility of co-operating with the staff team, in the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The Parochial Church Council has the responsibility for maintaining the Parish Church dedicated to St Mary and St Margaret, Church Lane, Sprowston, the daughter church dedicated to St Cuthbert, with associated annexe and Church Centre, Wroxham Road, Sprowston and the churchyard extension at the Parish Church.

### **MISSION STATEMENT**

We aim as a church;

- To worship God
- To love and care for each other
- To share faith in Christ
- To make a difference to life in Sprowston, the world and the planet

### **CHARITABLE STATUS**

The Parochial Church Council for the Ecclesiastical Parish of Sprowston with Beeston St Andrew (Sprowston PCC) was registered with the Charity Commission on 28th September 2012.

Registered charity number: 1149140

# **SPROWSTON with BEESTON ST ANDREW PAROCHIAL CHURCH COUNCIL 2021/22**

## **PCC MEMBERS**

### **CLERGY**

The Revd Canon Simon Stokes	The Vicarage, 2 Wroxham Road, Sprowston	426492
The Revd Dean Akrill	Newlands, 15 Blue Boar Lane, Sprowston	482360
The Revd Melanie Hider	10 Brian Avenue, Norwich	622373
The Revd Blessing Chishanu	62 Avocet Rise, Sprowston	335180

### **READERS**

Mr Andy Hudson (Treasurer)	12 Blithemeadow Drive, Sprowston	400866
Mrs Stephanie Grand	4 Blakes Court, Norwich	488985

### **CHURCHWARDENS**

Mrs Susan Ellingham	20 St Clements Hill, Norwich	416144
Mrs Sheila Tuffield	25 Allens Avenue, Sprowston	419896

### **DEANERY SYNOD MEMBERS**

Mr Robert Huntly	7 Clabon First Close, Norwich	400902
Mrs Sheila Tuffield	25 Allens Avenue, Sprowston	419896
Mrs Mary Carpenter	89 Romany Road	

### **ELECTED COUNCIL MEMBERS**

Mrs Barbara Winter  
Mr Edward Stanley  
Mrs Vivienne Flynn  
Mrs Jackie Burt  
Mr Peter Coe  
Mrs Daphne Cullington (Resigned)  
Mr Bryan Carpenter  
Ms Julie Cole  
Mr Don Loone  
Mr Keith Lebbell (Resigned)

### **ACTING SECRETARY**

Mrs Penny Rennie	7 Tiercel Avenue, Sprowston
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## TEAM RECTOR'S REPORT 2021

We read in the Gospel of St Matthew chapter 11: v28 - 29

*"Come to me, all you who are weary and burdened,  
and I will give you rest.*

*Take my yoke upon you and learn from me,  
for I am gentle and humble in heart,  
and you will find rest for your souls."*



Many years ago I had the privilege of taking part in a mission trip to Nepal. Whilst there I witnessed oxen yoked together, pulling ploughs, the young ox yoked to an older ox to learn. The passage above is one that I have gone back to time and time again, often wondering just how we receive the rest that Jesus speaks of in verse 28, but at the same time remembering the picture from Nepal. The Amplified Bible is helpful in thinking about the 'rest' that God gives and says:

*"Come to Me, all who are weary and heavily burdened [by religious rituals that provide no peace], and I will give you rest [refreshing your souls with salvation]. Take My yoke upon you and learn from Me [following Me as My disciple], for I am gentle and humble in heart, and YOU WILL FIND REST (renewal, blessed quiet) for your souls."*

I have recently been reading a book entitled 'The Ruthless Elimination of Hurry', where the author takes us to this passage and encourages a new look at it. For many of us as we come towards the 2<sup>nd</sup> anniversary of being locked down due to the covid pandemic and what should be excitement over a return to normal, we are however feeling tired and weary. So how do we find the refreshing promised? The author of the book, Comer, suggests we need to take another look at Jesus words in John chapter 14 where he encourages that he is the way and the truth and the life. He points out that churches are often good at encouraging the truth and life parts, but what about **living** the way Jesus did. I know that this is a report looking backwards to last year 2021, but as we do so we do need to look forward and just think and pray about our next steps in experiencing that refreshment promised by Jesus.

This past year has seen so many changes here in Sprowston. Significantly in September the formal team 'Sprowston and North Norwich team ministry' came into existence. The team comprises Sprowston with Beeston St Andrew, Christchurch New Catton, St Luke's with St Augustine's and St Mary Magdalene Silver Road. A large geographic team with the intention of being staffed with a team rector and 4 team vicars one of whom will be a pioneer minister. As you will imagine much time and energy has gone into bringing this wider team together and encouraging the churches to work together, with the wardens meeting together regularly too. To counter some of this increased workload I stepped down as rural dean as from January 2022.

As already mentioned, this year has been one of great change, not only have we continued to battle with the covid pandemic and its impact on face-to-face contact, but at the beginning of the year our church administrator, Julie Hagan-Palmer, who was also my confidential secretary collapsed in the church car park having had a massive stroke. She has suffered life changing effects from this, but praise God she is showing some improvement. After a year of being signed off, she has resigned. My thanks go to Jane Cole who stepped in to help and somehow has been persuaded to stay! Not only has she been running the church office for us but she will be taking over from Andy Hudson as PCC treasurer.

During the year Rev Philip Harvey completed his curacy and moved on to pastures new over on the west of the country. Also, Rev Andy Bunter was head-hunted for a post in the east of the diocese to continue his excellent pioneer work in Oulton Broad. And then Vicky Allen our sports worker moved on as well. The good news was that Rev Blessing Chishanu and his wife Anthea along with their 2 children joined us at the end of June to serve here as curate. Despite all the changes Blessing has brought a stability as we reflect on future ministry here in Sprowston along with that across the new benefice.

From a benefice perspective, during the year we appointed Rev Graham Kirk-Spriggs as team vicar for St Luke's and St Augustine's. Graham is living in the clergy house next to St Cuthbert's and joins us regularly for morning prayer. We also appointed Margaret Gray, an LLM, to be the [focal] pastoral minister for Christchurch. Later this year we hope to appoint a pioneer team minister with responsibility for digital ministry in terms of social media and the White House Farm area.

With so much change the team has felt exhausted and I thank you all for your prayers and support during the year. But once again I think there is such an importance in exploring the refreshment promised by Jesus and together discovering just how we live and do church that is sustaining to us all.

