

Norfolk Blood Bikes

England & Wales · Charity number 1148669

Details

Other names	SERVICE BY EMERGENCY RESPONSE VOLUNTEERS NORFOLK, SERVICE BY EMERGENCY RIDER VOLUNTEERS NORFOLK, SERV NORFOLK
Status	Registered
Legal form	Other
Registered	2012-08-22
Register	View on the Charity Commission register

Contact

Address	26 Mayfly Road Swaffham Norfolk PE37 8JF
Phone	07795476601
Email	Chairman@norfolkbloodbikes.org.uk
Website	http://www.norfolkbloodbikes.org.uk

Activities

Objects: THE RELIEF OF SICKNESS AND PROTECTION OF HEALTH THROUGH THE PROVISION OF A MOTORCYCLE COURIER SERVICE, FREE OF CHARGE, TO TRANSPORT BLOOD, SAMPLES AND OTHER ITEMS USED FOR THE MEDICAL AND SURGICAL TREATMENT OF NHS PATIENTS, FOR DOCTORS, NHS HOSPITALS AND LABORATORIES AND TO CO-OPERATE WITH THE EMERGENCY SERVICES.

Activities: Out of Hours voluntary support of the NHS by collecting and delivering, Blood, Donated Breast Milk, Path Lab Samples, etc free of charge

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£108,246	£111,917	-	-
2024-03-31	£85,071	£103,140	-	-
2023-03-31	£82,086	£69,210	-	-
2022-03-31	£60,529	£64,832	-	-
2021-03-31	£93,933	£115,860	-	-

Trustees

Name	Role	Appointed
Alexander Gourlay	Chair	2023-08-06
Glen Walker		2024-10-27
Graham Horton		2023-08-06
Guy Tasker		2024-10-27
Jean Sherriff		2024-10-27
Marc Back		2024-10-27
Paul Southwell		2023-08-06
Philip Sherriff		2023-08-06
SHANE FINCH		2024-05-18
Stephen McCarthy		2024-10-27
Stuart Scott		2024-10-27

Norfolk Blood Bikes

England & Wales - Charity number 1148669

Accounts



Trustees Annual Report for the period:

April 1st 2024 to March 31st 2025

Norfolk Blood Bikes, formerly SERV Norfolk, became registered as a charity with the Charity Commission on 22nd August 2012. Our registered number is 1148669.

In 2019, the name was changed to Norfolk Blood Bikes to reflect more accurately the work the charity does and enable more meaningful engagement with the general public.

Throughout our existence we have maintained our membership of the Nationwide Association of Blood Bikes which provides guidance and support to all the UK Blood Bike charities.

Objectives and Activities.

The Charity's formally stated objects remain -

- *To transport blood, samples and any other items needed by doctors, hospitals, and laboratories for the medical or surgical treatment of patients, during the night, at weekends, and on Bank Holidays free of charge to the National Health Service.*
- *To co-operate with the emergency services as may be required, and additionally to co-operate and enter into agreements with other Government authorities, persons, companies or associations*

In 2023 and in order to better maintain the teams combined focus on this objective, the charity introduced the strategic vision -

- *To be recognised as Norfolk's most loved charity by our members, our service users and the public.*

With the following mission -

- *To provide the reliable, timely and free of charge delivery of urgent and emergency items to Norfolk's NHS care providers and Air Ambulance.*
- *To build a community of volunteers that enables the charity to deliver for the future needs of our service users.*
- *To grow a level of public awareness that secures our annual funding requirements and enables the charity to achieve its fullest potential.*

Since its introduction in late 2023, the vision and mission have not only established a more cohesive framework for goal setting and decision making, but have been able to establish a number of work streams that have improved operational efficiency, member engagement and income security.

Achievements and Performance.

Operations.

During the period, April 2024 to March 2025 the charity received **2188** calls for urgent transfer of blood, blood products, samples, donated breast milk and other essential items. Our team of volunteers undertook **2646** tasks to complete these requests, some of which required multiple volunteers to complete the journey. It should be noted that for the period of this report, the number of tasks had increased by over 200 year on year, but thanks to improved communication with our service users, our combined mileage had reduced to just over **135,000** miles. A year on year reduction of nearly 20,000 miles (reduction of 385miles/week, equivalent of approx. 4tonnes CO2). This improvement in efficiency was achieved through more frequent and in depth engagement with the NHS teams. Through a greater understanding of our service they have been able to combine, delay and even avoid some requests. At no point was patient care ever compromised. The service provided by the volunteers of Norfolk Blood Bikes is delivered in order to help the NHS retain funding for critical frontline care rather than appointing taxis and costly specialist couriers. With external providers costing approx. £50 - £180 per task, Norfolk Blood Bikes believe we have saved the NHS over £250,000 this year. To a lesser degree our service has also benefited the lifesaving charitable operations of the East Anglian Ambulance in a similar way.



This benefit to the NHS and others is not limited to a simple financial calculation. Our relationship with each of our service users is governed by Service Level Agreements (SLA's) with agreed response times and auditable records that ensure that we perform to an agreed and accepted level, with accountability for the services we provide. As a trusted partner under these agreements, Norfolk Blood Bikes are increasingly asked to undertake urgent tasks where samples must be transported within very specific time limits to enable the medical professionals to administer the appropriate lifesaving treatment.

During annual reviews with our hospital partners, we have continued to meet the key performance indicators within our SLA's and thanks to increased quarterly meetings, levels of feedback remain consistently positive with improvements in efficiency seen by both sides. We continue to be proud to be considered part of the local health system and live up to our motto "We'll go no matter what".

The charity functions solely to benefit the people of Norfolk through the transport of potentially lifesaving clinical supplies to the NHS and Air Ambulance, consequently, it does not work for, nor receive reimbursement from any private company.

Fleet.

At the beginning of the reporting period, we had chosen to increase the dedicated liveried fleet of motorbikes to 15, supported by 5 cars. These are constantly assessed by our fleet management team to ensure their continuing capability to function, and to facilitate the advanced planning of service, repair and renewal.

In the previous year, we decided to increase the size of the charity's fleet. In the spring of 2024, thanks to surplus funds from previous years, donations from local business Crane Garden Buildings and a legacy donation, the four new Triumph Tiger 1200 GT Pro bikes quickly became a firm hit with the team. Having four more assets deployed across the county meant that the travel time for volunteers to pick up a bike for duty was cut for many of the team members. Appreciated by the riders and their families (who typically had to drive their loved one to the fellow volunteers house) these hi-spec, high performance motorcycles were seen as a very suitable alternative to the Yamaha FJR 1300 which had ceased being manufactured.

By the summer, several of our older motorcycles were experiencing difficulties in accessing spare parts and the increasing expenses led to a proposal to replace four of our older motorcycles whilst they still had a decent trad-in value. Whilst the charity was enjoying another record year of income from fundraising, the leadership team voted to approve the sale of four older bikes and the purchase of four new Triumph Tigers of the same specification as previous. Norfolk Triumph honoured the heavily discounted 2023 price that had been previously negotiated as well as the monthly service plan enabling greater visibility to service costs.

The new bikes joined the fleet in September bearing the new 74 plate and once adapted for carrying the blood boxes, the trackers and sat-navs installed and the NBB livery applied they went into service before the Autumn weather could have an impact.

Before the end of the Autumn we had also heard about the successful application of grants from the National Lottery Community Fund as well as West Norfolk Lives Matter administered by The Norfolk Community Foundation. Both grants had been granted on the basis of adding motorcycles to our fleet in order to increase availability to volunteers, increase response times within specific locations within the county as well as reducing emissions from transfer mileage between active duty. The restricted funding from these grants were used to fund two additional Triumph Tigers which were ordered in the early part of 2025 and came into service in March.



Fundraising and Engagement.

The charity entered the new 2024/25 year in much stronger form than the previous year with a forward looking leadership team and an enthusiastic membership that were responding to the positive adaptations being made. Having built up surplus's over the last several years, the leadership team had used these to upgrade the fleet and enable the membership to access charity assets more easily.

All our operational costs are covered by collections and charitable donations from philanthropic organisations and the general public. As part of the charity's strategic plan, new fundraising approaches are being adopted with collaborative relationships bearing fruit. During the course of the reporting period significant donations were received from, Enterprise Car Hire, The Norfolk Masons, Dimension Brickworks, Kings Lynn Community Choir, Cromer District Buffaloes for general operational costs. Generous donations of restricted funds for vehicle purchases were received from The National Lottery, Mark Mason Benevolent Fund, West Norfolk Lives Matter and a private donor achieving a record high of £98,288.89.

The charity used the experience of the previous year to increase attendance at public and community events. Learning that some activities drive awareness whilst other contribute more significantly to fundraising, the charity invested modest resources in additional materials to help promote the charity's purpose and impact. During the reporting year, no complaints were received regarding our fundraising activities.

Positive relationships between our volunteers and the charity continued to develop with monthly social gatherings at our Sunday Coffee Mornings and increasing attendance at promotional and fundraising activities. The leadership team recognise the incredible passion and goodwill provided by our volunteers and remain grateful and humbled.

Collaboration.

Thanks to increasing public awareness, during the 24/25 reporting period NBB were again selected as charity partners by several local organisation and events. Crane Garden Buildings, having donated funds to purchase a new motorcycle, helped promote the relationship through their consumer media as well as their 50th anniversary celebrations. NBB were also chosen as annual beneficiaries by Harleston Young Farmers, Juventas Care Homes, the Larling Tractor Run, Acle Beer Festival to name a few. The economic benefits of these partnerships and increase public awareness has resulted in general funds improving by over 17% year on year.

