

One Can Trust - Trustees Report

For the year ended 31 August 2021

Reference and Administrative Information

One Can Trust – Trustee Directors

The Trustees, who are also Directors for the purposes of company law, and who served during the year and up to the date of signature of the financial statements were:

Graham Peart - Chair

Kate Brewster – Elected 13th January 2021

Andy Ford

Peter W Green – Treasurer

Philip Hynard – Secretary – Elected 13th January 2021

Josephine Ollis – Resigned 12th November 2020

Peggy Peckham

Gareth Pugh – Elected 13th January 2021

Sarfraz Khan Raja – Elected 13th January 2021

Operations Manager (Interim)

Jo Belshaw

Office Address - 11b Duke Street, High Wycombe Buckinghamshire. HP13 6ER

Charity No. – 1148626 (Established in 2011)

Company No. - 8137465 (Registered in England and Wales)

Bankers - CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4JQ

Account No. 00024509 Sort Code: 40 – 52 – 40

Structure, Governance and Management

Introduction

One Can Trust was formed in 2011 to provide emergency food parcels to anyone unable to provide food for themselves and their families, whoever they are, wherever they are from and whatever the circumstances.

The charity is an integral part of the network of charitable food banks across Buckinghamshire providing comprehensive geographical coverage to assist those in crisis.

We bring together people from all walks of life who so generously donate food items or money or give their time as a volunteer to enable the delivery to the doorstep of a carefully designed emergency food parcel that includes fresh produce and eggs, to anyone in need.

The Board

OCT is a company limited by guarantee and a charity registered with the Charity Commissioners. One Can Trust Ltd (OCT) is controlled by its governing document, the Articles of Association. The charity is controlled by its governing document, the Trust Deed.

The governing document of the company allows a minimum of 3 directors and a maximum of 15 directors. All directors of the company are also trustees of the charity.

New trustees are appointed by the existing trustees after a formal recruitment process including eligibility checks and interviews with the board followed by a vote, and can serve for a maximum of 9 years.

Trustees are required to declare any competing or conflicting of interests at the commencement of each Board meeting and they are permanently recorded. When a conflict arises, trustees absent themselves from any discussion and decision making.

Trustees give of their time freely and no remuneration is made.

Role of the Board

At their bimonthly meetings, the trustees agree the broad areas of strategy and activity. They scrutinise performance against targets under three strategic aims: food supply, volunteer time and income generation.

Other matters reviewed at each board meeting include financial position, donor relations, HR matters, H&S, risk, policies, procedures and other governance matters. The day to day running of these matters is delegated to the staff team under the direction of the Operations Manager.

Employees

At the end of the year, there were three full time and three-part time staff, one being on maternity leave.

Membership

The charity is a member of the Independent Food Aid Network that represents around 900 independent food banks and collates anonymised data for all to use.

We are registered with the Information Commissioner's Office as a Data Controller.

Risk Management

The trustees have a robust Risk policy in place and appoint one of their number to lead on Risk to the Charity.

Most risks are recorded on our Risk Register along with mitigation measures, under five specific categories: Strategic and Governance, Financial, Operational and Reputational, Staffing and Culture. They are kept under active review with a board level review twice a year. At these reviews, consideration is given to whether the current mitigation measures are adequate or the need for further action is required to address new or emerging risks.

For the reporting year, the risks identified were surrounding the pandemic and the potential impact of donations of food and the availability of volunteers.

Objectives and Activities

Our Charitable Object is the relief of financial hardship among people living or working in Buckinghamshire and surrounding areas by providing food parcels or services which they could not otherwise afford through lack of means.

Our Vision is to be here in South Bucks to help anyone in our local communities who is desperate with hunger, for as long as there is a need.

Our Mission is to bring together everyone who can contribute to the running of our food bank, and provide the organisation and fundraising that is necessary to provide food parcels to anyone in crisis.

