

# **Chichester Information Shop for Young People**

A charitable company limited by guarantee  
offering independent, unbiased counselling, support, information and advice  
to young people aged 13-25

Est. 1998

## **Directors' Annual Report and Financial Statements for the Year Ended 31 March 2021**

**Charity number: 1148771**  
**Company number: 07968887**

# **Chichester Information Shop for Young People**

(A company limited by guarantee)

## **Directors' Report & Financial Statements**

**For the Year Ended 31 March 2021**

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**Chichester Information Shop for Young People** (A company limited by guarantee)

**COMPANY INFORMATION for the year ended 31 March 2021**

**Reference and Administrative Information**

Charity Name: Chichester Information Shop for Young People  
Charity registration number: 1148771  
Company registration number: 07968887  
Registered Office and operational address: 29 South Street, Chichester, West Sussex, PO19 1EL

**Trustee Directors:**

Richard Lang Chair  
Kim Shaw  
Sara Pickford  
Maureen Doyle  
Ali Meyrick

**Operations Manager:** Interim Manager Ben Doyle (to 28<sup>th</sup> Feb 2021)

**Clinical Supervisors:** Julie Slumbers, Margaret Hambrook, Vhari McEwan  
**and for Emotional Support:** Jo Robb

**Outreach and Youth Services Lead:** Jo Robb

**Lead Support Worker:** Beth Stephenson-Wade  
**Lead Support Worker:** Kirsty Stimpson

**Administrative Worker:**

**Volunteer Counsellors:** Ellie Stimpson (Assessor) Amanda Halford (Assessor) Jane Oswin, Simon Lambert, Gemma Lord, Michelle Stone, Carron Cosbert, Shameem Slow, Catherine Winters, Hugh Rushden, Louise Wise, Melissa Marlow, Selma Sturdy, Roisin Venter, Philippa Hogan,

**Information Support Workers:** Melissa Marlow

**Young People's Panel Lead:** Melissa Marlow

**Lead Safeguarding Officer:** Jo Robb

**Lead Child Protection Officer:** Amanda Halford

**Bankers:** Barclays, East Street, Chichester PO19 1HR

Chichester Information Shop for Young People is affiliated to Youth Access (the national membership body for young people's information, advice and counselling services) and works within the guidelines of the British Association of Counselling & Psychotherapy (BACP) of which it is also a member.

# **CHICHESTER INFORMATION SHOP FOR YOUNG PEOPLE**

**Charity No.** 1148771

**Company No.** 07968887

## **REPORT OF THE TRUSTEE DIRECTORS** **for the year ended 31 March 2021**

The Directors present their report and financial statements for the year ended 31 March 2021.

### **1. INTRODUCTION**

Chichester Information Shop was established 21 years ago in 1999 under the governance of West Sussex County Council. Following funding cuts in 2009, it became an independent stand-alone service and in 2012 the organisation became a charitable company limited by guarantee. This preserved its ability to continue operating within the guidelines set by the National Youth Agency in 1993 for Information Shops, and to work to the Quality Standards set by Youth Access (the national organisation for Youth Information, Advice & Counselling Services - YIACS).

The project initially sought to retain and preserve its open-ended counselling service for young people, operating from a room within Chichester Boys' Club. In December 2019, due to the impact of the Covid-19 pandemic, the charity moved out of its old premises at The Boys Club in Little London. The premises had been invaluable to the project from 2012 but had become too small and cramped to cope with the growth being experienced and to accommodate future plans. New premises will be sought after the pandemic allows return to normal operating procedures.

### **2. STRUCTURE, GOVERNANCE & MANAGEMENT**

#### **2.1 Governing Document**

The organisation is a charitable company limited by guarantee (with no share capital), incorporated on 21 February 2012 and registered as a charity on 31<sup>st</sup> August 2012. The Memorandum and Articles of Association form the governing document.

#### **2.3 Trustee Directors**

The directors, as defined in the Memorandum and Articles, act as both the directors of the company and, since the organisation is a registered charity, also as its charitable trustees. The Board of Directors provides the strategic leadership for the organisation. All members give their time voluntarily and receive no benefits from the charity. The Board meets quarterly, or more frequently if circumstances demand, and encourages the attendance of a member of the Operations Management Team, whose input is of equal weight as that of a trustee.

