

RICHARD JEFFERIES MUSEUM TRUST

England & Wales · Charity number 1148966

Details

Status	Registered
Legal form	Charitable company
Company number	07770641
Registered	2012-09-14
Register	View on the Charity Commission register

Contact

Address	Richard Jefferies Museum Coate Swindon SN3 6AA
Phone	01793979224
Email	info@richardjefferies.org
Website	www.richardjefferies.org

Activities

Objects: (1) TO ESTABLISH AND MAINTAIN A MUSEUM IN RESPECT OF THE LIFE AND LITERATURE OF RICHARD JEFFERIES FOR THE BENEFIT OF THE PUBLIC(2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN RESPECT OF THE WRITINGS OF RICHARD JEFFERIES GENERALLY BOTH IN ART AND LITERATURE(3) TO INCREASE THE COLLECTION OF BOOKS AND ARTIFACTS RELATING TO RICHARD JEFFERIES AND HIS LIFE AND TIMES(4) TO ENGAGE THE PUBLIC IN CELEBRATING THE LITERARY IDEAS AND PASSION FOR NATURE BEQUEATHED BY RICHARD JEFFERIES AND HIS WORKS(5) TO INCREASE THE EDUCATIONAL FACILITIES AND OFFERINGS AVAILABLE TO SCHOOLS AND COLLEGES IN SWINDON AND ELSEWHERE(6) TO PROMOTE THE LITERATURE AND ART OF OTHER WRITERS AND ARTISTS CONTEMPORANEOUS WITH AND COMPLEMENTARY TO RICHARD JEFFERIES(7) TO ADVANCE EDUCATION IN THE ROLE OF THE ARTS ALONGSIDE AGRICULTURE AND HORTICULTURE IN PRESERVING AND ENHANCING THE LOCAL ENVIRONMENT

Activities: Approximately a dozen volunteers run the site as a public museum and gardens, with free entry. The volunteers look after the museum and gardens in terms of everything from curatorship and collection care, to general maintenance, gardening and cleaning. Volunteers also ensure the museum is open to the public, and look after all publicity, promotion and small scale fundraising.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Swindon

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£40,502	£35,242	-	-
2023-12-31	£40,502	£35,242	-	-
2022-12-31	£16,643	£15,286	-	-
2021-12-31	£38,845	£28,025	-	-
2020-12-31	£35,612	£23,072	-	-

Trustees

Name	Role	Appointed
Andrea Sim		2017-09-23
Ann-Marie Scott		2017-09-23
COLIN DAVID CORKERTON		2025-01-28
DR MIKE PRINGLE		2012-03-02
Dr ROBERT EDWARD SLADE		2012-03-02
Helen George		2026-03-20

Accounts

REGISTERED COMPANY NUMBER: 07770641 (England and Wales)
REGISTERED CHARITY NUMBER: 1148966

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

RICHARD JEFFERIES MUSEUM TRUST
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FOR THE YEAR ENDED 31ST DECEMBER 2024

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RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust takes responsibility for the former home of the Victorian author Richard Jefferies which is run as a museum. It will enhance the collection of his books and other items in the museum and improve public access to it. It will provide a facility for schools to visit to study literature and the Victorian way of life. It will encourage the wider knowledge of the literary works and environmental interest and concerns of Richard Jefferies through the following objects:

1. To establish and maintain a museum in respect of the life and literature of Richard Jefferies for the benefit of the public;
2. To advance the education of the public in respect of the writings of Richard Jefferies generally both in art and literature;
3. To increase the collection of books and artefacts relating to Richard Jefferies and his life and times;
4. To engage the public in celebrating the literary ideas and passion for nature bequeathed by Richard Jefferies and his works;
5. To increase the educational facilities and offerings available to schools and colleges in Swindon and elsewhere;
6. To promote the literature and art of other writers and artists contemporaneous with and complementary to Richard Jefferies;
7. To advance education in the role of the arts alongside agriculture and horticulture in preserving and enhancing the local environment.

RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024

OBJECTIVES AND ACTIVITIES

Significant activities

This has been a very quiet year for the Trust, with no major projects. But this was a deliberate plan, to free us up for three reasons:

- Last year was a very busy time, with months of 175 events and activities on top of 'normal' museum business. The year was all about celebrating the 175th anniversary of Jefferies, with him being born in 1848. The project was designed to stretch over the year, engaging groups and individuals in all the places Jefferies would have known, via a 175 mile route that went from Swindon, via London and Crowborough, and down to the south coast around the Brighton area. With participation of hundreds of different people, of all ages and backgrounds, the project navigated the 175 miles and explored the changes in nature that may have occurred over the centuries. This year we had the important task of collating all the information we had accrued, writing everything up, and putting together a comprehensive report. This eventually turned into an eighty page glossy magazine, with writings from a number of well-known nature writers and TV/radio journalists, that the museum will continue to make available indefinitely;

- As well as this, of course there was the normal work of the volunteers, but because of the busy nature of 2023, many things needed a little more attention. With what is now a stable and consistent team of volunteers working in the gardens and on general maintenance tasks, a lot of 'invisible' jobs were done in the absence of major projects, such as mending fences, cutting and pruning unruly hedges, clearing unwanted debris, fixing garden furniture, and painting and decorating. As before, the focus for the gardeners was yet another bumper year of fruit and vegetable growth, enabling us again to share lots of food with local food banks. The gardens were also awarded, for the third year, the prestigious five star rating in the Royal Horticultural Society's 'It's Your Neighbourhood' as part of South Swindon's top prize winning In Bloom entry;

- Possibly the most important reason for not taking on any new projects, was because the Trustees decided that a dedicated effort was required towards our long standing hopes to one day have a new building on the site. This would only happen if we could first get our house in order (maintenance etc.), and be freed of the sheer effort involved in new projects. Consequently, following feedback on the planning application we submitted for the new building, we met the extra targets that arose from that, using part of our fundraising for the 175 events to cover costs for meeting those aims. These included, a surveyor's report, an archaeological assessment, and further architect's drawings of the proposed building. Importantly, we also did much of the groundwork necessary for taking our hopes and ideas and turning them into a reality. Next year, 2025, will see us launch a fully prepared business plan for engagement, fundraising, project management, and development.

Meanwhile, our regular Sunday openings ran as usual from the beginning of May to the end of September, with live music each week, and they (and our cream teas) with their popularity seemingly growing all the time. Nature Tots/Kids continued throughout the year on Tuesdays and Thursdays, but following discussions last year, this year we created a Nature Tots 'Lite' in the winter months, when attendance is naturally lower. This new approach, meant that we did not pay any freelance staff, instead relying on volunteers to simply lay things out for the children, rather than 'running' a full-on event. Of course, the café continued running as normal.

Our bigger events (Steam & Cream Teas, Apple Day etc.) were back again, as was the Wassail, which we ran for the first time last year. This will definitely now be another event in our regular calendar. As usual, school, scouts and cubs groups visited the museum, and regular talks were given at local community groups. And it goes without saying that we still enjoyed our usual fantastic Halloween and Christmas events, which were as popular as ever, tickets selling out within minutes of being available.

With the absence of any major projects, the admin team have continued to deal with the day-to-day work of the museum, manage our digital presence, fundraise, and co-ordinate volunteer activity.

Volunteers

The museum is primarily looked after by volunteers recruited through the RJMT. Training, expenses and development for volunteers are important components of all funding applications.

RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

Through its objects, the RJMT is dedicated to use the museum and the writings of Richard Jefferies as tools for education and training in the general areas of arts, culture, heritage and science, and in the areas of the environment and conservation. The RJMT reaches a broad range of people, and makes specific efforts to reach local people, particularly from younger generations and from those groups who would normally not visit museums or have difficulties in visiting museums, as well as visitors to the area.

The museum is primarily looked after by volunteers recruited through the RJMT. Training, expenses and development for volunteers are important components of all funding applications, and where appropriate we employ members of our volunteering team for specific roles on a freelance basis.

Fundraising activities

Core fundraising is normally executed through grant applications to: National bodies such as the National Lottery Heritage Fund and Arts Council England; subject specific agencies (education, arts, environmental etc.); and local organisations (e.g. Swindon Borough Council, South Swindon Parish Council). Funds are also raised through revenue streams such as event admission costs, café, sales of small goods, fund-raising events, and more efficient seeking of charitable donations. This year also saw us raising funds through sales of our book 'Wild Life' and through crowd-sourced support for some of our 175 Wildlife Walk activities.

FINANCIAL REVIEW

Principal funding sources

Core fundraising is normally executed through grant applications to: National bodies such as the National Lottery Heritage Fund and Arts Council England; subject specific agencies (education, arts, environmental etc.); and local organisations (e.g. Swindon Borough Council, South Swindon Parish Council). Funds are also raised through revenue streams such as event admission costs, café, sales of small goods, fund-raising events, and more efficient seeking of charitable donations.

Reserves policy

Under section 13 of the constitution, Powers of Trustees, the Trustees have authority to set aside income as a reserve against future expenditure, but this will require a written policy about reserves which has still not been deemed necessary at this point.

RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024

FUTURE PLANS

The RJMT focuses on delivering arts and nature events around ideas related to, or inspired by, the life, home and works of Richard Jefferies. Since we reached a point where we can usually meet financial obligations (services bills etc.) without recourse to grants, we have continued to plan ahead in a much more structured way, although our planning has been interrupted by the rise in costs of goods and services over recent times. However, we still don't have any actual members of paid staff (despite paying for some self-employed services), so there is still some way to go, and, as a spin-off of our new building plans, we intend to have a much stronger approach to grant funding next year.

The museum is planning all of its usual activities and events into the future, with a continued emphasis on the connections between Jefferies' writings and today's important environmental matters (sustainability), following on from our successful 'Small Change' events in 2022, and, this year, with our 'Our Nature' publication emphasising today's nature issues.

