

Company registration number: 08148539

Charity registration number: 1148705

Shenley Christian Fellowship

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 October 2024

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Shenley Christian Fellowship

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Shenley Christian Fellowship

Reference and Administrative Details

Trustees	Miss J A Messenger
	Mr R Goodship
	Dr M Owolabi
	Mrs Sokunle
	Mr Ratray
Charity Registration Number	1148705
Company Registration Number	08148539
Principal Office	The charity is incorporated in England & Wales.
	The Oak Tree Centre Wallinger Drive
	Shenley Brook End
	Milton Keynes
	MK5 7GZ
Accountants	KRW Accountants Ltd
	Henge Barn
	Pury Hill Business Park
	Alderton Road
	Towcester NN12 7LS

Shenley Christian Fellowship

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 October 2024.

Shenley Christian Fellowship is a group of Christian believers that have a living relationship with God through his son Jesus Christ. Our prime aim is to glorify Jesus Christ in our lives, our speech, our actions, and our worship; to be His witnesses and to make disciples. Our beliefs are biblical, in line with main line evangelical Christianity and are outlined in the statement of faith.

Structure, governance and management

The charity is a charitable company limited by guarantee, incorporated in England and Wales with company number 08148539, and was established on 18 July 2021. On 22 July 2013, the original charitable trust, Shenley Christian Fellowship Trust, charity number 1015402 (governed by the Declaration of Trust dated 3 March 1992 and the Supplementary Declaration of Trust 1 December 1999) was officially linked with the charitable company and was initially treated as forming a part of it. The funds of Shenley Christian Fellowship Trust are shown in these accounts as a restricted fund of the Reporting Charity.

The charity is governed by its Articles of Association as amended by special resolution dated 27 June 2013. The trustees, who are also directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

- Mrs J A Messenger
- Dr M Owolabi
- Mrs K Sokunle
- Mr R Goodship
- Reverend R T Dilnot (resigned 7 May 2025)
- Mr C Rattray (appointed 19 May 2024)

The Chair of Trustees or Senior Pastor would meet with new Trustees to induct them into the role, taking them through the Trustee manual.

The charity is led by a group of Trustees who form the Leadership Team. The Minister is the only paid member of the Trustees and as Senior Church Leader his responsibility is to lead the church, together with the Leadership Team, following the model of congregational governance as laid out in the Constitution.

The charity is a member of the Baptist Union of Great Britain. It also works alongside other churches and denominations in Milton Keynes and beyond, to further the work of the Gospel of Jesus Christ.

Charity's Objectives:

The charity's objectives are:

- The advancement of the Christian faith for the benefit of the public.
- The relief of sickness and the preservation of health among people.
- The prevention or relief of poverty.

In furtherance of these objectives, the Trustees have established a building fund appeal to develop the permanent base which was opened in September 2016 and from which the charity can operate for the future.

Shenley Christian Fellowship

Trustees' Report

The policies that charity adopted in furtherance of these objectives continue to be consistent with those adopted by the original trust (Shenley Christian Fellowship Trust) which it now embraces.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The charity seeks to make grant applications when available to various grant making bodies for different ministry projects to further advance the work that they seek to undertake in pastoral support, education, and the building of the second phase of the Church's building, the Oak Tree Centre, to enable further growth and development.

The charity could not fulfil its objectives without the dedicated and sacrificial support of the many volunteers who are both regular attendees of the church and those who attend the ministry activities but not the church itself. These volunteers are essential to the life of the charity and without them, it would be difficult to exist.

Achievements and Performance

The charities activities continued to thrive post pandemic as we continued to grow as a church family.

Acorns Family Outreach ministry

This continues to thrive with more families joining the group as some of the existing children move up to attending school. John Chapman continues to lead this ministry as Acorns Family Outreach Worker; leading a team of volunteers who sacrificially give their time each week (term time only) to assist in the running of this ministry. On occasions, we have had to turn families away due to demand as the activity can only operate within safe supervision levels.