How we benefit the public

Our trustees have taken into account their duty under section 4 of the Charities Act 2011 and their obligations with regard to Charity Commission guidance on public benefit when planning our activities.

The primary objective of the food bank is to give relief to those in genuine need by providing an emergency food parcel, typically containing 5 day's food supplies, for an initial period of up to four weeks that can be extended after a review.

Trustees review our public benefit annually to ensure alignment with that responsibility. This was last done on November 11th 2021.

The direct public benefit that comes from our activities is the relief of hunger within households living in poverty.

Our Values

We operate with openness and integrity – in all our actions we will operate openly and transparently, sharing the reasons behind any decisions we make and how these will progress the delivery of the vision. We value everybody in our community equally, and strive to maximise the positive impact we can have without regard to any individual's faith or background.

We are inspired by our volunteers – in this we can ensure that all who work with us are united in delivering our vision for the greater good of our community.

We are led by and support our community – our initiatives are driven bottom up, deriving their strength from the community they serve, with our actions guided and focussed by the wishes of the community.

We strive for excellence – we aspire to deliver all we do to the highest possible standard and in this, inspire those living in poverty to strive to achieve their full potential.

We recognise the value of the individual and the power of community – in humbling ourselves to a common purpose we can each contribute to something far beyond the reach of any one of us, strengthened by our collective values and supporting one another as we need it.

Community Leadership

One Can Trust has a growing role in community leadership. As an independently funded organisation we are able to bring knowledge and expertise into the Voluntary and Community Sector. We work closely with the Buckinghamshire Council with feedback and statistics to assist with its mission to ensure that there is assistance to relieve poverty throughout the county.

OCT is one of the few organisations that has direct contact and a strong relationship with those struggling with poverty. We are expanding our role from being simply a reactive organisation, delivering food parcels when requested, towards being more proactive by pursuing a policy, when appropriate, of assisting clients on the path towards financial stability.

We are able to signpost clients to other charities and grant making organisations who are often able to offer assistance that can sometimes be transformative.

One of our trustees sits as the food bank representative on the high level Council led Voluntary and Community Sector Partnership Board that is an important organisation at the centre of the voluntary sector.

Area Served

The food bank service from OCT is available over a wide area, centred on High Wycombe and available to all in need across the south of Buckinghamshire.

Since the beginning of the pandemic, most food parcel deliveries are made direct to the client's doorstep with the exceptions being the bulk deliveries to some churches whose volunteers arrange for the ongoing delivery to the client.

We intend to offer the option of a self-picked parcel once again subject to Covid-19 restrictions and availability of a suitable venue.

Operations during the Reporting Year to August 2021

Covid-19 Pandemic ongoing

The previous reporting period was definitely not 'business as usual' and this period continued much the same. On 5th November 2020 the UK government declared a second lockdown with non-essential shops, services and workplaces all closing and this time, with schools remaining open. The food bank was deemed an essential service and remained open as it had managed to do from the start of the pandemic with social distancing and face masks required at all times within the Duke Street premises. Two-hour shift patterns were further evolved for volunteers spread over the entire working day, 5 days a week, the commencement of being a full time organisation.

Delivery drivers have designated pick up times and the parcels are picked to that timetable.

The warehouse reorganisation continued and improvements made to make full use of available space to accommodate the increasing stock levels required and to reduce reliance on the overflow storage that was generously made available by R H Amar on the Cressex Estate.

Volumes of food deliveries to the warehouse continued to increase in line with demand. Strict procedures were put in place for the safety of staff and volunteers.

Capacity and Staff Levels

At the start of the financial year in September we had 5 staff, two of which were part time the others full time. At that time, we still had little vision on what and when the peak of demand might be as numbers of parcels requested continued to rise relentlessly.

It was not until the springtime that the picture became clearer. During 2019, the average demand was for just under 100 parcels a week. By September 2020 that had risen to 201 per week and the peak was eventually reached in March 2021 with an average of 299 parcels a week delivered, 3 times the level before the pandemic.

