



Trustees' Annual Report for the period

	Period start date		Period end date
From	1 JAN 2024	To	31 DEC 2024

Section A

Reference and administration details

Charity name Jennett's Park Community Association

Other names charity is known by JPCA

Registered charity number (if any) 1148928

Charity's principal address Jennett's Park Community Centre,

1 Tawny Owl Square

Jennett's Park, Bracknell

Postcode

RG12 8EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Edwin Sutton	Chair		
2	Mrs Kerry Sutton	Secretary		
3	Mr Nick Roworth	Treasurer		
4	Mrs Clare Agate			
5				
6				
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Jennett's Park Community Association was constituted as a charitable organisation with the Charity Commission in September 2012 under charity number 1148928. It is governed by its constitution last updated in November 2011

Organisational Structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. JPCA consists of;

Executive Team:

Mr Edwin Sutton - Chair
Mrs Kerry Sutton - Secretary
Mr Nick Roworth – Treasurer

Committee:

Mrs Clare Agate

Non voting committee members:

Cllr Kathryn Neil - Elected Local Councillor (Appointed Council Representative for BFC)

Cllr Jeffrey Gilbe - Elected Local Councillor (Appointed Town Council Representative)

Mr Pradeep Rana – Payroll and Financial Advisor

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Jennett's Park Community Association (JPCA) manages and runs Jennett's Park Community Centre (JPCC) for the benefit of the local community and residents. As well as providing resources to advance education, build community cohesion and to provide facilities in the interests of social welfare for recreation and leisure, JPCA aims to improve the conditions of life for the residents of Jennett's Park and Wykery Copse. This is performed in line with our current constitution.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

JPCA is committed to enabling as many people as possible to make use of and benefit from the community centre, which JPCA manage and maintain on behalf of Bracknell Forest Council. It also provides a resource for building and supporting the growing development of Jennett's Park and Wykery Copse.

JPCA fulfills these obligations through hiring the community centre for regular hirers that provide classes of a leisure and educational purpose, these classes are open to the whole community. These cover a wide and varied range of activities for babies, children and adults, and through various special one-off events, subsidised by the association for the cohesion of the local community and centre users. Alongside this, the association provides the ability for the centre to be hired for private events, such as birthday parties, family celebrations, business meetings and local council, policing, voluntary and public surgeries.

In addition, JPCA works in partnership with local organisations to provide a centre of information, support, and guidance to local residents.

Additional details of objectives and activities (Optional information)

- You **may choose** to include further statements, where relevant, about:
- policy on grantmaking;
 - policy programme related investment;
 - contribution made by volunteers.

Jennett's Park Community Centre is staffed by volunteers and one employee. The role of Centre Administrator includes all booking and administration tasks, as well as centre management; unlocking and locking for private hirers.

JPCA would like to thank all our volunteers for their commitment, hard work and giving up their time to assist the running of the centre and association.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The last 12 months have seen a slight improvement but income from regular hirers has not returned to previous levels. We said goodbye to one of our long standing groups – Baby Sensory- this year. We did see the start of two new exercise classes under the BFC Public Health Programme – Fit For All.

Occasional weekend hire remains as popular as ever, with bookings being made for most weekends. The Community Centre continues to be one of the most popular 'community' venues for hire in the Bracknell Forest area – despite new centres recently opening. This is in part due to the hard work of our Centre Administrator, Lindsey Mellor. We continue to use LemonBooking as our hire booking system.

We held our yearly panto again this year and we had a full audience. A great time was had by all. We also re-introduced a community table top sale and a Christmas market event for local business. Both events went well and we hope to continue them in 2025

Utility costs, insurance, salaries, etc all increased over this reporting period and these increases have an effect on running costs. We increased the hourly hire rates of our occasional hirers this year. Rates

Section D

Achievements and performance

had not been increased since the centre opened in Nov 2011.

Aside from the regular and occasional hire, the Bracknell Forest lottery remains as one of our revenue sources, although not currently supported as well as it has been in previous years.

Following lengthy and difficult negotiations with Thames Valley Police, the Police Point was handed back to JPCA in November, following the end of their ten year lease. The room was decorated and converted to an office/committee room.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is JPCA's policy to maintain a balance of unrestricted funds (if possible), which equates to at least 12 months basic operating costs, this would include utilities, insurance, cleaning, waste disposal, telecommunications, basic marketing, invoicing and booking systems. This is equivalent to around £20,000 taking into account reduced usage. This is a worst-case scenario with no hire income. The balance of £18,100 from 2024's finances falls just short of this requirement. There will be a focus in 2025 to reduce costs if possible and increase revenue by new groups and an increase to regular hire charges.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is from centre hiring fees, whether this be regular groups or occasional one-off hires. However, we were also receive funds from the BFC lottery.

