



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 JAN 2023	To	31 DEC 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Edwin Sutton	Chair		
2	Mrs Kerry Sutton	Secretary		
3	Mr Nick Roworth	Treasurer		
4	Mrs Clare Agate			
5				
6				
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Jennett's Park Community Association was constituted as a charitable organisation with the Charity Commission in September 2012 under charity number 1148928. It is governed by its constitution last updated in November 2011

Organisational Structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. JPCA consists of;

Executive Team:

Mr Edwin Sutton - Chair
Mrs Kerry Sutton - Secretary
Mr Nick Roworth – Treasurer

Committee:

Mrs Clare Agate

Non voting committee members:

Cllr Kathryn Neil - Elected Local Councillor (Appointed Council Representative from May)

Cllr Jeffrey Gillbe- Elected Local Councillor (Appointed Council Representative from May)

Mr Pradeep Rana – Payroll and Financial Advisor

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Jennett's Park Community Association (JPCA) manages and runs Jennett's Park Community Centre (JPCC) for the benefit of the local community and residents. As well as providing resources to advance education, build community cohesion and to provide facilities in the interests of social welfare for recreation and leisure, JPCA aims to improve the conditions of life for the residents of Jennett's Park and Wykery Copse. This is performed in line with our current constitution.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

JPCA is committed to enabling as many people as possible to make use of and benefit from the community centre, which JPCA manage and maintain on behalf of Bracknell Forest Council. It also provides a resource for building and supporting the growing development of Jennett's Park and Wykery Copse.

JPCA fulfills these obligations through hiring the community centre for regular hirers that provide classes of a leisure and educational purpose, these classes are open to the whole community. These cover a wide and varied range of activities for babies, children and adults, and through various special one off events, subsidised by the association for the cohesion of the local community and centre users. Alongside this, the association provides the ability for the centre to be hired for private events, such as birthday parties, family celebrations, business meetings and local council, policing, voluntary and public surgeries.

In addition JPCA works in partnership with local organisations to provide a centre of information, support, and guidance to local residents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Jennett's Park Community Centre is staffed by volunteers and one employee. The role of Centre Administrator includes all booking and administration tasks, as well as centre management; unlocking and locking for private hirers. JPCA would like to thank all our volunteers for their commitment, hard work and giving up their time to assist the running of the centre and association.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The last 12 months remain challenging for the Community Association, our regular hire levels are still at a reduced level compared to pre-covid. We have had a few new groups but we still need to attract more new business

Our occasional regular hire however, is still very popular with hires nearly every weekend.

Following last year's decision not to hold the pantomime we decided to re-instate the tradition of our yearly panto in December and it was good to see so many people attend.

We had would have liked to do more events for the community but with such a small committee it has proved difficult. At our AGM towards the end of the year, attendance was extremely poor and the situation did not change.

We have expanded our use of the Lemonbooking system and our Centre Administrator has started to enhance our website. We had considered hiring a new cleaner as an employee, but the current company provide an exceptional service and for now we are staying with them.

Section D

Achievements and performance

Utility costs, insurance, salaries, etc have increased further over this period. Towards the end of 2023, we did review our hire costs with a view to an increase during the next reporting year. This has become necessary as we have never increased our rates since the centre was opened in 2011, in order to make the centre affordable to all.

During the latter part of the year we started to make enquiries with Thames Valley Police and BFC regarding the current police point at the centre. The 10 year lease expires Nov 2024 but as it is no longer used on a regular basis, we are enquiring regarding an earlier termination.

Following our redecoration in 2022, we have replaced all curtains within the centre as these were the original ones from 2011 when we opened and signs of wear and tear were obvious.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is JPCA's policy to maintain a balance of unrestricted funds (if possible), which equates to at least 12 months basic operating costs, this would include utilities, insurance, cleaning, waste disposal, telecommunications, basic marketing, invoicing and booking systems. This is equivalent to around £20,000 taking into account reduced usage. This is a worst-case scenario with no hire income. The balance of £40,110 from 2023's finances fulfills this requirement

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is from centre hiring fees, whether this be regular groups or occasional one-off hires. However, we do receive some income from BFC lottery funding.

