

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
SITTINGBOURNE BAPTIST CHURCH

McCabe Ford Williams
Chartered Accountants
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ME10 4AE

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FOR THE YEAR ENDED 31 DECEMBER 2020

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our Mission statement "Declaring Christ to people, Discipling people to Christ" captures the essence of our aim, to introduce people to a personal relationship with Jesus Christ and continuing to develop their knowledge and trust in Him. We are a Baptist Church in membership with the Baptist Union and the local expression of that, the South East Baptist Association. We are also actively involved in Churches Together in Sittingbourne. We are Evangelical in our belief and practice, proclaiming a Gospel of repentance toward God and faith in His Son Jesus Christ as Saviour and Lord. We practice believer's baptism by total immersion and acknowledge the entire Bible as God's Word, having supreme authority in matters of faith and conduct.

Public benefit

The Trustees confirm that they have complied with the duties in Section 17 (5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that they have set.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

2020 has been a unique year in the history of the church. Activities continued as usual until early April when the government lockdown closed the church building. Although places of worship were technically allowed to open under the government restrictions, the "rule of 6" effectively prevented the church from meeting in person. Therefore, for the remainder of 2020 we transmitted a weekly service on Facebook and also on the church website and was also made available on CD. The service was not only watched by church members, but we have evidence that it was seen by members of the community who had no previous connection with the church. We are grateful for the work of our minister in training, Nathan Gordon, who along with a small team provided the editing and technical expertise to allow this to take place.

The first activity to recommence on the premises was the Contact Centre. This is a facility which the church provides to allow children of separated parents to meet the absent parent in a supervised place of safety. This facility was regarded as essential for the mental health of the children and took place in a socially distanced manner.

The activity of the food bank was suspended during the "stay at home" phase of the lockdown, but later in the year the work re-commenced, but with the food parcels delivered to people's doors rather than collected from the church premises. We are grateful for the efforts of those members who were involved in all the extra work in doing this.

The youth work of the church also moved online with regularly updated activities not only for the children of church members but also for others outside of the church who had been connected with our youth activities.

Our minister, Rev. Chris Hughes, had announced his intention to retire in July, but offered to stay on until December, to see the church through this challenging period. Our minister in training, Nathan Gordon, continued to assist in a wide range of ministries. Both kept in touch with people by telephone, and, where necessary and permitted, personal visits. Our Office Manager, Bev Sills, was able to work from home managing the administrative affairs of the church.

The level of giving to the church held up well during the pandemic, and the church experienced no significant financial difficulties during the year.

The membership of the church stood at 171 at the end of December 2020.

Fundraising activities

We do not engage in fund raising activities other than asking our church members to tithe regularly.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

FINANCIAL REVIEW

Reserves policy

The Church holds reserves for the following reasons:

To assist and further its mission
To enable the church to focus on specific areas of worship.
For the maintenance and upkeep of the church.

On the financial side, 2020 was a difficult year. with the Covid-19 pandemic restricting the church's ability to carry on. It was a worrying time financially, however, the church members were extremely faithful and continued to give. Quite a few members moved to giving direct to the bank during the pandemic, which was good to see after the encouragement of this method in the previous years.

At the beginning of 2020 we had a bank balance of £42,845, which included restricted funds of £15,629 (being monies held for various church groups).

Overall, in 2020, income was £218,287 compared to our target of £152,650.
Expenditure was £191,737 compared to our target of £157,640.

As a result, we had a pre-audit year end surplus of £26,550.

At the end of 2020, the church had a bank balance of £65,330, which includes restricted funds of £6,866 (being monies held for various church groups).

Going concern

The outbreak of COVID-19, which has taken place during the year ended 31 December 2020, resulted in a pandemic causing extensive disruption across the globe. The UK Government enforced a lockdown from 23 March 2020 and after gradually easing measures, enforced a second lockdown from 5 November 2020 until 2 December 2020. Finally, a third lockdown was implemented on 4 January 2021 followed by the release of the UK Government's 'roadmap' detailing the controlled lifting of restrictions, subsequently all restrictions were lifted on 19 July 2021. The charity's activities, as with many charities, have been impacted. However, due to continued donations and use of brought forward funds, the charity has been able to maintain its charitable activities throughout the period.

