

PROJECT SPACE LEEDS

England & Wales · Charity number 1148716

Details

Other names	PSL
Status	Registered
Legal form	Charitable company
Company number	07123227
Registered	2012-08-28
Register	View on the Charity Commission register

Contact

Address	Unit 23 30-38 Dock Street Leeds LS10 1JF
Phone	01133202323
Email	info@yorkshirecontemporary.org
Website	www.yorkshirecontemporary.org

Activities

Objects: THE ADVANCEMENT OF PUBLIC EDUCATION IN AND APPRECIATION OF THE ARTS IN PARTICULAR BUT NOT EXCLUSIVELY BY:A) FOSTERING AND PROMOTING FOR THE BENEFIT OF THE PUBLIC THE IMPROVEMENT AND DEVELOPMENT OF ARTISTIC KNOWLEDGE AND TASTE, UNDERSTANDING AND APPRECIATION OF THE ARTSB) PROMOTING AND ADVANCING THE PARTICIPATION AND EDUCATION OF THE GENERAL PUBLIC IN THE VISUAL ARTSC) PROVIDING AND MAINTAINING AN ART GALLERY FOR THE EXHIBITION OF VISUAL ART TO THE GENERAL PUBLIC;D) DELIVERING ARTS AND EDUCATION PROGRAMMES TO CHILDREN, YOUNG ADULTS AND ADULT LEARNERS;E) PROVIDING EDUCATION, ADVICE AND ASSISTANCE TO ARTISTS AND ACCESS TO NON-COMMERCIAL GALLERY SPACE FOR THE PUBLIC BENEFIT

Activities: Operation of The Tetley, a centre for contemporary art and learning in a heritage building. Our activities exist to raise the visibility of contemporary art by providing support for emerging regional artists and we seek to increase the understanding of contemporary art by enabling the widest possible audiences to enjoy and engage with art in a friendly environment.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Sponsors Or Undertakes Research
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups, The General Public/mankind

Geography

- Bradford City
- Kirklees
- Leeds City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£457,621	£353,270	-	-
2024-03-31	£1,251,277	£1,159,175	£323,330	25
2023-03-31	£1,507,132	£1,617,011	£231,228	36
2022-03-31	£1,271,186	£1,620,617	£341,107	35
2021-03-31	£1,572,307	£1,149,546	£690,538	37

Trustees

Name	Role	Appointed
Francis James Finlay	Chair	2019-08-07
Arthur Michael Piers Lovitt		2019-08-07
Dr Fiona Janet Bradley		2026-04-20
Emma Emmal Alrai		2026-04-20
Griselda Pollock		2019-08-07
Hannah Elizabeth Webster		2026-04-20
Helen Caroline Brook		2024-03-15
James Nadin		2026-03-20
Kiera Marie Blakey		2026-04-20
Michelle Julia Duxbury		2022-03-16
Rebecca Claire Butler		2026-04-20
Simon Thomas Baker		2026-04-20
TI KHOANH LIYEN NHUYEN		2022-03-16
Taneesha Ahmed		2022-03-16

PROJECT SPACE LEEDS

England & Wales - Charity number 1148716

Accounts

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

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PROJECT SPACE LEEDS

(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2025**

Trustees

Miss T Ahmed
Ms H C Brook
Ms M J Duxbury
Mr F J Finlay, Chair
Mr S J Foster (resigned 29 September 2025)
Mr A M P L Lovitt
Miss S Netherwood (resigned 29 September 2025)
Ms L Nhuyen
Ms G Pollock
Mrs S L Tyson (resigned 25 June 2024)
Mr D J Warren (resigned 6 November 2025)
Mr S Barclay (resigned 17 September 2024)
Mr J D Hill (resigned 17 September 2024)

Company registered number 07123227

Charity registered number 1148716

Registered office

Unit 23
30 - 38 Dock Street
Leeds
LS10 1JF

Company secretary

Joss Richardson (resigned 29 September 2025)
Besmira Wilde (appointed 29 September 2025)

Accountants

AAB Audit & Accountancy Limited
Gresham House
5-7 St Pauls Street
Leeds
LS1 2JG

Bankers

Lloyds
65-68 Briggate
Leeds
LS1 6LH

PROJECT SPACE LEEDS
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CHAIRMAN'S STATEMENT
FOR THE YEAR ENDED 31 MARCH 2025

This year marked important new beginnings for our charity. We ended March 2024 reflecting on and celebrating the many achievements of 10 years as The Tetley. We moved on into this new year under a proud new brand – **Yorkshire Contemporary** – reaffirming our commitment to contemporary arts practice and to our region. This has been a year anchored in partnerships, in community. Exciting new possibilities have emerged as together we have explored new ways of working, with a continuing focus on three key areas of activity: **exhibition, artist development and community participation**.

We were proud to present **Benaiah Matheson's Town Island** in Huddersfield Art Gallery, thanks to a multi-partner collaboration that saw the exhibition premiere in the Grenada Pavillion of the 2024 Venice Biennale. As a past graduate of our artist development programme, Benaiah exemplifies the impact of the long term, embedded support we offer to so many emerging talents. This year also brought the hugely welcome invitation to **co-curate Turner Prize 2025**, as part of Bradford's UK City of Culture year, working closely with Bradford 2025, Tate and Bradford Museums and Galleries. We seized the opportunity to **extend our artist development programme to Bradford** for this extraordinary year: in partnership with Bradford Producing Hub, we have developed an intensive accelerator programme that will see four talented local artists present a group show in September 2025, benefiting from the increased audience footfall attracted by the Turner Prize.

2024/5 has seen the first full year of INSIDE OUT activity in Beeston and Hunslet, in partnership with community and grassroot organisations. At Hamara Healthy Living Centre, young families have gathered weekly to discover **new skills and friendships through creative play**. In the neighbouring park, holiday times now ring with the sound of children enjoying **'make and play' activities**: designing costumes, screen-printing and creating fantasy sculptures. By March 2025, volunteers were putting finishing touches to a **new play space at Rowland Road Working Men's Club**, designed and created with and by local children and families. These inspiring, community-led projects have been enriched by a team of early-career artists bringing **fresh ideas and approaches to their participatory practice**, in supported development opportunities. We welcome and nurture these rich crossovers between our three core programmes.

We were sorry to say goodbye to longstanding Director Bryony Bond, whom we thank for the outstanding vision and leadership that have steered us to the confident, purposeful place we occupy today. We look forward to welcoming Hayley Dixon as our new Director and to working with her to shape this important next chapter in our story - and to establish a new home in the region for contemporary arts.

As ever we thank the many funders, supporters artists, creatives, friends, partners, communities and allies who have made our work possible this year, and who continue to fuel our thinking and ambitions.



Mr F J Finlay
Chair of Trustees
Date: 11 December 2025

PROJECT SPACE LEEDS
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

Structure, governance and management

Overview

Project Space Leeds (also known as PSL) is the charity that until 31 March 2024 was known as The Tetley, operating a contemporary art gallery and community hub in the headquarters of the former Tetley Brewery on Leeds's South Bank. In early 2024 PSL left the Tetley building, and rebranded as Yorkshire Contemporary, reflecting a wider remit working in partnership across the region to support the development of artists and to connect communities with the joy and power of contemporary arts.

Governing document

The charity is a company limited by guarantee. The company gained charitable status on 9 August 2012 and since then has been governed by its Memorandum and Articles of Association, as amended by special resolution on 9 August 2012. The Articles of Association were amended, and the revised articles adopted on 13 March 2018.

Recruitment and appointment of new trustees

Directors serve for a fixed term of three years and can serve for a second term by agreement. We are mindful to constantly evolve the breadth of skills and expertise needed to support the charity: when vacancies arise recruitment is undertaken by open call with particular reference to any identified skills or knowledge gaps to ensure diversity and that the board is representative of our communities.

Induction and training of new trustees

All new trustees are sent an induction pack on appointment to provide them with background information on the organisation, its structure, business plan, its policies and finances. They are issued with the latest government guidance on being a trustee and have individual meetings with the Chair and Director to ensure they are fully informed and confident about taking on these responsibilities. This forms part of their training. Away days and informal training days for trustees are held from time to time and individual trustees are encouraged to attend any training relevant to their roles.

Organisational structure

The day to day management of the charity is delegated to the executive team. Pay for key management personnel, which is agreed by the trustees, is set and agreed by reference to budgets and industry standards.

The trading subsidiary, PSL Enterprises Ltd (PEL), ceased trading in December 2023 and was removed from the Companies House register on 18 March 2025.

Risk management

The Trustees understand their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place providing reasonable assurance against fraud and error. A strategic risk register is in place and is reviewed on a quarterly basis by the Audit Committee and by the board.

PROJECT SPACE LEEDS

(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Objectives and activities

Objectives and aims

The objects of the charity are the advancement of public education in and appreciation of the arts in particular but not exclusively by:

- Fostering and promoting an understanding and appreciation of the arts for the benefit of the public.
- Promoting and advancing the participation and education of the general public in the visual arts.
- Providing and maintaining an art gallery for the exhibition of visual art to the general public.
- Delivering visual arts and education programmes to children, young adults and adult learners.
- Providing artists with advice, assistance and access to non-commercial gallery space for the public benefit.

In the year ending March 2025, Yorkshire Contemporary delivered these objects through a range of dynamic, innovative partnerships. We worked with communities on the ground and with cultural partners locally, regionally, nationally and internationally to deliver a rich, year-round programme, reaching across Leeds, Bradford and Huddersfield to engage over 35,000 people. We continue to explore options for creating a new, permanent home in West Yorkshire for contemporary arts.

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit. Our work and programmes are fully aligned with this guidance.

Achievements and performance

Main activities of the year

The year has seen a strong focus on partnerships, both established and new, enabling Yorkshire Contemporary to deliver imaginative, high-quality activities that reached further and deeper across West Yorkshire than was previously possible. By April 2024, it was clear that despite our best efforts there were no immediate, viable prospects for creating a new art gallery, due to an overheated property market and exceptionally challenging capital fundraising landscape. Newly rebranded as Yorkshire Contemporary, we focused our efforts instead on building activity with like-minded partners, across our three core areas of activity:

- Creating stimulating opportunities for people to see visual art for free: Bradford, Huddersfield
- Providing outstanding support and opportunity for early-career talent in the region: Bradford, Huddersfield, Leeds
- Providing access to inclusive, inspiring participatory activities: Leeds

This has proved an inspiring and impactful way of working, broadening our regional networks and generating fresh opportunities and ideas.

The exciting invitation to co-curate Turner Prize 2025 in partnership with Bradford 2025, Tate and Bradford Museums and Galleries led to the appointment of a new Curator and Assistant Curator, adding valuable expertise and capacity to our core staff team.

In December 2024, after 8 years at the helm, Director Bryony Bond stepped down to become Director of the Harley Foundation in Worksop. Bryony has made a tremendous contribution to the quality and profile of the contemporary art scene in Yorkshire, providing career-changing support to over 500 artists locally, nationally and internationally while developing an imaginative, accessible community programme that has delighted young families throughout the year. She left Yorkshire Contemporary in a strong position: core funding from Arts Council England (extended to March 2028), and from Leeds City Council, with long-term project funding secured from the National Lottery Community Fund, provide ongoing financial stability as we adapt to new ways of working.

PROJECT SPACE LEEDS

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Following a national recruitment drive, we were delighted to appoint Hayley Dixon at the close of the year, to take up post in April 2025. Recently Head of Finance and Operations at Studio Voltaire and previously Interim/Deputy Director at Focal Point Gallery in Southend-on-Sea, where she realised numerous ambitious and high-profile artistic projects, Hayley is Leeds-born and bred and a graduate of Leeds College of Art and Design (now Leeds Arts University). She brings a wealth of experience, creativity, and vision – anchored in a passion for contemporary art and commitment to supporting artists, audiences and serving wider publics - that will be instrumental in shaping the future of our organisation. We are thrilled to welcome her back to Leeds, to lead this pivotal next chapter in our charity's work.

We are proud of this year's many achievements, delivered by a small team and summarised below. While much reduced in numbers, our team finds itself uncoupled from the pressures of managing a building (and associated trading operations) and free to focus unfalteringly on the artists, participants and audiences that are the beating heart of Yorkshire Contemporary.

Over the year we reached 35,671 people with our work and delivered 116 participatory workshops, talks and training sessions.

Exhibitions

A highlight of the year was Benaiah Matheson's Town Island, a multidisciplinary exhibition exploring the cultural and historical connections between Carriacou, Grenada, and Huddersfield, UK, drawing on the 1950s migration of Carriacou's people to Britain. Based in Huddersfield, Benaiah was one of four artists selected for support through The Tetley Associate Artist Programme in 2021. He took up residence in our Artist's Studio during a year-long tailored programme, creating the tapestries shown in Town Island, that were first shown to the public at his open studio event.

Town Island was subsequently developed by Yorkshire Contemporary in collaboration with Grenada Arts Council, Art House 473, Kirklees Council, Windrush 75th Anniversary, Leeds Playhouse, The University of Huddersfield (Arts & Humanities), Huddersfield Art Gallery, Kirklees Council, Cultures of Creative Health and Cultures of Climate. Funded by the UK Government, the British Council and Arts Council England, the exhibition launched at the Grenada Pavillion of the 2024 Venice Biennale, before opening at the University of Huddersfield's Sovereign Design House in early 2025.

Through textiles, sculpture, video and painting, Benaiah examined themes of place, migration, identity, and belonging, inspired by his own family's experience. Material was gathered through a series of research workshops with local communities in Huddersfield and Carriacou, constructing a "story bridge" between the past and what the future holds for both locations, weaving together personal and collective narratives from these intertwined histories.

"Through this practice, I highlight the 80-year presence of the Carriacou community in Huddersfield – the largest such community in the UK, fostering pride and uncovering shared histories that form a significant part of the town's multicultural fabric and collective identity. Weaving community voices with materials has become an integral element of my practice..."

"This project has opened many doors of opportunity for me as an artist. It has been a significant moment in my career development" Benaiah Matheson

Benaiah's journey is just one example of the transformative impact achieved through our artist development programmes, supporting extraordinary emerging talents from across the region to develop their ideas and practice, realise ambitious artistic projects, and bring these to national and international audiences.

Work started in the last quarter of the year to lay the ground for Turner Prize 2025, due to open in Bradford's Cartwright Hall in September 2025 as part of Bradford's UK City of Culture programme. As past commissioners of the only Turner Prize winning exhibition developed in Yorkshire - Tai Shani's Semiramis (2019) – we are delighted to be curating this high-profile show, among the best-known prizes for the visual arts. Turner Prize aims to promote public debate around new developments in contemporary British art and we will ensure this project has strong appeal and engagement for communities across the region, as well as drawing new audiences to West Yorkshire.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Artist development

The Turner Prize has provided the springboard for an important expansion of our artist development programme (now renamed Practice), to target Bradford's visual artists. The prize offers a unique platform for propelling Bradford's most exciting and original talent into the national limelight. We partnered with Bradford Producing hub to create *Practice: Bradford*: a highly focused, tailored intervention designed to fast-track development for Bradford artists, linking directly to the many opportunities presented by Turner Prize.

Practice: Bradford brings together three distinct elements. Firstly, an accelerator programme for four talented, emerging Bradford-based visual artists, designed to turbo-charge their development and careers. This is modelled on Yorkshire Contemporary's existing approach, building on our exceptional track record of boosting artistic possibilities and careers through a combination of: intensive 1-on-1 support; R&D and production funding; peer-to-peer reflection; and a major, supported showcasing opportunity. In the case of *Practice: Bradford*, this will take the form of a group show presented in Autumn 2025, to coincide with the Turner Prize and launching Bradford's inaugural OUR TURN visual arts festival as part of BD25. In December 2024, an open call resulted in Joanna Byrne, Atiyya Mirza, Liv Preston and Saba Siddiqui being confirmed as participating artists: together they represent an inspiring and diverse mix of talents and ideas that we look forward to following over the coming year.

The programme will also include a series of specialist skills and development workshops for the visual arts, opened up to the wider community in Bradford to meet specific needs and gaps highlighted by local artists. Finally, special events such as intimate 'In Conversation' sessions will connect Bradford artists with Turner Prize nominees, building new insights, inspiration and networks as a direct legacy of its time in the region.

Meanwhile in Leeds, Practice: Leeds supported three artists this year:

- Rhian Cooke's work is rooted in handmade processes, incorporating textiles, drawing, and recycled materials to create new immersive worlds through film, photography, animation and sculpture. *Light Night Leeds 2024*, one of the largest cultural events in the city, saw Rhian engaging children and families in magical experiments to create illuminated scenes, captured as photographs to take home and share.
- Thahmina Begum is an interdisciplinary artist, poet, and workshop facilitator, also a registered (and practising) Art Psychotherapist (HCPC, BATT). Thahmina first came to Yorkshire Contemporary as a bursary artist supported by the PANIC! artists' network, created in response to the pandemic: her work explores cultures, identities, belonging and the British/Bangladeshi/Muslim Diaspora. She has since exhibited internationally and nationally, as well as hyper-locally. We commissioned Thahmina to deliver a season of workshops at Hamara Healthy Living Centre, as part of INSIDE OUT. Here her expertise and therapeutic skills proved invaluable in forging new connections and understanding between parents as well as children, through creative play.
- Matilya Njau is a horticulturalist, community gardener and artist facilitator, whose work explores herbal medicine, plant care and horticultural therapy. Matilya was commissioned to work with volunteers at Rowland Road Working Men's Club for *INSIDE OUT*, gathering ideas and inspiration for a sensory garden that would become part of the new family play area, serving local communities.

As with previous cohorts, these artists discussed their ideas and work along the way, sharing peer support while being mentored by our team and jointly building expertise and skills around common areas of interest e.g. how to negotiate artist pay and contracts. This year saw a new avenue for *Practice*; the participating artists shared an interest in participatory and socially engaged practice. Yorkshire Contemporary was able to directly commission all three artists to deliver our community programmes, a hugely positive development that has further strengthened the value and impact of this opportunity for these artists. The support for these artists will continue into 2025/26, whilst the wider *Practice* programme is further developed to support a growing array of artists.

Over the course of the year we directly paid £55,200 in fees, to 46 artists and freelancers. Our team provided informal advice and support to many local artists including supporting them with applications to Arts Council England.

PROJECT SPACE LEEDS

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Community engagement

We completed our first full year of *INSIDE OUT*, a 3-year project funded by National Lottery Community Fund that provides regular arts and play-based activities for children and young people, facilitated by skilled visual artists embedded alongside grassroots partners in the Beeston and Hunslet districts of South Leeds. Co-created with local families, this dynamic, inclusive programme addresses an identified gap in play provision in neighbourhoods that are characterised by high levels of deprivation and poor, overcrowded housing. Project development was informed by specialist play consultants Ludicology, who completed a Leeds-wide 'play sufficiency' review for Leeds City Council in 2023 and supported us in exploring with local children their feelings about play: what felt safe, what play meant to them and the level of freedom they like to enjoy.

At Hamara Healthy Living Centre, three 'seasons' of free, drop-in creative play activity designed for early years children brought together toddlers and their grown-ups weekly during term-time to play, explore and build friendships and belonging. The centre serves the local South Asian community and diverse other groups, including refugees and asylum seekers housed locally: these are families who face severe pressures and for whom time and space for play are hard to come by.

Beatrice Lee Knowles's *Splat Mat* – encouraging lively play with soft, colourful toy food - delighted toddlers, who enthusiastically mashed their veg, bashed at pans with wooden spoons, and explored textures and sounds: a wonderfully lively and engaging start to this programme. Subsequently, Thahmina Begum's *A Piece of Me* drew on our observation that parents and carers continued to play largely with their own children. Over the Autumn and Spring terms, Thahmina developed a more intimate space, encouraging connections between parents by intermingling toys, messy play and crafts with space to rest with your baby/toddler, creating a relaxing environment with space for chat and getting to know each other.

Meanwhile, for older children, we provided fun, hands-on holiday activities in neighbouring Cross Flatts Park. *Art Play Food*, over four weeks of the summer holidays, engaged over 1000 children and their families in play using sustainably sourced, recycled art materials like tubing and fabric, facilitated by artists, playworkers and local community members. Artist-led workshops included Rosie Vohra's screen-printing and air-drying clay activities, inspired by vintage cookery books: children created their own placemats, printed onto a shared table cloth, and created dishes out of clay. Zainab Hajab worked with families to create cardboard cut-outs of their children: decorated with silver ink, gold leaf and paint, these were transformed into wonderful outfits. Zoe Spowage used old boxes, turned inside out, to create imaginative, 3D composite figures, with children improvising with paint sticks and colour to create their own scenes and figures. Thanks to additional funding from the Healthy Activities and Food programme (HAF), and to Real Hope Café (locally based partners teaching catering skills to refugees and asylum seekers), we were able to offer children and young people a daily hot lunch, with plenty of healthy snacks available all day.

At nearby Rowland Road Working Mens' Club, a 19-member steering group (local families, councillors, club members, grassroots play professionals) mobilised an energetic team of local volunteers over several weekends to clear the outdoor area – previously a neglected space, overgrown with vegetation. Over subsequent months, creative engagement activities with local families developed a vision for what this area should become. Initially a wooden fence and grass-planting simply made this a safe place for play. Holiday activities then animated the space: over Christmas, artist-facilitator Chris Harman led volunteers and families making a fire pit and compost store, building a coppiced wall, creating a canopy and a bug hotel, devising a 'telephone' system between sections and designating a den building area. The Play Patch has grown organically, bringing families together to enjoy positive shared activities and friendships in a safe, welcoming, stress-free environment. Children have taken real delight in seeing and enjoying the tangible results of their efforts: they have gained a sense of achievement and confidence in their abilities. Rowland Road Play Patch fully launched to the public in March 2025 and now hosts regular Saturday drop-in activities where children explore, create and play.

It has been immensely rewarding to see the growing interplay between these hyper-local activities. Young families attending early play sessions at Hamara were encouraged to join the play sessions in the park: several became regulars over the course of the summer. We were thrilled to welcome both young and older children and families from Beeston/Hunslet to the opening of *Tiny Trolley* at Leeds Central Library in July 2024. This marked a significant moment for many families, who rarely if ever venture into Leeds city centre: it speaks to the trust and belonging that has developed through *INSIDE OUT*, though which families know they will be warmly welcomed and that this city-centre provision is for them, too.

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

Tiny Trolley is a free, artist-designed immersive play space for children under five, featuring a slide, a den, tactile objects, and a sound installation. When first developed for The Tetley by artist and early years specialist Stephanie Jefferies, the play installation proved a magnet for young families. Now recreated as a much-needed free, city centre resource for creative play it signals a new partnership between Yorkshire Contemporary and Leeds's cultural and library services, that will continue to prioritise creative, accessible spaces for young children.

Financial review

The financial transactions of the charity and the position at the end of the year are set out in the attached accounts.

Income for 2024/25 was £457,621, compared to £783,817 the previous year, a substantial reduction largely due to the loss of trading income from The Tetley's previous hospitality and events businesses, which generated £101,202 in 2024/25. The value of donated goods and services, corresponding to rent and rates waived on The Tetley and totalling £216,696 in 2023/24, also does not apply in 2024/25.

We are grateful to the many funders and donors who supported our projects this year. They include the National Lottery Community Fund, the Foyle Foundation, Wade's Charity, Leeds Civic Trust, the Liz and Terry Bramall Foundation, The Charles Brotherton Trust, Sir George Martin Trust, the Bupa Foundation and Mondriaan Fonds, as well as Holiday Activities and Food (HAF) and Play Enabling Grants from Leeds City Council.

Expenditure fell significantly this year, from £733,745 in 2023/24 to £353,270 in the year ending March 2025, reflecting the end of staffing and support costs (trading) and premises costs linked to The Tetley. As a result, we delivered an operating surplus of £104,351, up from £50,072 the previous year, leaving us in a strong financial position relative to our current activity across West Yorkshire.

As we move towards establishing a new permanent home for contemporary art in the region—an ambition fully aligned with our charitable objectives - it will be essential to maintain this financial strength to prepare for the associated future costs, and rebuild income schemes that have been lost.

Reserves policy

The charity aims to hold unrestricted (free) group reserve levels sufficient to cover the cost of six months of overheads relating to charitable activities; in March 2025 this sum equated to approx. £100,000. The total reserves held at March 2025 were £422,952 of which £377,365 was held in unrestricted funds (£274,705 in 2023/24).

Of this sum, £120,000 has been designated by the trustees to fund the potential move to new premises and contribute to expected capital costs of any new premises. The Board recognises that the reserves needed to underpin expanded operations in a new venue will be substantially larger than those presently required: the current position will facilitate this transition.

Funds in deficit

There are currently no funds in deficit as at 31 March 2025 (2024: £nil).

Future developments

Over the coming year, our team will keep a tight focus on the charity's three core areas of activity, across this newly extended geographical canvas.

We look forward to bringing the Turner Prize to West Yorkshire, working in collaboration with Bradford 2025 UK City of Culture, Tate and Bradford Museums and Galleries. We are also excited to present a first showcase for the work of the four emerging Bradford artists - Joanna Byrne, Atiyya Mirza, Liv Preston and Saba Siddiqui – supported by *Practice*: Bradford.

PROJECT SPACE LEEDS
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

INSIDE OUT will continue to develop in South Leeds, for the second year of a three-year project. We expect new ideas and aspirations to emerge over this coming year, as children and families identify other areas of their lives in which creative play can bring joy and a sense of community.

The arrival of Hayley Dixon as our new Director brings the opportunity to review Yorkshire Contemporary's portfolio and, under her leadership, to refresh our vision for the coming years. It remains a priority to identify a new permanent home for contemporary art in West Yorkshire – and our ambitions are further boosted by the dynamic new partnerships and possibilities that have been built over this year. We realise that this next project will take time and are committed to delivering our mission in imaginative and compelling ways in the meantime, working with a growing number of partners across West Yorkshire to create the showcase for diverse and distinctive talent that our region deserves.

Approved by order of the members of the board of Trustees and signed on their behalf by:



.....
Mr F J Finlay
(Chair of Trustees)

Date: 11 December 2025

PROJECT SPACE LEEDS

(A Company Limited by Guarantee)

STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2025

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



.....
Francis James Finlay
(Chair of Trustees)

Date: 11 December 2025

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner's Report to the Trustees of Project Space Leeds ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2025.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees for my work or for this report.

Signed: 

Susan Seaman

Dated: 11 December 2025

BA FCA CIOT

AAB Audit & Accountancy Limited

Gresham House
5-7 St Pauls Street
Leeds
LS1 2JG

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	5	256,104	63,400	319,504	527,428
Charitable activities	6	1,912	97,745	99,657	103,151
Other trading activities	7	-	-	-	101,202
Investments	8	736	-	736	695
Other income	9	37,724	-	37,724	51,341
Total income		296,476	161,145	457,621	783,817
Expenditure on:					
Raising funds	10	29,550	-	29,550	199,482
Charitable activities	11	164,266	159,454	323,720	534,263
Total expenditure		193,816	159,454	353,270	733,745
Net movement in funds		102,660	1,691	104,351	50,072
Reconciliation of funds:					
Total funds brought forward		274,705	43,896	318,601	268,529
Net movement in funds		102,660	1,691	104,351	50,072
Total funds carried forward		377,365	45,587	422,952	318,601

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 15 to 30 form part of these financial statements.