Targeted towards children specifically, John Chapman additionally coordinates quarterly Church Family Services and Messy Church which the church views as essential inclusive activities to both ensure that we remain relevant for all age groups and serve as outreach activities for families who have yet to connect with local churches.

Winter Night Shelter

We partnered again with Winter Night Shelter MK for the 2023 – 24 winter season offering our building to host a group of homeless people overnight. Guests (up to a maximum of 16 persons) were provided with nutrition and slept at the church's building, the Oak Tree Centre on Sunday evenings. We could accommodate both male and female guests through the use of the main hall and separate meeting rooms.

Monday Club

The Monday Club, targeted towards more senior aged members of the church and local community continued to provide a safe and enjoyable space and to alleviate loneliness. During the year, the leading hosts changes with this group now led by Roger and Linda Goodship. A stable number of persons attend weekly derived from both the church family and local community.

Shenley Christian Fellowship

Trustees' Report

Food and Clothing Bank

We reported last year that we had commenced a Food and Clothing Bank ministry. This ministry has grown exponentially throughout the year. The Food and Clothing Bank continues to run on the last Friday of each calendar month, with 80 – 100 families accessing these resources each month, reaching many families experiencing significant hardship. The purpose of this ministry is to support families who are struggling financially, offering food from a selection of nonperishable foodstuffs and clothing all free of charge. In order to grow this ministry, the Food and Clothing Bank leader with the support of the Leadership Team at Shenley Christian Fellowship is progressing this as a community funded activity with its own accounts and accountability. Bank accounts are currently being finalised and once complete, this service will be registered as an independent charity with its own Directors. Shenley Christian Fellowship remain committed to this importance of this ministry and will continue to host the Food and Clothing Bank at the Oak Tree Centre so that it remains central to the public living in the Shenley's in Milton Keynes.

Youth and Children's Ministry

Throughout this year we have struggled to find leaders or helpers to serve in these ministries. This has resulted in us only being able to offer directed Children's and Youth / young people's work twice monthly. Recruiting volunteers to serve in this ministry is not an issue unique to us but one that we are prayerfully seeking solutions to enhance the offer we currently provide.

As reported in last year's report, we leased a Portakabin for use primarily as a resource for teaching youth. This works well for us with good feedback from the youth, teachers and helpers however the cost of this is high so in the next year we will be looking at alternative solutions to that of the continued leasing of the Portakabin as we currently remain challenged for space for teaching and supporting Children's and Youth activities on Sundays.

Sunday Services

Services for worship, bible teaching, testimonies and fellowship continue to be held every Sunday morning at the Oak Tree Centre. With the exception of family services, we continue to stream our services live via our church Facebook page and continue to be encouraged through the streaming investment we made last year. In the next year, we will be investing in a new sound desk that should further enhance the audibility of the service for those attending in person as well as those online. We continue to upload the Sunday teaching to our YouTube page after each service, so materials are retained and be accessed as needed. Throughout the year we have continued to support Café Church and Family Services with the intent to reach as many associated with the church as possible.

Teaching continues on subjects such as Baptism, offering baptism through submersion as people define this as a personal need.

Building and Governance

The Oak Tree Centre

The use of our building, the Oak Tree Centre, continues to grow. Hire and use of our building continues to be managed by a Centre Manager with the centre now running to almost full capacity. This includes the hire to two other churches that meet on a Saturday and Sunday afternoon respectively who share Statements of Faith similar in principle to that of Shenley Christian Fellowship.

Shenley Christian Fellowship

Trustees' Report

Hirers continue to grow and change as their needs change with many community hirers remaining committed to using our facilities. A future piece of work that we need to engage in is a review of rental costs for accommodation as some hirers have been with us over many years and have benefitted from a lower than inflationary costs charge. Under the Directors of the Oak Tree Centre, we will be looking at how we can increase income from accommodation and bring our charges more in line with other similar centres.