As we reflect over this past year, so much has been achieved, but of course we have lost some significant members of our church, rejoicing that they are in paradise and reunited with those who have gone before. But what about the living? As we look to the future not only are we building friendship and relationship in this new team, but we are encouraged by the Bishop to re-think our relationship with God or Jesus. Do we need refreshing and energising? And if so, how do we do that? Well looking at Jesus' way of living does give us some indications and encourages us to think about our rhythm of life and whether we are spending enough time in prayer, enough time just being with God, enough time with our family and church family, and perhaps even enough time asleep.

I hope that together we can discern God's way here in the benefice and truly find that being yoked to him and doing things at his pace enables us to find refreshment in him.

Once again thank you for all you have done this past year and I look forward to living and worshiping alongside you all in the year ahead.

God Bless

**Simon**

## **TEAM VICAR'S REPORT (INCLUDING COMMUNICATIONS, CHILDREN & YOUNG PEOPLE, SOCIAL COMMITTEE AND PERFORMING ARTS REPORTS)**



After a period of repeated lockdowns and ever-changing restrictions, it seems that we may be getting back to some sort of “normal”. Although perhaps we need to re-define what “normal” is. This last year has certainly brought it home to me that our life in faith is an on-going journey rather than a destination, and that our Church is ever evolving and ever-changing. Now that we’re part of a wider team ministry I’ve had to adapt to the idea of being “Team Vicar” rather than “Associate Vicar”, and whilst much of this role is clear, a greater responsibility for the day to day running of the Parish, no doubt there are elements of this role which have yet to be revealed.

We’ve all had to adapt and change, and for some of us this has meant stepping back whilst we rest and reflect on where God might be calling us next, whilst others have found new purpose.

One thing which has certainly changed is the pattern of our worship, perhaps particularly at St. Cuthbert’s. The reduction in the availability of Clergy as we take on new responsibilities, means that a renewed emphasis on lay-led worship is now developing. We’ve been looking at ideas as to how “All Age Worship” might be refreshed and find new purpose. Revd Blessing has been keen to take a lead on this, together with our lay leaders and music group, as well as with some new arrivals who are eager to get involved. See? We are evolving, and there are signs of new life. Alleluia.

Speaking of new arrivals, it has been a great source of joy and encouragement to me that during the pandemic, new people have come along and found a home within both of our Church congregations. I believe that as a Church family we are naturally inclusive and affirming. This for me is a sign of the body of Christ at work. Sadly, some of our older people have died, and this too is part of change, but we know that they will be forever part of who we are as the Church here in Sprowston.

### **Children And Young People**

We began the year offering Children’s ministry primarily in the virtual realm, with online assemblies and virtual “Messy” activities. Slowly we’ve been getting back into the schools, and returning to our own space. We began with the ever popular “Teddy Bear’s Parachute Drop”, before limbering ourselves up for Messy Christmas, and welcoming families back to our three Christingle services on Christmas Eve, all of which were well attended and appreciated. As I write this, plans for an Easter Holiday Club and Messy Easter are under way. I want to thank everyone involved.

As the focus on all age worship changes, so too does Sunday School. With Toni Morina stepping down, and Janet Liao taking up the mantle, this is clearly going to head into a new direction. With children potentially being more of a part of our main congregations, there has been a renewed focus on how our worship spaces can be more welcoming to children and families. Our thanks to Revd Melanie for revamping the children’s areas in both our churches. They look fantastic. I wish Melanie well in her retirement, but I’m sure we’ll be seeing her again.

It is clear that in the months ahead a new focus is needed on children’s ministry. Like many things, the Pandemic has changed where we are and who we are working with. Jesus encouraged us to see the world as little children, I think this means with openness and curiosity, eager to see where God will lead us next.

## **Communication**

As I reported last year, the pandemic has given a new importance and relevance to our presence in the online world. This continues to grow and evolve. Our social media and website now allows a participation from a range of people we could only have dreamed of a few years ago. As the year progresses, we will need to pay particular attention to our website which now has a few glitches and is beginning to look a bit tired. Fortunately, we have been offered a diocesan grant to help revitalise it and are in communication with professional web designers as to how the site can best be updated.

The magazine is still in good health and is appreciated by its readers. Thanks to all who contribute. At some point in the next year it looks likely that our Editor, Adam Moore, will step down, so we are looking for someone new to sit in his chair. Adam has done a great job over the years. Like with so many things, we're entering into a new era, so questions will be asked as to how the magazine will look, and whether it needs to reflect the life of the wider benefice. Any ideas are greatly appreciated!

## **Social Committee**

One of the things to suffer during the pandemic has been our social committee, and we really need new people on board to dream dreams and hatch schemes! Having said that, we did have a marvellous afternoon tea last summer, followed by a Harvest Supper in the Autumn. This Summer we are looking forward to Jubilee Celebrations. In the past we have had a rolling program of events, including a Summer Fete and Christmas Fair. Sadly these have not been possible this year. So, we do need new vision; remembering that food, fellowship, and fun are as much part of discipleship as anything else. Jesus loved a good party. Oh, and a good social calendar also helps to boost funds. If you feel able, please do consider getting involved.

## **Performing Arts**

I'm glad to say that following a quiet period for the performing Arts, save for a few things online, we're now braving the spotlight once again! Following a tremendous Parish Players production of "The Wind in the Willows," I set my sights on our alternative passion play "The Passion of Sophia", which was postponed two years ago, but which will hopefully have been performed by the time you read this. I was delighted to discover that the cast were keen to return. Many of the cast are not regular church attenders and given that the show explores themes of Christ on the edge of our experience, as well as in the realms of the everyday, in unexpected places, this seemed appropriate. The show explores dislocation, mental unease and the hope of resurrection. So, in many ways it is perhaps more relevant today than it was two years ago.

As always, we are creative people made in the image of a creative God. In being creative we share in God's creative process and open ourselves up to new understanding. As for the future, well, once again it's time to dream dreams...

## **Looking to the future....**

Who knows what the future will bring? I think all of us are at a turning point in our journey; much has changed, and there is much work to be done. In times of change, prayer and discernment are especially important; we need direction and wisdom, insight into what we need to take up and of what we need to let go. To quote Ecclesiastes 3, "For everything there is a season". Since Revd Blessing arrived, he's taught me the importance of the seasons, that everything has a time and a place in the sight of God. As the seasons change may we too have the courage to adapt, change, and be renewed; praying that God will guide us on the new paths ahead.

