

COMPANY REGISTRATION NUMBER: 07123227
CHARITY REGISTRATION NUMBER: 1148716

Project Space Leeds
Company Limited by Guarantee
Financial Statements
31st March 2021

Project Space Leeds

Company Limited by Guarantee

Financial Statements

Year ended 31st March 2021

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Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report

Year ended 31st March 2021

The Trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31st March 2021.

Reference and administrative details

Registered charity name Project Space Leeds

Charity registration number 1148716

Company registration number 07123227

Principal office and registered office The Tetley
Hunslet Road
Leeds
LS10 1JQ

The Trustees

Mr J D Hill
Mr J M Straight
Ms J D Cameron
Mr M D Pattinson
Miss S Netherwood
Mr A M P L Lovitt
Mr D J Warren
Mr S J Foster
Mr F J Finlay (Chair)
Ms G Pollock
Ms D L Green (Resigned 23rd June 2020)
Mr P C R Lewis (Resigned 31 December 2020)
Mr S Barclay (Appointed 19 November 2020)

Company secretary Joss Richardson

Auditor Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG

Bankers Lloyds
65-68 Briggate
Leeds
LS1 6LH

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Structure, governance and management

Governing document

Project Space Leeds (also known as PSL) is the charity that operates The Tetley. The Tetley is a pioneering centre for contemporary art located in the stunning art deco headquarters of the former Tetley Brewery. From the heart of Leeds' South Bank, The Tetley creates a platform for amazing emerging artists, presents breathtaking free exhibitions and helps communities and young people in Leeds find their creative voice.

The charity is a company limited by guarantee. The company gained charitable status on 9 August 2012 and since then it has been governed by its Memorandum and Articles of Association, as amended by special resolution on 9 August 2012. The Articles of Association were amended and the revised articles adopted on 13 March 2018.

Recruitment and appointment of new Trustees

The charity may by ordinary resolution appoint a director. Directors serve for a fixed term of three years. At the end of the fixed term, that director must retire and, if recommended for re-election by the directors, may serve for a second three year fixed term and then must retire as a director and member at the end of this second three year term. Exceptionally, after a second three-year term, a director may be re-elected for one further one year term.

Induction and training of new Trustees

All new Trustees are sent an induction pack on appointment to provide them with background information on the organisation, its structure, business plan, its policies and its finances. This forms part of the training of Trustees. Away days and formal training days for Trustees are held from time-to-time.

Insurance

In line with good practice, the charity purchased insurance to indemnify its Trustees against losses caused by any legal actions taken against them.

Organisational structure

The day-to-day management of the charity is delegated to the management team listed below:

Director	Bryony Bond (maternity leave from 12 August 2019 to 17 June 2020)
Director (maternity cover)	Helen Watson (from 12 August 2019 to 14 July 2020)
Head of Commercial & Visitor Experience	Sam Fish (maternity leave from 13 September 2020)
Operations Manager (maternity cover)	Adam Dabrowski (from 6 September 2021)
Head of Development and Engagement	Adam Roe
Head of Finance (maternity cover)	Helen Nakhwal (until 29 January 2021)
Head of Finance	Ben Ashdown (from 22 February 2021)

Pay for key management personnel, which is agreed by the Trustees, is set and agreed by reference to budgets and against industry standards.

The trading subsidiary, PSL Enterprises Ltd (PEL), also has an active board of directors, who also report into the main charity board.

Risk management

The Trustees understand their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

A strategic risk register is in place and is reviewed on a quarterly basis by the Audit Committee and by the board.

The Trustees consider that the principal risks facing the charity and its subsidiary undertakings are the continuing impact of Covid-19 on trading, the short-term nature of the building's lease and the risk of disruption in the short and medium-term to some of our activities as the redevelopment of the surrounding South Bank area is underway.

Project Space Leeds

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Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Objectives and activities

Objectives and aims

The objects of the charity are:

The advancement of public education in and appreciation of the arts in particular but not exclusively by:

- Fostering and promoting an understanding and appreciation of the arts for the benefit of the public.
- Promoting and advancing the participation and education of the general public in the visual arts.
- Providing and maintaining an art gallery for the exhibition of visual art to the general public.
- Delivering visual arts and education programmes to children, young adults and adult learners.
- Providing artists with advice, assistance and access to non-commercial gallery space for the public benefit.

The Trustees have considered the Charity Commission's guidance on public benefit and believe that all of the core objects of the charity are clearly aligned with this. The charity is providing and maintaining a centre for contemporary art, offering the opportunity for the general public to view free visual art. This directly relates to the aims of the charity. Further to this, and also in line with the objects of the charity, opportunities, education, advice and assistance are available to artists and an arts and education programme is in place with offerings for participants of different ages.