Working closely with the Firefighters charity, in Aug '24 Norfolk Blood Bikes hosted our first countywide promotional fundraising activity. The Great Norfolk Charity Rideout enable almost 80 members of the public to support the combined charities whilst experiencing Norfolk countryside escorted by a groups of advanced trained motorcyclists. It is anticipated to make this an annual fundraising and awareness activity for both charities.

Towards the end of the reporting period, conversations were underway to establish supportive relationships with several local businesses and philanthropic organisations that will deliver practical, promotional and financial benefits in the 25/26 period. The NBB leadership team continue to believe in the power of a Norfolk network for good and hope to build further support from likeminded caring organisations.

Charity Administration.

During the course of the reporting period NBB introduced several additional procedural documents which were incorporated as "bye laws" under the constitution clause 32.2.

Reserve funds policy – permanently recording reserve values, purpose and savings account type
Trustees Delegation of Authority – clarifying approval levels for financial control/decision making

In the early part of the new 25/26 period all previous policies, procedures and operating procedures were reviewed and updated where necessary. All documents shared with the membership via our "3Rings" online rota and communications platform.



Structure, Governance and Management.

The structure and governance of Norfolk Blood Bikes was established within the constitution first adopted on 1st Jul 2012, as amended at the Annual General Meeting on 27/10/2024. The trustees and officers of the charity are elected from within the established membership at AGM. All officers and Trustees will have served a minimum of one year as volunteers of NBB prior to them being eligible for consideration in a leadership role. Management of the charity is by the Trustees with the elected leadership team covering the day-to-day responsibilities for events, fundraising, fleet maintenance, hospital liaison, membership, rota, social media, and training.

The Trustees of Norfolk Blood Bikes receive no payment or remuneration for their service to the charity. Reasonable expenses may be claimed and reimbursed as per the charities on-going expenses policy. During the reporting period 8 Trustees claimed expenses worth a total £6,809.99. This total includes mileage claims, postage and stationery as well as more significant purchases made on behalf of the charity where best value was gained and no alternative supplier account facilities were available. These may include, but are not limited to online printed materials, specialist motorcycle and car accessories, online windscreen repair claims and old model printer cartridges. For visibility, significant Trustee expense claims, including purchases for the charity with no claim on subsequent ownership, are declared and recorded at monthly Leadership Team meetings.

Incumbent Trustees voted at AGM August 2023

<i>Alexander Gourlay</i>	<i>Chair/Fundraising</i>	<i>06/08/2023 – 27/10/2024</i>
<i>Paul Southwell</i>	<i>Dept -Chair</i>	<i>06/08/2023 – 27/10/2024</i>
<i>Beth Grainger</i>	<i>Treasurer</i>	<i>06/08/2023 – 03/05/2024</i>
<i>Shane Finch</i>	<i>Treasurer</i>	<i>18/05/2024 – 27/10/2024</i>
<i>Jasmin England</i>	<i>Secretary/Independent</i>	<i>06/08/2023 – 27/10/2024</i>
<i>Philip Sherriff</i>	<i>Training Manager</i>	<i>06/08/2023 – 27/10/2024</i>
<i>Graham Horton</i>	<i>Independent Trustee</i>	<i>06/08/2023 – 27/10/2024</i>

During the reporting period and following the resignation of the elected Treasurer, the Trustees invited the Shane Finch (Fleet Operations) to take on the role. At a similar point, Jasmin England stepped down in the role of Secretary. The Trustees invited her retain a place on the team as an Independent Trustee which was accepted. Having previously served as a Trustee and Secretary, Stuart Scott was asked to join the leadership team as Interim Secretary in order to fulfil the role until the AGM in Oct 2024.

During the reporting period, all other supporting roles have been delivered by active volunteers helping contribute to the success of the leadership team. As part of the charity’s ongoing development and in line with constitution clause 17.1, the Leadership team decided to make the following roles to become Trustees following election at the next AGM; Hospital Liaison, Fundraising, Membership, Rota.

All incumbent members of the Leadership team stood for re-election at the next AGM.

Trustees voted at AGM October 27th 2024

<i>Alexander Gourlay</i>	<i>Chair</i>	<i>27/10/2024 - ongoing</i>
<i>Paul Southwell</i>	<i>Dept-Chair</i>	<i>27/10/2024 - ongoing</i>
<i>Shane Finch</i>	<i>Treasurer</i>	<i>27/10/2024 - ongoing</i>
<i>Stuart Scott</i>	<i>Secretary</i>	<i>27/10/2024 - ongoing</i>
<i>Philip Sherriff</i>	<i>Training Manager</i>	<i>27/10/2024 - ongoing</i>
<i>Glen Walker</i>	<i>Rota Manager</i>	<i>27/10/2024 - ongoing</i>
<i>Jean Sherriff</i>	<i>Membership Manager</i>	<i>27/10/2024 - ongoing</i>
<i>Joanne Jutsum</i>	<i>Fundraising Manager</i>	<i>27/10/2024 – 03/07/2025</i>
<i>Tim Allen</i>	<i>Liaison Officer</i>	<i>27/10/2024 - ongoing</i>
<i>Graham Horton</i>	<i>Independent Trustee</i>	<i>27/10/2024 - ongoing</i>
<i>Steven McCarthy</i>	<i>Independent Trustee</i>	<i>27/10/2024 - ongoing</i>
<i>Guy Tasker</i>	<i>Independent Trustee</i>	<i>27/10/2024 - ongoing</i>
<i>Marc Back</i>	<i>Independent Trustee</i>	<i>27/10/2024 - ongoing</i>

Following another successful year, eleven out of thirteen trustees anticipate standing for election to the next leadership team. Joanne Jutsum resigned from the leadership team in the summer due to significant external commitments, but continued as a charity volunteer.



Financial.

The effects of the charity's increased public awareness have shown in significant growth in annual income. Thanks to the passionate support from our volunteers at events and a strategic approach to engaging grant funding entities, income of **£204,928** represents an all-time record for the charity. A significant amount of this figure (+53%) is made up of restricted funds for capital projects and revenues from vehicle disposals. That said, the underlying improvement in fundraising income represents a **+17%** increase year on year. The value of 24/25 income adequately covers running cost and continues to enable the charity to invest in improvements that enable our volunteers to deliver an effective and safe operation for our service users.

The charity's leadership team have again managed costs wisely, however both insurance and vehicle depreciation costs increased most significantly over the year, in line with more cars and motorcycles joining the NBB fleet. Expenditure on fuel has remained stable with increased costs offset by a modest decrease in overall annual mileage. Purchases relating to promotional materials and branded goods used at events have seen a major reduction since last year where the charity had to invest a large sum following several years of underspend.

At year end 24/25, the cash funds available of £152,046.06 demonstrate a +63% increase on the previous year and includes the ongoing reserve fund of £35,000 (representing 7 months operation costs) and a further reserve of £56,768.50 for fleet replacements (being the full cost of replacing both a car and a motorcycle in the event of a total write off or urgent additional resource). These reserves mean that if future circumstances should restrict the ability of the charity to generate income from the public collections, Norfolk Blood Bikes could continue to function through a crisis whilst establishing a reformulated operating plan. This leaves an operational cash balance of £60,277.56 which the leadership team aim to utilise for further operational improvements supporting increasing demand from our service users.

During the reporting period no donations were made to third parties, nor sponsorship for promotional activity. As one would hope, the charity received a modest discount from both vehicle suppliers for the purchase of the vehicles previously reported. No related-party transactions took place with Trustees or connected persons.

We are therefore satisfied that the current financial plans and projected income from events, philanthropic organisations and public donations will enable us to continue to provide the service outlined in this report and have sufficient headroom to respond to future demand and potentially increase select provision to our current users when required.

The charity's Trustees view of the detailed financial report below and the future forecasts for our finances is that there is little or no risk that might prevent the charity from continuing its current function for the foreseeable future.

The objectives of the charity for the public benefit have and are being fulfilled and it is proposed to continue in this manner.

Continues..



April 2025 onwards.

Having broadly retained the core leadership at the October AGM, increasing the team by including former "committee" roles and additional independent trustee roles, the new, larger leadership team have maintained the existing focus on volunteer engagement and external fundraising opportunities.

Two additional Triumph Tigers joined the fleet in the winter months of 2025 and two further Ford Kuga Hybrid cars also joined during the summer. All four vehicles funded by grants received during the reporting year 24/25.

In the Spring of 2025, the charity undertook an additional service supporting the Norfolk County Council Foster Care provision supplying donated breast milk to new born babies in foster care.

The volunteers from Norfolk Blood Bikes were recognised with a "Local Hero" award at a ceremony held in the Kings Lynn Corn Exchange hosted by King's Lynn and West Norfolk Council. The charity was also featured in the Spring "KL magazine". Both features have helped raise the profile of our charity helping us reach new funding partners and help the general public understand how we help the community.

Thanks the expertise and support of two local businesses we were able to update and improve the charity's website during the summer of 2025. This will make it easier for visitors to donate and volunteer for the charity.

