



SHAPE-UK LTD
Financial Statements
For the year ended April 2021 March 2022

Page	Contents
1	Contents
2	Committee members' annual report
4	Receipts Account
5	Payments/Expenditure Account
6	Statement of assets & liabilities
7	Notes to the accounts
8	Notes to the accounts & Signed off

SHAPE - UK LTD
Committee members' Annual Report
For the year ended April 2021- March 2022

Main Address:

The Three Tanners.
310 Thornton Road,
Bradford. West Yorkshire BD8 8LD

Committee members present (25th November 2022).

Mr Naz Hussain
Mr Sheraz A. Elahi
Mr Shahid Ibrahim
Mr Parveez Ahmed

Bankers

Barclays Bank. Market St Bradford.

Governance and management

SHAPE-UK Committee is appointed by the board members and key stakeholders and community members. Members are appointed to the board through an election procedure at the AGM. The group activities are managed overall by the Project Coordinator and the Assistant Project Coordinator. Duties are delegated by the Assistant Project Coordinator and Volunteer Coordinator.

The constitution is adhered to by all members which is considered and reviewed as appropriate at the AGM.

Aims and objectives

Summary of the main achievements during the period

This year there have been a number of achievements. Despite some financial constraints we have successfully delivered more projects than before.

- 1) Service user has capacity increased by 114 new services users participating or engaging in our activities.
- 2) There is a continued majority of more young people engaged from projects in schools and other community centres.
- 3) Over 900 service users have come into contact with SHAPE-UK LTD.
- 4) Since 2014 we have worked with the Armed Forces. This year progress has still been gradual but continues to improve.
- 5) We continue to enjoy our partnership with the Armed Forces (AF). In particular our local AF unit 4 Brigade (North-East) at Catterick who provide volunteers to deliver character and team building activities
- 6) We continue to work with partners such as Bradford Council and Education Bradford.

- 7) This year we have been successful in gaining permission to establish a war memorial for the Commonwealth contribution. This is a two year long project and will continue to progress gradually.
- 8) We have continued to bring in successful funding and have secured further funding and contracts building on the success of previous project delivery. This has been a good result from the committee members and maintaining contact with Bradford Community Voluntary Sector Services who are

Positive work and good publicity are being maintained we have had 4 new volunteers coming to work with SHAPE-UK that has benefited us in accommodating the rising demand of our services and we continue networking with more organisations to deliver joint community projects. Through the contracts we have gained we hope to be employing casual staff to deliver some of our community projects.

Additional Notes pertaining to Accounts:

These accounts were prepared with the grants and contributions that were offered and agreed with funders. Due to unprecedented times of COVID- 19 once again it has taken longer to manage some of our operation due to staff/volunteer absences related to the pandemic. Income generation in the COVID-19 period has been challenging although there is some good news on the horizon.

Signed on behalf of the committee:

S.ALI  _____ **Date 25.11.2022**
Position, Treasurer (Assistant Chairperson).

SHAPE-UK LTD

Receipts Account For the year ended April 2021- March 2022

	£
Receipts	
Grants	
Schools activities Grants (Bradford Council)	114,919
COVID Relief Grant	.500
WYCA health funds	4,800
TOTAL Grant Receipts	120,219
 Fundraising/Other receipts	
Fundraising – community based donations	1,200
Income from activities delivered	5,850
Other Receipts	0
End of Year Balance	7,050
 Total Receipts	<u>127,269</u>

Payments- Expenditure Account.

Expense	Amount £
Wages	12,460
Casual Staff 1	2,625
Casual Staff 2	2,625
Admin work	4,800
Volunteer costs/ expenses	8,370
Project Coordinator (summer) 1	3,150
Room/venue hire	4,200
Buckden House Activity Centre	29,750
Food worker/Chef Costs	500
Bills	778
Professional Guest speakers	11,900
Online Guest Mentors	5,600
Other Online activities costs	2,450
Arts, Crafts	3,100
Stationery, print, paper, toners etc.	1,800
Hospitality	3,500
Staff Training	2,400
Minibus Hire	2,800
Refreshments staff	900
Refreshments Service Users	900
External soft Drinks	840
Supermarket Shopping	840
Kitchen Utensils	680
Project clothing/uniforms	1,400
Disposable plates/cups	1,680
PPE/Cleaning	2,600
Marketing	700
Participants Certificates	700
Transport costs	4,350
Fuel	2,520
Stationery	700
Other	0
SUB Total Payments	£120,219
Total Expenditure	£120,219
Cash remainder from current period	7,050
Bank and cash at the start of the period	850
Total Cash at End of Period	9,000

*Bank interest is not accepted by SHAPE-UK LTD committee for ethical reasons. As a community account we are also not deducted interest by our bankers, Barclays Bank PLC.

