



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 October 2020 Period start date To 30 September 2021**  
**Period end date**

**Charity name: Chesham Youth Centre**

**Charity registration number: 7775355**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a safe and nurturing environment for children and young people within Chesham and the local communities to enable them to develop, grow, enjoy and empowering them to achieve their full potential as members of society, by maximising the use of the building(s) to support and fund the on-going provision of youth services.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The main activities relate to the running, maintaining and letting out of the Chesham Youth Centre to make a surplus which enables the facilitation and support of activities, resources and engagement with Youth Services, Plus management of the building(s).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had sight and are aware of the Charity Commissioners' guidance on Public Benefit.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable (N/A)
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are greatly indebted to the dedication and commitment of the

		Trustees who are all volunteers and unremunerated. Equally, the support of those volunteers who give their time to help the Senior Youth Club Leader is valued and much appreciated.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>It is a significant achievement that the Chesham Youth Centre successfully weathered the Covid-19 pandemic and re-opened in September 2021, after restricted opportunities in the preceding 12 months.</p> <p>We saw the return of most of our long-term hiring organisations and groups that provide a range of activities for the community, and particularly young people, in the area of dance, sport and education.</p> <p>We re-opened on a secure financial footing as we had maximised the funding opportunities presented by central and local government, and grant making bodies- some solicited, some not.</p> <p>We successfully secured a grant from the Rothschild's Foundation to fund the position of a Senior Youth Leader to set up and run a weekly youth club for 12-18year olds, from September 2021, and cover the costs of associated activities.</p> <p>During the period we also hosted 'The Hub' a drop-in service for young people. Run by the local authority, we secured a grant from Tesco to cover the hire costs for this youth focussed service.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of		N/A

fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funds have been carefully managed throughout the pandemic and the centre has a strong financial standing.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	COIF Charities Deposit Fund
Amount of reserves held	Para 1.22	£16,649
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from letting the buildings and facilities Grants for specific projects Non- specific grants Donations  No fundraising activities per se
Investment policy and objectives including any social investment policy adopted	Para 1.46	No specific investment policies or objectives but we do have specific grant funding to invest in developing Young Leaders.
A description of the principal risks facing the charity	Para 1.46	Significant reduction in the number of organisations, groups and individuals who want to hire the facilities leading to a decrease in income.
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Incorporated Memorandum and Articles of Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Private Limited Company by guarantee without share capital use of 'Limited' exemption
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Open invitation to members of the community to volunteer to join the Board. Formalised by interview and ratified at AGM. Officers elected at AGM. Local Authority can nominate a representative

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Chesham Youth Centre
Other name the charity uses	
Registered charity number	07775355

Charity's principal address	The Chesham Youth Centre Old Drill Hall Bellingdon Road Chesham HP5 2HA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances van Ijzendoorn	Chair	6	
2	Vivien Salisbury	Vice Chair	10	
3	Penny Cassell	Treasurer	3	
4	Isabelle Hatfield		1	
5	Noel Brown		10	
6				
7				
8				
9				
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11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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**Declarations**

**The trustees declare that they have approved the trustees’ report above.**

**Signed on behalf of the charity’s trustees**

**Signature(s)**

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**Full name(s)**

Frances van Ijzendoorn	
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**Position (eg  
Secretary, Chair, etc)**

Chair	
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**Date**

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**CHESHAM YOUTH CENTRE**

**(A CHARITABLE COMPANY LIMITED BY GUARANTEE)**

**COMPANY REGISTRATION NO: 07775355 England and Wales**

**CHARITY COMMISSION REGISTRATION NO: 1148852**

**UNAUDITED FINANCIAL STATEMENTS**

**For the year ended 30<sup>th</sup> SEPTEMBER 2021**

**CHESHAM YOUTH CENTRE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

Company registration No 07775355 (England and Wales)

		<b>Balance sheet</b>					
Notes		30/09/2021			30/09/2020		
		£	£	£	£	£	£
<b>FIXED ASSETS</b>							
Tangible assets	4			7,176			6,592
<b>CURRENT ASSETS</b>							
Stocks	5			217			180
Debtors	6			-			1,824
COIF Charities Deposit		16,649			10,647		
Cash at bank		5,367			6,026		
Rothschild Grant		15,000			-		
Cash in hand		61			-		
<b>CURRENT LIABILITIES</b>							
Creditors falling due within one year	7	-			-		
<b>NET CURRENT ASSETS</b>				<u>37,294</u>			<u>18,677</u>
<b>NET ASSETS LESS CURRENT LIABILITIES</b>				<u>44,470</u>			<u>25,269</u>
<b>The funds of the Charity:</b>							
Unrestricted income funds	8			44,470			25,269
Restricted income funds	8			-			-
Total funds carried forward				<u>44,470</u>			<u>25,269</u>

The company has opted not to file a copy of the statement of financial activities at Companies House in accordance with S444 of the Companies Act 2006.