We continue to pause the building of Phase 2 until finances are more buoyant. We continue to repay loan requirements from the original Phase 1 building but acknowledge that the longer we wait to commence building on Phase 2 (incorporating a 450-seat auditorium, youth areas and further offices), costs for new building continues to escalate that makes Phase 2 a challenge.

Future Plans

The Oak Tree Centre – The Trustees recognise that there is an increasing need to build Phase 2 of the Oak Tree Centre. This is reflected specifically in our current need to lease use of a Portakabin for use with Youth ministry. Accommodation remains challenging and should we see significant growth, will require us as Trustees alongside of the Directors of the Oak Tree Centre to find solutions to these challenges.

Leadership and governance - We are currently a small leadership team for the size of the church, so we continue to seek the right people, under God's guidance to join the Leadership Team. No new member joined the Leadership Team during this reporting period. In spring 2024, with the support of the church congregation, we moved from a position of membership to one of partnership. The practicalities of how this will be implemented to meet the needs of the Baptist Association's congregation governance model are still being worked through, but this does mean that our Articles of Association will require significant modification that will happen in the following 12 months to more clearly reflect the structure and governance of the church.

Life groups – Under the direction of one of the Leadership Team, the purpose and potential for 'doing life together' is being heard across the church. This has led to a slight increase in persons attending these groups, but we appreciate that there is still much to be done to promote these important groups across the church.

Safeguarding – we continue to be diligent in the work of safeguarding for the church. The use of the NSOCC's Safeguarding training continues to prove invaluable as has the Safeguarding reporting package that we subscribe to - MyConcern.

Staff – The church employs a small team of personnel in distinct roles including the Oak Tree Centre Manager, Bookkeeper, Acorns Families Outreach Pastor, Cleaner and Maintenance person as part-time staff in addition to a full-time minister. In addition, we contract on small fractional hours three persons for publicity and website administration, general administration and gardening.

Mission Support Giving – We continue to commit a sizeable proportion, representing almost 10% of our general income to other charities that have a Christian Ethos including Bridgebuilder Trust, MK Money Lifeline, Baptist Home Mission, Moorlands Bible College and two overseas missionaries working with Scripture Union. A small team oversee this ministry and review giving options annually.

Data Protection – We believe we comply with the Data Protection Policy under the government's General Data Protection Regulations and continue to use the IT package 'Church Suite' to assist in the handling of our data and communications.

The Trustees believe that we have achieved our objectives this year through the activities outlined above and are eager to develop the many good areas of work that are in progress.

Shenley Christian Fellowship

Trustees' Report

Financial Review

The General Fund of the Shenley Christian Fellowship income was £170,655 (2023: £139,985) whilst the General Fund expenditure, including transfers was £148,616 (2023: £142,700).

Restricted Funds were used to further the aims of the fellowship in accordance with the restrictions placed upon the gifts by the donors. The Family Fund continues to be used to relieve poverty and hardship in specific cases for those within the fellowship where needs exist. Details of the sources and use of the restricted funds are detailed in the accounts. Restricted Giving income shown in these accounts includes, where appropriate, an allocation from the Gift Aid that Shenley Christian Fellowship receives that is appropriate to the circumstances of the donation.

Total accumulated funds at the end of the year were as follows:

SCF General Funds £140,567 (2023: £118,528)

Restricted Funds £1,323,685 (2023: £1,166,033).

In addition, restricted funds given the charity received in the year amounted to £60,285 (2023: £59,074) and as shown in the accounts are principally attributed to the Building Fund. However, in accordance with the direction given by the Charity Commission, all the funds are treated as 'restricted' within these accounts for reporting of the charity.