FUTURE PLANS

Looking forward to the rest of 2021, we hope that all restrictions will eventually be lifted once it is safe to do so. However, this must be achieved in a sensitive way to ensure that all members feel comfortable to return to church and the building. Nathan Gordon continues to be our Minister-in-Training and we are blessed to watch and support him as he continues with his training and ultimately moves into the settlement process. We also hope that the process of finding a new minister will be smooth and that the right person will be found.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The church shall be served by not less than four and not more than twelve elected deacons. They shall not be under 21 years of age and shall be baptised church members. They shall have been members of Sittingbourne Baptist Church for at least one year. They shall be elected by ballot. A third of their number (or such as shall secure the retirement of all deacons every three years) shall retire annually, but shall be eligible for re-election. Nominations for the office shall be sent to the Church Administrator in writing, signed by a proposer and seconder, not less than four weeks before the election is to take place. Notice of the election must be given at public worship on the two Sundays preceding the church meeting. Nominees standing as deacons must receive the support of over 66% of the eligible members voting. Each year, after the election, the church officers shall appoint two of their number to act as church administrator and church treasurer, and these appointments shall be submitted to the church meeting for confirmation.

During the year the Trustees met on 11 occasions for business with 89% attendance.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

1) There is a risk that due to a slow down in economy and other priorities our members reduce and stop giving entirely resulting in the church being unable to continue some or all of its activities.

Mitigation/Contingency

We regularly announce at services that offering boxes are available for giving to the church. We encourage all new and existing members to give on a regular basis by standing order enabling us to plan our income and expenditure using a predictable mechanism. We also manage the costs of each activity and group in the church in a careful way ensuring they are cost effective as well as being budgeted each year. We hold approximately 30% of our annual expenditure as cash in reserve in the event of income not being up to estimated amounts. We have also added a tracking percentage to a budget management report on a monthly basis to keep track of giving and expenditure. We also report regularly to the church meetings on the current state of income and expenditure. Electronic giving is being prioritised as a communication exercise to establish more regular income streams.

2) Safety of Vulnerable People There is a risk that a child or vulnerable adult is exposed to some form of harm or abuse.

Mitigation/Contingency

All our volunteers who work with children and young people are DBS checked and renewed as they expire. We subscribe to the content and principles underpinning the Baptist Union Safe to Grow statement for Safeguarding children and young people in the local church. We have a designated charity trustee holding the position of Designated Person for Safeguarding who regularly liaises with the minister regarding any child safety issues raised by children, youth leaders, or other persons within the church. The Designated Person for Safeguarding is notified to the church members and attendees via a prominent notice on our noticeboard. We ensure those dealing with vulnerable adults are also DBS checked. We regularly discuss safeguarding at our leadership team meetings and undertake safeguarding training at relevant levels for those in position of leadership for young people and children.

3) Building Age and Condition There is a risk that the age and condition of church building causes significant expense due to emergency repairs resulting in the church becoming unsafe to use.

Mitigation/Contingency

We regularly assess the condition of the church facilities and replace ageing parts of the building to ensure the building is both economic to run in terms of heating and cooling as well as being fit for purpose. We budget on an annual basis to fund repairs of various systems to reduce the risk of expensive and unnecessary emergency expenditure. We delegate to a separate fabric committee the tasks to oversee the fabric matters of the church and to communicate their anticipated expenditure and needs to the leadership team on an annual basis. This risk surfaced during the 2019/20 financial year resulting in the church needing to dip into additional funds. Whilst we believe this was a one-off event, we will review the budget during the next budget planning round to ensure that any new known risks in this area are considered.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1148652

SITTINGBOURNE BAPTIST CHURCH

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Principal address

The High Street
SITTINGBOURNE
Kent
ME10 4AQ

Trustees


The following were duly elected by a ballot vote, in accordance with the Church Rules at a Church Members' Meeting and served throughout the year (unless otherwise stated). All Trustees must be members of this church.

