



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **1 October 2023** **To** **30 September 2024**

Charity name: **Chesham Youth Centre Ltd**

Charity registration number: **7775355**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide activity space for Chesham, and to provide appropriate support for safe and nurturing youth activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Management of the hiring of the Centre facilities and to maintain it as a safe and secure space, the surplus funds to be invested in youth services
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had sight and are aware of the Charity Commission's guidance on Public Benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All Trustees and senior management are volunteers. None claim expenses
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The appointment of a senior youth leader whose objectives are to establish a 8-12 year-old youth group and a support group for the Neuro-divergent community, Both of which are poorly provided for in Chesham

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	No activities undertaken
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Higher gas bills had a major impact on the year's outcome but allowing for known new hires and a youth group restart the finances overall are in reasonable shape
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Policy is to cover at least 6 months of operating expenses as a contingency to maintain essential operations, support programmes and activities
Amount of reserves held	Para 1.22	£41,152
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	The cost of running the centre has exceeded revenue by £4k due to energy cost increases but the use of grant funds will achieve equilibrium by Sept 25
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Main income from hire of facilities with grants for specific projects or for general purposes
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Major reduction in hire revenue Cessation of grants Lack of (qualified) manpower to run the Youth Club
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Charity Commission's Governing Document GDI (amended March 2012) has been adopted
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Private Company limited by guarantee without share capital
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Members of the public are invited to join the Board. After interview and background enquiries successful candidates are formally elected at AGM. The Local Authority can nominate a representative

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Successful candidates are provided with "The Essential Trustee: What you need to know", the "Welcome pack", and copies of the Articles and previous year's accounts
The charity's organisational structure and any wider network with which the charity works	Para 1.51	It is managed by 7 Trustees, supported by a volunteer treasurer and a paid part-time administrator. The Youth Club will be run by a qualified youth worker who is accountable to the Board
Relationship with any related parties	Para 1.51	We work closely with Bucks Council's Family and Children's Services A representative of the Council is welcome to attend Trustee Meetings
Other		

Reference and Administrative details

Charity name	Chesham Youth Centre Ltd
Other name the charity uses	
Registered charity number	07775355
Charity's principal address	Chesham Youth Centre Old Drill Hall Bellingdon Road Chesham HPs 2HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Hill	Chair	08/04/24	
2	Frances van Ijendoorn		9 yrs	
3	Noel Brown		14 yrs	
4	Isabelle Hatfield		4 yrs	
5	Kzysztof Ochedowski		4 yrs	
6	Alan Bath		1 yr	
7	Alison Dawson		21/05/24	
8				
9				
10				
11				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Anthony Tagent - treasurer

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NIGEL HILL	
Position (eg Secretary, Chair, etc)	INTERIM CHAIR	
Date	23. 10. 24	

Chesham Youth Centre Ltd
Consolidated Accounts to 30 September 2024

Balance Sheet

	Unrestricted Funds			Restricted Funds			Consolidated Balance Sheet		
	£	£	£	£	£	£	£	£	£
Fixed assets									
At cost		9,841					9,841		
Depreciation		(7,750)					(7,750)		
			2,091			0			2,091
Petty cash	50						50		
Stock	222						222		
Debtors	1,970						1,970		
Prepayments	253						253		
Nat West	6,531						6,531		
Business Reserve	5,108			12,600			17,708		
COIF	12,783						12,783		
		26,917			12,600			39,517	
Creditors/ Accruals		456						456	
Net Current assets			26,461			12,600			39,061
Net Assets			<u>28,552</u>			<u>12,600</u>			<u>41,152</u>
Accumulated fund b/fwd			22,750			13,683			36,433
Surplus/(deficit) for the year			(4,310)			9,029			4,719
			<u>18,440</u>			<u>22,712</u>			<u>41,152</u>

Signed

Mr A H Reed (former BDIA Executive Director)

Signed

Mr N J Hill (Chair of the Board)

Chesham Youth Centre Ltd
Consolidated Accounts to 30 September 2024

	Unrestricted Funds		Restricted Funds		Consolidated I & E	
Income	£	£	£	£	£	£
Donations						
Rothschilds			12,600			12,600
Hires	32,085				32,085	
less bad debt	<u>20</u>				<u>20</u>	
Invoiced income		32,065				32,065
Other income		824				824
Interest		<u>742</u>				<u>742</u>
		<u>33,631</u>		<u>12,600</u>		<u>46,231</u>
Expenditure						
Youth Workers			700			700
Advertising			396			396
Cleaning		539				539
Fees & Licences		586				586
HR		659				659
Insurance		164				164
IT & Phone		712				712
LHP		10,533	2,475			13,008
Office costs		1,619				1,619
Office equipment		1,143				1,143
Petty cash		0				0
Stationery		168				168
Salaries		20,213				20,213
Waste collection		451				451
Water charges		626				626
Depreciation		528				528
Sundries		<u>0</u>				<u>0</u>
		<u>37,941</u>		<u>3,571</u>		<u>41,512</u>
Surplus/(deficit) for the year		<u><u>(4,310)</u></u>		<u><u>9,029</u></u>		<u><u>4,719</u></u>

Independent examiner's report to the trustees of Chesham Youth Centre Ltd Charitable Company ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 September 2024.

Responsibilities and basis of report

As the trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I have identified a matter of concern in my report in respect of the funds received from the Rothschild Foundation.

Matters of Concern

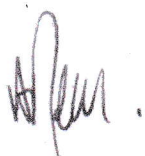
The accounts disclose the receipt of the second tranche of a grant from The Rothschild Foundation which was made contingent upon the receipt of a progress report of the Trustees' activities. I am informed that the report was delivered verbally and that no written record of it is available. I am satisfied that the second tranche of the grant money that was released in March 2024 is, in itself, evidence that the Rothschild Foundation was apparently satisfied with a verbal report. However, the terms of the grant specifically state that the grantee should commence the appropriate use of the grant with all due speed unless agreed in writing with the Grantor. The cessation of Youth activities during the course of the year could potentially jeopardise the grant. Any requirement to return all or part of the grant would have a significant impact on the accounts.

Remedial Action

The Charity Commissioners' Guidance for Examiners (CC32) makes it clear that there is no requirement to report minor issues if the Trustees have been made aware of them and have taken steps to remedy them. I recommend that a clear understanding of the timetable for the use of the grant money should be established in writing and agreed by the Rothschild Foundation.

I confirm that, with the exception of the matter of concern referred to above, I am satisfied that the accounts have been properly prepared in accordance with statutory requirements.

I also confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Signed: A H Reed
Independent Examiner
14 November 2024