At 31<sup>st</sup> March 2021 there were five directors, the number having decreased following the resignation of Allison Madden after many years of outstanding contribution to the project.

#### **2.4 The Operations Management Team**

Under normal circumstances the Operations Management Team (made up of the Manager, Lead Support Worker & Administrator) runs the service and meets together on a weekly basis. Several changes took place within the team during the period. The team reports to the Directors and a member of the management team attends the Board meetings. In the first

quarter of 2020 this team was severely disrupted by ill health of both the Project Manager and the Administration Worker. This was then compounded by the pandemic and the lockdown that started in March 2020. We were fortunate to be able to appoint an Interim Manager to take up the reins. The Project Manager was unable to work until January 2021. However, after a short time back at work her illness came back and she had to resign. The project had been managed by her for several years and her absence was a severe loss. The Administration Worker also was unable to return to work and resigned in August 2020.

Due to lockdown the premises were effectively closed and all contact with clients was managed remotely using zoom, telephone and webchat. The absence of two staff members meant that reliance was placed on the Interim Manager and the Counselling Lead who between them managed the volunteers and supervisory staff. Their contributions were pivotal to the project remaining open, albeit remotely. The trustees had to become involved intensely during the period in order to cope with the necessary temporary changes brought about by lockdown and staff absences. The Interim Manager's role ended in February 2021 and a search was started for a replacement Operations Manager to begin when new premises are set up in the financial year starting 1<sup>st</sup> April 2021

By 31<sup>st</sup> March 2021 the end of lockdown was approaching and a search for new premises was underway with the aim of reopening full service by mid summer.

## **2.5 Volunteers**

Volunteers are central to the work we do here at the Information shop. Under normal circumstances we have two volunteer counselling assessors, eight drop in workers, up to 20 volunteer counsellors and five trustees. During lockdown 'drop in' was suspended and a remote telephone helpline was used to continue support.

Our counselling team is made up of a mixture of qualified and trainee counsellors. All counsellors work from a humanistic modality and benefit from fortnightly clinical supervision and training opportunities within the project. On induction all counsellors receive specific training on counselling young people including safeguarding and confidentiality. We have two highly experienced and qualified counsellor assessors who volunteer twice monthly to undertake counselling assessments.

## **3. OBJECTIVES AND ACTIVITIES**

The object of the charity, as set out in the governing document, is the relief of the physical and mental suffering of young people in Chichester and its surrounding areas by the provision of counselling and support.

The project aims to make fully accessible for all young people the information and support they need to enable them to become fully participative members of the community and active, independent citizens by:

- offering support and counselling to young people where need for such services is identified and assessed
- Where appropriate remote counselling/ emotional support can be accessed.
- offering to all young people a focal point for the provision of independent information and advice, free from bias on the wide range of issues which affect their lives – for example, education, employment and training, family and relationships, health issues, housing and homelessness, justice and equality, money matters, and sport, travel and leisure
- encouraging young people to maximise the benefits of the wide range of opportunities available to them
- encouraging and developing opportunities for volunteering

- providing the services on offer via staff who are trained and accustomed to working with young people
- actively seeking the participation of young people in the planning, development, management, delivery and evaluation of a service centred on their needs
- monitoring the needs of and provision for young people in the locality in order to inform the decision-making of local and national government

## Mission Statement

Chichester Information Shop undertakes to ensure continued provision of information, advice, support and counselling for young people aged 11-25 within Chichester and the surrounding area. Central to such provision will be an assurance to young people that **services will be free, confidential and offered independently from other services or influences**. Services will be centred on the young people using them, will not be target-driven, and will have young people at the heart of service development.

As members of Youth Access, we have adopted their Quality Standards system to ensure that our policies and procedures are of the highest order. The service also subscribes to the ethical framework of the British Association of Counselling & Psychotherapy (BACP), of which it is also a member.

## 4. ACHIEVEMENT & PERFORMANCE

### Charitable Activities

#### Supporting Young People

The Coronavirus pandemic has upset the fragile balance between hope and anxiety that many young people live with.