The RJMT continues to operate under a rigorous management framework, complete with all documentation as required by Arts Council England's professional museum Accreditation standard. The RJMT's mission statement is:

- To create /share a unique environment of discovery that will enrich peoples' lives and inspire adults and children through the home, writing and thoughts of Richard Jefferies

The Museum's future lies with it becoming a resource that the local community not only engages with as 'consumers' (visitors, customers, audiences), but also as its owners. Ultimately the RJMT believes that if it gets its model right, the Museum will be adopted by the people of Swindon, and its sustainability will be assured. This belief continues to grow, with increased (and more regular) visitor numbers and media coverage, with audiences of different community groups: families; elders; Jefferies fans; readers and writers; nature lovers; vulnerable adults; visitors to Coate; and schools. In particular, we have focused much attention on bringing the Museum and Jefferies' appeal to local children and young people.

The RJMT is realistic about the need for a steady income, generated by a sustainable funding strategy, but it also knows that hard cash in itself is not going to be the 'engine' that drives the Museum. The underlying power of the plan lies in people, in the community that the Museum is part of, and that it creates for itself. The Museum has been kept open for many years simply through the dedication of a few people. The RJMT has taken this idea and is growing it constantly with volunteers via: local housing estates; Volunteer Action Swindon; local companies (e.g. Thames Water, Intel, Nationwide); the museum network; advertising through grant funding; the local press; and through people who come to our events and get a taste of what we do and how enjoyable it is.

As the Museum moves into the future, the RJMT is always aware that it will need considerable investment, of both time and money. The following list outlines some of the activities that it has identified will require investment and is constantly working towards:

- To eventually employ a Director/Manager to ensure that high business and curatorial standards are met for the future. A museum management fund is also required to support the staffing and administration of the Museum;

- Ongoing recruitment, development and training of a strong volunteer cohort to be actively engaged in the work of the Museum. This requires well managed and motivated volunteer support to carry out the majority of administrative and managerial activities required to sustain the Museum, to support events and deliver a vibrant and enjoyable experience for visitors. And, of course, to do the 'hard graft' behind the scenes.

- Continue to secure funds to develop high curatorial standards, including the conservation and display of the collections that will help the Museum to attract more visitors. This work includes high standards of interpretation to inform and excite visitors' interests in Richard Jefferies;

- The preparation of guide books and other important printed material to promote Jefferies and the museum, enhance our interpretation, and support our visitors;

- Ensure support for the preservation and conservation of the historic fabric of the Grade II Listed Museum Building; (SBC is responsible for the management of the building fabric, but not its internal decoration and gardens, which includes important historic treatments that need careful protection);

RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024

- Constantly improve catering and retail activities, upgrading toilets and other visitor facilities and creating appropriate retail space of a high quality and conforming to appropriate accessibility, H & S and other visitor management standards - the RJMT has again been awarded a five star hygiene rating;

- Our slowly rising ambition for a new building which will provide a flexible space (e.g. classroom, café, theatre, event or activity venue), opening up possibilities for more secure event planning, plus rental income opportunities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity - the Richard Jefferies Museum Trust (RJMT) - is controlled by its governing document, a deed of trust with a full constitution created through the template supplied by the Charities Commission. The RJMT also constitutes a company limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Recruitment of trustees is conducted through an ongoing programme of outreach, including lectures/talks within local business and organisations where potential trustees may be recruited, liaison with local organisations, and targeting of people with specific skills. Appointment and election is through the Board of Trustees and governed by Section 16 of the constitution: Officers and Trustees, which outlines the qualifications required, numbers of Trustees, and regulations for their appointment.

Organisational structure

The RJMT and its property are managed and administered by a committee comprising the officers and other members elected in accordance with this constitution. The officers and other members of the committee are the trustees of the RJMT and in the constitution are together called "the Trustees". Trustee meetings also include an invited member of the Richard Jefferies (Literary) Society which provides a number of volunteers for the Museum, as well as the local regional Museums development Officer. The activity of the RJMT is subject to lease and service delivery agreements with Swindon Borough Council, and to loan agreements with Swindon Borough Council and the Richard Jefferies (Literary) Society.

Induction and training of new trustees

Induction is through informal meetings, demonstrations and discussion of needs, then through formal presentation at the Board of Trustees and agreement on appropriate training where necessary.

Related parties

Benefits for all trustees and/or members are limited in Section 4 of the constitution: Application of the Income and Property which states that none of the income or property of the RJMT will be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to any member of the RJMT. This does not exclude normal transactions (such as employment, expenses etc.) but these areas are also limited/governed by clauses and requirements in the constitution.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. This is covered through adhesion to the Constitution and also through the relationships with Swindon Borough Council and funding bodies, which have their own structures and requirements for ensuring risks are managed sufficiently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07770641 (England and Wales)

Registered Charity number

1148966

Registered office

43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2024

Trustees

Mrs A Scott - Chairperson

Dr M J Pringle

Dr R E Slade

Dr R Welshman (resigned 17.9.25)

Dr D W Thackray (resigned 17.9.25)

Mrs A Sim

Mr C D Corkerton (appointed 28.1.25)

Independent Examiner

Morris Owen

Chartered Accountants

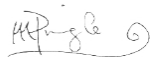
43-45 Devizes Road

SWINDON

Wiltshire

SN1 4BG

Approved by order of the board of trustees on 30th September 2025 and signed on its behalf by:



Dr M J Pringle - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RICHARD JEFFERIES MUSEUM TRUST

Independent examiner's report to the trustees of Richard Jefferies Museum Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

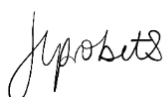
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jenna Proberts ACA CTA

Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

30/09/2025
Date:

RICHARD JEFFERIES MUSEUM TRUST

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	10,110	-	10,110	25,847
Other trading activities	4	13,613	-	13,613	14,655
Total		<u>23,723</u>	<u>-</u>	<u>23,723</u>	<u>40,502</u>
EXPENDITURE ON					
Raising funds		4,232	-	4,232	4,576
Charitable activities					
Charitable		27,455	7,761	35,216	30,666
Total		<u>31,687</u>	<u>7,761</u>	<u>39,448</u>	<u>35,242</u>
NET INCOME/(EXPENDITURE)		(7,964)	(7,761)	(15,725)	5,260
RECONCILIATION OF FUNDS					
Total funds brought forward		14,590	8,034	22,624	17,364
TOTAL FUNDS CARRIED FORWARD		<u>6,626</u>	<u>273</u>	<u>6,899</u>	<u>22,624</u>

RICHARD JEFFERIES MUSEUM TRUST

STATEMENT OF FINANCIAL POSITION
31ST DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	9	55	273	328	1,007
CURRENT ASSETS					
Debtors	10	1,384	-	1,384	1,196
Cash at bank		7,372	-	7,372	22,839
		<u>8,756</u>	<u>-</u>	<u>8,756</u>	<u>24,035</u>
CREDITORS					
Amounts falling due within one year	11	(2,185)	-	(2,185)	(2,418)
		<u>6,571</u>	<u>-</u>	<u>6,571</u>	<u>21,617</u>
NET CURRENT ASSETS					
		<u>6,571</u>	<u>-</u>	<u>6,571</u>	<u>21,617</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>6,626</u>	<u>273</u>	<u>6,899</u>	<u>22,624</u>
NET ASSETS		<u>6,626</u>	<u>273</u>	<u>6,899</u>	<u>22,624</u>
FUNDS	12				
Unrestricted funds				6,626	14,590
Restricted funds				273	8,034
TOTAL FUNDS				<u>6,899</u>	<u>22,624</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 30th September 2025 and were signed on its behalf by:



Dr M J Pringle - Trustee

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

1. COMPANY INFORMATION

Richard Jefferies Museum Trust is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 07770641

Registered office: 43-45 Devizes Road, Swindon, Wiltshire, SN1 4BG

The charity operates from: Marlborough Road, Day House Lane, Coate, Swindon, SN3 6AA

The presentation currency of the financial statements is the Pound Sterling (£) rounded to the nearest pound.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Computer equipment	- 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2024

2. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	10,110	11,722
Grants	-	14,125
	<u>10,110</u>	<u>25,847</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Heritage Lottery Fund	-	9,850
Arts Council	-	4,275
	<u>-</u>	<u>14,125</u>

4. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Food/Beverages Income	<u>13,613</u>	<u>14,655</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	<u>679</u>	<u>972</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2024 nor for the year ended 31st December 2023.

Dr Pringle managed the museum during the period and received £2,775 for providing professional services in relation to the Wildlife Walk project. During 2023, Dr Pringle received £2,407 to provide similar services.

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2024

6. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

There were £600 in trustees' expenses paid for during the year ended 31st December 2024, whilst there were none for the year ended 31st December 2023.