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)
REGISTERED NUMBER: 07123227

BALANCE SHEET
AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Intangible assets	16	8,275	13,240
Tangible assets	17	4,598	2,874
Investments	18	-	1
		12,873	16,115
Current assets			
Stocks	19	4,253	4,348
Debtors	20	46,067	10,183
Cash at bank and in hand		377,656	334,597
		427,976	349,128
Current liabilities			
Creditors: amounts falling due within one year	21	(17,897)	(46,642)
		410,079	302,486
Net current assets			
		422,952	318,601
Total assets less current liabilities			
		422,952	318,601
Total net assets		422,952	318,601
Charity funds			
Restricted funds	22	45,587	43,896
Unrestricted funds	22	377,365	274,705
		422,952	318,601
Total funds		422,952	318,601

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

PROJECT SPACE LEEDS

**(A Company Limited by Guarantee)
REGISTERED NUMBER: 07123227**

**BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2025**



Francis James Finlay
(Chair of Trustees)

Date: 11 December 2025

The notes on pages 15 to 30 form part of these financial statements.

PROJECT SPACE LEEDS

(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

1. General information

The charity is a public benefit entity as defined by FRS102 and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 23, 30-38 Dock Street, Leeds, LS10 1JF.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Project Space Leeds meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the entity. The financial statements are presented in units of £1.

2.2 Going concern

Future funding has been secured up to early 2027 and forecasts have been prepared for the period to 31 March 2027 which indicate cash balances will remain positive for the whole period.

The trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and so the accounts have been prepared on a going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

The value of donated services and gifts in kind provided to the charity are recognised at their open market value in the year in which they are receivable as incoming resources, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's policies.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. The charity is also able to claim Museum and Galleries tax relief. This is recognised when a claim has been submitted to HMRC and it is considered probable that the claim will be successful.

2.6 Intangible assets and amortisation

Intangible assets are initially recognised at cost. After recognition, under the cost model, intangible assets are measured at cost less any accumulated amortisation and any accumulated impairment losses.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

The estimated useful lives are as follows:

Development expenditure - 5 years

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition are included in the measurement of cost.

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Fixtures and fittings	- 3 to 10 years
Office equipment	- 3 to 10 years

2.8 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance Sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of Financial Activities.

Investments in subsidiaries are valued at cost less provision for impairment.

2.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

3. Critical accounting estimates and areas of judgement

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

4. Limited by guarantee

The charity is a company limited by guarantee.

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

5. Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Donations	1,504	-	1,504	4,346
Grants	254,600	63,400	318,000	306,386
Donated goods and services	-	-	-	216,696
	<u>256,104</u>	<u>63,400</u>	<u>319,504</u>	<u>527,428</u>

Donated goods and services included rent and rates from use of The Tetley building in the prior year. The amounts were included at the Trustees best estimate of the amounts they would have to pay to obtain similar goods and services on the open market.

6. Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Rental income	-	-	-	38,524
Grants received	212	97,745	97,957	55,916
Other charitable income	1,700	-	1,700	8,711
	<u>1,912</u>	<u>97,745</u>	<u>99,657</u>	<u>103,151</u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

7. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Overhead contributions from subsidiary	-	-	81,202
Sponsorship	-	-	20,000
	<u>-</u>	<u>-</u>	<u>101,202</u>
	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>101,202</u></u>

8. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Other interest receivable	736	736	695
	<u>736</u>	<u>736</u>	<u>695</u>
	<u><u>736</u></u>	<u><u>736</u></u>	<u><u>695</u></u>

9. Other incoming resources

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Museum and galleries tax relief	33,750	33,750	50,821
Other income	3,974	3,974	520
	<u>33,750</u>	<u>33,750</u>	<u>50,821</u>
	<u>3,974</u>	<u>3,974</u>	<u>520</u>
	<u><u>37,724</u></u>	<u><u>37,724</u></u>	<u><u>51,341</u></u>
	<u><u>37,724</u></u>	<u><u>37,724</u></u>	<u><u>51,341</u></u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

10. Expenditure on raising funds

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	21,313	21,313	35,875
Share of support costs	6,270	6,270	134,338
Share of governance costs	1,967	1,967	4,095
Other direct costs	-	-	25,174
Total 2025	<u>29,550</u>	<u>29,550</u>	<u>199,482</u>

11. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Staff costs	33,230	74,180	107,410	114,345
Curatorial costs	4,914	7,524	12,438	81,347
Participation costs	25,193	59,117	84,310	16,816
Advertising and promotion costs	18,060	11,323	29,383	14,429
Administrative expenditure	42,073	-	42,073	38,683
Premises costs	14,359	-	14,359	229,445
Other direct costs	8,740	7,310	16,050	1,168
Governance costs	17,697	-	17,697	38,030
Total 2025	<u>164,266</u>	<u>159,454</u>	<u>323,720</u>	<u>534,263</u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. Analysis of expenditure by activities

	Direct costs 2025 £	Support costs 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	107,410	-	107,410	114,345
Curatorial costs	12,438	-	12,438	81,347
Participation costs	84,310	-	84,310	16,816
Advertising and promotion costs	29,383	-	29,383	14,429
Other direct costs	16,050	-	16,050	1,168
Administrative expenditure	-	42,073	42,073	38,683
Premises costs	-	14,359	14,359	229,445
Governance costs	-	17,697	17,697	38,030
Total 2025	249,591	74,129	323,720	534,263

Analysis of support costs

	Governance Costs 2025 £	Admin costs 2025 £	Premises costs 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	-	28,494	-	28,494	30,643
Staff training	-	4,361	-	4,361	2,563
Print, postage & stationery	-	378	-	378	898
IT expenses	-	4,114	-	4,114	3,747
Bank charges	-	32	-	32	102
Telephone	-	225	-	225	320
Amortisation & depreciation	-	4,469	1,370	5,839	24,990
Loss on disposal of assets	-	-	139	139	9,185
Rent & rates	-	-	3,206	3,206	139,230
Heat, light & water	-	-	2,387	2,387	29,194
Insurance	-	-	5,258	5,258	7,492
Health & safety	-	-	20	20	1,267
Maintenance & repairs	-	-	1,979	1,979	823
Cleaning	-	-	-	-	10,985
Security	-	-	-	-	124
Administration costs associated with subsidiary	-	-	-	-	6,565
Governance costs	17,697	-	-	17,697	38,030
Total 2025	17,697	42,073	14,359	74,129	306,158

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

12. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

Support costs are allocated on a basis consistent with the use of resources. The Trustees have determined that the most consistent and reliable basis for the allocation is the use of full-time equivalent staff for administrative expenses and governance and floor area for premises costs. Costs allocated to the charitable company's subsidiary are in line with the agreed recharge basis between the two companies.

Governance support costs comprise of the following costs:

Staff costs - £3,936 (2024: £5,890)
 Legal and professional - £6,506 (2024: £10,754)
 Audit & accountancy fees - £7,124 (2024: £21,190)
 Meeting costs - £131 (2024: £nil)
 Trustee expenses £nil (2024: £196)

13. Independent examiner's remuneration

	2025 £	2024 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	5,868	-
Fees payable to the Charity's auditor in respect of:		
Audit services fees	-	13,416
All other services not included above	-	5,544
	<u>5,868</u>	<u>18,960</u>

14. Staff costs

	2025 £	2024 £
Wages and salaries	136,189	175,464
Social security costs	7,336	7,867
Contribution to defined contribution pension schemes	3,002	3,422
	<u>146,527</u>	<u>186,753</u>

Where appropriate the Charity enters into contracts with self-employed freelance staff for the provision of the Charity's services. This provides flexibility for the charity in planning its operations for the year.

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

14. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2025 No.	2024 No.
Employees	10	18

No employee received remuneration amounting to more than £60,000 in either year.

The group operates a defined contributions pension scheme. The assets of the scheme were held separately from those of the company. At the year end pension contributions of £629 (2024: £683) were outstanding.

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £91,714 (2024: £52,010).

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

15. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, expenses totalling £146 were reimbursed or paid directly to 3 Trustees (2024 - £NIL to Trustee).

16. Intangible assets

	Computer software £
Cost	
At 1 April 2024	24,826
At 31 March 2025	<u>24,826</u>
Amortisation	
At 1 April 2024	11,586
Charge for the year	4,965
At 31 March 2025	<u>16,551</u>
Net book value	
At 31 March 2025	<u><u>8,275</u></u>
At 31 March 2024	<u><u>13,240</u></u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

17. Tangible fixed assets

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 April 2024	3,929	3,013	6,942
Additions	998	3,477	4,475
Disposals	(2,410)	-	(2,410)
At 31 March 2025	<u>2,517</u>	<u>6,490</u>	<u>9,007</u>
Depreciation			
At 1 April 2024	1,457	2,611	4,068
Charge for the year	791	809	1,600
On disposals	(1,259)	-	(1,259)
At 31 March 2025	<u>989</u>	<u>3,420</u>	<u>4,409</u>
Net book value			
At 31 March 2025	<u>1,528</u>	<u>3,070</u>	<u>4,598</u>
At 31 March 2024	<u>2,472</u>	<u>402</u>	<u>2,874</u>

18. Fixed asset investments

	Investments in subsidiary companies £
At 1 April 2024	1
Disposals	(1)
At 31 March 2025	<u>-</u>
Net book value	
At 31 March 2025	-
At 31 March 2024	<u>1</u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

18. Fixed asset investments (continued)

The charity owned 100% of the issued share capital in PSL Enterprises Ltd, company number 08246664. The address of its registered office was The Tetley, Hunslet Road, Leeds. LS10 1JQ. The company was used for non-primary purpose trading activities, namely the operation of the bar and kitchen and the organisation of commercial events at The Tetley.

At the end of the prior year, it was apparent that the charity would not be able to continue in The Tetley building. The Charity relocated and the decision was made to wind up PSL Enterprises as the bar and kitchen of The Tetley would no longer be available. The subsidiary was dissolved on 15th March 2025.

A loss on disposal of £1 has been recognised in the Statement of Financial Activities.

19. Stocks

	2025 £	2024 £
Finished goods and goods for resale	4,253	4,348

20. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	2,348	6,739
Other debtors	33,750	-
Prepayments and accrued income	9,969	3,444
	<u>46,067</u>	<u>10,183</u>

21. Creditors: Amounts falling due within one year

	2025 £	2024 £
Trade creditors	7,136	14,492
Amounts owed to group undertakings	-	1,588
Other taxation and social security	3,765	2,760
Other creditors	994	1,138
Accruals and deferred income	6,002	26,664
	<u>17,897</u>	<u>46,642</u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

22. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Balance at 31 March 2025 £
Unrestricted funds				
Designated funds				
Designated Funds - all funds	120,000	-	-	120,000
General funds				
Project Space Leeds	154,390	296,476	(193,816)	257,050
Assets purchased with capital grants	315	-	-	315
	<u>154,705</u>	<u>296,476</u>	<u>(193,816)</u>	<u>257,365</u>
Total Unrestricted funds	<u>274,705</u>	<u>296,476</u>	<u>(193,816)</u>	<u>377,365</u>
Restricted funds				
Arts@Leeds	-	45,000	(45,000)	-
Play Enabling Grant (PEG)	-	1,757	(1,757)	-
UKSPF	-	18,000	(18,000)	-
National Lottery Community Fund grant	20,384	49,763	(52,824)	17,323
Wade's Charity	-	3,250	(3,250)	-
Mondriaan Fonds	-	420	(420)	-
BUPA Foundation	1,980	220	(2,200)	-
HAF Programme	-	18,260	(18,260)	-
The Foyle Foundation	-	15,000	(5,178)	9,822
The Charles Brotherton Trust	150	150	(300)	-
Leeds Civic Trust	9,325	9,325	(3,208)	15,442
Tiny Tetley Installation	4,261	-	(4,261)	-
The Liz and Terry Bramall Foundation	2,871	-	(2,871)	-
Sir George Martin Trust	3,000	-	-	3,000
Leeds Serendipity	1,925	-	(1,925)	-
	<u>43,896</u>	<u>161,145</u>	<u>(159,454)</u>	<u>45,587</u>
Total of funds	<u><u>318,601</u></u>	<u><u>457,621</u></u>	<u><u>(353,270)</u></u>	<u><u>422,952</u></u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

22. Statement of funds (continued)

Designated fund - £120,000 designated reserve for the establishment of a long term lease for new premises.

Unrestricted fund - represents resources available at the Trustees discretion in meeting the charitable objects of the Charity.

Assets purchased with capital grants - this designated fund represents the Net Book Value of assets purchased with grants received for capital funding.

Restricted funds - £49,763 was received from National Lottery Community Fund for Inside Out a programme supporting children's creative play in Beeston. The project is stretched over a period of three years and is going to cost £520,000 of which £151,343 is funded by the National Lottery.

The £15,000 awarded from the Foyle Foundation is to support new/emerging artists to create and showcase new work, in a range of venues across West Yorkshire. Part of it was spent last year in Benaiah Matheson's show "Town Island" with the rest to be spent in 2025/26.

Leeds Civic Trust grant is part of Inside Out, more specifically to transform a plot of land adjoining the Rowland Road Community Club - a shabby patch of worn tarmac and overgrown vegetation - into 490 sqm. of accessible, green play space. The area will include play structures for children aged 0-5 and seating/picnic areas, co-designed with local people and artist(s).

The £3,000 is also to be spent in Inside Out, in a couple of short term projects with Hamara Healthy Living Centre to serve their communities.

Statement of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
Designated funds					
Designated Funds - all funds	-	-	-	120,000	120,000
General funds					
Project Space Leeds	216,052	657,113	(598,775)	(120,000)	154,390
Assets purchased with capital grants	7,071	-	(6,756)	-	315
	<u>223,123</u>	<u>657,113</u>	<u>(605,531)</u>	<u>(120,000)</u>	<u>154,705</u>
Total Unrestricted funds	<u>223,123</u>	<u>657,113</u>	<u>(605,531)</u>	<u>-</u>	<u>274,705</u>
Endowment funds					
The Tetley capital funding	12,833	-	(12,833)	-	-

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

22. Statement of funds (continued)

Restricted funds

Arts@Leeds	-	26,000	(26,000)	-	-
National Lottery Community Fund grant	-	25,579	(5,195)	-	20,384
Mondriaan Fonds	21,973	-	(21,973)	-	-
BUPA Foundation	-	1,980	-	-	1,980
The Charles Brotherton Trust	-	150	-	-	150
Leeds Civic Trust	-	9,325	-	-	9,325
Tiny Tetley Installation	-	4,261	-	-	4,261
The Liz and Terry Bramall Foundation	-	5,000	(2,129)	-	2,871
Sir George Martin Trust	-	3,000	-	-	3,000
Leeds Serendipity	-	1,925	-	-	1,925
British Council - Antibodies	10,600	-	(10,600)	-	-
Jerwood	-	3,087	(3,087)	-	-
Other restricted funds	-	46,397	(46,397)	-	-
	<u>32,573</u>	<u>126,704</u>	<u>(115,381)</u>	<u>-</u>	<u>43,896</u>
Total of funds	<u>268,529</u>	<u>783,817</u>	<u>(733,745)</u>	<u>-</u>	<u>318,601</u>

23. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	4,598	-	4,598
Intangible fixed assets	8,275	-	8,275
Current assets	382,389	45,587	427,976
Creditors due within one year	(17,897)	-	(17,897)
Total	<u>377,365</u>	<u>45,587</u>	<u>422,952</u>

PROJECT SPACE LEEDS
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

23. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	2,874	-	2,874
Intangible fixed assets	13,240	-	13,240
Fixed asset investments	1	-	1
Current assets	305,232	43,896	349,128
Creditors due within one year	(46,642)	-	(46,642)
Total	274,705	43,896	318,601

24. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2025.

PROJECT SPACE LEEDS

England & Wales - Charity number 1148716

Accounts

COMPANY REGISTRATION NUMBER: 07123227
CHARITY REGISTRATION NUMBER: 1148716

Project Space Leeds
Company Limited by Guarantee
Financial Statements
31st March 2024

Project Space Leeds
Company Limited by Guarantee
Financial Statements
Year ended 31st March 2024

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Project Space Leeds
Company Limited by Guarantee
Trustees' Annual Report
Year ended 31st March 2024

The Trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31st March 2024.

Reference and administrative details

Registered charity name	Project Space Leeds
Charity registration number	1148716
Company registration number	07123227
Principal office and registered office	Unit 18A 30-38 Dock Street Leeds LS10 1JF
The Trustees	Mr J D Hill (resigned 17 September 2024) Miss S Netherwood Mr A M P L Lovitt Mr D J Warren Mr S J Foster Mr F J Finlay (Chair) Ms G Pollock Mr S Barclay (resigned 17 September 2024) Ms M J Duxbury Miss T Ahmed Ms L Nhuyen Mrs S L Tyson (appointed 1 April 2023, resigned 25 June 2024) Ms H C Brook (appointed 15 March 2024)
Company secretary	Joss Richardson
Auditor	Sagars Accountants Ltd Chartered accountants & statutory auditor Gresham House 5-7 St Paul's Street Leeds LS1 2JG
Bankers	Lloyds 65-68 Briggate Leeds LS1 6LH

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Chair's report

This has been a pivotal year for our charity, as our term at The Tetley came to an end - even as multiple doors opened onto a new landscape of possibilities. Our departure from the building inevitably brought sadness, but also the opportunity to reflect on and celebrate 10 extraordinary years, in which over a million visitors enjoyed exceptional, bold contemporary art, explored their own ideas and creativity, and shared wonderful moments among friends, family and a creative community bursting with inspiration and curiosity. This period has seen us present Yorkshire's only Turner Prize winning exhibition and support hundreds of exciting, emerging visual artists, many on the cusp of significant professional success: this artistic community now reaches across the world, making an important contribution to today's contemporary visual arts landscape. The Community Takeover in the last months of 2023 was a joyful reminder of the many artists, creatives, friends, partners, communities and allies who have been part of this journey and who will continue to shape and enrich our work.

The year brought significant achievements across all three of our key areas of activity: exhibition, artist development and community participation. This year's exhibition programme, boosted by the heightened energy and awareness surrounding Leeds2023 Year of Culture, saw an exceptional diversity of talents animating our galleries and spaces. Afra Eisma's *splashdown tender* connected particularly well with the children and young families who have become so central to our work and we were delighted also, through our artist development programme, to support two skilled artists exploring new ideas working in socially engaged practice with children. Both artists contributed directly to *Inside Out*, our exciting community-based programme in Beeston and Hunslet where, since January 2024, we have been harnessing the power of visual arts and play as connectors, building a deeper sense of place and community. Already new ideas and possibilities are emerging here as local families and volunteers seize the opportunity to shape their neighbourhoods in new ways that encourage shared play, fun and discovery.

As it became clear that plans we had developed for a new venue could not imminently be realised, we turned our sights to a broader canvas. The richness of talents, spaces and opportunity across Yorkshire opens up a compelling space, where imaginative collaborations can bring a fresh dimension and meaning to our charity's mission. Multiple, exciting partnership discussions have given shape to a new identity – Yorkshire Contemporary - that reflects the vision and ambition we carry forward into the year ahead. We will stage bold new work; enable exciting new talent to thrive; put the visual arts at the heart of community and belonging – with partners across the region. With them, we will identify the venue or spaces where Yorkshire Contemporary will establish the region's new home for contemporary visual arts.

We are hugely grateful to the many funders and supporters who have once again made our work possible this year. Our thanks to all – artists, curators, participants, audiences, partners and funders - who have fuelled our thinking and ambitions over this period of transition. We look forward to our continuing work together.

Frank Finlay, *Chair of Trustees*

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Structure, governance and management

Overview

Project Space Leeds (also known as PSL) is the charity that until 31 March 2024 operated as The Tetley, operating a contemporary art gallery and community hub located in the headquarters of the former Tetley Brewery on Leeds's South Bank. In early 2024 PSL left the Tetley building, and rebranded as Yorkshire Contemporary, reflecting a wider remit working in partnership across the region supporting the development of artists and connecting with communities.

Governing document

The charity is a company limited by guarantee. The company gained charitable status on 9 August 2012 and since then it has been governed by its Memorandum and Articles of Association, as amended by special resolution on 9 August 2012. The Articles of Association were amended, and the revised articles adopted on 13 March 2018.

Recruitment and appointment of new Trustees

Directors serve for a fixed term of three years and can serve for a second term by agreement. We are mindful of constantly evolving the breadth of skills and expertise needed to support the charity, when vacancies arise recruitment is undertaken by open call with particular reference to any identified skills or knowledge gaps and to ensure diversity and that the board is representative of our communities.

Induction and training of new Trustees

All new Trustees are sent an induction pack on appointment to provide them with background information on the organisation, its structure, business plan, its policies and its finances. They are issued with the latest government guidance on being a trustee and have individual meetings with the Chair and CEO to ensure they are fully informed and confident about taking on these responsibilities. This forms part of the training of Trustees. Away days and formal training days for Trustees are held from time to time and trustees are encouraged to attend any training relevant to their roles.

Organisational structure

The day-to-day management of the charity is delegated to the executive team. Pay for key management personnel, which is agreed by the Trustees, is set and agreed by reference to budgets and against industry standards.

The trading subsidiary, PSL Enterprises Ltd (PEL), is in the process of being wound up. Trading ceased in December 2023 and the wholly owned company was solvent and paid off its outstanding debts.

Risk management

The Trustees understand their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A strategic risk register is in place and is reviewed on a quarterly basis by the Audit Committee and by the board.

Objectives and activities

Objectives and aims

The objects of the charity are:

The advancement of public education in and appreciation of the arts in particular but not exclusively by:

- Fostering and promoting an understanding and appreciation of the arts for the benefit of the public.
- Promoting and advancing the participation and education of the general public in the visual arts.
- Providing and maintaining an art gallery for the exhibition of visual art to the general public.
- Delivering visual arts and education programmes to children, young adults and adult learners.
- Providing artists with advice, assistance and access to non-commercial gallery space for the public benefit.

In the year ending March 2024, the charity delivered these objects through the operation of The Tetley, a pioneering centre for contemporary art located in the iconic art deco headquarters of the former Tetley Brewery. From this landmark venue in the heart of Leeds's South Bank, The Tetley created a platform for extraordinary emerging artists, presented breath-taking free exhibitions and helped communities and young people in Leeds find their creative voice.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Objectives and aims *(continued)*

The charity's three core areas of activity – exhibition, artist development and community engagement – came together to create a dynamic year-round programme reaching far and deep across our home city, making connections also with a national and international artistic community.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit. Our work and programmes are fully aligned with this guidance.

Achievements and performance

Main activities of the year

This was a year of transition for the charity, with the lease on The Tetley building coming to an end in March 2024 after 10 hugely successful years, over which we welcomed over 1 million visitors through our doors.

April 2023 opened with work well under way to explore alternative venues for a gallery space and discussions already advanced with prospective partners. In September 2023 we announced that we would be leaving the Tetley building, with the onsite exhibition programme ending in October and the bar and kitchen closing on the same date. In the final months of 2023 we hosted Our Community Takeover, a joyous programme of special performances and events by partners and friends from Leeds and beyond, celebrating the principles, partnerships and connections fostered by The Tetley over these last 10 years. The Tetley closed to the public in December 2023 and our team left the building in March 2024.

Over the course of this year, it became evident that due to the financial climate, and a booming property market in Leeds driving high demand for space, the plans we had in place for a new venue would not materialise. We therefore planned for a period of working differently, across Yorkshire and beyond, to make contemporary art happen: in May 2024 the charity was to rebrand as Yorkshire Contemporary, reflecting this broader scope of activity. Within Leeds itself, we developed ambitious plans to embed our outreach activity across South Leeds, bringing the visual arts into the heart of people's lives to foster connections and community through shared art and play. A 3-year grant from the National Lottery Communities Fund, confirmed in August 2023, enabled this work to start in January 2024.

This change meant a sustained period of very active stewardship of our audiences, participants, artists, funders and wider partners as we reshaped the charity's work, in dialogue with them and with the wider arts community. We remain enormously grateful for the continuing support of these many stakeholders.

Despite the changes, this was a year of notable achievements across each of The Tetley's core areas of activity, namely:

- creating exciting opportunities for people to see visual art for free
- providing outstanding support and opportunity for early-career talent in the region, including through our international work fostering links between artists and audiences across the globe
- supporting children and adults to be creative, by providing access to inclusive, inspiring participatory activities

In the course of the year The Tetley welcomed 85,768 people through our doors and delivered over 100 participatory workshops, talks and training sessions, both on- and off-site, linked to these three core areas of activity.

Exhibitions

As ever, an ambitious and diverse exhibition programme brought an extraordinary breadth of ideas and themes to animate our building and gallery spaces. All were accessible to the public entirely free of charge.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Exhibitions (continued)

The year opened with *The Living and the Stale* (February - May 2023), a first major solo show by Samra Mayanja and part of The Tetley's Jerwood Commissions programme, supported by Jerwood Arts. An artist of Ugandan descent, Samra drew on her own personal experiences, uncovering family histories through lone travels in Uganda that she combined with research into secretary-scribe, Ham Mukasa (c. 1870–1956), a central figure in brokering relations between Uganda and other nations. The result, created as the inside of a dispersed film, was a compelling mix of video installations, drawings, photographs, sculptures and reconstructions of significant settings, weaving together these parallel stories in a richly nuanced and impactful experience.

Andrew Black's *On Clogger Lane* (January - July 2023), presented in collaboration with LUX Scotland, explored the local history of protest in North Yorkshire's Washburn Valley and featured important material from 3 Yorkshire-based archives, usually seen by appointment only. The film was nominated for the prestigious Jarman Moving Image Award with Film London.

An undoubted highlight of the year was Afra Eisma's splashdown tender (June - October 2023), a playful, tactile, occasionally startling experience spanning a series of warm, colourful and inviting spaces: a response to increasing unease, discomfort and uncertainty surrounding socialising following the pandemic. Soft sculptures, sound installations and ceramics invited visitors to touch, feel and cuddle, sit on and interact with artworks in a range of familiar and fantastical settings. This was the Dutch artist's first UK solo exhibition, an enthusiastic and spirited response to the particular configuration of our spaces: in the atrium, a giant installation of 'celestial dreams' was directly inspired by the scale of this space. Several works have been selected for further exhibition at Vitrine Basel and Turku, Finland; it is clear that the show has opened up new, international opportunities for an artist very much on the cusp of international success. The exhibition was hugely well received by our visitors and by numerous delegations from LEEDS2023 City of Culture: the interactive/multi-media elements had a strong appeal for children, with sensory elements welcomed in particular by parents and children with autism. The exhibition was supported by the Mondriaan Fund, the Embassy of the Netherlands and LEEDS 2023, among others.

The Summer also brought {stereo – type – music}, an audio work and installation by composer Richy Carey, a co-commission with Art Night Dundee that drew together Richy's work with choirs, artists, community groups and other collaborators in an immersive experience exploring how different publishing practices might inform the ways we listen to each other.

Artist development

The charity fulfils a vital role within Leeds and Yorkshire's visual arts ecology, working with artists at a pivotal stage in their development to enable a transformation in their practice and bring a step-change in their careers.

A first residency brought Lisa-Marie Dickinson into our studio for a 2-month residency to explore language in its written, spoken and gestural forms, through drawing, sculpture and photography - experimenting with the idea that lines and marks can be language, and that language can be drawing, recognisable without adhering to the alphabet. Lisa shared her recent research - patterns that could be letters or pavement markings that could be poems – in an open studio event in September.

This year, as we celebrated the success and appeal of Tiny Tetley studio (designed and created by early years specialist artist Stephanie Jefferies) and developed new plans to deliver creative play activities across South Leeds communities, we sought to include among supported artists those with an interest in developing their work around socially engaged practice, working with young children and their families. This would enable us to offer artists exciting, paid work opportunities following on from their residencies and collaborative exchanges.