SHAPE-UK LTD
Statement of assets and liabilities
March 2022

	£
Cash assets	
<i>Current account</i>	9,000
<i>Petty cash</i>	<u>250</u>
Total cash assets	<u>9,250</u>

Other assets
None accrued in last financial year

Liabilities (estimated)

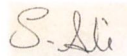
<i>Gas bill estimated at</i>	£1100
<i>Telephone/internet bill for</i>	£1050

Grants/Income expected due in next six months:

Total Funding Due: £ N/K
(Statement correct at time of publication)

These financial statements are accepted on behalf of SHAPE-UK LTD by:

Signed:
Treasurer



Date 25.11.22

Name: Sheraz Ali.

Signed:
Director



Date 25.11.22

SHAPE-UK LTD
Notes to the accounts
For the year ended March 2022

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants & Donations

	£ (Sterling)
Grants and donations	
Bradford Council	114,919
COVID Relief Grant	00,500
WYCA health funds	4,800
Total Grant Receipts	<u>120,219</u>
 Other donations including Community Raised Funds	
Fundraising –	1,200
Income from activities delivered	5,850
Total Achieved through fundraising	<u>7,050</u>
 Other Sources- Income	
Gym & Membership/Activities	0
Sales Income	0
Events Guest Speaker	0
Total Other Receipts	0
 Total grants and donations	<u>127,269</u>

3: Misc:

4. Committee members' remuneration

Nil.

SHAPE-UK LTD is not currently operating to a financial capacity whereby external scrutiny could be obligated. As such it is under no statutory obligation to prepare accounts in any prescribed format or to undergo any kind of external scrutiny. However, the management committee, as a matter of good practice require the accounts to be subject to a form of external inspection by an independent community organisation. On this occasion we have had to refer our accounts to an alternative organization due to the delay caused by our usual 'go to' organization to help assess our accounts.

These accounts have been prepared in accordance with the books, records, information and explanations by SHAPE-UK LTD. The procedures undertaken do not provide all the evidence that would be required in an audit. However we have satisfied the assessors of this report that in their opinion these accounts and report represent a "true and fair view" and are limited to those matters set out in the statement below.

Statement.

No matter has come to our attention:

1) Which gives us reasonable cause to believe that in any material respect the requirement to keep proper accounting records and to prepare accounts which accord with the accounting records have not been met;

or

2) To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts reached.

Special Circumstances to be noted:

These accounts are for the accounting period between **April 2021** and **March 2022** for which funds were allocated to SHAPE-UK LTD by various funders. The accounts were ratified by an independent organisation prior to being submitted as completed accounts for the above said period. On this occasion we have had to refer our accounts to an alternative organization due to the delay caused by our usual 'go to' organization to help assess our accounts. This year the committee decided that it would be pertinent to appoint an external accountant to ratify the accounts, unfortunately this decision caused an unexpected and prolonged delay as the accountant (due to extremely mitigating circumstances) stopped responding. Therefore our accounts were again ratified by another local partner organisation

These accounts are being submitted late due to a number of mitigating circumstances. One of the reasons is that there have been other pressing personal circumstances with committee member's health and family issues. When the accounts were ready to be audited and submitted to the external auditor they were away from the UK so could not verify the accounts and return in time for confirmation. For the reasons explained above a meeting could not be convened sooner to submit the accounts on time.

Signed



Signed

Checked By:

Name: Naz Hussain

Name: Mohammed Akhtar

Position: Projects Coordinator

Position in Organisation: Treasurer

Organisation: SHAPE-UK LTD

**Organisation Name: AMHG
(Asian Men's Health Group)**

M Akhtar, (
AMHG.
Edward Street, Wakefield Road,
Bradford, BD4 7BH

Countersigned:



Date: 24TH March 2023



Date: 24th March 2023