7. INDEPENDENT EXAMINATION FEES

	2024 £	2023 £
Statutory accounts production & external scrutiny	1,890	1,850
	<u>1,890</u>	<u>1,850</u>

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,961	11,886	25,847
Other trading activities	14,655	-	14,655
Total	<u>28,616</u>	<u>11,886</u>	<u>40,502</u>
EXPENDITURE ON			
Raising funds	4,576	-	4,576
Charitable activities			
Charitable	25,809	4,857	30,666
Total	<u>30,385</u>	<u>4,857</u>	<u>35,242</u>
NET INCOME/(EXPENDITURE)	(1,769)	7,029	5,260
RECONCILIATION OF FUNDS			
Total funds brought forward	16,359	1,005	17,364
TOTAL FUNDS CARRIED FORWARD	<u>14,590</u>	<u>8,034</u>	<u>22,624</u>

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2024

9. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2024 and 31st December 2024	<u>8,098</u>	<u>2,335</u>	<u>10,433</u>
DEPRECIATION			
At 1st January 2024	7,816	1,610	9,426
Charge for year	<u>270</u>	<u>409</u>	<u>679</u>
At 31st December 2024	<u>8,086</u>	<u>2,019</u>	<u>10,105</u>
NET BOOK VALUE			
At 31st December 2024	<u>12</u>	<u>316</u>	<u>328</u>
At 31st December 2023	<u>282</u>	<u>725</u>	<u>1,007</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Prepayments and accrued income	<u>1,384</u>	<u>1,196</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade creditors	64	-
Other creditors	-	607
Accruals and deferred income	<u>2,121</u>	<u>1,811</u>
	<u>2,185</u>	<u>2,418</u>

12. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	14,590	(7,964)	6,626
Restricted funds			
Arts Council	639	(366)	273
The Wildlife Walk	<u>7,395</u>	<u>(7,395)</u>	<u>-</u>
	<u>8,034</u>	<u>(7,761)</u>	<u>273</u>
TOTAL FUNDS	<u>22,624</u>	<u>(15,725)</u>	<u>6,899</u>

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2024

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	23,723	(31,687)	(7,964)
Restricted funds			
Arts Council	-	(366)	(366)
The Wildlife Walk	-	(7,395)	(7,395)
	-	(7,761)	(7,761)
TOTAL FUNDS	23,723	(39,448)	(15,725)

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	16,359	(1,769)	14,590
Restricted funds			
Arts Council	1,005	(366)	639
The Wildlife Walk	-	7,395	7,395
	1,005	7,029	8,034
TOTAL FUNDS	17,364	5,260	22,624

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	28,616	(30,385)	(1,769)
Restricted funds			
Arts Council	-	(366)	(366)
The Wild Escape	2,035	(2,035)	-
The Wildlife Walk	9,851	(2,456)	7,395
	11,886	(4,857)	7,029
TOTAL FUNDS	40,502	(35,242)	5,260

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2024

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	At 31.12.24 £
Unrestricted funds			
General fund	16,359	(9,733)	6,626
Restricted funds			
Arts Council	1,005	(732)	273
TOTAL FUNDS	17,364	(10,465)	6,899

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	52,339	(62,072)	(9,733)
Restricted funds			
Arts Council	-	(732)	(732)
The Wild Escape	2,035	(2,035)	-
The Wildlife Walk	9,851	(9,851)	-
	11,886	(12,618)	(732)
TOTAL FUNDS	64,225	(74,690)	(10,465)

Fund name	Purpose and restrictions
Arts Council	Fund which represents grants received by the Arts Council England to aid the museum in achieving it's objectives.
Drop-In and Grow	Fund which represents grants received by the National Lottery in relation to running regular sessions in order to help local people after a period of hardship or illness.
Wild Escape	This Arts Council funded work was part of a national project to encourage children to engage with nature through museum collections. As a small museum devoted to the natural world, we were keen to introduce local children to our own natural history collections and wild gardens, and watch as they let their creative ideas loose through workshops and the arts, on ideas for making helping the wildlife all around us.
Wildlife Walk	Our 175 Wildlife Walk project, funded by National Lottery Heritage Fund, was to celebrate the 175th anniversary of Jefferies, with him being born in 1848. The project was designed to stretch over the year, and into 2024, engaging groups and individuals in all the places Jefferies would have known, via a 175 mile route that went from Swindon, via London and Crowborough, and down to the south coast around the Brighton area. With participation of hundreds of different people, of all ages and backgrounds, the project navigated the 175 mile route and explored the changes in nature that may have occurred over the centuries.

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2024

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2024.

RICHARD JEFFERIES MUSEUM TRUST

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2024

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,110	11,722
Grants	-	14,125
	<u>10,110</u>	<u>25,847</u>
Other trading activities		
Food/Beverages Income	13,613	14,655
	<u>13,613</u>	<u>14,655</u>
Total incoming resources	23,723	40,502
EXPENDITURE		
Other trading activities		
Food/beverages costs	4,232	4,576
Charitable activities		
Rates and water	2,309	1,641
Insurance	1,446	1,339
Light and heat	3,461	2,428
Postage and stationery	14	53
Advertising	3,332	622
Sundries	464	3,021
Repairs	3,492	2,347
Printing	1,577	1,622
Accountancy	1,962	1,875
Food/Beverage costs	-	152
Computer costs	2,093	1,713
Travel and subsistence	1,023	1,268
Education and event costs	8,610	7,449
Legal & professional fees	1,480	1,750
Depreciation of tangible fixed assets	679	972
Paypal fees	499	7
	<u>32,441</u>	<u>28,259</u>
Support costs		
Management		
Management fees	2,775	2,407
	<u>2,775</u>	<u>2,407</u>
Total resources expended	39,448	35,242
Net (expenditure)/income	<u>(15,725)</u>	<u>5,260</u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 07770641 (England and Wales)
REGISTERED CHARITY NUMBER: 1148966

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

RICHARD JEFFERIES MUSEUM TRUST
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FOR THE YEAR ENDED 31ST DECEMBER 2023

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RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust takes responsibility for the former home of the Victorian author Richard Jefferies which is run as a museum. It will enhance the collection of his books and other items in the museum and improve public access to it. It will provide a facility for schools to visit to study literature and the Victorian way of life. It will encourage the wider knowledge of the literary works and environmental interest and concerns of Richard Jefferies through the following objects:

1. To establish and maintain a museum in respect of the life and literature of Richard Jefferies for the benefit of the public;
2. To advance the education of the public in respect of the writings of Richard Jefferies generally both in art and literature;
3. To increase the collection of books and artefacts relating to Richard Jefferies and his life and times;
4. To engage the public in celebrating the literary ideas and passion for nature bequeathed by Richard Jefferies and his works;
5. To increase the educational facilities and offerings available to schools and colleges in Swindon and elsewhere;
6. To promote the literature and art of other writers and artists contemporaneous with and complementary to Richard Jefferies;
7. To advance education in the role of the arts alongside agriculture and horticulture in preserving and enhancing the local environment.

Significant activities

This year was dominated by 'wildness', with two core projects. The first of these was The Wild Escape, a national programme of events encouraging children to engage more with nature through museum exhibits. The RJM was very well placed for such a project, with our emphasis on nature being such a major element of our core activities, so we successfully applied for a grant via South West Museum Development for a grant for The Wild Escape scheme, giving us over £2000 of funding to tie activities into the themes of the project. South West Museum Development managed the application process on behalf of Museum Development England in partnership with Art Fund and Arts Council England. The second of our core projects was our 175 Wildlife Walk, which was all about celebrating the 175th anniversary of Jefferies, with him being born in 1848. The project was designed to stretch over the year, engaging groups and individuals in all the places Jefferies would have known, via a 175 mile route that went from Swindon, via London and Crowborough, and down to the south coast around the Brighton area. With participation of hundreds of different people, of all ages and backgrounds, the project navigated the 175 miles and explored the changes in nature that may have occurred over the centuries. The project included visits to all of Jefferies' homes, in Swindon's Old Town, Tolworth, Sydenham, Eltham, Crowborough, Rotherfield, Hove, and Goring-by-Sea, as well as his birthplace (the museum) and grave in Broadwater and Worthing Cemetery. Culminating in a public party on Jefferies' birthday (November 6th), attended by the Lord Lieutenant of Wiltshire as well as two of Jefferies' descendants from Canada, the engagement activities were then replaced with a turn to a more lasting legacy of the year. Running through into the following year, the project will engage with a number of professional nature writers who participated in the walk, commissioning them to write pieces for a publication that will come out later in 2024. The project is funded by approx. £10,000 from the National Lottery Heritage Fund, with further support from the Richard Jefferies Society.

RICHARD JEFFERIES MUSEUM TRUST

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2023

OBJECTIVES AND ACTIVITIES

As well as the two main projects, everything else carried on apace at the museum, with more regular volunteers developing the gardens and the agricultural collection, as well as making further improvements to the cataloguing of the museum collections. The focus of the gardeners was preparation of the 'allotment' area for what was to be another bumper year of fruit and vegetable growth, enabling us to share lots of food with local food banks. The gardens were also awarded the prestigious five star rating in the Royal Horticultural Society's 'It's Your Neighbourhood' as part of South Swindon's top prize winning In Bloom entry.

Our regular Sunday openings ran as usual from the beginning of May to the end of September, with live music each week, and they (and our cream teas) were more popular than ever. Nature Tots/Kids continued throughout the year on Tuesdays and Thursdays, but its popularity has seen a number of conversations about how attendee numbers are controlled to avoid safety issues with overcrowding, though careful management by the regular team who look after the events has seen things settle down this year. Our bigger events (Steam & Cream Teas, Apple Day etc.) were back again, and were joined this year by a 'Wassail', and event that we think will now be another in our regular calendar. As usual, a number of school, scouts and cubs groups visited the museum, this year as part of our 175 Wildlife Walk engagement and regular talks were given at local community groups. And it goes without saying that we still enjoyed our usual fantastic Halloween and Christmas events, which were as popular as ever, tickets selling out within minutes of being available.

Our ever growing, fantastic group of volunteers have worked hard again over the last year, as they always do. The gardening team have continued to improve the gardens and keep it as welcoming and cheering space, and the maintenance team looked after the decorating, garden furniture, displays and other practical jobs. The admin team have continued to deal with the day-to-day work of the museum, manage our digital presence, fundraise, and co-ordinate volunteer activity. And the Nature Tots and Sunday volunteers have dealt fantastically with the rise in visitor numbers at events and in the café. The museum is primarily looked after by volunteers recruited through the RJMT. Training, expenses and development for volunteers are important components of all funding applications, and where appropriate we employ members of our volunteering team for specific roles on a freelance basis.

We have continued to plan for the construction of a new building where the cattle shed used to stand. Feedback on the planning application we submitted gave us a few extra targets that needed to be met, and part of our fundraising for the 175 event enabled us to cover costs for meeting those aims. Although it was hoped that planning permission would be submitted this year, our emphasis on other work has delayed it, possibly until the end of 2024.

Volunteers

The museum is primarily looked after by volunteers recruited through the RJMT. Training, expenses and development for volunteers are important components of all funding applications.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Through its objects, the RJMT is dedicated to use the museum and the writings of Richard Jefferies as tools for education and training in the general areas of arts, culture, heritage and science, and in the areas of the environment and conservation. The RJMT reaches a broad range of people, and makes specific efforts to reach local people, particularly from younger generations and from those groups who would normally not visit museums or have difficulties in visiting museums, as well as visitors to the area.