Emily Binks' residency followed on from her Home is! Project in Cross Flatts Park the previous summer, inviting children aged 5–11 to create their own little homes using wood, neon and lots of other exciting materials. The residency enabled her to exhibit her own work alongside the original architectural plans for The Tetley building and March saw her designing an entire new landscape of creativity for young children and families, inspired by floor plans and blueprints and using soft sculptures to create wonderful cityscapes.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Artist development *(continued)*

Beatrice Lee Knowles has built a strong body of work as a 'play activator' with a sensory focus, designing and making resources that encourage open ended exploration and ignite creative play. Beatrice's residency focused on enabling discovery and exploration for the very youngest children. Her ideas took centre stage for Baby Week in November 2023, where her Baby Banquet invited play and connections around food: in our central atrium, Don't Play with Your Food was a large-scale installation featuring bright green mats with big silver trays of colourful vegetables and hand-made toys. Beatrice won our first commission to develop early years play activity sessions for Hamara Healthy Living Centre in South Leeds: Splat Mat started here in January 2024.

Once again, this year saw earlier 'graduates' of The Tetley's Artist Development Programme taking significant next steps in building their profile and careers. With support from our team, and funded by a British Council Biennials Connect grant, Huddersfield artist Benaiah Matheson undertook Town Island, a new project inspired by migration and belonging. An initial residency at Art House 473 in Grenada was the starting point for creative collaboration between T.A. Marrayshow Community College in Grenada and young people and Grenadian communities in Huddersfield. This generated rich creative responses that would come together in the artist's presentation, co-produced with this community, as part of the Grenada Pavilion at the 2024 Venice Biennale.

Over the course of the year we directly paid 55 artists and freelancers, with over £90,000 going direct to these practitioners. Our team provided informal advice and support to many local artists including supporting them with applications to Arts Council England.

Community engagement

2023/24 was an extraordinary year for wider community engagement, beyond the walls of The Tetley.

We were delighted to bring two substantial new artworks into Leeds's public spaces. Late September saw the installation of Zoë Power's 300m² mural wall on the southwest face of the historic Mustard Wharf building at Tower Works, an important heritage feature retained within a wider, contemporary housing development. The Tetley facilitated consultation with residents and with the developers and managed the commission. Zoë's distinctive style blends traditional painting techniques with punchy, graphic imagery; here she incorporated clouds, cogs from factory machines and patterns from woollen weaves (echoing the site's origins as a wool comb factory) into a striking image, with a single thread entwining two figures, representing connection and hope, merging the past with the present to create an enduring artwork. The developers, residents and artist alike were delighted with both the process and the finished artwork.

In November 2023, we presented Afrah Shafiq's *st.it*ch in the main concourse of Leeds train station, as part of LEEDS2023 City of Culture. The project drew on The Tetley's extensive knowledge of artists and historic work in India, built over successive creative collaborations. This was a first UK exhibition for Shafiq, a multi/new media artist working from Goa, India, who intertwines archival findings, history, memory, folklore and fantasy to create a speculative world born of remix culture. Afrah moves easily across forms and media, drawing from the handmade language of traditional folk forms and connecting them to the digital language of the Internet and video games. *st.it*ch was a multimedia patchwork looking at the transgressive potential of women's domestic labour: the artist pieced together a picture of women's inner lives in Britain – within the home, in the workforce, their writings, their creative endeavours, and their resistance – drawing out the connections that sewing, knitting, weaving and other crafts have to mathematics, complex formulas, the binary system and code. Passers-by making their way through the station were able to open up and view a series of 'digital handkerchiefs' (video artworks) via QR codes – accessing a quilt of imagery prompting questions and new perspectives on women's labour. *st.it*ch was supported by the British Council as part of its UK/India season.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Community engagement *(continued)*

In January 2024 our team started work on INSIDE OUT, an exciting programme of art and play-based activity embedded with grassroots partners in the Beeston and Hunslet districts of South Leeds. INSIDE OUT brings accessible, inclusive opportunities for creative play to children and families, facilitated by skilled artists – addressing an identified gap in play provision in neighbourhoods that are characterised by high levels of deprivation and poor, overcrowded housing. At Hamara Health Living Centre, serving the local South Asian community as well as many refugees and asylum seekers housed locally, families accessed Splat Mat - our free, drop-in early-years art and play sessions: once a week, from January, babies and toddlers delighted in Beatrice Lee Knowles's soft, colourful vegetables and play food, enthusiastically mashing their veg, bashing at pans with wooden spoons, and exploring textures and sounds. At Rowland Road Working Men's Club, we started work with local volunteers visioning the new, permanent community play space that will take over a neglected, overgrown plot of land adjoining the club – exploring with them the most inspiring ideas and approaches to outdoor play. A first day of hands-on activity saw volunteers clearing scrub and rubbish from the site and organising a group day out for families to explore an amazing outdoor play space in Bradford. With Leeds Parks and Countryside service and artist Emily Binks, we started planning an energetic programme of drop-in creative making and building for Cross Flatts park, starting from Summer 2024. INSIDE OUT is a 3-year project funded by the National Lottery Community Fund.

The Tetley building itself welcomed many community groups and activities, hosting meetings and visits for Leeds Youth Council, Women Health Matters, Leeds Playhouse and the Layman's Buddhist Organisation among others. In July, SCOPE: Youth Collective (18-25 year-olds driving change for disabled people) hosted Leeds's first Disability Pride event: activists, emergency services, city councillors and over a hundred disabled people of all ages came together for an event that "brought disabled talent to the forefront and provided our disabled community with well-deserved JOY across The Tetley building." Our own teams supported Leeds Pride with Pride family workshops exploring self-expression and fashion, further developing these activities for Leeds Light Night, when we created an immersive light-themed environment, complete with theatre lighting, fog and a light-themed playlist.

From October, Our Community Takeover brought an explosion of community-driven activities.

-Big Up's 2-day festival of art and social change showcased exhibitions and live presentations of vital work being done by community groups in West Yorkshire, including Pyramid of Arts, Leeds Community Music, DJ School UK and Hello HipHop.

-In November we hosted the opening of Leeds Baby Week, offering space to a host of organisations, initiatives and businesses promoting wellness in babies and their parents over 6 days that drew 2267 participants through our doors. Activities included Beatrice Lee Knowles's wonderful atrium installation and Feed Project by Elaine Speight, bringing together multiple artists' work about feeding infants and child rearing that went on to be exhibited at Leeds Art Gallery. Our artist-designed Tiny Tetley Studio (for under 5s) proved as popular as ever: to ensure that families might continue to access this much-loved artist-designed play space, it was subsequently agreed that this would move to Leeds Central Library, from Summer 2024.

-Leeds Beckett University Fine Art Students presented Le Ver Troyen, a wearable, expandable sculpture animated by twenty performers who navigated The Tetley's gallery spaces in this worm-like structure.

-Northern School of Contemporary Dance presented fold.fall.nest, a meditative, interdisciplinary piece playing with different perspectives of all 9 of our galleries and the atrium through performance.

-Bobby Baker worked with Women's Health Matters to create protest banners and do a stomp workshop.

These final weeks of The Tetley's public operations were striking for the warmth of people's responses, their gratitude for what The Tetley had offered them and their sadness at the coming closure.

Financial review

As reported above 2023/24 has been a year of transition for the charity which saw the closure of the Bar and Kitchen following the end of the lease of The Tetley. Although this gave rise to reduction in turnover there was a substantial reduction in overhead expenditure. Income was reduced to £1,251,277 (£1,507,142 in 2022/23) and operating expenditure reduced to £1,159,175 (£1,617,011 in 2022/23).

This resulted in an operating profit of £92,102 for the year, which is much improved on the previous year's deficit (£109,879).

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Financial review *(continued)*

The confirmation in November 2022 that Project Space Leeds will continue to be an Arts Council England National Portfolio Organisation (NPO) from April 2023 to March 2026 now extended to March 2027 ensures that the charity will continue to benefit from this vital core funding, that enables both the ambition and accessibility of our programmes. Generous support from Leeds City Council, National Lottery Community Fund and others, have all contributed to our work this year.

Reserves policy

The charity aims to have unrestricted (free) group reserve levels sufficient to cover the cost of six months of overheads relating to charitable activities; in March 2024 this sum equated to approx. £160,000. The total reserves held at March 2024 were £323,330 of which £279,434 was held in unrestricted funds (£196,040 in 2022/23). Of this sum, £120,000 has been designated by the trustees to fund the potential move to new premises and contribute to expected capital costs of any new premises.

Funds in deficit

There are currently no funds in deficit as at 31 March 2024 (2023: £nil).

Future developments

As the search for a new, permanent home continues, our team is keeping a tight focus on the charity's three core areas of activity, but on a broader geographical canvas:

- (i) **Exhibition:** we are supporting Benaiah Matheson's presentation of Town Island as part of the Grenada Pavilion at the Venice Biennale in April 2024; later in the year we plan to present this work in Huddersfield. We are exploring with the team at BD25 how we might support the contemporary visual arts programme for the UK City of Culture year, with exciting possibilities emerging.
- (ii) **Artist development:** discussions are under way with Bradford's visual arts community around tailoring our next artist development programme, Practice, for extraordinary visual artists from Bradford – with a view to maximising the opportunities and legacy of BD25 for this sector.
- (iii) **Participation:** INSIDE OUT in South Leeds is gathering pace and energy, with new ideas and opportunities emerging week by week. We are excited by this opportunity to make real change happen on the ground, with the visual arts as a starting point for place- and community-building.

We hope that the year ahead will bring new possibilities for a permanent home in West Yorkshire as the point of anchorage for this far-reaching programme and a showcase for the region's diverse and exciting talent. We recognise however that establishing a new venue will take time, and are committed to delivering our mission in imaginative and compelling ways until this next step becomes possible

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2024

Trustees' responsibilities statement

The Trustees, who are also directors for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Sagars Accountants Ltd are deemed to be re-appointed as auditors under section 487(2) of the Companies Act 2006.

The Trustees' annual report were approved on 13th December 2024 and signed on behalf of the board of Trustees by:



Mr F J Finlay
Trustee

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds

Year ended 31st March 2024

Opinion

We have audited the group and parent company financial statements of Project Space Leeds (the 'charity') for the year ended 31st March 2024 which comprise the consolidated statement of financial activities (including income and expenditure account), the group and charity statement of financial position, consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2024 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2024

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102) 2019.

We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered in this context were Charities Commission Regulations and Health and Safety and safeguarding considerations.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2024

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be with regards to the timing of recognition of income and the override of controls by management.

Our audit procedures to respond to these risks included:

- enquiries of management and the Trustees about their own identification and assessment of the risks of irregularities,
- sample testing on the posting of journals,
- reviewing accounting estimates for biases,
- reviewing agreements and carrying out detailed substantive testing on the completeness of income,
- reading minutes of meetings of those charged with governance; and
- obtaining confirmation from the Trustees that there was no regulatory correspondence with the Charity Commission or other regulatory bodies.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Seaman BA FCA CIOT

(Senior Statutory Auditor)

For and on behalf of Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG

13th December 2024

Project Space Leeds

Company Limited by Guarantee

Consolidated Statement of Financial Activities (including income and expenditure account)

Year ended 31st March 2024

		2024			2023
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Income and endowments					
Donations and legacies	5	456,642	70,786	-	527,428
Charitable activities	6	47,235	55,916	-	103,151
Other trading activities	7	544,519	-	-	544,519
Investment income	8	695	-	-	695
Other income	9	75,484	-	-	75,484
Total income		<u>1,124,575</u>	<u>126,702</u>	<u>-</u>	<u>1,251,277</u>
Expenditure					
Expenditure on:					
Raising funds	10/11	(624,914)	-	-	(624,914)
Charitable activities	10/11	(406,049)	(115,379)	(12,833)	(534,261)
Total expenditure		<u>(1,030,963)</u>	<u>(115,379)</u>	<u>(12,833)</u>	<u>(1,159,175)</u>
Net income/(expenditure) and net movement in funds		<u>93,612</u>	<u>11,323</u>	<u>(12,833)</u>	<u>92,102</u>
Reconciliation of funds					
Total funds brought forward		185,822	32,573	12,833	231,228
Total funds carried forward 25		<u>279,434</u>	<u>43,896</u>	<u>-</u>	<u>323,330</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 16 to 30 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Consolidated and Charity Statement of Financial Position

31st March 2024

	Note	2024		2023	
		£ Group	£ Charity	£ Group	£ Charity
Fixed assets					
Intangible assets	17	13,240	13,240	19,272	19,272
Tangible fixed assets	18	2,874	2,874	77,623	60,015
Investments	19	-	1	-	1
		<u>16,114</u>	<u>16,115</u>	<u>96,895</u>	<u>79,288</u>
Current assets					
Stock	20	4,348	4,348	15,906	-
Debtors	21	10,183	10,183	100,670	164,463
Cash at bank and in hand		337,739	334,597	238,969	67,727
		<u>352,270</u>	<u>349,128</u>	<u>355,545</u>	<u>232,190</u>
Creditors: amounts falling due within one year	22	<u>(45,054)</u>	<u>(46,642)</u>	<u>(182,904)</u>	<u>(42,949)</u>
Net current assets		<u>307,216</u>	<u>302,486</u>	<u>172,641</u>	<u>189,241</u>
Total assets less current liabilities		<u>323,330</u>	<u>318,601</u>	<u>269,536</u>	<u>268,529</u>
Debtors: amounts falling due after more than one year	23	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Creditors: amounts falling due after more than one year	24	<u>-</u>	<u>-</u>	<u>(38,308)</u>	<u>-</u>
Net assets		<u>323,330</u>	<u>318,601</u>	<u>231,228</u>	<u>268,529</u>
Funds of the charity					
Endowment funds		-	-	12,833	12,833
Restricted funds		43,896	43,896	32,573	32,573
Unrestricted funds:					
Other unrestricted funds		159,434	154,705	185,822	223,123
Designated funds		120,000	120,000	-	-
Total charity funds	25	<u>323,330</u>	<u>318,601</u>	<u>231,228</u>	<u>268,529</u>

These financial statements were approved by the board of Trustees and authorised for issue on 13th December 2024, and are signed on behalf of the board by:



Mr F J Finlay
Trustee

Registered office:
Unit 18a
30-38 Dock Street
Leeds
LS10 1JF

Company registration number: 07123227
Charity registration number: 1148716

The notes on pages 16 to 30 form part of these financial statements.

Project Space Leeds
Company Limited by Guarantee
Consolidated Statement of Cash Flows
Year ended 31st March 2024

	2024	2023
	£	£
Cash flows from operating activities		
Net (expenditure)/income	92,102	(109,879)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	49,738	79,183
Amortisation of intangible assets	6,032	6,565
Interest paid	1,891	3,888
<i>Changes in:</i>		
Trade and other debtors	90,487	29,101
Trade and other creditors	(134,631)	(82,255)
Stocks	11,558	(3,062)
Cash generated from operations	<u>117,177</u>	<u>(76,459)</u>
Cash flows from investing activities		
Purchase of tangible and intangible assets	-	(17,620)
Proceeds from sale of tangible assets	30,000	-
Net cash used in investing activities	<u>30,000</u>	<u>(17,620)</u>
Cash flows from financing activities		
Repayment of borrowings	(46,516)	(33,250)
Interest paid	(1,891)	(3,888)
Net cash used in financing activities	<u>(48,407)</u>	<u>(37,138)</u>
Net (decrease)/increase in cash and cash equivalents	98,770	(131,217)
Cash and cash equivalents at beginning of year	238,969	370,186
Cash and cash equivalents at end of year	<u>337,739</u>	<u>238,969</u>

The notes on pages 16 to 30 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31st March 2024

1. General information

The charity is a public benefit entity as defined by FRS102 and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Unit 18A, 30-38 Dock Street, Leeds, LS10 1JF.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity. The financial statements are presented in units of £1.

Going concern

Future funding has been secured up to early 2027 and forecasts have been prepared for the period to 31 March 2026 which indicate cash balances will remain positive for the whole period.

The trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future and so the accounts have been prepared on a going concern basis.

Consolidation

The Consolidated Statement of Financial Activities, Consolidated Cash Flow Statement and Consolidated Balance Sheet include the financial statements of the company and its subsidiary undertaking made up to 31 March 2024. The results of subsidiaries sold or acquired are included in the Statement of Financial Activities up to, or from, the date control passes. Intra-group sales and profits are eliminated fully on consolidation. The entity has taken exemption from presenting its unconsolidated Statement of Financial Activities under section 408 of Companies Act 2006.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are recognised when the group has entitlement to the funds, receipt is probable and the amount can be measured with sufficient reliability. Turnover is derived from the provision of goods and services and is stated after trade discounts, other sales taxes and net of VAT. Further details on specific income streams are provided below.

Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the year is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in restricted or endowment funds.

Grants which are given for specific service provision are included within incoming resources from charitable activities.

Grants where there is no specific service provision are included within donations and legacies. Grants receivable which are capital in nature or are of a general nature are included within donations and legacies.

Donations

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income

Other income is recognised in the year it is receivable and to the extent the goods have been provided or on completion of the service.

Rental income

Rental income received under operating leases is credited to income on a straight line basis over the lease term.

Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity are recognised at their open market value in the year in which they are receivable as incoming resources, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's policies.

Resources expended

All expenditure is recognised in the period in which there is a legal or constructive obligation to make payment to a third party and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Details of the basis of allocation of support costs are given in the notes to the financial statements. All creditors and provisions for liabilities are allocated on the same basis. All resources expended are inclusive of irrecoverable VAT.

Cost of raising funds

Expenditure on raising funds includes all expenditure incurred by a charity to raise funds for its charitable purposes. It includes the costs of all fundraising activities, events and non-charitable trading activities.

Charitable activities

These are costs which directly relate to activities which further the charitable objectives of the charity.

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

3. Accounting policies *(continued)*

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Development costs - 5 years

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property - over the period of the lease
Fixtures and fittings - 3 to 10 years

Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Stock

Stock is valued at the lower of cost or net realisable value. Stocks are valued using the first-in, first-out (FIFO) method.

Taxation

The charity is exempt from tax on its charitable activities. The charity is able to claim Museum and Galleries tax relief, this is accounted for on a receipts basis.

Defined contribution plans

The group operates a defined contribution pension scheme. Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The charity is a company limited by guarantee.

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Grants receivable	235,600	70,786	306,386
Donated goods and services	216,696	-	216,696
Other donations	4,346	-	4,346
	<u>456,642</u>	<u>70,786</u>	<u>527,428</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Grants receivable	254,600	130,550	385,150
Donated goods and services	220,660	-	220,660
Other donations	8,152	-	8,152
	<u>483,412</u>	<u>130,550</u>	<u>613,962</u>

Donated goods and services above includes the following items which have been included at the Trustees best estimates of the amounts they would have to pay to obtain similar goods and services on the open market.

	2024	2023
Rent and rates	216,696	220,660
	<u>216,696</u>	<u>220,660</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Rental income	38,524	-	38,524
Grants received	-	55,916	55,916
Other charitable income	8,711	-	8,711
	<u>47,235</u>	<u>55,916</u>	<u>103,151</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Rental income	52,087	-	52,087
Grants received	-	120	120
Other charitable income	8,197	14,187	22,384
	<u>60,284</u>	<u>14,307</u>	<u>74,591</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

7. Other trading activities

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Sponsorships	20,000	20,000	41,000	41,000
Bar and restaurant sales	524,519	524,519	743,948	743,948
	<u>544,519</u>	<u>544,519</u>	<u>784,948</u>	<u>784,948</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Other interest receivable	695	695	180	180
	<u>695</u>	<u>695</u>	<u>180</u>	<u>180</u>

9. Other income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Museum and galleries tax relief	50,821	50,821	22,918	22,918
Other income	24,663	24,663	10,533	10,533
	<u>75,484</u>	<u>75,484</u>	<u>33,451</u>	<u>33,451</u>

10. Resources expended

Costs of raising funds

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2024 £
Costs of raising funds	295,558	190,923	138,433	624,914
	<u>295,558</u>	<u>190,923</u>	<u>138,433</u>	<u>624,914</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2023 £
Costs of raising funds	416,245	295,473	163,068	874,786
	<u>416,245</u>	<u>295,473</u>	<u>163,068</u>	<u>874,786</u>

Costs of charitable activities

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2024 £
Costs of charitable activities	114,345	113,759	306,157	534,261
	<u>114,345</u>	<u>113,759</u>	<u>306,157</u>	<u>534,261</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2023 £
Costs of charitable activities	188,981	191,976	361,268	742,225
	<u>188,981</u>	<u>191,976</u>	<u>361,268</u>	<u>742,225</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

11. Expenditure by fund type

Cost of raising funds- 2024	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2024 £
Staff costs	295,558	-	-	295,558
Other direct costs	190,923	-	-	190,923
Support costs (see note 12)	138,433	-	-	138,433
	<u>624,914</u>	<u>-</u>	<u>-</u>	<u>624,914</u>
Cost of raising funds- 2023	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2023 £
Staff costs	416,245	-	-	416,245
Other direct costs	295,473	-	-	295,473
Support costs (see note 12)	154,594	8,474	-	163,068
	<u>866,312</u>	<u>8,474</u>	<u>-</u>	<u>874,786</u>
Cost of charitable activities- 2024	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2024 £
Staff costs	79,712	34,633	-	114,345
Curatorial costs	18,387	62,960	-	81,347
Participation costs	7,029	9,786	-	16,815
Advertising and promotion	14,429	-	-	14,429
Other direct costs	1,168	-	-	1,168
Support costs (see note 12)	285,324	8,000	12,833	306,157
	<u>406,049</u>	<u>115,379</u>	<u>12,833</u>	<u>534,261</u>
Cost of charitable activities- 2023	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2023 £
Staff costs	151,540	37,441	-	188,981
Curatorial costs	36,579	86,295	-	122,874
Participation costs	6,587	39,422	-	46,009
Advertising and promotion	21,188	-	-	21,188
Other direct costs	1,905	-	-	1,905
Support costs (see note 12)	342,018	-	19,250	361,268
	<u>559,817</u>	<u>163,158</u>	<u>19,250</u>	<u>742,225</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

12. Support costs

	Cost of raising funds	Cost of charitable activities	Total 2024	Total 2023
Administrative expenditure				
Staff costs	3,339	24,488	27,827	43,510
Staff training & expenses	349	2,563	2,912	4,148
Print, postage and stationery	122	898	1,020	1,592
IT expenses	511	3,747	4,258	8,258
Bank charges	14	102	116	231
Legal & Professional	-	-	-	13,190
Telephone	44	320	364	261
Amortisation	-	-	-	6,565
Other administrative expenditure	895	6,564	7,459	7,197
Total administrative expenditure	5,274	38,682	43,956	84,952
Premises costs				
Staff costs	3,462	6,155	9,617	44,585
Rent & Rates	78,317	139,230	217,547	216,703
Heat, light & water	16,421	29,194	45,615	28,101
Insurance	4,214	7,492	11,706	15,167
Cleaning	6,180	10,985	17,165	49,768
Health & Safety	713	1,267	1,980	2,381
Maintenance & Repairs	463	823	1,286	5,479
Security	70	124	194	780
Depreciation	14,058	24,990	39,048	54,317
Loss on disposal of assets	5,166	9,185	14,351	-
Total premises costs	129,064	229,445	358,509	417,281
Governance costs				
Staff costs	803	5,890	6,693	9,217
Legal and professional	375	10,754	11,129	-
Audit and accountancy fees	2,890	21,190	24,080	12,833
Trustees' expenses	27	196	223	53
Total governance costs	4,095	38,030	42,125	22,103
Total support costs	138,433	306,157	444,590	524,336

Support costs are allocated on a basis consistent with the use of resources. The Trustees have determined that the most consistent and reliable basis for the allocation is the use of full-time equivalent staff for administrative expenses and governance and floor area for premises costs. Costs allocated to the charitable company's subsidiary are in line with the agreed recharge basis between the two companies.

13. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	389,724	641,300
Social security costs	27,425	47,734
Pensions	7,247	12,243
Redundancy costs	4,610	-
	429,006	701,277

Where appropriate the charity enters into contracts with self-employed freelance staff for the provision of the charity's services. This provides flexibility for the charity in planning its operations for the year.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

13. Staff costs *(continued)*

The average head count of employees during the year was 25 (2023: 36).

No employee received employee benefits of more than £60,000 during the year (2023: none).

The group operates a defined contributions pension scheme. The assets of the scheme were held separately from those of the company. At the year end pension contributions of £683 (2023: £4,566) were outstanding. Included within this is £nil (2023: £2,613) relating to the subsidiary company.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £52,010 (2023: £53,217).

14. Trustee remuneration and expenses

The board of Trustees during the year served on a voluntary basis and received no remuneration for their services to the company (2023: £nil). The charity reimbursed or incurred expenses directly on behalf of nil (2023: 1) Trustees for expenditure totalling £nil (2023: £600). Other related party transactions involving the Trustees are set out in note 27.

15. Net movement in funds

Net movement in funds is stated after charging:

	2024	2023
	£	£
Auditors remuneration- audit services	13,416	9,600
Auditors remuneration- other services	5,544	3,650
Amortisation	6,032	6,565
Depreciation	49,738	79,183

16. Surplus/(deficit) of parent charity

As permitted by Section 408 of the Companies Act 2006 and the concession in paragraph 397 of the Charities SORP, a Statement of Financial Activities and the Income and Expenditure account of the parent charity is not presented as part of these financial statements. The parent charity's gross income for the financial year was £553,814 (2023: £832,835) and surplus for the financial year was £50,072 (2023: deficit of £327,006).

17. Intangible assets

Charity and Group	Development costs
	£
Cost	
At 1 st April 2023	32,826
Disposals	(8,000)
Additions	-
At 31 st March 2024	24,826
Amortisation	
At 1 st April 2023	13,554
Charge for the year	6,032
Eliminated on disposal	(8,000)
At 31 st March 2024	11,586
Carrying amount	
At 31 st March 2024	13,240
At 31 st March 2023	19,272

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

18. Tangible fixed assets

Charity	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2023	447,574	62,234	509,808
Additions			
Disposals	(447,574)	(55,292)	(502,866)
At 31st March 2024	<u>-</u>	<u>6,942</u>	<u>6,942</u>
Depreciation			
At 1 st April 2023	403,514	46,279	449,793
Charge for the year	31,810	7,238	39,048
Disposals	(435,324)	(49,449)	(484,773)
At 31st March 2024	<u>-</u>	<u>4,068</u>	<u>4,068</u>
Carrying amount			
At 31st March 2024	<u>-</u>	<u>2,874</u>	<u>2,874</u>
At 31st March 2023	<u>44,060</u>	<u>15,955</u>	<u>60,015</u>
Group			
Cost			
At 1st April 2023	447,574	216,965	664,539
Additions	-		
Disposals	(447,574)	(210,023)	(657,597)
At 31st March 2024	<u>-</u>	<u>6,942</u>	<u>6,942</u>
Depreciation			
At 1st April 2023	403,514	183,402	586,916
Charge for the year	31,810	17,928	49,738
Disposals	(435,324)	(197,262)	(632,586)
At 31st March 2024	<u>-</u>	<u>4,068</u>	<u>4,068</u>
Carrying amount			
At 31st March 2024	<u>-</u>	<u>2,874</u>	<u>2,874</u>
At 31st March 2023	<u>44,060</u>	<u>33,563</u>	<u>77,623</u>

19. Investments

Charity	Shares in group undertakings £
Cost	
At 1st April 2023 and 31st March 2024	<u>1</u>
Impairment	
At 1st April 2023 and 31st March 2024	<u>-</u>
Carrying amount	
At 31st March 2024	<u>1</u>
At 31st March 2023	<u>1</u>

The charity owns 100% of the issued share capital in PSL Enterprises Ltd, company number 08246664. The address of its registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ. During the year the company was used for non-primary purpose trading activities, namely the operation of the bar and kitchen and the organisation of commercial events at The Tetley.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

19. Investments *(continued)*

The investment in subsidiary is shown at cost, being issued share capital.