As part of the charity's sustainable income strategy and following research into several providers, the Norfolk Blood Bikes weekly charity lottery was launched in August '25. Whilst still very early, our goal is to achieve 25% total income through the lottery by end of year one. The lottery platform is provided by Giant Cash Bonanza as a Society License holder, benefitting from 19 years of experience providing similar small charities with this service. We anticipate using our social media channels, word of mouth and promotional materials at our events to develop awareness of the lottery and the benefits to both the charity and the players. At no point will we hire third party personnel, adopt blanket marketing or door to door tactics to "sell" the lottery.

Income continued to remain very positive in the early part of the new financial year with corporate donations, legacy gifts and fundraising activities helping achieve similar success to the previous years. Given the surplus from last year finances and early success in 25/26, the leadership team aim to make a final increase to the fleet in the latter part of 2025.

This has been another challenging year getting on top of dated administrative processes and establishing more effective ways of working as a larger leadership team. Many hands make light work and there have been some great examples of renewed energy, passion and commitment to help make Norfolk Blood Bikes a leading charity in our county.

Once again the volunteers of this charity have delivered an incredible and difficult service that potentially benefits every resident and visitor to Norfolk as well as the experts within the NHS and Air Ambulance teams. We have met the increasing challenge of demand and improved conditions for our volunteer membership. We anticipate continuing to increase service provision and growth further engagement with our team and the general public. The trustees have assessed and consider the charity a going concern for at least 12 months from approval.

Continues..

**NORFOLK BLOOD BIKES****Income and Expenditure Account
for year ended 31st March**

	<u>2024/25</u>	<u>2023/24</u>
Income		
Donations, Collections & Sales	93,065.97	79,529.43
Restricted Donations - see Appendix A	1,605.49	-
Sales	240.00	353.40
Sales of Clothing	834.21	394.65
Profit on Vehicle Disposals	12,500.00	4,791.67
Interest	0.31	1.98
HMRC Gift Aid	-	-
Total Income	<u>108,245.98</u>	<u>85,071.13</u>
Expenditure		
Accountancy Fees	1,080.00	2,670.00
Professional Fees	-	1,890.00
Advertising/Promotional	804.69	6,807.00
Branded Goods	2,697.85	4,076.50
Bank Charges	202.26	145.05
Insurances	18,380.18	12,488.84
Administration costs	551.99	801.57
Telephone	258.37	224.19
Stationary & Postage	354.03	591.92
Purchases	1,216.24	133.82
Storage Rent	1,296.00	1,620.00
Subscriptions	440.00	-
Mileage payment & Travel	3,008.31	4,255.04
Vehicle Fuel	14,874.15	14,060.59
Vehicle Costs	12,913.16	3,929.43
Vehicle Repairs	6,874.57	11,488.42
Events	461.30	402.50
Volunteer Gifts	108.15	-
Website Costs	23.98	-
Depreciation	46,371.50	37,555.58
Total Expenditure	<u>111,916.73</u>	<u>103,140.45</u>
Surplus for the year	(3,670.75)	(18,069.32)
Surplus brought forward	212,426.85	230,496.17
Surplus carried forward	<u><u>208,756.10</u></u>	<u><u>212,426.85</u></u>

**Balance Sheet
as at 31st March**

	<u>2025</u>	<u>2024</u>
Represented by		
Equipment	4,064.18	4,064.18
Equipment Additions	-	-
Equipment Depreciation 25% pa	<u>(4,064.18)</u>	<u>(3,533.13)</u>
		531.05
Motor Vehicles	350,203.88	275,923.34
Motor Vehicle Additions	83,140.02	102,703.88
Motor Vehicle Disposals	(74,500.00)	(28,423.34)
Motor Vehicle Depreciation 20% pa	<u>(209,115.49)</u>	<u>(237,775.04)</u>
	149,728.41	112,428.84
Bank - Lloyds	151,319.15	89,588.74
Bank - CAF	0.03	0.03
Stripe	526.17	-
Paypal	<u>200.71</u>	<u>3,132.72</u>
	152,046.06	92,721.49
Add Vat Refund awaited	7,345.57	13,228.88
Less Creditors & Accrued Expenses	3,680.54	6,483.41
Less Creditors Restricted Funds	96,683.40	-
	<u><u>208,756.10</u></u>	<u><u>212,426.85</u></u>
Cash Funds Designations		
Reserve Fund - 7 months Operating costs	35,000.00	35,000.00
Reserve Fund - Fleet Replacements	45,000.00	56,768.50
Operational cash balance	72,046.06	952.99
	<u><u>152,046.06</u></u>	<u><u>92,721.49</u></u>



Note – Restricted Funds Reconciliation

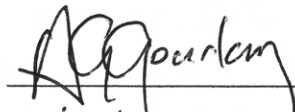
The charity held several restricted funds at 31 March 2025 representing grants and donations received for specific purposes. These funds are only to be used for the purposes specified by the donors or funders.

Restricted Fund	Opening Balance	Income 2024/25	Expenditure 2024/25	Transfers	Closing Balance 31 March 2025
National Lottery Fund	-	19,600.00	-	-	19,600.00
NCF - Norfolk Community Fund	-	20,000.00	-	-	20,000.00
Neonatal Christmas Appeal	-	1,605.49	1,605.49	-	-
Mark Benovolent Fund	-	25,000.00	-	-	25,000.00
HRH Prince of Wales	-	32,083.40	-	-	32,083.40
Total Restricted Funds	-	98,288.89	1,605.49	-	96,683.40


Narrative note

These restricted grants and donations were received to support specific fleet purchases and related equipment. The funds remained unspent at the year end and are therefore carried forward within restricted funds on the Balance Sheet. Expenditure will be recognised in the following financial year as the assets are purchased or the funds are otherwise applied to their designated purposes.

Chair: Alexander Gourlay

Signed: 
 Date: 26/10/2025

Treasurer: Shane Finch

Signed: 
 Date: 26-10-2025

End.



ABACUS

a name you can count on

**Accountants
Book-Keepers
Consultants**

The Willows, Ipswich Road
Long Stratton, NR15 2TG
Tel. 01508 333040
office@abcabacus.co.uk
www.abcabacus.co.uk

Independent examiner's report to the trustees of "Norfolk Blood Bikes"

I report on the accounts of the above charity number 1148669 for the year ended 31 March 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I confirm that no matters have come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA
26th October 2025

Norfolk Blood Bikes

England & Wales - Charity number 1148669

Accounts

Trustee's Annual Report
Norfolk Blood Bikes

Trustees Annual Report for the period:

April 1st 2023 to March 31st 2024

Who are we.

On 22nd August 2012 Norfolk Blood Bikes, formerly SERV Norfolk, became registered as a charity with the Charity Commission. Our registered number is 1148669.

In 2019, the name was changed to Norfolk Blood Bikes to reflect more accurately the work the charity does and enable enhanced engagement with the general public.

Throughout our existence we have maintained our membership of the Nationwide Association of Blood Bikes which provides guidance and support to all the UK Blood Bike charities.

Objectives and Activities.

Following many years of successful operations and the charity's objectives linked simply to their output, the charity undertook a strategic review in Autumn 2023 and updated the objectives of the leadership team to reflect the changed environment in Post-Covid UK and enable a more sustainable future with potential to respond to operational growth from our service users.

The Charity's formally stated objects remain –

- *To transport blood, samples and any other items needed by doctors, hospitals, and laboratories for the medical or surgical treatment of patients, during the night, at weekends, and on Bank Holidays free of charge to the National Health Service.*
- *To co-operate with the emergency services as may be required, and additionally to co-operate and enter into agreements with other Government authorities, persons, companies or associations*

Following consultation with the leadership team and ratification by the membership, the organisation now works to the following vision -

- To be recognised as Norfolk's most loved charity by our members, our service users and the public.

With the following objectives -

- To provide the reliable, timely and free of charge delivery of urgent and emergency items to Norfolk's NHS care providers and Air Ambulance.
- To build a community of volunteers that enables the charity to deliver for the future needs of our service users.
- To grow a level of public awareness that secures our annual funding requirements and enables the charity to achieve its fullest potential.

With these objectives, the leadership team have established a more cohesive framework for goal setting and decision making. With this vision, the leadership team have been able to establish a number of work streams focused on improving operational efficiency, member engagement and income security.

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Trustee's Annual Report
Norfolk Blood Bikes

Achievements and Performance.

Fleet.

At the beginning of the reporting period, we had a dedicated liveried fleet of 11 motorbikes and 5 cars. These are constantly assessed by our fleet management team to ensure their continuing capability to function, and to facilitate the advanced planning of service, repair and renewal. Based on aged and maintenance history two of our older cars were earmarked for retirement. Following the previous successful year of fundraising, including a significant donation from the Sandringham Association of Royal Warrant Holders, over a number of months the charity acquired three new Ford Focus Estate cars through the relationship with Ford UK and the beneficial service they provide to charities and public services.

In the latter part of 2023 it was identified that the fleet of 11 motorcycles was continuing to cause hardship and irritation to members having to collect vehicles whilst increasing average annual mileage per vehicle. The Leadership team undertook to explore adding a number of bikes to the fleet. Following a three month road test of a bike on loan from Lings Triumph, the charity committed to acquire four additional bikes at the beginning of 2024. Further to price negotiation resulting in significant discounting by Lings and Triumph, these were purchased in March 2024 and went into service within a few days. With 15 bikes in the fleet, we have been able to reduce average annual mileage per vehicle and reduce the distance that the majority of members have to travel to uplift a vehicle for their on-call duty, further reducing mileage and the time-burden on volunteers and their families.