Mr David Casse	Deacon
Rev. Chris Hughes - retired 31/03/21	Minister
Mr Paul Blake - resigned 31/12/20	Deacon
Mr Ian Derham - resigned 31/12/20	Deacon
Mr Adrian Cheesman	Deacon
Mr Shaun Hendry - resigned 31/12/20	Deacon
Mr Grahame Atkinson	Deacon
Mr Miles Attwell - resigned 31/12/20	Deacon
Ms Fiona Cowan	Deacon
Ms Doris Thomson	Deacon
Ms Kudakwashe Osoba	Deacon
Ms Jackie Kemp - elected 01/01/20, resigned 01/03/21	Deacon
Mr Gary Hearn - elected 01/01/20	Deacon
Mr Alan Cole - elected 01/01/21	Deacon
Mr Richard Sills - elected 01/01/21	Deacon

Independent Examiner

Clair Rayner
FCA DChA
McCabe Ford Williams
Chartered Accountants
Bank Chambers
1 Central Avenue
Sittingbourne
Kent
ME10 4AE

Approved by order of the board of trustees on15/12/21..... and signed on its behalf by:


.....
A Cole - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SITTINGBOURNE BAPTIST CHURCH

Independent examiner's report to the trustees of Sittingbourne Baptist Church

I report to the charity trustees on my examination of the accounts of Sittingbourne Baptist Church (the Trust) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Clair Rayner
FCA DChA
McCabe Ford Williams
Chartered Accountants
Bank Chambers
1 Central Avenue
Sittingbourne
Kent
ME10 4AE

Date:

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted funds £	Restricted funds £	31.12.20 Total funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		161,610	56,372	217,982	179,971
Investment income	2	305	-	305	298
Total		161,915	56,372	218,287	180,269
EXPENDITURE ON					
Charitable activities					
Ministry		105,645	4,704	110,349	142,083
Youth work		109	-	109	18,151
Missionary		13,077	67,002	80,079	34,094
Other		1,200	-	1,200	-
Total		120,031	71,706	191,737	194,328
NET INCOME/(EXPENDITURE)		41,884	(15,334)	26,550	(14,059)
Transfers between funds	9	(6,571)	6,571	-	-
Net movement in funds		35,313	(8,763)	26,550	(14,059)
RECONCILIATION OF FUNDS					
Total funds brought forward		27,751	15,629	43,380	57,439
TOTAL FUNDS CARRIED FORWARD		63,064	6,866	69,930	43,380

The notes form part of these financial statements

SITTINGBOURNE BAPTIST CHURCH

STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2020

	Notes	31.12.20 £	31.12.19 £
CURRENT ASSETS			
Debtors: amounts falling due within one year	6	8,676	8,127
Cash at bank and in hand		65,330	42,845
		<u>74,006</u>	<u>50,972</u>
CREDITORS			
Amounts falling due within one year	7	(4,076)	(7,592)
		<u>69,930</u>	<u>43,380</u>
NET CURRENT ASSETS			
		<u>69,930</u>	<u>43,380</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>69,930</u>	<u>43,380</u>
NET ASSETS		<u>69,930</u>	<u>43,380</u>

The notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION - continued
31 DECEMBER 2020

FUNDS

9

Unrestricted funds:		
General fund	63,064	27,751
Restricted funds:		
Kitchen	902	902
Youth Work Fund	353	-
Contact Centre Fund	231	656
Junior Church Fund	30	30
ABC Fund	96	253
Trussell Trust	-	11,374
Bright Hours	1,248	1,079
Ladies Contact Club	83	62
Big Local Eastern Fisheries Fund	2,059	571
Queensborough Fisheries Trust Fund	-	(44)
CAP Debt Centre General Fund	684	726
CAP Hardship fund	5	20
Chris Hughes Retirement Fund	1,175	-
	<hr/>	<hr/>
	6,866	15,629
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TOTAL FUNDS	69,930	43,380
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The financial statements were approved by the Board of Trustees and authorised for issue on 15/12/21 and were signed on its behalf by:



.....
A Cole - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Statutory information

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the pound sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Donated goods

Sittingbourne Baptist Church could not operate without the funding provided by its members and visitors; and the time and energy given voluntarily by our members. A number of vital activities for all people aged from under 2 to over 100 are dependent on being staffed by a total of over 40 willing, trained and CRB cleared (where required) volunteers who often go beyond what is required to provide a safe, inclusive and entertaining range of activities for all.

