



Trustees' Annual Report for the period

		Period start date			Period end date			
	From	1	JAN	2021	To	31	DEC	2021

Section A Reference and administration details

Charity name	Jennett's Park Community Association
Other names charity is known by	JPCA
Registered charity number (if any)	1148928
Charity's principal address	Jennett's Park Community Centre, 1 Tawny Owl Square Jennett's Park, Bracknell Postcode RG12 8EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Edwin Sutton	Chair		
2	Mrs Kerry Sutton	Secretary		
3	Mr Nick Roworth	Treasurer		
4	Mr Paul Hollingum			
5	Mrs Clare Agate			
6	Mrs Kathryn Neil			
7				
8				
9				
10				
11				
12				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Jennett's Park Community Association was constituted as a charitable organisation with the Charity Commission in September 2012 under charity number 1148928. It is governed by its constitution last updated in November 2011

Organisational Structure

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. JPCA consists of;

Executive Team:

Mr Edwin Sutton - Chair
Mrs Kerry Sutton - Secretary
Mr Nick Roworth – Treasurer

Committee:

Paul Hollingum
Mrs Clare Agate
Ms Kathryn Neil

Non voting committee members:

Cllr Kathryn Neil - Elected Local Councillor (Appointed Council Representative)

Cllr Michael Gbadebo - Elected Local Councillor (Appointed Council Representative)

Mr Pradeep Rana – Payroll and Financial Advisor

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Jennett's Park Community Association (JPCA) manages and runs Jennett's Park Community Centre (JPCC) for the benefit of the local community and residents. As well as providing resources to advance education, build community cohesion and to provide facilities in the interests of social welfare for recreation and leisure, JPCA aims to improve the conditions of life for the residents of Jennett's Park and Wykery Copse. This is performed in line with our current constitution.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

JPCA is committed to enabling as many people as possible to make use of and benefit from the community centre, which JPCA manage and maintain on behalf of Bracknell Forest Council. It also provides a resource for building and supporting the growing development of Jennett's Park and Wykery Copse.

JPCA fulfills these obligations through hiring the community centre for regular hirers that provide classes of a leisure and educational purpose, these classes are open to the whole community. These cover a wide and varied range of activities for babies, children and adults, and through various special one off events, subsidised by the association for the cohesion of the local community and centre users. Alongside this, the association provides the ability for the centre to be hired for private events, such as birthday parties, family celebrations, business meetings and local council, policing, voluntary and public surgeries.

In addition JPCA works in partnership with local organisations to provide a centre of information, support, and guidance to local residents.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Jennett's Park Community Centre is staffed by volunteers and two employees. The role of Centre Administrator includes all booking and administration tasks, as well as centre management; unlocking and locking for private hirers. Our second employee is a cleaner JPCA would like to thank all our volunteers for their commitment, hard work and giving up their time to assist the running of the centre and association.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

2021 has been another very strange year and there is not much to report

Following the lockdown of 2020, we started 2021 in another lockdown and unfortunately did not re-open the centre until late April 2021. However, during this period of closure, we continued to support the NHS Blood Donations teams by allowing them to run their donation sessions. When we did open the centre it was initially this was just for our regular groups. We returned to occasional hire in September 2021.

We continued to employ our centre administrator as the back-office admin functions continued. However, in February 2021 we took decision to furlough our cleaner for a period of approximately two months.

The committee continued to work hard during the closure to ensure all COVID risk assessments (RA) were current.

The second defibrillator has now been purchased for the Wykery Copse side of the development. We are waiting for the cabinet and electrics to be installed at the Peacock Farm pub so that the defibrillator can be installed.

Section D

Achievements and performance

We continued to take part as a registered organisation with the Bracknell Forest Lottery scheme.

We managed to assist the Jennett's Park School by holding the Year 6 leavers party in July.

December saw the return of our yearly pantomime. Although numbers were slightly reduced to allow distancing, we still had a successful event.

Here is hoping for a better 2022.

Section E

Financial review

Brief statement of the charity's policy on reserves

It is JPCA's policy to maintain a balance of unrestricted funds (if possible), which equates to at least 12 months basic operating costs, this would include utilities, insurance, cleaning, waste disposal, telecommunications, basic marketing, invoicing and booking systems. This is equivalent to around £20,000 taking into account reduced usage. This is a worst-case scenario with no hire income. The balance of £51,653 from 2021's finances fulfills this requirement

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income is from centre hiring fees, whether this be regular groups or occasional one-off hires. However, we were also successful in securing additional COVID funding from the local authority.