Fundraising.

All our operational costs are covered by collections and charitable donations from philanthropic organisations and the general public. Early during the reporting period the charity experience several significant changes in personnel undertaking fundraising activities. With the loss of a number of key volunteers dedicated to this function, the leadership team undertook a different approach by reaching out to the wider membership to cover fundraising activities. Over the year, this has seen a threefold increase in the number volunteers participating in public engagements and despite changes of established team members and the financial challenges on the general public, the charity has delivered another year of consistent income.

As part of the charity's strategic plan, new fundraising approaches are being adopted. During the second half of the reporting period several applications for grant funding were made. Whilst results were not anticipated in the period, two out of three applications have resulted in funding received from the National Lottery and West Norfolk Lives Matter in the latter part of 2024. These funds will be used to finance replacement vehicles during reporting period 2024/25.

Several significant donations were received from the estates of supporters who had left instruction in their wills. Donations were also received from the Charitable Foundations of two large UK corporate businesses. Collectively, these funds supported the previously mentioned acquisition of additional motorcycles, increasing the fleet numbers to 15 bikes.

Operations.

It should be noted that for the period covered in this report, our volunteers travelled 155,201 miles whilst undertaking the 2345 tasks requested by our service users. This incredible commitment equates to driving around the equator more than six times!

The equivalent cost to the NHS for our service, if using taxis and specialist couriers (at between £51 to £173 per task) would work out at over £250,000 this year. By offering our voluntary service, Norfolk Blood Bikes has been able to help the NHS divert funds back into critical patient care.

This benefit to the NHS and others is not limited to a simple financial calculation. Our relationship with each of our service users is governed by Service Level Agreements (SLA's) with agreed response times and auditable records that ensure that we perform to an agreed

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Trustee's Annual Report
Norfolk Blood Bikes

and accepted level, with accountability for the services we provide. As a trusted partner under these agreements, Norfolk Blood Bikes are increasingly asked to undertake urgent tasks where samples must be transported within very specific time limits to enable the medical professionals to administer the appropriate lifesaving treatment.

We have continued to meet all the key performance indicators within our SLA's and the feedback we have received remains consistently positive. We continue to be proud to be considered part of the local health system and live up to our motto 'we'll go no matter what'.

The charity functions solely to transport products for the benefit of the NHS and Air Ambulance, consequently, it does not work for, nor receive reimbursement from any private company.

Public Recognition.

In March 2021 we were awarded The Queen's Award for Voluntary Service our members continue to wear this badge with incredible pride. Over the course of the last two years, when replacing or reprinting materials, the emblem for the Queens Award has been incorporated into most of our internal and external facing collateral, insuring that the public and local businesses can be aware of this special recognition.

During the Autumn of 2023 the charity was nominated in the "BBC Make a Difference awards" managed by BBC Radio Norfolk. This led to exposure on the BBC and later on two local radio stations. We were "highly commended" at the award ceremony in September and asked to return to BBC Radio Norfolk to help launch the nomination programme for 2024.

Collaboration.

During the reporting period, Norfolk Blood Bikes were chosen by several local organisations to be their charity of the year. These include Norwich Classic Vehicle Club, PML Motorcycles and Crane Garden Buildings. The economic benefits of these partnerships will be felt in our next reporting period with pledges including £15,000 to fund a new motorcycle.

Our relationship Lings Motor Group has developed from being simply supportive awareness driving activity through social media and promotional events, to a true charity partnership where Norfolk Blood Bikes and the volunteer members are receiving beneficial terms that enable the charity to deliver the core objectives, whilst insuring that our volunteers are using high quality, well maintained, modern machinery.

Lings network of Triumph dealerships in the South East, and their additional servicing facilities, enable our charity to access unique mechanical support throughout the whole county. No other manufacturer or dealer network can offer a similar level of support in Norfolk.

Charity Administration.

During the course of the reporting period NBB introduced several additional procedural documents which were incorporated as "bye laws" under the constitution clause 32.2. Social Media Policy and Sabbatical/Long term absence guidance were adopted at the beginning of 2024 following a notice to the membership.

Cont.

Trustee's Annual Report
Norfolk Blood Bikes

Structure, Governance and Management.

The structure and governance of Norfolk Blood Bikes was established within the constitution first adopted on 1st Jul 2012, as amended at the Annual General Meeting on 27/10/2024.

The trustees and officers of the charity are elected from within the established membership at AGM or if vacant mid-term, a volunteer may be co-opted into the leadership team following a majority vote by remaining trustees.

Incumbent Trustees at the commencement of reporting period 2023/24

James Duncan	Chair	06/11/2022 – 06/07/2023
Trevor Beckford	Treasurer	06/11/2022 – 06/08/2023
Ralph Hardwick	Independent Trustee	06/11/2022 – 06/08/2023
Roger Goshawk	Independent Trustee	06/11/2022 – 16/06/2023
Richard Ward	Independent Trustee	06/11/2022 – 02/06/2023
Nigel Pollard	Independent Trustee	06/11/2022 – 05/05/2023
Anthony Tungate	Independent Trustee	06/11/2022 – 03/07/2023

Due to several Trustee resignations during the Summer of 2023, the remaining Trustees agreed to call the AGM early in order to stand down and facilitate the forming of a new leadership team.

Management of the charity is by the Trustees with the elected leadership team covering the day-to-day responsibilities for events, fundraising, fleet maintenance, hospital liaison, membership, rota, social media, and training.

Trustees voted at AGM August 2023

Alexander Gourlay	Chair/Fundraising	06/08/2023 - ongoing
Paul Southwell	Dept -Chair	06/08/2023 – ongoing
Beth Grainger	Treasurer	06/08/2023 – 03/05/2024
Shane Finch	Treasurer	18/05/2024 - ongoing
Jasmin England	Secretary/Independent	06/08/2023 – ongoing
Philip Sherriff	Training Manager	06/08/2023 – ongoing
Graham Horton	Independent Trustee	06/08/2023 – ongoing

During the reporting period and following the resignation of the elected Treasurer, the Trustees invited the Shane Finch (Fleet Operations) to take on the role. At a similar point, Jasmin England stepped down in the role of Secretary. The Trustees invited her retain a place on the team as an Independent Trustee which was accepted.

Having previously served as a Trustee and Secretary, Stuart Scott was asked to join the leadership team as Interim Secretary in order to fulfil the role until the AGM in Oct 2024.

During the reporting period, all other supporting roles have been delivered by active volunteers helping contribute to the success of the leadership team. As part of the charity's ongoing development and in line with constitution clause 17.1, the following roles will become Trustees following election at next AGM. Hospital Liaison, Fundraising, Membership, Rota within the Leadership team.

All incumbent members of the Leadership team anticipate standing for re-election at the next AGM.

Trustee's Annual Report
Norfolk Blood Bikes

Financial.

Thanks to a concerted effort from our volunteers and the generosity of the general public, annual income of £85,071 has risen to its highest level since the pandemic. Combined with the benefit of a bank account balance more than twice the value of our reserves policy, the Trustees were able to make several important investment decisions in order to improve operational efficiency and volunteer engagement.

It is generally stated that it costs approximately £5,000 per month to run the charity at current levels of demand however, this year the charity has seen a 40% increase in repair costs of the ageing fleet. After a number of years with a lack of investment in fundraising and promotional materials, several one off costs were borne in order to modernise the charity's gazebos and awareness materials for public events and the fundraising merchandise used to promote donations.

The charity also faced costs in excess of £1,800 to support the legal requirements of several "subject access requests" made via the Information Commissioners Office.

The most noticeable impact on the balance sheet has been the increase of £22,000 in depreciation costs which reflects the investment in new, additional motorcycles purchased in March 2024.

Follow these year-end investments, the balance at bank of £92,946 whilst a marked reduction from previous year, maintains the ongoing reserve fund of £35,000 representing 7 months operation costs and a further reserve of £56,768.50 for fleet replacements. This leaves an operational cash balance of £1,178.01. These reserves mean that if future circumstances should restrict the ability of the charity to generate income from the public collections, Norfolk Blood Bikes could continue to function through a crisis whilst establishing a reformulated operating plan.

We are therefore satisfied that the current financial plans and projected income from events and public donations will enable us to continue to provide the service outlined in this report and have sufficient headroom to respond to future demand and potentially increase select provision to our current users should it be requested.

With a view to the provision detailed above and the state of our finances, it is believed that there is little or no risk which might prevent the charity from continuing its current function for the foreseeable future.

The objectives of the charity for the public benefit have and are being fulfilled and it is proposed to continue in this manner.

April 2024 forward.

Following a successful Autumn and Winter, the new leadership team have maintained a focus on both building momentum with the volunteer membership, and external fundraising opportunities.

Newly introduced monthly coffee mornings, started in January, have proved popular with members, often meeting face to face for the first time. These activities have continued and been complimented by an all-members, friends and family social evening in April, a barbeque in August and a team field trip to visit the Triumph motorcycle factory.

Income continued to remain very positive in the early part of the new year with corporate donations and fundraising activities boosting the bank account. Given the success of the additional new Triumph motorcycles funded from last year's balance, the Trustees agreed to purchase four more and retire the two oldest Yamaha and BMW bikes.