With Love and Blessings

**Revd. Dean**

## **ASSISTANT CURATE'S REPORT (INCLUDING PIONEERING AND OUTREACH)**



### **Hope Explored**

In the month of January (17<sup>th</sup>, 24<sup>th</sup>, 31<sup>st</sup>) we ran a course deigned to help us explore the basic tenets of the Christian faith called "*Hope Explored*." It looked at the life, death and resurrection of Jesus in Luke's Gospel. The three-session series over three Monday nights showed that Christianity is about real hope: a joyful expectation for the future, based on true events in the past, which changes everything about our present. The six participants begun the evening with a brief catch-up around a warm meal. It followed into a short bible study, a video talk given by Rico Tice and a subsequent discussion based on the talk. Some of the material raised searching questions about our own faith and what we base our hope on in this life and the next. We will be running another "*Hope Explored*" course in the near future.

### **Legacy Club**

Our former sports minister, Vicky Allen, positioned in our church by the Diocese ran holiday clubs called "Legacy". These were billed as action-packed days full of sports and games, with a short moment where we explored a theme centred around the Christian faith! The legacy clubs ran during holiday/half term breaks. The first club ran from the 9<sup>th</sup>–11<sup>th</sup> of August and had between 16 to 20 children aged between 5 & 11. These ran from 10.00am and ended at 3.00pm. Volunteers from the Sprowston community as well as the Sports factory helped run these sessions. The second had between 8 to 9 children and ran during the October half-term. The first club was built around the theme 'Who is Jesus' and the second focused on 'Jesus as the Light' that shines in the darkness. An encouragement from the Legacy Club was when a child stated something to the effect 'Now I know Jesus is alive'. We thank God for Vicky's ministry in Sprowston and pray His richest blessing on her next chapter.

### ***Revd. Blessing***



## REVIEW OF THE YEAR 2021

The PCC met on 4 occasions during the year initially via Zoom but latterly with both Zoom and face to face to meetings. The Standing/Finance Committee met 5 times in between PCC meetings to discuss finances and to set the next PCC agenda.

Very sadly, Julie Hagen-Palmer, our parish administrator, suffered a massive stroke in January but very fortunately Jane Cole, with her church office experience wonderfully stepped in to temporarily cover the role.

All of the meetings discussed church financial matters and amazingly, with Covid still affecting our family and church lives and through the generosity of many people, we were able to pay the parish share of £60,000 in full.

Throughout the year there were significant staff changes. Revd Philip Harvey became vicar of Weobly in Herefordshire, Revd Andy Bunter continued in his pioneer ministry as part of the Oulton Broad team at St Michael's church, Oulton and we said goodbye to Vicky Allen as she went to pastures new as a sports' minister.

We welcomed Revd Blessing Chishanu to his curacy with us and celebrated his ordination with a barbecue in the vicarage garden.

The church continued to work closely with Sprowston Youth Engagement Project providing more meeting places for them and are pleased that with the agreement of the Diocese and the town council, SYEP will be hiring the acre of land near the allotments which is owned by the church and known as "The Church Field" and using it as part of the "Urban Adventure Garden" scheme once it has been appropriately fenced.

Work to improve the paths and parking area in SMM graveyard is still being investigated.

Mission and ministry continued, including the formation of 3 Garden Churches but Church at the Car Boot Sales ceased. It had been a good project but it had run its course and necessitated arrival at 5.30am!

A big change this year has been the formation of the Sprowston and North Norwich Team Ministry which will no doubt be mentioned fully elsewhere in the reports.

***Penny Rennie***  
***PCC Secretary***

## CHURCHWARDENS' REPORT 2021

2021 got off to the most difficult of starts with everyone being rocked when our Parish Administrator was suddenly very unwell. Whilst stunned by this news, which came without any notice, our shock must have been as nothing compared to that of her family and close friends. Our love and prayers remain with them all.

We were suddenly confronted with finding out just how pivotal all of the work done in the office (often unseen) really is to the smooth running of the Parish. We would like to thank everyone who rallied round at that time. We are particularly grateful to Jane Cole who stepped in to act as our administrator. Certainly not the sort of partial retirement plan she had envisioned but God moves in a mysterious way.

During the year, we have maintained services, initially on-line and then face to face, as Covid regulations changed. We have deliberately taken a careful approach to how we run church services to ensure we remain as Covid secure as possible. As churches were able to open up, we were pleased to see many of our congregation return to communal worship in person rather than worship on-line, and also to welcome new friends. Some are no longer able to attend in person, although they remain very much part of our community. Sadly we mourned the passing of several stalwart members of our congregations in 2021 and also had to say goodbye to others as they moved away. We also said goodbye to Rev Philip Harvey and Penny, and Rev Andy Bunter, Jenny and Isaac as they both moved from being curates with us to their first Parishes. We were delighted when Rev Blessing Chishanu joined us to be our new curate and welcomed his wife, Anthea and their children.

Covid has taught us all about the need to grieve properly. In addition to the many funeral services conducted throughout the year, we also held a service to mark the passing of HRH Prince Philip. Memorial services are being held when requested and we were able to hold our two annual remembrance services for the departed. We were pleased when weddings and baptisms were able to be held again and that there have been more couples and families who have wished to have these services. We were delighted that gradually we were able to hold some of our regular annual services, especially that Remembrance Service could be held almost "as normal" in November.

At St Mary and St Margaret's, we had to replace our oil storage tank and the pipes taking the oil from the tank to the boiler. Fortunately, there wasn't any environmental contamination. The coping stones at the very top of the East wall were finally ready for installation. 4G Wi-Fi has been installed. We have also started initial work with our architects and a builder regarding the work necessary to create a better path from Church Lane to our main door and improve the rain drainage across that route. We also wish to widen the gates to provide space for hearses and wedding cars to be safely parked and turned and some disabled parking within the churchyard area. This will be a long-term project which we have been able to progress from a long-term aspiration to something that we can meaningfully investigate thanks to a very kind legacy bequeathed by one of our congregation. Much work on this plan (and fundraising) will be required to turn it into a reality but it will really enhance ease of access to St Mary and St Margaret's for all who need it.

At St Cuthbert's, we lost some roof tiles in a serious storm and work is now underway to replace those and deal with other roof and guttering problems. After some delay due to the Covid restrictions, we were finally able to install a mural in tribute to the heritage of brickmaking. This was a significant industry in the area, manifested in St Cuthbert's being built of brick rather than stone. Please drop in to see the mural if you haven't before. Gradually groups and ad-hoc hirers have returned to our halls and finally our new kitchen has been used with a new lunch club running on Wednesdays.

Having two churches to maintain means there is always more to do but generally our buildings remain in good repair. If you have skills to offer in this area, please do speak with either of us, any of the clergy team, or leave a message at the office for someone to come back to you.

In addition to all who sit on the PCC, we once again thank everyone who helps to keep things running on a week-by-week basis - our sacristans Pauline and Tony, our team of welcomers for both churches, those who make coffee, those on the prayer, reading or counting rotas. We are always pleased to welcome new volunteers to these roles. In particular we need to thank Robert for everything that he does - from setting up Christmas trees, building staging for Christingle services, and dealing with the banking through to ensuring that the bins are ready for collection at the right time.

