



Trustees' annual report for the period						
From	Period start date			To	Period end date	
	Day 01	Month 04	Year 2024		Day 31	Month 03

Reference and administration details

Charity name	Apni Zaroorat Community Network		
Other names charity is known by			
Registered charity number (if any)	1149032		
Charity's principal address	20 Crabbe Street		
	Stourbridge		
	Postcode	DY9 8UP	

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint
1. Azizun Nisa	Chair		
2. Bridget Braham	Secretary		
3. Gohair Mamtaz	Treasurer		
4. Carol Partridge	Trustee		
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
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15.			
16.			
17.			
18.			
19.			
20.			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisors (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Registered Charity
Trustee selection methods (eg. appointed by, elected by)	Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees;
- The charity's organisational structure and any wider network with which the charity works;
- Relationship with any related parties
- Trustees' consideration of major risks and the system and procedures to manage them.

Policies & Procedures

Apni Zaroorat Community Network has established robust policies and procedures, in line with Charity Commission guidance and relevant legislation, to support safe, ethical, and effective delivery of our services. These policies cover all key areas of our work, including:

- Health and Safety
- Child Protection and Safeguarding of Vulnerable Adults (including appropriate DBS checks)
- Equality, Diversity and Inclusion
- Code of Conduct
- Public and Employer's Liability Insurance
- COVID-19 Risk Assessment
- Sustainability
- Disciplinary Procedures
- GDPR and Data Protection
- Emergency Evacuation Procedures

All policies are reviewed regularly to ensure they remain up to date and fully compliant with current legislation and best-practice guidance.

Organisational Structure & Governance

Apni Zaroorat Community Network is committed to maintaining high standards of safety, equality, accountability, and good governance, in line with Charity Commission guidance. A clear organisational structure diagram is provided to all new trustees and volunteers to support their understanding of the charity's operating model and decision-making framework, including the respective roles and responsibilities of trustees, volunteers, and members. This ensures clear lines of responsibility, accountability, and reporting from the outset, and supports effective oversight and governance.

Partnerships & Collaborative Working

Apni Zaroorat Community Network recognises the importance of partnership working in achieving its charitable aims and maximising positive outcomes for the communities it serves. We work collaboratively with local charities, community groups, statutory agencies, and other key stakeholders to share knowledge, resources, and best practice.

This collaborative approach strengthens service delivery and helps deliver positive, measurable impact for the communities we serve.

Our partners include:

- Black Country Food Bank
- Dudley Council for Voluntary Service
- African Caribbean Community Network
- Citizen Engagement CIC
- Dudley Council
- NHS- The Dudley Group Foundation Trust
- Dudley group NHS Charity
- Wordsley Library

Summary of the objects of the charity set out in its governing document

Apni Zaroorat Community Network exists for the public benefit. Our core aims are to:

1. Promote social inclusion by preventing individuals from becoming socially excluded, relieving their needs, and assisting them to integrate into society.

To promote social inclusion and prevent individuals from becoming socially excluded, we deliver a range of targeted activities designed to address individual needs and support integration into society. These include community support sessions that provide a safe and welcoming environment where members can connect, share experiences, and reduce social isolation.

2. Advance education and training

To advance education and training, we deliver a range of learning and skills-based activities designed to improve knowledge, confidence, and employability. These include workshops and short courses focused on basic skills development and continuous learning.

3. Relieve poverty and sickness

To relieve poverty and sickness, we provide practical support and assistance to individuals and families experiencing financial hardship and health-related challenges. Activities include advice and guidance sessions to help individuals access financial support and welfare services, and the provision of essential food items for those facing immediate hardship. We also support individuals with long-term health conditions to reduce isolation and improve daily wellbeing and offer wellbeing and listening support to those experiencing stress, illness, or emotional difficulty.

4. Preserve and protect good health.

To preserve and protect good health, we deliver a range of preventative and wellbeing-focused activities aimed at improving both physical and mental health outcomes. These include health awareness and information sessions, wellbeing workshops, and preventative support initiatives.

5. Provide recreational facilities in the interests of social welfare, with the aim of improving quality of life.

To provide recreational facilities in the interests of social welfare and improve quality of life, we deliver a range of inclusive recreational and social activities designed to promote wellbeing, connection, and community participation. These include regular social and recreational sessions that offer a safe space for individuals to relax, socialise, and build relationships. We also provide creative and cultural activities such as arts, crafts, and community celebrations to encourage self-expression and enjoyment.