During the month of March 2021 our volunteers received, sorted and packed food to the value of over £50,000 into around 1,200 parcels requiring in excess of 6,000 supermarket sized bags of food, prepared for delivery by other volunteers.

This workload required around 200 different volunteers to contribute their time for at least one two hour shift in the month with most on a weekly rota in 'bubbles'.

Generous grants received from funding organisations including Buckinghamshire Council, Heart of Bucks and the Rothschilds Trust along with cash donations from many individuals and service clubs. Without this very generous funding, it would not have been possible to increase the staff levels to an adequate level to be able to safely manage the increase in demand.

The Trustees would like to thank every individual, club and organisation for so generously supporting the food bank in so many ways during this very difficult year to enable every request for a food parcel to be satisfied.

Requesting a Food Parcel

To receive a food parcel, it is necessary to first obtain a referral from one of our local support agency partners. Anyone in need of help and not already being supported by another agency, can contact our office and they will be assisted with obtaining a referral. When a referral is received, the food parcel is made up in

a format appropriate to the needs of that household. This could be for one person, a single parent family or a larger family.

Self-Pick Food Parcels

Historically, around a half of all food parcels were self-picked and the plan is to resume this important option at our premises in Duke Street as soon as practicable.

There are many benefits for some who prefer the self-pick option that include minimising the waste that may occur in pre-specified parcels, with the added benefit of the opportunity of some companionship over a cup of tea that is so important to many of those who are living alone.

Food Generation

The concept of recruiting Street Heroes who could host and manage a food drop point in their front garden has proved to be a spectacular success for the collection of food donations. Over 300 people initially volunteered to become a drop point for their local area displaying the bright yellow signs and around 180 continue to provide this valuable service collecting around 50% of food donations. Food volumes received from supermarket drop points have slowly recovered with increasing footfall. Schools, clubs and churches have enthusiastically resumed food collections especially at Harvest and Christmas time.

A weekly stock take is taken to assist management of stock levels of each category of food item. Buckinghamshire County Council provides a grant, calculated at £2.50 per referral request and this ring fenced funding is used to top up food items with low stock levels and some fresh produce.

Content of the food parcels

The principle is for a standard food parcel to typically provide sufficient food to sustain the recipient and family for 5 days or as is sometimes required, an enhanced food parcel for 7 days along with additional toiletries, depending on the circumstances. The standard food parcel contents have been designed with the assumption that basic food stuffs are available in the cupboard and the enhanced parcel is for those starting from scratch with no stock of the basics. The parcel content is regularly reviewed by the operations team to endeavour to include the most appropriate items, taking into account general welfare, a healthy diet, dietary requirements, allergies and simplicity of food preparation and cooking. Recipients can request food parcels that include vegetarian, vegan or halal meat products and also specify exclusion of certain products due to allergies. Parcels also contain toiletries such as toothpaste, toilet rolls and if appropriate, baby milk to a requested formula along with nappies.

The standard parcels contain an average value of food as follows.

| | |
|----------------------------|--------|
| SA1 – Single Adult family | £27.55 |
| FA1 – Single parent family | £35.10 |
| FA2 – Small family | £63.85 |
| FA3 – Large family | £73.95 |

Enhanced parcels contain a greater value of food and are specially tailored to suit the family requirements.

Only food within its 'Best Before' date is used with the exception of bread and fruit and veg. Bread may be used up to 1 or 2 days past its 'Best Before' date. Fruit and veg is visually inspected to ensure that it is of an acceptable quality before being distributed.

Teams work together to sort, date check and store the food donations, prepare fresh produce, pack the parcels or deliver to the recipients. Other volunteers collect food from drop points within supermarkets

Fresh Produce

We continue to include fresh fruit and vegetables and eggs in our food parcels which is quite unusual compared to similar food banks. Wonderful seasonal allotment surplus produce is included when available. This significantly increases the management workload especially with regard to food handling regulations. However, the move has been warmly welcomed by those receiving the parcels. When more unusual items of fresh produce are included, often straight from an allotment, a relevant menu card is also included.