Finally, we look forward to whatever 2022 brings as we come to know our neighbouring parishes more closely and their wardens as part of the Sprowston and North Norwich Benefice.

***Sheila Tuffield and Sue Ellingham***  
***Churchwardens***

## **TREASURER'S REPORT FOR THE 2021 PCC ACCOUNTS**

Yet another 'extremely challenging year' financial-wise has concluded but this year I am pleased to be able to confirm that we were able to pay our Parish Share in full. Although this may not show in this year's account, we are able to reclaim the fees received from taking funeral services at the crematoriums and use this against the Parish Share and this amounts to more than the £1350 shortfall showing on the accounts. With the lack of fund-raising events and the loss of Sunday, baptism and wedding fees and collections for part of the year, this certainly affected the amount we received. However, this was offset by those who gave on a regular basis and some very generous donations throughout the year.

2022 looks likely to be another challenging year financially, especially with the ever-increasing energy costs, and I wish the new treasurer every success.

Once again, many thanks to Robert Huntly for carrying out the weekly banking and dealing with the Stewardship and Gift Aid claims.

***Andy Hudson***  
***PCC Treasurer***

## **STEWARDSHIP AND GIFT AID REPORT**

During 2021, 35 donors gave via the Stewardship envelope scheme (from 33 in 2020). 26 gave by Standing Order (from 25 in 2020), including 2 who used both methods.

We are grateful to those whose donations are made under the "Gift Aid" scheme (32 in 2021, from 33 in 2020). This enables the Church to reclaim tax which has already been paid by the donor, at no cost to themselves. The scheme can also accommodate payments such as cash donations of more than £30, or non-cash payments such as cheques and Standing Orders. Gift Aid declaration forms are available at the back of both churches and from the Church Office. (Please remember to advise me if you later stop paying tax). Pre-printed white envelopes are also available for "one-off" payments.

We continue to benefit from the "Gift Aid Small Donations" scheme on qualifying payments (up to £30) that are not made under the Gift Aid provisions. This enables charities to receive from HMRC the equivalent of a tax refund, even if tax has not been paid by the donor. A maximum of £2000 per year per church building could be claimed under this scheme (though the level of our donation income is not currently enough for us to receive the full amount).

***Robert Huntly***  
***Stewardship Recorder***

## **LIFE EVENT MINISTRY: BAPTISMS, WEDDINGS AND FUNERALS**

Our clergy and reader team were busy with baptisms, weddings and funerals this year. Covid-19 restrictions continued to have an impact on the pattern of this ministry and on the number of events undertaken throughout the year. However, the team were still able to provide the same level of personal and spiritual support to families.

### **Baptisms**

Twenty-five baptisms were conducted in the parish this year - one adult baptism at St. Cuthbert's and the remainder (all children) at St. Mary and St. Margaret's. Due to Covid restrictions, the vast majority of these took place during the second half of the year – August, September, October and November seeing weekly baptisms!

### **Weddings**

As expected, following last year's restrictions, we were very busy with weddings in 2021, twelve being conducted at St. Mary and St. Margaret's and the last wedding of the year on 31<sup>st</sup> December at St. Cuthbert's.

### **Funerals**

Our readers and clergy team were busier than ever with funerals across the year. The total number of funerals in the parish for the year was 113, conducted in our churches or at local crematoria. Providing spiritual and pastoral support and planning and presiding at funerals provides a unique opportunity for coming alongside people at a difficult time in their lives.

The clergy team also undertook an additional 12 memorial services and interment of ashes services.

Bereaved families were invited to our Service of Remembrance and Thanksgiving with Blessing of Graves on 13<sup>th</sup> June – a joint service with St. George's Roman Catholic Church at St. Mary and St. Margaret's - and also to the Service of Remembrance and Thanksgiving at St. Cuthbert's held on the afternoon of All Hallows Eve (31<sup>st</sup> October). Norwich Community Choir sang for us at both of these services which were well attended and appreciated by those individuals and families who attended.

***Jane Cole***

## **COMMITTEES AND TEAMS**

Most of the practical work of the PCC is carried out by small teams. They have some devolved responsibility but where wider policy issues are involved or more than routine expenditure is involved, they bring proposals to a meeting of the PCC. The teams are able to co-opt any member of the church who wishes to be involved in a specific sphere of work.

## **STANDING COMMITTEE**

This is the only committee required by law and meets before PCC meetings to set the agenda. It has the power, when necessary, to transact the business of the PCC between its meetings, subject to any directions given by the Council.

This committee works with the Treasurer to monitor income and expenditure, budgeting, preparing the annual accounts and report for the Annual Parochial Church meeting and with the staff team to ensure regular teaching about Christian giving.

The Standing Committee consists of the vicar, assistant priest, churchwardens, treasurer, secretary and two other members of the PCC (Robert Huntly and Bryan Carpenter).

***Revd. Melanie***

## **SITE COMMITTEE/FABRIC COMMITTEE REPORT**

The previous structure of a Site Committee for each church site ended with the 2021 APCM, after which their former role was split between the P.C.C. Standing/Finance committee and a single new Fabric committee. Matters dealt with during 2021 included:

### **St Mary & St Margaret**

- Removal and sale of North aisle pews and replacement with flexible seating forming both a social area and a children's area.
- Replacement of broken tiles on the extension roof.
- Replacement of the heating oil tank and feed pipe, following leakage in the boiler room.
- Plumbing repairs in the extension toilets.
- Installation of wi-fi equipment to facilitate "Zooming" of services when required.

#### Items under consideration:

- Improvements to churchyard access, pathways and wedding/funeral parking.
- A plan for future use of the P.C.C.'s Church Lane allotment land for SYEP youth work.

### **St Cuthbert**

- Installation of cameras to enable "Zooming" of services during Covid-19 restrictions.
- Upgrading of heating control equipment following heating failure in February.
- Fitting of a television aerial (initially for use for "Sports Factory" activities), and subsequent fitting of the two television screens onto the church wall to replace the failed projector.
- Installation of a gas Smart-meter, for the Centre and Annexe.
- Commencement of repairs to the church roof and rainwater goods.

#### Items under consideration:

- Replacement of cooker in Centre kitchen.
- Refurbishment of St. Cuthbert's chapel.

The Quinquennial Report on this site was received during the year and is being reviewed.

***Robert Huntly***

## **CHILDREN, YOUTH AND FAMILY COMMITTEE**

In the last year we have continued our work with children, as far as possible, despite the various Covid restrictions.