Fundraising activities

Core fundraising is normally executed through grant applications to: National bodies such as the National Lottery Heritage Fund and Arts Council England; subject specific agencies (education, arts, environmental etc.); and local organisations (e.g. Swindon Borough Council, South Swindon Parish Council). Funds are also raised through revenue streams such as event admission costs, café, sales of small goods, fund-raising events, and more efficient seeking of charitable donations. This year also saw us raising funds through sales of our book 'Wild Life' and through crowd-sourced support for some of our 175 Wildlife Walk activities.

FINANCIAL REVIEW

Principal funding sources

As mentioned above, core fundraising is through grants, development of revenue streams and charitable donations.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2023

FINANCIAL REVIEW

Reserves policy

Under section 13 of the constitution, Powers of Trustees, the Trustees have authority to set aside income as a reserve against future expenditure, but this will require a written policy about reserves which has still not been deemed necessary at this point.

FUTURE PLANS

The RJMT focuses on delivering arts and nature events around ideas related to, or inspired by, the life, home and works of Richard Jefferies. Since we reached a point where we can usually meet financial obligations (services bills etc.) without recourse to grants, we have continued to plan ahead in a much more structured way, although our planning has been interrupted by the rise in costs of goods and services over recent times. However, we still don't have any actual members of paid staff (despite paying for some self-employed services), so there is still some way to go, and we will apply for further grants in the coming year.

The museum is planning all of its usual activities and events into the future, but with a greater emphasis on the connections between Jefferies' writings and today's important environmental matters (sustainability), following on from our successful 'Small Change' events last year, and, this year, with our 'Our Nature' publication emphasising today's nature issues.

The RJMT continues to operate under a rigorous management framework, complete with all documentation as required by Arts Council England's professional museum Accreditation standard. The RJMT's mission statement is:

'To create /share a unique environment of discovery that will enrich peoples' lives and inspire adults and children through the home, writing and thoughts of Richard Jefferies'

The Museum's future lies with it becoming a resource that the local community not only engages with as 'consumers' (visitors, customers, audiences), but also as its owners. Ultimately the RJMT believes that if it gets its model right, the Museum will be adopted by the people of Swindon, and its sustainability will be assured. This belief continues to grow, with increased (and more regular) visitor numbers and media coverage, with audiences of different community groups: families; elders; Jefferies fans; readers and writers; nature lovers; vulnerable adults; visitors to Coate; and schools. In particular, we have focused much attention on bringing the Museum and Jefferies' appeal to local children and young people.

The RJMT is realistic about the need for a steady income, generated by a sustainable funding strategy, but it also knows that hard cash in itself is not going to be the 'engine' that drives the Museum. The underlying power of the plan lies in people, in the community that the Museum is part of, and that it creates for itself. The Museum has been kept open for many years simply through the dedication of a few people. The RJMT has taken this idea and is growing it constantly with volunteers via: local housing estates; Volunteer Action Swindon; local companies (e.g. Thames Water, Intel, Nationwide); the museum network; advertising through grant funding; the local press; and through people who come to our events and get a taste of what we do and how enjoyable it is.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2023

As the Museum moves into the future, the RJMT is always aware that it will need considerable investment, of both time and money. The following list outlines some of the activities that it has identified will require investment and is constantly working towards:

- To eventually employ a Director/Manager to ensure that high business and curatorial standards are met for the future. A museum management fund is also required to support the staffing and administration of the Museum;
- Ongoing recruitment, development and training of a strong volunteer cohort to be actively engaged in the work of the Museum. This requires well managed and motivated volunteer support to carry out the majority of administrative and managerial activities required to sustain the Museum, to support events and deliver a vibrant and enjoyable experience for visitors. And, of course, to do the 'hard graft' behind the scenes;
- Continue to secure funds to develop high curatorial standards, including the conservation and display of the collections that will help the Museum to attract more visitor. This work includes high standards of interpretation to inform and excite visitors' interests in Richard Jefferies;
- We need to resource the preparation of guide books and other important printed material to promote Jefferies and the museum, enhance our interpretation, and support our visitors;
- Ensure support for the preservation and conservation of the historic fabric of the Grade II Listed Museum Building; (SBC is responsible for the management of the building fabric, but not its internal decoration, which includes important historic treatments that need careful protection);
- Constantly improve catering and retail activities, upgrading toilets and other visitor facilities and creating appropriate retail space of a high quality and conforming to appropriate accessibility, H & S and other visitor management standards - the RJMT has again been awarded a five star hygiene rating;
- Ambitions for a new building which would provide a flexible space (e.g. classroom, café, theatre, event or activity venue), opening up possibilities for more secure event planning, plus rental income opportunities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity - the Richard Jefferies Museum Trust (RJMT) - is controlled by its governing document, a deed of trust with a full constitution created through the template supplied by the Charities Commission. The RJMT also constitutes a company limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Recruitment of trustees is conducted through an ongoing programme of outreach, including lectures/talks within local business and organisations where potential trustees may be recruited, liaison with local organisations, and targeting of people with specific skills. Appointment and election is through the Board of Trustees and governed by Section 16 of the constitution: Officers and Trustees, which outlines the qualifications required, numbers of Trustees, and regulations for their appointment.

Organisational structure

The RJMT and its property are managed and administered by a committee comprising the officers and other members elected in accordance with this constitution. The officers and other members of the committee are the trustees of the RJMT and in the constitution are together called "the Trustees". Trustee meetings also include an invited member of the Richard Jefferies (Literary) Society which provides a number of volunteers for the Museum, as well as the local regional Museums development Officer. The activity of the RJMT is subject to lease and service delivery agreements with Swindon Borough Council, and to loan agreements with Swindon Borough Council and the Richard Jefferies (Literary) Society.

Induction and training of new trustees

Induction is through informal meetings, demonstrations and discussion of needs, then through formal presentation at the Board of Trustees and agreement on appropriate training where necessary.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

Benefits for all trustees and/or members are limited in Section 4 of the constitution: Application of the Income and Property which states that none of the income or property of the RJMT will be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to any member of the RJMT. This does not exclude normal transactions (such as employment, expenses etc.) but these areas are also limited/governed by clauses and requirements in the constitution.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. This is covered through adhesion to the Constitution and also through the relationships with Swindon Borough Council and funding bodies, which have their own structures and requirements for ensuring risks are managed sufficiently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07770641 (England and Wales)

Registered Charity number

1148966

Registered office

43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

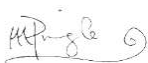
Trustees

Mrs A Scott - Chairperson
Dr M J Pringle
Dr R E Slade
Dr R Welshman
Dr D W Thackray
Mrs A Sim

Independent Examiner

Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

Approved by order of the board of trustees on 26th September 2024 and signed on its behalf by:



Dr M J Pringle - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RICHARD JEFFERIES MUSEUM TRUST**

Independent examiner's report to the trustees of Richard Jefferies Museum Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jenna Wheeler ACA CTA

Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

26/09/2024
Date:

RICHARD JEFFERIES MUSEUM TRUST

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	13,961	11,886	25,847	16,643
Other trading activities	4	14,655	-	14,655	12,893
Total		28,616	11,886	40,502	29,536
EXPENDITURE ON					
Raising funds		4,576	-	4,576	8,901
Charitable activities					
Charitable		25,809	4,857	30,666	35,921
Total		30,385	4,857	35,242	44,822
NET INCOME/(EXPENDITURE)		(1,769)	7,029	5,260	(15,286)
RECONCILIATION OF FUNDS					
Total funds brought forward		16,359	1,005	17,364	32,650
TOTAL FUNDS CARRIED FORWARD		14,590	8,034	22,624	17,364

The notes form part of these financial statements

RICHARD JEFFERIES MUSEUM TRUST

**STATEMENT OF FINANCIAL POSITION
31ST DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	9	368	639	1,007	1,979
CURRENT ASSETS					
Debtors	10	1,196	-	1,196	1,100
Cash at bank		14,837	8,002	22,839	17,796
		16,033	8,002	24,035	18,896
CREDITORS					
Amounts falling due within one year	11	(1,811)	(607)	(2,418)	(3,511)
NET CURRENT ASSETS		14,222	7,395	21,617	15,385
TOTAL ASSETS LESS CURRENT LIABILITIES		14,590	8,034	22,624	17,364
NET ASSETS		14,590	8,034	22,624	17,364
FUNDS	12				
Unrestricted funds				14,590	16,359
Restricted funds				8,034	1,005
TOTAL FUNDS				22,624	17,364

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2023.

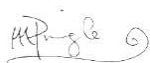
The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26th September 2024 and were signed on its behalf by:



Dr M J Pringle - Trustee

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

1. COMPANY INFORMATION

Richard Jefferies Museum Trust is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 07770641

Registered office: 43-45 Devizes Road, Swindon, Wiltshire, SN1 4BG

The charity operates from: Marlborough Road, Day House Lane, Coate, Swindon, SN3 6AA

The presentation currency of the financial statements is the Pound Sterling (£) rounded to the nearest pound.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Computer equipment	- 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2023

2. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	11,722	11,976
Grants	14,125	4,667
	<u>25,847</u>	<u>16,643</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Heritage Lottery Fund	9,850	-
Administration Grant	-	4,667
Arts Council	4,275	-
	<u>14,125</u>	<u>4,667</u>

4. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Food/Beverages Income	14,655	12,893

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	972	1,901

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2023 nor for the year ended 31st December 2022.

Dr Pringle managed the museum during the period and received £2,407 (2022: £7,800) from the charity for doing so.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2023 nor for the year ended 31st December 2022.