Like many other organisations we faced some very challenging times throughout lockdown, but we were able to continue supporting young people remotely. All counsellors were given smart phones to enable them to work remotely and clients were seen by telephone or zoom. The youth services side of the charity also went remote by offering telephone and webchat sessions. We continued to remain open 'remotely' to young people with the following hours: Monday to Wednesday 10am to 6pm, Thursday 12pm to 6pm, Friday 2pm to 6pm. By the end of the period a return to normal working could be seen to be only a few months away.

The search for new premises in which to reopen had been followed throughout lockdown and it was evident that the costs would be significantly higher than in the old premises. The decision was taken to approach funding organisations to support future commitment to 3-year funding packages to cover the increase in costs involved in identifying and moving to new premises. The aim was to find new premises offering improvement; through bigger rooms with windows, proper ventilation, effective sound proofing and no forced limit to counselling hours due to noisy activities in the adjacent building. We have been fortunate to secure new financial support from important funders. As a result, the trustees have been able to make the decision to move. This will mark a significant and very exciting step forward for the Charity by providing us with the necessary safe space within which to expand our services and cope with the anticipated increase in young people's mental health issues as the impact of the pandemic materialises over the coming months.

#### Emotional Support

- The emotional support sessions last for 30 minutes and can be rebooked as and when required.

- Clients waiting for counselling will sometimes choose to access our emotional support service until a counselling space has become available.
- The NHS sexual health support changed over the lockdown period and could be accessed online. We continued to support young people to access the service and collect condoms and STI testing kits.

### Counselling Service

- There are currently 4 supervision groups.
- The counsellors are supervised bi-weekly. There are no more than 4 counsellors in each supervision group, which is in line with the BACP requirements.

### Key Activities & Achievements in 2021

During the year we have:

- Maintained a core level of staffing during lockdown including;
  - a Lead Support Worker/Outreach Worker (Jo Robb)
  - an Interim Office Manager (Ben Doyle)
  - Two remote emotional support workers (Kirsty Stimpson and Beth Stephenson-Wade)
  - The continuation of counselling supervision provision via three independent Supervisors
- Launched two remote emotional support services to function as temporary drop-in replacements (telephone helpline and secure online chat)
- Increased the hours our remote services have been available, originally 17.5 hours per week, currently 34
- Maintained a consistent, albeit reduced, level of clients being seen remotely by our counsellors
- Recruited a 2nd counselling assessor to increase the number of young people being passed to our counselling team
- Improved our ability to report on volume and nature of contact to our emotional support services

### Outreach

Outreach work was significantly curtailed by lockdown. Outreach was only possible via social media

### Staffing

Lockdown in March saw many of our emotional support volunteers, of which many were university students, return home, however we continued to employ our core staff to operate the remote service, including the promotion from volunteer to paid employee of Beth Stephenson-Wade, allowing us to increase our service availability.

We fully intend to recruit more volunteers to staff our drop-in service once it resumes and our operation returns to pre-lockdown status.

For health reasons we had to say goodbye to our Admin Worker/GDPR & Data Protection Officer, Fern Sadler, whose role and responsibilities have been undertaken by our Interim Office Manager Ben Doyle.

### Presenting Issues For Young People Accessing Our Telephone Helpline and Online Support Service

Throughout lockdown the predominant presenting issues were the following:

- Anxiety of being at work during the pandemic
- OCD
- Self-harm
- Relationships
- Exam anxiety
- Excessive exercise
- Issues with food and eating

## **5. FINANCIAL REVIEW**

As a charity, we are wholly reliant on agencies, trusts and donors that recognise and understand the value of our work with young people, and wish to support us and help us to develop. A full list of contributors is included at the end of this Report.

At the end of the 2020-2021 period we held total funds of £77,294 (of which £0 relates to restricted funding). This balance now includes funds held as 'reserves' of £35,000.

We have a policy of building financial reserves that will enable us to continue to provide our services for a limited time in the event that there was an interruption in incoming funding. Our policy is to build and hold cash reserves of a minimum of 3 months normal operating expenses. Ideally, we would like to increase these reserves to cover 6 months, as the services we offer are so critical to the young people who would suffer if we had to implement restrictions.

In order to diversify and strengthen our funding base we have employed Juliet Stallard of Footprint Funding. Her work has started to yield real benefits and our funding support is growing. The aim is to build a diversified base of funding from a larger spread of organisations so that we do not become too dependent upon one organisation.