All activities of the subsidiary company have been consolidated on a line by line basis in the consolidated Statement of Financial Activities. Income for the year ended 31 March 2024 amounted to £748,663 (2023: £754,483) with associated expenditure of £474,754 (2023: £763,466), interest payable of £1,891 (2023: £3,888) and a tax charge of £Nil (2023: £Nil). Net assets of the company at 31 March 2024 are £4,717 (2023: net liabilities of £267,300).

20. Stock

	2024	£	2023	£
	Group	Charity	Group	Charity
Bar and kitchen stocks	-	-	15,906	-
Other stock items	4,348	4,348	-	-
	<u>4,348</u>	<u>4,348</u>	<u>-</u>	<u>-</u>

21. Debtors

	2024	£	2023	£
	Group	Charity	Group	Charity
Trade debtors	6,739	6,739	38,607	19,785
Amounts owed by group undertakings	-	-	-	88,810
Prepayments and accrued income	3,444	3,444	59,446	55,868
Other debtors	-	-	2,617	-
	<u>10,183</u>	<u>10,183</u>	<u>100,670</u>	<u>164,463</u>

The monies due to the charity from PSL Enterprises Ltd is unsecured, interest free and repayable on demand. At the 31st March 2024 the balance due is £nil (2023: £88,810).

22. Creditors: amounts falling due within one year

	2024	£	2023	£
	Group	Charity	Group	Charity
Loans	-	1,588	32,352	-
Trade creditors	14,492	14,492	25,875	8,252
Accruals and deferred income	26,664	26,664	74,274	19,799
Social security and other taxes	2,760	2,760	36,248	5,931
Other creditors	1,138	1,138	14,155	8,967
	<u>45,054</u>	<u>46,642</u>	<u>182,904</u>	<u>42,949</u>

23. Debtors: amounts falling due after more than one year

	2024	£	2023	£
	Group	Charity	Group	Charity
Amounts due from group undertakings	-	-	-	230,000
Provision against above balance	-	-	-	(230,000)
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The loan balance of £230,000 due from PSL Enterprises Ltd is not deemed recoverable in full as PSL Enterprises Ltd has ceased to trade during the year ending 31 March 2024. A £30,000 repayment was made during the financial year and the remaining £200,000 has been written off as at 31 March 2024.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

24. Creditors: amounts falling due after more than one year

	2024 £ Group	£ Charity	2023 £ Group	£ Charity
Loans	-	-	38,308	-

There are no loan balances outstanding as at the year end March 2024

25. Analysis of charitable funds

Group	At 1st April 2023 £	Incoming Resources £	Resources Expended £	At 31st March 2024 £
Restricted funds	32,573	126,702	(115,379)	43,896
Endowment funds	12,833	-	(12,833)	-
Unrestricted funds	185,822	1,124,575	(1,030,963)	279,434
Total funds	231,228	1,251,277	(1,159,175)	323,330

Restricted funds- Group and Charity

	At 1st April 2023 £	Incoming Resources £	Resources Expended £	At 31st March 2024 £
Arts@Leeds	-	26,000	(26,000)	-
Baby Week Atrium Installation	-	4,270	(4,270)	-
Tiny Tetley Installation	-	4,261	-	4,261
Leeds consultant funding	-	8,000	(8,000)	-
National Lottery Inside Out Grant	-	25,579	(5,195)	20,384
Bramell Foundation	-	5,000	(2,129)	2,871
Sir George M	-	3,000	-	3,000
Jerwood	-	3,087	(3,087)	-
Bupa – Rowland Road Play Patch	-	1,980	-	1,980
Brotherton Trust	-	150	-	150
Leeds - Serendipity	-	1,925	-	1,925
Biennials Connect	-	8,000	(8,000)	-
Afrak Shafiq	-	19,975	(19,975)	-
Leeds Civic Trust	-	9,325	-	9,325
Leeds 2023 – Afra Eisma	-	1,650	(1,650)	-
No Man's Art Gallery	-	2,000	(2,000)	-
Sponsorship - Lightnight	-	2,500	(2,500)	-
Mondriaan Fonds	21,973	-	(21,973)	-
British Council - Antibodies	10,600	-	(10,600)	-
	<u>32,573</u>	<u>126,702</u>	<u>(115,379)</u>	<u>43,896</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

25. Analysis of charitable funds *(continued)*

Restricted funds- Group and Charity

	At 1st April 2022 £	Incoming Resources £	Resources Expended £	At 31st March 2023 £
LCC Arts Funding	-	26,000	(26,000)	-
LCC Other	-	4,990	(4,990)	-
Garfield Weston	21,455	-	(21,455)	-
PANIC!	19,999	-	(19,999)	-
Jerwood	17,894	-	(17,894)	-
Women's Health Matters	-	1,250	(1,250)	-
Mayor of West Yorkshire	-	5,947	(5,947)	-
The National Lottery Community Fund	-	9,700	(9,700)	-
New Art Exchange	-	14,000	(14,000)	-
Justin Fitzpatrik	-	2,000	(2,000)	-
Mondriaan Fonds	-	22,350	(377)	21,973
Andrew Black	-	2,500	(2,500)	-
British Council - Antibodies	-	54,000	(43,400)	10,600
Other restricted funds	-	2,120	(2,120)	-
	<u>59,348</u>	<u>144,857</u>	<u>(171,632)</u>	<u>32,573</u>

Endowment funds- Group and Charity

	At 1 st April 2023 £	Incoming Resources £	Resources Expended £	At 31 st March 2024 £
The Tetley capital funding	<u>12,833</u>	<u>-</u>	<u>(12,833)</u>	<u>-</u>

	At 1 st April 2022 £	Incoming Resources £	Resources Expended £	At 31 st March 2023 £
The Tetley capital funding	<u>32,083</u>	<u>-</u>	<u>(19,250)</u>	<u>12,833</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

25. Analysis of charitable funds *(continued)*

Unrestricted funds- Charity

	At 1 st April 2023	Incoming Resources	Resources Expended	Transfers	At 31 st March 2024
	£	£	£	£	£
Project Space Leeds	216,052	627,111	(568,773)	(120,000)	154,390
Assets purchased with capital grants	7,071	-	(6,756)	-	315
Designated fund	-	-	-	120,000	120,000
	<u>223,123</u>	<u>627,111</u>	<u>(575,529)</u>	<u>-</u>	<u>274,705</u>

	At 1 st April 2022	Incoming Resources	Resources Expended	Transfers	At 31 st March 2023
	£	£	£	£	£
Project Space Leeds	497,034	687,895	(968,877)	-	216,052
Assets purchased with capital grants	7,071	-	-	-	7,071
Designated fund	-	-	-	-	-
	<u>504,105</u>	<u>687,895</u>	<u>(968,877)</u>	<u>-</u>	<u>223,123</u>

Unrestricted funds – Group

	At 1 st April 2023	Incoming Resources	Resources Expended	Transfers	At 31 st March 2024
	£	£	£	£	£
Unrestricted reserves	178,751	1,124,575	(1,024,207)	(120,000)	159,119
Assets purchased with capital grants	7,071	-	(6,756)	-	315
Designated fund	-	-	-	120,000	120,000
	<u>185,822</u>	<u>1,124,575</u>	<u>(1,030,963)</u>	<u>-</u>	<u>279,434</u>

	At 1 st April 2022	Incoming Resources	Resources Expended	Transfers	At 31 st March 2023
	£	£	£	£	£
Unrestricted reserves	242,605	1,362,275	(1,426,129)	-	178,751
Assets purchased with capital grants	7,071	-	-	-	7,071
	<u>249,676</u>	<u>1,362,275</u>	<u>(1,426,129)</u>	<u>-</u>	<u>185,822</u>

Unrestricted fund – represents resources available at the Trustees discretion in meeting the charitable objects of the charity. At the year-end PSL Enterprises Ltd had a surplus on its profit and loss reserves of £4,717 (2023: deficit of £267,300).

Designated fund - £120,000 designated reserve for the purchase of new premises.

Assets purchased with capital grants – this designated fund represents the Net Book Value of assets purchased with grants received for capital funding.

Restricted funds - £25,579 was received from National Lottery Community Fund for Inside Out a programme supporting children's creative play in Beeston and £19,975 was received for Afrah Shafique's presentation in Leeds Train Station, part of Leeds 2023.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

26. Analysis of net assets between funds (Group)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Fixed assets	16,114	-	-	16,114
Current assets	308,374	43,896	-	352,270
Creditors less than 1 year	(45,054)	-	-	(45,054)
Long term liabilities	-	-	-	-
Net assets	<u>279,434</u>	<u>43,896</u>	<u>-</u>	<u>323,330</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Fixed assets	84,062	-	12,833	96,895
Current assets	322,972	32,573	-	355,545
Creditors less than 1 year	(182,904)	-	-	(182,904)
Long term liabilities	(38,308)	-	-	(38,308)
Net assets	<u>185,822</u>	<u>32,573</u>	<u>12,833</u>	<u>231,228</u>

Analysis of net assets between funds (Charity)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2024 £
Fixed assets	16,115	-	-	16,115
Current assets	305,232	43,896	-	349,128
Creditors less than 1 year	(46,642)	-	-	(46,642)
Net assets	<u>274,705</u>	<u>43,896</u>	<u>-</u>	<u>318,601</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Fixed assets	66,455	-	12,833	79,288
Current assets	199,617	32,573	-	232,190
Creditors less than 1 year	(42,949)	-	-	(42,949)
Net assets	<u>223,123</u>	<u>32,573</u>	<u>12,833</u>	<u>268,529</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2024

27. Related parties

The company has taken advantage of the exemption in Financial Reporting Standard number 102 from the requirement to disclose the transactions with group companies on the grounds that they are wholly owned.

The group made sales to The University of Leeds which Frank Finlay (Trustee and Chair) and Shelley Tyson (Trustee & Audit Chair) are employed totalling £2,518 (2023: £1,913). At the year end the outstanding balance was £nil (2023: £Nil).

The group made sales to Leeds Culture Trust, where Fank Finlay (trustee) is a trustee, totalling £27,819 (2023: purchases totalling £2,134). At the year end there was no outstanding balance (2023: £nil).

The group paid artist Simon Barclay, who is also a trustee, £nil as part of the PANIC! sessions (2023: £600).

The group paid Owen Neary (partner of Samantha Neary (née Fish)) £100 (2023: £100) in exchange for his DJ services.

The group made sales to Luminare Education Group of which David Warren (Trustee) is employed totalling £400 (2023: £491). At the year end the outstanding balance was £nil (2023: £nil).

The group made sales to Elevated Food for Life of which Jason Show (Trustee) co-owns totalling £nil (2023: £1,000). During the year the group purchased items totalling £56 (2023: nil). At the year end the outstanding balance was £nil (2023: £nil).

The group made sales to Rolling Social of which Samantha Neary (née Fish) (Trustee) is a majority shareholder totalling £208 (2023: £1,101). At the year end the outstanding balance was £nil (2023: £nil).

The Charity received donations from 1 trustee totalling £360 (2023: nil).

PROJECT SPACE LEEDS

England & Wales - Charity number 1148716

Accounts

COMPANY REGISTRATION NUMBER: 07123227
CHARITY REGISTRATION NUMBER: 1148716

Project Space Leeds
Company Limited by Guarantee
Financial Statements
31st March 2023

Project Space Leeds
Company Limited by Guarantee
Financial Statements
Year ended 31st March 2023

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Project Space Leeds
Company Limited by Guarantee
Trustees' Annual Report
Year ended 31st March 2023

The Trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31st March 2023.

Reference and administrative details

Registered charity name	Project Space Leeds
Charity registration number	1148716
Company registration number	07123227
Principal office and registered office	The Tetley Hunslet Road Leeds LS10 1JQ
The Trustees	Mr J D Hill Mr J M Straight (Resigned 7 September 2022) Ms J D Cameron (Resigned 7 September 2022) Mr M D Pattinson (Resigned 16 May 2022) Miss S Netherwood Mr A M P L Lovitt Mr D J Warren Mr S J Foster Mr F J Finlay (Chair) Ms G Pollock Mr S Barclay Ms S Cooper (Resigned 6 December 2022) Ms M J Duxbury Miss T Ahmed Ms L Nhuyen Mrs S L Tyson (Appointed 1 April 2023)
Company secretary	Joss Richardson
Auditor	Sagars Accountants Ltd Chartered accountants & statutory auditor Gresham House 5-7 St Paul's Street Leeds LS1 2JG
Bankers	Lloyds 65-68 Briggate Leeds LS1 6LH

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2023

Chair's report

We have been delighted this year to see audiences returning to The Tetley in far greater numbers, following the disruptions of the pandemic in recent years. These numbers were driven in part by an exceptional programme of exhibitions, that once again put a spotlight on exciting new ideas and artistic talent emerging here in Leeds and West Yorkshire and kick-started Leeds 2023, our year of culture, and continued our dialogue with international artists and partners. We are grateful to all the artists and partners who have contributed to this success.

Artists supported through the Tetley Jerwood Commissions have featured prominently in this exhibition programme and we are recalibrating our artist development programme accordingly for future years. We will build in regular opportunities for supported artists to help showcase their work, including building further opportunities for a first solo exhibition with us. We have seen first-hand the transformational power of an ambitious first show to launch artistic careers, when this is properly supported and promoted. This high profile platform assured for new, local talent will be a regular feature of our future programmes.

Fresh beginnings have been a recurring theme through the year, as our work with young families and very young children (0-5) has thrived – not only within The Tetley but also with community partners across South Leeds. We are excited by the possibilities of extending this early years work, bringing fun, play, learning and greater wellbeing to very young children and their parents and carers through imaginative use of the visual arts.

The sight (and sound) of over 1,000 toddlers, babies and their adults enjoying Baby Week on a single day at The Tetley is not easily forgotten! It is an experience that we wish to repeat and build on.

The year ahead will bring fresh challenges for our teams as we prepare to leave our much-loved base at The Tetley for a new home, in 2024/25. We are however guided by a mission that is clearer than ever and are well equipped to assure a bright future for PSL: after all, the arts are all about transporting us to new places and imagined possibilities, our core business will stand us in good stead.

We are hugely grateful to the many funders and supporters who have once again made our work possible this year and are delighted that Arts Council England will continue to invest in our work as a National Portfolio Organisation, from April 2023 – March 2026.

Our thanks to all – artists, curators, participants, audiences, partners and funders - who have been part of The Tetley through this year. We look forward to our continuing work together.

Frank Finlay, *Chair of Trustees*

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2023

Structure, governance and management

Governing document

Project Space Leeds (also known as PSL) is the charity that operates The Tetley. The Tetley is a pioneering centre for contemporary art located in the stunning art deco headquarters of the former Tetley Brewery. From the heart of Leeds' South Bank, The Tetley creates a platform for amazing emerging artists, presents breath-taking free exhibitions and helps communities and young people in Leeds find their creative voice.

The charity is a company limited by guarantee. The company gained charitable status on 9 August 2012 and since then it has been governed by its Memorandum and Articles of Association, as amended by special resolution on 9 August 2012. The Articles of Association were amended, and the revised articles adopted on 13 March 2018.

Recruitment and appointment of new Trustees

Directors serve for a fixed term of three years and can serve for a second term by agreement. We are mindful of constantly evolving the breadth of skills and expertise needed to support the charity, when vacancies arise recruitment is undertaken by open call with particular reference to any identified skills or knowledge gaps and to ensure diversity and that the board is representative of our communities.

Induction and training of new Trustees

All new Trustees are sent an induction pack on appointment to provide them with background information on the organisation, its structure, business plan, its policies and its finances. They are issued with the latest government guidance on being a trustee and have individual meetings with the Chair and CEO to ensure they are fully informed and confident about taking on these responsibilities. This forms part of the training of Trustees. Away days and formal training days for Trustees are held from time to time and trustees are encouraged to attend any training relevant to their roles.

Organisational structure

The day-to-day management of the charity is delegated to the executive team. Pay for key management personnel, which is agreed by the Trustees, is set and agreed by reference to budgets and against industry standards.

The trading subsidiary, PSL Enterprises Ltd (PEL), also has an active board of directors, who also report into the main charity board.

Risk management

The Trustees understand their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A strategic risk register is in place and is reviewed on a quarterly basis by the Audit Committee and by the board.

Objectives and activities

Objectives and aims

The objects of the charity are:

The advancement of public education in and appreciation of the arts in particular but not exclusively by:

- Fostering and promoting an understanding and appreciation of the arts for the benefit of the public.
- Promoting and advancing the participation and education of the general public in the visual arts.
- Providing and maintaining an art gallery for the exhibition of visual art to the general public.
- Delivering visual arts and education programmes to children, young adults and adult learners.
- Providing artists with advice, assistance and access to non-commercial gallery space for the public benefit.

The charity currently delivers these objects through the operation of The Tetley, a pioneering centre for contemporary art located in the stunning art deco headquarters of the former Tetley Brewery. From the heart of Leeds's South Bank, The Tetley creates a platform for amazing emerging artists, presents breath-taking free exhibitions and helps communities and young people in Leeds find their creative voice.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2023

Objectives and aims *(continued)*

These three areas of activity – artist development, exhibition and community engagement – come together to create a dynamic year-round programme that reaches far and deep across our home city, making connections also with a national and international artistic community.

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit. Our work and programmes are fully aligned with this guidance.

Achievements and performance

Main activities of the year

The Tetley continued to see an encouraging growth in audience numbers, after the disruptions of the pandemic. This year we welcomed 94,426 people through our doors, still well short of pre-Covid numbers but nonetheless a considerable improvement on 2021-22 (57,507). We delivered over 200 participatory workshops, talks and training sessions, linked to all three core areas of activity and spanning themes as far-ranging as witchcraft, public art and food production.

Artist development

The Tetley fulfils a vital role within Leeds and Yorkshire's visual arts ecology, working with artists at a pivotal stage in their development to enable a transformation in their practice and bring a step-change in their careers.

This was an exciting year for this area of our work, with six highly talented artists - Dr Emily Hesse, Samra Mayanja and ROOT-ed Zine (co-founded by artist-curators Amber Akanu and Fauziya Johnson) all receiving dedicated, structured support to develop their first major exhibitions with us, supported by Jerwood Arts. Samra Mayanja's *The Living and The Stale* developed from an extended research period in Uganda; ROOT-ed Zine commissioned artists Hanna Gwynn, whose Atrium work was her first large-scale commission, a courageous scaling up of her previous work creating comic books; Simone Yasmin, a poet and writer, who re-imagined her words as an exhibition, a turning point for her career; alongside painter Linnet Panashe-Rubaya and filmmaker Yasmin Ali. The programme suffered a great loss with the death of Emily Hesse in November 2022; we will remember Emily with gratitude and admiration as an extraordinary artist and a powerful and generous thinker, who made an enormous contribution to this cohort.

For PSL, artist development is about providing opportunity at every possible level. This year we contributed to *Antibodies*, part of the British Council's *UK India Together* Season, sending 4 UK-based artists to Goa, India, to participate in a 24-hour performance marathon which was broadcast online. As part of this project we partnered on a seminar at Tate Modern about performance art in South Asia. We were again a partner on the pioneering DARE project (led by Opera North and the University of Leeds), hosting the ingenious e-waste recycling stations and workshops developed by sculptor Katie Surridge, winner of the DARE Art Prize 2022/23. We commissioned Leeds-based artist Rufus Newell to create a new annual commission for the restaurant.

Over the course of the year we directly paid 59 artists and 29 freelancers, with over £90,000 going direct to these practitioners. We held four Makers Markets, providing a showcasing opportunity and route to market for makers and artists across a wide range of disciplines. Our team provided informal advice and support to many local artists including supporting them with applications to Arts Council England. We estimate that we have supported 140 artists over the year.

Exhibitions

An ambitious and diverse exhibition programme brought an extraordinary breadth of ideas and themes to animate our building and gallery spaces. All were accessible to the public entirely free of charge.

From January to May 2022, Justin Fitzpatrick's *Alpha Salad* explored food through taste, class, transformation and spirituality. Emily Hesse's *The Witches' Institution (W.I.)* (May to Sept 2022) was the artist's first solo show, bringing together Hesse's sculpture, curatorial practice and PhD research at the Belfast School of Art through a process supported by TAAP. Emily's magical materialism was embodied in large-scale, clay-built installations in the atrium, much loved by audiences including young children; the show won critical acclaim in ArtForum's Critic's pick and was highlighted in ArtAgenda, Yorkshire Post and Corridor8.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2023

Exhibitions *(continued)*

In May we welcomed Nigerian artist and fashion designer Bubu Ogisi to Leeds to present *I Am Not Myself*, a multifaceted exhibition exploring the spirituality of masquerading.

September saw the exhibition *Hibiscus Rising*, celebrating the forthcoming public sculpture by Yinka Shonibare that will create a lasting imprint of David Oluwale on Leeds's sense of itself and of its future, in collaboration with the David Oluwale Memorial Association and Leeds 2023. Next, ROOT-ed Zine: *Retrospect Reality, Reform* (October 2022 to January 2023) featured the work of 6 early-career artists and curators of colour, participants in TAAP, who created fifteen new works for their first gallery show.

January brought the Margaret Tait Award winner Andrew Black to The Tetley in collaboration with LUX Scotland. *On Clogger Lane* (Jan – Jul 23) focused on the local history of protest in North Yorkshire's Washburn Valley and featured important material from 3 Yorkshire-based archives, usually seen by appointment only.

Community engagement

This is a large and growing element within The Tetley's offer, linking directly to both artist development (the earliest stages of inspiring and enabling new artistic expression) and our exhibition programme.

This year we worked with *The World Reimagined* (a group exploring the history, legacy and future of the Transatlantic Trade in Enslaved Africans through the work of artists) to present World Reimagined Globes made by regional schools.

A 'schools takeover day' saw our galleries packed with schoolchildren at a time when we would usually be closed to the public.

With our partners *Women's Health Matters* (supporting vulnerable and marginalised women and girls in Leeds) we presented *See Me, Hear Me* (May – Aug 2022), an exhibition of photographic backdrops and poetry created by their members. We supported students attending Pinc College (our tenants, a specialist college providing alternative education for neurodivergent young people) to create and present an exhibition on the second floor, *Tinted Pinc* (March to May 2023)

Tiny Tetley Studio, our dedicated play resource for under 5s - designed by artist Stephanie Jefferies in response to a brief co-created with *Women's Health Matters* - went from strength to strength, with over 3000 families signing up for a free Family Pass in this first full year of operation. We are putting an ever stronger focus on Early Years provision and November 2022 saw The Tetley acting as a hub for Leeds-wide Baby Week events, including our own Baby Rave. Meanwhile Tiny Tetley workshops welcomed under 5s and their adults to regular workshops and activities over holiday periods. These family programmes are offered free of charge and on a drop-in basis wherever possible, to reduce barriers to participation.

We developed new outreach activities with partners in the Beeston and Hunslet areas of South Leeds, home to large numbers of young families living in poverty and disadvantage, with very limited access to the arts. The focus of our work here was on creative play inspired by visual arts, building on the approaches developed so successfully in-house through Tiny Tetley Studio and our Early Years programmes. With Hamara Centre (Leeds's largest ethnic minority voluntary organisation, serving communities across South Leeds) we piloted term-time mother-and-baby play sessions lead by artist Beatrice Lee Knowles, delivered alongside their food bank and advice provision. Over the Summer holidays we ran 'make and play' sessions in neighbouring Cross Flatts Park lead by artist Emily Binks, with approximately 1,000 children, parents and carers joining in building fantastical structures, dens and shelters over the 4-week period. Beeston Festival too featured creative building sessions – with real tools – led by our teams. We ran Tiny Tetley play sessions for the Family Fun weekends organised by Rowlands Road Working Men's Club in Beeston, and alongside their Street Party and Car Boot Sale events.

These activities have cemented strong and mutually rewarding relationships with several community groups in this area of Leeds, creating a strong foundation for a long-term collaboration which will offer local families regular, high-quality opportunities to engage with the arts and creativity over the coming years.

Financial review

The Tetley has continued to feel the aftershocks of the pandemic and the resulting changes in visitor behaviours; ongoing construction work to neighbouring Aire Park, with associated disruption to pedestrian access, has further deterred visits. These factors and the pressures of cost-of-living increases have impacted negatively on trading performance in our bar, kitchen and shop. Nevertheless, income increased substantially on the previous year, to £1,507,132 (£1,271,186 in 2021/22).

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2023

Financial review *(continued)*

Operating expenditure at £1,617,011 was comparable to last year (£1,620,617).

This resulted in an operating deficit of £109,879 for the year, much improved on the previous year's deficit (£349,431) but nonetheless a financial performance that continues to fall short of the surpluses generated year-on-year pre-pandemic.

The confirmation in November 2022 that Project Space Leeds will continue to be an Arts Council England National Portfolio Organisation (NPO) from April 2023 to March 2026 brought welcome reassurance that the charity will continue to benefit from this vital core funding, that enables both the ambition and accessibility of our programmes. Generous support from Leeds City Council, the Jerwood Foundation, Mondriaan Fonds and the British Council, among others, have all contributed significantly to our work this year.

Post year end we have also secured multi-year funding from the National Lottery, with an off-site project *Inside Out* starting in January 2024 and continuing for 3 years. Together with the secured NPO status, this firmly establishes the strong core funding required to deliver on our charitable objectives into the medium term.

Whilst it will be sad to move from our iconic location at The Tetley, we are now in advanced discussions to secure our exciting new home and we plan to announce this in the New Year. We are looking forward to reopening to the public in Autumn 2024 with an ambitious and renewed programme.

However, in October 2023 we took the difficult decision to close the trading subsidiary as our current lease in the Tetley building comes to an end and we work towards a new business model in our new home. A provision of £230,000 has been made in the accounts of the charity against the long-term loan monies due from the subsidiary company as this amount is unlikely to be recovered.

Taking all this into consideration, as stated in note 3 to the financial statements the trustees have made an informed judgement at the time of approving the financial statements that there is a reasonable expectation that the charity has reasonable expectations of income, adequate resources and stakeholder support to continue in operational existence for the foreseeable future.

Reserves policy

The reserves policy is for the charity to aim to have unrestricted (free) group reserve levels sufficient to cover the cost of six months of overheads relating to charitable activities. Future budgets are designed to build up free reserves, although it is acknowledged that the charity may take some time to achieve its desired policy.

Funds in deficit

There are currently no funds in deficit as at 31 March 2023 (2022: £nil).

Future developments

The charity's lease on The Tetley building comes to end in March 2024, but work is well-advanced to secure our future home with plans to open a new gallery space in Autumn 2024. This represents an exciting opportunity to refocus on delivering our core objectives and we have ambitious plans for the years ahead.

During this transition period we remain very active, with a number of impactful off-site community activities already underway and more planned for the future.