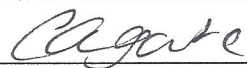
Section F

Other optional information

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KERRY SUTTON	CLARE AGATE
Position (eg Secretary, Chair, etc)	SECRETARY	VICE CHAIR
Date	30/10/2024.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Jennett's Park Community Association

No (if any)
1148928

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2023

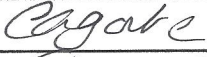
To

Period end date
31/12/2023

Section A Receipts and payments

		Unrestricted to the nearest £	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
		UP	RF			
A1 Receipts						
Bank interest	A1.1	511	-	-	511	95
BFBC grant(General)	A1.2	200	-	-	200	2,667
BFBC grant(COVID-19)	A1.9	-	-	-	-	-
Hire income	A1.3	38,003	-	-	38,003	38,833
Cafe	A1.4	104	-	-	104	-
X-mas activities	A1.5	878	-	-	878	-
Security deposits	A1.6	50	-	-	50	-
Other activities	A1.7	-	-	-	-	-
Donations	A1.8	364	-	-	364	1,318
JRS Grant	A1.10	-	-	-	-	-
Sub total (Gross income for		40,110	-	-	40,110	42,912
A2 Asset and investment sales,						
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		40,110	-	-	40,110	42,912
A3 Payments						
Cafe	A3.1	232	-	-	232	222
Centre Operating costs	A3.2	42,201	-	-	42,201	38,745
Insurance	A3.3	2,231	-	-	2,231	1,703
Utilities	A3.4	6,666	-	-	6,666	6,582
Security deposits	A3.5	-	-	-	-	143
Other activities/events	A3.6	-	-	-	-	-
Professional fees	A3.7	1,010	-	-	1,010	1,495
Bank fees	A3.8	60	-	-	60	61
	A3.9	-	-	-	-	-
Sub total		52,400	-	-	52,400	48,952
A4 Asset and investment						
Computer Equipment	A4.1	-	-	-	-	579
Air conditioner for Main Hall	A4.2	-	-	-	-	534
Sub total		-	-	-	-	1,113
Total payments		52,400	-	-	52,400	50,065
Net of receipts/(payments)		- 12,289	-	-	- 12,289	- 7,152
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		44,501	1,786	-	46,287	53,439
Cash funds this year end		32,212	1,786	-	33,998	46,287

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	B1.1 Current Account	2,306	-	-
	B1.2 Saving Account	27,820	1,786	-
	B1.3 Paypal & Stripe	1,688		-
	B1.4 Cash & Cheque	397		-
	B1.5 #REF!	-	-	-
	Total cash funds	32,212	1,786	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Defibrillator (2016)	Restricted	2,513	-
	Electronic equipment, Entrance Hall TV display, Freezer, Slush machine (2017), iZettle Reader, Dock (2019), Storage drives (2020), Wifi booster (2020)	Unrestricted	3,623	-
	CCTV system (2018)	Restricted	4,925	-
	Portable aircon units, laptop and LED disco light bars (2018)	Unrestricted	1,707	-
	Xerox printer (2020)	Unrestricted	1,667	-
	Lenovo Ideapad, Portable Air Conditioner, Power Floor Plan (2021)	Unrestricted	858	-
	Defibrillator (2021)	Restricted	1,475	-
	Network switches, Wireless Access points & Air Conditioner (main hall)	Unrestricted	1,113	-
B5 Liabilities	Details	Fund to which	Amount due	When due
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			CLARE AGATE	31/10/2024
			EDWIN SUTTER	31/10/2024



Section A Independent Examiner's Report

Report to the trustees

Charity Name
Jennett's Park Community Association

On accounts for the year
ended

31st December 2024

Charity no
(if any) 1148928

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/12/2023.

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed: Vigcebett

Date: 30th October 2024

Name: V L Garbett

Relevant professional
qualification(s) or body
(if any): AAT

Address: 176 Fernbank Road

Ascot, Berkshire
SL5 8LA

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.