### **Reserves Policy**

#### *a) Background*

Since becoming a Charitable Company Limited by Guarantee in 2012, Chichester Information Shop has been concerned to ensure its financial competence. With regard to holding money in reserve, the trustees have been guided by the Charity Commission and have sought advice from other reputable bodies in order to determine policy on this matter.

#### *b) Policy Statement*

It is the policy of Chichester Information Shop to ensure that it holds reserves to protect the charity against drops in income and to allow the charity to take advantage of new opportunities for the benefit of its clients. The Information Shop recognises that its reserves may be spent on any of its aims. The Information Shop aims to build and hold funds in reserve that will support a minimum of 3 months and preferably 6 months of operating costs.

#### *c) Procedures*

In order to ensure that Chichester Information Shop maintains sufficient but not excessive reserves, and in order to both meet its needs and be financially stable, the following procedures will be adopted:

- Regular appraisal of the project's reserves by the Board
- Reporting of financial reserves at all trustee meetings
- Establishing criteria for holding a minimum level of free reserves to cover essential project running costs to include: rent; utilities; insurance; governance; wages; expenses; telephone/broadband; general admin costs.



- Ensuring monies set aside for specific purposes e.g. building works are noted as being separate from the Project's general reserves
- Establishing a time period that general reserves should cover. Currently seen as three months and ideally six months
- Monitoring and reviewing the Project's reserves by the Trustees on an annual basis

## **6. KEY AIMS & OBJECTIVES FOR 2021-2022**

The first significant objective is to set up in new premises. Following this we plan to employ more staff starting with an Operations Manager and then build a new team with the key positions being:

- Operations Manager
- Senior Support workers
- Counselling Lead
- Outreach and Emotional Support Lead
- Administrator

Training for both staff and volunteers is crucial for best practice and ongoing professional development. We plan to have a calendar of training events throughout the coming year. Training such as safeguarding is paramount when working with young people and vulnerable adults.

- January: Safeguarding training (children and vulnerable adults).
- February: Understanding self-harm and suicidal ideation
- March: The importance of attachment and relationships/ First Aid.
- We have training in the following later in the year: Sexual trauma, trauma, Transgender awareness, Body dysmorphia, autism awareness, working with children and young people.

Since re-opening in July 2021, we have seen people with more complex mental health issues, learning disabilities and autism accessing the centre. We have made reasonable adjustments to the way in which we practice, we have also identified a need for more training and robust risk assessing which have played a key role in supporting staff and young people. However, we continue to offer the fundamental thing that all young people need - a safe, confidential space which will stay alongside them through difficult times.

### **It is our aim in the coming year:**

- We are currently in the process of re-branding. This will involve a new logo, a change of name to the Young People's Support Centre Chichester (YPSC), a new website and shop signage.
- To re-establish a young person's panel, organising workshops and groups and focusing on various topics and themes impacting young people.
- Groups aimed at young males
- To develop community projects focussing on outdoor activities, such as bush craft, wellness workshops with a focus on the outdoors and nature.
- To have a relaxation/ sensory room built in one of the rooms. This can be used for group relaxation and Emotional support.

- To continue to represent the project at multi-agency meetings to ensure as many young people know of our services as possible in, a time when many other statutory services are diminishing.
- To continue to explore funding streams with input from Footprint Fundraising so that we have a clear fundraising strategy in place.
- To continually monitor and recognise what training requirements are needed specially to accommodate those with autism, learning disabilities, complex trauma, suicidal ideation and people from the transgender community. For staff and volunteers to have the skill and competence to continue supporting young people in an ever changing and uncertain environment.

\* \* \* \* \*

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small entities.

The trustee directors hereby confirm that there have been no serious incidents relating to the charity.

