

# **St.Nicholas Church Bradfield**

**Bradfield, Sheffield S6 6LG**

## **Trustees Report for the year 01/01/2021 to 31/12/2021**

### **Charity Registration number 1149020**

St.Nicholas Church is in the Parish of Bradfield, within the Diocese of Sheffield.

The governing documents of the Charity are:

The Parochial Church Council (Powers) Measure 1956 as amended and The Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969) as amended.

The Charities principal objective is to promote the whole mission of Bradfield Church in the Parish of Bradfield.

The main activities undertaken in relation to this objective are:

- Regular public Worship open to all
- Pastoral work within the Parish of Bradfield
- Supporting other Charities, mainly within the UK
- Fundraising activities open to the Community

During 2021 there were ? Weddings, ? Funerals and ? Infant and child baptisms. The Rector also officiated at funerals at local crematoria.

The Church was unable to host the Bradfield Music Festival due to Covid Pandemic.

Other events were limited due to the pandemic.

Once again a Bradfield Calendar was produced, proving to be a great success and raised over £1,000 for Church Funds.

The Church "Safeguarding Safe Church Policy" document has been reviewed and is in line with current legislation and Diocesan guidance. There were no safeguarding issues during 2021.

The Church was open most days for visitors and private worship following the end of Covid restrictions.

### **Administrative details**

The PCC Members who served during 2021 are:

Mrs P Bancroft	
Mr J Barrand	Churchwarden
Mrs S Barrand	PCC secretary and deputy Churchwarden
Mrs J Bird	
Dr D Brentnall	
Mr R Chamberlin	Organist
Mrs J Gregory	
Mrs J Hodson	Churchwarden
Revd. A Isaacson	Rector, Chair
Mrs C Leichert	Safeguarding Officer
Mr Jack Marples	
Mr John Marples	Deputy PCC Secretary, Tower Captain

Mrs M Norman	PCC Treasurer
Dr J Panniker	
Miss P Ravenhill	Gift Aid Secretary
Mrs P Reynolds	
Mrs M Sheldon	
Mr R Stockley	
Mrs G Turner	
Mrs E Walker	
Mr R Walton	Deputy Churchwarden, H & S Officer

There is currently a vacancy for a Giving Co-ordinator

PCC Members may be co-opted or elected by the PCC and/or members of the congregation who are on the electoral roll. There are approx. 100 names on the electoral role at 31/12/21.

The PCC began to meet face to face again during the year after a period of online meetings due to the pandemic. To comply with the Covid regulations the Church continued to operate test and trace records for Sunday Worship, and face masks were worn for a large part of the year. All Covid guidelines in relation to taking Communion and Church opening were regularly reviewed in accordance with The Diocese of Sheffield advice.

### **Financial Summary**

The accounts for the financial year 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021 have been prepared by the treasurer, Mary Norman and Inspected by Pi Accountants, who took over from the previous Chartered Accountants, Gibson Booth. The change of Accounts Inspectors has caused some considerable delay in preparing the 2021 accounts and meant the Charity Commission deadline for submission of 31<sup>st</sup> October 2022 was missed, for the first time ever. The Treasurer had to answer a lot of questions from the new Accountants, and this has been the cause of the delays. The PCC were made aware of the delays, and the Trustees have endeavoured to move things forward to resolution via regular updates from the Treasurer and the setting of deadlines for completion.

Receipts on unrestricted Funds were £65,614 and payments amounted to £41,522 based on the draft accounts to 31/12/2021. In addition to the General fund, there are 5 restricted funds. These accounts may only be used for the purposes for which the money was donated. They are the Fabric fund, the Building Fund, the Windows Fund, the Childrens Fund and the Churchyard fund.

The Fabric fund is money held in respect of the maintenance and upkeep of the Church and stood at £64,967 at 31/12/2021 in the draft accounts.

The Building Fund relates to plans to build a toilet and servery in Church. No work has started on this project yet, and has been significantly delayed due to the pandemic. The money in the fund stands at £41,688 in the draft accounts to 31/12/2021.

