

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 August 2025
for
Bookham Community Association**

Bullimores LLP
Chartered Accountants
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Bookham Community Association

**Contents of the Financial Statements
for the Year Ended 31 August 2025**

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6 to 7
Notes to the Financial Statements	8 to 12
Detailed Statement of Financial Activities	13

Bookham Community Association

Report of the Trustees for the Year Ended 31 August 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Financial position

During the year, the charity received income of £192,977 (2024: £129,067) and incurred a surplus for the year of £15,256 (2024: £4,303). At the balance sheet date reserves amounted to £124,966 (2024: £109,710).

Reserves policy

The Reserves Policy is based on the Directors' assessment of the perceived and unforeseen risks to the property in the event of uninsured damage or repairs taking into account the age of the structure. The majority of our funds are for the purposes of upkeep and improvement of the property.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The original Charity was established in 1947 to take ownership of the Old Barn Hall and manage it for the benefit of individuals living in the Bookhams and surrounding areas by providing accommodation for meetings and encouraging leisure activities and education. The unincorporated Charity was replaced by this limited company, limited by guarantee, with effect from 1 September 2012. It was registered as a Charity from that date and all assets transferred to it.

The Charity's objects defined in the Memorandum and Articles are:

"(1) The provision and maintenance of a community centre for the use of the inhabitants of the parishes of Great and Little Bookham and the immediate neighbourhood without distinction of political, religious or other opinions, including for meetings, lectures, classes and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for said inhabitants.

(2) The land and buildings belonging to the Charity, or in which the Charity has a leasehold interest, shall be held on trust for the purposes of a community centre for the said inhabitants."

Significant Activities

The Charity achieves its objectives by maintaining and improving the buildings and land, owned or leased by it, and making them available to local organisations and individuals at modest cost whilst providing assistance with arrangements. The Charity currently has 103 Affiliated Organisations providing activities for the leisure time of the local inhabitants and publicises their activities and contact details in its quarterly Bulletin delivered free to 5500 houses in the Bookhams and on its website. The Charity also organises various annual events for the community and to raise funds. These included Bookham Village Day and the Village Week Quiz this year.

Bookham Village Day took place in June with the theme of 'Teddy Bears' Picnic'. The Parade from Bookham High Street was led by our Jazz Band, The Barn Hall Strollers, and children from 4 pre-schools and 3 Infant Schools took part. They arrived at the Old Barn Hall where some 50 different organisations were represented on the field and visitors enjoyed music, dancing, and plenty of activities as well as the food and drink. The Day and activities during the week raised a wonderful £18,949, through Village Week activities and with donations took the total to over £24,229. Many thanks to all those involved who made these events so successful. The Charity has maintained the halls throughout the year ending 31st August 2025 and, with the help of substantial grants, installed solar panels and battery to reduce energy bills and refurbished the cloakrooms for the Harrison Room. In a typical month our three halls were in use for 147 sessions involving 33 different organisations or individual hirers.

Bookham Community Association

Report of the Trustees for the Year Ended 31 August 2025

OBJECTIVES AND ACTIVITIES

Public benefit

The Trustees believe that they have complied with their duty with regard to the public benefit required for Registered Charities by maintaining the buildings and land owned, or leased, by the Charity, by publishing the Bookhams Bulletin and running community events for the benefit of local people whilst raising money for the Charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Trustees

The Directors of the company are also charity trustees for the purposes of charity law and under the company's Articles. Under the requirements of the Memorandum and Articles of Association the Directors are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. All members of the Board give their time and expertise voluntarily and receive no benefits from the Charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08000494 (England and Wales)

Registered Charity number

1148881

Registered office

Old Barn Hall
55 Church Road
Bookham
Leatherhead
Surrey
KT23 3PQ

Trustees

K F Slark Retired
Mrs E A Baker Retired
Mrs S M Bull Consultant
R J A Bull Director
P G Clarke Retired
Mrs V J M Hurren Retired
I K Baker Engineer
Dr D N Ryder Retired (appointed 13.11.24)
Mrs G Sims-Brassett Pensions Administrator (appointed 26.3.25)

Independent Examiner

Bullimores LLP
Chartered Accountants
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Report of the Trustees
for the Year Ended 31 August 2025

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Bookham Community Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 6th January 2026 and signed on its behalf by:



K F Slark - Trustee

**Independent Examiner's Report to the Trustees of
Bookham Community Association**

Independent examiner's report to the trustees of Bookham Community Association ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. ~~the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or~~
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes a consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.



Nicholas Boot FCA (Senior Statutory Auditor)

Bullimores LLP
Chartered Accountants
Old Printers Yard
156 South Street
Dorking
Surrey
RH4 2HF

Date: 06/01/2026

Bookham Community Association

Statement of Financial Activities for the Year Ended 31 August 2025

	Notes	31.8.25 Unrestricted fund £	31.8.24 Total funds £
INCOME FROM FROM			
Donations and legacies		5,280	1,331
Charitable activities	2	183,526	127,725
Investment income	3	4,171	11
Total		<u>192,977</u>	<u>129,067</u>
EXPENDITURE ON			
Charitable activities		177,721	124,764
Support Costs			
NET INCOME		15,256	4,303
RECONCILIATION OF FUNDS			
Total funds brought forward		109,710	105,407
TOTAL FUNDS CARRIED FORWARD		<u>124,966</u>	<u>109,710</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