Approved by the Board of Directors on 28<sup>th</sup> December 2020 and signed on its behalf by:



Richard Lang (Trustee Director & Chairman)

## Chichester Information Shop for Young People

**Charity No:**  
**148771**  
**Company**  
**No:7968887**

### STATEMENT OF FINANCIAL ACTIVITIES (Includes the Income & Expenditure Account) For the Year Ended 31<sup>st</sup> March 2021

	Details of own analysis	Notes	Unrestrict ed funds £	Restrict ed funds £	Total this year £	Total last year £
<b>INCOMING RESOURCES</b>						
Voluntary income	Donations & grants	3	96,3 60	13,6 38	109, 998	77,7 33
Investment income			-	-	-	-
Other incoming resources	Interest, refunds etc	3	15	-	15	50
<b>Total incoming resources</b>			96,375	13,6 38	110, 013	77,7 83
<b>RESOURCES EXPENDED</b>						
Charitable activities			69,5 26 1	13,6 38	83,164 1	77,3 00 4
Governance costs			84	-	84	23

	69,7	13,6		77,7
<b>Total resources expended</b>	10	38	83,348	23
<b>Net incoming/(outgoing) resources</b>	26,665	0	26,665	60
Taxation				
Transfers				
<b>Net movement in funds</b>	26,665	0	26,665	60
<b>Reconciliation of Funds</b>				
	50,6		52,6	52,56
<i>Total funds brought forward</i>	29	0	29	9
			77,	
<b>Total funds carried forward</b>	77,294	0	<b>294</b>	50,629

**BALANCE SHEET**  
**At 31st March 2021**

	<b>Note s</b>	<b>Unrestricted funds £</b>	<b>Restricted income funds £</b>	<b>Total this year £</b>	<b>Total last year £</b>
<b>Fixed assets</b>					
<b>Tangible assets</b>		-	-	-	-
<b>Investments</b>		-	-	-	-
<b><i>Total fixed assets</i></b>		-	-	-	-
<b>Current assets</b>					
<b>Stock</b>		-	-	-	-
<b>Debtors</b>				-	
<b>Cash at bank and in hand</b>		<b>79,097</b>	-	<b>79,097</b>	80,828
<b><i>Total current assets</i></b>		<b>79,097</b>	-	<b>79,097</b>	80,828
<b>Creditors</b>	5	1,803	-	1,803	28,381
<b><i>Net assets</i></b>		<b>77,294</b>	-	<b>77,294</b>	52,447
<b>Funds of the Charity</b>					
<b>Unrestricted funds</b>		77,294		77,294	52,447
<b>Restricted income funds</b>	6		-	-	
<b><i>Total funds</i></b>		<b>77,294</b>	-	<b>77,294</b>	52,447

For the year ending 31st March 2021, the Charitable Company is entitled to exemption from audit under Section 476 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on behalf by:

December 2021 and were signed by:

.....  
Richard Lang - Trustee Director & Chairman

## **Chichester Information Shop for Young People**

### **Notes to the Financial Statements For the Year ended 31 March 2021**

#### **1. Accounting Policies**

The principal accounting policies are summarised below.

##### **(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

##### **(b) Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

##### **(c) Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

The following policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

##### **(d) Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

##### **(e) Fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Office equipment	25% on cost
Building improvements	10% on cost

Only items of a capital nature that are over £500 are capitalised as Fixed Assets and depreciated.

#### **2. Trustee Director Remuneration & Related Party Transactions**

No trustee directors received any remuneration during the year.

No trustee director or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

These notes form part of the financial statements

## Chichester Information Shop for Young People

### Notes to the Financial Statements - contd. For the Year ended 31 March 2021

#### 3. Donations

	<i>Unrestricted</i>	<i>Restricted</i>	<i>2020/21 Total</i>	<i>2019/20 Total</i>
	£	£	£	£
Amazon	16		16	
Groundwork UK	1,500		1,500	
Chichester City Council	2,143		2,143	
Sussex Community Fund	10,000	3,213	13,213	
Garfield Weston	10,000		10,000	
Children in Need		2,500	2,500	10,000
The John Pritchard Trust	40,000		40,000	35,000
Chichester Boys Club	1,728		1,728	
Boltini Trust	2,000		2,000	2,000
Clothworkers	1,500		1,500	
Covid Response BGC	9,533		9,533	
NEST Credit	252		252	
45 Chichester	4,000		4,000	
CDC	1,000		1,000	
Mikado	5,000		5,000	5,000
Hall & Woodhouse	1,500		1,500	1,208
Covers	72	100	172	
Hendy Foundation		1,245	1,245	
Sussex Community Trust	5,000		5,000	
COOP	1,056		1,056	
Chichester Free School	60		60	896
Goodwood		6,580	6,580	13,160
Other				
	10,469			
	<b>96,360</b>	<b>13,638</b>	<b>109,998</b>	<b>77,733</b>
Interest received	15		15	

#### 4. Taxation

The charity is exempt from corporation tax on its charitable activities.