RICHARD JEFFERIES MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2023**

7. INDEPENDENT EXAMINATION FEES

	2023	2022
	£	£
Statutory accounts production & external scrutiny	1,850	1,566
	1,850	1,566

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	16,643	-	16,643
Other trading activities	12,893	-	12,893
Total	29,536	-	29,536
EXPENDITURE ON			
Raising funds	8,901	-	8,901
Charitable activities			
Charitable	34,816	1,105	35,921
Total	43,717	1,105	44,822
NET INCOME/(EXPENDITURE)	(14,181)	(1,105)	(15,286)
RECONCILIATION OF FUNDS			
Total funds brought forward	30,539	2,111	32,650
TOTAL FUNDS CARRIED FORWARD	16,358	1,006	17,364

9. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2023 and 31st December 2023	8,098	2,335	10,433
DEPRECIATION			
At 1st January 2023	7,253	1,201	8,454
Charge for year	563	409	972
At 31st December 2023	7,816	1,610	9,426
NET BOOK VALUE			
At 31st December 2023	282	725	1,007
At 31st December 2022	845	1,134	1,979

RICHARD JEFFERIES MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2023**

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Prepayments and accrued income	<u>1,196</u>	<u>1,100</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Other creditors	607	-
Accruals and deferred income	1,811	1,675
Deferred government grants	-	1,836
	<u>2,418</u>	<u>3,511</u>

12. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	16,359	(1,769)	14,590
Restricted funds			
Arts Council	1,005	(366)	639
The Wildlife Walk	-	7,395	7,395
	<u>1,005</u>	<u>7,029</u>	<u>8,034</u>
TOTAL FUNDS	<u>17,364</u>	<u>5,260</u>	<u>22,624</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	28,616	(30,385)	(1,769)
Restricted funds			
Arts Council	-	(366)	(366)
The Wild Escape	2,035	(2,035)	-
The Wildlife Walk	9,851	(2,456)	7,395
	<u>11,886</u>	<u>(4,857)</u>	<u>7,029</u>
TOTAL FUNDS	<u>40,502</u>	<u>(35,242)</u>	<u>5,260</u>

RICHARD JEFFERIES MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2023**

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	30,539	(14,180)	16,359
Restricted funds			
Arts Council	1,371	(366)	1,005
Drop-In and Grow	740	(740)	-
	<u>2,111</u>	<u>(1,106)</u>	<u>1,005</u>
TOTAL FUNDS	<u>32,650</u>	<u>(15,286)</u>	<u>17,364</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	29,536	(43,716)	(14,180)
Restricted funds			
Arts Council	-	(366)	(366)
Drop-In and Grow	-	(740)	(740)
	<u>-</u>	<u>(1,106)</u>	<u>(1,106)</u>
TOTAL FUNDS	<u>29,536</u>	<u>(44,822)</u>	<u>(15,286)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	30,539	(15,949)	14,590
Restricted funds			
Arts Council	1,371	(732)	639
Drop-In and Grow	740	(740)	-
The Wildlife Walk	-	7,395	7,395
	<u>2,111</u>	<u>5,923</u>	<u>8,034</u>
TOTAL FUNDS	<u>32,650</u>	<u>(10,026)</u>	<u>22,624</u>

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2023

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	58,152	(74,101)	(15,949)
Restricted funds			
Arts Council	-	(732)	(732)
Drop-In and Grow	-	(740)	(740)
The Wild Escape	2,035	(2,035)	-
The Wildlife Walk	9,851	(2,456)	7,395
	<u>11,886</u>	<u>(5,963)</u>	<u>5,923</u>
TOTAL FUNDS	<u>70,038</u>	<u>(80,064)</u>	<u>(10,026)</u>

Fund name

Purpose and restrictions

Arts Council

Fund which represents grants received by the Arts Council England to aid the museum in achieving its objectives.

Drop-In and Grow

Fund which represents grants received by the National Lottery in relation to running regular sessions in order to help local people after a period of hardship or illness.

Wild Escape

This Arts Council funded work was part of a national project to encourage children to engage with nature through museum collections. As a small museum devoted to the natural world, we were keen to introduce local children to our own natural history collections and wild gardens, and watch as they let their creative ideas loose through workshops and the arts, on ideas for making helping the wildlife all around us.

Wildlife Walk

Our 175 Wildlife Walk project, funded by National Lottery Heritage Fund, was to celebrate the 175th anniversary of Jefferies, with him being born in 1848. The project was designed to stretch over the year, and into 2024, engaging groups and individuals in all the places Jefferies would have known, via a 175 mile route that went from Swindon, via London and Crowborough, and down to the south coast around the Brighton area. With participation of hundreds of different people, of all ages and backgrounds, the project navigated the 175 mile route and explored the changes in nature that may have occurred over the centuries.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2023.

RICHARD JEFFERIES MUSEUM TRUST
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	11,722	11,976
Grants	14,125	4,667
	25,847	16,643
Other trading activities		
Food/Beverages Income	14,655	12,893
Total incoming resources	40,502	29,536
EXPENDITURE		
Other trading activities		
Opening stock	-	4,941
Food/beverages costs	4,576	3,960
	4,576	8,901
Charitable activities		
Rates and water	1,641	1,417
Insurance	1,339	1,507
Light and heat	2,428	2,466
Postage and stationery	53	395
Advertising	622	663
Sundries	3,021	839
Repairs	2,347	3,964
Printing	1,622	2,111
Accountancy	1,875	1,850
Educational Consultancy	-	193
Food/Beverage costs	152	-
Computer costs	1,713	892
Travel and subsistence	1,268	-
Children's event staff costs	7,449	9,026
Legal & professional fees	1,750	-
Depreciation of tangible fixed assets	972	1,901
Paypal fees	7	897
	28,259	28,121
Support costs		
Management		
Management fees	2,407	7,800
Total resources expended	35,242	44,822
Net income/(expenditure)	5,260	(15,286)

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 07770641 (England and Wales)
REGISTERED CHARITY NUMBER: 1148966

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

RICHARD JEFFERIES MUSEUM TRUST
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FOR THE YEAR ENDED 31ST DECEMBER 2021

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RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust takes responsibility for the former home of the Victorian author Richard Jefferies which is run as a museum. It will enhance the collection of his books and other items in the museum and improve public access to it. It will provide a facility for schools to visit to study literature and the Victorian way of life. It will encourage the wider knowledge of the literary works and environmental interest and concerns of Richard Jefferies through the following objects:

1. To establish and maintain a museum in respect of the life and literature of Richard Jefferies for the benefit of the public;
2. To advance the education of the public in respect of the writings of Richard Jefferies generally both in art and literature;
3. To increase the collection of books and artefacts relating to Richard Jefferies and his life and times;
4. To engage the public in celebrating the literary ideas and passion for nature bequeathed by Richard Jefferies and his works;
5. To increase the educational facilities and offerings available to schools and colleges in Swindon and elsewhere;
6. To promote the literature and art of other writers and artists contemporaneous with and complementary to Richard Jefferies;
7. To advance education in the role of the arts alongside agriculture and horticulture in preserving and enhancing the local environment.

Significant activities

Following a year seriously interrupted by the Covid 19 pandemic, this year saw the museum make the gradual return to a more 'normal' structure of activities and volunteer work.

The maintenance work carried out during 2020 continued, with a particular focus on the gardens, with volunteers repairing and oiling all our garden furniture, fences etc.; working on the larger, outdoor agricultural items; cutting back overgrowth; and preparing the raised beds for another good growing season.

Many of our regular events came back, gradually at first, but soon becoming even busier than before the pandemic. Nature Tots/Kids ran throughout the year on Tuesdays and Thursdays, but is now a ticketed event due to its popularity. The 'Summer' season, from May to September, saw our regular Sunday activities come back fully, with live music every week and our usual cream tea offer. Also, our bigger events (Steam & Cream Teas, Apple Day etc.) were back again, and more popular than ever.

Work began on the restoration and preparation of the collection of agricultural items that the museum has been acquiring over recent times. The collection was kickstarted with a large number of artefacts rescued from the former agricultural museum at Coate Water, and has been added to through donations and by artefacts being disposed of by other museums. It is anticipated that the collection will go on show in the former stable building, with a two-wheeled cart and a significant number of equine artefacts being shown on a full-sized model purchased for the purpose.

The 'Wild Life' book about Richard Jefferies was launched and went on sale in 2022, with money spent on print and publishing being recouped within a matter of weeks. The book received very positive reviews and continues to sell well.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2021

OBJECTIVES AND ACTIVITIES

We have an ever growing, fantastic group of volunteers who have worked hard over the last year as they always do. The Gardening team have continued to improve the gardens and keep it as welcoming and cheering space. The Admin Team have continued to deal with the day-to-day work of the museum, manage our digital presence, fundraise, and co-ordinate volunteer activity

We have continued to plan for the construction of a new building where the cattle shed used to stand. Feedback on the planning application we submitted has given us a few extra targets that need to be met and we are working on resolving those.

The museum is primarily looked after by volunteers recruited through the Richard Jefferies Museum Trust (RJMT). Training, expenses and development for volunteers are important components of all funding applications. This year due to the pandemic a one-off payment was made to a trustee, for management of the museum, which is outside the usual trustee duties. Please refer to the notes of the financial statements for further details.

Volunteers

The museum is primarily looked after by volunteers recruited through the RJMT. Training, expenses and development for volunteers are important components of all funding applications.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Through its objects, the RJMT is dedicated to use the museum and the writings of Richard Jefferies as tools for education and training in the general areas of arts, culture, heritage and science, and in the areas of the environment and conservation. The RJMT reaches a broad range of people, and makes specific efforts to reach local people, particularly from younger generations and from those groups who would normally not visit museums or have difficulties in visiting museums, as well as visitors to the area.

Fundraising activities

Core fundraising is normally executed through grant applications to National bodies such as the National Lottery Heritage Fund and Arts Council England, subject specific agencies (education, arts, environmental etc.), and local organisations (e.g. Swindon Borough Council, South Swindon Parish Council). Funds are also raised through revenue streams such as event admission costs, sales of small goods, fund-raising events, and more efficient seeking of charitable donations. During this year, although 'normal' fundraising activities were affected by the pandemic the previous year, grants from central Government ensured that bills could still be paid this year, and work has been done to help the museum recover.

FINANCIAL REVIEW

Principal funding sources

As mentioned above, core fundraising is through grants, development of revenue streams and charitable donations.