Bookham Community Association

**Balance Sheet
31 August 2025**

	Notes	31.8.25 Unrestricted fund £	31.8.24 Total funds £
CURRENT ASSETS			
Debtors	6	1,925	1,491
Cash at bank		130,013	113,873
		<u>131,938</u>	<u>115,364</u>
CREDITORS			
Amounts falling due within one year	7	(6,972)	(5,654)
NET CURRENT ASSETS		<u>124,966</u>	<u>109,710</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		124,966	109,710
NET ASSETS		<u>124,966</u>	<u>109,710</u>
FUNDS	8		
Unrestricted funds		124,966	109,710
TOTAL FUNDS		<u>124,966</u>	<u>109,710</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 August 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

Bookham Community Association

Balance Sheet - continued
31 August 2025

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6th January 2026 and were signed on its behalf by:



K F Slark - Trustee



D N Ryder - Trustee

The notes form part of these financial statements

Bookham Community Association

Notes to the Financial Statements for the Year Ended 31 August 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. CHARITABLE ACTIVITIES

	31.8.25	31.8.24
	£	£
Old Barn Hall Lettings	74,198	72,371
Bookham Bulletin - ad revenue	20,021	11,011
Bookham Bulletin - web revenue	360	-
Village Week	23,876	26,562
Membership and affiliation	5,146	6,207
Grants and Insurance	59,925	11,574
	<u>183,526</u>	<u>127,725</u>

3. INVESTMENT INCOME

	31.8.25	31.8.24
	£	£
Bank interest received	4,171	11
	<u>4,171</u>	<u>11</u>

Bookham Community Association

Notes to the Financial Statements - continued for the Year Ended 31 August 2025

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2025 nor for the year ended 31 August 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2025 nor for the year ended 31 August 2024.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME FROM FROM	
Donations and legacies	1,331
Charitable activities	127,725
Investment income	11
Total	<u>129,067</u>
EXPENDITURE ON	
Charitable activities	124,764
Support Costs	
NET INCOME	<u>4,303</u>
RECONCILIATION OF FUNDS	
Total funds brought forward	105,407
TOTAL FUNDS CARRIED FORWARD	<u>109,710</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.25 £	31.8.24 £
Trade debtors	747	828
Prepayments and accrued income	1,178	663
	<u>1,925</u>	<u>1,491</u>

Bookham Community Association

**Notes to the Financial Statements - continued
for the Year Ended 31 August 2025**

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.8.25	31.8.24
	£	£
Other creditors	2,419	2,163
Prepaid rental	4,553	3,491
	<u>6,972</u>	<u>5,654</u>

8. MOVEMENT IN FUNDS

	At 1.9.24	Net movement in funds	At 31.8.25
	£	£	£
Unrestricted funds			
General fund	109,710	15,256	124,966
TOTAL FUNDS	<u>109,710</u>	<u>15,256</u>	<u>124,966</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	192,977	(177,721)	15,256
TOTAL FUNDS	<u>192,977</u>	<u>(177,721)</u>	<u>15,256</u>

Comparatives for movement in funds

	At 1.9.23	Net movement in funds	At 31.8.24
	£	£	£
Unrestricted funds			
General fund	105,407	4,303	109,710
TOTAL FUNDS	<u>105,407</u>	<u>4,303</u>	<u>109,710</u>

Bookham Community Association

**Notes to the Financial Statements - continued
for the Year Ended 31 August 2025**

8. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	129,067	(124,764)	4,303
TOTAL FUNDS	<u>129,067</u>	<u>(124,764)</u>	<u>4,303</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.23 £	Net movement in funds £	At 31.8.25 £
Unrestricted funds			
General fund	105,407	19,559	124,966
TOTAL FUNDS	<u>105,407</u>	<u>19,559</u>	<u>124,966</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	322,044	(302,485)	19,559
TOTAL FUNDS	<u>322,044</u>	<u>(302,485)</u>	<u>19,559</u>

Bookham Community Association

**Notes to the Financial Statements - continued
for the Year Ended 31 August 2025**

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2025.

Bookham Community Association

**Detailed Statement of Financial Activities
for the Year Ended 31 August 2025**

	31.8.25 £	31.8.24 £
INCOME FROM		
Donations and legacies		
Donations	5,280	2,335
Donated services and facilities	-	(1,004)
	<u>5,280</u>	<u>1,331</u>
Charitable activities		
Old Barn Hall Lettings	74,198	72,371
Bookham Bulletin - ad revenue	20,021	11,011
Bookham Bulletin - web revenue	360	-
Village Week	23,876	26,562
Membership and affiliation	5,146	6,207
Grants and Insurance	59,925	11,574
	<u>183,526</u>	<u>127,725</u>
Investment income		
Bank interest received	4,171	11
	<u>4,171</u>	<u>11</u>
Total incoming resources	<u>192,977</u>	<u>129,067</u>
EXPENDITURE		
Charitable activities		
Village Week	4,927	6,457
Repairs and renewals	74,364	21,406
Administration Expenses and Fees	5,505	3,158
Old Barn Hall running costs	76,015	75,004
Bookham's Bulletin	16,910	18,739
	<u>177,721</u>	<u>124,764</u>
	<u>177,721</u>	<u>124,764</u>
Total resources expended	<u>177,721</u>	<u>124,764</u>
Net income	<u>15,256</u>	<u>4,303</u>

This page does not form part of the statutory financial statements