Our priorities over the coming year continue to be:

- Provide outstanding support and opportunity for early-career talent in the region
- Provide communities, families and children access to inclusive, inspiring and creative participatory activities
- Adapt our business model to thrive in our new home

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2023

Trustees' responsibilities statement

The Trustees, who are also directors for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Sagars Accountants Ltd are deemed to be re-appointed as auditors under section 487(2) of the Companies Act 2006.

18-Dec-2023

The Trustees' annual report were approved on and signed on behalf of the board of Trustees by:



Mr F J Finlay
Trustee

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds

Year ended 31st March 2023

Opinion

We have audited the group and parent company financial statements of Project Space Leeds (the 'charity') for the year ended 31st March 2023 which comprise the consolidated statement of financial activities (including income and expenditure account), the group and charity statement of financial position, consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2023 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2023

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102) 2019.

We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered in this context were Charities Commission Regulations and Health and Safety and safeguarding considerations.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2023

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be with regards to the timing of recognition of income and the override of controls by management.

Our audit procedures to respond to these risks included:

- enquiries of management and the Trustees about their own identification and assessment of the risks of irregularities,
- sample testing on the posting of journals,
- reviewing accounting estimates for biases,
- reviewing agreements and carrying out detailed substantive testing on the completeness of income,
- reading minutes of meetings of those charged with governance; and
- obtaining confirmation from the Trustees that there was no regulatory correspondence with the Charity Commission or other regulatory bodies.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Seaman

(Senior Statutory Auditor)

For and on behalf of Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG

18-Dec-2023

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Project Space Leeds

Company Limited by Guarantee

Consolidated Statement of Financial Activities (including income and expenditure account)

Year ended 31st March 2023

		2023				2022
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	5	483,412	130,550	–	613,962	629,117
Charitable activities	6	60,284	14,307	–	74,591	82,375
Other trading activities	7	784,948	–	–	784,948	544,354
Investment income	8	180	–	–	180	8
Other income	9	33,451	–	–	33,451	15,332
Total income		<u>1,362,275</u>	<u>144,857</u>	<u>–</u>	<u>1,507,132</u>	<u>1,271,186</u>
Expenditure						
Expenditure on:						
Raising funds	10/11	(866,312)	(8,474)	–	(874,786)	(829,538)
Charitable activities	10/11	(559,817)	(163,158)	(19,250)	(742,225)	(791,079)
Total expenditure		<u>(1,426,129)</u>	<u>(171,632)</u>	<u>(19,250)</u>	<u>(1,617,011)</u>	<u>1,620,617</u>
Net income/(expenditure) and net movement in funds						
		<u>(63,854)</u>	<u>(26,775)</u>	<u>(19,250)</u>	<u>(109,879)</u>	<u>(349,431)</u>
Reconciliation of funds						
Total funds brought forward		249,676	59,348	32,083	341,107	690,538
Total funds carried forward		<u>185,822</u>	<u>32,573</u>	<u>12,833</u>	<u>231,228</u>	<u>341,107</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 14 to 28 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Consolidated and Charity Statement of Financial Position

31st March 2023

	Note	2023		2022	
		£ Group	£ Charity	£ Group	£ Charity
Fixed assets					
Intangible assets	18	19,272	19,272	25,837	25,837
Tangible fixed assets	19	77,623	60,015	139,597	110,994
Investments	20	-	1	-	1
		<u>96,895</u>	<u>79,288</u>	<u>165,434</u>	<u>136,832</u>
Current assets					
Stock	21	15,906	-	12,844	-
Debtors	22	100,670	164,463	129,771	305,531
Cash at bank and in hand		238,969	67,727	370,186	269,246
		<u>355,545</u>	<u>232,190</u>	<u>512,801</u>	<u>574,777</u>
Creditors: amounts falling due within one year	23	<u>(182,904)</u>	<u>(42,949)</u>	<u>(269,618)</u>	<u>(116,074)</u>
Net current assets		<u>172,641</u>	<u>189,241</u>	<u>243,183</u>	<u>458,703</u>
Total assets less current liabilities		<u>269,536</u>	<u>268,529</u>	<u>408,617</u>	<u>595,535</u>
Debtors: amounts falling due after more than one year	24	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Creditors: amounts falling due after more than one year	25	<u>(38,308)</u>	<u>-</u>	<u>(67,510)</u>	<u>-</u>
Net assets		<u>231,228</u>	<u>268,529</u>	<u>341,107</u>	<u>595,535</u>
Funds of the charity					
Endowment funds		12,833	12,833	32,083	32,083
Restricted funds		32,573	32,573	59,348	59,348
Unrestricted funds		185,822	223,123	249,676	504,104
Total charity funds	26	<u>231,228</u>	<u>268,529</u>	<u>341,107</u>	<u>595,535</u>

18-Dec-2023

These financial statements were approved by the board of Trustees and authorised for issue on, and are signed on behalf of the board by:



Mr F J Finlay
Trustee

Registered office:
The Tetley
Hunslet Road
Leeds
LS10 1JQ

Company registration number: 07123227
Charity registration number: 1148716

The notes on pages 14 to 28 form part of these financial statements.

Project Space Leeds
Company Limited by Guarantee
Consolidated Statement of Cash Flows
Year ended 31st March 2023

	2023 £	2022 £
Cash flows from operating activities		
Net (expenditure)/income	(109,879)	(349,431)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	79,183	72,448
Amortisation of intangible assets	6,565	3,256
Interest paid	3,888	4,811
<i>Changes in:</i>		
Trade and other debtors	29,101	(91,648)
Trade and other creditors	(82,666)	96,793
Stocks	(3,062)	(4,376)
Other adjustments	411	369
Cash generated from operations	<u>(76,459)</u>	<u>(267,778)</u>
Cash flows from investing activities		
Purchase of tangible and intangible assets	(17,620)	(54,678)
Proceeds from sale of tangible assets	-	3,247
Net cash used in investing activities	<u>(17,620)</u>	<u>(51,431)</u>
Cash flows from financing activities		
Proceeds from borrowings	-	-
Repayment of borrowings	(33,250)	(28,220)
Interest paid	(3,888)	(4,811)
Net cash used in investing activities	<u>(37,138)</u>	<u>(33,031)</u>
Net (decrease)/increase in cash and cash equivalents	(131,217)	(352,240)
Cash and cash equivalents at beginning of year	370,186	722,426
Cash and cash equivalents at end of year	<u>238,969</u>	<u>370,186</u>

The notes on pages 14 to 28 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31st March 2023

1. General information

The charity is a public benefit entity as defined by FRS102 and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity. The financial statements are presented in units of £1.

Going concern

The trustees, having made due and careful enquiry, are of the opinion that the charitable company and group has adequate working capital to execute its operations for at least one year from the date of approval of the accounts.

Forecasts have been prepared, with various scenarios, covering the period to December 2024 which show that the group has sufficient funds to meet liabilities as they fall due, and take account of the cessation of trade of the subsidiary company's bar and kitchen activities in October 2023 (as set out in the financial review on page 6). As reported last year the property lease was due to end in November 2023 but this has been extended to 31 March 2024 and the Trustees are in advanced discussions with another party which would provide a new venue from the autumn of 2024 for the gallery excluding the bar and kitchen. In the interim period the charity will continue its operations remotely to meet the obligations to funders and its charitable objectives,

The trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the group has adequate resources to continue in operational existence for the foreseeable future and so the accounts have been prepared on a going concern basis.

Consolidation

The Consolidated Statement of Financial Activities, Consolidated Cash Flow Statement and Consolidated Balance Sheet include the financial statements of the company and its subsidiary undertaking made up to 31 March 2023. The results of subsidiaries sold or acquired are included in the Statement of Financial Activities up to, or from, the date control passes. Intra-group sales and profits are eliminated fully on consolidation. The entity has taken exemption from presenting its unconsolidated Statement of Financial Activities under section 408 of Companies Act 2006.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are recognised when the group has entitlement to the funds, receipt is probable and the amount can be measured with sufficient reliability. Turnover is derived from the provision of goods and services and is stated after trade discounts, other sales taxes and net of VAT. Further details on specific income streams are provided below.

Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the year is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in restricted or endowment funds.

Grants which are given for specific service provision are included within incoming resources from charitable activities.

Grants where there is no specific service provision are included within donations and legacies. Grants receivable which are capital in nature or are of a general nature are included within donations and legacies.

Donations

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income

Other income is recognised in the year it is receivable and to the extent the goods have been provided or on completion of the service.

Rental income

Rental income received under operating leases is credited to income on a straight line basis over the lease term.

Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity are recognised at their open market value in the year in which they are receivable as incoming resources, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's policies.

Resources expended

All expenditure is recognised in the period in which there is a legal or constructive obligation to make payment to a third party and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Details of the basis of allocation of support costs are given in the notes to the financial statements. All creditors and provisions for liabilities are allocated on the same basis. All resources expended are inclusive of irrecoverable VAT.

Cost of raising funds

Expenditure on raising funds includes all expenditure incurred by a charity to raise funds for its charitable purposes. It includes the costs of all fundraising activities, events and non-charitable trading activities.

Charitable activities

These are costs which directly relate to activities which further the charitable objectives of the charity.

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

3. Accounting policies *(continued)*

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Development costs - 5 years

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property - over the period of the lease
Fixtures and fittings - 3 to 10 years

Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Stock

Stock is valued at the lower of cost or net realisable value. Stocks are valued using the first-in, first-out (FIFO) method.

Taxation

The charity is exempt from tax on its charitable activities. The charity is able to claim Museum and Galleries tax relief, this is accounted for on a receipts basis.

Deferred tax is recognised in the subsidiary company and consolidated accounts in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Defined contribution plans

The group operates a defined contribution pension scheme. Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The charity is a company limited by guarantee.

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Grants receivable	254,600	130,550	385,150
Donated goods and services	220,660	-	220,660
Other donations	8,152	-	8,152
	<u>483,412</u>	<u>130,550</u>	<u>613,962</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Grants receivable	335,195	29,917	365,112
Donated goods and services	248,012	-	248,012
Other donations	15,993	-	15,993
	<u>599,200</u>	<u>29,917</u>	<u>629,117</u>

Donated goods and services above includes the following items which have been included at the Trustees best estimates of the amounts they would have to pay to obtain similar goods and services on the open market.

	2023	2022
Rent and rates	220,660	248,012
	<u>220,660</u>	<u>248,012</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Rental income	52,087	-	52,087
Grants received	-	120	120
Other charitable income	8,197	14,187	22,384
	<u>60,284</u>	<u>14,307</u>	<u>74,591</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Rental income	39,370	-	39,370
Grants received	-	31,000	31,000
Other charitable income	2,005	10,000	12,005
	<u>41,375</u>	<u>41,000</u>	<u>82,375</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

7. Other trading activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Sponsorships	41,000	41,000	10,000	10,000
Bar and restaurant sales	743,948	743,948	534,354	534,354
	<u>784,948</u>	<u>784,948</u>	<u>544,354</u>	<u>544,354</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Other interest receivable	180	180	8	8
	<u>180</u>	<u>180</u>	<u>8</u>	<u>8</u>

9. Other income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Museum and galleries tax relief	22,918	22,918	15,127	15,127
Other income	10,533	10,533	205	205
	<u>33,451</u>	<u>33,451</u>	<u>15,332</u>	<u>15,332</u>

10. Resources expended

Costs of charitable activities

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2023 £
Costs of charitable activities	<u>188,981</u>	<u>191,975</u>	<u>361,268</u>	<u>742,225</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2022 £
Costs of charitable activities	<u>173,588</u>	<u>216,870</u>	<u>400,621</u>	<u>791,079</u>

Costs of raising funds

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2023 £
Costs of raising funds	<u>416,245</u>	<u>295,473</u>	<u>163,068</u>	<u>874,786</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2022 £
Costs of raising funds	<u>403,306</u>	<u>255,987</u>	<u>170,245</u>	<u>829,538</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

11. Expenditure by fund type

Cost of charitable activities- 2023	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2023
	£	£	£	£
Staff costs	151,540	37,441	-	188,981
Curatorial costs	36,579	86,295	-	122,874
Participation costs	6,587	39,422	-	46,009
Advertising and promotion	21,188	-	-	21,188
Other direct costs	1,905	-	-	1,905
Support costs (see note 12)	342,018	-	19,250	361,268
	<u>559,817</u>	<u>163,158</u>	<u>19,250</u>	<u>742,225</u>

Cost of charitable activities- 2022	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2022
	£	£	£	£
Staff costs	138,948	34,640	-	173,588
Curatorial costs	42,402	28,802	-	71,204
Participation costs	(19,154)	141,823	-	122,669
Advertising and promotion	15,567	2,593	-	18,160
Other direct costs	4,837	-	-	4,837
Support costs (see note 12)	310,569	70,802	19,250	400,621
	<u>493,169</u>	<u>278,660</u>	<u>19,250</u>	<u>791,079</u>

Cost of raising funds- 2023	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2023
	£	£	£	£
Staff costs	416,245	-	-	416,245
Other direct costs	295,473	-	-	295,473
Support costs (see note 12)	154,594	8,474	-	163,068
	<u>866,312</u>	<u>8,474</u>	<u>-</u>	<u>874,786</u>

Cost of raising funds- 2022	Unrestricted funds	Restricted funds	Endowment fund	Total Funds 2022
	£	£	£	£
Staff costs	377,306	26,000	-	403,306
Other direct costs	255,987	-	-	255,987
Support costs (see note 12)	170,245	-	-	170,245
	<u>803,538</u>	<u>26,000</u>	<u>-</u>	<u>829,538</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

12. Support costs

	Cost of raising funds	Cost of charitable activities	Total 2023	Total 2022
Administrative expenditure				
Staff costs	5,221	38,289	43,510	79,439
Staff training & expenses	498	3,650	4,148	6,644
Print, postage and stationery	191	1,401	1,592	1,960
IT expenses	991	7,267	8,258	10,342
Bank charges	28	203	231	367
Legal & Professional	1,583	11,607	13,190	18,741
Telephone	31	230	261	478
Amortisation	788	5,777	6,565	1,600
Other administrative expenditure	864	6,333	7,197	6,926
Total administrative expenditure	<u>10,195</u>	<u>74,757</u>	<u>84,952</u>	<u>126,497</u>
Premises costs				
Staff costs	16,051	28,534	44,585	35,472
Rent & Rates	78,013	138,690	216,703	218,012
Heat, light & water	10,116	17,985	28,101	29,176
Insurance	5,460	9,707	15,167	18,208
Cleaning	17,917	31,851	49,768	44,261
Health & Safety	857	1,524	2,381	3,145
Maintenance & Repairs	1,972	3,507	5,479	16,578
Security	281	499	780	1,324
Depreciation	19,554	34,763	54,317	57,744
Total premises costs	<u>150,221</u>	<u>267,060</u>	<u>417,281</u>	<u>423,920</u>
Governance costs				
Staff costs	1,106	8,111	9,217	7,780
Legal and professional	-	-	-	1,469
Audit fees	1,540	11,293	12,833	11,200
Trustees' expenses	6	47	53	-
Total governance costs	<u>2,652</u>	<u>19,451</u>	<u>22,103</u>	<u>20,449</u>
Total support costs	<u><u>163,068</u></u>	<u><u>361,268</u></u>	<u><u>524,336</u></u>	<u><u>570,866</u></u>

Support costs are allocated on a basis consistent with the use of resources. The Trustees have determined that the most consistent and reliable basis for the allocation is the use of full-time equivalent staff for administrative expenses and governance and floor area for premises costs. Costs allocated to the charitable company's subsidiary are in line with the agreed recharge basis between the two companies.

13. Taxation

PSL Enterprises Limited has tax losses of £271,955 (2022: £266,075) available to carry forward against future trading profits. A deferred tax asset of £nil (2022: £nil) has been recognised in relation to these amounts and fixed asset timing differences.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023	2022
	£	£
Wages and salaries	641,300	633,538
Social security costs	47,734	49,826
Pensions	12,243	12,150
	<u>701,277</u>	<u>695,514</u>

Where appropriate the charity enters into contracts with self-employed freelance staff for the provision of the charity's services. This provides flexibility for the charity in planning its operations for the year.

The average head count of employees during the year was 36 (2022: 35).

No employee received employee benefits of more than £60,000 during the year (2022: nil).

The group operates a defined contributions pension scheme. The assets of the scheme were held separately from those of the company. At the year end pension contributions of £4,566 (2022: £5,991) were outstanding. Included within this is £2,613 (2022: £3,376) relating to the subsidiary company.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £53,217 (2022: £129,787).

15. Trustee remuneration and expenses

The board of Trustees during the year served on a voluntary basis and received no remuneration for their services to the company (2022: £nil). The charity reimbursed or incurred expenses directly on behalf of 1 (2022: 1) Trustee for expenditure totalling £600 (2022: £1,100). Other related party transactions involving the Trustees are set out in note 27.

16. Net movement in funds

Net movement in funds is stated after charging:

	2023	2022
	£	£
Auditors remuneration- audit services	9,600	8,750
Auditors remuneration- other services	3,650	3,150
Amortisation	6,565	3,256
Depreciation	79,183	72,448

17. Surplus/(deficit) of parent charity

As permitted by Section 408 of the Companies Act 2006 and the concession in paragraph 397 of the Charities SORP, a Statement of Financial Activities and the Income and Expenditure account of the parent charity is not presented as part of these financial statements. The parent charity's gross income for the financial year was £832,835 (2022: £707,670) and deficit for the financial year was £327,006 (2022: 323,897).

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

18. Intangible assets

Charity and Group	Development costs £
Cost	
At 1 st April 2022	32,826
Additions	-
At 31st March 2023	<u>32,826</u>
Amortisation	
At 1 st April 2022	6,989
Charge for the year	6,565
At 31st March 2023	<u>13,554</u>
Carrying amount	
At 31st March 2023	<u>19,272</u>
At 31 st March 2022	<u>25,837</u>

19. Tangible fixed assets

Charity	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2022	447,574	66,018	513,592
Additions	-	3,337	3,337
Disposals	-	(7,121)	(7,121)
At 31st March 2023	<u>447,574</u>	<u>62,234</u>	<u>509,808</u>
Depreciation			
At 1 st April 2022	358,759	43,839	402,598
Charge for the year	44,755	9,603	54,358
Disposals	-	(7,163)	(7,163)
At 31st March 2023	<u>403,514</u>	<u>46,279</u>	<u>449,793</u>
Carrying amount			
At 31st March 2023	<u>44,060</u>	<u>15,955</u>	<u>60,015</u>
At 31 st March 2022	<u>88,815</u>	<u>22,179</u>	<u>110,994</u>
Group			
Cost			
At 1 st April 2022	447,574	217,579	665,153
Additions	-	17,620	17,620
Disposals	-	(18,234)	(18,234)
At 31st March 2023	<u>447,574</u>	<u>216,964</u>	<u>664,539</u>
Depreciation			
At 1 st April 2022	358,759	166,797	525,556
Charge for the year	44,757	34,426	79,183
Disposals	-	(17,821)	(17,821)
At 31st March 2023	<u>403,514</u>	<u>183,402</u>	<u>586,918</u>
Carrying amount			
At 31st March 2023	<u>44,060</u>	<u>33,562</u>	<u>77,623</u>
At 31 st March 2022	<u>88,815</u>	<u>50,782</u>	<u>139,597</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

20. Investments

Charity	Shares in group undertakings £
Cost	
At 1st April 2022 and 31st March 2023	<u>1</u>
Impairment	
At 1st April 2022 and 31st March 2023	<u>-</u>
Carrying amount	
At 31st March 2023	<u>1</u>
At 31st March 2022	<u>1</u>

The charity owns 100% of the issued share capital in PSL Enterprises Ltd, company number 08246664. The address of its registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ. During the year the company was used for non-primary purpose trading activities, namely the operation of the bar and kitchen and the organisation of commercial events at The Tetley.

The investment in subsidiary is shown at cost, being issued share capital.

All activities of the subsidiary company have been consolidated on a line by line basis in the consolidated Statement of Financial Activities. Income for the year ended 31 March 2023 amounted to £754,483 (2022: £563,515) with associated expenditure of £763,466 (2022: £584,238), interest payable of £3,888 (2022: £4,811) and a tax charge of £Nil (2022: £Nil). Net liabilities of the company at 31 March 2023 are £267,300 (2022: £254,429).

21. Stock

	2023 £	£	2022 £	£
	Group	Charity	Group	Charity
Bar and kitchen stocks	<u>15,906</u>	<u>-</u>	<u>12,844</u>	<u>-</u>

22. Debtors

	2023 £	£	2022 £	£
	Group	Charity	Group	Charity
Trade debtors	<u>38,607</u>	<u>19,785</u>	<u>37,550</u>	<u>16,926</u>
Amounts owed by group undertakings	-	<u>88,810</u>	-	<u>206,968</u>
Prepayments and accrued income	<u>59,446</u>	<u>55,868</u>	<u>90,335</u>	<u>81,637</u>
Other debtors	<u>2,617</u>	<u>-</u>	<u>1,886</u>	<u>-</u>
	<u>100,670</u>	<u>164,463</u>	<u>129,771</u>	<u>305,531</u>

The monies due to the charity from PSL Enterprises Ltd is unsecured, interest free and repayable on demand.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

23. Creditors: amounts falling due within one year

	2023		2022	
	£ Group	£ Charity	£ Group	£ Charity
Loans	32,352	-	36,400	-
Trade creditors	25,875	8,252	51,383	32,282
Accruals and deferred income	74,274	19,799	150,317	72,312
Social security and other taxes	36,248	5,931	21,352	6,611
Other creditors	14,155	8,967	10,166	4,869
	<u>182,904</u>	<u>42,949</u>	<u>269,618</u>	<u>116,074</u>

See comments in note 25 regarding loans due.

24. Debtors: amounts falling due after more than one year

	2023		2022	
	£ Group	£ Charity	£ Group	£ Charity
Amounts due from group undertakings	-	230,000	-	-
Provision against above balance	-	(230,000)	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The historic intercompany indebtedness has been converted into a formal loan agreement in the year, the loan of £230,000 due from PSL Enterprises Ltd is outstanding in full at 31 March 2023. The loan is repayable on demand and was interest free for the year to 31 March 2023. Interest of 2.5% ABR will be charged from 1 April 2023. This balance is not deemed recoverable in full as PSL Enterprises Ltd will cease to trade in the financial year ending 31 March 2024, and so a full provision has been made against this outstanding loan at 31 March 2023.

25. Creditors: amounts falling due after more than one year

	2023		2022	
	£ Group	£ Charity	£ Group	£ Charity
Loans	38,308	-	67,510	-

£35,181 of the loan due; split between £26,500 due within 1 year (2022: £26,400) and £8,681 due after 1 year (2022: £35,010) is unsecured, under the agreement in place the loan is due for repayment by July 2024. The interest rate applicable is 4% over the bank's base rate.

An additional loan of £35,479; split between £5,852 due within 1 year (2022: £10,000) and £29,627 due after 1 year (2022: £32,500) is unsecured, under the agreement in place the loan is due for repayment by July 2026 including a 12 month capital repayment holiday. The interest rate applicable is 2.5% over the bank's base rate. Extended terms were agreed in the year and the loan is now repayable by July 2030 under the same terms.

26. Analysis of charitable funds

Group	At 1st April 2022	Incoming	Resources	At 31st March 2023
		Resources	Expended	
	£	£	£	£
Restricted funds	59,348	144,857	(171,632)	32,573
Endowment funds	32,083	-	(19,250)	12,833
Unrestricted funds	249,676	1,362,275	(1,426,129)	185,822
Total funds	<u>341,107</u>	<u>1,507,132</u>	<u>(1,617,011)</u>	<u>231,228</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

26. Analysis of charitable funds *(continued)*

Restricted funds- Group and Charity

	At 1st April 2022	Incoming Resources	Resources Expended	At 31st March 2023
	£	£	£	£
LCC Arts Funding	-	26,000	(26,000)	-
LCC Other	-	4,990	(4,990)	-
Garfield Weston	21,455	-	(21,455)	-
PANIC!	19,999	-	(19,999)	-
Jerwood	17,894	-	(17,894)	-
Women's Health Matters	-	1,250	(1,250)	-
Mayor of West Yorkshire	-	5,947	(5,947)	-
The National Lottery	-	-	-	-
Community Fund	-	9,700	(9,700)	-
New Art Exchange	-	14,000	(14,000)	-
Justin Fitzpatrik	-	2,000	(2,000)	-
Mondriaan Fonds	-	22,350	(377)	21,973
Andrew Black	-	2,500	(2,500)	-
British Council - Antibodies	-	54,000	(43,400)	10,600
Other restricted funds	-	2,120	(2,120)	-
	<u>59,348</u>	<u>144,857</u>	<u>(171,632)</u>	<u>32,573</u>

	At 1st April 2021	Incoming Resources	Resources Expended	At 31st March 2022
	£	£	£	£
LCC Arts Funding	-	26,000	(26,000)	-
Garfield Weston	161,650	-	(140,195)	21,455
PANIC!	119,662	10,000	(109,663)	19,999
Jerwood	11,779	31,000	(24,885)	17,894
Other restricted funds	-	3,917	(3,917)	-
	<u>293,091</u>	<u>70,917</u>	<u>(304,660)</u>	<u>59,348</u>

Endowment funds- Group and Charity

	At 1st April 2022	Incoming Resources	Resources Expended	At 31st March 2023
	£	£	£	£
The Tetley capital funding	<u>32,083</u>	-	<u>(19,250)</u>	<u>12,833</u>

	At 1st April 2021	Incoming Resources	Resources Expended	At 31st March 2022
	£	£	£	£
The Tetley capital funding	<u>51,333</u>	-	<u>(19,250)</u>	<u>32,083</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

26. Analysis of charitable funds *(continued)*

Unrestricted funds- Charity

	At 1 st April 2022	Incoming Resources	Resources Expended	At 31 st March 2023
	£	£	£	£
Project Space Leeds	497,034	687,895	(968,877)	216,052
Assets purchased with capital grants	7,071	-	-	7,071
Designated fund	-	-	-	-
	<u>504,104</u>	<u>687,895</u>	<u>(968,877)</u>	<u>223,123</u>

	At 1 st April 2021	Incoming Resources	Resources Expended	At 31 st March 2022
	£	£	£	£
Project Space Leeds	519,009	636,753	(658,728)	497,034
Assets purchased with capital grants	56,000	-	(48,929)	7,071
Designated fund	-	-	-	-
	<u>575,009</u>	<u>636,753</u>	<u>(707,657)</u>	<u>504,104</u>

Unrestricted funds - Group

	At 1 st April 2022	Incoming Resources	Resources Expended	At 31 st March 2023
	£	£	£	£
Unrestricted reserves	242,605	1,362,275	(1,426,129)	178,751
Assets purchased with capital grants	7,071	-	-	7,071
	<u>249,676</u>	<u>1,362,275</u>	<u>(1,426,129)</u>	<u>185,822</u>

	At 1 st April 2021	Incoming Resources	Resources Expended	At 31 st March 2022
	£	£	£	£
Unrestricted reserves	290,114	1,200,269	(1,247,778)	242,605
Assets purchased with capital grants (restated)	56,000	-	(48,929)	7,071
	<u>346,114</u>	<u>1,200,269</u>	<u>(1,296,707)</u>	<u>249,676</u>

Unrestricted fund – represents resources available at the Trustees discretion in meeting the charitable objects of the charity. At the year-end PSL Enterprises Ltd had a deficit on its profit and loss reserves of £267,300 (2022: £254,430).

Assets purchased with capital grants – this designated fund represents the Net Book Value of assets purchased with grants received for capital funding.