Financial instruments

The charity enters into basic financial instruments that result in the recognition of financial assets and liabilities like trade and other accounts receivable and payable, loans from banks and other third parties and loans to related parties.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES - continued

Financial instruments

a) Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method, less impairment losses for bad and doubtful debts except where the effect of discounting would be immaterial. In such cases, the receivables are stated at cost less impairment losses for bad and doubtful debts.

b) Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and in hand.

c) Trade and other creditors

Debt instruments like loans and other accounts payable are initially measured at present value of the future payments and subsequently at amortised cost using the effective interest method. Debt instruments that are payable within one year, typically trade payables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration expected to be paid. However, if the arrangements of a short-term instrument constitute a financing transaction, like the payment of a trade debt deferred beyond normal business terms or financed at a rate of interest that is not a market rate or in case of an outright short-term loan not at market rate, the financial asset is measured, initially and subsequently, at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are offset and the net amount reported in the statement of financial position when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Critical accounting judgements and key sources of estimation uncertainty

In the application of the Charity's accounting policies management is required to make judgements, estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from the estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

2. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	305	298
	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

3. TRUSTEES' REMUNERATION AND BENEFITS

No trustee receives remuneration, the holder of the position of minister is automatically a trustee - and the minister post is a remunerated one (but not the trustee side). The total amount of remuneration for the minister was £31,751 for the year ended 31 December 2020 (2019: £30,815).

The total amount of pension contributions paid by the charity for the minister during the year was £7,136 (2019: £8,010).

Trustees' expenses

During the year ended 31 December 2020 the following payments were made to trustees in relation to both expenses and reimbursements.

D Casse	174
A Cheesman	271
C Hughes	981
G Atkinson	108
K Osoba	191
S Hendry	60
J Kemp	139
	<hr/>
	1,927
	<hr/>

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
Ministry	1	1
Youth worker	1	1
Administration	1	1
	<hr/>	<hr/>
	3	3
	<hr/>	<hr/>

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	144,263	35,708	179,971
Investment income	298	-	298
Total	144,561	35,708	180,269
EXPENDITURE ON			
Charitable activities			
Ministry	121,599	20,484	142,083
Youth work	18,151	-	18,151
Missionary	12,972	21,122	34,094
Total	152,722	41,606	194,328
NET INCOME/(EXPENDITURE)	(8,161)	(5,898)	(14,059)
Transfers between funds	(6,435)	6,435	-
Net movement in funds	(14,596)	537	(14,059)
RECONCILIATION OF FUNDS			
Total funds brought forward	42,347	15,092	57,439
TOTAL FUNDS CARRIED FORWARD	27,751	15,629	43,380

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £	31.12.19 £
Other debtors	305	578
Tax	6,598	5,500
Prepayments	1,773	2,049
	8,676	8,127

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20	31.12.19
	£	£
Taxation and social security	2,153	3,056
Other creditors	1,923	4,536
	<u>4,076</u>	<u>7,592</u>

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted funds	31.12.20 Total funds	31.12.19 Total funds
	£	£	£	£
Current assets	67,140	6,866	74,006	50,972
Current liabilities	(4,076)	-	(4,076)	(7,592)
	<u>63,064</u>	<u>6,866</u>	<u>69,930</u>	<u>43,380</u>

9. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	27,751	41,884	(6,571)	63,064
Restricted funds				
Kitchen	902	-	-	902
Youth Work Fund	-	353	-	353
Contact Centre Fund	656	(425)	-	231
Junior Church Fund	30	-	-	30
Mission	-	(3,540)	3,540	-
ABC Fund	253	(157)	-	96
Trussell Trust	11,375	(11,652)	277	-
Bright Hours	1,079	169	-	1,248
Ladies Contact Club	62	21	-	83
Big Local Eastern Fisheries Fund	570	1,489	-	2,059
Queensborough Fisheries Trust Fund	(44)	-	44	-
CAP Debt Centre General Fund	726	(2,752)	2,710	684
CAP Hardship fund	20	(15)	-	5
Chris Hughes Retirement Fund	-	1,175	-	1,175
	<u>15,629</u>	<u>(15,334)</u>	<u>6,571</u>	<u>6,866</u>
TOTAL FUNDS	<u>43,380</u>	<u>26,550</u>	<u>-</u>	<u>69,930</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	161,915	(120,031)	41,884
Restricted funds			
Youth Work Fund	353	-	353
Contact Centre Fund	90	(515)	(425)
Mission	540	(4,080)	(3,540)
ABC Fund	143	(300)	(157)
Trussell Trust	51,401	(63,053)	(11,652)
Bright Hours	239	(70)	169
Ladies Contact Club	21	-	21
Big Local Eastern Fisheries Fund	1,500	(11)	1,489
CAP Debt Centre General Fund	(360)	(2,392)	(2,752)
CAP Hardship fund	-	(15)	(15)
Angel Tree	295	(295)	-
Chris Hughes Retirement Fund	1,175	-	1,175
BMS 2020 Appeal	975	(975)	-
	<u>56,372</u>	<u>(71,706)</u>	<u>(15,334)</u>
TOTAL FUNDS	<u>218,287</u>	<u>(191,737)</u>	<u>26,550</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

9. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	42,347	(8,161)	(6,435)	27,751
Restricted funds				
Kitchen	402	500	-	902
Contact Centre Fund	1,039	(383)	-	656
Junior Church Fund	30	-	-	30
Mission	140	(3,575)	3,435	-
ABC Fund	291	(38)	-	253
Trussell Trust	7,389	3,985	-	11,374
Bright Hours	971	108	-	1,079
Ladies Contact Club	110	(48)	-	62
Big Local Eastern Fisheries Fund	89	482	-	571
Queensborough Fisheries Trust Fund	3,600	(3,644)	-	(44)
CAP Debt Centre General Fund	1,031	(3,305)	3,000	726
CAP Hardship fund	-	20	-	20
	<u>15,092</u>	<u>(5,898)</u>	<u>6,435</u>	<u>15,629</u>
TOTAL FUNDS	<u>57,439</u>	<u>(14,059)</u>	<u>-</u>	<u>43,380</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	144,561	(152,722)	(8,161)
Restricted funds			
Kitchen	500	-	500
Contact Centre Fund	465	(848)	(383)
Mission	520	(4,095)	(3,575)
ABC Fund	257	(295)	(38)
Trussell Trust	21,287	(17,302)	3,985
Bright Hours	509	(401)	108
Ladies Contact Club	77	(125)	(48)
Big Local Eastern Fisheries Fund	1,000	(518)	482
Queensborough Fisheries Trust Fund	-	(3,644)	(3,644)
CAP Debt Centre General Fund	10,973	(14,278)	(3,305)
CAP Hardship fund	120	(100)	20
	<u>35,708</u>	<u>(41,606)</u>	<u>(5,898)</u>
TOTAL FUNDS	<u>180,269</u>	<u>(194,328)</u>	<u>(14,059)</u>

RESTRICTED FUNDS

Kitchen fund: this is a fund specifically for the refurbishment of the kitchen. Contributions have mainly been from those using the kitchen for providing lunches.

The Youth Work Fund was set up to hold donations from church members to contribute towards finding a new youth pastor.

Contact centre fund: these are funds for the Sittingbourne contact centre - a council approved church based Saturday morning meeting space where separated couples (and their children) can meet on neutral ground.

The Junior Church fund is for funds specifically nominated by donors for junior church use.

Mission funds are those specifically nominated by donors for missionaries or missionary organisations that the church already supports.

ABC funds: these are the running funds for ABC - the church's parent and toddler group

The Trussell Trust is the parent charity for the foodbank. The fund holds incoming funds from the other partner churches in the Sittingbourne foodbank and passes them onto the Trussell Trust on a monthly basis, and also holds and administers any grants provided for the foodbank. Background on the Trussell Trust can be found on this website <https://sittingbourne.foodbank.org.uk/>

The Bright Hour is an afternoon club for older people. The fund comprises their operating costs.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

9. MOVEMENT IN FUNDS - continued

The Ladies Contact Club is a group of older members that meets on a regular basis for fellowship. They occasionally made donations to causes close to the member's hearts from subscription costs given by various members at their weekly meetings.