Trustee's Annual Report
Norfolk Blood Bikes

Whilst these acquisitions temporarily took the bank balance close to reserve levels, once VAT was returned and the funds from the retired assets were received, the account was returned to good operating levels.

The volunteer community at Norfolk Blood Bikes have supported the busiest Summer of fundraising and promotional activity the charity has ever seen. With more than fifty activities this year and at the time of writing this update, income has already achieved 100% of the full previous year.

During their tenure, the Trustees of Norfolk Blood Bikes have reviewed current existing policies, updating where necessary and have added a policy detailing the agreed Delegation of Authority for all members of the leadership team. This formally details where members of the of the team can individually approve spending levels or where Trustee sign off is required. Whilst this has been customer and practice to date, no record had been committed.

This has been a challenging year, establishing new ways of working behind the scenes to enable a positive direction for every volunteer, whilst maintaining 100% delivery of our core activities.

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Trustee's Annual Report
Norfolk Blood Bikes

NORFOLK BLOOD BIKES

Income and Expenditure Account
for year ended 31st March

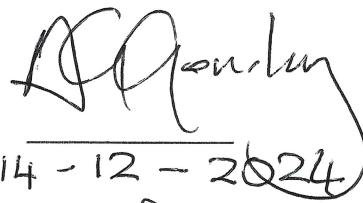
	2023/24	2022/23	2021/22	2020/21	2019/20
Income					
Donations, Collections & Sales	80,277.48	81,147.33	60,528.54	80,453.09	80,400.33
Grants/Charities Trust	-	-	-	5,667.88	3,553.44
NABB refunds	-	-	-	570.00	375.00
Vat Recovery/Payments	-	-	-	8,242.97	9,588.21
Profit on Vehicle Disposals	4,791.67	-	-	-	-
Interest	1.98	-	-	-	-
HMRC Gift Aid	-	938.61	-	-	-
Total Income	85,071.13	82,085.94	60,528.54	94,933.94	93,916.98
Expenditure					
Administration costs	946.62	1,166.52	601.21	1,504.93	1,384.78
Subscriptions	-	-	-	26.91	222.18
Motor Running costs	26,613.38	25,374.53	24,159.97	25,377.21	35,451.84
Telephone & Stationary & Postage	816.11	706.27	418.28	627.70	134.67
Fundraising costs	11,286.00	3,831.22	4,381.39	2,054.84	3,354.97
Mileage payment & Travel	4,255.04	6,091.39	4,840.95	4,808.05	7,685.59
Public Liability Insurance	1,443.40	2,856.64	1,144.10	1,102.59	630.92
Accommodation/Trade Show	-	-	-	-	81.46
Trialing Courses	-	-	-	-	99.00
Sundry Expenses - Data Requests	1,890.00	-	-	-	2,033.29
AGM costs	-	-	-	-	60.00
Computer Software & Support & Website	-	979.25	1,402.69	626.91	955.85
Repairs, Replacement, Equipment & Clothing	14,044.32	9,762.47	9,837.40	7,039.41	6,716.09
Gifts & Grant given	-	50.12	-	12.50	120.00
Publicity	-	-	-	205.00	2,253.06
Accountancy Fees	2,670.00	1,440.00	1,094.00	390.00	215.85
Storage Rent	1,620.00	1,296.00	1,296.00	-	1,461.80
Depreciation	37,555.58	15,656.00	15,655.64	69,159.16	65,791.69
Covid Grant Expenditure	-	-	-	2,924.49	-
Total Expenditure	103,140.45	69,210.41	64,831.63	115,860.70	128,653.04
Surplus for the year	(18,069.32)	12,875.53	(4,303.09)	(20,926.76)	(34,736.06)
Surplus brought forward	230,496.17	217,620.64	221,923.73	242,850.49	277,586.55
Surplus carried forward	212,426.85	230,496.17	217,620.64	221,923.73	242,850.49

Balance Sheet
as at 31st March

	2024	2023	2022	2021	2020
Represented by					
Equipment	4,064.18	4,064.18	3,043.64	3,043.64	3,043.64
Equipment Additions	-	-	1,620.54	-	-
Equipment Depreciation 25% pa	(3,533.13)	(2,517.06)	(2,001.08)	(1,485.30)	(1,095.71)
Motor Vehicles	275,923.34	275,078.27	275,078.27	261,218.82	261,218.82
Motor Vehicle Additions	102,703.88	1,678.40	-	13,859.45	-
Motor Vehicle Disposals	(28,423.34)	(833.33)	-	-	-
Motor Vehicle Depreciation 20% pa	(237,775.04)	(229,658.85)	(214,518.85)	(199,378.99)	(130,609.42)
Bank - Lloyds	89,588.74	185,261.93	150,065.33	144,892.08	110,519.13
Bank - CAF	0.03	0.03	0.03	0.03	0.03
Paypal	3,132.72	(23.99)	6,316.72	-	-
Add Vat Refund awaited	92,721.49	185,237.97	156,382.08	144,892.11	110,519.16
Less Creditors & Accrued Expenses	13,228.88	-	-	-	-
	6,483.41	2,553.39	1,383.96	226.00	226.00
	212,426.85	230,496.17	217,620.64	221,923.73	242,850.49
Cash Funds Designations					
Reserve Fund - 7 months Operating costs	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
Reserve Fund - Fleet Replacements	56,768.50	56,768.50	56,768.50	56,768.50	31,673.78
Operational cash balance	952.99	93,469.47	64,613.58	53,123.61	43,845.38
	92,721.49	185,237.97	156,382.08	144,892.11	110,519.16

Chair: Alexander Gourlay

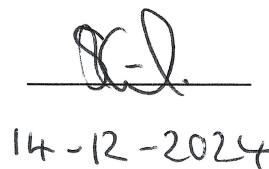
Signed:


14-12-2024

Date:

Treasurer: Shane Finch

Signed:


14-12-2024

Date:



Independent examiner's report to the trustees of "Norfolk Blood Bikes"

I report on the accounts of the above charity number 1148669 for the year ended 31 March 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I have identified the following matters of concern, namely that due to significant changes in Trustees involved in the management of the charity without a full and proper handover, that a higher degree of risk existed in all operational and financial areas, although the records were kept in reasonable order and agree to the bank.

I confirm that no other matters has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA
20th January 2025

Norfolk Blood Bikes

England & Wales - Charity number 1148669

Accounts



Norfolk Blood Bikes

Registered Charity 1148669

Trustees Annual Report

2022- 23

This report covers the period from 1st April 2022 until March 31st 2023

Objectives and activities

On 22nd August 2012 Norfolk Blood Bikes, formally SERV Norfolk, became registered as a charity with full control of its financial affairs and reporting directly to the Charity Commission. It has, throughout its existence continued to be a member of the Nationwide Association of Blood Bikes. All activities carried out by the charity are made by our volunteers, who receive no payment, regardless of the role they do, other than a contribution towards their motoring expenses when using their own cars/bikes directly for the charity's purpose.

In March 2022 during the weeks preceding this reporting period, the Charity was awarded the Queens Award for Voluntary Service, the MBE for volunteer groups. This prestigious award recognised the efforts of the Charity's volunteers and the service provided to the NHS in Norfolk in response to the challenges during the Covid19 pandemic of 2020/21. The charity and it's membership are incredibly proud to be able to promote this ongoing recognition.

The objectives of Norfolk Blood Bikes are:

1. To transport blood, samples and any other items needed by doctors, hospitals and laboratories for the medical or surgical treatment of patients, during the night, weekend and bank holidays, free of charge to the National Health Service. (NHS)
2. To co-operate with the emergency services as and when required and additionally to co-operate and enter into service level agreements (SLA) with other government authorities, persons, companies or associations.

Norfolk Blood Bikes has met these objectives year after year, however during this reporting period we have seen a decrease in the number of tasks. This is due to the significant reduction in the movement of Covid-19 samples across the county since September 2022.



Structure, Governance and Management

The structure and governance of Norfolk Blood Bikes has been established with in the constitution first adopted on 1st Jul 2012. The trustees and officers of the charity are elected from within the established membership at AGM. Both officers and Trustees will have served a minimum of one year as volunteers of NBB prior to any nomination to a role being considered.

Management of the charity is assisted by the elected committee covering the day to day responsibilities for fundraising, fleet, rota, training, membership and hospital liaison.

During the year one trustee resignation was received without replacement as it was felt that the charity had more than adequate support from remaining trustees for the duration of the reporting period.