We currently have £1786 of restricted funds, set aside for specific projects and activities.

Section F

Other optional information

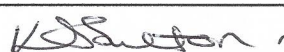
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)	KERRY SUTTON	Edwin Sutton
Position (eg Secretary, Chair, etc)	SECRETARY.	CHAIR
Date	31/10/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Jennett's Park Community Association	1148928

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2021		31/12/2021

Section A Receipts and payments

		UF	RF	Endowment funds	Total funds	Last year
		Unrestricted funds	Restricted funds			
		to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts						
Bank interest	A1.1	5	-	-	5	55
BFBC grant(General)	A1.2	184	-	-	184	200
BFBC grant(COVID-19)	A1.9	10,099	-	-	10,099	10,000
Hire income	A1.3	24,551	-	-	24,551	17,592
Cafe	A1.4	188	-	-	188	-
X-mas activities	A1.5	848	-	-	848	-
Security deposits	A1.6	504	-	-	504	2,489
Other activities	A1.7	498	-	-	498	423
Donations	A1.8	788	8	-	796	1,755
JRS Grant	A1.10	-	1,096	-	1,096	-
		-	-	-	-	-
Sub total (Gross income for AR)		37,665	1,104	-	38,769	32,515
A2 Asset and investment sales, (see table).						
		-	-	-	-	-
		-	-	-	-	-
Sub total		-	-	-	-	-
Total receipts		37,665	1,104	-	38,769	32,515
A3 Payments						
Cafe	A3.1	558	-	-	558	-
Centre Operating costs	A3.2	22,500	1,096	-	23,596	30,383
Insurance	A3.3	1,949	-	-	1,949	1,745
Utilities	A3.4	5,681	-	-	5,681	5,122
Security deposits	A3.5	-	-	-	-	4,611
Other activities/events	A3.6	1,670	-	-	1,670	759
Professional fees	A3.7	2,221	-	-	2,221	1,740
Bank fees	A3.8	4	-	-	4	-
	A3.9	-	-	-	-	-
Sub total		34,584	1,096	-	35,680	44,359
A4 Asset and investment purchases, (see table)						
Xerox Printer and other IT equipments		-	-	-	-	1,779
Lenovo Ideapad, Portable Air Conditioner, Power Floor Plan, Defibrillator	A4.1	858	1,475	-	2,333	-
Sub total		858	1,475	-	2,333	1,779
Total payments		35,442	2,571	-	38,013	46,138
Net of receipts/(payments)		2,223	- 1,467	-	756	- 13,623
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		49,430	3,253	-	52,683	66,306
Cash funds this year end		51,653	1,786	-	53,439	52,683

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	B1.1 Current Account	397	-	-
	B1.2 Saving Account	1,802	1,786	-
	B1.3 Paypal & Stripe	48,272		
	B1.4 Cash & Cheque	1,182		
	B1.5	-	-	-
	Total cash funds	51,653	1,786	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	CCTV, aircon, drills, PA speaker (2015)	Unrestricted	940	-
	Defibrillator (2016)	Restricted	2,513	-
	CCTV cameras/hard drive (2016)	Unrestricted	1,440	-
	Electronic equipment, Entrance Hall TV display, Freezer, Slush machine (2017), iZettle Reader, Dock (2019), Storage drives (2020), Wifi booster (2020)	Unrestricted	3,623	-
	CCTV system (2018)	Restricted	4,925	-
	Portable aircon units, laptop and LED disco light bars (2018)	Unrestricted	1,707	-
	Xerox printer (2020)	Unrestricted	1,667	-
	Lenovo Ideapad, Portable Air Conditioner, Power Floor Plan (2021)	Unrestricted	858	-
	Defibrillator (2021)	Restricted	1,475	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accounts payable	UF	855	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KERRY SUTTON	31/10/22
	Edna Sutton	31/10/22



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Jennett's Park Community Association

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1148928

Set out on pages

N/A

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Shahzad Saeed Khan Niazi

Date:

29-06-2022

Name:

Shahzad Saeed Khan Niazi

**Relevant professional
qualification(s) or body
(if any):**

Association of Chartered Certified Accountants (ACCA)

Address:

105, London Street,
Reading RG1 4QD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A