Achievements and performance

Main activities of the year

The Tetley closed its doors due to Covid-19 on 17 March 2020. It reopened fully on 7 August 2020, with adjusted opening hours (Wed-Sun instead of seven days a week) and was open until 4 November 2020 when further Covid-19 restrictions meant that The Tetley was physically closed until 20 May 2021. Consequently for the financial year 2020-21 The Tetley was only physically open for 3 months.

Despite this, The Tetley continued with its core activities and continued to support artists and provide arts education for audiences. Headline achievements include:

- Established a new network for artists in Leeds city region, called PANIC (Promoting an Artists' Network In the Crisis) awarding bursaries to make new work and creating a programme of talks and activities supported by a paid artist steering group
- Digital walkthroughs of our exhibitions, with embedded film and audio
- Online activities for families to participate in through our programme of family workshops
- Creative activity packs distributed through our local food bank
- Extended our 2019-20 TAAP (Tetley's Associate Artist Programme) for 6months and appointed four new artists in April 2021
- Online workshops for adults
- Online artist in conversation events.

The Tetley also revised some internal practices and infrastructure, creating an equity committee from across the organisation to drive our Equity Action Plan, investing in our retail and outdoor space, creating a new CRM system and investing in AV equipment to enable us to continue to offer programme online.

Our earned income was severely impacted by Covid-19 and although we adapted to offer delivery service and internet shopping this could not replace our usual income through our trading subsidiary PEL. The Tetley was awarded support through Arts Council England's Emergency Fund, the Cultural Recovery Fund and support from the Garfield Weston Cultural Fund, vital support for which the Trustees would like to express their gratitude.

Financial review

Due to Covid-19 The Tetley closed its doors on 17 March 2020, detrimentally impacting the finances in the year ending 31 March 2021 and the preceding period. Restrictions were in place for much of the year ending 31 March 2021 and only a brief window between August and November 2020 allowed us to open to the public. Restrictions remained in place for the rest of the financial year with outdoor dining only permitted from 12 April 2021. As a result, income into the trading company was a fraction of what we would expect in a normal year, with the majority of income recognised coming from the Coronavirus Job Retention Scheme (£170,277).

Much of the income in the trading company has previously come from weddings and large corporate events, which have been subject to the longest and most severe restrictions, only recommencing unhindered from 21 June 2021. Thankfully most events that were booked to take place during these restrictions have been rescheduled to the year ending 31 March 2022 and beyond, with many of these already having taken place in the second quarter of the current year.

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Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Financial review *(continued)*

Despite the many challenges faced the charity was able to raise significant funds from a variety of sources, notably;

- Arts Council England Emergency Fund (£212,241)
- Arts Council England Cultural Recovery Fund (£123,000)
- Garfield Weston Cultural Fund (£184,000)

In the year ended 31 March 2021, total income for the charitable group was £1,572,307 (2020: £1,504,655) with expenditure of £1,168,796 (2020: £1,615,385), giving net incoming resources £403,511 (2020: £110,730 net outgoing resources). However, £293,091 of income recognised during the year relates to restricted grants received. The expenditure in respect of these grants will be incurred in 2021/22 and later years.

As stated in note 3 to the financial statements the trustees have made an informed judgement at the time of approving the financial statements that there is a reasonable expectation that the group has adequate resources to continue in operational existence for the foreseeable future.

Reserves policy

The reserves policy is for the charity to aim to have unrestricted (free) group reserve levels sufficient to cover the cost of six months of overheads relating to charitable activities. Future budgets are designed to build up free reserves, although it is acknowledged that the charity may take some time to achieve its desired policy.

Funds in deficit

There are currently no funds in deficit as at 31 March 2021 (2020: £nil).

Future developments

The Tetley has refined its strategic priorities to the following:

1.To produce excellence

We are ambitious and pursue the highest quality in everything we do, we develop talent and continuously improve the quality of all our work and processes

2.To be more inclusive and relevant to more people

We champion diversity across all levels of the organisation, in all activities and build powerful connections with our communities and audiences

3.To operate a dynamic and resilient business model

We build on current income streams and develop new revenue streams, adapting to any challenges and taking advantage of opportunities

4.To be an exemplar of environmental responsibility

Environmental strategy is a core part of our business plan and we advocate and educate through our all our activities

And has the following high-level objectives:

- To devise and deliver an ambitious and high-quality programme that champions diverse voices and which supports individuals who may have faced barriers to developing their creative practice.
- To build powerful connections between our audiences and The Tetley's creative programme; to increase our understanding of, and be more inclusive of the diverse communities that live and work in Leeds.
- To increase the depth and breadth of experiences available for families and young people; expanding the possibilities of our galleries to offer self-directed play and creative expression.
- To make the most of digital opportunities to widen audiences, increase income and be more inclusive.
- To enable our people to thrive; create a unified team that reflects the population of Leeds, where diversity is valued, and conditions support an individual's needs
- To secure the long-term future of The Tetley in Leeds
- To better understand and reduce our carbon footprint
- To develop a consistent income stream that enables us to sustain our own future, and align contemporary art with a contemporary commercial offer suitable for our audience.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Trustees' responsibilities statement

The Trustees, who are also directors for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Sagars Accountants Ltd are deemed to be re-appointed as auditors under section 487(2) of the Companies Act 2006.