The Windows fund is money allocated to the repair and renovation of the stained glass windows, as an ongoing project. This stood at £8,525 in the draft accounts to 31/12/2021.

The Churchyard fund was set up as a result of a donation towards the upkeep of the Church yard.

The Childrens Fund was set up following a bequest of £5000 to be used to assist with Childrens Mission in Church.

### **Gift Aid**

The church is still recovering financially from the results of the pandemic and the weekly giving and Envelope Giving has reduced. In 2021 £6098 was recovered from HMRC for Gift Aid.

Report prepared by Jane Gregory, deputy Church warden

Signed on behalf of the PCC ?/? 2023

# St. NICHOLAS CHURCH, BRADFIELD

Year Ended 31st December 2021

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**Independent Examiner's report to the management committee of  
St. Nicholas Church, Bradfield  
For the twelve month period to 31st December 2021**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2021 which are set out on pages 2 to 6.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

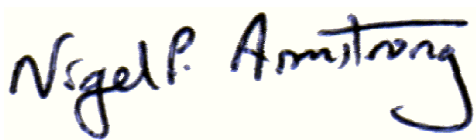
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable direction given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in respect to the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nigel Peter Armstrong, FCMA

10th August 2023

Pi Partners Ltd  
Suite 5, Victoria Court, 51 Huddersfield Road  
Holmfirth, HD9 3JA

**RECEIPTS AND PAYMENTS ACCOUNT**

**General Fund**

**Receipts**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
<b>Church Services</b>		
17,200	Planned giving	16,890
4,888	Plate collections	8,384
98	Wedding/Funeral/Baptism collections	828
8,188	Wedding/Funeral/Baptism fees	1,941
<hr/>		<hr/>
30,374		28,043
<b>Other income</b>		
1,148	Share dividends	1,189
5,000	Legacies	5,000
14,129	Gift Aid HMRC element	6,099
460	Transfer from building fund	0
0	Transfer from fabric fund	530
130	Insurance claim commission	0
950	Church wall insurance claim	0
0	Jane Street wall donations	10,912
7,500	Refund Diocese common	0
0	Licences Music Festival	37
0	Interest earned	4
0	Sundry	125
<hr/>		<hr/>
29,317		23,896
<b>Donations</b>		
2,120	General donations	324
0	Noticeboard donations	1,000
3,447	Covid donations	0
500	Diocese grant	0
0	Feeoffees grant	6,000
220	Handbells	0
189	In Memoriam	0
100	Steel City Striders	0
<hr/>		<hr/>
6,576		7,324
<b>Charitable Giving</b>		
495	Children's Society	146
<hr/>		<hr/>
495		146

**RECEIPTS AND PAYMENTS ACCOUNT**

**General Fund (cont.)**

**Receipts**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
	<b>Fund raising activities</b>	
399	Harvest	172
860	Monthly draw	735
575	Calendar	664
0	Ploughman's Lunch	2105
382	Ethel's fundraising table	96
47	Other	0
<hr/>		<hr/>
2,263		3,772
<hr/>		<hr/>
<b>69,025</b>	<b>TOTAL RECEIPTS</b>	<b>63,181</b>

**Payments**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
	<b>Worship and maintenance</b>	
1,539	Rectors expenses	1,951
472	Rectory water	490
2,073	Church gas	9,074
711	Church electricity	1,145
5,896	Watchhouse rent	5,930
3,485	Repairs	1,358
2,260	Organ player	2,260
204	Organ maintenance	0
6,626	Insurance	6,632
166	Books & stationery	212
126	Wine	25
0	Consumables	395
<hr/>		<hr/>
23,558		29,472