Additional commercial fridges and freezers have been installed and prescribed HACCP food handling procedures introduced along with relevant food handling courses delivered to staff and volunteers.

Van

We acquired a used Transit Connect van during the financial year and this has proved to be exceptionally useful with transporting bulk food parcels, bulk food purchases and moving our gazebo to and from many events.

Funding

The management structure of the charity is very lean. The minimal team of paid staff is supplemented by over 200 outstanding volunteers. There is no regular income so money has to be raised to pay staff salaries, rent, maintenance, energy supplier, broadband etc. The activity of one of the Trustees is focussed on making applications for grants from funding organisations and to make appeals for donations from individuals and companies. Funding and fundraising are an integral part of discussion at Board Meetings.

Development of the Charity

Governance

Each year we set out to make a number of changes to the organisation to improve professionalism, governance, Health and Safety, operational systems and sustainability and this reporting year is no exception.

Insight Programme and Monitoring

The benefits derived from the delivery of food parcels is evidenced by our Insight Programme through which phone contact is made with clients who have received food parcels and a predetermined set of questions is asked. The questions include the quality and usefulness of the contents of the food parcel, the circumstances that led to the need for a food parcel and to establish what other help would assist the recovery to a more stable financial position.

This programme started in the summer of 2021 and the encouraging results will lead to other services being offered that may include a cookery course, life skills course, signposting to debt counselling or other appropriate assistance. In some cases, One Can Trust can act as a referral partner and make an application to another body for a one off grant usually made within days to resolve a debt issue or to pay a fuel bill.

Feedback received from the Insight Programme shows that every life story is very personal and different but the common outcome is that many clients find themselves living in grinding poverty and that in many cases, assistance supplementary to the food parcel could make a significant difference.

Achievement and Performance

Statistics

During the year to 31st August 2021, OCT received 11,322 referrals that were delivered to 1341 different households each receiving assistance for an average of 8.4 weeks. This compares to 7250 referrals delivered to 1243 different households for an average of 5.8 weeks in the previous year.

The average number of referrals received was 943 per month, up from 604 per month for the previous year.

The highest demand in the year was in March 2021 with 1325 referrals to provide food for an average of 674 people each week (May 2020 with 896 referrals) and the lowest in August 2021 with 724 referrals to provide food for an average of 346 people each week (February 2020 with 383 referrals).

The difference between the August 2021 low and the March 2021 peak of plus 83% is a stark contrast. There has been no previous clear pattern for the peaks in demand that occurred in different months over the years of collecting statistics although clearly the lockdowns had a significant effect.

Overall, there was another significant average increase in demand for food parcels during the year of around 50% that was itself an increase on the previous year of 35%. The ratio of parcels delivered to single adults, single adult families and two adult families did not significantly alter.

This required food receipts, that are mostly donations from individuals, had a retail value of around £430,000 in the year or £36,000 each month (£18,500 in 2020), equating to around 1,000 supermarket sized bags of food being donated, processed and delivered each week.

Donated funds are used to purchase dry food items from trade suppliers when required and on a more regular basis, to top up fresh food and vegetable stocks.

The retail value of food parcels remains approximately as follows, £24 for a single adult, £39 for a single parent family and £65 for a two-adult family, depending on the number and age of children. The overall average value of a food parcel is approximately £38.

Of the total households, 61% received between 1 and 6 food parcels representing 24% of the food resources, 30% of the households received between 7 and 20 food parcels representing 40% of the food distributed and 9% of the households received more than 20 parcels representing 36% of the food distributed.

The Trustees actively consider measures to reduce the workload required within the operational systems to improve efficiency in the food handling processes.

This remains a remarkably cost-efficient system considering the complexity of the process of collecting, sorting, storing, picking, packing and delivering the parcels. The overhead expenses of the premises and salaries of the employees are the significant on-going costs. All this is possible due to the readiness of a team of well around 200 willing volunteers who each week sort and store incoming food, pick and pack parcels and others who collect food from drop centres and supermarkets and deliver packed parcels to the door step.