The Trustees' annual report were approved on 18 November 2021 and signed on behalf of the board of Trustees by:

Frank Finlay

Mr F J Finlay
Trustee

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds

Year ended 31st March 2021

Opinion

We have audited the financial statements of Project Space Leeds (the 'charity') for the year ended 31st March 2021 which comprise the Consolidated statement of financial activities (including income and expenditure account), The group and charity statement of financial position, Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable affairs as at 31 March 2021 and of the groups incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2021

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102) 2019.

We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered in this context were Charities Commission Regulations and Health and Safety and safeguarding considerations.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2021

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be with regards to the timing of recognition of income and the override of controls by management.

Our audit procedures to respond to these risks included:

- enquiries of management and the Trustees about their own identification and assessment of the risks of irregularities,
- sample testing on the posting of journals,
- reviewing accounting estimates for biases,
- reviewing agreements and carrying out detailed substantive testing on the completeness of income,
- reading minutes of meetings of those charged with governance; and
- obtaining confirmation from the Trustees that there was no regulatory correspondence with the Charity Commission or other regulatory bodies.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Seaman BA, FCA, CIOT
(Senior Statutory Auditor)

For and on behalf of Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG



Project Space Leeds

Company Limited by Guarantee

Consolidated Statement of Financial Activities (including income and expenditure account)

Year ended 31st March 2021

		2021			2020
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Income and endowments					
Donations and legacies	5	1,071,940	377,480	–	1,449,420
Charitable activities	6	25,290	11,779	–	37,069
Other trading activities	7	69,009	–	–	69,009
Investment income	8	15	–	–	15
Other income	9	16,794	–	–	16,794
Total income		<u>1,183,048</u>	<u>389,259</u>	<u>–</u>	<u>1,572,307</u>
Expenditure					
Expenditure on:					
Raising funds	10/11	541,656	63,480	–	605,136
Charitable activities	10/11	489,188	35,972	19,250	544,410
Total expenditure		<u>1,030,844</u>	<u>99,452</u>	<u>19,250</u>	<u>1,149,546</u>
Net income/(expenditure) and net movement in funds		<u>152,204</u>	<u>289,807</u>	<u>(19,250)</u>	<u>422,761</u>
Reconciliation of funds					
Total funds brought forward		193,910	3,284	70,583	267,777
Total funds carried forward		<u>346,114</u>	<u>293,091</u>	<u>51,333</u>	<u>690,538</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Consolidated and Charity Statement of Financial Position

31st March 2021

		2021		2020	
	Note	£ Group	£ Charity	£ Group	£ Charity
Fixed assets					
Intangible assets	18	4,267	4,267	5,867	5,867
Tangible fixed assets	19	185,440	140,629	267,258	196,917
Investments	20	-	1	-	1
		<u>189,707</u>	<u>144,897</u>	<u>273,125</u>	<u>202,785</u>
Current assets					
Stock	21	8,468	-	8,867	-
Debtors	22	38,123	172,933	36,258	71,040
Cash at bank and in hand		722,426	640,918	185,131	124,833
		<u>769,017</u>	<u>813,851</u>	<u>230,256</u>	<u>195,873</u>
Creditors: amounts falling due within one year	23	<u>169,641</u>	<u>39,315</u>	<u>167,848</u>	<u>51,633</u>
Net current assets		<u>599,376</u>	<u>774,536</u>	<u>62,408</u>	<u>144,240</u>
Total assets less current liabilities		<u>789,083</u>	<u>919,433</u>	<u>335,533</u>	<u>347,025</u>
Creditors: amounts falling due after more 24 than one year		<u>98,545</u>	<u>-</u>	<u>67,756</u>	<u>-</u>
Net assets		<u><u>690,538</u></u>	<u><u>919,433</u></u>	<u><u>267,777</u></u>	<u><u>347,025</u></u>
Funds of the charity					
Endowment funds		51,333	51,333	70,583	70,583
Restricted funds		293,091	293,091	3,284	3,284
Unrestricted funds		346,114	575,009	193,910	273,158
Total charity funds	25	<u><u>690,538</u></u>	<u><u>919,433</u></u>	<u><u>267,777</u></u>	<u><u>347,025</u></u>