Big Local Eastern Sheppey Funds are those donations and expenses that are specifically used for the CAP work in the east area of Sheppey.

Queensborough Fisheries Fund are those donations and expenses that are specifically used for the CAP work in the Queensborough area of Sheppey.

CAP Debt Centre General Fund is the holding fund for the contributions from the partner churches and also any other donations given for the CAP Debt Centre work. This fund also pays the monthly subscription fee to Christian Against Poverty.

CAP Hardship Fund are those donations to assist the clients of the CAP Debt Centre.

The Angel Tree Fund is an initiative where Christmas presents are purchased for children who have a parent in prison. This fund holds the donations from church members prior to being transferred the Prison Fellowship.

Chris Hughes retirement fund is the holding fund for the donations from church members to contribute towards a leaving gift for the minister and his wife.

BMS 2020 Appeal is the holding fund for contributions from church members to the Baptist Missionary Society Harvest. The funds were collected and then paid to BMS.

10. RELATED PARTY DISCLOSURES

During the year 31st December 2020 D Casse, a trustee, made donations to the charity of £944 (2019: £924).

During the year 31st December 2020 S Hendry, a trustee, made donations to the charity of £6,460 (2019: £6,490).

During the year 31st December 2020 F Cowan, a trustee, made donations to the charity of £3,813 (2019: £2,921).

During the year 31st December 2020 I Derham, a trustee, made donations to the charity of £1,080 (2019: £1,030).

During the year 31st December 2020 G Atkinson, a trustee, made donations to the charity of £1,410 (2019: £1,140).

During the year 31st December 2020 A Cheesman, a trustee, made donations to the charity of £3,660 (2019: £3,575).

During the year 31st December 2020 C Hughes, a trustee, made donations to the charity of £100 (2019: £Nil).

During the year 31st December 2020 D Thomson, a trustee, made donations to the charity of £12,190 (2019: £1,780).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

10. RELATED PARTY DISCLOSURES - continued

During the year 31st December 2020 M Attwell, a trustee, made donations to the charity of £2,850 (2019: £2,700).

During the year 31st December 2020 K Osoba, a trustee, made donations to the charity of £600 (2019: £Nil).

During the year 31st December 2020 J Kemp, a trustee, made donations to the charity of £600 (2019: £Nil).

SITTINGBOURNE BAPTIST CHURCH**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**
FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20 £	31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Offerings	44,927	49,321
Donations	47,248	22,389
Gift aid	125,807	108,261
	<hr/>	<hr/>
	217,982	179,971
Investment income		
Deposit account interest	305	298
	<hr/>	<hr/>
Total incoming resources	218,287	180,269
 EXPENDITURE		
Charitable activities		
Wages	49,999	52,116
Social security	1,324	2,152
Pensions	8,961	8,606
Sundries	1,588	847
Manse upkeep	5,190	11,797
Junior church	724	-
BMS	2,000	2,000
Agape	-	2,000
Contact centre	309	560
Home mission / KBA	9,627	8,640
Gareth Cheesman	1,800	1,800
Tom & Marieke	2,280	2,295
Youth Outings	(115)	2,016
Trussell Trust expenses	63,053	17,302
Ministry costs	2,172	2,442
Worship costs	1,242	1,639
CAP Debt Centre	2,418	18,540
Bright hours expenses	70	401
Ladies Contact Club	-	125
Phil Seabrook	1,000	-
Angel Tree	295	-
BMS Appeal	975	-
	<hr/>	<hr/>
	154,912	135,278
 Support costs		

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DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20	31.12.19
	£	£
Support costs		
Management		
Wages	13,409	13,395
Social security	162	161
Pensions	1,308	-
Insurance	2,083	2,050
Light and heat	3,245	4,889
Telephone	1,309	1,463
Postage and stationery	555	869
Sundries	871	1,507
Repairs & maintenance	12,235	32,478
Information technology	448	782
Training courses	-	220
	<hr/>	<hr/>
	35,625	57,814
 Governance costs		
Accountancy	1,200	1,236
	<hr/>	<hr/>
Total resources expended	191,737	194,328
	<hr/>	<hr/>
Net income/(expenditure)	26,550	(14,059)
	<hr/>	<hr/>

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