This year children from both junior schools, Falcon Junior and Sprowston Junior came to spend time in St Mary and St Margaret's church. They were all Year 3s, 7-8 year olds, who came to visit, to learn about Harvest Festival. Other school visits have been put on hold until 2022.

We are always looking to invite local schools to bring their children to visit our churches when it is possible.

Last year the staff team were only able to take a limited number of school assemblies in person. However, the team made recorded assemblies for the children to watch at school.

This year Messy Easter activities in person were cancelled but we produced Messy Easter online and in a bag. These bags were collected from the porch at St Cuthbert's, with activities to do at home. We were able to hold Messy Christmas in the church and centre and this was very well attended.

Vicky Allen, from Sports' Factory held Legacy club holiday events in August and October.

We were able to restart coffee mornings at Whitehouse Farm school on Thursdays, covid allowing. Attendance has varied from week to week but it is a good place to meet new families.

Corona virus has continued to affect our work with children in person but we have continued to spread the good news of Jesus Christ among the younger members of Sprowston Parish as far as we can. They are always in our thoughts and prayers.

***Reverend Melanie***



## WORKING WITH HOPE INTO ACTION



*Enabling churches to house the homeless*

Hope into Action (H.I.A.) was founded by a group of Christians in 2010 who believe in the local church and want to see Christians and Church at the forefront of social reform and provides homes for the homeless for two years until they can find alternative provision. Homelessness comes about for a variety of reasons: relationship break up, mental health problems, loss of job - and it could happen to anyone. It has no government funding but approaches investors to buy the houses and then makes them suitable for at least 2 residents, each having their own bedroom and lounge and sharing the other facilities. They are supported by the staff at H.I.A. to enable them to cope with their difficulties and hopefully turn their lives around. H.I.A. then work with a team of volunteers from a local church who support and befriend the residents.

We have been involved with H.I.A. since 2014 and the Friendship and support group has worked with several young men and latterly with a single parent family with 4 children. This family has been resident in the H.I.A. home in Sprowston for almost 3 years due to the Covid pandemic but having been on Broadland district housing list, as the mother wishes to remain in Sprowston so that the children can stay at their schools, after a great deal of prayer and negotiation they have now heard that they have been allocated a house in Sprowston just a mile from the children's school.

In the October half term the family were very fortunate to benefit from the Mothers Union AFIA (away from it all) holiday in a caravan on the seafront at Great Yarmouth. All expenses, except food, were paid for by M.U. so the family had access to the swimming pool, entertainment and free electricity and walked out of the caravan onto the dunes and beach. The mother said it was the "best holiday they had ever had." Thankyou M.U. for such a wonderful scheme!

The parish has been working with H.I.A. for 8 years now and we have had many delights and disappointments and the team is still supporting some of the previous tenants. However, the level of support required was no longer sustainable so once the present family moves on, the parish's support for H.I.A. will reduce and with the consent of all, the house will be sold and another house bought elsewhere so that the work of this excellent charity will continue.

***Penny Rennie***

***Friendship And Support Team Co-Ordinator***

## GROUP REPORTS

### BERTIE'S BABES

We re-started the group in September 2021. We kept very low numbers at first (from capping at 50 children before covid, we capped it to 22 – those already on the register who had not moved on to school). We have since opened up a little more and now have 33 children on the register and are slowly going to increase this as it becomes safer. Once you add in the adults in the room, that is quite enough for now.

We have had crafts each week, and singing, and we even managed to have Father Christmas visit when we had our end of term soft play – Santa did stay 2 metres from each child though! I find it astounding how resilient children can be – face masks and hand sanitiser just don't seem to faze them, which is very sad when you think about it. I'm not sure if we will have our trip this year – we will see how covid progresses.

Thank you as ever to my wonderful team of helpers –

Pauline, Sheila, Andy, and Pat – you are stars!

***Claire Akrill***

**Bertie's Babes**

### CROSS SECTION

The year began with more of the same, the virus still keeping us at home and unable to go out much at all. Most people seemed to be trying out new recipes and clearing out cupboards while we all waited patiently for our first dose of the vaccine. During my sorting I found a copy of the first ever Cross Section programme and as this was our 30<sup>th</sup> year I detailed that in the Parish News Magazine for the ladies to enjoy. In February the committee and I put together another news booklet and these were delivered to the members. My next few reports consisted of jokes, poems, recipes and, as restrictions eased, details of my first visits to shops. In June and July many of us had had two doses of the vaccine and the committee and I were thinking of a possible return to our meetings.

We put together a proposed programme for the rest of 2021 and started with tea, biscuits and chat in August. I had managed to source some anniversary pens and after approval from the committee ordered those. These were distributed to the members as a little gift to commemorate our 30 years of Cross Section. This having gone well, we continued in September when we, at last, were able to welcome Liz Scott with her hilarious tales of life as a downstairs maid at Blickling Hall. (Liz had been next in line to come to Cross Section in 2020 when the dreaded virus hit us).

Our October meeting was a very interesting talk by a lady called Anne May. Anne told us all about the forgotten uses for plants and shrubs we could find growing wild in the hedgerows.

November saw the ladies enjoy a rousing evening with 'Jelly and the Biscuits', the Ukulele Band, with songs such as 'Alexander's Ragtime Band' and 'Country Roads'.

At our AGM in December unfortunately we had to take a small step back and return to wearing masks as the virus had mutated and we all now needed a booster dose of vaccine to combat it. However, we managed to make the most of it and still enjoyed a mince pie and a glass of wine or juice followed by a few Christmas Carols.

We look forward to 2022, triple jabbed, and hope we'll be able to manage the whole year without interruptions, fingers crossed.

***Roz Taylor***

***Cross Section Chairperson***



## **MOTHERS' UNION – SPROWSTON BRANCH REPORT**



With Covid restrictions still in place, we continued to meet on Zoom for the first half of the year. We picked some uplifting themes for our monthly meetings to keep our spirits up and always began with our Mothers' Union service, a welcome opportunity to share in worship. Being online, we were not limited to our church hymn book but used hymns and songs from around the world courtesy of YouTube! After our service we shared stories we had found and experiences around our theme.

Early in January we met for our Wave of Prayer service – knowing that MU members around the world were praying for our Norwich Diocese that day.

We held our Lent course on Wednesday afternoons, beginning each session with some quiet music and a short act of worship before using as a resource the 40 Words for 40 Days by Revd Susanna Gunner published by the Diocese of Norwich. These reflections, made up of pictures, prose and prayer, were well presented to both look at or listen to and proved to be a wonderful basis for sharing thoughtful discussion.