Restricted Funds

As stated above, restricted funds were used to further the aims of the fellowship in accordance with the restrictions placed upon the gifts by the donors. The Family Fund continues to be used to relieve poverty and hardship in specific cases for those within the fellowship where needs exist. Details of the sources and use of the restricted funds are detailed in the accounts. Restricted Giving income shown in these accounts includes, where appropriate, an allocation from the Gift Aid that Shenley Christian Fellowship receives that is appropriate to the circumstances of the donation.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained to be sufficient to meet all the financial obligations to the charity in terms of rent due for the property, salaries in lieu of notice for employees, and other essential expenditure. The Trustees consider that reserves at this level will ensure that in the event of a significant reduction in funding, they will be able to continue the Charities current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout this period of reporting. The policy of the charity is to hold funds sufficient to cover three months of normal expenditure.

The annual report was approved by the trustees of the charity on 8 July 2025 and signed on its behalf by:

Julie Messenger

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Miss J A Messenger
Trustee

Shenley Christian Fellowship

Statement of Responsibilities

The trustees (who are also the directors of Shenley Christian Fellowship for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 8 July 2025 and signed on its behalf by:

Julie Messenger

.....
Miss J A Messenger
Trustee

**Chartered Accountants' Report to the Trustees on the Preparation of the Unaudited
Statutory Accounts of
Shenley Christian Fellowship
for the Year Ended 31 October 2024**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Shenley Christian Fellowship for the year ended 31 October 2024 as set out on pages 10 to 30 from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW) we are subject to its ethical and other professional requirements which are detailed at <http://www.icaew.com/en/members/regulations-standards-and-guidance/>.

This report is made solely to the board of directors of Shenley Christian Fellowship, as a body, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial statements of Shenley Christian Fellowship and state those matters that we have agreed to state to the board of directors of Shenley Christian Fellowship, as a body, in this report, in accordance with ICAEW Technical Release 07/16 AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Shenley Christian Fellowship and its board of directors as a body for our work or for this report.

It is your duty to ensure that Shenley Christian Fellowship has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and of Shenley Christian Fellowship. You consider that Shenley Christian Fellowship is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Shenley Christian Fellowship. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

KRW

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KRW Accountants Ltd
Henge Barn
Pury Hill Business Park
Alderton Road
Towcester
NN12 7LS
8 July 2025

Shenley Christian Fellowship

Independent Examiner's Report to the trustees of Shenley Christian Fellowship

I report on the accounts of the charity for the year ended 31 October 2024 which are set out on pages 10 to 30

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

KRW

.....
Mr K R Witchell
ICAEW

Henge Barn
Pury Hill Business Park
Alderton Road
Towcester
NN12 7LS

8 July 2025

Shenley Christian Fellowship

Statement of Financial Activities for the Year Ended 31 October 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	170,467	60,285	230,752
Charitable activities	4	5	5,977	5,982
Investment income	5	183	854	1,037
Total income		<u>170,655</u>	<u>67,116</u>	<u>237,771</u>
Expenditure on:				
Charitable activities	6	(152,139)	94,059	(58,080)
Total expenditure		<u>(152,139)</u>	<u>94,059</u>	<u>(58,080)</u>
Net income		18,516	161,175	179,691
Transfers between funds		<u>3,523</u>	<u>(3,523)</u>	-
Net movement in funds		22,039	157,652	179,691
Reconciliation of funds				
Total funds brought forward		<u>118,528</u>	<u>1,166,033</u>	<u>1,284,561</u>
Total funds carried forward	19	<u><u>140,567</u></u>	<u><u>1,323,685</u></u>	<u><u>1,464,252</u></u>

The notes on pages 14 to 30 form an integral part of these financial statements.

Shenley Christian Fellowship

Statement of Financial Activities for the Year Ended 31 October 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	173,910	59,074	232,984
Charitable activities	4	365	7,164	7,529
Investment income	5	275	425	700
Total income		<u>174,550</u>	<u>66,663</u>	<u>241,213</u>
Expenditure on:				
Charitable activities	6	<u>(145,529)</u>	<u>(64,467)</u>	<u>(209,996)</u>
Total expenditure		<u>(145,529)</u>	<u>(64,467)</u>	<u>(209,996)</u>
Net income		29,021	2,196	31,217
Transfers between funds		<u>3,666</u>	<u>(3,666)</u>	<u>-</u>
Net movement in funds		32,687	(1,470)	31,217
Reconciliation of funds				
Total funds brought forward		<u>86,526</u>	<u>1,254,063</u>	<u>1,340,589</u>
Total funds carried forward	19	<u><u>119,213</u></u>	<u><u>1,252,593</u></u>	<u><u>1,371,806</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 19.