Acknowledgements

The Trustees are most grateful for the incredibly generous donations of food and money that comes from residents in the Wycombe and the surrounding areas. Community spirit is clearly very much alive.

The Trustees would like to make a special thank you to the numerous volunteers who so generously and reliably gave their time to sort and store food, another group of volunteers who picked and packed the parcels, yet another group of volunteers who collected food from supermarkets and drop centres and yet more who collected the completed parcels from Duke Street within designated time slots and delivered them to the client's doorstep. The Trustees would also like to thank all the other volunteers who involve themselves with the foodbank in so many different ways to assist with marketing activities, produce videos, manage the website and stand at chilly supermarket entrances on food drives.

The Trustees would also like to warmly thank the many volunteers who are our gallant Street Heroes, hosting a local food drop point in their front gardens and regularly delivering the proceeds to our warehouse. This is a remarkably successful operation that provides the majority of our donated food.

Without these volunteers there would be no emergency food bank as it would be not be economically viable to pay staff to carry out the same work.

The Trustees would like to thank all the donors and supporters who have made financial contributions large and small and without whom the charity could not exist. This includes many individuals and community service organisations. We are most grateful to the Buckinghamshire Council who made very generous grants towards rent, administration and food costs during the year and to the Heart of Bucks, the Rothschilds Trust and other funding organisations for generous emergency grant funding during the lockdown period. It is major challenge to raise over £20,000 per month to keep the service running.

And finally the Trustees would like to thank every one of the small staff team who have risen to the many challenging situations that Covid-19 has presented.

In no particular order the Trustees warmly thank the following:

Individuals

The very many individuals and families who have freely made very generous donations that are mostly anonymous so cannot be thanked individually. Even more individuals and families who have selflessly given their time as volunteers to collect and deliver the food, sort and store it, pick and pack it and deliver to the doorstep of our clients.

Food Suppliers

Thank you to all the supermarkets and village shops who donate surplus food and allow One Can to collect customer donations within their stores, including: Asda High Wycombe; Tesco Loudwater and High Wycombe; Sainsbury's High Wycombe, Beaconsfield and Marlow; M&S Wycombe Marsh, Beaconsfield and Marlow; Waitrose High Wycombe and Beaconsfield, Co-op stores in Bourne End, Walters Ash and Princes Risborough; Lidl Desborough Avenue and Aldi Tannery Road.

Also including Lacey's Family Farm, Peterley Manor Farm, Emmett's Farm Shop, Jungs Beaconsfield, Gail's Beaconsfield, Feedback Grow to Give Initiative, Nathan's Cod & Fry and Jollyes Pet Food.

Organisations and Local Businesses

Including Buckinghamshire Council, Heart of Bucks, Rothschilds Foundation, Wycombe Wanderers Football Club, Wycombe Wanderers Sports and Education Trust, RH Amar, Saucy Horse Video, WRAP, Designbury, Jamtastic, BMCreative, Synergy Flavours, JNP Estate Agents, Little Steps Community Group, Gracewell Care Home, GDT Fire Extinguishers, Account Technologies, Chiltern Rangers, Musical Mayhem, Your Print Solution, Chandler Garvey, Red Kite Community Housing, Bucks New University, Wade Technologies, Logic Financial Services, IFCO, MCFT, Lou Tait Freeland Designer, Excel Office Supplies, Professional Print Services, Thames Graphics.