We were very aware that not everyone was able to join our online meetings but kept in touch with newsletters and phone calls.

We purchased Mothering Sunday bookmarks for our churches and clergy to distribute.

We continued to hold committee meetings on Zoom, too, but began to make plans for a way forward, realising that, even with the lifting of restrictions, we needed to be mindful of the various effects that enforced isolation had had on us. In July we met in Sheila Tuffield's garden – it was a real joy to meet face to face (but properly socially-distanced) again! In August we were at Sheila's again for our fund-raising afternoon tea. Thank you to the members and friends who supported this – lovely weather and cake made for a great time.

In September we ventured back into St. Cuthbert's for our monthly meetings and in November we were joined by Jenny Holcombe, one of our diocesan trustees, who talked to us about the work MU is doing in the diocese to support the resettlement of refugees. Working with the People from Abroad team at Norfolk County Council we supply all new bedding for the houses which are being prepared for families of Syrian refugees and, more recently, some Afghan families. Matching the bedding to the ages of the children, tucking in a teddy where appropriate and leaving a welcoming card are all made possible by our dedicated small team of MU volunteers and the generosity of MU members who fundraise in their branches and the public who have responded to our appeals on local radio and Network Norfolk.

We welcomed members from other branches and friends from our Sprowston community to our well-attended carol service at St. Cuthbert's in December. The service, put together by our committee, was a mix of carols, bible readings and poems taking us through varied aspects of the Christmas story – the final poem 'A Refugee Christmas' reminding us of the realities of our world. The collection was for our refugee resettlement project. Thank you to Revd Simon who led our service and Revd Melanie who gave the address. This year we were able to have tea together afterwards, too!

As we all gradually adapt to life after the pandemic, we remember that our fellow MU members in 83 countries around the world will be working in their communities and meeting their own challenges. Please pray for them.

***Barbara Lashley***

## **THE FRIENDS OF ST. MARY & ST. MARGARET CHURCH, SPROWSTON**

The Friends of St Mary & St Margaret, a sub-committee of the PCC, was formed in 2015 to preserve, maintain and enhance the church and to raise funds to enable this to occur. The idea of setting up a “Friends” group was twofold. To gain additional help with the general maintenance of the church and to raise funds for the upkeep of the ancient building which is well used and appreciated by many in the community who do not normally contribute regularly.

Unfortunately, the response was small and we have gained no new members over the last year despite leaflets being available in the church. It was therefore decided at the last APCM that the Friends of SMM would be disbanded.

***Penny Rennie***  
***Membership Secretary***



## **TUESDAY BREAK**

Tuesday Break meets in St. Mary and St. Margaret's Church weekly from 10.30am – 12.30pm for coffee, biscuits, etc. and a chat. At present about twelve people attend. You are welcome to join us if you feel that this is a group for you.

***June Stanforth***

## SPROWSTON PARISH PLAYERS

Once again, the pandemic gave the Sprowston Parish Players problems due to restrictions. As we were not able to meet up in person, we continued to use Zoom as our meeting place, which also included our committee meetings. This worked well and many of us joined in play readings, which included 'Robinson Crusoe', 'The Happiest Days Of Your Life', 'The Importance Of Being Earnest', and many more.



It was great to get back in October to organise and plan 'The Wind In The Willows' (which had been postponed several times). We met at St Cuthbert's on Thursday evenings for rehearsals. Unfortunately, due to Omicron, we were again in a dilemma as to whether or not we should postpone the show, which was not what we wanted to do. It was decided we would carry on with rehearsals and also opened a zoom meeting at St Cuthbert's. This allowed members who felt they were vulnerable or couldn't make it to the rehearsals to continue and be part of the experience. We also made sure that the church was sanitised before and after the rehearsals, as well as other measures in place to keep our members safe.

Our Christmas Cheese and Wine event on 4<sup>th</sup> December was well received. We met up on Friday evenings at St Cuthbert for an hour and half to practise the glorious Christmas songs and carols that we all love to sing. Food and drinks were provided, as well as lots of audience participation, including a Christmas quiz. The soft lighting and the table and chairs set up with candles made a wonderful atmosphere. It was great success and the profit went to church funds.

***Toni Morina***  
***Chairman***

## SAFEGUARDING

After 8 years in the role, I have found it harder to stay on top of the ever-changing requirements for safeguarding and this will be my last report as I am stepping down from being the safeguarding officer. Please note, I am not "resigning from safeguarding" – if there is one thing I have tried to highlight throughout the past 8 years, it is that safeguarding is everyone's role. We all have a duty to protect God's vulnerable people of whatever age – I have merely been the "hat" for a while.

There are new online courses, and the Parish Safeguarding Dashboard is up and running at last, having been launched just prior to covid hitting, so it was left hanging for a while. I will still be doing DBS checks when needed, along with Jane Cole. The new Safeguarding Officer will be appointed at the APCM I believe, and we will have a transitional handover, so that they feel fully supported in the role.

As ever, I will never say if I have dealt with any issues in the past year – please do remember that if you have any concerns, however slight, please pass them on – it can take 100 small pieces to make a full jigsaw puzzle, and your small concern may help add to a bigger picture.

***Claire Akrell***

# **Sprowston Parochial Church Council**

## **The Child Protection and Vulnerable Adult Policy Statement**

In accordance with the Church of England Safeguarding Policy our church is committed to:

- Promoting a safer environment and culture.
- Safely recruiting and supporting all those with any responsibility related to children, young people and vulnerable adults within the church.
- Responding promptly to every safeguarding concern or allegation.
- Caring pastorally for victims/survivors of abuse and other affected persons.
- Caring pastorally for those who are the subject of concerns or allegations of abuse and other affected persons.
- Responding to those that may pose a present risk to others.

The Parish will:

- Create a safe and caring place for all.
- Have a named Parish Safeguarding Officer (PSO) to work with the incumbent and the PCC to implement policy and procedures.
- Safely recruit, train and support all those with any responsibility for children, young people and adults to have the confidence and skills to recognise and respond to abuse.
- Ensure that there is appropriate insurance cover for all activities involving children and adults undertaken in the name of the parish.
- Display in church premises and on the Parish website the details of who to contact if there are safeguarding concerns or support needs.
- Listen to and take seriously all those who disclose abuse.
- Take steps to protect children and adults when a safeguarding concern of any kind arises, following House of Bishops guidance, including notifying the Diocesan Safeguarding Adviser (DSA) and statutory agencies immediately.
- Offer support to victims/survivors of abuse regardless of the type of abuse, when or where it occurred.
- Care for and monitor any member of the church community who may pose a risk to children and adults whilst maintaining appropriate confidentiality and the safety of all parties.
- Ensure that health and safety policy, procedures and risk assessments are in place and that these are reviewed annually.
- Review the implementation of the Safeguarding Policy, Procedures and Practices at least annually.
- As part of our commitment to children, young people and vulnerable adults, the church has appointed Claire Akrill to be the Named Person (contact number 01603 482360 / 07761440924). This role will be regularly explained to children. She is responsible for ensuring all church workers have the necessary Disclosure and Barring Service (DBS, formerly CRB) clearance and complete a self-declaration form tri-annually.

