



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2020		31 <sup>st</sup>	March	2021

## Section A Reference and administration details

Charity name

Active Independence

Other names charity is known by

Registered charity number (if any) 1148975

Charity's principal address

C/o Unit 37, Moorgate Crofts Business Centre

South Grove

Rotherham

Postcode

S60 2DH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Ritson			
2	David Turner Smith	Treasurer		
3	Barbara Booton	Secretary		
4	Kerrie Evans			
5	Naveen Judah	Chair		
6	Brian Nelson			
7	Jacqueline Clayton		1/1/20	
8	Mohammed Ramzan		1/1/20	
9	Eleanor Dabell		1/1/20	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Memoranda and Articles
How the charity is constituted (eg. trust, association, company)	Registered charity and company limited by guarantee
Trustee selection methods (eg. appointed by, elected by)	Elected by members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The day to day running of the charity is managed by the trustees. During the pandemic they have not been able to meet in person but governed the charity by email and virtual meetings .

he wider membership are kept regularly informed of plans, relevant information and services by a monthly e-bulletins, the charities Facebook and Twitter accounts and through the website.

In July 2020 all policies were reviewed and updated and adopted by trustees.

New electronic handbooks were written for trustees, staff, freelance Workers and any potential volunteers

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

1. To provide information, advice, advocacy, training and support to enable Disabled people to have choice and control, and to live independent lives.
2. To raise aspirations and confidence amongst Disabled people, families and carers to facilitate choice, control and independent living.
3. To campaign for the right for Disabled people to have choice and control, in order to live independently and with dignity.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Trustees have had regard to the guidance on public benefit and carried out the following activities:

1. delivery of all services continued without a break despite the challenges of the pandemic. Staff are familiar with homeworking to take on additional capacity.
2. Delivery of 'Active Advocacy' providing peer advocacy to Disabled people and their families . Support is provided in people's own homes with trained advocates. During periods of lockdown and Covid measures, support to clients continued remotely/socially distanced when possible
3. development of the new service "Active solutions" in partnership with age UK and Crossroads Care Rotherham continued – in fact work through the pandemic provided increased evidence of proof of concept
4. concern for individual Disabled people's well being prompted us to develop craft packs which could be posted to people's homes for them to complete on their own or with support via video or phone call
5. We have continued to provide support information and advice to those who employ their own carers support staff and to the PAs who provided. Demand for this service was very intense at the beginning of the pandemic and during the rollout of the vaccinations
6. We have promoted the right to an independent life with choice and control through working in partnership with service providers to transform their service delivery. We have also supported individuals to utilise appropriate complaints and resolution procedures when necessary.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All active independence services and activities are considerably enhanced by the contribution of volunteers. Some of these are disabled people and carers who have been helped by active independence and since become active volunteers themselves. Other volunteers are nondisabled professionals and workers contributing their expertise and knowledge on an unpaid basis, particularly around finances and information technology.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

### **1. Governance**

- continue to stabilise the governance of the charity with our New chair. The remaining trustees ensure continuity.

### **2. Activities**

## Section D

## Achievements and performance

In carrying out the objectives of our organisation we undertook a range of activities:

### Events and promotional activities

It is important we keep in touch with our wider membership and we have done this through: (events being all cancelled)

- Regular E bulletins
- communicating through our website as well as our Twitter (@active\_ind) and Facebook accounts

### Projects

- Development of RMBC pre-front door service "Active Solutions"
- Art of Well-Being – a programme of radical craft sessions for disabled people, their carers and families – no delivered remotely with packs sent through the post

### Services

Our primary service is "Active Advocacy". This is funded through a 12 months through the VAR Social Prescribing Service – we also secured a 2<sup>nd</sup> grant funding from the HBJ trust fund for clients not covered by social prescribing. Also received 2 emergency Covid-19 grants

- Secured **£380,000** in welfare entitlements
- Supported service users on a range of issues related to independent living including: welfare benefits; Personal health Budgets; CHC assessments; housing; employment issues; community care assessment; stroke support; equipment; recruitment and retention issues
- supported over 300 PAs through the vaccine process

PA Support Service – Continued contract with DMBC to deliver this innovative and ground-breaking service. It offers confidential 1-1 support and guidance for PAs and monthly newsletters.

Direct payments support service

PA recruitment – utilising the re-built website to promote PAs to register their profile and employers to advertise vacancies.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have a reserves policy in which we have established the level of reserves that is prudent for **Active Independence** to have..