Restricted funds - £22,350 was received from Mondriaan Fonds to curate and host the Afra Eisma splashdown tender exhibition in October 23. £54,000 was received from British Council for delivering Antibodies, a collaboration programme with the charities partners in India.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

27. Analysis of net assets between funds (Group)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Fixed assets	84,062	-	12,833	96,895
Current assets	322,972	32,573	-	355,545
Creditors less than 1 year	(182,904)	-	-	(182,904)
Long term liabilities	(38,308)	-	-	(38,308)
Net assets	<u>185,822</u>	<u>32,573</u>	<u>12,833</u>	<u>231,228</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fixed assets	133,351	-	32,083	165,434
Current assets	453,453	59,348	-	512,801
Creditors less than 1 year	(269,618)	-	-	(269,618)
Long term liabilities	(67,510)	-	-	(67,510)
Net assets	<u>249,676</u>	<u>59,348</u>	<u>32,083</u>	<u>341,107</u>

Analysis of net assets between funds (Charity)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2023 £
Fixed assets	66,455	-	12,833	79,288
Current assets	199,617	32,573	-	232,190
Long term assets	-	-	-	-
Creditors less than 1 year	(42,949)	-	-	(42,949)
Net assets	<u>223,123</u>	<u>32,573</u>	<u>12,833</u>	<u>268,529</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fixed assets	104,749	-	32,083	136,832
Current assets	515,429	59,348	-	574,777
Creditors less than 1 year	(116,074)	-	-	(116,074)
Net assets	<u>504,104</u>	<u>59,348</u>	<u>32,083</u>	<u>595,535</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2023

28. Related parties

The company has taken advantage of the exemption in Financial Reporting Standard number 102 from the requirement to disclose the transactions with group companies on the grounds that they are wholly owned.

The group made sales to The University of Leeds which Frank Finlay (Trustee and Chair) and Shelley Tyson (Trustee & Audit Chair) are employed totalling £1,913 (2022: £240). At the year end the outstanding balance was £nil (2022: £120).

Leeds Culture Trust, where both Frank Finlay (trustee) and Taneesha Ahmed (trustee) are trustees, made purchases from the group totalling £2,134 (2022: £2,290). At the year end there was no outstanding balance (2022: £nil).

The group made purchases from Carlsberg, where Mark Pattinson (trustee until 16 May 2022) is a director, totalling £89,727 (2022: £86,807) and paid £29,150 in loan repayments (2022: £22,841). Carlsberg made purchases from the group totalling £nil (2022: £188.80). The charity received donations from Carlsberg totalling £12,000 (2022 - £10,000).

The group paid artist Simon Barclay, who is also a trustee, £600 as part of the PANIC! sessions (2022: £1,100).

The group paid Owen Neary (partner of Samantha Fish) £100 (2022: £500) in exchange for his DJ services.

The group made sales to Luminare Education Group of which David Warren (Trustee) is employed totalling £491 (2022: £nil). At the year end the outstanding balance was £nil (2022: £nil).

The group made sales to Elevated Food for Life of which Jason Show (Trustee) co-owns totalling £1,000 (2022: £nil). At the year end the outstanding balance was £nil (2022: £nil).

The group made sales to Rolling Social of which Samantha Fish (Trustee) is a majority shareholder totalling £1,101 (2022: £nil). At the year end the outstanding balance was £nil (2022: £nil).

Chapter 81 (a company in which Simon Fogal, a trustee, is a director) made sales to the group for £nil (2022: £11,760). At the year end there was £nil due to Chapter81 (2022: £900).

Engage (a company in which Dawn Cameron, a trustee, is the extend programme co-ordinator) made purchases from the group totalling £nil (2022: £1,100). At the year end there was £nil outstanding from Engage (2022: £600).

PROJECT SPACE LEEDS

England & Wales - Charity number 1148716

Accounts

COMPANY REGISTRATION NUMBER: 07123227
CHARITY REGISTRATION NUMBER: 1148716

Project Space Leeds
Company Limited by Guarantee
Financial Statements
31st March 2022

Project Space Leeds
Company Limited by Guarantee
Financial Statements
Year ended 31st March 2022

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Project Space Leeds
Company Limited by Guarantee
Trustees' Annual Report
Year ended 31st March 2022

The Trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31st March 2022.

Reference and administrative details

Registered charity name	Project Space Leeds
Charity registration number	1148716
Company registration number	07123227
Principal office and registered office	The Tetley Hunslet Road Leeds LS10 1JQ
The Trustees	Mr J D Hill Mr J M Straight (Resigned 7 September 2022) Ms J D Cameron (Resigned 7 September 2022) Mr M D Pattinson (Resigned 16 May 2022) Miss S Netherwood Mr A M P L Lovitt Mr D J Warren Mr S J Foster Mr F J Finlay (Chair) Ms G Pollock Mr S Barclay Ms S Cooper (Appointed 16 March 2022) Ms M J Duxbury (Appointed 16 March 2022) Miss T Ahmed (Appointed 16 March 2022) Ms L Nhuyen (Appointed 16 March 2022)
Company secretary	Joss Richardson
Auditor	Sagars Accountants Ltd Chartered accountants & statutory auditor Gresham House 5-7 St Paul's Street Leeds LS1 2JG
Bankers	Lloyds 65-68 Briggate Leeds LS1 6LH

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2022

Structure, governance and management

Governing document

Project Space Leeds (also known as PSL) is the charity that operates The Tetley. The Tetley is a pioneering centre for contemporary art located in the stunning art deco headquarters of the former Tetley Brewery. From the heart of Leeds' South Bank, The Tetley creates a platform for amazing emerging artists, presents breath-taking free exhibitions and helps communities and young people in Leeds find their creative voice.

The charity is a company limited by guarantee. The company gained charitable status on 9 August 2012 and since then it has been governed by its Memorandum and Articles of Association, as amended by special resolution on 9 August 2012. The Articles of Association were amended and the revised articles adopted on 13 March 2018.

Recruitment and appointment of new Trustees

The charity may by ordinary resolution appoint a director. Directors serve for a fixed term of three years. At the end of the fixed term, that director must retire and, if recommended for re-election by the directors, may serve for a second three year fixed term and then must retire as a director and member at the end of this second three year term. Exceptionally, after a second three-year term, a director may be re-elected for one further one year term.

Induction and training of new Trustees

All new Trustees are sent an induction pack on appointment to provide them with background information on the organisation, its structure, business plan, its policies and its finances. This forms part of the training of Trustees. Away days and formal training days for Trustees are held from time-to-time.

Insurance

In line with good practice, the charity purchased insurance to indemnify its Trustees against losses caused by any legal actions taken against them.

Organisational structure

The day-to-day management of the charity is delegated to the management team listed below:

Director	Bryony Bond
Deputy Director	Samantha Fish (maternity leave from 13 September 2021 to 16 August 2022)
Head of operations (maternity cover)	Adam Dabrowski (6 September 2021 to 6 March 2022)
Head of operations	Holly Jackson (1 April 2022 to 30 September 2022)

Pay for key management personnel, which is agreed by the Trustees, is set and agreed by reference to budgets and against industry standards.

The trading subsidiary, PSL Enterprises Ltd (PEL), also has an active board of directors, who also report into the main charity board.

Risk management

The Trustees understand their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

A strategic risk register is in place and is reviewed on a quarterly basis by the Audit Committee and by the board.

The Trustees consider that the principal risks facing the charity and its subsidiary undertakings are the short-term nature of the lease of the Tetley's current location, the disruption to trading and activities as the redevelopment of Aire Park continues, and any further impact of Covid-19 on trading. In order to mitigate the above risks the trustees have a delegated property group who are working in close consultation with Vastint the developers of Aire Park and likely future owners of the Tetley's current location, Leeds City Council and other property owners as well as other key stakeholders to ensure the long-term future of Project Space Leeds whether in its current location or elsewhere.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2022

Objectives and activities

Objectives and aims

The objects of the charity are:

The advancement of public education in and appreciation of the arts in particular but not exclusively by:

- Fostering and promoting an understanding and appreciation of the arts for the benefit of the public.
- Promoting and advancing the participation and education of the general public in the visual arts.
- Providing and maintaining an art gallery for the exhibition of visual art to the general public.
- Delivering visual arts and education programmes to children, young adults and adult learners.
- Providing artists with advice, assistance and access to non-commercial gallery space for the public benefit.

The Trustees have considered the Charity Commission's guidance on public benefit and believe that all of the core objects of the charity are clearly aligned with this. The charity is providing and maintaining a centre for contemporary art, offering the opportunity for the general public to view free visual art. This directly relates to the aims of the charity. Further to this, and also in line with the objects of the charity, opportunities, education, advice and assistance are available to artists and an arts and education programme is in place with offerings for participants of different ages.

Achievements and performance

Main activities of the year

The Tetley fully reopened to the public on 20 May 2021, and have been open 5 days a week since. We opened six major exhibitions this year, including a new artist-designed play space, commissioned 12 artists based in the Leeds city region to make new work in our building and on-line, and supported other artists and makers with smaller-scale showing and selling opportunities and access to space to rehearse and try out new ideas..

“Mel Brimfield: From This World, To That Which Is To Come” opened digitally in March 2021, and then physically from 20 May. Lauren Gault: Cithra (17 Sept 21 – 3 Jan 2022) was co-commission with Gasworks, London. Superheroes of Leeds (18 August – 12 December 2021), Beth Shapeero: The Shape of Things (19 Nov 2021 – 6 Mar 2022) made in collaboration with learners from Leeds City College and was supported by the Alexandra Reinhardt Memorial Award (ARMA) which is managed by Engage, the National Association for Gallery Education. Justin Fitzpatrick: Alpha Salad (26 Jan – 8 May 2022) was supported with funds from Fluxus (Institute Francais) and the Henry Moore Foundation.

On 23 Feb 2022, The Tetley launched Tiny Tetley Studio by Stephanie Jefferies: an artist designed play space for children under 5 and their families, which is free to access five days a week.

The Tetley partnered with Art Night London to bring international artists The Guerrilla Girls’ major public art commission ‘The Male Graze’, to a billboard in Leeds (18 June to 18 July 2021).

We also commissioned Leeds-based artists Herfa Thompson and Hollie Fuller to make year-long interventions in the café and on the terrace.

Over this year we ran PANIC (Promoting an Artists’ Network in the Crisis) and commissioned 16 artists in the region to make new work in response to the pandemic, presenting it online. We also continued our programme sponsored by Tetley’s Beer supporting four regional artists to develop their work with a bespoke programme of support over a year, including access to the artist studio and showcasing opportunities. We continued our partnership with Opera North and the University of Leeds with an open studio with the DARE prize winner Redell Olsen.

We delivered over 130 sessions of participation and over 2,200 people took part in our activities which ranged from sessions using the exhibitions to promote mental health, discussions on disability in the arts, professional development sessions and family creative activities.

Financial review

Covid-19 has continued to have a lasting impact on The Tetley’s finances, particularly in December 2021 when many events had to be cancelled. This has been further compounded by the ongoing development of Aire Park, which has made access to our building difficult over the year ending 31 March 2022. As a result, income into the trading company continues to be less than we would expect in a normal year. However, venue hire, in particular weddings, are steadily recovering to their pre-Covid levels.

The deficit shown in this year relates to the expenditure of grants received and recognised in prior years, with several projects delayed due to Covid-19 and other grants for multiple years.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2022

Financial review *(continued)*

These accounts were prepared in advance of the Arts Council England's announcement of National Portfolio Organisations 2023-26 and have been prepared on the assumption that Project Space Leeds will continue to be included in the portfolio.

As stated in note 3 to the financial statements the trustees have made an informed judgement at the time of approving the financial statements that there is a reasonable expectation that the group has reasonable expectations of income, adequate resources and stakeholder support to continue in operational existence for the foreseeable future.

Reserves policy

The reserves policy is for the charity to aim to have unrestricted (free) group reserve levels sufficient to cover the cost of six months of overheads relating to charitable activities. Future budgets are designed to build up free reserves, although it is acknowledged that the charity may take some time to achieve its desired policy.

Funds in deficit

There are currently no funds in deficit as at 31 March 2022 (2021: £nil).

Future developments

The Tetley's strategic priorities are:

1. To produce excellence

We are ambitious and pursue the highest quality in everything we do, we develop talent and continuously improve the quality of all our work and processes

2. To be more inclusive and relevant to more people

We champion diversity across all levels of the organisation, in all activities and build powerful connections with our communities and audiences

3. To operate a dynamic and resilient business model

We build on current income streams and develop new revenue streams, adapting to any challenges and taking advantage of opportunities

4. To be an exemplar of environmental responsibility

Environmental strategy is a core part of our business plan and we advocate and educate through our all our activities

And has the following high-level objectives:

-To devise and deliver an ambitious and high-quality programme that champions diverse voices and which supports individuals who may have faced barriers to developing their creative practice.

-To build powerful connections between our audiences and The Tetley's creative programme; to increase our understanding of, and be more inclusive of the diverse communities that live and work in Leeds.

-To increase the depth and breadth of experiences available for families and young people; expanding the possibilities of our galleries to offer self-directed play and creative expression.

-To make the most of digital opportunities to widen audiences, increase income and be more inclusive.

-To enable our people to thrive; create a unified team that reflects the population of Leeds, where diversity is valued, and conditions support an individual's needs

-To secure the long-term future of The Tetley in Leeds

-To better understand and reduce our carbon footprint

-To develop a consistent income stream that enables us to sustain our own future, and align contemporary art with a contemporary commercial offer suitable for our audience.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2022

Trustees' responsibilities statement

The Trustees, who are also directors for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Sagars Accountants Ltd are deemed to be re-appointed as auditors under section 487(2) of the Companies Act 2006.

The Trustees' annual report were approved on ^{20-Oct-2022} and signed on behalf of the board of Trustees by:

Frank Finlay

Mr F J Finlay
Trustee

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds

Year ended 31st March 2022

Opinion

We have audited the group and parent company financial statements of Project Space Leeds (the 'charity') for the year ended 31st March 2022 which comprise the consolidated statement of financial activities (including income and expenditure account), the group and charity statement of financial position, consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable company's affairs as at 31 March 2022 and of the group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty relating to going concern

In forming our opinion on the financial statements, which is not modified, we have considered the adequacy of the disclosure made in note 3 to the financial statements regarding the ability of the Charity and its subsidiary ('the Group') to continue as a going concern. Note 3 outlines the impact of the uncertainties facing the Group, in particular with regards to the property from which the Group operates and the level and sources of funding available in the foreseeable future. These conditions indicate the existence of material uncertainties, which may cast significant doubt as to the company's ability to continue as a going concern. The financial statements do not include the adjustments that would result if the company was unable to continue as a going concern.

Other information

The Trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2022

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102) 2019.

We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered in this context were Charities Commission Regulations and Health and Safety and safeguarding considerations.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2022

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be with regards to the timing of recognition of income and the override of controls by management.

Our audit procedures to respond to these risks included:

- enquiries of management and the Trustees about their own identification and assessment of the risks of irregularities,
- sample testing on the posting of journals,
- reviewing accounting estimates for biases,
- reviewing agreements and carrying out detailed substantive testing on the completeness of income,
- reading minutes of meetings of those charged with governance; and
- obtaining confirmation from the Trustees that there was no regulatory correspondence with the Charity Commission or other regulatory bodies.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Seaman

(Senior Statutory Auditor)

For and on behalf of Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG

20 Oct
.....2022

Project Space Leeds

Company Limited by Guarantee

Consolidated Statement of Financial Activities (including income and expenditure account)

Year ended 31st March 2022

		2022				2021
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	5	599,200	29,917	–	629,117	1,449,420
Charitable activities	6	41,375	41,000	–	82,375	37,069
Other trading activities	7	544,354	–	–	544,354	69,009
Investment income	8	8	–	–	8	15
Other income	9	15,332	–	–	15,332	16,794
Total income		<u>1,200,269</u>	<u>70,917</u>	<u>–</u>	<u>1,271,186</u>	<u>1,572,307</u>
Expenditure						
Expenditure on:						
Raising funds	10/11	(803,538)	(26,000)	–	(829,538)	605,136
Charitable activities	10/11	(493,169)	(278,660)	(19,250)	(791,079)	544,410
Total expenditure		<u>(1,296,707)</u>	<u>(304,660)</u>	<u>(19,250)</u>	<u>(1,620,617)</u>	<u>1,149,546</u>
Net income/(expenditure) and net movement in funds						
		<u>(96,438)</u>	<u>(233,743)</u>	<u>(19,250)</u>	<u>(349,431)</u>	<u>422,761</u>
Reconciliation of funds						
Total funds brought forward		346,114	293,091	51,333	690,538	267,777
Total funds carried forward		<u>249,676</u>	<u>59,348</u>	<u>32,083</u>	<u>341,107</u>	<u>690,538</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Consolidated and Charity Statement of Financial Position

31st March 2022

	Note	2022		2021	
		£ Group	£ Charity	£ Group	£ Charity
Fixed assets					
Intangible assets	18	25,837	25,837	4,267	4,267
Tangible fixed assets	19	139,597	110,994	185,440	140,629
Investments	20	-	1	-	1
		<u>165,434</u>	<u>136,832</u>	<u>189,707</u>	<u>144,897</u>
Current assets					
Stock	21	12,844	-	8,468	-
Debtors	22	129,771	305,531	38,123	172,933
Cash at bank and in hand		370,186	269,246	722,426	640,918
		<u>512,801</u>	<u>574,777</u>	<u>769,017</u>	<u>813,851</u>
Creditors: amounts falling due within one year	23	<u>(269,618)</u>	<u>(116,074)</u>	<u>(169,641)</u>	<u>(39,315)</u>
Net current assets		<u>243,183</u>	<u>458,703</u>	<u>599,376</u>	<u>774,536</u>
Total assets less current liabilities		<u>408,617</u>	<u>595,535</u>	<u>789,083</u>	<u>919,433</u>
Creditors: amounts falling due after more than one year	24	<u>(67,510)</u>	<u>-</u>	<u>(98,545)</u>	<u>-</u>
Net assets		<u>341,107</u>	<u>595,535</u>	<u>690,538</u>	<u>919,433</u>
Funds of the charity					
Endowment funds		32,083	32,083	51,333	51,333
Restricted funds		59,348	59,348	293,091	293,091
Unrestricted funds		249,676	504,104	346,114	575,009
Total charity funds	25	<u>341,107</u>	<u>595,535</u>	<u>690,538</u>	<u>919,433</u>

20-0ct-2022

These financial statements were approved by the board of Trustees and authorised for issue on, and are signed on behalf of the board by:

Frank Finlay

Mr F J Finlay
Trustee

Registered office:
The Tetley
Hunslet Road
Leeds
LS10 1JQ

Company registration number: 07123227

Charity registration number: 1148716

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds
Company Limited by Guarantee
Consolidated Statement of Cash Flows
Year ended 31st March 2022

	2022 £	2021 £
Cash flows from operating activities		
Net (expenditure)/income	(349,431)	422,761
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	72,448	81,819
Amortisation of intangible assets	3,256	1,600
Interest paid	4,811	2,863
<i>Changes in:</i>		
Trade and other debtors	(91,648)	(1,865)
Trade and other creditors	96,793	(5,561)
Stocks	(4,376)	399
Other adjustments	369	
Cash generated from operations	<u>(267,778)</u>	<u>502,016</u>
Cash flows from investing activities		
Purchase of tangible and intangible assets	(54,678)	-
Proceeds from sale of tangible assets	3,247	-
Net cash used in investing activities	<u>(51,431)</u>	<u>-</u>
Cash flows from financing activities		
Proceeds from borrowings	-	50,000
Repayment of borrowings	(28,220)	(11,858)
Interest paid	(4,811)	(2,863)
Net cash used in investing activities	<u>(33,031)</u>	<u>35,279</u>
Net (decrease)/increase in cash and cash equivalents	(352,240)	537,295
Cash and cash equivalents at beginning of year	<u>722,426</u>	<u>185,131</u>
Cash and cash equivalents at end of year	<u>370,186</u>	<u>722,426</u>

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31st March 2022

1. General information

The charity is a public benefit entity as defined by FRS102 and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity. The financial statements are presented in units of £1.

Going concern

The trustees, having made due and careful enquiry, are of the opinion that the charitable company and group has adequate working capital to execute its operations for at least one year from the date of approval of the accounts. Forecasts have been prepared covering the period to October 2023 which show that the group has sufficient funds to meet liabilities as they fall due. In preparing these forecasts, assumptions have been made with regards to quantum and timing of grant funding which is not currently secured; the cash flow forecasts are dependent on this funding for future operations and confirmation of the outcome of the funding application won't be known until end of October 2022. Whilst the directors are confident the grant funding will be secured this does represent a material uncertainty as to the ability of the group to continue as a going concern. The property lease is due to end in November 2023, but the Trustees are in discussions with the developers who are purchasing The Tetley's current location and actively considering alternatives as well as liaising closely with key stakeholders, such as Leeds City Council, to ensure the long-term future of Project Space Leeds. The trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the group has adequate resources to continue in operational existence for the foreseeable future and so the accounts have been prepared on a going concern basis.

In arriving at this conclusion, the trustees have given due consideration to the impact of the external environment and the uncertainties around future funding on operations and recognise that the situation remains highly fluid and as a result making accurate forecasts on the likely implications is difficult.

Consolidation

The Consolidated Statement of Financial Activities, Consolidated Cash Flow Statement and Consolidated Balance Sheet include the financial statements of the company and its subsidiary undertaking made up to 31 March 2022. The results of subsidiaries sold or acquired are included in the Statement of Financial Activities up to, or from, the date control passes. Intra-group sales and profits are eliminated fully on consolidation. The entity has taken exemption from presenting its unconsolidated Statement of Financial Activities under section 408 of Companies Act 2006.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are recognised when the group has entitlement to the funds, receipt is probable and the amount can be measured with sufficient reliability. Turnover is derived from the provision of goods and services and is stated after trade discounts, other sales taxes and net of VAT. Further details on specific income streams are provided below.

Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the year is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in restricted or endowment funds.

Grants which are given for specific service provision are included within incoming resources from charitable activities.

Grants where there is no specific service provision are included within donations and legacies. Grants receivable which are capital in nature or are of a general nature are included within donations and legacies.

Donations

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income

Other income is recognised in the year it is receivable and to the extent the goods have been provided or on completion of the service.

Rental income

Rental income received under operating leases is credited to income on a straight line basis over the lease term.

Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity are recognised at their open market value in the year in which they are receivable as incoming resources, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's policies.

Resources expended

All expenditure is recognised in the period in which there is a legal or constructive obligation to make payment to a third party and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Details of the basis of allocation of support costs are given in the notes to the financial statements. All creditors and provisions for liabilities are allocated on the same basis. All resources expended are inclusive of irrecoverable VAT.

Cost of raising funds

Expenditure on raising funds includes all expenditure incurred by a charity to raise funds for its charitable purposes. It includes the costs of all fundraising activities, events and non-charitable trading activities.

Charitable activities

These are costs which directly relate to activities which further the charitable objectives of the charity.

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

3. Accounting policies *(continued)*

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Development costs - 5 years

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property - over the period of the lease
Fixtures and fittings - 3 to 10 years

Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Stock

Stock is valued at the lower of cost or net realisable value. Stocks are valued using the first-in, first-out (FIFO) method.

Taxation

The charity is exempt from tax on its charitable activities. The charity is able to claim Museum and Galleries tax relief, this is accounted for on a receipts basis.

Deferred tax is recognised in the subsidiary company and consolidated accounts in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Defined contribution plans

The group operates a defined contribution pension scheme. Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The charity is a company limited by guarantee.

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Donations			
Grants receivable	335,195	29,917	365,112
Donated goods and services	248,012	-	248,012
Other donations	15,993	-	15,993
	<u>599,200</u>	<u>29,917</u>	<u>629,117</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Grants receivable	852,585	252,480	1,105,065
Donated goods and services	218,012	-	218,012
Other donations	1,343	125,000	126,343
	<u>1,071,940</u>	<u>377,480</u>	<u>1,449,420</u>

Donated goods and services above includes the following items which have been included at the Trustees best estimates of the amounts they would have to pay to obtain similar goods and services on the open market.

	2022	2021
Rent and rates	248,012	218,012
	<u>248,012</u>	<u>218,012</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Rental income	39,370	-	39,370
Grants received	-	31,000	31,000
Other charitable income	2,005	10,000	12,005
	<u>41,375</u>	<u>41,000</u>	<u>82,375</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Rental income	25,092	-	25,092
Grants received	-	11,779	11,779
Other charitable income	198	-	198
	<u>25,290</u>	<u>11,779</u>	<u>37,069</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

7. Other trading activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Sponsorships	10,000	10,000	-	-
Bar and restaurant sales	534,354	534,354	69,009	69,009
	<u>544,354</u>	<u>544,354</u>	<u>69,009</u>	<u>69,009</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Other interest receivable	8	8	15	15
	<u>8</u>	<u>8</u>	<u>15</u>	<u>15</u>

9. Other income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Museum and galleries tax relief	15,127	15,127	16,794	16,794
Other income	205	205	-	-
	<u>15,332</u>	<u>15,332</u>	<u>16,794</u>	<u>16,794</u>

10. Resources expended

Costs of charitable activities

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2022 £
Costs of charitable activities	173,588	216,870	400,621	791,079
	<u>173,588</u>	<u>216,870</u>	<u>400,621</u>	<u>791,079</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2021 £
Costs of charitable activities	158,125	39,568	346,717	544,410
	<u>158,125</u>	<u>39,568</u>	<u>346,717</u>	<u>544,410</u>

Costs of raising funds

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2022 £
Costs of raising funds	403,306	255,987	170,245	829,538
	<u>403,306</u>	<u>255,987</u>	<u>170,245</u>	<u>829,538</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2021 £
Costs of raising funds	341,990	110,290	152,856	605,136
	<u>341,990</u>	<u>110,290</u>	<u>152,856</u>	<u>605,136</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

11. Expenditure by fund type

Cost of charitable activities- 2022	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2022 £
Staff costs	138,948	34,640	-	173,588
Curatorial costs	42,402	28,802	-	71,204
Participation costs	(19,154)	141,823	-	122,669
Advertising and promotion	15,567	2,593	-	18,160
Other direct costs	4,837	-	-	4,837
Support costs (see note 12)	310,569	70,802	19,250	400,621
	<u>493,169</u>	<u>278,660</u>	<u>19,250</u>	<u>791,079</u>

Cost of charitable activities- 2021	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2021 £
Staff costs	138,125	20,000	-	158,125
Curatorial costs	18,564	-	-	18,564
Participation costs	2,817	8,285	-	11,102
Advertising and promotion	9,522	-	-	9,522
Other direct costs	380	-	-	380
Support costs (see note 12)	319,780	7,687	19,250	346,717
	<u>489,188</u>	<u>35,972</u>	<u>19,250</u>	<u>544,410</u>

Cost of raising funds- 2022	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2022 £
Staff costs	377,306	26,000	-	403,306
Other direct costs	255,987	-	-	255,987
Support costs (see note 12)	170,245	-	-	170,245
	<u>803,538</u>	<u>26,000</u>	<u>-</u>	<u>829,538</u>

Cost of raising funds- 2021	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2021 £
Staff costs	278,510	63,480	-	341,990
Other direct costs	110,290	-	-	110,290
Support costs (see note 12)	152,856	-	-	152,856
	<u>541,656</u>	<u>63,480</u>	<u>-</u>	<u>605,136</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

12. Support costs

	Cost of raising funds	Cost of charitable activities	Total 2022	Total 2021
Administrative expenditure				
Staff costs	9,533	69,906	79,439	57,310
Staff training & expenses	797	5,847	6,644	1,668
Print, postage and stationery	235	1,725	1,960	1,772
IT expenses	1,241	9,101	10,342	10,050
Bank charges	44	323	367	189
Legal & Professional	2,249	16,492	18,741	6,190
Telephone	57	421	478	256
Amortisation	192	1,408	1,600	1,600
Other administrative expenditure	832	6,094	6,926	10,275
Total administrative expenditure	<u>15,180</u>	<u>111,317</u>	<u>126,497</u>	<u>89,310</u>
Premises costs				
Staff costs	12,770	22,702	35,472	34,100
Rent & Rates	78,484	139,528	218,012	218,012
Heat, light & water	10,503	18,673	29,176	29,121
Insurance	6,555	11,653	18,208	16,435
Cleaning	15,934	28,327	44,261	12,941
Health & Safety	1,132	2,013	3,145	13,433
Maintenance & Repairs	5,968	10,610	16,578	6,111
Security	477	847	1,324	673
Depreciation	20,788	36,956	57,744	56,288
Total premises costs	<u>152,611</u>	<u>271,309</u>	<u>423,920</u>	<u>387,114</u>
Governance costs				
Staff costs	934	6,846	7,780	10,879
Legal and professional	176	1,293	1,469	-
Audit fees	1,344	9,856	11,200	11,650
Meeting costs	-	-	-	620
Total governance costs	<u>2,454</u>	<u>17,995</u>	<u>20,449</u>	<u>23,149</u>
Total support costs	<u><u>170,245</u></u>	<u><u>400,621</u></u>	<u><u>570,866</u></u>	<u><u>499,573</u></u>

Support costs are allocated on a basis consistent with the use of resources. The Trustees have determined that the most consistent and reliable basis for the allocation is the use of full-time equivalent staff for administrative expenses and governance and floor area for premises costs. Costs allocated to the charitable company's subsidiary are in line with the agreed recharge basis between the two companies.