The notes on pages 14 to 30 form an integral part of these financial statements.

Shenley Christian Fellowship
(Registration number: 08148539)
Balance Sheet as at 31 October 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	1,725,586	1,739,859
Investments	13	<u>2</u>	<u>2</u>
		<u>1,725,588</u>	<u>1,739,861</u>
Current assets			
Debtors	14	1,014	1,767
Cash at bank and in hand	15	<u>166,676</u>	<u>155,633</u>
		167,690	157,400
Creditors: Amounts falling due within one year	16	<u>(96,205)</u>	<u>(123,516)</u>
Net current assets		<u>71,485</u>	<u>33,884</u>
Total assets less current liabilities		1,797,073	1,773,745
Creditors: Amounts falling due after more than one year	17	<u>(332,821)</u>	<u>(401,939)</u>
Net assets		<u>1,464,252</u>	<u>1,371,806</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		1,323,685	1,252,593
Unrestricted income funds			
Unrestricted funds		<u>140,567</u>	<u>119,213</u>
Total funds	19	<u>1,464,252</u>	<u>1,371,806</u>

For the financial year ending 31 October 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The notes on pages 14 to 30 form an integral part of these financial statements.

Shenley Christian Fellowship

(Registration number: 08148539)
Balance Sheet as at 31 October 2024

The financial statements on pages 10 to 30 were approved by the trustees, and authorised for issue on 8 July 2025 and signed on their behalf by:

Julie Messenger

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Miss J A Messenger
Trustee

The notes on pages 14 to 30 form an integral part of these financial statements.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

1 Charity status

The charity is limited by share capital, incorporated in England & Wales.

The address of its registered office is:

The Oak Tree Centre Wallinger Drive

Shenley Brook End

Milton Keynes

MK5 7GZ

These financial statements were authorised for issue by the trustees on 8 July 2025.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Shenley Christian Fellowship meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The financial statements have therefore been prepared on a going concern basis.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Grant income from the Coronavirus Job Retention Scheme is recognised in the period to which the underlying furloughed staff costs relates.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Charitable activities

Charitable activities income relates to the Church cafe income, the Nursery provision income and events held at the premises.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Land and buildings	1% of building costs (once the building is brought into use)
Interest in property	no charge
Equipment	25% - 33% straight line
Fixtures, fittings & equipment	25% - 33% straight line

Business combinations

Business combinations are accounted for under the purchase method. Where necessary, adjustments are made to the financial statements of subsidiaries to bring the accounting policies used into line with those used by the charity. All intra-group transactions, balances, income and expenses are eliminated on consolidation. In accordance with Section 35 of FRS 102, Section 19 of FRS 102 has not been applied in these financial statements in respect of business combinations effected prior to the date of transition.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

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Notes to the Financial Statements for the Year Ended 31 October 2024

Debt instruments

Debt instruments which meet the following conditions are subsequently measured at amortised cost using the effective interest method:

(a) The contractual return to the holder is (i) a fixed amount; (ii) a positive fixed rate or a positive variable rate; or (iii) a combination of a positive or a negative fixed rate and a positive variable rate.

(b) The contract may provide for repayments of the principal or the return to the holder (but not both) to be linked to a single relevant observable index of general price inflation of the currency in which the debt instrument is denominated, provided such links are not leveraged.