Incumbent Trustees (at commencement of period 2022/23)	Office (if any)	Dates acted (if not whole year)
William Farrow	Chair	21/11/2021 - 06/11/2022
Lazlo Igali	Treasurer	21/11/2021 - 06/11/2022
Colin Farrington	Independent Trustee	21/11/2021 - 06/11/2022
Chris Longhurst	Independent Trustee	21/11/2021 - 06/11/2022
Vanessa Lilley	Independent Trustee	21/11/2021 - 06/11/2022
Geoffrey Whistler	Independent Trustee	21/11/2021 - 01/06/2022
Trevor Beckford	Independent Trustee	21/11/2021 - 06/11/2022
Trustees (voted in at AGM Nov 2022)		
James Duncan	Chair	06/11/2022 - 06/07/2023
Trevor Beckford	Treasurer	06/11/2022 - 06/08/2023
Ralph Hardwick	Independent Trustee	06/11/2022 - 06/08/2023
Roger Goshawk	Independent Trustee	06/11/2022 - 16/06/2023
Richard Ward	Independent Trustee	06/11/2022 - 02/06/2023
Nigel Pollard	Independent Trustee	06/11/2022 - 05/05/2023



Anthony Tungate	Independent Trustee	06/11/2022 - 03/07/2023
Current Trustees (voted in at AGM August 2023)		
Paul Southwell	Dept -Chair	06/08/2023 - ongoing
Elizabeth Grainger	Treasurer	06/08/2023 - ongoing
Alexander Gourlay	Chair / Fundraising Manager	06/08/2023 - ongoing
Jasmin England	Secretary	06/08/2023 - ongoing
Philip Sherriff	Training Manager	06/08/2023 - ongoing
Graham Horton	Independent Trustee	06/08/2023 - ongoing

Serving Norfolk

Norfolk County is a large geographical area with the major hospitals situated up to 68 miles apart from each other and the regional blood supply depot up to 90 miles away from the hospital. The tasks can be classified as 'urgent' and some types of samples are time sensitive and need to be delivered within two hours. Because of this volunteers are split into four major groups, one group is located in the vicinity of each of the three major hospitals, Norfolk and Norwich University Hospital in Norwich, Queen Elizabeth Hospital in Kings Lynn and James Paget university hospital in Gorleston. There are a further 6 smaller hospitals operated by the Norfolk and Suffolk Foundation Trust, who are also assisted by us, through the transport of samples. There is a fourth group situated in and around Thetford who do not directly service the major hospitals but act to travel to the regional supply hospital and then rendezvous with the other three hospital groups. This arrangement enables us to reduce the travel time when transporting blood products to the major hospitals from the supply hospital in Cambridge. In this way the travel time from Cambridge to the James Paget hospital can be reduced by one hour and twenty minutes, which if the hospital has marked it as urgent, may prove vital.

We own and run a dedicated liveried fleet of 11 motorbikes and 5 cars. The fleet is distributed to the four areas of the county to allow volunteers access to them on duty. The age and ability of the fleet are constantly assessed by our dedicated fleet team to ensure their continuing capability to function as well as to facilitate advanced planning to service, repair and renew the fleet as necessary.

In addition to the dedicated charity fleet, some volunteers also use their own vehicles where it is logistically necessary to do so.

Volunteers may claim an agreed contribution towards their motoring expenses when using their own vehicle directly for the charity's purposes.



All costs associated with the fleet are covered by collections, donations, organisations and the general public. It should be noted that for the period covered in this report our volunteers travelled 155,201 miles, completing the tasks required.

The charity functions solely to transport products for the benefit of the NHS, consequently it does not work for, nor receive reimbursement from any private company. We do continue to have an excellent working arrangement with two charities operating in the county, namely the East Anglian Air Ambulance (EAAA) and Hearts Milk Foundation (HMF). The working relationship with Hearts Milk Foundation has enabled it become operational in the county of Norfolk and a reliable supplier of human breast milk to our hospital's Neonatal Units. The operations centre for the foundation is in Harpenden, therefore the initial assistance given has established the provision of the service for a wider area than just the county of Norfolk. We now make routine runs to collect milk from various donors in Norfolk and transport it to a storage facility in Hellesdon hospital in Norwich. We then take it to Harpenden for it to be processed and return with the processed milk to the storage facility, where it can be distributed to the various NICU units in the three major hospitals. In contrast to the normal service provided by the Charity for blood products and samples, we mostly provide the milk service during daytime hours.

Every evening we continue to run a service for the East Anglian Air Ambulance (EAAA) which involves the regular change of restocking of two small boxes of blood supplies, we do this service 365 days of the year.

It costs between £51 to £173 per task by taxi or specialist courier (Avg. £112) without adjusting for inflation and assuming that the stated average is realistic Norfolk Blood Bikes has saved our service users approximately £250,000 this year, all of which can be put back into patient care.

This benefit to the NHS and others is not limited to a simple financial calculations. In contrast to taxi firms or couriers, we are governed by SLA's with agreed response times and record keeping to ensure that we perform to an accepted level, with an effective audit trail and accountability for the service we provide.

We have continued to meet all the SLA's and any other targets set by the users and the feedback we have received is positive. We continue to be a trusted part of the health system and live up to our motto 'we'll go no matter what'.

All tasks were completed by volunteer riders/drivers managed by an experienced shift controller who is responsible for the allocation of appropriate resources to complete the task required and to monitor the safety of the volunteer on the road. No payment was made for the services performed or salary to any volunteer, trustee, or committee member.



We are never informed of the identity of any patient, their condition nor whether we have made any positive contribution to their recovery. However occasionally during public fundraising activities we have been greeted by former patients who have thanked us for the service we provide, being convinced that had we not delivered the products they needed, they may not be here today. These rare meetings make our work incredibly real.

Financial Statement

The year continued to present many challenges in terms of the charity's finances. The pandemic has changed the way the public views and carried money, we have seen such a big move towards contactless card payments. In order to have the ability to take collections from the public and presentations, we invested in better wireless contactless devices to enable us to take card payments from the public. This has helped us to diversify the methods of cash collection and along with online donations, has contributed to an increase in funds donated to the charity. Approximately £20,600 more than the preceding year was raised and is slightly higher to the year before that. We see this as a very positive sign given the cost of living crisis emerging and adding pressure to donors during this time.

The impact of increased costs was also felt across our fleet adding significantly to our running costs. Having a new car on the fleet, this has helped bring down some of the repair costs versus last year, leaving the charity with a surplus balance of **£185,232.97**. This represents an increase of just over **£28,850** from the previous reporting period.

It costs approximately **£5,000** per month to run the charity with current levels of demand. The balance of **£185,237.97** has therefore been divided into a reserve



The Queen's Award
for Voluntary Service



fund of **£35,000** representing 7 months operation costs. A further reserve of **£56,768.50** has been established for fleet replacements, leaving an operational cash balance of **£93,469.47**. These reserves mean that if future circumstances should restrict the ability of the charity to generate income from the public, Norfolk Blood Bikes could continue to function through a crisis and establish a reformulated operating plan.

We are therefore satisfied that the current financial results will enable us to continue to provide the service outlined in this report and have sufficient headroom to respond to future demand and potentially increase select provision to our current users should it be requested.

In a view of the provision detailed above and the state of finance it is perceived that there is no or negligible risk to prevent the charity from continuing its current function for the foreseeable future.

The objectives of the charity have been fulfilled and it is proposed to continue and develop the provision in a sustainable manner.

April 2023 forward.

In response to several early Trustee/Committee resignations and retirements during the summer, the thinly stretched leadership team called an early AGM in order to appoint a new team. The remaining Trustees stood down and a new leadership team and Trustees were elected through membership nominations and voting (where more than one candidate stood for role).

During the Autumn of 2023 the newly elected team, with the membership's approval, have developed a new vision and strategy for the future of Norfolk Blood Bikes. With this strategy in place and driving a more cohesive approach to decision making, it is anticipated that a consistent and resilient leadership team can be maintained.

During the same period, the charity's social media policy and process to manage long term absence has been established. Fundraising and income remain positive, as does the ongoing delivery of our core objectives.

Operating Statistics

Task Breakdown	2022-23	2021-22	Vs Previous Year
Total Tasks	2,210	3,067	Down 857 Tasks
Rendezvous (Tasks involving additional Rider/Driver journey)	530	436	Up 94 Tasks
Average Volunteer Tasks per day (combined total + rendezvous volunteers)	7.5	9.6	Down 2.1 Tasks per day
Total mileage	155,201	166,174	Down 10,973
Average Mileage per Task	70.2 Miles	54.2 Miles	Up 16 Miles per Task
Samples Tasks	950	738	Up 212
Donated Breast Milk Tasks	147	163	Down 16
Red blood cells Tasks	149	171	Down 22
Whole blood Tasks	31	43	Down 12



The Queen's Award
for Voluntary Service



Platelets Tasks	466	450	Up 16
Plasma Tasks	18	23	Down 5
Air Ambulance Tasks	365	255	First full year
Covid Related Tasks	58	1,159	covid collections end Sept.
Re-agents Tasks	2		Not previously recorded separately
Medication Tasks	1		Not previously recorded separately
Paperwork Tasks	1		Not previously recorded separately
Testing Kits Tasks	1		Not previously recorded separately
Other tasks uncategorised	21	65	
Total Tasks	2,2210	3,067	

Extra 2022-23 stats:

Total sample items collected	1,273
DBM litres collected	1,067
East Anglia Air Ambulance Boxes	1,034
Total boxes task/ runs (not EAAA)	1,477

Chairman Signed:

Alexander Gourlay

Treasurer signed:

Elizabeth Grainger

NORFOLK BLOOD BIKES
Income and Expenditure Account
for year ended 31st March

	3mths to 30th June 23	2022/23	2021/22	2020/21	2019/20
Income					
Donations, Collections & Sales	12,836.19	81,147.33	60,528.54	80,453.09	80,400.33
Grants/Charities Trust	-	-	-	5,667.88	3,553.44
NABB refunds	-	-	-	570.00	375.00
Vat Recovery/Payments	-	-	-	8,242.97	9,588.21
HMRC Gift Aid	-	938.61	-	-	-
Total Income	12,836.19	82,085.94	60,528.54	94,933.94	93,916.98
Expenditure					
Administration costs	1,080.61	1,166.52	601.21	1,504.93	1,384.78
Subscriptions	-	-	-	26.91	222.18
Motor Running costs	3,043.01	25,374.53	24,159.97	25,377.21	35,451.84
Telephone & Stationary & Postage	265.25	706.27	418.28	627.70	134.67
Fundraising costs	51.88	3,831.22	4,381.39	2,054.84	3,354.97
Mileage payment & Travel	906.25	6,091.39	4,840.95	4,809.05	7,685.59
Public Liability Insurance	310.00	2,856.64	1,144.10	1,102.59	630.92
Accommodation/Trade Show	-	-	-	-	81.46
Triaining Courses	-	-	-	-	99.00
Sundry Expenses - Data Requests	1,055.00	-	-	-	2,033.29
AGM costs	-	-	-	-	60.00
Computer Software & Support & Website	2.99	979.25	1,402.69	626.91	955.85
Repairs, Replacement, Equipment & Clothing	4,942.07	9,762.47	9,837.40	7,039.41	6,716.09
Gifts & Grant given	-	50.12	-	12.50	120.00
Publicity	-	-	-	205.00	2,253.06
Accountancy Fees	540.00	1,440.00	1,094.00	390.00	215.85
Storage Rent	-	1,296.00	1,296.00	-	1,461.80
Depreciation	3,915.00	15,656.00	15,655.64	69,159.16	65,791.69
Covid Grant Expenditure	-	-	-	2,924.49	-
Total Expenditure	16,112.06	69,210.41	64,831.63	115,860.70	128,653.04
Surplus for the year	(3,275.87)	12,875.53	(4,303.09)	(20,926.76)	(34,736.06)
Surplus brought forward	230,496.17	217,620.64	221,923.73	242,850.49	277,586.55
Surplus carried forward	227,220.30	230,496.17	217,620.64	221,923.73	242,850.49

**Balance Sheet
as at 31st March**

	June 2023	2023	2022	2021	2020
Represented by					
Equipment	4,064.18	4,064.18	3,043.64	3,043.64	3,043.64
Equipment Additions	-	-	1,020.54	-	-
Equipment Depreciation	(2,647.08)	(2,517.08)	(2,001.08)	(1,485.30)	(1,095.71)
Motor Vehicles	275,923.34	275,078.27	275,078.27	261,218.82	261,218.82
Motor Vehicle Additions	(4,791.67)	845.07	-	13,859.45	-
Motor Vehicle Depreciation	(233,443.85)	(229,658.85)	(214,518.85)	(199,378.99)	(130,609.42)
Bank - Lloyds	191,556.23	185,261.93	150,065.33	144,892.08	110,519.13
Bank - CAF	0.03	0.03	0.03	0.03	0.03
Paypal	(23.99)	(23.99)	6,316.72	-	-
	191,532.27	185,237.97	156,382.08	144,892.11	110,519.16
Less Creditors & Accrued Expenses	3,416.86	2,553.39	1,383.96	226.00	226.00
	227,220.33	230,496.17	217,620.64	221,923.73	242,850.49
Cash Funds Designations					
Reserve Fund - 7 months Operating costs	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
Reserve Fund - Fleet Replacements	56,768.50	56,768.50	56,768.50	56,768.50	31,673.78
Operational cash balance	99,763.77	93,469.47	64,613.58	53,123.61	43,845.38
	191,532.27	185,237.97	156,382.08	144,892.11	110,519.16



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Long Stratton, NR15 2TG
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Independent examiner's report to the trustees of "Norfolk Blood Bikes"

I report on the accounts of the above charity number 1148669 for the year ended 31 March 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, I have identified the following matters of concern, namely that due to significant changes in Trustees involved in the management of the charity without a full and proper handover, that a higher degree of risk existed in all operational and financial areas, although the records were kept in reasonable order and agree to the bank.

I confirm that no other matters has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter Bussey FFA FIPA
24th January 2024

Norfolk Blood Bikes

England & Wales - Charity number 1148669

Accounts



Norfolk Blood Bikes

Registered Charity 1148669

Trustees Report

April 2020 to March 2021

This report covers the period from 1st April 2020 until 31st March 2021.

On 22nd August 2012 Norfolk Blood Bikes, formally SERV Norfolk, became a Charity with full control of its financial affairs and reporting directly to the Charity Commission. It has continued to be a member of the Nationwide Association of Blood Bikes.

The objectives of Norfolk Blood Bikes are:-

- 1 To transport blood, samples and any other items needed by doctors, hospitals, and laboratories for the medical or surgical treatment of patients, during the night, at weekends, and on Bank Holidays free of charge to the National Health Service.
- 2 To co-operate with the emergency services as may be required, and additionally to co-operate and enter into agreements with other Government authorities, persons, companies or associations.

Norfolk Blood Bikes has met the objectives and since starting in 2011 has gone from strength to strength, with increasing numbers of tasks, year on year.

We started the year with 11 motorcycles and 4 cars plus 3 older bikes, 1 was kept in reserve for scheduled services, & any defects arising. The remaining 2 bikes were sold after being withdrawn and decommissioned from service. A new bike was procured for future service, which was kitted out according to our charity's livery standards. All costs were covered by donations and collections.

1st April 2020 to 31st March 2021

The total number of tasks completed during this period was up from **1596** in the previous year to **3222**, a **101.8% increase**, and consisted of blood & blood products, path lab samples for analysis and donated breast milk, however the greatest bulk of the increase was the transfer of COVID samples, which enabled the local Healthcare organisations to diagnose and quickly isolate COVID-positive patients. See Appendix 1. There was a decrease of 236 tasks for the Air Ambulance tasks, due to the end of the RePhill program.

Norfolk Blood Bikes is contracted by the Norfolk & Norwich University Hospital in Norwich, the Queen Elizabeth Hospital in King's Lynn, the James Paget Hospital in Great Yarmouth, and the Neonatal Intensive Care Unit, (NICU), at the Norfolk & Norwich Hospital, to provide an out of hour's service for the benefit of their patients. Since January 2013, the Norfolk & Norwich NICU started using Norfolk Blood Bikes for collecting urgently needed Donated Breast Milk (DBM) from the Rosie Hospital at Cambridge for the benefit of premature & newly born babies. Following on from the problems experienced in 2018 to 2019 year, when the reduction in capacity at the Rosie Hospital at Cambridge, led to us travelling into London, to collect or deliver donor breast milk. Research was carried out to see if there was a nearer Milk Bank we could use. We found a milk bank at Stevenage, the Hearts Milk Bank, but it wasn't operational yet. We had a meeting with Dr Shenker, the founder, to build a relationship for the future. This was successful and thanks to our input we facilitated a regional hub later in the year of 2018. The 1st in the East of England. The hub became operational and is now a busy hub for the Heart's Milk Bank and donating mothers in Norfolk.

The RePHILL clinical trial, we were active with the other 2 stakeholders, the East Anglian Air Ambulance (EAAA) and Eastern Pathology Alliance in providing the randomised blood / saline products. Although used in military operations in the Middle East and by other Air Ambulances there is no clinical evidence to suggest that carrying blood on board the helicopter for administration to casualties at the scene of a major accident will affect their future medical outcome. The trial is being carried out to prove if there is any benefit to the patient. If successful, the trial will be completed, and all Air Ambulances will carry blood on board. We have agreed to deliver blood and blood products as part of the randomised trial to the Air Ambulance on a nightly basis. The trial started on 5th January 2018 and up to 31st March 2021 we've carried out deliveries every single night 130 deliveries this year and while the current trial came to an end, we hope to continue next year.

Given that it costs an average £70.00 per task by taxi or specialist courier, Norfolk Blood Bikes has saved the NHS excluding EAAA an estimated total of **£216,440**. If the EAAA was included, estimated at £9100, then the total saved would be **£225,540** this year, which was put back into patient care.

There were 2 notable milestones reached since the charity started operations in 2011. In August 2019 we had completed 9,000 tasks and although only just inside the next reporting year, on 22nd April 2020, we had completed 10,000 tasks.

All tasks were completed by volunteers with a controller in charge. No payment was made for services performed or salary paid to any volunteer, trustee or committee member. Nominal mileage expenses were paid to members when they used their own cars, if, due to operational reasons a fleet car was not available. In total we had 100 volunteers, inclusive of Trustees and committee members.

We never know who the patient is or if we have made any change or difference to their recovery, but we have been greeted by patients who have thanked us and stated that if we hadn't delivered the products they needed, they may not be alive today.

Rebrand and Name change

In early 2019, we were fortunate, to have been selected as charity of the year by a local PR and Media company. As a result, they provided us with a complete rebrand and new website. Our new official motto “We’ll go no matter what” was adopted. In October 2019 at a committee meeting, the following resolution was proposed, voted in favour of, and carried unanimously.

Resolution: That the name of the charity be changed from Service by Emergency Response Volunteers (SERV Norfolk) to “Norfolk Blood Bikes”.

It was felt that since the last change of name, the charity was still suffering from a lack of identity recognition by the public whenever the name SERV Norfolk was used. The recognition increased substantially when Norfolk Blood Bikes was used. The charity had recently received a rebrand and the main theme was centred around Norfolk Blood Bikes. To align with the rebrand, the official name had to be changed. This resolution was proposed to make the change.