To date we have managed to considerably increase our reserves due to the introduction of QuickBooks enabling us to identify and close several funding streams

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is grant funding and small contracts to deliver projects such as that from Voluntary Action Rotherham; DMBC and grant funding from the HBJ trust. We are beginning to attract small donations which contribute to our general funds. This financial year we have the additional benefit of 2X emergency Covid related grants

## Section F

## Other optional information


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## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Barbara Booton	
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	
<b>Date</b>	24/1/22	

Company registration number: 07942039

Charity registration number: 1148975

# Active Independence

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Campbell & Stenton Accountancy  
The Old Barn  
Anchorage Lane  
Sprotbrough  
Doncaster  
DN5 8DT

## **Active Independence**

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The following pages do not form part of the statutory financial statements:

Statement of financial activities per fund	10 to 11
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**Active Independence**  
**Reference and Administrative Details**

<b>Charity name</b>	Active Independence
<b>Charity registration number</b>	1148975
<b>Company registration number</b>	7942039
<b>Principal office</b>	20 Winterset Drive Doncaster South Yorkshire DN4 5PT
<b>Registered office</b>	The Old Barn, Anchorage Lane Sprotbrough Doncaster DN5 8DT
<b>Secretary</b>	Barbara Booton (Appointed 19 October 2016)
<b>Trustees</b>	David Alan Turner-Smith (Appointed 14 March 2017) Jo Ritson (Appointed 19 October 2016) Kerrie Evans (Appointed 14 March 2017) Naveen Judah (Appointed 21 March 2018)
<b>Accountant</b>	Campbell & Stenton Accountancy The Old Barn Anchorage Lane Sprotbrough Doncaster DN5 8DT



## **Independent Examiner's Report to the Trustees of**

### **Active Independence**

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 3 to 9.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act ;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act ; and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
Campbell & Stenton Accountancy

25 February 2022

The Old Barn  
Anchorage Lane  
Sprotbrough  
Doncaster  
DN5 8DT

## Active Independence

### Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 March 2021

		Unrestricted Funds	Restricted Funds	Total Funds Year ended 31 March 2021	Total Funds Period ended 31 March 2020
	Note	£	£	£	£
<b>Incoming resources</b>					
Incoming resources from generated funds					
Voluntary Income	2	-	84,585	84,585	53,487
Other incoming resources	4	9,090	-	9,090	9,337
Total incoming resources		<u>9,090</u>	<u>84,585</u>	<u>93,675</u>	<u>62,824</u>
<b>Resources expended</b>					
Costs of generating funds					
Costs of generating voluntary income					
	5	-	-	-	-
Fundraising trading: cost of goods sold and other costs	5	2,580	66,800	69,380	76,204
Total resources expended		<u>2,580</u>	<u>66,800</u>	<u>69,380</u>	<u>76,204</u>
Net movements in funds		6,510	17,785	24,295	(13,380)
<b>Reconciliation of funds</b>					
Total funds brought forward		39,066	3,409	42,475	55,855
Total funds carried forward		<u>45,576</u>	<u>21,194</u>	<u>66,770</u>	<u>42,475</u>

All incoming resources and resources expended derive from continuing activities

**Active Independence (Registration number: 07942039)**

**Balance Sheet as at 31 March 2021**

		31 March 2021		31 March 2020	
	Note	£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	9		1,479		610
<b>Current assets</b>					
Cash at bank and in hand			66,050	42,319	
<b>Creditors: Amounts falling due within one year</b>	10	(759)		(454)	
<b>Net current assets</b>			(759)		41,865
<b>Net assets</b>			66,770		42,475

**The funds of the charity:**

<b>Restricted funds</b>		21,194		3,409
<b>Unrestricted funds</b>				
Unrestricted income funds		45,576		39,066
<b>Total charity funds</b>		66,770		42,475

For the financial year ended 31 March 2020, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the period in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 25 February 2022 and signed on its behalf by:

.....  
Barbara Booton  
Secretary

The notes on pages 5 to 9 form an integral part of these financial statements.

## **Active Independence**

### **Notes to the Financial Statements for the Year Ended 31 March 2021**

#### **1 Accounting policies**

##### **Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, applicable accounting standards and the Companies Act 2006. The financial statements have been prepared on a cash basis.

##### **Fund accounting policy**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 13.

##### **Incoming resources**

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

##### **Resources expended**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

##### **Fixed assets**

Individual fixed assets costing £0 or more are initially recorded at cost.

##### **Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Office equipment	33% reducing balance
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## Active Independence

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 2 Voluntary income

	Unrestricted Funds £	Restricted Funds £	Total Funds Year ended 31 March 2021 £	Total Funds Period ended 31 March 2020 £
<b>Donations and Legacies</b>				
Donations	-	285	285	1,485
<b>Grants</b>				
Grants	-	84,300	84,300	52,002
	-	84,585	84,585	53,487

#### 3 Grants receivable

	Unrestricted Funds £	Restricted Funds £	Total Funds Year ended 31 March 2021 £	Total Funds Period ended 31 March 2020 £
Grants	-	84,300	84,300	52,002