(c) The contract may provide for a determinable variation of the return to the holder during the life of the instrument, provided that (i) the new rate satisfies condition (a) and the variation is not contingent on future events other than (1) a change of a contractual variable rate; (2) to protect the holder against credit deterioration of the issuer; (3) changes in levies applied by a central bank or arising from changes in relevant taxation or law; or (ii) the new rate is a market rate of interest and satisfies condition (a).

(d) There is no contractual provision that could, by its terms, result in the holder losing the principal amount or any interest attributable to the current period or prior periods.

(e) Contractual provisions that permit the issuer to prepay a debt instrument or permit the holder to put it back to the issuer before maturity are not contingent on future events, other than to protect the holder against the credit deterioration of the issuer or a change in control of the issuer, or to protect the holder or issuer against changes in levies applied by a central bank or arising from changes in relevant taxation or law.

(f) Contractual provisions may permit the extension of the term of the debt instrument, provided that the return to the holder and any other contractual provisions applicable during the extended term satisfy the conditions of paragraphs (a) to (c).

Debt instruments that are classified as payable or receivable within one year on initial recognition and which meet the above conditions are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, net of impairment.

With the exception of some hedging instruments, other debt instruments not meeting these conditions are measured at fair value through profit or loss.

Commitments to make and receive loans which meet the conditions mentioned above are measured at cost (which may be nil) less impairment.

Investments

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

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Notes to the Financial Statements for the Year Ended 31 October 2024

Derivative financial instruments

The charity uses derivative financial instruments to reduce exposure to foreign exchange risk and interest rate movements. The charity does not hold or issue derivative financial instruments for speculative purposes.

Derivatives are initially recognised at fair value at the date a derivative contract is entered into and are subsequently remeasured to their fair value at each reporting date. The resulting gain or loss is recognised in statement of financial activities immediately unless the derivative is designated and effective as a hedging instrument, in which event the timing of the recognition in statement of financial activities depends on the nature of the hedge relationship.

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Donations from individuals	137,926	60,285	198,211	232,984
Gift aid reclaimed	32,541	-	32,541	-
	170,467	60,285	230,752	232,984
	Unrestricted funds General £	Restricted funds £	Total 2024 £	
Donations and legacies;				
Donations from individuals	137,926	60,285	198,211	
Gift aid reclaimed	32,541	-	32,541	
	170,467	60,285	230,752	
	Unrestricted funds General £	Restricted funds £	Total 2023 £	
Donations and legacies;				
Donations from individuals	173,910	59,074	232,984	
	173,910	59,074	232,984	

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

4 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total funds £
Nursery provision	-	5,365	5,365	4,455
Church cafe	-	370	370	2,709
Give as you live	-	242	242	-
Other income	5	-	5	365
	<u>5</u>	<u>5,977</u>	<u>5,982</u>	<u>7,529</u>
	Unrestricted funds General £	Restricted funds £	Total funds £	
Nursery provision	-	5,365	5,365	
Church cafe	-	370	370	
Give as you live	-	242	242	
Other income	5	-	5	
Total for 2024	<u>5</u>	<u>5,977</u>	<u>5,982</u>	
Total for 2023	<u>-</u>	<u>7,529</u>	<u>7,529</u>	

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	183	854	1,037	700

6 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £
Spiritual & community activity		75,333	(140,399)	(65,066)
Outreach		35,808	11,759	47,567
Mission		33,662	4,637	38,299
Events		6,526	-	6,526
Governance costs	7	810	29,944	30,754
		152,139	(94,059)	58,080

	Note	Unrestricted funds General £	Restricted funds £	Total 2023 £
Spiritual & community activity		56,891	21,885	78,776
Outreach		34,350	8,210	42,560
Mission		45,884	3,126	49,010
Events		6,460	-	6,460
Governance costs	7	1,944	31,246	33,190
		145,529	64,467	209,996

In addition to the expenditure analysed above, there are also governance costs of £30,754 (2023 - £33,190) which relate directly to charitable activities. See note 7 for further details.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

7 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Independent examiner fees				
Examination of the financial statements	810	-	810	1,944
Other governance costs	-	29,944	29,944	31,246
	<u>810</u>	<u>29,944</u>	<u>30,754</u>	<u>33,190</u>

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Reverend Dilnot

Reverend Dilnot received remuneration of £29,507 (2023: £28,924) during the year.