Both the Charity Commission and HMRC were informed and the new name, Norfolk Blood Bikes, was registered.

Fleet replacements.

The charity had been fortunate in replacing all the old fleet with 10 new bikes and 3 cars. Only 3 old bikes remained, 2 of which were decommissioned and were sold, while we were able to procure a new FJR1300. Our maintenance costs were reduced significantly. A fleet replacement fund had been setup previously, remaining intact for future vehicle replacements.

Financial statement.

Financially, this was an even better year than 2017 to 2018. We started, with an opening bank balance of **£110,519.13** and ended with a balance of **£144,892.11**. We had a modern fleet of new bikes & cars, with only a few older bikes left to dispose of. We kept within the target of 5% maximum admin expenses at around 3.9% to be confirmed when the accounts are finalised.

We were able now to secure the services of a replacement accountant after our accountant had retired.

Due to the Covid restrictions, the committee agreed to cancel all fundraising events, talks and presentations. This reduced the income needed to keep the service going.

Fortunately, a reserve fund equivalent to 7 months expenditure, was set up by the previous Treasurer. Together with an operating balance, it was sufficient to continue for 13 months with no income. Fortunately, it had not been required as our supporters have helped financially, and together with grants received, the service continued uninterrupted.

The objectives of the Charity have been fulfilled.

1st April 2021 and future.

The coronavirus has had a huge impact on our charity, from a personal level to an increase in the number of hospitals we now serve. From 3 to 9 with the addition of 6 from the Norfolk & Suffolk Foundation Trust. Several of our volunteers were in the vulnerable category and were self-shielding, which led to small section of manpower unavailable.

Norfolk Blood Bikes continued to support our contracted Hospitals, the Air Ambulance and Donor Breast Milk service. It was free of charge to the end user.

All our Trustees, Committee Members and volunteers continued to support the charity without receiving payment or salaries.

The objectives of the Charity have been fulfilled.

1st January 2022

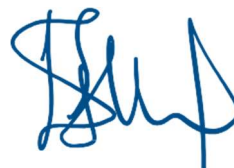
We will continue to support the Norfolk NHS Hospitals and the East Anglian Air Ambulance and the Donor Breast Milk Hub & service with unpaid volunteers, by providing a free of charge, rapid response medical transport service, for the benefit of all patients in need.

The objectives of the Charity will continue to be fulfilled in a financial and sustainable way.

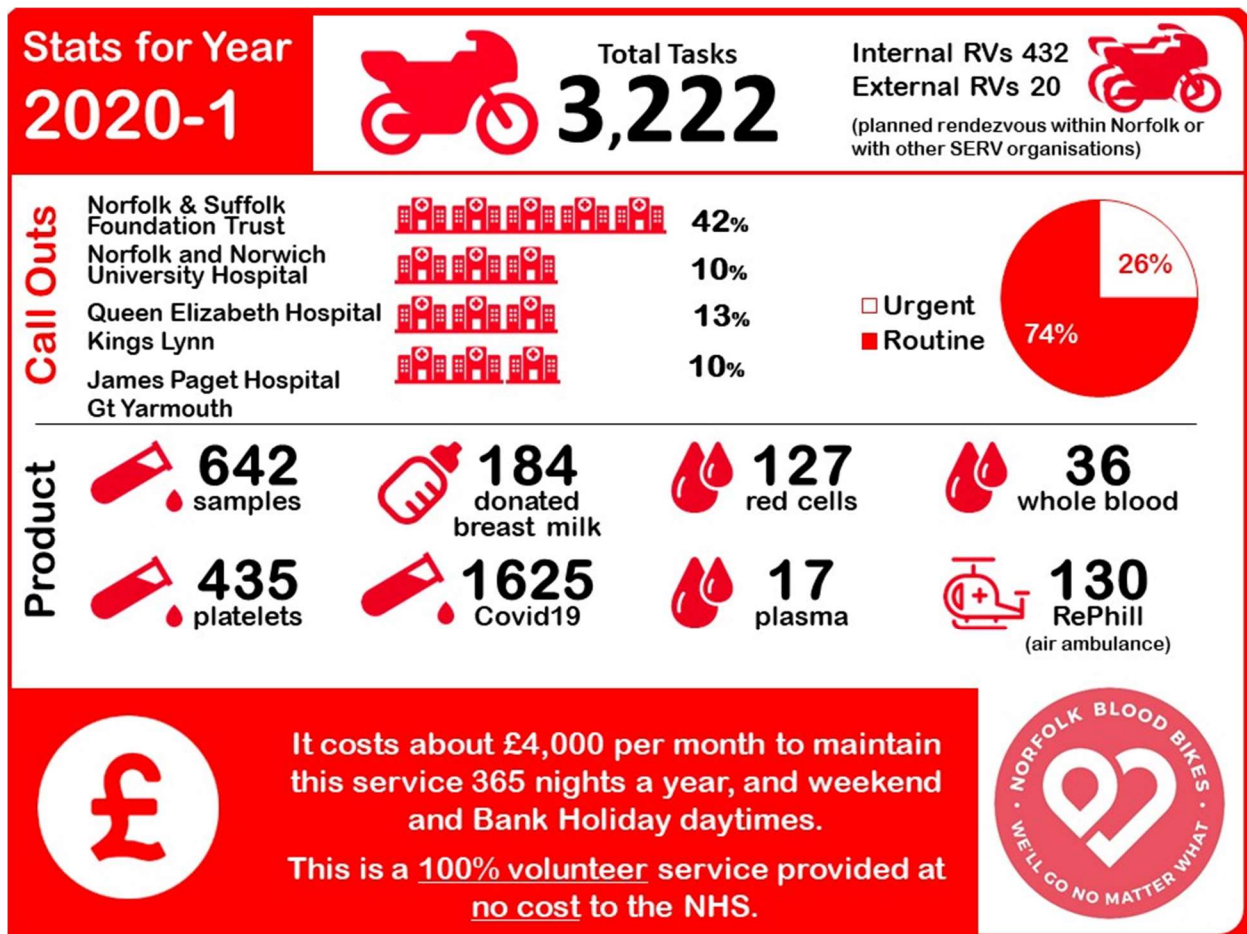


Signed Chairman Mr Sean Moore

Signed Treasurer Dr Laszlo Igali



Appendix 1



NORFOLK BLOOD BIKES

Income and Expenditure Account for year ended 31st March

	<u>2020/21</u>	<u>2019/20</u>
<u>Income</u>		
Donations, Collections & Sales	80,453.09	80,400.33
Grants/Charities Trust	5,667.88	3,553.44
NABB refunds	570.00	375.00
Vat Recovery/Payments	8,242.97	9,588.21
Bank Interest	-	-
Total Income	94,933.94	93,916.98
<u>Expenditure</u>		
Administration costs	1,504.93	1,384.78
Subscriptions	26.91	222.18
Motor Running costs	25,377.21	35,451.84
Telephone & Stationary & Postage	627.70	134.67
Fundraising costs	2,054.84	3,354.97
Mileage payment & Travel	4,809.05	7,685.59
Public Liability Insurance	1,102.59	630.92
Accommodation/Trade Show	-	81.46
Triaining Courses	-	99.00
Sundry Expenses/Flowers/Catering	-	2,033.29
AGM costs	-	60.00
Computer Software & Support & Website	626.91	955.85
Repairs, Replacement, Equipment & Clothing	7,039.41	6,716.09
Gifts & Grant given	12.50	120.00
Publicity	205.00	2,253.06
Accountancy Fees	390.00	215.85
Storage Rent	-	1,461.80
Depreciation	69,159.16	65,791.69
Covid Grant Expenditure	2,924.49	-
Total Expenditure	115,860.70	128,653.04
Surplus for the year	(20,926.76)	(34,736.06)
Surplus brought forward	242,850.49	277,586.55
Surplus carried forward	221,923.73	242,850.49

Balance Sheet as at 31st March

	<u>2021</u>	<u>2020</u>
<u>Represented by</u>		
Equipment	3,043.64	3,043.64
Equipment Additions	-	-
Equipment Depreciation	(1,485.30)	(1,095.71)
	1,558.34	1,947.93
Motor Vehicles	261,218.82	261,218.82
Motor Vehicle Additions	13,859.45	-
Motor Vehicle Depreciation	(199,378.99)	(130,609.42)
	75,699.28	130,609.40
Bank - Lloyds	144,892.08	110,519.13
Bank - CAF	0.03	0.03
	144,892.11	110,519.16
Less Creditors & Accrued Expenses	226.00	226.00
	221,923.73	242,850.49
<u>Cash Funds Designations</u>		
Reserve Fund - 7 months Operating costs	35,000.00	35,000.00
Reserve Fund - Fleet Replacements	56,768.50	31,673.78
Operational cash balance	53,123.61	43,845.38
	144,892.11	110,519.16



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I report on the accounts of the above charity number 1148669 for the year ended 31 March 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act 1993 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

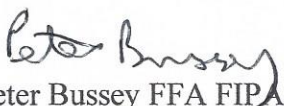
Independent examiner's statement

In connection with my examination, I have identified the following matters of concern, namely that due to changes in personnel involved in the financial record keeping without a full and proper handover, obtaining the necessary explanations and evidence of items has not been possible, although the records were kept in reasonable order and agree to the bank.

I confirm that no other matters has come to my attention which gives me reasonable cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Bussey FFA FIPA
28th January 2022