Each person who works within this church community will agree to abide by this policy and the guidelines established by this church.

**Statement agreed by Sprowston Parochial Church Council on .....**

**Signed..... (Incumbent)**

**Signed..... (Churchwarden)**

**Signed..... (Churchwarden)**

# Sprowston PCC

Registered Charity number 1149140

Financial Statements for the Year Ended 31 December 2021

## Receipts and Payments Accounts

	Note	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2021 £	Total 2020 £
<b>Receipts</b>							
<b>Voluntary receipts:</b>							
Collections at services	3	6,883	-	-	-	6,883	4,229
Planned giving	3	37,291	-	-	-	37,291	34,773
All other giving/voluntary receipts	3	14,482	-	4,592	-	19,074	31,043
Grant Income	3	1,000	-	9,573	-	10,573	13,354
Legacies Received (Capital Value)		17,500	-	-	-	17,500	-
Gift Aid recovered	3	9,357	-	-	-	9,357	8,836
		86,513	-	14,165	-	100,678	92,235
<b>Activities for generating funds</b>	3	-	-	-	-	-	455
<b>Investment income</b>	3	-	-	47	-	47	172
<b>Church activities</b>	3	44,769	-	24,625	-	69,394	38,558
<b>Other income</b>	3	6,373	-	6,515	-	12,888	11,126
<b>Total receipts</b>		<b>137,655</b>	<b>-</b>	<b>45,352</b>	<b>-</b>	<b>183,007</b>	<b>142,546</b>
<b>Payments</b>							
<b>Church activities:</b>							
Mission giving and donations	4	252	-	2,000	-	2,252	507
Parish share		58,650	-	-	-	58,650	52,000
Assigned fee paid to diocese		23,191	-	-	-	23,191	15,307
Clergy and staffing costs	4	11,211	-	8,470	-	19,681	18,043
Administration costs	4	3,612	-	342	-	3,954	3,690
<b>Church expenses:</b>							
Church running expenses	4	13,271	-	-	-	13,271	10,945
Costs of trading	4	5,572	-	13,001	-	18,573	19,689
<b>Major capital expenditure</b>	4	-	-	-	-	-	18,038
<b>Other expenditure</b>	4	1,867	-	1,076	-	2,943	2,852
		117,626	-	24,889	-	142,515	141,071
<b>Cost of generating funds</b>		-	-	-	-	-	-
<b>Total payments</b>		<b>117,626</b>	<b>-</b>	<b>24,889</b>	<b>-</b>	<b>142,515</b>	<b>141,071</b>
<b>Excess of receipts over payments</b>		<b>20,029</b>	<b>-</b>	<b>20,463</b>	<b>-</b>	<b>40,492</b>	<b>1,475</b>
<b>Transfers between funds</b>							
		-	-	-	-	-	-
		20,029	-	20,463	-	40,492	1,475
<b>Cash at bank and in hand at 1 Jan</b>		9,539	-	51,042	-	60,581	59,106
<b>Cash at bank and in hand at 31 Dec</b>		29,568	-	71,505	-	101,073	60,581

# Sprowston PCC

Registered Charity number 1149140

## Financial Statements for the Year Ended 31 December 2021

### Statement of Assets and Liabilities

Note	Unrestricted Fund	Designated Fund	Restricted Fund	Endowment Fund	Total 2021	Total 2020
	£	£	£	£	£	£
<b>Cash Funds</b>						
Petty Cash	1	-	-	-	1	1
Barclays Current Bank Accounts:						
Sprowston P C C Account	25,200	-	13,826	-	39,026	18,898
St Cuthbert's Church Centre Account	-	-	29,092	-	29,092	11,860
Sprowston Church Fees Account	4,367	-	-	-	4,367	1,273
Virgin Money Deposit Account	-	-	28,587	-	28,587	28,549
		-	-	-		
	<b>29,568</b>	<b>-</b>	<b>71,505</b>	<b>-</b>	<b>101,073</b>	<b>60,581</b>
<b>Liabilities</b>						
Wedding deposits					( 1,645)	( 1,265)

**Signed on behalf of all the trustees:** Andrew Hudson Treasurer Date: 22 April 2022

### Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2. The movement in designated and restricted funds during the year were:

Restricted	Bal b/fwd	Receipts	Payments	Transfers	Bal c/fwd
Barclays Current Bank Accounts:	£	£	£	£	£
Fabric Fund St Mary & Margaret	264	1,746	-	-	2,010
Ruth Willis Legacy	830	-	327	-	503
St Cuthberts Church	6,418	2,747	-	-	9,165
Flower Fund	795	-	-	-	795
India	195	2,088	2,000	-	283
Sprowston Foodbank	1,045	30	644	-	431
Car Boot Mission	941	-	397	-	544
Small Grants	145	-	50	-	95
St Cuthbert's Church Centre (sep A/c)	11,860	38,703	21,471	-	29,092
<b>Virgin Money Deposit Account:</b>					
Fabric Fund St Mary & Margaret	2,793	4	-	-	2,797
Ruth Willis Legacy	3,652	5	-	-	3,657
Lowry Cole	20,252	27	-	-	20,279
Metcalfe Grave Bequest	1,852	2	-	-	1,854
	<b>51,042</b>	<b>45,352</b>	<b>24,889</b>	<b>-</b>	<b>71,505</b>

Fabric Fund St Mary & Margaret - Funds specifically for use at St Mary and St Margaret Church

Ruth Willis Legacy - Restricted for use at the discretion of the Vicar and Churchwardens

St Cuthberts Church - Funds specifically for use at St Cuthberts Church

Flower Fund - Funds given for flowers and other church decorations

India - Funds for the support of a Church in India

Sprowston Foodbank - set up during Covid 19 pandemic

Car Boot Mission - From Bishop's Mission Fund for the presence at the Car Boot Sale at Sprowston Park and Ride

Small Grants - for litter picks, for White House Farm coffee and for tree planting

St Cuthbert's Church Centre (sep A/c) - St Cuthberts Church Hall and Annex Trading Account