Churches and Mosques

Including Wesley Methodist Church, The Hub at Union Baptist Church, WISE, Karima Al-Marwaziyya, Trinity Church High Wycombe, Marlow Methodist Church, Little Marlow Church, Holmer Green Methodist Church, Holmer Green Baptist Church, Speen Baptist Church, St Pauls Church Wooburn, Great Missenden Baptist Church, St James Church Gerrards Cross and Fulmer, St Peters Church Loudwater, Lantern Church, Little Kimble Church, Marlow Baptist Church, St Ann's and St Peter's Church, St Augustine's Church, St Michael's Church Beaconsfield, St Thomas' Church Holtspur, Stokenchurch Parish Church, United Benefice of Farnham, Holy Trinity Church Seer Green, Oakridge Baptist Church, Pastures Church Downley, Methodist Church Downley, Cadmore End Church, All Saints Church High Wycombe, All Saints Church Marlow, All Saints Church Coleshill, St Andrews Church, St Dunstan's Church Monks Risborough, Little Kingshill Baptist Church, Christ Church Flackwell Heath, Cores End URC Wooburn Green, St Michael and All Angels, Hughenden Church, Micklefield ELIM Christian Fellowship, St James Church Downley, The Avenue Church, Frieth Church, Christ the Saviour King Church, Bledlow Churches (Including Saunderton and Horsenden).

Educational Establishments

Including Cedar Park School, Gayhurst School, Dr Challoners School, Little Kingshill School, Great Kingshill School, Butlers Court School, St Piran's School, Davenies School, Pipers Corner School, Frieth School, Wycombe Abbey School, Alfriston School, Holy Trinity School, High March School, Penn Street & Holmer Green School, High Wycombe C of E School, Marlow C of E School, St Marys C of E School, St Mary's and All Saints C of E School Beaconsfield, Cadmore End C of E Combined School, Highworth School, Holyport School, Manor Farm Infants School, Widmer End School, The Misbourne School, Tylers Green School, Holtspur School, Hyde Heath School, The Marsh School, Hughenden Primary School, Disraeli School, Monks Risborough School, Stoney Dean School, Claytons Primary School, Spinfield School, Beechview Academy, Manor Farm Infants School, Mary Towerton School, Sandygate School Marlow, St Peters Catholic Primary School Marlow, The Beacon School, Burford School, Abbey View Primary Academy, Bucks New University, Hamilton Academy, Crown House School, Godstowe School, Highcrest Academy, Downley School, Tylers Green First School, Millbrook School, Little Ducklings Day Nursery and Pre-School, Sandcastle Nursery, Castlefield School, Princes Risborough Primary School, Hamilton Academy, Bledlow Ridge School, Booker Hill School.

Service and Community Clubs

Including the Rotary Clubs of High Wycombe, Marlow, Marlow Bridge, Marlow Thames, Misbourne Matins and Princes Risborough, Inner Wheel Club High Wycombe, Wycombe Lions Club, Marlow Masons, Bourne End and Flackwell Heath Tangent Club.

Signed on behalf of the trustees

Financial Review

Trustees Report

The trustees are pleased to present their report and financial statements for the year ended 31st August 2021.

The financial statements have been prepared in accordance with the policies set out in Note 1 of the Financial Statements and comply the charity's governing document, the Companies Act 2006 and 'Accounting and Reporting by Charities: statement of recommended practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102) (effective 1st January 2019)'.

Financial Results

The results for the year ended 31st August 2021 are set out in the attached financial statements. During the year OCT recognised income of £469,636 (£388,770) and expenditure of £255,251 resulting in a surplus of £214,385 (£247,026). Bracketed figures are for the previous financial year.

In all respects of the operations and finances during the financial year ending August 2021, both the statistics and financial outturn was truly exceptional.

The Trustees have carefully considered the current financial position and are confident that with the current reserves and future anticipated donations, the charity continues to remain viable.

Reserves Policy

During the year the trustees agreed to increase the designated fund for the possible future winding up costs of the trust by an additional £47,000 to £127,000, retain a £30,000 designated fund for the known relocation of the trust premises at a future date and £50,000 for the Insight Programme currently running. These additional provisions were made from the unrestricted funds held by the trust.