RECEIPTS AND PAYMENTS ACCOUNT

**General Fund (cont.)**

**Payments**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
	<b>Other Expenses</b>	
399	Charities	147
362	General	0
7,500	Common Fund	0
185	Licences	189
487	Calendar	63
535	Toilet & Kitchen project	2,725
2,908	Jane Street Wall Project	0
0	Accounts	354
25	Synod	0
0	Transfer to Childrens Fund	5,000
<hr/>		<hr/>
12,401		8,478
<hr/>		<hr/>
<b>35,959</b>	<b>TOTAL PAYMENTS</b>	<b>37,950</b>
<hr/>		<hr/>
	<b>General Fund</b>	
<b>33,066</b>	<b>Excess of Receipts over Payments</b>	<b>25,231</b>
<hr/>		<hr/>



**RECEIPTS AND PAYMENTS ACCOUNT**

**Fabric Fund**

**Receipts**

2020 £		2021 £
47	Interest	19
50,000	Legacies	
<u>50,047</u>		<u>19</u>
<u>50,047</u>	<b>TOTAL RECEIPTS</b>	<u>19</u>

**Payments**

2020 £		2021 £
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>50,047</u>	<b>Fabric Fund</b>	
<u>50,047</u>	<b>Excess of Receipts over Payments</b>	<u>19</u>

**RECEIPTS AND PAYMENTS ACCOUNT**

**Building Fund**

**Receipts**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
0	Transfer from General Fund	2,695
163	Interest	21
3,200	Donations	30
<u>3,363</u>		<u>2,746</u>
<u><b>3,363</b></u>	<b>TOTAL RECEIPTS</b>	<u><b>2,746</b></u>

**Payments**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
<u><b>0</b></u>	<b>TOTAL PAYMENTS</b>	<u><b>0</b></u>
<u><b>3,363</b></u>	<b>Building Fund</b>	
	<b>Excess of Receipts over Payments</b>	<u><b>2,746</b></u>

RECEIPTS AND PAYMENTS ACCOUNT

Window Fund

Receipts

2020 £		2021 £
22	Interest	4
<u>22</u>		<u>4</u>
<u>22</u>	<b>TOTAL RECEIPTS</b>	<u>4</u>

Payments

2020 £		2021 £
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>22</u>	<b>Window Fund</b>	<u></u>
<u>22</u>	<b>Excess of Receipts over Payments</b>	<u>4</u>

RECEIPTS AND PAYMENTS ACCOUNT

**Childrens Fund**

**Receipts**

2020		2021
£		£
0	Transfer from General Fund	5,000
0	Interest	0
<u>0</u>		<u>5,000</u>
<u>0</u>	<b>TOTAL RECEIPTS</b>	<u><b>5,000</b></u>

**Payments**

2020		2021
£		£
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>0</u>	<b>Childrens Fund</b>	
<u><u>0</u></u>	<b>Excess of Receipts over Payments</b>	<u><u>5,000</u></u>

RECEIPTS AND PAYMENTS ACCOUNT

**Churchyard Fund**

**Receipts**

2020		2021
£		£
1	Interest	0
<u>1</u>		<u>0</u>
<u>1</u>	<b>TOTAL RECEIPTS</b>	<u>0</u>

**Payments**

2020		2021
£		£
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>1</u>	<b>Churchyard Fund</b>	
<u>1</u>	<b>Excess of Receipts over Payments</b>	<u>0</u>

**Total Excess of Receipts over Payments of Monetary Funds**

2020	2021
£	£
<u>86,499</u>	<u>28,000</u>

**Statement of Assets and Liabilities as at 31st December 2021**

	<b>2020</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Investment Assets</b>		
CCLA Investment Fund - held by custodian trustee	20,794	23,784
CCLA Investment Fund	20,120	23,013
	<u>40,914</u>	<u>46,796</u>
<b>Monetary Assets</b>		
<b>PCC General Fund</b>		
Santander Bank	6,340	9,049
Leeds Building Society	1,956	1,960
Cooperative Bank	36,552	56,110
Cash	1,161	4,122
	<u>46,009</u>	<u>71,240</u>
<b>Fabric Fund</b>		
Santander Bank	6,645	6,645
Cooperative Bank	61,035	61,055
	<u>67,680</u>	<u>67,700</u>
<b>Building Fund</b>		
CBF Reserves	38,943	41,688
	<u>38,943</u>	<u>41,688</u>
<b>Window Fund</b>		
CBF Reserves	8,520	8,525
	<u>8,520</u>	<u>8,525</u>
<b>Childrens Fund</b>		
CBF Reserves	0	5,000
	<u>0</u>	<u>5,000</u>
<b>Churchyard Fund</b>		
CBF Reserves	201	201
	<u>201</u>	<u>201</u>
<b>TOTAL MONETARY ASSETS</b>	<u>161,353</u>	<u>194,354</u>
<b>TOTAL INVESTMENT AND MONETARY ASSETS</b>	<u>202,267</u>	<u>241,150</u>