Lowry Cole- Restricted for use at absolute discretion of the PCC

Metcalfe Grave Bequest - For the upkeep of the Metcalfe Grave (PCC may retain 40% of interest)

# Sprowston PCC

Registered Charity number 1149140

## Financial Statements for the Year Ended 31 December 2021

Notes (Continued)

### 3. Receipts

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2021 £	Total 2020 £
<b><u>COLLECTIONS AT SERVICES</u></b>						
Sunday Collections	4,146	-	-	-	4,146	3,633
Weekday Collections	140	-	-	-	140	161
Baptism & Other Services	2,597	-	-	-	2,597	355
Baptism & Other Services - Gift Aided	-	-	-	-	-	80
	<b>6,883</b>	-	-	-	<b>6,883</b>	<b>4,229</b>
<b><u>PLANNED GIVING</u></b>						
Standing Order	24,771	-	-	-	24,771	21,180
Regular Giving Envelopes	12,520	-	-	-	12,520	13,593
	<b>37,291</b>	-	-	-	<b>37,291</b>	<b>34,773</b>
<b><u>ALL OTHER GIVING/VOLUNTARY RECEIPTS</u></b>						
Donations	14,086	-	4,592	-	18,678	30,758
Wall Boxes	396	-	-	-	396	285
	<b>14,482</b>	-	<b>4,592</b>	-	<b>19,074</b>	<b>31,043</b>
<b><u>GRANT INCOME</u></b>						
Non-Recurring Grants	1,000	-	9,573	-	10,573	13,354
Small Grants	-	-	-	-	-	-
	<b>1,000</b>	-	<b>9,573</b>	-	<b>10,573</b>	<b>13,354</b>
<b><u>GIFT AID RECOVERED</u></b>						
Gift Aid Reclaim	9,357	-	-	-	9,357	8,836
	<b>9,357</b>	-	-	-	<b>9,357</b>	<b>8,836</b>
<b><u>ACTIVITIES FOR GENERATING FUNDS</u></b>						
Other Fundraising	-	-	-	-	-	455
	-	-	-	-	-	<b>455</b>
<b><u>INVESTMENT INCOME</u></b>						
Dividends and Interest	-	-	47	-	47	172
	-	-	<b>47</b>	-	<b>47</b>	<b>172</b>
<b><u>CHURCH ACTIVITIES</u></b>						
Fees - Statutory	32,523	-	-	-	32,523	18,738
Fees - Additional	4,360	-	-	-	4,360	1,659
Net movement of wedding deposits	-	-	-	-	-	(261)
Magazine	5,502	-	-	-	5,502	6,030
Legacy Holiday club	2,384	-	-	-	2,384	-
St Cuthberts Centre & Annex	-	-	24,625	-	24,625	12,392
	<b>44,769</b>	-	<b>24,625</b>	-	<b>69,394</b>	<b>38,558</b>
<b><u>OTHER INCOME</u></b>						
Charities & Hardship Fund	947	-	-	-	947	417
Other	1,736	-	1,844	-	3,580	406
Income for Administrator	3,690	-	4,671	-	8,361	10,303
	<b>6,373</b>	-	<b>6,515</b>	-	<b>12,888</b>	<b>11,126</b>

# Sprowston PCC

Registered Charity number 1149140

## Financial Statements for the Year Ended 31 December 2021

Notes (Continued)

### 4. Payments

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	Endowment Fund £	Total 2021 £	Total 2020 £
<b><u>MISSION GIVING AND DONATIONS</u></b>						
Charities & Hardship Fund	252	-	-	-	252	507
India	-	-	2,000	-	2,000	-
	<b>252</b>	<b>-</b>	<b>2,000</b>	<b>-</b>	<b>2,252</b>	<b>507</b>
<b><u>CLERGY AND STAFFING COSTS</u></b>						
Administrator Parish/Benefice	3,350	-	8,470	-	11,820	12,346
Clergy Expenses	3,696	-	-	-	3,696	3,772
Organist	3,765	-	-	-	3,765	1,900
Clerk and Vergers Fees	400	-	-	-	400	25
	<b>11,211</b>	<b>-</b>	<b>8,470</b>	<b>-</b>	<b>19,681</b>	<b>18,043</b>
<b><u>ADMINISTRATION COSTS</u></b>						
Bank Charges	141	-	-	-	141	83
Support Costs	764	-	234	-	998	1,379
Printing Stationery & Computer	2,707	-	108	-	2,815	2,228
	<b>3,612</b>	<b>-</b>	<b>342</b>	<b>-</b>	<b>3,954</b>	<b>3,690</b>
<b><u>CHURCH RUNNING EXPENSES</u></b>						
Cleaning	-	-	-	-	-	340
Insurance	3,850	-	-	-	3,850	3,835
Service Costs	631	-	-	-	631	1,619
Maintenance	5,834	-	-	-	5,834	2,155
Electricity & Oil	1,840	-	-	-	1,840	1,339
Independent Examination Cost	375	-	-	-	375	500
Maintenance/utility (Parish Room)	741	-	-	-	741	1,157
	<b>13,271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,271</b>	<b>10,945</b>
<b><u>COSTS OF TRADING</u></b>						
Magazine	5,572	-	-	-	5,572	5,606
Hall Running Costs	-	-	13,001	-	13,001	14,083
	<b>5,572</b>	<b>-</b>	<b>13,001</b>	<b>-</b>	<b>18,573</b>	<b>19,689</b>
<b><u>MAJOR CAPITAL EXPENDITURE</u></b>						
Church - Major repairs and Redecorations	-	-	-	-	-	16,292
Hall/Other Buildings - Major Repairs and Redecorations	-	-	-	-	-	1,746
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,038</b>
<b><u>OTHER EXPENDITURE</u></b>						
Mission and Evangelism Costs	-	-	-	-	-	150
Other	570	-	382	-	952	1,215
Sprowston Foodbank	-	-	644	-	644	1,381
Small Grants	-	-	50	-	50	106
Legacy Holiday club	1,297	-	-	-	1,297	-
	<b>1,867</b>	<b>-</b>	<b>1,076</b>	<b>-</b>	<b>2,943</b>	<b>2,852</b>



**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL OF SPROWSTON WITH  
BEESTON ST ANDREW**

**Registered Charity number 1149140**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2021 which comprise the Receipts and Payments Account, the Statement of Assets and Liabilities and the related notes.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

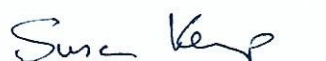
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or;
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

22 April 2022



SUSAN KEMP FCA

Independent Examiner

100 Welsford Road, Norwich, NR4 6QH