These financial statements were approved by the board of Trustees and authorised for issue on 18 November 2021, and are signed on behalf of the board by:

Frank Finlay

Mr F J Finlay
Trustee

Registered office:
The Tetley
Hunslet Road
Leeds
LS10 1JQ

Company registration number: 07123227
Charity registration number: 1148716

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Consolidated Statement of Cash Flows

Year ended 31st March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net (expenditure)/income	422,761	(110,730)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	81,819	81,105
Amortisation of intangible assets	1,600	1,600
Interest paid	2,863	4,563
<i>Changes in:</i>		
Trade and other debtors	(1,865)	22,145
Trade and other creditors	(5,561)	(13,337)
Stocks	399	5,786
Cash generated from operations	502,016	(8,868)
Cash flows from investing activities		
Purchase of tangible assets	-	(24,348)
Net cash used in investing activities	-	(24,348)
Cash flows from financing activities		
Proceeds from borrowings	50,000	-
Repayment of borrowings	(11,858)	(24,441)
Interest paid	(2,863)	(4,563)
Net cash used in investing activities	35,279	(29,004)
Net (decrease)/increase in cash and cash equivalents	537,295	(62,220)
Cash and cash equivalents at beginning of year	185,131	247,351
Cash and cash equivalents at end of year	722,426	185,131

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31st March 2021

1. General information

The charity is a public benefit entity as defined by FRS102 and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity. The financial statements are presented in units of £1.

Going concern

The accounts have been prepared on a going concern basis. The group has sufficient cash flows to meet its liabilities as they fall due for at least one year from the date of approval of the accounts. The Covid 19 pandemic had a significant, immediate impact on the group's operations and ability to generate revenue and the Trustees have taken steps to utilise the various support mechanisms instigated by the UK government and Arts Council England to secure additional funding. The Trustees have considered the impact on the business and the support measures in their forecasts to 30 November 2022

The Trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the group has adequate resources to continue in operational existence for the foreseeable future.

Consolidation

The Consolidated Statement of Financial Activities, Consolidated Cash Flow Statement and Consolidated Balance Sheet include the financial statements of the company and its subsidiary undertaking made up to 31 March 2021. The results of subsidiaries sold or acquired are included in the Statement of Financial Activities up to, or from, the date control passes. Intra-group sales and profits are eliminated fully on consolidation. The entity has taken exemption from presenting its unconsolidated Statement of Financial Activities under section 408 of Companies Act 2006.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are recognised when the group has entitlement to the funds, receipt is probable and the amount can be measured with sufficient reliability. Turnover is derived from the provision of goods and services and is stated after trade discounts, other sales taxes and net of VAT. Further details on specific income streams are provided below.

Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the year is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in restricted or endowment funds.

Grants which are given for specific service provision are included within incoming resources from charitable activities.

Grants where there is no specific service provision are included within donations and legacies. Grants receivable which are capital in nature or are of a general nature are included within donations and legacies.

Donations

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income

Other income is recognised in the year it is receivable and to the extent the goods have been provided or on completion of the service.

Rental income

Rental income received under operating leases is credited to income on a straight line basis over the lease term.

Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity are recognised at their open market value in the year in which they are receivable as incoming resources, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's policies.

Resources expended

All expenditure is recognised in the period in which there is a legal or constructive obligation to make payment to a third party and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Details of the basis of allocation of support costs are given in the notes to the financial statements. All creditors and provisions for liabilities are allocated on the same basis. All resources expended are inclusive of irrecoverable VAT.

Cost of raising funds

Expenditure on raising funds includes all expenditure incurred by a charity to raise funds for its charitable purposes. It includes the costs of all fundraising activities, events and non-charitable trading activities.

Charitable activities

These are costs which directly relate to activities which further the charitable objectives of the charity.

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

3. Accounting policies *(continued)*

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Development costs	-	5 years
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If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property	-	over the period of the lease
Fixtures and fittings	-	3 to 10 years

Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Stock

Stock is valued at the lower of cost or net realisable value. Stocks are valued using the first-in, first-out (FIFO) method.

Taxation

The charity is exempt from tax on its charitable activities. The charity is able to claim Museum and Galleries tax relief, this is accounted for on a receipts basis.

Deferred tax is recognised in the subsidiary company and consolidated accounts in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Defined contribution plans

The group operates a defined contribution pension scheme. Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The charity is a company limited by guarantee.