During the year a Trustee, Reverend R T Dilnot, was employed as a Senior Church Leader. His salary included a housing allowance of £13,969 (2023: £13,335). Pension contributions paid on behalf of the Senior Church Leader were £4,562 (2023: £4,233).

In addition the charity owns a 20% interest in the property owned by the Senior Church Leader personally which was acquired at a cost of £52,770 and is shown in these accounts in fixed assets. The Charity is entitled to a 20% share in any uplift in value between the date of purchase and the date of sale. The entitlement will only arise on the sale of the property and is secured in favour of the Charity by way of a second mortgage charge..

No other trustee (or persons connected to them) received any remuneration or had expenses reimbursed during the year.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

9 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	<u>58,606</u>	<u>57,228</u>

Included within wages and salaries are pension costs of £7,120 (2021: £7,797)

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Total	<u>5</u>	<u>5</u>

2 (2023 - 2) of the above employees participated in the Defined Contribution Pension Schemes.

1 (2023 - 1) of the above employees participated in the Defined Benefit Pension Schemes.

Contributions to the employee pension schemes for the year totalled £4,876 (2023 - £4,439).

No employee received emoluments of more than £60,000 during the year.

10 Independent examiner's remuneration

	2024 £	2023 £
Examination of the financial statements	<u>810</u>	<u>1,944</u>

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Other tangible fixed asset £	Total £
Cost				
At 1 November 2023	1,804,217	27,571	52,770	1,884,558
Additions	-	1,405	-	1,405
At 31 October 2024	<u>1,804,217</u>	<u>28,976</u>	<u>52,770</u>	<u>1,885,963</u>
Depreciation				
At 1 November 2023	117,502	27,197	-	144,699
Charge for the year	<u>14,953</u>	<u>725</u>	<u>-</u>	<u>15,678</u>
At 31 October 2024	<u>132,455</u>	<u>27,922</u>	<u>-</u>	<u>160,377</u>
Net book value				
At 31 October 2024	<u>1,671,762</u>	<u>1,054</u>	<u>52,770</u>	<u>1,725,586</u>
At 31 October 2023	<u>1,686,715</u>	<u>374</u>	<u>52,770</u>	<u>1,739,859</u>

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

13 Fixed asset investments

	2024 £	2023 £
Shares in group undertakings and participating interests	<u>2</u>	<u>2</u>

Shares in group undertakings and participating interests

	Subsidiary undertakings £	Total £
Cost		
At 1 November 2023	<u>2</u>	<u>2</u>
At 31 October 2024	<u>2</u>	<u>2</u>
Net book value		
At 31 October 2024	<u>2</u>	<u>2</u>
At 31 October 2023	<u>2</u>	<u>2</u>

Details of undertakings

Details of the investments in which the charity holds 20% or more of the nominal value of any class of share capital are as follows:

Undertaking	Country of incorporation	Holding	Proportion of voting rights and shares held		Principal activity
			2024	2023	
Subsidiary undertakings					
SCF Outreach Limited	England	Ordinary shares	0%	0%	trading entity of the charity

14 Debtors

	2024 £	2023 £
Prepayments	1,014	1,224
Other debtors	<u>-</u>	<u>543</u>
	<u>1,014</u>	<u>1,767</u>

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

15 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	<u>166,676</u>	<u>155,633</u>

16 Creditors: amounts falling due within one year

	2024 £	2023 £
Bank loans	64,737	62,355
Trade creditors	421	114
Other taxation and social security	881	-
Other creditors	24,264	185
Accruals	<u>5,902</u>	<u>60,862</u>
	<u>96,205</u>	<u>123,516</u>

Bank borrowings

Baptists Together Loan is denominated in pounds sterling with a nominal interest rate of 7.25% (2023 - £7), and the final instalment is due on . The carrying amount at year end is £367,558 (2023 - £417,294).