The company was entitled to exemption from audit under S477 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within part 15 of the Companies Act 2016 and in accordance with FRS102 SORP, were approved by the board of directors and signed and authorised for issue on 28 June 2022 and signed on its behalf by:



Penelope M Cassell – Director and Treasurer  
Company no. 07775385 (England and Wales)

The notes on pages 3-6 form part of these financial statements.

CHESHAM YOUTH CENTRE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021

## **1. Accounting Policies**

### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

### **1.2 Tangible Fixed Assets**

Fixed assets costing £100 or more are capitalized at cost less depreciation. Depreciation is provided at the following rate so as to write off cost over the assets useful life:

Plant and Machinery – 20% on cost  
Computer equipment – 20% on cost

### **1.3 Funds**

**Unrestricted income funds** comprise those funds which the Trustees are free to use in accordance with the charitable objects.

**Designated funds** are funds (if any) set aside by the Trustees out of unrestricted funds for specific future purposes or projects.

**Restricted income funds** are funds that have been granted for particular purposes within the objects of the charity.

### **1.4 Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

### **1.5 Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under relevant headings.

**CHESHAM YOUTH CENTRE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**1.6 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

**1.7 Stock**

Stock is included at the lower of cost or net realisable value.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**1.9 Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a maturity of three months or less from the date of acquisition or opening of the deposit or similar account. The Rothschild Grant of £15,000 is specific for the employment of the Youth Worker and disclosed separately on the balance sheet.

**1.10 Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

**2. Employees and contractor**

The total costs for employees and the contract Youth Worker during the year were as below:

Sessional Youth Worker 2021 £2,200

Administrator and Cleaners 2021 £16,930 (2020 £13,325)

**3. Corporation Taxation**

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

CHESHAM YOUTH CENTRE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021

**4. Tangible Fixed Assets**

	£
Cost	7,712
Additions/disposals during the year	2,256
Balance as at 30 September 2021	<u>9,968</u>
Depreciation	
As at 1 October 2020	1,120
Charge for the year	1,672
As at 30 September 2021	<u>2,792</u>
Net book values	
As at 30 September 2021	<u>7,176</u>
As at 30 September 2020	<u>6,592</u>

**5. Stocks**

	2020 £	2020 £
Confectionary and Drinks	-	-
Cleaning materials	<u>217</u>	<u>180</u>
As at 30 September	<u>217</u>	<u>180</u>

**6. Debtors**

	2021 £	2020 £
Trade debtors	-	-
Other debtors	-	-
Prepayments and accrued income	<u>-</u>	<u>1,824</u>
As at 30 September	<u>-</u>	<u>1,824</u>

**CHESHAM YOUTH CENTRE  
REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**7. Creditors: amounts falling due within one year**

	2021	2020
	£	£
Trade creditors	-	-
Other creditors and accruals	-	-
Deferred income	<u>-</u>	<u>-</u>
As at 30 September	=	=

**8. Analysis of Assets between funds**

	General Funds £
Fixed assets	7,176
Current assets	
Bank accounts	37,016
Cash	61
Debtors and prepayments	-
Stocks	217
Current liabilities	-
Net assets as at 30 September 2020	<u>44,470</u>

**9. Premises**

Chesham Youth Centre premises are rented from Buckinghamshire Council at a peppercorn rent. No charge is made for the use of the premises, which belong to Buckinghamshire County Council.

**10. General information**

Chesham Youth Centre is a private company limited by guarantee and incorporated in England and Wales. Its registered office is The Old Drill Hall, Bellingdon Road, Chesham, Buckinghamshire HP5 2HA.



## **Independent Examiner's Report to the Trustees of Chesham Youth Centre (Charity Registration Number 7775355)**

I report to the trustees on my examination of the accounts of the Chesham Youth Centre (the Trust) for the year ended 30 September 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

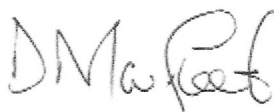
### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
- or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

DAVID MARFLEET

Professional Qualification:

Member of the ICAEW

Address:

15 Magnolia Dene  
Hazlemere  
Buckinghamshire  
HP12 7QE

Date:

29 June 2022