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Grants receivable	852,585	252,480	1,105,065
Donated goods and services	218,012	-	218,012
Other donations	1,343	125,000	126,343
	<u>1,071,940</u>	<u>377,480</u>	<u>1,449,420</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Grants receivable	250,000	74,700	324,700
Donated goods and services	233,937	-	233,937
Other donations	6,505	-	6,505
	<u>490,442</u>	<u>74,700</u>	<u>565,142</u>

Donated goods and services above includes the following items which have been included at the Trustees best estimates of the amounts they would have to pay to obtain similar goods and services on the open market.

	2021	2020
Rent and rates	218,012	228,832
Other donations	-	5,105
	<u>218,012</u>	<u>233,937</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Rental income	25,092	-	25,092
Grants received	-	11,779	11,779
Other charitable income	198	-	198
	<u>25,290</u>	<u>11,779</u>	<u>37,069</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Rental income	55,908	-	55,908
Artists' commissions and speaking fees	4,000	-	4,000
Other charitable income	12,997	-	12,997
	<u>72,905</u>	<u>-</u>	<u>72,905</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Sponsorships	-	-	10,000	10,000
Bar and restaurant sales	69,009	69,009	833,245	833,245
	<u>69,009</u>	<u>69,009</u>	<u>843,245</u>	<u>843,245</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other interest receivable	15	15	38	38
	<u>15</u>	<u>15</u>	<u>38</u>	<u>38</u>

9. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Museum and galleries tax relief	16,794	16,794	20,791	20,791
Other income	-	-	2,534	2,534
	<u>16,794</u>	<u>16,794</u>	<u>23,325</u>	<u>23,325</u>

10. Resources expended

Costs of charitable activities

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2021 £
Costs of charitable activities	<u>158,125</u>	<u>39,568</u>	<u>346,717</u>	<u>544,410</u>
	Staff costs £	Other direct costs £	Support costs £	Total Funds 2020 £
Costs of charitable activities	<u>181,733</u>	<u>100,751</u>	<u>386,733</u>	<u>669,217</u>

Costs of raising funds

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2021 £
Costs of raising funds	<u>341,990</u>	<u>110,290</u>	<u>152,856</u>	<u>605,136</u>
	Staff costs £	Other direct costs £	Support costs £	Total Funds 2020 £
Costs of raising funds	<u>416,654</u>	<u>368,545</u>	<u>160,969</u>	<u>946,168</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

11. Expenditure by fund type

Cost of charitable activities- 2021	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2021
	£	£	£	£
Staff costs	138,125	20,000	-	158,125
Curatorial costs	18,564	-	-	18,564
Participation costs	2,817	8,285	-	11,102
Advertising and promotion	9,522	-	-	9,522
Other direct costs	380	-	-	380
Support costs (see note 12)	319,780	7,687	19,250	346,717
	<u>489,188</u>	<u>35,972</u>	<u>19,250</u>	<u>544,410</u>

Cost of charitable activities- 2020	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2020
	£	£	£	£
Staff costs	92,885	69,598	19,250	181,733
Curatorial costs	51,328	-	-	51,328
Participation costs	29,244	3,292	-	32,536
Advertising and promotion	11,742	-	-	11,742
Other direct costs	5,145	-	-	5,145
Support costs (see note 12)	386,733	-	-	386,733
	<u>577,077</u>	<u>72,890</u>	<u>19,250</u>	<u>669,217</u>

Cost of raising funds- 2021	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2021
	£	£	£	£
Staff costs	278,510	63,480	-	341,990
Other direct costs	110,290	-	-	110,290
Support costs (see note 12)	152,856	-	-	152,856
	<u>541,656</u>	<u>63,480</u>	<u>-</u>	<u>605,136</u>

Cost of raising funds- 2020	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2020
	£	£	£	£
Staff costs	416,654	-	-	416,654
Other direct costs	368,545	-	-	368,545
Support costs (see note 12)	160,969	-	-	160,969
	<u>946,168</u>	<u>-</u>	<u>-</u>	<u>946,168</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