13. Taxation

PSL Enterprises Limited has tax losses of £266,075 (2021: £254,866) available to carry forward against future trading profits. A deferred tax asset of £nil (2021: £nil) has been recognised in relation to these amounts and fixed asset timing differences.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	629,468	557,048
Social security costs	49,826	37,438
Pensions	12,150	7,920
Consultants and freelancers	4,070	27,442
	<u>695,514</u>	<u>629,848</u>

Where appropriate the charity enters into contracts with self-employed freelance staff for the provision of the charity's services. This provides flexibility for the charity in planning its operations for the year.

The average head count of employees during the year was 35 (2021: 37).

No employee received employee benefits of more than £60,000 during the year (2021: £60,000).

The group operates a defined contributions pension scheme. The assets of the scheme were held separately from those of the company. At the year end pension contributions of £5,991 (2021: £3,128) were outstanding. Included within this is £3,376 (2021: £2,302) relating to the subsidiary company.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £129,787 (2021: £133,242).

15. Trustee remuneration and expenses

The board of Trustees during the year served on a voluntary basis and received no remuneration for their services to the company (2021: £nil). The charity reimbursed or incurred expenses directly on behalf of 1 (2021: 1) Trustee for expenditure totalling £1,100 (2021: £620). Other related party transactions involving the Trustees are set out in note 27.

16. Net movement in funds

Net movement in funds is stated after charging:

	2022	2021
	£	£
Auditors remuneration- audit services	8,750	7,700
Auditors remuneration- other services	3,150	2,280
Amortisation	3,256	1,600
Depreciation	72,448	81,819

17. Surplus/(deficit) of parent charity

As permitted by Section 408 of the Companies Act 2006 and the concession in paragraph 397 of the Charities SORP, a Statement of Financial Activities and the Income and Expenditure account of the parent charity is not presented as part of these financial statements. The parent charity's gross income for the financial year was £707,670 (2021: £1,333,070) and deficit for the financial year was £323,897 (2021: surplus £572,408).

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

18. Intangible assets

Charity and Group	Development costs £
Cost	
At 1 st April 2021	8,000
Additions	24,826
At 31st March 2022	<u>32,826</u>
Amortisation	
At 1 st April 2021	3,733
Charge for the year	3,256
At 31st March 2022	<u>6,989</u>
Carrying amount	
At 31st March 2022	<u>25,837</u>
At 31 st March 2021	<u>4,267</u>

19. Tangible fixed assets

Charity	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2021	434,732	106,415	541,147
Additions	16,059	10,395	26,454
Disposals	(3,217)	(50,792)	(54,009)
At 31st March 2022	<u>447,574</u>	<u>66,018</u>	<u>513,592</u>
Depreciation			
At 1 st April 2021	316,526	83,992	400,518
Charge for the year	44,626	9,300	53,926
Disposals	(2,393)	(49,453)	(51,846)
At 31st March 2022	<u>358,759</u>	<u>43,839</u>	<u>402,598</u>
Carrying amount			
At 31st March 2022	<u>88,815</u>	<u>22,179</u>	<u>110,994</u>
At 31 st March 2021	<u>118,206</u>	<u>22,423</u>	<u>140,629</u>
Group			
Cost			
At 1 st April 2021	434,732	307,471	742,203
Additions	16,059	13,793	29,852
Disposals	(3,217)	(103,685)	(106,902)
At 31st March 2022	<u>447,574</u>	<u>217,579</u>	<u>665,153</u>
Depreciation			
At 1 st April 2021	316,526	240,237	556,763
Charge for the year	44,626	27,822	72,448
Disposals	(2,393)	(101,262)	(103,655)
At 31st March 2022	<u>358,759</u>	<u>166,797</u>	<u>525,556</u>
Carrying amount			
At 31st March 2022	<u>88,815</u>	<u>50,782</u>	<u>139,597</u>
At 31 st March 2021	<u>118,206</u>	<u>67,234</u>	<u>185,440</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

20. Investments

Charity	Shares in group undertakings £
Cost	
At 1st April 2021 and 31st March 2022	<u>1</u>
Impairment	
At 1st April 2021 and 31st March 2022	<u>-</u>
Carrying amount	
At 31st March 2022	<u>1</u>
At 31st March 2021	<u>1</u>

The charity owns 100% of the issued share capital in PSL Enterprises Ltd, company number 08246664. The address of its registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ. During the year the company was used for non-primary purpose trading activities, namely the operation of the bar and kitchen and the organisation of commercial events at The Tetley.

The investment in subsidiary is shown at cost, being issued share capital.

All activities of the subsidiary company have been consolidated on a line by line basis in the consolidated Statement of Financial Activities. Income for the year ended 31 March 2022 amounted to £563,515 (2021: £239,236) with associated expenditure of £584,238 (2021: £386,020), interest payable of £4,811 (2021: £2,863) and a tax charge of £Nil (2021: £Nil). Net liabilities of the company at 31 March 2022 are £254,429 (2021: £228,895).

21. Stock

	2022 £	£	2021 £	£
	Group	Charity	Group	Charity
Bar and kitchen stocks	<u>12,844</u>	<u>-</u>	<u>8,468</u>	<u>-</u>

22. Debtors

	2022 £	£	2021 £	£
	Group	Charity	Group	Charity
Trade debtors	37,550	16,926	7,693	5,829
Amounts owed by group undertakings	-	206,968	-	149,566
Prepayments and accrued income	90,335	81,637	7,973	7,973
Other debtors	1,886	-	22,457	9,565
	<u>129,771</u>	<u>305,531</u>	<u>38,123</u>	<u>172,933</u>

A loan of £100,000 was issued from the charity to PSL Enterprises Ltd in the prior year. The loan is repayable on demand, there is no interest being charged for the year to 31 March 2022.

The remainder of the loan from the charity to PSL Enterprises Ltd is unsecured, interest free and repayable on demand.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

23. Creditors: amounts falling due within one year

	2022		2021	
	£	£	£	£
	Group	Charity	Group	Charity
Loan	36,400	-	33,216	-
Trade creditors	51,383	32,282	20,120	13,695
Accruals and deferred income	150,317	72,312	71,317	19,457
Social security and other taxes	21,352	6,611	41,648	5,091
Other creditors	10,166	4,869	3,340	1,072
	<u>269,618</u>	<u>116,074</u>	<u>169,641</u>	<u>39,315</u>

Included in the other creditors is deferred income of £108,180 (2021: £39,848). Income is deferred when the criteria to recognise it as income has not been met.

24. Creditors: amounts falling due after more than one year

	2022		2021	
	£	£	£	£
	Group	Charity	Group	Charity
Loans	67,510	-	98,545	-
	<u>67,510</u>	<u>-</u>	<u>98,545</u>	<u>-</u>

£61,411 of the loan is unsecured, under the agreement in place the loan is due for repayment by August 2023. The interest rate applicable is 4% over the bank's base rate.

An additional loan of £42,500 is unsecured, under the agreement in place the loan is due for repayment by July 2026 including a 12 month capital repayment holiday. The interest rate applicable is 2.5% over the bank's base rate.

25. Analysis of charitable funds

Group	At 1st April 2021	Incoming Resources	Resources Expended	At 31st March 2022
	£	£	£	£
Restricted funds	293,091	70,917	(304,660)	59,348
Endowment funds	51,333	-	(19,250)	32,083
Unrestricted funds	346,114	1,200,269	(1,296,707)	249,676
Total funds	<u>690,538</u>	<u>1,271,186</u>	<u>(1,620,617)</u>	<u>341,107</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

25. Analysis of charitable funds *(continued)*

Restricted funds- Group and Charity

	At 1st April 2021 £	Incoming Resources £	Resources Expended £	At 31st March 2022 £
LCC Arts Funding	-	26,000	(26,000)	-
Garfield Weston	161,650	-	(140,195)	21,455
PANIC!	119,662	10,000	(109,663)	19,999
Jerwood	11,779	31,000	(24,885)	17,894
Other restricted funds	-	3,917	(3,917)	-
	<u>293,091</u>	<u>70,917</u>	<u>(304,660)</u>	<u>59,348</u>

	At 1st April 2020 £	Incoming Resources £	Resources Expended £	At 31st March 2021 £
Esmee Fairbairn	-	20,000	(20,000)	-
LCC Arts Funding	-	43,480	(43,480)	-
Garfield Weston	-	184,000	(22,350)	161,650
Catalyst	-	5,000	(5,000)	-
PANIC!	-	125,000	(5,338)	119,662
Jerwood	-	11,779	-	11,779
Women's Health Matters	858	-	(858)	-
Other restricted funds	2,426	-	(2,426)	-
	<u>3,284</u>	<u>389,259</u>	<u>(99,452)</u>	<u>293,091</u>

Endowment funds- Group and Charity

	At 1st April 2021 £	Incoming Resources £	Resources Expended £	At 31st March 2022 £
The Tetley capital funding	<u>51,333</u>	<u>-</u>	<u>(19,250)</u>	<u>32,083</u>

	At 1st April 2020 £	Incoming Resources £	Resources Expended £	At 31st March 2021 £
The Tetley capital funding	<u>70,583</u>	<u>-</u>	<u>(19,250)</u>	<u>51,333</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

25. Analysis of charitable funds *(continued)*

Unrestricted funds- Charity

	At 1 st April 2021 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2022 £
Project Space Leeds	519,009	636,753	(658,728)	-	497,034
Assets purchased with capital grants	56,000	-	(48,929)	-	7,071
Designated fund	-	-	-	-	-
	<u>575,009</u>	<u>636,753</u>	<u>(707,657)</u>		<u>504,104</u>

	At 1 st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2021 £
Project Space Leeds	181,158	943,811	(620,960)	15,000	519,009
Assets purchased with capital grants	77,000	-	(21,000)	-	56,000
Designated fund	15,000	-	-	(15,000)	-
	<u>273,158</u>	<u>943,811</u>	<u>(641,960)</u>		<u>575,009</u>

Unrestricted funds - Group

	At 1 st April 2021 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2022 £
Unrestricted reserves	290,114	1,200,269	(1,247,778)	-	242,605
Assets purchased with capital grants	56,000	-	(48,929)	-	7,071
Designated fund	-	-	-	-	-
	<u>346,114</u>	<u>1,200,269</u>	<u>(1,296,707)</u>		<u>249,676</u>

	At 1 st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2021 £
Unrestricted reserves	101,910	1,183,048	(1,030,844)	15,000	269,114
Assets purchased with capital grants (restated)	77,000	-	(21,000)	-	56,000
Designated fund	15,000	-	-	(15,000)	-
	<u>193,910</u>	<u>1,183,048</u>	<u>(1,030,844)</u>		<u>346,114</u>

Unrestricted fund – represents resources available at the Trustees discretion in meeting the charitable objects of the charity. At the year-end PSL Enterprises Ltd had a deficit on its profit and loss reserves of £254,430 (2021: £228,896) this is due to a combination of start-up costs and losses incurred in initial and 2020/21 trading.

Assets purchased with capital grants – this designated fund represents the Net Book Value of assets purchased with grants received for capital funding.

The designated fund represents funding received in advance from Garfield Weston in 2019 to be used against core costs over the subsequent two years.

Restricted funds - PANIC! (Promoting an Artists' Network in the Crisis) funding has been received to create an artists' network in Leeds through mentoring, support and bursaries for practising artists. The remaining funds will continue to support Artist Development work in 2022/23.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

25. Analysis of charitable funds *(continued)*

Garfield Weston funding was received to improve IT infrastructure, commission artwork, develop the external space around The Tetley and a contribution to overheads. The remaining funds are for a commission that has taken longer than expected and the contribution to overheads.

The Tetley Jerwood Commissions, supported by the Jerwood Arts' Development Programme Fund continue into 2022/23 with all exhibitions completing in this year.

26. Analysis of net assets between funds (Group)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fixed assets	133,351	-	32,083	165,434
Current assets	453,453	59,348	-	512,801
Creditors less than 1 year	(269,618)	-	-	(269,618)
Long term liabilities	(67,510)	-	-	(67,510)
Net assets	<u>249,676</u>	<u>59,348</u>	<u>32,083</u>	<u>341,107</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets	138,374	-	51,333	189,707
Current assets	475,926	293,091	-	769,017
Creditors less than 1 year	(169,641)	-	-	(169,641)
Long term liabilities	(98,545)	-	-	(98,545)
Net assets	<u>346,114</u>	<u>293,091</u>	<u>51,333</u>	<u>690,538</u>

Analysis of net assets between funds (Charity)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2022 £
Fixed assets	104,749	-	32,083	136,832
Current assets	515,429	59,348	-	574,777
Creditors less than 1 year	(116,074)	-	-	(116,074)
Net assets	<u>504,104</u>	<u>59,348</u>	<u>32,083</u>	<u>595,535</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets	93,564	-	51,333	144,897
Current assets	520,760	293,091	-	813,851
Creditors less than 1 year	(39,315)	-	-	(39,315)
Net assets	<u>575,009</u>	<u>293,091</u>	<u>51,333</u>	<u>919,433</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2022

27. Related parties

The company has taken advantage of the exemption in Financial Reporting Standard number 102 from the requirement to disclose the transactions with group companies on the grounds that they are wholly owned.

Engage (a company in which Dawn Cameron, a trustee, is the extend programme co-ordinator) made purchases from the group totalling £1,100 (2021: £2,743), purchases were also made from Engage totalling £nil (2021: £1,452). At the year end there was £600 outstanding from Engage (2021: £nil).

Chapter 81 (a company in which Simon Fogal, a trustee, is a director) made sales to the group for £11,760 (2021: £16,829). At the yearend there was £900 due to Chapter81 (2021: £nil).

The group made purchases from The University of Leeds (of which Frank Finlay and Griselda Pollock, Trustees, are both employed) totalling £240 (2021: £nil). At the year end the outstanding balance was £240 (2021: £nil).

The charity received donations from 1 (2021: 1) related party totalling £10,000 (2021 - £125,000).

Leeds Culture Trust, where both Fank Finlay (trustee) and Taneesha Ahmed (trustee) are trustees, made purchases from the group totalling £2,290 (2021: £nil). At the year end there was no outstanding balance.

The group made purchases from Carlsberg, where Mark Pattinson (trustee) is a director, totalling £86,807 (2021: £6,727) and paid £22,841 in loan repayments (2021: £14,575). Carlsberg made purchases from the group totalling £188.80.

The group paid artist Simon Barclay, who is also a trustee, £1,100 as part of the PANIC! sessions (2021: £400).

The group paid Owen Neary (partner of Samantha Fish) £500 (2021: £180) in exchange for his DJ services.

PROJECT SPACE LEEDS

England & Wales - Charity number 1148716

Accounts

COMPANY REGISTRATION NUMBER: 07123227
CHARITY REGISTRATION NUMBER: 1148716

Project Space Leeds
Company Limited by Guarantee
Financial Statements
31st March 2021

Project Space Leeds
Company Limited by Guarantee
Financial Statements
Year ended 31st March 2021

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Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report

Year ended 31st March 2021

The Trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31st March 2021.

Reference and administrative details

Registered charity name Project Space Leeds

Charity registration number 1148716

Company registration number 07123227

Principal office and registered office
The Tetley
Hunslet Road
Leeds
LS10 1JQ

The Trustees

Mr J D Hill
Mr J M Straight
Ms J D Cameron
Mr M D Pattinson
Miss S Netherwood
Mr A M P L Lovitt
Mr D J Warren
Mr S J Foster
Mr F J Finlay (Chair)
Ms G Pollock
Ms D L Green (Resigned 23rd June 2020)
Mr P C R Lewis (Resigned 31 December 2020)
Mr S Barclay (Appointed 19 November 2020)

Company secretary Joss Richardson

Auditor Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG

Bankers Lloyds
65-68 Briggate
Leeds
LS1 6LH

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Structure, governance and management

Governing document

Project Space Leeds (also known as PSL) is the charity that operates The Tetley. The Tetley is a pioneering centre for contemporary art located in the stunning art deco headquarters of the former Tetley Brewery. From the heart of Leeds' South Bank, The Tetley creates a platform for amazing emerging artists, presents breathtaking free exhibitions and helps communities and young people in Leeds find their creative voice.

The charity is a company limited by guarantee. The company gained charitable status on 9 August 2012 and since then it has been governed by its Memorandum and Articles of Association, as amended by special resolution on 9 August 2012. The Articles of Association were amended and the revised articles adopted on 13 March 2018.

Recruitment and appointment of new Trustees

The charity may by ordinary resolution appoint a director. Directors serve for a fixed term of three years. At the end of the fixed term, that director must retire and, if recommended for re-election by the directors, may serve for a second three year fixed term and then must retire as a director and member at the end of this second three year term. Exceptionally, after a second three-year term, a director may be re-elected for one further one year term.

Induction and training of new Trustees

All new Trustees are sent an induction pack on appointment to provide them with background information on the organisation, its structure, business plan, its policies and its finances. This forms part of the training of Trustees. Away days and formal training days for Trustees are held from time-to-time.

Insurance

In line with good practice, the charity purchased insurance to indemnify its Trustees against losses caused by any legal actions taken against them.

Organisational structure

The day-to-day management of the charity is delegated to the management team listed below:

Director	Bryony Bond (maternity leave from 12 August 2019 to 17 June 2020)
Director (maternity cover)	Helen Watson (from 12 August 2019 to 14 July 2020)
Head of Commercial & Visitor Experience	Sam Fish (maternity leave from 13 September 2020)
Operations Manager (maternity cover)	Adam Dabrowski (from 6 September 2021)
Head of Development and Engagement	Adam Roe
Head of Finance (maternity cover)	Helen Nakhwal (until 29 January 2021)
Head of Finance	Ben Ashdown (from 22 February 2021)

Pay for key management personnel, which is agreed by the Trustees, is set and agreed by reference to budgets and against industry standards.

The trading subsidiary, PSL Enterprises Ltd (PEL), also has an active board of directors, who also report into the main charity board.

Risk management

The Trustees understand their duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

A strategic risk register is in place and is reviewed on a quarterly basis by the Audit Committee and by the board.

The Trustees consider that the principal risks facing the charity and its subsidiary undertakings are the continuing impact of Covid-19 on trading, the short-term nature of the building's lease and the risk of disruption in the short and medium-term to some of our activities as the redevelopment of the surrounding South Bank area is underway.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Objectives and activities

Objectives and aims

The objects of the charity are:

The advancement of public education in and appreciation of the arts in particular but not exclusively by:

- Fostering and promoting an understanding and appreciation of the arts for the benefit of the public.
- Promoting and advancing the participation and education of the general public in the visual arts.
- Providing and maintaining an art gallery for the exhibition of visual art to the general public.
- Delivering visual arts and education programmes to children, young adults and adult learners.
- Providing artists with advice, assistance and access to non-commercial gallery space for the public benefit.

The Trustees have considered the Charity Commission's guidance on public benefit and believe that all of the core objects of the charity are clearly aligned with this. The charity is providing and maintaining a centre for contemporary art, offering the opportunity for the general public to view free visual art. This directly relates to the aims of the charity. Further to this, and also in line with the objects of the charity, opportunities, education, advice and assistance are available to artists and an arts and education programme is in place with offerings for participants of different ages.

Achievements and performance

Main activities of the year

The Tetley closed its doors due to Covid-19 on 17 March 2020. It reopened fully on 7 August 2020, with adjusted opening hours (Wed-Sun instead of seven days a week) and was open until 4 November 2020 when further Covid-19 restrictions meant that The Tetley was physically closed until 20 May 2021. Consequently for the financial year 2020-21 The Tetley was only physically open for 3 months.

Despite this, The Tetley continued with its core activities and continued to support artists and provide arts education for audiences. Headline achievements include:

- Established a new network for artists in Leeds city region, called PANIC (Promoting an Artists' Network In the Crisis) awarding bursaries to make new work and creating a programme of talks and activities supported by a paid artist steering group
- Digital walkthroughs of our exhibitions, with embedded film and audio
- Online activities for families to participate in through our programme of family workshops
- Creative activity packs distributed through our local food bank
- Extended our 2019-20 TAAP (Tetley's Associate Artist Programme) for 6 months and appointed four new artists in April 2021
- Online workshops for adults
- Online artist in conversation events.

The Tetley also revised some internal practices and infrastructure, creating an equity committee from across the organisation to drive our Equity Action Plan, investing in our retail and outdoor space, creating a new CRM system and investing in AV equipment to enable us to continue to offer programme online.

Our earned income was severely impacted by Covid-19 and although we adapted to offer delivery service and internet shopping this could not replace our usual income through our trading subsidiary PEL. The Tetley was awarded support through Arts Council England's Emergency Fund, the Cultural Recovery Fund and support from the Garfield Weston Cultural Fund, vital support for which the Trustees would like to express their gratitude.

Financial review

Due to Covid-19 The Tetley closed its doors on 17 March 2020, detrimentally impacting the finances in the year ending 31 March 2021 and the preceding period. Restrictions were in place for much of the year ending 31 March 2021 and only a brief window between August and November 2020 allowed us to open to the public. Restrictions remained in place for the rest of the financial year with outdoor dining only permitted from 12 April 2021. As a result, income into the trading company was a fraction of what we would expect in a normal year, with the majority of income recognised coming from the Coronavirus Job Retention Scheme (£170,277).

Much of the income in the trading company has previously come from weddings and large corporate events, which have been subject to the longest and most severe restrictions, only recommencing unhindered from 21 June 2021. Thankfully most events that were booked to take place during these restrictions have been rescheduled to the year ending 31 March 2022 and beyond, with many of these already having taken place in the second quarter of the current year.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Financial review *(continued)*

Despite the many challenges faced the charity was able to raise significant funds from a variety of sources, notably:

- Arts Council England Emergency Fund (£212,241)
- Arts Council England Cultural Recovery Fund (£123,000)
- Garfield Weston Cultural Fund (£184,000)

In the year ended 31 March 2021, total income for the charitable group was £1,572,307 (2020: £1,504,655) with expenditure of £1,168,796 (2020: £1,615,385), giving net incoming resources £403,511 (2020: £110,730 net outgoing resources). However, £293,091 of income recognised during the year relates to restricted grants received. The expenditure in respect of these grants will be incurred in 2021/22 and later years.

As stated in note 3 to the financial statements the trustees have made an informed judgement at the time of approving the financial statements that there is a reasonable expectation that the group has adequate resources to continue in operational existence for the foreseeable future.

Reserves policy

The reserves policy is for the charity to aim to have unrestricted (free) group reserve levels sufficient to cover the cost of six months of overheads relating to charitable activities. Future budgets are designed to build up free reserves, although it is acknowledged that the charity may take some time to achieve its desired policy.

Funds in deficit

There are currently no funds in deficit as at 31 March 2021 (2020: £nil).

Future developments

The Tetley has refined its strategic priorities to the following:

1.To produce excellence

We are ambitious and pursue the highest quality in everything we do, we develop talent and continuously improve the quality of all our work and processes

2.To be more inclusive and relevant to more people

We champion diversity across all levels of the organisation, in all activities and build powerful connections with our communities and audiences

3.To operate a dynamic and resilient business model

We build on current income streams and develop new revenue streams, adapting to any challenges and taking advantage of opportunities

4.To be an exemplar of environmental responsibility

Environmental strategy is a core part of our business plan and we advocate and educate through our all our activities

And has the following high-level objectives:

- To devise and deliver an ambitious and high-quality programme that champions diverse voices and which supports individuals who may have faced barriers to developing their creative practice.
- To build powerful connections between our audiences and The Tetley's creative programme; to increase our understanding of, and be more inclusive of the diverse communities that live and work in Leeds.
- To increase the depth and breadth of experiences available for families and young people; expanding the possibilities of our galleries to offer self-directed play and creative expression.
- To make the most of digital opportunities to widen audiences, increase income and be more inclusive.
- To enable our people to thrive; create a unified team that reflects the population of Leeds, where diversity is valued, and conditions support an individual's needs
- To secure the long-term future of The Tetley in Leeds
- To better understand and reduce our carbon footprint
- To develop a consistent income stream that enables us to sustain our own future, and align contemporary art with a contemporary commercial offer suitable for our audience.

Project Space Leeds

Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year ended 31st March 2021

Trustees' responsibilities statement

The Trustees, who are also directors for the purposes of company law, are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

Sagars Accountants Ltd are deemed to be re-appointed as auditors under section 487(2) of the Companies Act 2006.

The Trustees' annual report were approved on 18 November 2021 and signed on behalf of the board of Trustees by:

Frank Finlay

Mr F J Finlay
Trustee

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds

Year ended 31st March 2021

Opinion

We have audited the financial statements of Project Space Leeds (the 'charity') for the year ended 31st March 2021 which comprise the Consolidated statement of financial activities (including income and expenditure account), The group and charity statement of financial position, Consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group and charitable affairs as at 31 March 2021 and of the groups incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information contained within the annual report. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2021

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Details of the extent to which the audit was considered capable of detecting irregularities, including fraud and non-compliance with laws and regulations are set out below.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identified and assessed the risks of material misstatement of the financial statements from irregularities, whether due to fraud or error, and discussed these between our audit team members. We then designed and performed audit procedures responsive to those risks, including obtaining audit evidence sufficient and appropriate to provide a basis for our opinion.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006 together with the Charities SORP (FRS102) 2019.

We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charitable company's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charitable company for fraud. The laws and regulations we considered in this context were Charities Commission Regulations and Health and Safety and safeguarding considerations.

Project Space Leeds

Company Limited by Guarantee

Independent Auditor's Report to the Members of Project Space Leeds *(continued)*

Year ended 31st March 2021

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be with regards to the timing of recognition of income and the override of controls by management.