Reserves policy

Under section 13 of the constitution, Powers of Trustees, the Trustees have authority to set aside income as a reserve against future expenditure, but this will require a written policy about reserves which has still not been deemed necessary at this point.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2021

FUTURE PLANS

The RJMT focuses on delivering arts and nature events around ideas related to, or inspired by, the life, home and works of Richard Jefferies. Since we reached a point where we can meet financial obligations (services bills etc.) without recourse to grants, we have continued to plan ahead in a much more structured and less pressured way, albeit interrupted by the pandemic. However, we still don't have any actual members of paid staff (despite paying for some self-employed services), so there is still some way to go, and we will apply for further grants in the next year.

The year ahead will see our usual activities and events, but with a greater emphasis on environmental matters, or sustainability, possibly holding some sort of 'festival' in 2022, depending on grant monies that are available.

Through our own work and with the help of local Museum Development Officer, Alex Gibson, the RJMT continues to develop a rigorous management framework, complete with all documentation as required by Arts Council England's professional museum Accreditation standard. The RJMT's mission statement is:

'To create /share a unique environment of discovery that will enrich peoples' lives and inspire adults and children through the home, writing and thoughts of Richard Jefferies'

The Museum's future lies with it becoming a resource that the local community not only engages with as 'consumers' (visitors, customers, audiences), but also as its owners. Ultimately the RJMT believes that if it gets its model right, the Museum will be adopted by the people of Swindon, and its sustainability will be assured. This belief continues to grow, with increased (and more regular) visitor numbers and media coverage, with audiences of different community groups: families; elders; Jefferies fans; readers and writers; nature lovers; vulnerable adults; visitors to Coate; and schools. In particular, we have focused much attention on bringing the Museum and Jefferies' appeal to local children and young people.

The RJMT is realistic about the need for a steady income, generated by a sustainable funding strategy, but it also knows that hard cash in itself is not going to be the 'engine' that drives the Museum. The underlying power of the plan lies in people, in the community that the Museum is part of, and that it creates for itself. The Museum has been kept open for many years simply through the dedication of a few people. The RJMT has taken this idea and is growing it constantly with volunteers via: local housing estates; Volunteer Action Swindon; local companies (e.g. Thames Water, Intel, Nationwide); the museum network; advertising through grant funding; the local press; and through people who come to our events and get a taste of what we do and how enjoyable it is.

As the Museum moves into the future, the RJMT is always aware that it will need considerable investment, of both time and money. The following list outlines some of the activities that it has identified will require investment and is constantly working towards:

- Employ on contract a Director/Manager to ensure that high business and curatorial standards are met for the future. A museum management fund is required to support the staffing and administration of the Museum;
- Provide support for the recruitment, development and training of a strong volunteer cohort actively engaged in the work of the Museum. This requires well managed and motivated volunteer support to carry out the majority of administrative and managerial activities required to sustain the Museum, to support events and deliver a vibrant and enjoyable experience for visitors. And, of course, to do the 'hard graft' behind the scenes;
- Secure funds to develop high curatorial standards, including the conservation and display of the collections that will attract and grow visitor numbers. This will include high standards of interpretation that inform and excite visitors' interests in Richard Jefferies;
- Develop a publication fund that will enable the Trust to reprint key, out-of-print books and other texts by Jefferies to enable his work to become more widely known. In addition, we need to resource the preparation of guide books and other important printed material to enhance our interpretation and support our visitors;
- Ensure support for the preservation and conservation of the historic fabric of the Grade II Listed Museum Building; (SBC is responsible for the management of the building fabric, but not its internal decoration, which includes important historic treatments that need careful protection);

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2021

- Constantly improve catering and retail activities, upgrading toilets and other visitor facilities and creating appropriate retail space of a high quality and conforming to appropriate accessibility, H & S and other visitor management standards - the RJMT has been awarded a five star hygiene rating;
- One of the biggest potential developments at the museum has always been the idea of developing the historic farm buildings and maybe creating a new building to provide space for activities and allow new interpretation and facilities in the museum itself. Work on this is ongoing.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity - the Richard Jefferies Museum Trust (RJMT) - is controlled by its governing document, a deed of trust with a full constitution created through the template supplied by the Charities Commission. The RJMT also constitutes a company limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Recruitment of trustees is conducted through an ongoing programme of outreach, including lectures/talks within local business and organisations where potential trustees may be recruited, liaison with local organisations, and targeting of people with specific skills. Appointment and election is through the Board of Trustees and governed by Section 16 of the constitution: Officers and Trustees, which outlines the qualifications required, numbers of Trustees, and regulations for their appointment.

Organisational structure

The RJMT and its property are managed and administered by a committee comprising the officers and other members elected in accordance with this constitution. The officers and other members of the committee are the trustees of the RJMT and in the constitution are together called "the Trustees". Trustee meetings also include an invited member of the Richard Jefferies (Literary) Society which provides a number of volunteers for the Museum, as well as the local regional Museums development Officer. The activity of the RJMT is subject to lease and service delivery agreements with Swindon Borough Council, and to loan agreements with Swindon Borough Council and the Richard Jefferies (Literary) Society.

Induction and training of new trustees

Induction is through informal meetings, demonstrations and discussion of needs, then through formal presentation at the Board of Trustees and agreement on appropriate training where necessary.

Related parties

Benefits for all trustees and/or members are limited in Section 4 of the constitution: Application of the Income and Property which states that none of the income or property of the RJMT will be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to any member of the RJMT. This does not exclude normal transactions (such as employment, expenses etc.) but these areas are also limited/governed by clauses and requirements in the constitution.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. This is covered through adhesion to the Constitution and also through the relationships with Swindon Borough Council and funding bodies, which have their own structures and requirements for ensuring risks are managed sufficiently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07770641 (England and Wales)

Registered Charity number

1148966

Registered office

43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2021

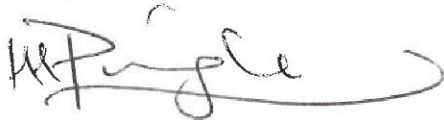
Trustees

Mrs A Scott - Chairperson
Dr M J Pringle
Dr R E Slade
Dr R Welshman
Dr D W Thackray
Mrs A Sim

Independent Examiner

Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

Approved by order of the board of trustees on 29th September 2022 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'M J Pringle', with a long horizontal flourish extending to the right.

Dr M J Pringle - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RICHARD JEFFERIES MUSEUM TRUST**

Independent examiner's report to the trustees of Richard Jefferies Museum Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jenna Wheeler ACA CTA
Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

Date: 29th September 2022

RICHARD JEFFERIES MUSEUM TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	31,642	-	31,642	33,342
Other trading activities	4	7,203	-	7,203	2,270
Total		38,845	-	38,845	35,612
EXPENDITURE ON					
Raising funds		2,679	-	2,679	407
Charitable activities					
Charitable		24,323	3,702	28,025	22,665
Total		27,002	3,702	30,704	23,072
NET INCOME/(EXPENDITURE)		11,843	(3,702)	8,141	12,540
RECONCILIATION OF FUNDS					
Total funds brought forward		18,696	5,813	24,509	11,969
TOTAL FUNDS CARRIED FORWARD		30,539	2,111	32,650	24,509

The notes form part of these financial statements

RICHARD JEFFERIES MUSEUM TRUST

STATEMENT OF FINANCIAL POSITION 31ST DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	9	1,694	2,111	3,805	4,872
CURRENT ASSETS					
Stocks	10	4,941	-	4,941	-
Cash at bank		25,403	-	25,403	21,064
		<u>30,344</u>	<u>-</u>	<u>30,344</u>	<u>21,064</u>
CREDITORS					
Amounts falling due within one year	11	(1,499)	-	(1,499)	(1,427)
		<u>28,845</u>	<u>-</u>	<u>28,845</u>	<u>19,637</u>
NET CURRENT ASSETS					
		<u>28,845</u>	<u>-</u>	<u>28,845</u>	<u>19,637</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>30,539</u>	<u>2,111</u>	<u>32,650</u>	<u>24,509</u>
NET ASSETS					
		<u>30,539</u>	<u>2,111</u>	<u>32,650</u>	<u>24,509</u>
FUNDS	12				
Unrestricted funds				30,539	18,696
Restricted funds				2,111	5,813
TOTAL FUNDS				<u>32,650</u>	<u>24,509</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29th September 2022 and were signed on its behalf by:



Dr M J Pringle - Trustee

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

1. COMPANY INFORMATION

Richard Jefferies Museum Trust is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 07770641

Registered office: 43-45 Devizes Road, Swindon, Wiltshire, SN1 4BG

The charity operates from: Marlborough Road, Day House Lane, Coate, Swindon, SN3 6AA

The presentation currency of the financial statements is the Pound Sterling (£) rounded to the nearest pound.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Computer equipment	- 20% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31ST DECEMBER 2021**

2. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

During the year, the company became eligible for various local Government emergency grants in relation to the Covid support scheme. The amount receivable of £21,066 (2020: £10,000) has been accounted for under the accruals basis.

3. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	10,576	5,542
Grants	21,066	27,800
	<u>31,642</u>	<u>33,342</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Arts Council	-	17,800
SBC Covid Support Grant	21,066	10,000
	<u>21,066</u>	<u>27,800</u>

4. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Food/Beverages Income	<u>7,203</u>	<u>2,270</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>2,483</u>	<u>1,866</u>

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2021 nor for the year ended 31st December 2020.

Dr Pringle managed the museum during the Covid-19 pandemic and received a one off fee of £2,240 from the charity for doing so.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2021 nor for the year ended 31st December 2020.