12. Support costs

	Cost of raising funds	Cost of charitable activities	Total 2021	Total 2020
Administrative expenditure				
Staff costs	6,877	50,433	57,310	76,266
Staff training & expenses	200	1,468	1,668	2,784
Print, postage and stationery	213	1,559	1,772	2,577
IT expenses	1,206	8,844	10,050	6,819
Bank charges	23	166	189	107
Legal & Professional	743	5,447	6,190	5,989
Telephone	31	225	256	708
Amortisation	192	1,408	1,600	1,600
Other administrative expenditure	1,233	9,042	10,275	8,539
Total administrative expenditure	10,718	78,592	89,310	105,388
Premises costs				
Staff costs	12,276	21,824	34,100	32,252
Rent & Rates	78,484	139,528	218,012	216,430
Heat, light & water	10,483	18,638	29,121	57,989
Insurance	5,916	10,519	16,435	15,573
Cleaning	4,659	8,282	12,941	32,425
Health & Safety	4,836	8,597	13,433	2,508
Maintenance & Repairs	2,200	3,911	6,111	10,442
Security	243	430	673	1,313
Depreciation	20,263	36,025	56,288	55,845
Total premises costs	139,360	247,754	387,114	424,777
Governance costs				
Staff costs	1,305	9,574	10,879	7,413
Audit fees	1,398	10,252	11,650	9,795
Meeting costs	75	545	620	-
Trustees' expenses	-	-	-	329
Total governance costs	2,778	20,371	23,149	17,536
Total support costs	152,856	346,717	499,573	547,702

Support costs are allocated on a basis consistent with the use of resources. The Trustees have determined that the most consistent and reliable basis for the allocation is the use of full-time equivalent staff for administrative expenses and governance and floor area for premises costs. Costs allocated to the charitable company's subsidiary are in line with the agreed recharge basis between the two companies.

13. Taxation

PSL Enterprises Limited has tax losses of £254,866 (2020: £127,243) available to carry forward against future trading profits. A deferred tax asset of £nil (2020: £nil) has been recognised in relation to these amounts and fixed asset timing differences.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	557,048	659,376
Social security costs	37,438	45,475
Pensions	7,920	9,466
Consultants and freelancers	27,442	6,817
	<u>629,848</u>	<u>721,134</u>

Where appropriate the charity enters into contracts with self-employed freelance staff for the provision of the charity's services. This provides flexibility for the charity in planning its operations for the year.

The average head count of employees during the year was 37 (2020: 43).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

The group operates a defined contributions pension scheme. The assets of the scheme were held separately from those of the company. At the year end pension contributions of £3,128 (2020: £2,045) were outstanding. Included within this is £2,302 (2020: £1,162) relating to the subsidiary company.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £133,242 (2020: £116,468).

15. Trustee remuneration and expenses

The board of Trustees during the year served on a voluntary basis and received no remuneration for their services to the company (2020: £nil). The charity reimbursed or incurred expenses directly on behalf of 1 (2020: 1) Trustee for travel expenditure totalling £620 (2020: £329). Other related party transactions involving the Trustees are set out in note 27.

16. Net movement in funds

Net movement in funds is stated after charging:

	2021	2020
	£	£
Auditors remuneration- audit services	7,700	8,000
Auditors remuneration- other services	2,280	3,000
Amortisation	1,600	533
Depreciation	81,819	81,105

17. Surplus/(deficit) of parent charity

As permitted by Section 408 of the Companies Act 2006 and the concession in paragraph 397 of the Charities SORP, a Statement of Financial Activities and the Income and Expenditure account of the parent charity is not presented as part of these financial statements. The parent charity's gross income for the financial year was £1,333,070 (2020: £797,910) and surplus for the financial year was £572,408 (2020: deficit of £66,318).

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

18. Intangible assets

Charity and Group	Development costs £
Cost	
At 1 st April 2020 and 31 st March 2021	8,000
Amortisation	
At 1 st April 2020	2,133
Charge for the year	1,600
At 31st March 2021	3,733
Carrying amount	
At 31 st March 2021	4,267
At 31 st March 2020	5,867

19. Tangible fixed assets

Charity	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2020	434,732	106,415	541,147
At 31st March 2021	434,732	106,415	541,147
Depreciation			
At 1 st April 2020	272,184	72,046	344,230
Charge for the year	44,342	11,946	56,288
At 31st March 2021	316,526	83,992	400,518
Carrying amount			
At 31 st March 2021	118,206	22,423	140,629
At 31 st March 2020	162,548	34,369	196,917

Group	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2020	434,732	307,471	742,203
At 31st March 2021	434,732	307,471	742,203
Depreciation			
At 1 st April 2020	272,184	202,760	474,944
Charge for the year	44,342	37,477	81,819
At 31st March 2021	316,526	240,237	556,763
Carrying amount			
At 31 st March 2021	118,206	67,234	185,440
At 31 st March 2020	162,548	104,711	267,259

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

20. Investments

Charity	Shares in group undertakings £
Cost	
At 1st April 2020 and 31st March 2021	<u>1</u>
Impairment	
At 1st April 2020 and 31st March 2021	<u>-</u>
Carrying amount	
At 31st March 2021	<u>1</u>
At 31st March 2020	<u>1</u>

The charity owns 100% of the issued share capital in PSL Enterprises Ltd, company number 08246664. The address of its registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ. During the year the company was used for non-primary purpose trading activities, namely the operation of the bar and kitchen and the organisation of commercial events at The Tetley.