Our audit procedures to respond to these risks included:

- enquiries of management and the Trustees about their own identification and assessment of the risks of irregularities,
- sample testing on the posting of journals,
- reviewing accounting estimates for biases,
- reviewing agreements and carrying out detailed substantive testing on the completeness of income,
- reading minutes of meetings of those charged with governance; and
- obtaining confirmation from the Trustees that there was no regulatory correspondence with the Charity Commission or other regulatory bodies.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Susan Seaman BA, FCA, CIOT
(Senior Statutory Auditor)

For and on behalf of Sagars Accountants Ltd
Chartered accountants & statutory auditor
Gresham House
5-7 St Paul's Street
Leeds
LS1 2JG



16 NOVEMBER 2021

Project Space Leeds

Company Limited by Guarantee

Consolidated Statement of Financial Activities (including income and expenditure account)

Year ended 31st March 2021

		2021				2020
	Note	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Income and endowments						
Donations and legacies	5	1,071,940	377,480	–	1,449,420	565,142
Charitable activities	6	25,290	11,779	–	37,069	72,905
Other trading activities	7	69,009	–	–	69,009	843,245
Investment income	8	15	–	–	15	38
Other income	9	16,794	–	–	16,794	23,325
Total income		<u>1,183,048</u>	<u>389,259</u>	<u>–</u>	<u>1,572,307</u>	<u>1,504,655</u>
Expenditure						
Expenditure on:						
Raising funds	10/11	541,656	63,480	–	605,136	946,169
Charitable activities	10/11	489,188	35,972	19,250	544,410	669,217
Total expenditure		<u>1,030,844</u>	<u>99,452</u>	<u>19,250</u>	<u>1,149,546</u>	<u>1,615,385</u>
Net income/(expenditure) and net movement in funds		<u>152,204</u>	<u>289,807</u>	<u>(19,250)</u>	<u>422,761</u>	<u>(110,730)</u>
Reconciliation of funds						
Total funds brought forward		193,910	3,284	70,583	267,777	378,507
Total funds carried forward		<u>346,114</u>	<u>293,091</u>	<u>51,333</u>	<u>690,538</u>	<u>267,777</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Consolidated and Charity Statement of Financial Position

31st March 2021

		2021		2020	
	Note	£ Group	£ Charity	£ Group	£ Charity
Fixed assets					
Intangible assets	18	4,267	4,267	5,867	5,867
Tangible fixed assets	19	185,440	140,629	267,258	196,917
Investments	20	-	1	-	1
		<u>189,707</u>	<u>144,897</u>	<u>273,125</u>	<u>202,785</u>
Current assets					
Stock	21	8,468	-	8,867	-
Debtors	22	38,123	172,933	36,258	71,040
Cash at bank and in hand		722,426	640,918	185,131	124,833
		<u>769,017</u>	<u>813,851</u>	<u>230,256</u>	<u>195,873</u>
Creditors: amounts falling due within one year	23	<u>169,641</u>	<u>39,315</u>	<u>167,848</u>	<u>51,633</u>
Net current assets		<u>599,376</u>	<u>774,536</u>	<u>62,408</u>	<u>144,240</u>
Total assets less current liabilities		<u>789,083</u>	<u>919,433</u>	<u>335,533</u>	<u>347,025</u>
Creditors: amounts falling due after more 24 than one year		<u>98,545</u>	<u>-</u>	<u>67,756</u>	<u>-</u>
Net assets		<u>690,538</u>	<u>919,433</u>	<u>267,777</u>	<u>347,025</u>
Funds of the charity					
Endowment funds		51,333	51,333	70,583	70,583
Restricted funds		293,091	293,091	3,284	3,284
Unrestricted funds		346,114	575,009	193,910	273,158
Total charity funds	25	<u>690,538</u>	<u>919,433</u>	<u>267,777</u>	<u>347,025</u>

These financial statements were approved by the board of Trustees and authorised for issue on 18 November 2021, and are signed on behalf of the board by:

Frank Finlay

Mr F J Finlay
Trustee

Registered office:
The Tetley
Hunslet Road
Leeds
LS10 1JQ

Company registration number: 07123227
Charity registration number: 1148716

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds
Company Limited by Guarantee
Consolidated Statement of Cash Flows
Year ended 31st March 2021

	2021 £	2020 £
Cash flows from operating activities		
Net (expenditure)/income	422,761	(110,730)
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	81,819	81,105
Amortisation of intangible assets	1,600	1,600
Interest paid	2,863	4,563
<i>Changes in:</i>		
Trade and other debtors	(1,865)	22,145
Trade and other creditors	(5,561)	(13,337)
Stocks	399	5,786
Cash generated from operations	<u>502,016</u>	<u>(8,868)</u>
Cash flows from investing activities		
Purchase of tangible assets	-	(24,348)
Net cash used in investing activities	<u>-</u>	<u>(24,348)</u>
Cash flows from financing activities		
Proceeds from borrowings	50,000	-
Repayment of borrowings	(11,858)	(24,441)
Interest paid	(2,863)	(4,563)
Net cash used in investing activities	<u>35,279</u>	<u>(29,004)</u>
Net (decrease)/increase in cash and cash equivalents	537,295	(62,220)
Cash and cash equivalents at beginning of year	185,131	247,351
Cash and cash equivalents at end of year	<u>722,426</u>	<u>185,131</u>

The notes on pages 12 to 26 form part of these financial statements.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31st March 2021

1. General information

The charity is a public benefit entity as defined by FRS102 and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity. The financial statements are presented in units of £1.

Going concern

The accounts have been prepared on a going concern basis. The group has sufficient cash flows to meet its liabilities as they fall due for at least one year from the date of approval of the accounts. The Covid 19 pandemic had a significant, immediate impact on the group's operations and ability to generate revenue and the Trustees have taken steps to utilise the various support mechanisms instigated by the UK government and Arts Council England to secure additional funding. The Trustees have considered the impact on the business and the support measures in their forecasts to 30 November 2022

The Trustees, therefore, have made an informed judgement, at the time of approving the financial statements, that there is a reasonable expectation that the group has adequate resources to continue in operational existence for the foreseeable future.

Consolidation

The Consolidated Statement of Financial Activities, Consolidated Cash Flow Statement and Consolidated Balance Sheet include the financial statements of the company and its subsidiary undertaking made up to 31 March 2021. The results of subsidiaries sold or acquired are included in the Statement of Financial Activities up to, or from, the date control passes. Intra-group sales and profits are eliminated fully on consolidation. The entity has taken exemption from presenting its unconsolidated Statement of Financial Activities under section 408 of Companies Act 2006.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are recognised when the group has entitlement to the funds, receipt is probable and the amount can be measured with sufficient reliability. Turnover is derived from the provision of goods and services and is stated after trade discounts, other sales taxes and net of VAT. Further details on specific income streams are provided below.

Grants receivable

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the year is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in restricted or endowment funds.

Grants which are given for specific service provision are included within incoming resources from charitable activities.

Grants where there is no specific service provision are included within donations and legacies. Grants receivable which are capital in nature or are of a general nature are included within donations and legacies.

Donations

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income

Other income is recognised in the year it is receivable and to the extent the goods have been provided or on completion of the service.

Rental income

Rental income received under operating leases is credited to income on a straight line basis over the lease term.

Donated services and gifts in kind

The value of donated services and gifts in kind provided to the charity are recognised at their open market value in the year in which they are receivable as incoming resources, where the benefit to the charity can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the charity's policies.

Resources expended

All expenditure is recognised in the period in which there is a legal or constructive obligation to make payment to a third party and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Details of the basis of allocation of support costs are given in the notes to the financial statements. All creditors and provisions for liabilities are allocated on the same basis. All resources expended are inclusive of irrecoverable VAT.

Cost of raising funds

Expenditure on raising funds includes all expenditure incurred by a charity to raise funds for its charitable purposes. It includes the costs of all fundraising activities, events and non-charitable trading activities.

Charitable activities

These are costs which directly relate to activities which further the charitable objectives of the charity.

Intangible assets

Intangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated amortisation and impairment losses.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

3. Accounting policies *(continued)*

Amortisation

Amortisation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful life of that asset as follows:

Development costs - 5 years

If there is an indication that there has been a significant change in amortisation rate, useful life or residual value of an intangible asset, the amortisation is revised prospectively to reflect the new estimates.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset as follows:

Short leasehold property - over the period of the lease
Fixtures and fittings - 3 to 10 years

Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument. Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument. Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Stock

Stock is valued at the lower of cost or net realisable value. Stocks are valued using the first-in, first-out (FIFO) method.

Taxation

The charity is exempt from tax on its charitable activities. The charity is able to claim Museum and Galleries tax relief, this is accounted for on a receipts basis.

Deferred tax is recognised in the subsidiary company and consolidated accounts in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Defined contribution plans

The group operates a defined contribution pension scheme. Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

The charity is a company limited by guarantee.

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Donations			
Grants receivable	852,585	252,480	1,105,065
Donated goods and services	218,012	-	218,012
Other donations	1,343	125,000	126,343
	<u>1,071,940</u>	<u>377,480</u>	<u>1,449,420</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Donations			
Grants receivable	250,000	74,700	324,700
Donated goods and services	233,937	-	233,937
Other donations	6,505	-	6,505
	<u>490,442</u>	<u>74,700</u>	<u>565,142</u>

Donated goods and services above includes the following items which have been included at the Trustees best estimates of the amounts they would have to pay to obtain similar goods and services on the open market.

	2021	2020
Rent and rates	218,012	228,832
Other donations	-	5,105
	<u>218,012</u>	<u>233,937</u>

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Rental income	25,092	-	25,092
Grants received	-	11,779	11,779
Other charitable income	198	-	198
	<u>25,290</u>	<u>11,779</u>	<u>37,069</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Rental income	55,908	-	55,908
Artists' commissions and speaking fees	4,000	-	4,000
Other charitable income	12,997	-	12,997
	<u>72,905</u>	<u>-</u>	<u>72,905</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

7. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Sponsorships	-	-	10,000	10,000
Bar and restaurant sales	69,009	69,009	833,245	833,245
	<u>69,009</u>	<u>69,009</u>	<u>843,245</u>	<u>843,245</u>

8. Investment income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Other interest receivable	15	15	38	38
	<u>15</u>	<u>15</u>	<u>38</u>	<u>38</u>

9. Other income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Museum and galleries tax relief	16,794	16,794	20,791	20,791
Other income	-	-	2,534	2,534
	<u>16,794</u>	<u>16,794</u>	<u>23,325</u>	<u>23,325</u>

10. Resources expended

Costs of charitable activities

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2021 £
Costs of charitable activities	<u>158,125</u>	<u>39,568</u>	<u>346,717</u>	<u>544,410</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2020 £
Costs of charitable activities	<u>181,733</u>	<u>100,751</u>	<u>386,733</u>	<u>669,217</u>

Costs of raising funds

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2021 £
Costs of raising funds	<u>341,990</u>	<u>110,290</u>	<u>152,856</u>	<u>605,136</u>

	Staff costs £	Other direct costs £	Support costs £	Total Funds 2020 £
Costs of raising funds	<u>416,654</u>	<u>368,545</u>	<u>160,969</u>	<u>946,168</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

11. Expenditure by fund type

Cost of charitable activities- 2021	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2021 £
Staff costs	138,125	20,000	-	158,125
Curatorial costs	18,564	-	-	18,564
Participation costs	2,817	8,285	-	11,102
Advertising and promotion	9,522	-	-	9,522
Other direct costs	380	-	-	380
Support costs (see note 12)	319,780	7,687	19,250	346,717
	<u>489,188</u>	<u>35,972</u>	<u>19,250</u>	<u>544,410</u>

Cost of charitable activities- 2020	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2020 £
Staff costs	92,885	69,598	19,250	181,733
Curatorial costs	51,328	-	-	51,328
Participation costs	29,244	3,292	-	32,536
Advertising and promotion	11,742	-	-	11,742
Other direct costs	5,145	-	-	5,145
Support costs (see note 12)	386,733	-	-	386,733
	<u>577,077</u>	<u>72,890</u>	<u>19,250</u>	<u>669,217</u>

Cost of raising funds- 2021	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2021 £
Staff costs	278,510	63,480	-	341,990
Other direct costs	110,290	-	-	110,290
Support costs (see note 12)	152,856	-	-	152,856
	<u>541,656</u>	<u>63,480</u>	<u>-</u>	<u>605,136</u>

Cost of raising funds- 2020	Unrestricted funds £	Restricted funds £	Endowment fund £	Total Funds 2020 £
Staff costs	416,654	-	-	416,654
Other direct costs	368,545	-	-	368,545
Support costs (see note 12)	160,969	-	-	160,969
	<u>946,168</u>	<u>-</u>	<u>-</u>	<u>946,168</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

12. Support costs

	Cost of raising funds	Cost of charitable activities	Total 2021	Total 2020
Administrative expenditure				
Staff costs	6,877	50,433	57,310	76,266
Staff training & expenses	200	1,468	1,668	2,784
Print, postage and stationery	213	1,559	1,772	2,577
IT expenses	1,206	8,844	10,050	6,819
Bank charges	23	166	189	107
Legal & Professional	743	5,447	6,190	5,989
Telephone	31	225	256	708
Amortisation	192	1,408	1,600	1,600
Other administrative expenditure	1,233	9,042	10,275	8,539
Total administrative expenditure	10,718	78,592	89,310	105,388
Premises costs				
Staff costs	12,276	21,824	34,100	32,252
Rent & Rates	78,484	139,528	218,012	216,430
Heat, light & water	10,483	18,638	29,121	57,989
Insurance	5,916	10,519	16,435	15,573
Cleaning	4,659	8,282	12,941	32,425
Health & Safety	4,836	8,597	13,433	2,508
Maintenance & Repairs	2,200	3,911	6,111	10,442
Security	243	430	673	1,313
Depreciation	20,263	36,025	56,288	55,845
Total premises costs	139,360	247,754	387,114	424,777
Governance costs				
Staff costs	1,305	9,574	10,879	7,413
Audit fees	1,398	10,252	11,650	9,795
Meeting costs	75	545	620	-
Trustees' expenses	-	-	-	329
Total governance costs	2,778	20,371	23,149	17,536
Total support costs	152,856	346,717	499,573	547,702

Support costs are allocated on a basis consistent with the use of resources. The Trustees have determined that the most consistent and reliable basis for the allocation is the use of full-time equivalent staff for administrative expenses and governance and floor area for premises costs. Costs allocated to the charitable company's subsidiary are in line with the agreed recharge basis between the two companies.

13. Taxation

PSL Enterprises Limited has tax losses of £254,866 (2020: £127,243) available to carry forward against future trading profits. A deferred tax asset of £nil (2020: £nil) has been recognised in relation to these amounts and fixed asset timing differences.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

14. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	557,048	659,376
Social security costs	37,438	45,475
Pensions	7,920	9,466
Consultants and freelancers	27,442	6,817
	<u>629,848</u>	<u>721,134</u>

Where appropriate the charity enters into contracts with self-employed freelance staff for the provision of the charity's services. This provides flexibility for the charity in planning its operations for the year.

The average head count of employees during the year was 37 (2020: 43).

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

The group operates a defined contributions pension scheme. The assets of the scheme were held separately from those of the company. At the year end pension contributions of £3,128 (2020: £2,045) were outstanding. Included within this is £2,302 (2020: £1,162) relating to the subsidiary company.

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £133,242 (2020: £116,468).

15. Trustee remuneration and expenses

The board of Trustees during the year served on a voluntary basis and received no remuneration for their services to the company (2020: £nil). The charity reimbursed or incurred expenses directly on behalf of 1 (2020: 1) Trustee for travel expenditure totalling £620 (2020: £329). Other related party transactions involving the Trustees are set out in note 27.

16. Net movement in funds

Net movement in funds is stated after charging:

	2021	2020
	£	£
Auditors remuneration- audit services	7,700	8,000
Auditors remuneration- other services	2,280	3,000
Amortisation	1,600	533
Depreciation	81,819	81,105

17. Surplus/(deficit) of parent charity

As permitted by Section 408 of the Companies Act 2006 and the concession in paragraph 397 of the Charities SORP, a Statement of Financial Activities and the Income and Expenditure account of the parent charity is not presented as part of these financial statements. The parent charity's gross income for the financial year was £1,333,070 (2020: £797,910) and surplus for the financial year was £572,408 (2020: deficit of £66,318).

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

18. Intangible assets

Charity and Group	Development costs £
Cost	
At 1 st April 2020 and 31 st March 2021	8,000
Amortisation	
At 1 st April 2020	2,133
Charge for the year	1,600
At 31st March 2021	3,733
Carrying amount	
At 31 st March 2021	4,267
At 31 st March 2020	5,867

19. Tangible fixed assets

Charity	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2020	434,732	106,415	541,147
At 31st March 2021	434,732	106,415	541,147
Depreciation			
At 1 st April 2020	272,184	72,046	344,230
Charge for the year	44,342	11,946	56,288
At 31st March 2021	316,526	83,992	400,518
Carrying amount			
At 31 st March 2021	118,206	22,423	140,629
At 31 st March 2020	162,548	34,369	196,917
Group	Short leasehold property £	Fixtures and fittings £	Total £
Cost			
At 1 st April 2020	434,732	307,471	742,203
At 31st March 2021	434,732	307,471	742,203
Depreciation			
At 1 st April 2020	272,184	202,760	474,944
Charge for the year	44,342	37,477	81,819
At 31st March 2021	316,526	240,237	556,763
Carrying amount			
At 31 st March 2021	118,206	67,234	185,440
At 31 st March 2020	162,548	104,711	267,259

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

20. Investments

Charity	Shares in group undertakings £
Cost	
At 1st April 2020 and 31st March 2021	<u>1</u>
Impairment	
At 1st April 2020 and 31st March 2021	<u>-</u>
Carrying amount	
At 31st March 2021	<u>1</u>
At 31st March 2020	<u>1</u>

The charity owns 100% of the issued share capital in PSL Enterprises Ltd, company number 08246664. The address of its registered office is The Tetley, Hunslet Road, Leeds, LS10 1JQ. During the year the company was used for non-primary purpose trading activities, namely the operation of the bar and kitchen and the organisation of commercial events at The Tetley.

The investment in subsidiary is shown at cost, being issued share capital.

All activities of the subsidiary company have been consolidated on a line by line basis in the consolidated Statement of Financial Activities. Income for the year ended 31 March 2021 amounted to £239,236 (2020: £833,752) with associated expenditure of £386,020 (2020: £866,753), interest payable of £2,863 (2020: £4,563) and a tax charge of £Nil (2020: £6,848). Net liabilities of the company at 31 March 2021 are £228,895 (2020: £79,247).

21. Stock

	2021 £	£	2020 £	£
	Group	Charity	Group	Charity
Bar and kitchen stocks	<u>8,468</u>	<u>-</u>	<u>8,867</u>	<u>-</u>

22. Debtors

	2021 £	£	2020 £	£
	Group	Charity	Group	Charity
Trade debtors	7,693	5,829	12,980	4,160
Amounts owed by group undertakings	-	149,566	-	46,628
Prepayments and accrued income	7,973	7,973	9,843	9,843
Other debtors	22,457	9,565	13,435	10,409
	<u>38,123</u>	<u>172,933</u>	<u>36,258</u>	<u>71,040</u>

A loan of £100,000 was issued from the charity to PSL Enterprises Ltd in the year. Repayment will be made over the 3 years following the financial year ending 31 March 2021. Interest at 2.5% is payable annually in arrears. The interest charged in the year ended 31 March 2021 is £nil.

The remainder of the loan from the charity to PSL Enterprises Ltd is unsecured, interest free and repayable on demand.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

23. Creditors: amounts falling due within one year

	2021		2020	
	£	£	£	£
	Group	Charity	Group	Charity
Loan	33,216	-	25,862	-
Trade creditors	20,120	13,695	22,384	14,253
Accruals and deferred income	71,317	19,457	74,027	31,076
Social security and other taxes	41,648	5,091	36,566	3,442
Other creditors	3,340	1,072	9,009	2,862
	169,641	39,315	167,848	51,633

Included in the other creditors is deferred income of £39,848 (2020: £11,779). Income is deferred when the criteria to recognise it as income has not been met.

24. Creditors: amounts falling due after more than one year

	2021		2020	
	£	£	£	£
	Group	Charity	Group	Charity
Loans	98,545	-	67,756	-

£56,045 of the loan is unsecured, under the agreement in place the loan is due for repayment by August 2023. The interest rate applicable is 4% over the bank's base rate. An additional loan of £42,500 is unsecured, under the agreement in place the loan is due for repayment by July 2026 including a 12 month capital repayment holiday. The interest rate applicable is 2.5% over the bank's base rate.

25. Analysis of charitable funds

Group	At 1st April 2020	Incoming Resources	Resources Expended	Transfers between funds	At 31st March 2021
	£	£	£	£	£
Restricted funds	3,284	389,259	(99,452)	-	293,091
Endowment funds	70,583	-	(19,250)	-	51,333
Unrestricted funds	193,910	1,183,048	(1,030,844)	-	346,114
Total funds	267,777	1,572,307	(1,149,546)	-	690,538

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

25. Analysis of charitable funds *(continued)*

Restricted funds- Group and Charity

	At 1st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2021 £
Esmee Fairbairn	-	20,000	(20,000)	-	-
LCC Arts Funding	-	43,480	(43,480)	-	-
Garfield Weston	-	184,000	(22,350)	-	161,650
Catalyst	-	5,000	(5,000)	-	-
PANIC!	-	125,000	(5,338)	-	119,662
Jerwood	-	11,779	-	-	11,779
Women's Health Matters	858	-	(858)	-	-
Other restricted funds	2,426	-	(2,426)	-	-
	<u>3,284</u>	<u>389,259</u>	<u>(99,452)</u>	<u>-</u>	<u>293,091</u>

	At 1st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2020 £
Esmee Fairbairn	-	40,000	(40,000)	-	-
LCC Arts Funding	-	28,600	(28,600)	-	-
Women's Health Matters	974	484	(600)	-	858
Other restricted funds	500	1,926	-	-	2,426
Leeds Inspired	-	3,690	(3,690)	-	-
	<u>1,474</u>	<u>74,700</u>	<u>(72,890)</u>	<u>-</u>	<u>3,284</u>

Endowment funds- Group and Charity

	At 1st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2021 £
The Tetley capital funding	<u>70,583</u>	-	<u>(19,250)</u>	-	<u>51,333</u>

	At 1st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31st March 2020 £
The Tetley capital funding	<u>89,833</u>	-	<u>(19,250)</u>	-	<u>70,583</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

25. Analysis of charitable funds *(continued)*

Unrestricted funds- Charity

	At 1 st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2021 £
Project Space Leeds	181,158	943,811	(620,960)	15,000	519,009
Assets purchased with capital grants	77,000	-	(21,000)	-	56,000
Designated fund	15,000	-	-	(15,000)	-
	<u>273,158</u>	<u>943,811</u>	<u>(641,960)</u>	<u>-</u>	<u>575,009</u>

	At 1 st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2020 £
Project Space Leeds	179,036	723,211	(751,089)	30,000	181,158
Assets purchased with capital grants	98,000	-	(21,000)	-	77,000
Designated fund	45,000	-	-	(30,000)	15,000
	<u>322,036</u>	<u>723,211</u>	<u>(772,089)</u>	<u>-</u>	<u>273,158</u>

Unrestricted funds - Group

	At 1 st April 2020 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2021 £
Unrestricted reserves	101,910	1,183,048	(1,030,844)	15,000	269,114
Assets purchased with capital grants	77,000	-	-	-	77,000
Designated fund	15,000	-	-	(15,000)	-
	<u>193,910</u>	<u>1,183,048</u>	<u>(1,030,844)</u>	<u>-</u>	<u>346,114</u>

	At 1 st April 2019 £	Incoming Resources £	Resources Expended £	Transfers between funds £	At 31 st March 2020 £
Unrestricted reserves	144,200	1,429,955	(1,502,245)	30,000	101,910
Assets purchased with capital grants	98,000	-	(21,000)	-	77,000
Designated fund	45,000	-	-	(30,000)	15,000
	<u>287,200</u>	<u>1,429,955</u>	<u>(1,523,245)</u>	<u>-</u>	<u>193,310</u>

Unrestricted fund – represents resources available at the Trustees discretion in meeting the charitable objects of the charity. At the year-end PSL Enterprises Ltd had a deficit on its profit and loss reserves of £228,895 (2020: £79,247) this is due to a combination of start-up costs and losses incurred in initial and 2020 trading.

Assets purchased with capital grants – this designated fund represents the Net Book Value of assets purchased with grants received for capital funding.

PANIC! (Promoting an Artists' Network in the Crisis) funding has been received to create an artists' network in Leeds through mentoring, support and bursaries for practising artists. The remaining funds will be spent by March 2022.

Garfield Weston funding has been received to improve IT infrastructure, commission artwork and develop the external space around The Tetley. The remaining funds will be spent by 31 January 2022 as stated in the funding agreement.

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

26. Analysis of net assets between funds (Group)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets	138,374	-	51,333	189,707
Current assets	475,926	293,091	-	769,017
Creditors less than 1 year	(169,641)	-	-	(169,641)
Long term liabilities	(98,545)	-	-	(98,545)
Net assets	<u>346,114</u>	<u>293,091</u>	<u>51,333</u>	<u>690,538</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Fixed assets	202,542	-	70,583	273,125
Current assets	226,972	3,284	-	230,256
Creditors less than 1 year	(167,848)	-	-	(167,848)
Long term liabilities	(67,756)	-	-	(67,756)
Net assets	<u>193,910</u>	<u>3,284</u>	<u>70,583</u>	<u>267,777</u>

Analysis of net assets between funds (Charity)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2021 £
Fixed assets	93,564	-	51,333	144,897
Current assets	520,760	293,091	-	813,851
Creditors less than 1 year	(39,315)	-	-	(39,315)
Net assets	<u>575,009</u>	<u>293,091</u>	<u>51,333</u>	<u>919,433</u>

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds 2020 £
Fixed assets	132,202	-	70,583	202,785
Current assets	192,589	3,284	-	195,873
Creditors less than 1 year	(51,633)	-	-	(51,633)
Net assets	<u>273,158</u>	<u>3,284</u>	<u>70,583</u>	<u>347,025</u>

Project Space Leeds

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31st March 2021

27. Related parties

The company has taken advantage of the exemption in Financial Reporting Standard number 102 from the requirement to disclose the transactions with group companies on the grounds that they are wholly owned.

Engage (a company in which Dawn Cameron, a trustee, is the extend programme co-ordinator) made purchases from the group totalling £2,743 (2020: £116), purchases were also made from Engage totalling £1,452 (2020: £300). At the year end there were no outstanding balances (2020: £nil).

Chapter 81 (a company in which Simon Fogal, a trustee, is a director) made sales to the group for £nil (2020: £18), purchases were also made from Chapter 81 totalling £14,031 (2020: £nil). At the year end there were no outstanding balances (2020: £nil).

The University of Leeds (of which Frank Finlay and Griselda Pollock, Trustees, are both employed) made purchases from the group totalling £nil for room hire and events (2020: £5,537). At the year end there were no outstanding balances (2020: £nil).

Jonathan Straight (trustee) made purchases from the group totalling £nil (2020: £631) for room hire. At the year end there were no outstanding balances (2020: £nil).

The charity received donations from 1 (2020: 1) related party totalling £125,000 (2020 - £200).