7. INDEPENDENT EXAMINATION FEES

	2021	2020
	£	£
Statutory accounts production & external scrutiny	1,566	1,416
	1,566	1,416

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	15,542	17,800	33,342
Other trading activities	2,270	-	2,270
Total	17,812	17,800	35,612
EXPENDITURE ON			
Raising funds	407	-	407
Charitable activities			
Charitable	6,870	15,795	22,665
Total	7,277	15,795	23,072
NET INCOME	10,535	2,005	12,540
RECONCILIATION OF FUNDS			
Total funds brought forward	8,161	3,808	11,969
TOTAL FUNDS CARRIED FORWARD	18,696	5,813	24,509

RICHARD JEFFERIES MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021**

9. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2021	6,607	2,335	8,942
Additions	1,416	-	1,416
At 31st December 2021	8,023	2,335	10,358
DEPRECIATION			
At 1st January 2021	3,769	301	4,070
Charge for year	2,016	467	2,483
At 31st December 2021	5,785	768	6,553
NET BOOK VALUE			
At 31st December 2021	2,238	1,567	3,805
At 31st December 2020	2,838	2,034	4,872

10. STOCKS

	2021 £	2020 £
Stocks	4,941	-

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Accruals and deferred income	1,499	1,427

12. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	18,696	11,843	30,539
Restricted funds			
Arts Council	3,539	(2,168)	1,371
Drop-In and Grow	2,274	(1,534)	740
	5,813	(3,702)	2,111
TOTAL FUNDS	24,509	8,141	32,650

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2021

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	38,845	(27,002)	11,843
Restricted funds			
Arts Council	-	(2,168)	(2,168)
Drop-In and Grow	-	(1,534)	(1,534)
	-	(3,702)	(3,702)
TOTAL FUNDS	38,845	(30,704)	8,141

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	8,161	10,535	18,696
Restricted funds			
Arts Council	-	3,539	3,539
Drop-In and Grow	3,808	(1,534)	2,274
	3,808	2,005	5,813
TOTAL FUNDS	11,969	12,540	24,509

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,812	(7,277)	10,535
Restricted funds			
Arts Council	17,800	(14,261)	3,539
Drop-In and Grow	-	(1,534)	(1,534)
	17,800	(15,795)	2,005
TOTAL FUNDS	35,612	(23,072)	12,540

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2021

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	8,161	22,378	30,539
Restricted funds			
Arts Council	-	1,371	1,371
Drop-In and Grow	3,808	(3,068)	740
	<u>3,808</u>	<u>(1,697)</u>	<u>2,111</u>
TOTAL FUNDS	<u>11,969</u>	<u>20,681</u>	<u>32,650</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	56,657	(34,279)	22,378
Restricted funds			
Arts Council	17,800	(16,429)	1,371
Drop-In and Grow	-	(3,068)	(3,068)
	<u>17,800</u>	<u>(19,497)</u>	<u>(1,697)</u>
TOTAL FUNDS	<u>74,457</u>	<u>(53,776)</u>	<u>20,681</u>

Fund name	Purpose and restrictions
Arts Council	Fund which represents grants received by the Arts Council England to aid the museum in achieving it's objectives.
Drop-In and Grow	Fund which represents grants received by the National Lottery in relation to running regular sessions in order to help local people after a period of hardship or illness.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2021.

RICHARD JEFFERIES MUSEUM TRUST
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	10,576	5,542
Grants	21,066	27,800
	31,642	33,342
Other trading activities		
Food/Beverages Income	7,203	2,270
Total incoming resources	38,845	35,612
EXPENDITURE		
Other trading activities		
Food/beverages costs	2,679	407
Charitable activities		
Rates and water	2,710	469
Insurance	-	2,430
Light and heat	1,009	2,175
Postage and stationery	146	251
Advertising	605	823
Sundries	377	731
Repairs	6,205	3,365
Printing	2,094	1,691
Accountancy	1,566	1,416
Design and project management	-	475
Educational Consultancy	6	41
Computer costs	1,463	911
Travel and subsistence	43	30
Arts Council costs	150	3,399
Children's event staff costs	4,632	1,730
Legal & professional fees	1,861	561
Depreciation of tangible fixed assets	2,483	1,866
Paypal fees	435	301
	25,785	22,665
Support costs		
Management		
Management fees	2,240	-
Total resources expended	30,704	23,072
Net income	8,141	12,540

Accounts

REGISTERED COMPANY NUMBER: 07770641 (England and Wales)
REGISTERED CHARITY NUMBER: 1148966

RICHARD JEFFERIES MUSEUM TRUST

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST DECEMBER 2020**

RICHARD JEFFERIES MUSEUM TRUST
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FOR THE YEAR ENDED 31ST DECEMBER 2020

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RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust takes responsibility for the former home of the Victorian author Richard Jefferies which is run as a museum. It will enhance the collection of his books and other items in the museum and improve public access to it. It will provide a facility for schools to visit to study literature and the Victorian way of life. It will encourage the wider knowledge of the literary works and environmental interest and concerns of Richard Jefferies through the following objects:

1. To establish and maintain a museum in respect of the life and literature of Richard Jefferies for the benefit of the public;
2. To advance the education of the public in respect of the writings of Richard Jefferies generally both in art and literature;
3. To increase the collection of books and artefacts relating to Richard Jefferies and his life and times;
4. To engage the public in celebrating the literary ideas and passion for nature bequeathed by Richard Jefferies and his works;
5. To increase the educational facilities and offerings available to schools and colleges in Swindon and elsewhere;
6. To promote the literature and art of other writers and artists contemporaneous with and complementary to Richard Jefferies;
7. To advance education in the role of the arts alongside agriculture and horticulture in preserving and enhancing the local environment.

Significant activities

It has been an unusual year at the Museum with COVID forcing the closure of the site for most of the year.

Maintenance work continued at the Museum while it was shut including renovating the main toilets and updating the front of the Museum including replacing the Perspex window covers with like for like but you can now see through them.

Due to the closure our engagement moved online supported with a grant from the Arts Council. With this grant we were able to post bi-weekly craft activities for families and art activities for all ages, we commissioned musicians to provide quality music sessions via YouTube every Sunday over the summer. We also focused on Richard Jefferies providing informative posts about him on our digital channels. To support this one of our team was accepted onto a training/mentoring programme called Digital Heritage Lab managed by the Arts Marketing Programme. At the end of the programme a case study was written about the progress the RJMT made with digital engagement.

The huge undertaking of a new book called 'Wildlife' about Richard Jefferies has been written by Mike Pringle with input and research by many of our volunteers, and supported by the Richard Jefferies Society, it will be published soon.

Thanks for COVID grants from the government the Museum has been able to continue operating without being open and relying on events for income.

We have a fantastic group of volunteers who have worked hard over the last year. The Gardening team have continued to improve the gardens and made it a warm and welcoming space. The Admin Team have continued to work remotely and were able to manage our digital presence and get everything organised for reopening including having events ready to go with live music on Sundays. A team of volunteers are continuing to photograph and catalogue the museum artefacts for our central database.

We have continued to work on the new build and a planning application has now been submitted.

Volunteers

The museum is primarily looked after by volunteers recruited through the RJMT. Training, expenses and development for volunteers are important components of all funding applications.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Through its objects, the RJMT is dedicated to use the museum and the writings of Richard Jefferies as tools for education and training in the general areas of arts, culture, heritage and science, and in the areas of the environment and conservation. The RJMT reaches a broad range of people, and makes specific efforts to reach local people, particularly from younger generations and from those groups who would normally not visit museums or have difficulties in visiting museums, as well as visitors to the area.

FINANCIAL REVIEW

Principal funding sources

As mentioned above, core fundraising is through grants, development of revenue streams and charitable donations.

Reserves policy

Under section 13 of the constitution, Powers of Trustees, the Trustees have authority to set aside income as a reserve against future expenditure, but this will require a written policy about reserves which has still not been deemed necessary at this point.

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

FUTURE PLANS

Looking forward to next year, the year ahead will see:

An emphasis on our family-friendly activities based on the ethos of Richard Jefferies, such as Nature Tots on Tuesdays and Thursdays, and Sunday openings with cream teas and music (or some other entertainment). It will also see us focus on ways to increase our general opening times, which is essentially a search for more volunteers. We will also continue our highly successful Steam and Cream Teas event, a mini country fair with our partners, Hatch heritage Engineers.

We will look to restart our education work with local schools sending groups of students to the museum, and us sending people out for outreach activities.

On top of all the "event" activity, our volunteer work will dominate the museum's time, with an ever-growing and ever more reliable, and strong, team of volunteers.

Through our own work and with the help of local Museum Development Officer, Alex Gibson, the RJMT we will continue to develop a rigorous management framework, complete with all documentation as required by Arts Council England's professional museum Accreditation standard.

The RJMT's mission statement is:

- To create /share a unique environment of discovery that will enrich people's lives and inspire adults and children through the home, writing and thoughts of Richard Jefferies.

The Museum's future lies with it becoming a resource that the local community not only engages with as "consumers" (visitors, customers, audiences), but also as its owners. Ultimately the RJMT believes that if it gets its model right, the Museum will be adopted by the people of Swindon, and its sustainability will be assured. This belief continues to grow, with increased (and more regular) visitor numbers and media coverage, with audiences of different community groups: families; elders; Jefferies fans; readers and writers; nature lovers; vulnerable adults; visitors to Coate; and schools. In particular, we will focus attention on bringing the Museum and Jefferies' appeal to local children and young people.

The RJMT is realistic about the need for a steady income, generated by a sustainable funding strategy, but it also knows that hard cash is not going to be the "engine" that drives the Museum. The underlying power of the plan lies in people, in the community that the Museum is part of, and that it creates for itself. The Museum has been kept open for many years simply through the dedication of a few people.