The investment in subsidiary is shown at cost, being issued share capital.

All activities of the subsidiary company have been consolidated on a line by line basis in the consolidated Statement of Financial Activities. Income for the year ended 31 March 2021 amounted to £239,236 (2020: £833,752) with associated expenditure of £386,020 (2020: £866,753), interest payable of £2,863 (2020: £4,563) and a tax charge of £Nil (2020: £6,848). Net liabilities of the company at 31 March 2021 are £228,895 (2020: £79,247).

21. Stock

	2021 £	£	2020 £	£
	Group	Charity	Group	Charity
Bar and kitchen stocks	<u>8,468</u>	<u>-</u>	<u>8,867</u>	<u>-</u>

22. Debtors

	2021 £	£	2020 £	£
	Group	Charity	Group	Charity
Trade debtors	7,693	5,829	12,980	4,160
Amounts owed by group undertakings	-	149,566	-	46,628
Prepayments and accrued income	7,973	7,973	9,843	9,843
Other debtors	22,457	9,565	13,435	10,409
	<u>38,123</u>	<u>172,933</u>	<u>36,258</u>	<u>71,040</u>

A loan of £100,000 was issued from the charity to PSL Enterprises Ltd in the year. Repayment will be made over the 3 years following the financial year ending 31 March 2021. Interest at 2.5% is payable annually in arrears. The interest charged in the year ended 31 March 2021 is £nil.

The remainder of the loan from the charity to PSL Enterprises Ltd is unsecured, interest free and repayable on demand.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

23. Creditors: amounts falling due within one year

	2021 £	£	2020 £	£
	Group	Charity	Group	Charity
Loan	33,216	-	25,862	-
Trade creditors	20,120	13,695	22,384	14,253
Accruals and deferred income	71,317	19,457	74,027	31,076
Social security and other taxes	41,648	5,091	36,566	3,442
Other creditors	3,340	1,072	9,009	2,862
	<u>169,641</u>	<u>39,315</u>	<u>167,848</u>	<u>51,633</u>

Included in the other creditors is deferred income of £39,848 (2020: £11,779). Income is deferred when the criteria to recognise it as income has not been met.

24. Creditors: amounts falling due after more than one year

	2021 £	£	2020 £	£
	Group	Charity	Group	Charity
Loans	98,545	-	67,756	-

£56,045 of the loan is unsecured, under the agreement in place the loan is due for repayment by August 2023. The interest rate applicable is 4% over the bank's base rate. An additional loan of £42,500 is unsecured, under the agreement in place the loan is due for repayment by July 2026 including a 12 month capital repayment holiday. The interest rate applicable is 2.5% over the bank's base rate.

25. Analysis of charitable funds

Group	At 1st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2021 £
Restricted funds	3,284	389,259	(99,452)	-	293,091
Endowment funds	70,583	-	(19,250)	-	51,333
Unrestricted funds	193,910	1,183,048	(1,030,844)	-	346,114
Total funds	<u>267,777</u>	<u>1,572,307</u>	<u>(1,149,546)</u>	<u>-</u>	<u>690,538</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

25. Analysis of charitable funds *(continued)*

Restricted funds- Group and Charity

	At 1st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2021 £
Esmee Fairbairn	-	20,000	(20,000)	-	-
LCC Arts Funding	-	43,480	(43,480)	-	-
Garfield Weston	-	184,000	(22,350)	-	161,650
Catalyst	-	5,000	(5,000)	-	-
PANIC!	-	125,000	(5,338)	-	119,662
Jerwood	-	11,779	-	-	11,779
Women's Health Matters	858	-	(858)	-	-
Other restricted funds	2,426	-	(2,426)	-	-
	<u>3,284</u>	<u>389,259</u>	<u>(99,452)</u>	<u>-</u>	<u>293,091</u>

	At 1st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2020 £
Esmee Fairbairn	-	40,000	(40,000)	-	-
LCC Arts Funding	-	28,600	(28,600)	-	-
Women's Health Matters	974	484	(600)	-	858
Other restricted funds	500	1,926	-	-	2,426
Leeds Inspired	-	3,690	(3,690)	-	-
	<u>1,474</u>	<u>74,700</u>	<u>(72,890)</u>	<u>-</u>	<u>3,284</u>

Endowment funds- Group and Charity

	At 1st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2021 £
The Tetley capital funding	<u>70,583</u>	<u>-</u>	<u>(19,250)</u>	<u>-</u>	<u>51,333</u>

	At 1st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2020 £
The Tetley capital funding	<u>89,833</u>	<u>-</u>	<u>(19,250)</u>	<u>-</u>	<u>70,583</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