Additionally, we offer physical recreation activities that support both physical health and mental wellbeing, as well as group outings and community events that reduce isolation and encourage engagement with the wider community. Intergenerational activities bring people of different ages together to strengthen community bonds, and our accessible recreational opportunities ensure activities are inclusive for individuals with additional needs or barriers to participation.

These activities help reduce isolation, strengthen social connections, and enhance overall wellbeing and quality of life.

What we do:

To achieve our objectives, we deliver a range of activities including (but not limited to):

- Youth engagement provision to support young people
- Holiday activities programme to engage children in positive activities
- Mental health and wellbeing activities
- Peer support sessions
- Self-care sessions
- Social, cultural, and faith- sensitive events
- Befriending sessions
- Education, training and Skills development sessions
- Confidence- building activities
- Recreational and leisure activities for women, young people and families
- Volunteering opportunities and pathways to further opportunities
- Community events
- Offsite visits and trips
- A safe environment, referrals to partner organisation

All activities are designed to remove barriers, empower individuals, and strengthen community cohesion and resilience. Through our targeted programmes, we support participants to build confidence, improve wellbeing, and increase their ability to engage positively within the community. By creating inclusive, safe, and supportive environments, we enable individuals to access opportunities, develop new skills, and overcome social isolation. This approach not only benefits the people we support but also contributes to a stronger, more connected community.

Activity 1- Holiday Activities

The aim of this project is to provide holiday provision for children and young people, enabling them to participate in activities that would otherwise be inaccessible. The project will deliver a range of engaging and developmental activities including cooking, arts and crafts, special achievement awards, celebration events, and off-site visits and trips. This provision will support young people to build confidence, develop new skills, and enjoy positive holiday experiences in a safe and inclusive environment.

Activity 2- Community Events

Community events will be organised during holiday periods to bring children, young people, families, and residents together in a safe and inclusive setting. These events will include family fun days, community engagement days, sports days, and cultural celebration activities designed to encourage participation, social interaction, and community cohesion. Through these events, participants will have opportunities to build positive relationships, develop teamwork and communication skills, and take part in shared experiences that promote a sense of belonging. Outputs will include the number of events held, attendance figures, and feedback collected from participants. The impact of community events will be increased social connection, reduced isolation, improved community spirit, and strengthened support networks for families and young people.

Activity 3- Support Service- to support vulnerable individuals who are struggling

The Support Service will provide targeted assistance to vulnerable individuals and families who are struggling to meet basic needs. This service will offer essential food items and emergency provisions to ensure that households have access to nutritious food during holiday periods and times of financial difficulty. The support will be delivered in a respectful and confidential manner, and to signpost families to additional services and resources where needed. Outputs will include the number of food parcels distributed, the number of families supported, and the level of engagement. The impact will be a reduction in food insecurity, improved wellbeing and stability for vulnerable families, and strengthened community support networks that help prevent crises and promote resilience.

Activity 4- Befriending Service

The Befriending Service provides emotional and practical support to vulnerable adults who may be experiencing isolation, low self-esteem, or difficulties accessing community support. Through regular one-to-one or small group sessions, the service builds trusting relationships, offer guidance, and encourage positive social engagement in a safe and warm environment. Sessions include pampering treats and wellbeing activities, with breakfast provided to ensure participants feel welcomed and supported. The service will help individuals develop confidence, improve communication skills, and access opportunities such as activities, education, and support networks. Outputs include the number of befriending relationships established, the frequency of sessions, and participant feedback. The impact increased social connection, improved wellbeing and mental health, reduced feelings of loneliness, and strengthened resilience and independence for participants.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grant making
- Policy programme related investment
- Contribution made by Volunteers

We would like to express our sincere gratitude to our volunteers for their invaluable contribution throughout the year. Their dedication, time, and commitment have been essential to the delivery of our services, and their support has made a significant difference to the lives of our members. Volunteers have spent countless hours listening to and encouraging individuals, as well as supporting our activities and events. Without their energy and continued involvement, we would not have been able to achieve so much. Since our establishment in 2008, volunteers have remained at the heart of our organisation, providing consistent and reliable support that enables us to continue our work and expand our reach.

Summary of the main achievements of the charity during the year.