As the Museum moves into the future, the RJMT is aware that it will need considerable investment, of both time and money. The following list outlines some of the activities that it has identified will require investment and is constantly working towards:

- Employ on contract a Director/Manager to ensure that high business and curatorial standards are met for the future. A museum management fund is required to support the staffing and administration of the Museum
- Provide support for the recruitment, development and training of a strong volunteer cohort actively engaged in the work of the Museum. This requires well managed and motivated volunteer support to carry out the majority of administrative and managerial activities required to sustain the Museum, to support events and deliver a vibrant and enjoyable experience for visitors. And, of course, to do the "hard graft" behind the scenes;
- Secure funds to develop high curatorial standards, including the conservation and display of the collections that will attract and grow visitor numbers. This will include high standards of interpretation that inform and excite visitors' interests in Richard Jefferies;
- Develop a publication fund that will enable the Trust to reprint key, out-of-print books and other texts by Jefferies to enable his work to become more widely known. In addition, we need to resource the preparation of guidebooks and other important printed material to enhance our interpretation and support our visitors;
- Ensure support for the preservation and conservation of the historic fabric of the Grade II Listed Museum Building; (SBC is responsible for the management of the building fabric, but not its internal decoration, which includes important historic treatments that need careful protection);
- Constantly improve catering and retail activities, upgrading toilets and other visitor facilities and creating appropriate retail space of a high quality and conforming to appropriate accessibility, H & S and other visitor management standards - the RJMT has a five-star hygiene rating;

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

One of the biggest potential developments at the museum has always been the idea of developing the historic farm buildings and maybe creating a new building to provide space for activities and allow new interpretation and facilities in the museum itself. To this end, we have now come up with plan for such development, which would include a new kitchen and fully accessible toilets, this year we have put in a planning application for this to the Council. If this is successful, the year will also see the start of a major fund-raising exercise.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity - the Richard Jefferies Museum Trust (RJMT) - is controlled by its governing document, a deed of trust with a full constitution created through the template supplied by the Charities Commission. The RJMT also constitutes a company limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Recruitment of trustees is conducted through an ongoing programme of outreach, including lectures/talks within local business and organisations where potential trustees may be recruited, liaison with local organisations, and targeting of people with specific skills. Appointment and election is through the Board of Trustees and governed by Section 16 of the constitution: Officers and Trustees, which outlines the qualifications required, numbers of Trustees, and regulations for their appointment.

Organisational structure

The RJMT and its property are managed and administered by a committee comprising the officers and other members elected in accordance with this constitution. The officers and other members of the committee are the trustees of the RJMT and in the constitution are together called "the Trustees". Trustee meetings also include an invited member of the Richard Jefferies (Literary) Society which provides a number of volunteers for the Museum, as well as the local regional Museums development Officer. The activity of the RJMT is subject to lease and service delivery agreements with Swindon Borough Council, and to loan agreements with Swindon Borough Council and the Richard Jefferies (Literary) Society.

Induction and training of new trustees

Induction is through informal meetings, demonstrations and discussion of needs, then through formal presentation at the Board of Trustees and agreement on appropriate training where necessary.

Related parties

Benefits for all trustees and/or members are limited in Section 4 of the constitution: Application of the Income and Property which states that none of the income or property of the RJMT will be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to any member of the RJMT. This does not exclude normal transactions (such as employment, expenses etc.) but these areas are also limited/governed by clauses and requirements in the constitution.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. This is covered through adhesion to the Constitution and also through the relationships with Swindon Borough Council and funding bodies, which have their own structures and requirements for ensuring risks are managed sufficiently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07770641 (England and Wales)

Registered Charity number

1148966

Registered office

43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

RICHARD JEFFERIES MUSEUM TRUST
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

Trustees

Dr M J Pringle
Dr R E Slade
Dr R Welshman
Dr D W Thackray
Mrs A Scott Chairperson
Mrs A Sim

Independent Examiner

Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

Approved by order of the board of trustees on 17th August 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'M J Pringle', with a large, sweeping flourish at the end.

Dr M J Pringle - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RICHARD JEFFERIES MUSEUM TRUST**

Independent examiner's report to the trustees of Richard Jefferies Museum Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I. Sumbler

Ian Sumbler FCCA
Morris Owen
Chartered Accountants
43-45 Devizes Road
SWINDON
Wiltshire
SN1 4BG

Date: *27.09.21*

RICHARD JEFFERIES MUSEUM TRUST
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		15,542	17,800	33,342	20,827
Other trading activities	3	2,270	-	2,270	13,600
Total		17,812	17,800	35,612	34,427
EXPENDITURE ON					
Charitable activities					
Charitable		7,277	15,795	23,072	26,603
NET INCOME		10,535	2,005	12,540	7,824
RECONCILIATION OF FUNDS					
Total funds brought forward		8,161	3,808	11,969	4,145
TOTAL FUNDS CARRIED FORWARD		18,696	5,813	24,509	11,969

The notes form part of these financial statements

RICHARD JEFFERIES MUSEUM TRUST

**STATEMENT OF FINANCIAL POSITION
31ST DECEMBER 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	7	861	4,011	4,872	3,948
CURRENT ASSETS					
Cash at bank		19,262	1,802	21,064	14,961
CREDITORS					
Amounts falling due within one year	8	(1,427)	-	(1,427)	(6,940)
NET CURRENT ASSETS		17,835	1,802	19,637	8,021
TOTAL ASSETS LESS CURRENT LIABILITIES		18,696	5,813	24,509	11,969
NET ASSETS		18,696	5,813	24,509	11,969
FUNDS	9				
Unrestricted funds				18,696	8,161
Restricted funds				5,813	3,808
TOTAL FUNDS				24,509	11,969

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17th August 2021 and were signed on its behalf by:

Dr M J Pringle - Trustee



The notes form part of these financial statements

RICHARD JEFFERIES MUSEUM TRUST
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. COMPANY INFORMATION

Richard Jefferies Museum Trust is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address are as below:

Registered number: 07770641

Registered office: 43-45 Devizes Road, Swindon, Wiltshire, SN1 4BG

The presentation currency of the financial statements is the Pound Sterling (£) rounded to the nearest pound.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Computer equipment	- 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2020

2. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Government grants

During the year, the company became eligible for a local Government emergency grant in relation to the Covid support scheme. The amount receivable of £10,000 has been accounted for under the accruals basis.

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Food/Beverages Income	2,270	6,749
Programme sales	-	6,851
	<u>2,270</u>	<u>13,600</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	<u>1,866</u>	<u>912</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2020 nor for the year ended 31st December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2020 nor for the year ended 31st December 2019.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	11,089	9,738	20,827
Other trading activities	<u>13,600</u>	<u>-</u>	<u>13,600</u>
Total	24,689	9,738	34,427
EXPENDITURE ON			
Charitable activities			
Charitable	<u>20,673</u>	<u>5,930</u>	<u>26,603</u>
NET INCOME	4,016	3,808	7,824
RECONCILIATION OF FUNDS			
Total funds brought forward	4,145	-	4,145

RICHARD JEFFERIES MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>8,161</u>	<u>3,808</u>	<u>11,969</u>

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2020	5,861	291	6,152
Additions	<u>746</u>	<u>2,044</u>	<u>2,790</u>
At 31st December 2020	<u>6,607</u>	<u>2,335</u>	<u>8,942</u>
DEPRECIATION			
At 1st January 2020	2,053	151	2,204
Charge for year	<u>1,716</u>	<u>150</u>	<u>1,866</u>
At 31st December 2020	<u>3,769</u>	<u>301</u>	<u>4,070</u>
NET BOOK VALUE			
At 31st December 2020	<u>2,838</u>	<u>2,034</u>	<u>4,872</u>
At 31st December 2019	<u>3,808</u>	<u>140</u>	<u>3,948</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Accruals and deferred income	<u>1,427</u>	<u>6,940</u>

9. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	8,161	10,535	18,696
Restricted funds			
Arts Council	-	3,539	3,539
Drop-In and Grow	<u>3,808</u>	<u>(1,534)</u>	<u>2,274</u>
	<u>3,808</u>	<u>2,005</u>	<u>5,813</u>
TOTAL FUNDS	<u>11,969</u>	<u>12,540</u>	<u>24,509</u>

RICHARD JEFFERIES MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,812	(7,277)	10,535
Restricted funds			
Arts Council	17,800	(14,261)	3,539
Drop-In and Grow	-	(1,534)	(1,534)
	17,800	(15,795)	2,005
TOTAL FUNDS	35,612	(23,072)	12,540

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	4,145	4,016	8,161
Restricted funds			
Drop-In and Grow	-	3,808	3,808
TOTAL FUNDS	4,145	7,824	11,969

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	24,689	(20,673)	4,016
Restricted funds			
Arts Council	89	(89)	-
Drop-In and Grow	9,649	(5,841)	3,808
	9,738	(5,930)	3,808
TOTAL FUNDS	34,427	(26,603)	7,824

RICHARD JEFFERIES MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST DECEMBER 2020

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	4,145	14,551	18,696
Restricted funds			
Arts Council	-	3,539	3,539
Drop-In and Grow	-	2,274	2,274
	-	5,813	5,813
TOTAL FUNDS	<u>4,145</u>	<u>20,364</u>	<u>24,509</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	42,501	(27,950)	14,551
Restricted funds			
Arts Council	17,889	(14,350)	3,539
Drop-In and Grow	9,649	(7,375)	2,274
	27,538	(21,725)	5,813
TOTAL FUNDS	<u>70,039</u>	<u>(49,675)</u>	<u>20,364</u>

Fund name

Arts Council

Drop-In and Grow

Purpose and restrictions

Fund which represents grants received by the Arts Council England to aid the museum in achieving it's objectives.

Fund which represents grants received by the National Lottery in relation to running regular sessions in order to help local people after a period of hardship or illness.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2020.

RICHARD JEFFERIES MUSEUM TRUST

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	5,542	11,693
Grants	27,800	9,134
	33,342	20,827
Other trading activities		
Food/Beverages Income	2,270	6,749
Programme sales	-	6,851
	2,270	13,600
Total incoming resources	35,612	34,427
EXPENDITURE		
Charitable activities		
Insurance	2,430	1,225
Postage and stationery	251	733
Advertising	823	695
Sundries	3,375	3,204
Repairs	3,365	2,802
Printing	1,691	682
Accountancy	1,977	1,861
Design and project management	2,205	10,406
Educational Consultancy	41	288
Food/Beverage costs	407	3,066
Computer costs	911	528
Travel and subsistence	30	58
Arts Council costs	3,399	-
Depreciation of tangible fixed assets	1,866	912
Paypal fees	301	143
	23,072	26,603
Total resources expended	23,072	26,603
Net income	12,540	7,824

This page does not form part of the statutory financial statements