**Other Assets and Liabilities**

The Church holds various assets including furniture, organ, ornaments, decorations and paintings etc for functional use.

Of the total CBF Reserves held in the Building Fund up to £5,000 can be used for General Fund purposes, on a temporary basis.

The accounts were approved and authorised for issue by the trustees on 15th August 2023 and signed on their behalf by:

M Norman - Treasurer

## **Notes to the Financial Statement - Accounting Policies**

### **1 Basis of preparation**

The PCC is a public benefit entity within the meaning of FRS102. The Financial Statement has been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's.

The Financial Statement has been prepared under historical cost convention and the accounts include income as received and expenditure made when irrecoverably paid.

### **2 Funds**

Unrestricted funds represent funds that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

Restricted funds represent funds that are subject to specific restrictions imposed by donors or which have been raised for a particular purpose.

# St. NICHOLAS CHURCH, BRADFELD

Year Ended 31st December 2021

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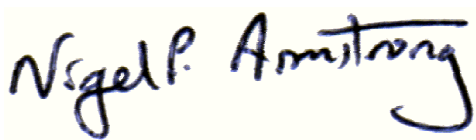
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10th August 2023

Pi Partners Ltd  
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**RECEIPTS AND PAYMENTS ACCOUNT**

**General Fund**

**Receipts**

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6,576		7,324
<b>Charitable Giving</b>		
495	Children's Society	146
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**RECEIPTS AND PAYMENTS ACCOUNT**

**General Fund (cont.)**

**Receipts**

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<b>69,025</b>	<b>TOTAL RECEIPTS</b>	<b>63,181</b>

**Payments**

<b>2020</b>		<b>2021</b>
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23,558		29,472

RECEIPTS AND PAYMENTS ACCOUNT

General Fund (cont.)

Payments

2020 £		2021 £
	<b>Other Expenses</b>	
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25	Synod	0
0	Transfer to Childrens Fund	5,000
<hr/> 12,401		<hr/> 8,478
<hr/> 35,959	<b>TOTAL PAYMENTS</b>	<hr/> 37,950
<hr/>	<b>General Fund</b>	<hr/>
<u><u>33,066</u></u>	<b>Excess of Receipts over Payments</b>	<u><u>25,231</u></u>

**RECEIPTS AND PAYMENTS ACCOUNT**

**Fabric Fund**

**Receipts**

2020 £		2021 £
47	Interest	19
50,000	Legacies	
<u>50,047</u>		<u>19</u>
<u>50,047</u>	<b>TOTAL RECEIPTS</b>	<u>19</u>

**Payments**

2020 £		2021 £
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>50,047</u>	<b>Fabric Fund</b>	
<u>50,047</u>	<b>Excess of Receipts over Payments</b>	<u>19</u>

**RECEIPTS AND PAYMENTS ACCOUNT**

**Building Fund**

**Receipts**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
0	Transfer from General Fund	2,695
163	Interest	21
3,200	Donations	30
<u>3,363</u>		<u>2,746</u>
<u><b>3,363</b></u>	<b>TOTAL RECEIPTS</b>	<u><b>2,746</b></u>

**Payments**

<b>2020</b>		<b>2021</b>
<b>£</b>		<b>£</b>
<u><b>0</b></u>	<b>TOTAL PAYMENTS</b>	<u><b>0</b></u>
<u><b>3,363</b></u>	<b>Building Fund</b>	
	<b>Excess of Receipts over Payments</b>	<u><b>2,746</b></u>