25. Analysis of charitable funds *(continued)*

Unrestricted funds- Charity

	At 1 st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2021 £
Project Space Leeds	181,158	943,811	(620,960)	15,000	519,009
Assets purchased with capital grants	77,000	-	(21,000)	-	56,000
Designated fund	15,000	-	-	(15,000)	-
	<u>273,158</u>	<u>943,811</u>	<u>(641,960)</u>	<u>-</u>	<u>575,009</u>

	At 1 st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2020 £
Project Space Leeds	179,036	723,211	(751,089)	30,000	181,158
Assets purchased with capital grants	98,000	-	(21,000)	-	77,000
Designated fund	45,000	-	-	(30,000)	15,000
	<u>322,036</u>	<u>723,211</u>	<u>(772,089)</u>	<u>-</u>	<u>273,158</u>

Unrestricted funds - Group

	At 1 st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2021 £
Unrestricted reserves	101,910	1,183,048	(1,030,844)	15,000	269,114
Assets purchased with capital grants	77,000	-	-	-	77,000
Designated fund	15,000	-	-	(15,000)	-
	<u>193,910</u>	<u>1,183,048</u>	<u>(1,030,844)</u>	<u>-</u>	<u>346,114</u>

	At 1 st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2020 £
Unrestricted reserves	144,200	1,429,955	(1,502,245)	30,000	101,910
Assets purchased with capital grants	98,000	-	(21,000)	-	77,000
Designated fund	45,000	-	-	(30,000)	15,000
	<u>287,200</u>	<u>1,429,955</u>	<u>(1,523,245)</u>	<u>-</u>	<u>193,310</u>

Unrestricted fund – represents resources available at the Trustees discretion in meeting the charitable objects of the charity. At the year-end PSL Enterprises Ltd had a deficit on its profit and loss reserves of £228,895 (2020: £79,247) this is due to a combination of start-up costs and losses incurred in initial and 2020 trading.

Assets purchased with capital grants – this designated fund represents the Net Book Value of assets purchased with grants received for capital funding.

PANIC! (Promoting an Artists' Network in the Crisis) funding has been received to create an artists' network in Leeds through mentoring, support and bursaries for practising artists. The remaining funds will be spent by March 2022.

Garfield Weston funding has been received to improve IT infrastructure, commission artwork and develop the external space around The Tetley. The remaining funds will be spent by 31 January 2022 as stated in the funding agreement.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

26. Analysis of net assets between funds (Group)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets	138,374	-	51,333	189,707
Current assets	475,926	293,091	-	769,017
Creditors less than 1 year	(169,641)	-	-	(169,641)
Long term liabilities	(98,545)	-	-	(98,545)
Net assets	346,114	293,091	51,333	690,538

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Fixed assets	202,542	-	70,583	273,125
Current assets	226,972	3,284	-	230,256
Creditors less than 1 year	(167,848)	-	-	(167,848)
Long term liabilities	(67,756)	-	-	(67,756)
Net assets	193,910	3,284	70,583	267,777

Analysis of net assets between funds (Charity)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets	93,564	-	51,333	144,897
Current assets	520,760	293,091	-	813,851
Creditors less than 1 year	(39,315)	-	-	(39,315)
Net assets	575,009	293,091	51,333	919,433

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Fixed assets	132,202	-	70,583	202,785
Current assets	192,589	3,284	-	195,873
Creditors less than 1 year	(51,633)	-	-	(51,633)
Net assets	273,158	3,284	70,583	347,025

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

27. Related parties

The company has taken advantage of the exemption in Financial Reporting Standard number 102 from the requirement to disclose the transactions with group companies on the grounds that they are wholly owned.

Engage (a company in which Dawn Cameron, a trustee, is the extend programme co-ordinator) made purchases from the group totalling £2,743 (2020: £116), purchases were also made from Engage totalling £1,452 (2020: £300). At the year end there were no outstanding balances (2020: £nil).

Chapter 81 (a company in which Simon Fogal, a trustee, is a director) made sales to the group for £nil (2020: £18), purchases were also made from Chapter 81 totalling £14,031 (2020: £nil). At the year end there were no outstanding balances (2020: £nil).

The University of Leeds (of which Frank Finlay and Griselda Pollock, Trustees, are both employed) made purchases from the group totalling £nil for room hire and events (2020: £5,537). At the year end there were no outstanding balances (2020: £nil).

Jonathan Straight (trustee) made purchases from the group totalling £nil (2020: £631) for room hire. At the year end there were no outstanding balances (2020: £nil).

The charity received donations from 1 (2020: 1) related party totalling £125,000 (2020 - £200).