Reserves Allocation Summary

| | |
|---------------------------|----------|
| Overheads 6 months | £127,000 |
| Relocation Reserve | £ 30,000 |
| Insight Programme Reserve | £ 50,000 |
| Total Reserves | £207,000 |

The balance of available funds in the 'general reserve' amounts to about one year's operating costs for the charity as forecast in the budget for the current year, agreed by the Trustees in November 2021. The charity has responded to exceptional circumstances and an unprecedented level of demand experienced over the 18 months of the pandemic to ensure that food parcels are always available to be delivered to those in need and capacity remains in the systems to cope with potential future demands on our services.

The assessment of the Trustees is that there is a significant risk that these pressures will continue and possibly become more pronounced over the next twelve months. We therefore consider it appropriate that we have this level of reserves available to us to ensure that we can respond effectively to any worsening situation and continue to meet the needs of the most vulnerable members of our local community.

Statement of Trustees Responsibilities

- The Trustees who are also the Directors of One Can Trust Ltd for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

Statement of Disclosure to the Independent Examiner

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Independent Examiner, David Sparks of Brandaris, Cryers Hill Road, High Wycombe, HP15 6JS, was appointed in accordance with Section 487(2) of the Companies Act 2006.

Signed on behalf of the trustees

Graham Peart

Chairman

13th January 2022

ONE CAN TRUST LIMITED

STATEMENT OF
FINANCIAL ACTIVITIES
For the year ended 31 August
2021

| | | -----2021----- | | | 2020 |
|------------------------------|-------|----------------|---------------|----------------|----------------|
| | | £ | £ | £ | £ |
| | Notes | Unrestricted | Restricted | Total | Total |
| Income: | | | | | |
| Local Giving/Stewardship | | 165,574 | | 165,574 | 131,649 |
| Individual Donations | | 97,897 | | 97,897 | 55,194 |
| Church Donations | | 13,865 | | 13,865 | 12,149 |
| School Donations | | 1,800 | | 1,800 | 300 |
| Community Groups | | 37,268 | | 37,268 | 64,710 |
| Company Donations | | 53,003 | | 53,003 | 15,765 |
| Fundraising | | 948 | | 948 | 3,646 |
| Grants received | 2 | 51,052 | 48,230 | 99,282 | 105,357 |
| Interest | | 63 | | 63 | |
| TOTAL INCOME | | 421,470 | 48,230 | 469,700 | 388,770 |
| Expenditure: | | | | | |
| Wages and Employment Costs | 3 | 135,562 | 14,000 | 149,562 | 73,250 |
| Vehicle Cost | | 16,594 | 5,000 | 21,594 | |
| Building and Premises | | 5,928 | | 5,928 | 15,166 |
| Furniture and Equipment | | 10,621 | 8,070 | 18,691 | 13,514 |
| Other Office Support Costs | | 4,235 | | 4,235 | 3,577 |
| Vehicle Running Costs | | 2,757 | | 2,757 | |
| Travel and Delivery Costs | | 1,306 | | 1,306 | |
| Rent | | 7,156 | | 7,156 | 6,000 |
| Service Charge | | 5,770 | | 5,770 | 5,053 |
| Electricity | | 3,682 | | 3,682 | 2,962 |
| Insurance | | 1,356 | | 1,356 | 521 |
| Stationery and Postage | | 4,470 | | 4,470 | 1,474 |
| Telephone | | 1,438 | | 1,438 | 1,449 |
| Cleaning and Safety | | 9,747 | | 9,747 | 1,863 |
| Food Purchase and Bags | 4 | - | 12,892 | 12,892 | 13,870 |
| Publicity and communications | | 3,874 | | 3,874 | 2,828 |
| Training | | 584 | 420 | 1,004 | 24 |
| Bank charges | | 97 | | 97 | 84 |
| Miscellaneous | | 229 | | 229 | 109 |
| TOTAL EXPENDITURE | | 215,406 | 40,382 | 255,788 | 141,744 |
| Surplus for the year | | 206,064 | 7,848 | 213,912 | 247,026 |