#### 4 Other incoming resources

	Unrestricted Funds £	Restricted Funds £	Total Funds Year ended 31 March 2021 £	Total Funds Period ended 31 March 2020 £
<b>Other income</b>				
Managed services Income	-	-	-	-
Other income	9,090	-	9,090	9,337
	9,090	0	9,090	9,337

## Active Independence

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 5 Total resources expended

	Grants	Operating activity	Total
	£	£	£
<b>Direct Costs</b>			
Other direct costs		13,200	13,200
Employment costs	-	46,507	46,507
Establishment costs	-	-	0
Insurance	-	501	501
Advertising	-	-	0
Printing, posting and stationary	-	1,709	1,709
Subscriptions and donations	-	52	52
Sundry and other costs	-	5,740	5,740
Accountancy fees	-	944	944
Depreciation of tangible fixed assets	-	726	726
	0	69,379	69,379
	0	69,379	69,379

#### 6 Trustees' remuneration and expenses

No trustees received any remuneration during the period

#### 7 Net (Expenditure)/income

Net (Expenditure)/income is stated after charging

	Year ended 31 March 2021 £	Period ended 31 March 2020 £
Depreciation of owned assets	726	302
	726	302

#### 8 Taxation

The company is a registered charity and is, therefore, exempt from taxation

## Active Independence

### Notes to the Financial Statement for the Year Ended 31 March 2021

#### 9 Tangible fixed assets

	Fixtures, fittings and equipment £
<b>Cost</b>	
As at 1 April 2020	1559
Additions	1595
At 31 March 2021	<u>3154</u>
<b>Depreciation</b>	
As at 1 April 2020	949
Charge for the period	726
As at 31 March 2021	<u>1675</u>
<b>Net book value</b>	
As at 31 March 2021	<u>1479</u>
As at 31 March 2020	<u>610</u>

#### 10 Creditors: Amounts falling due within one year

	31 March 2021 £	31 March 2020 £
Accruals and deferred income	<u>797</u>	<u>454</u>

#### 11 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

## Active Independence

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 12 Related parties

##### Controlling entity

The charity is controlled by the trustees who are all directors of the company

#### 13 Analysis of funds

	At 1 April 2020	Incoming resources	Resources expended	At 31 March 2021
	£	£	£	£
<b>General Funds</b>				
Unrestricted income fund	39,066	9,090	2,580	45,576
<b>Restricted Funds</b>				
Restricted income fund	3,409	84,585	66,800	21,194
	<u>42,475</u>	<u>93,675</u>	<u>69,380</u>	<u>66,770</u>

#### 14 Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 31 March 2021	Total Funds 31 March 2020
	£	£	£	£
Tangible assets	1,479	-	1,479	610
Current assets	44,856	21,194	66,050	42,319
Creditors: Amounts falling due within one year	(759)	-	(759)	(454)
Net assets	<u>45,576</u>	<u>21,194</u>	<u>66,770</u>	<u>42,475</u>



## Active Independence

### Statement of financial activities by fund Year Ended 31 March 2021

	Unrestricted income fund 2021  £	Unrestricted income fund 2020  £
<b>Incoming resources</b>		
Incoming resources from generated funds		
Voluntary Income	-	105
Other incoming resources	9,090	9,337
Total incoming resources	<u>9,090</u>	<u>9,442</u>
<b>Resources expended</b>		
Costs of generating funds		
Fundraising trading: cost of goods sold and other costs	2,580	3,222
Total resources expended	<u>2,580</u>	<u>3,222</u>
Net movements in funds	6,510	6,220
<b>Reconciliation of funds</b>		
Total funds brought forward	39,066	32,846
Total funds carried forward	<u><u>45,576</u></u>	<u><u>39,066</u></u>

**Active Independence**  
**Statement of financial activities by fund Year Ended 31 March 2021**

..... continued

	<b>Restricted income fund 2021  £</b>	<b>Restricted income fund 2020  £</b>
<b>Incoming resources</b>		
Incoming resources from generated funds		
Voluntary income	84,585	53,382
Other incoming resources	-	-
Total incoming resources	<u>84,585</u>	<u>53,382</u>
<b>Resources expended</b>		
Costs of generating funds		
Costs of generating voluntary income	-	-
Fundraising trading: costs of goods sold and other costs	66,800	72,982
Total resources expended	<u>66,800</u>	<u>72,982</u>
Net movements in funds	17,785	(19,600)
<b>Reconciliation of funds</b>		
Total funds brought forward	3,409	23,009
Total funds carried forward	<u>21,194</u>	<u>3,409</u>

This page does not form part of the statutory financial statements.

Signed By

**BARBARA BOOTON**

Date Signed	Wed, 02 Mar 2022 15:04:50 +0000
Name	Barbara Booton
Email	info@activeindependence.org
Printed Name	BARBARA BOOTON
IP Address	92.5.181.126
Browser User Agent	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/98.0.4758.102 Safari/537.36

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Campbell & Stenton Accountancy

25 February 2022

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