RECEIPTS AND PAYMENTS ACCOUNT

Window Fund

Receipts

2020 £		2021 £
22	Interest	4
<u>22</u>		<u>4</u>
<u>22</u>	<b>TOTAL RECEIPTS</b>	<u>4</u>

Payments

2020 £		2021 £
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>22</u>	<b>Window Fund</b>	<u></u>
<u>22</u>	<b>Excess of Receipts over Payments</b>	<u>4</u>

RECEIPTS AND PAYMENTS ACCOUNT

**Childrens Fund**

**Receipts**

2020		2021
£		£
0	Transfer from General Fund	5,000
0	Interest	0
<u>0</u>		<u>5,000</u>
<u>0</u>	<b>TOTAL RECEIPTS</b>	<u><b>5,000</b></u>

**Payments**

2020		2021
£		£
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>0</u>	<b>Childrens Fund</b>	
<u>0</u>	<b>Excess of Receipts over Payments</b>	<u><b>5,000</b></u>



RECEIPTS AND PAYMENTS ACCOUNT

Churchyard Fund

Receipts

2020 £		2021 £
1	Interest	0
<u>1</u>		<u>0</u>
<u>1</u>	<b>TOTAL RECEIPTS</b>	<u>0</u>

Payments

2020 £		2021 £
<u>0</u>	<b>TOTAL PAYMENTS</b>	<u>0</u>
<u>1</u>	<b>Churchyard Fund</b>	
<u>1</u>	<b>Excess of Receipts over Payments</b>	<u>0</u>

Total Excess of Receipts over Payments of Monetary Funds

2020 £	2021 £
<u>86,499</u>	<u>28,000</u>

**Statement of Assets and Liabilities as at 31st December 2021**

	<b>2020</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Investment Assets</b>		
CCLA Investment Fund - held by custodian trustee	20,794	23,784
CCLA Investment Fund	20,120	23,013
	<u>40,914</u>	<u>46,796</u>
<b>Monetary Assets</b>		
<b>PCC General Fund</b>		
Santander Bank	6,340	9,049
Leeds Building Society	1,956	1,960
Cooperative Bank	36,552	56,110
Cash	1,161	4,122
	<u>46,009</u>	<u>71,240</u>
<b>Fabric Fund</b>		
Santander Bank	6,645	6,645
Cooperative Bank	61,035	61,055
	<u>67,680</u>	<u>67,700</u>
<b>Building Fund</b>		
CBF Reserves	38,943	41,688
	<u>38,943</u>	<u>41,688</u>
<b>Window Fund</b>		
CBF Reserves	8,520	8,525
	<u>8,520</u>	<u>8,525</u>
<b>Childrens Fund</b>		
CBF Reserves	0	5,000
	<u>0</u>	<u>5,000</u>
<b>Churchyard Fund</b>		
CBF Reserves	201	201
	<u>201</u>	<u>201</u>
<b>TOTAL MONETARY ASSETS</b>	<u>161,353</u>	<u>194,354</u>
<b>TOTAL INVESTMENT AND MONETARY ASSETS</b>	<u>202,267</u>	<u>241,150</u>

**Other Assets and Liabilities**

The Church holds various assets including furniture, organ, ornaments, decorations and paintings etc for functional use.

Of the total CBF Reserves held in the Building Fund up to £5,000 can be used for General Fund purposes, on a temporary basis.

The accounts were approved and authorised for issue by the trustees on 15th August 2023 and signed on their behalf by:

M Norman - Treasurer

## **Notes to the Financial Statement - Accounting Policies**

### **1 Basis of preparation**

The PCC is a public benefit entity within the meaning of FRS102. The Financial Statement has been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCC's.

The Financial Statement has been prepared under historical cost convention and the accounts include income as received and expenditure made when irrecoverably paid.

### **2 Funds**

Unrestricted funds represent funds that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC.

Restricted funds represent funds that are subject to specific restrictions imposed by donors or which have been raised for a particular purpose.