Holiday Activities – A Proud Moment

The aim of this project is to provide holiday provision for children and young people, enabling them to participate in activities that would otherwise be inaccessible. One of our proudest moments this year was seeing the positive impact of our celebration events, which brought families together and highlighted the achievements of our young participants. Throughout the holidays, the programme delivered a range of engaging activities, including cooking, arts and crafts, special achievement awards, celebration events, and off-site visits and trips. The success of these activities was reflected in the confidence and enthusiasm shown by the children and young people, many of whom demonstrated significant personal growth and a willingness to try new experiences. This provision has continued to offer a safe and inclusive environment where young people can build new skills, form friendships, and enjoy positive holiday experiences.

We are honoured and humbled to have been nominated for the Dudley CVS Community Awards 2025. This nomination represents a significant recognition of our commitment, dedication, and the positive impact we strive to make within our community.

Section E Financial review

Brief statement of the charity's policy on reserves

Financial Position at Year-End

Cash at bank at 31/01/25 was £9,332 in cash reserves. This amount is categorised as follows:

- **Restricted Grant Funding: £6,332** These funds are earmarked for specific projects and must be spent within the next financial period in accordance with the terms of the grants.
- **Unrestricted Funds: £3,000** These funds provide flexibility and will be used to help cover operational costs and other charitable expenses in the forthcoming financial year.

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

Our principal source of income during the year has been grant funding. In addition, we are committed to building long-term sustainability and reducing reliance on external grants. To support this, we generate modest income through nominal charges and membership contributions for selected activity, including:

- **Community trips (participant contributions)** These small fees help us cover essential running costs while ensuring our activities remain affordable and accessible to the community we serve.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G. Mantaz	A. NISA
Full name(s)	Gohair Mantaz	Azizun Nisa
Position (eg secretary, chair, etc)	Treasurer	Chair
Date	24/01/26	

Disclosure section

Give here brief details of any items that the examiner wishes to disclose.



Only complete if the examiner needs to highlight material problems.

None to report

APNI ZAROORAT COMMUNITY NETWORK

Income & Expenditure Accounts for the year ended 31st March

		2025	2024
	£	£	£
INCOME			
Grants/donations received (Note 1)		32,215	17,297
EXPENDITURE			
Training Sessions	1,850	800	
Community activities	8,044	2,110	
Leisure/recreational trips	3,712	3,036	
Project Management	4,937	2,744	
Adminstration Costs	2,521	2,987	
ICT Support	80	70	
Room Hire	960	550	
Public liability Insurance	263	472	
Bank charges	61	62	
Sundries	27	00	
Accountant's fees	300	250	
Depreciation	128	151	
	-----	-----	
		(22,883)	(13,232)
		-----	-----
Excess of income over expenditure		9,332	4,065
		=====	=====

NOTES TO THE ACCOUNTS:

1. The community network received grants from all organisation amounted to £32,215.

APNI ZAROORAT COMMUNITY NETWORK

Balance sheet as at 31st March 2025

TANGIBLE ASSETS:		2025		2024
	£	£	£	£
Fixed Assets		726		854
CURRENT ASSETS;				
Bank Business accounts	16,339		6,829	
	-----		-----	
		16,339		6,829
		-----		-----
		17,065		7,683
		-----		-----
Less Current Liabilities		(300)		(250)
		-----		-----
		16,765		7,433
		=====		=====
FINANCED BY:				
Balance as at 01/04/2023/2024		7,433		3,368
Profit/(Loss) for the period		9,332		4,065
		-----		-----
		16,765		7,433
		=====		=====

ACCOUNTANT'S REPORT

We have prepared and carried out an independent examination of APNI Zaroorat Community Network Accounts for the year ended 31st March 2025, from the information received from the trustees of the Apni Zaroorat Community Network and notify it to be true and in accordance therewith.


Document with Chartered Accountant

M I Ali
Star Accountancy Services Ltd
26 Hill Street,
Lye, Stourbridge,
West Midlands
DY9 8TL.

Date:-----28/07/2025-----

Chairperson's Report

I approve the above accounts and confirm that I have made available all records and information in connection with the preparation of these accounts.

Mrs Asima Khalid:

Chief Executive Officer of Apni Zaroorat

Date:-----28/07/2025-----

2025
ACCOUNTS
(01/04/24 TO 31/03/25)

Apni Zaroorat Community Network
C/O 20 Crabbe Street,
Lye, Stourbridge,
West Midlands,
DY9 8UP.

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STAR ACCOUNTNACY SERVICES LTD

26 Hill Street, Lye, Stourbridge, West Midlands, DY9 8TL. Email: iftikhar.ali@staraccountancy.com.

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2025
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