The loan is secured by fixed charges over the charity's buildings.

Baptist Building Fund Loan is denominated in Pounds sterling with a nominal interest rate of 0% (2023 - £Nil), and the final instalment is due on . The carrying amount at year end is £30,000 (2023 - £45,000).

Congregational loan is denominated in pounds sterling with a nominal interest rate of 0% (2023 - £Nil), and the final instalment is due on . The carrying amount at year end is £Nil (2023 - £2,000).

The loan was repaid during the year

17 Creditors: amounts falling due after one year

	2024 £	2023 £
Bank loans	<u>332,821</u>	<u>401,939</u>

18 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £314 (2023: £206).

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

19 Funds

	Balance at 1 November 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2024 £
Unrestricted funds					
General	118,528	170,655	(152,139)	3,523	140,567
Restricted funds	<u>1,166,033</u>	<u>67,116</u>	<u>94,059</u>	<u>(3,523)</u>	<u>1,323,685</u>
Total funds	<u>1,284,561</u>	<u>237,771</u>	<u>(58,080)</u>	<u>-</u>	<u>1,464,252</u>
	Balance at 1 November 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 October 2023 £
Unrestricted funds					
General	86,526	174,550	(145,529)	3,666	119,213
Restricted funds	<u>1,254,063</u>	<u>66,663</u>	<u>(64,467)</u>	<u>(3,666)</u>	<u>1,252,593</u>
Total funds	<u>1,340,589</u>	<u>241,213</u>	<u>(209,996)</u>	<u>-</u>	<u>1,371,806</u>

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

20 Pension commitments and other post-retirement benefits

Defined benefit scheme

The Church is an employer participating in a pension scheme known as the Baptist Pension Scheme (the Scheme), which is administered by the Pension Trustee (Baptist Pension Trust Limited). The Scheme is a separate legal entity and the assets of the Scheme are held separately from those of the Employer and the other participating employers:

For any month, each participating employer in the Scheme pays contributions as set out in the Schedule of Contributions in force at the time.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS102. This is because it is not possible to attribute the Scheme's assets and liabilities to specific employers and meant that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in the year, plus any impact of deficiency contributions (see below).

The Minister is eligible to join the scheme.

From January 2012, pension provision is being made through the Defined Contribution (DC) Plan with the Scheme. In general members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provide income protection for Scheme members in the event that they are unable to work due to long term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva plc. The further 4% contribution rate is reduced to 3% for Employers Contributions made to the Segregated DC Arrangements.

Benefits in respect of service prior to 12 January 2012 are provided through the Defined Benefit (DB) Plan within the Scheme. The main benefits for pre-2012 service were a defined benefit pension of one eightieth of Final Minimum Pensionable Income for each year of Pensionable Service, together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. The Scheme, previously known as the Baptist Ministers Pension Fund, started in 1925, but was closed to future accrual of defined benefit on 31 December 2011.

Shenley Christian Fellowship

Notes to the Financial Statements for the Year Ended 31 October 2024

21 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2024 £
Tangible fixed assets	53,824	1,671,762	1,725,586
Fixed asset investments	2	-	2
Current assets	64,764	102,926	167,690
Current liabilities	(2,718)	(93,487)	(96,205)
Creditors over 1 year	-	(332,821)	(332,821)
Total net assets	<u>115,872</u>	<u>1,348,380</u>	<u>1,464,252</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 October 2023 £
Tangible fixed assets	53,144	1,686,715	1,739,859
Fixed asset investments	2	-	2
Current assets	94,724	62,676	157,400
Current liabilities	(2,027)	(121,489)	(123,516)
Creditors over 1 year	-	(401,939)	(401,939)
Total net assets	<u>145,843</u>	<u>1,225,963</u>	<u>1,371,806</u>



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