Section F

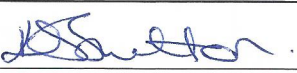
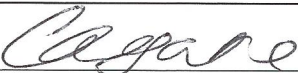
Other optional information

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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KERRY SUTTON	CLARE AGATE
Position (eg Secretary, Chair, etc)	SECRETARY	COMMITTEE MEMBER
Date	27/10/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Jennett's Park Community Association

No (if any)
1148928

Receipts and payments accounts

CC16a

For the period	Period start date	To	Period end date
from	01/01/2024		31/12/2024

Section A Receipts and payments

UF RF

Unrestricted	Restricted	Endowment	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £

A1 Receipts	Bank interest	445	-	-	445	511
	BFBC grant(General)	400	-	-	400	200
	BFBC grant(COVID-19)	-	-	-	-	-
	Hire income	38,235	-	-	38,235	38,003
	Cafe	121	-	-	121	104
	X-mas activities	1,225	-	-	1,225	878
	Security deposits	63	-	-	63	50
	Other activities	160	-	-	160	-
	Donations	283	-	-	283	364
	JRS Grant	-	-	-	-	-
	Sub total (GROSS income for	40,932	-	-	40,932	40,110

A2 Asset and investment sales,	-	-	-	-	-	-
	-	-	-	-	-	-
	Sub total	-	-	-	-	-
	Total receipts	40,932	-	-	40,932	40,110

A3 Payments	Cafe	361	-	-	361	232
	Centre Operating costs	42,977	-	-	42,977	42,201
	Insurance	2,210	-	-	2,210	2,231
	Utilities	8,127	-	-	8,127	6,666
	Security deposits	-	-	-	-	-
	Other activities/events	-	-	-	-	-
	Professional fees	1,680	318	-	1,998	1,010
	Bank fees	60	-	-	60	60
		-	-	-	-	-

Sub total	55,414	318	-	55,732	52,400
A4 Asset and investment					
Office Equipment	1,097	-	-	1,097	-
Air conditioner for Main Hall	-	-	-	-	-
Sub total	1,097	-	-	1,097	-
Total payments	56,511	318	-	56,830	52,400
Net of receipts/(payments)	-	318	-	-	-
A5 Transfers between funds	15,579	-	-	15,898	12,289
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	32,212	1,786	-	33,998	46,287
	16,633	1,468	-	18,100	33,998

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Current Account	1,503	-	-
	Saving Account	14,689	1,468	-
	Paypal & Stripe	45		-
	Cash & Cheque	397		-
		-	-	-
	Total cash funds	16,633	1,468	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets	Details	Funds to which costs belong	Cost (optional)	Current value (optional)
			-	-

			-	-
			-	-
			-	-
			-	-

B4 Assets retained for the charity's own use

Details	Fund to which transferred	Cost (optional)	Current value (optional)
Defibrillator (2016)	Restricted	2,513	-
Electronic equipment, Entrance Hall TV display, Freezer, Slush machine (2017), Izettle Reader, Dock (2019), Storage drives (2020), Wifi booster (2020)	Unrestricted	3,623	-
CCTV system (2018)	Restricted	4,925	-
Portable aircon units, laptop and LED disco light bars (2018)	Unrestricted	1,707	-
Xerox printer (2020), Office equipment (2021)	Unrestricted	2,764	-
Lenovo Ideapad, Portable Air Conditioner, Power Floor Plan (2021)	Unrestricted	858	-
Defibrillator (2021)	Restricted	1,475	
Network switches, Wireless Access points	Unrestricted	1,113	-

B5 Liabilities

Details	Fund to which	Amount due	When due
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of
	Maria Perera	27/10/25
	David Steen	27/10/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

JENNETTS PARK COMMUNITY ASSOCIATION

On accounts for the year
ended

31st DECEMBER 2024

Charity no
(if any)

1148928

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Vigordott

Date:

21st October 2025

Name:

V L GARRETT

Relevant professional
qualification(s) or body
(if any):

AAT

Address: 176 FERNBANK ROAD
ASLUT, BERKSHIRE
SL5 8LA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.