#### 5. Creditors

A total of £1,803 included in the charity's expenditure for the year relates to invoice payments that were made after 31<sup>st</sup> March 2021, for goods and services that were acquired within 2020-2021

#### 6. Movements in Funds

	<b>At 01.04.20 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>At 31.03.21 £</b>
<b>Unrestricted Funds</b>	<b>52,432</b>	<b>96,360</b>	<b>69,710</b>	<b>79,097</b>
<b>Restricted Funds:</b>	<b>NIL</b>	<b>13,638</b>		<b>-</b>
<b>- Co-ordinator's salary</b>	<b>-</b>		<b>13,638</b>	

<b>52,432</b>	<b>110,013</b>	<b>83,348</b>	<b>79,097</b>
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These notes form part of the financial statements

**Independent examiner's Report to the Trustees of Chichester Information Shop for Young People, company number 07968887**

I report on the Accounts for the year ended March 2021.

**Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect to my examination of the Trust's accounts carried out under section 145 of the Act and have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination and confirm that no material matters have come to my attention giving me cause to believe that:

1. Accounting records were not kept as required by section 130 of the Act, or
2. The Accounts do not accord with those records, or
3. The Accounts do not comply with the applicable requirements concerning the form and content set out in the Charities Accounts and Reports) Regulations 2008 other than any requirement that they give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with examination to which attention should be drawn in this report to enable a proper understanding of the Accounts to be reached.



Peter Snell F.C.A

Old Quinings, Down Street, West Ashling, P018 8DS



**Income & Expenditure Account****For the year ended 31<sup>st</sup> March 2021**

	TOTAL £	Unrestrict ed £	Restrict ed £	Total last year £
<b>INCOMING RESOURCES</b>				
Grants	109,998	96,360	13,638	75,868
Donations				1,865
Refunds & acc transfers				
Interest	15			50
	<b>110,013</b>			
<i>Total incoming resources</i>	<b>13</b>	<b>96,375</b>	<b>13,638</b>	<b>77,783</b>
<b>RESOURCES EXPENDED</b>				
<b>Charitable Activities</b>				
Volunteer expenses	0	0	0	3,079
	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,079</u>
Clinical Supervision	3,145	3,145	0	3,568
Staffing Costs	57,706	44,068	13,638	52,111
Training	275	275	0	958
	<u>61,126</u>	<u>47,488</u>	<u>13,638</u>	<u>56,637</u>
Telephone/broadband	2,702	2,702		1,382
Stationery & office consumables	135	135		788
Service provision	258	258		286
Subscriptions	0	0		435
Publicity/promotion	55	55	0	329
	<u>3,150</u>	<u>3,150</u>	<u>0</u>	<u>3,221</u>
Rent & utilities	6,721	6,721		10,143
Insurance	484	484		472
Equipment/Building	7,243	7,243		699
	<u>14,448</u>	<u>14,448</u>	<u>0</u>	<u>11,313</u>
Governance Costs	184	184		423
Fundraising	4,440	4,440		3,050
	<u>4,624</u>	<u>4,624</u>	<u>0</u>	<u>882</u>
	<b>83,348</b>			
Total Resources Expended	<b>8</b>	<b>69,710</b>	<b>13,638</b>	<b>77,723</b>
	<b>26,66</b>			
Net incoming/(Outgoing) Resources	<b>5</b>	<b>26,665</b>	<b>0</b>	<b>60</b>

This page does not form part of the statutory financial statements

# A HUGE “THANK YOU”

to those who funded us in 2020-21

***The full list of donors is set out in Note 3 to the accounts.***

***We express our deep gratitude to every individual and organisation who has funded us in the last year.***

***It is only due to the continued funding from those who have supported us for many years and the generous contributions from those who have supported us for the first time that we are able to offer the help, guidance and emotional support to the young people in the community we serve.***

***The impact of the pandemic in all its different manifestations has triggered a huge crisis for the young. We are committed to do all in our power to help them.***

# THE **!NFORMATION** SHOP for young people

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