ONE CAN TRUST LIMITED

BALANCE SHEET
As at 31 August 2021

| | | -----2020/2021----- | | | | 2019/20 |
|---------------------------------|--------------|-----------------------|-----------------------|----------------------|-----------------------|-----------------------|
| | | £ | £ | £ | £ | £ |
| | <i>Notes</i> | <i>Unrestricted</i> | <i>Designated</i> | <i>Restricted</i> | <i>Total</i> | <i>Total</i> |
| CAF Cash Account | 5 | 53,512 | | 13,599 | 67,111 | 42,725 |
| CAF Deposit Account | 6 | 25,063 | 160,000 | | 185,063 | 245,000 |
| Shawbrook/CAF 60 day a/c | | 250,000 | | | 250,000 | |
| Petty Cash | | 50 | | | 50 | 50 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | | 328,625 | 160,000 | 13,599 | 502,244 | 287,775 |
| LESS | | | | | | |
| Creditors | 7 | (633) | | | (633) | (96) |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | | <u>327,992</u> | <u>160,000</u> | <u>13,599</u> | <u>501,591</u> | <u>287,679</u> |
| Represented By: | | | | | | |
| B/Fwd 1 September 2020 | | 171,928 | 110,000 | 5,751 | 287,679 | 40,653 |
| ADD: | | | | | | |
| Surplus for the year ended 2021 | | 206,064 | | 7,848 | 213,912 | 247,026 |
| Transfer | | (50,000) | 50,000 | | | |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Total | | <u>327,992</u> | <u>160,000</u> | <u>13,599</u> | <u>501,591</u> | <u>287,679</u> |

For the year ended 31 August 2021 the company was entitled to exemption under section 477 of the Companies Act relating to the filing of accounts by small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

ONE CAN TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 August 2021

1. The financial statements have been prepared under the Companies Act 2011 (2014 version of Accounting and Reporting by Charities). The financial statements have been prepared under the Historical Cost Convention to show the position of the Trust's financial activities for the year 2020/2021.

2. The Trust grants received during the year totalled £99,282

Unrestricted

| | | |
|--------------------------------|--------------|--------|
| Lottery | 9,900 | |
| Bucks County Council | 32,152 | |
| Shanly Foundation | 2,000 | |
| Clare Foundation | 5,000 | |
| Beaconsfield Residents Filming | <u>2,000</u> | 51,052 |

Restricted

| | | |
|------------------------------------|---------------|--------|
| Bucks County council (food) | 21,160 | |
| Buckingham (vans) | 5,000 | |
| Rothschild (shelving) | 6,000 | |
| Bucks County Council (fridges) | 1,900 | |
| Wycombe District Council (fridges) | 170 | |
| Rothschild (staffing) | <u>14,000</u> | 48,230 |

3. During the year the Trust significantly increased the number of employed staff to handle the coronavirus crisis.
4. Purchase of food supplies amounted to £12,892 which was met from the restricted grants from Bucks County Council.
5. Unspent restricted grants held in the CAF Bank Accounts at the year end amounted to £13,599 being totally grants received from Bucks County Council for food purchase.
6. During the year the Trustees agreed to increase the designated fund balance by £50,000 for the proposed Insight Programme, making a total of £160,000. This designated fund was to cover possible future winding up costs of £80,000, known relocation of Trust premises at a future date £30,000 and the planned Insight Programme £50,000.
7. At the year-end creditors of £633 related to staff pension contributions still to be collected by the pension provider.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Trustees of:

One Can Trust Ltd.

Charity No. 1148626

On accounts for the year ended:

31 August 2021

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(9b) of the Act.

Independent Examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a

qualified member of ICAEW

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination which gives me cause to believe that in, any material respect

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Name: C. Snaden CHARLOTTE BRIDGES 7/1/22

Relevant professional qualification: ACA

Address: 24^A AMERSHAM ROAD
HIGH WYCOMBE
HP13 6QU