

**REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024
FOR
INDEPENDENT ADVOCACY NORTH EAST**

INDEPENDENT ADVOCACY NORTH EAST

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FOR THE YEAR ENDED 31 MARCH 2024**

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INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are 'the relief of poverty, sickness and the distress arising therefrom to persons in the North East (hereinafter called the area of benefit) by the provision of advocacy services, information finding and sharing - finding support and services to enable them to gain access to educational, economic, health, housing, leisure, social welfare they need and are entitled to.

Such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.'

The charity aim and mission statement is 'to enable the voices of vulnerable people in the North East to be heard, through the provision of a range of independent advocacy services, tailored to the needs of the individual'.

Significant activities

The main objectives and activities for the year have continued to focus on the provision of-

- citizen advocacy
- generic case advocacy
- self advocacy
- statutory advocacy

These services are provided for people with -

- Mental health issues and those who come under the Mental Health Act 2007 (IMHA)
- Lack capacity under the Mental Capacity Act 2005 (Dols RPR and IMCA)
- Eligible under the Care Act 2014
- Physical disabilities and long term conditions
- People with Dementia
- Asylum Seekers and Refugees (ASR) (particularly those with mental health issues) and
- Young people with some form of disability in Transition from Children's to Adult services.

INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

Volunteers

The charity uses a combination of paid staff and volunteer citizen advocates to provide advocacy support on a 1:1 or group basis.

Over 12 volunteers are involved in the charity as -

- executive committee members
- citizen advocates

The hours which volunteer advocates collectively contribute per week approximate to the equivalent of a part-time worker.

The charitable activities this year are -

Citizen Advocacy partnerships provides long term support for people with learning disabilities, communication difficulties, physical disabilities, mental health problems and dementia to express their wishes, make informed choices and be actively involved in decisions being made about their lives.

Case work provision for over 685 people with disabilities, mental health issues, vulnerable older people with dementia, Refugee and Asylum Seekers, people subject to Dols orders, qualifying patients who fall under the Mental Health Act 2007, people who are eligible under the Care Act 2014 and people who fall under the Mental Capacity Act 2005 and require an Independent Mental Capacity Advocate.

'Advocacy Clinics' for Refugee and Asylum Seekers, are usually held in North Shields.

INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The Citizen Advocacy Service has recruited and trained 5 citizen advocacy volunteers. We have supported 10 partnerships during the year.

Throughout the year our advocates worked with over 685 people. This includes people with learning disabilities, mental health problems (including the statutory IMHA service), subject to Dols orders (statutory Dols - RPR service), people who are eligible under the Care Act 2014, physical disabilities, ASR communities, vulnerable older people with dementia and people who require an Independent Mental Capacity Advocate under the Mental Capacity Act 2005.

IANE usually facilitates a weekly 'drop-in' clinic for asylum seekers and refugees communities in the Baptist Church in Howard Street (North Shields) as well as The Linskill Centre. These 'clinics' are unique to our charity and a particular focus on refugee and asylum seekers.

Evaluation of Achievement

We are continuing to develop evaluation tools to help us identify 'outcomes' arising from advocacy partnerships. Service user comments and feedback enable us to capture qualitative information to share with our stakeholders.

We also gather quantitative data through a variety of formats including advocacy agreements and evaluation forms to measure desired and actual outcomes, agreed with service users. Most Advocates complete an Advocacy Plan (depending on the case type) with the service user to record initial issues and preferred outcomes and also effectively maintain a record of contact, activities and outcomes achieved throughout the case and advocacy involvement. Again, this is service user led and adaptable.

Staff supervision and appraisals are utilised as opportunities to seek feedback on charity standards as well as organisational and professional development.

Volunteer support forums and supervision sessions are used to gain volunteer feedback and influence future training and supervision developments. Formal evaluation forms are also used for feedback.

We use external agencies to help us with our training needs, especially in specialist areas such as Speech and Language, Adult Safeguarding, Mental Health and Mental Capacity Law, Care Act legislation, VODA as well as Show Racism The Red Card (for equality and diversity).

We monitor and record all received 'Suggestions and Complaints' making agency changes in line with outcomes.

INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

Fostering good relations

In order to encourage good relationships between management committee, staff, volunteer, service users, funders and the local community we use the following opportunities for engagement -

We invite all members and service users (where applicable) to our Annual General Meeting.

We usually hold an annual 'Away day' for all Staff, Trustees, Volunteers and Members to discuss and develop organisational development including an annual review of the Business Plan.

We hold events during the volunteer week celebrations.

We have representation on local forums such as Local Authority Service Provider forums, SIGN-NT, Adult Safeguarding Performance and Partnership groups, Volunteer (Voda) Forum, Community, Voluntary Sector (CVS) events and Chief Executive Officers Group (Leaders Together).

We network with other local voluntary groups such as North Tyneside Mental Health Forum, Carers Centre, LDNE, Citizens Advice Bureau, Green Champion (Voda) and Community and Health Care Forum.

We have regular meetings with statutory commissioners and funders i.e. NTC and the ICB.

We attend regional and national advocacy forums and related meetings, when possible.

Information about our services are available at GP surgeries, Adult Social Care Gateway Team and related services, community centres, metro stations, our website and social media.

FINANCIAL REVIEW

Principal funding sources

Our principal funders are the Integrated Care Board (NHS), North Tyneside Council, and the Community Foundation.

Reserves policy

The executive committee has explored the charity's requirements for reserves in light of the main risks to the organisation. The aim is to build up unrestricted funds representing at least six months of the charity's normal expenditure. The reserves are needed to meet the working capital requirements of the charity in order to maintain the charity's current activities. The present level of reserves available to the charity of £98,325 falls short of a six month running cost target level.

Financial Position

Incoming resources in the year were £288,610 of this £56,925 related to restricted activities.

With sound financial management and the support of staff and volunteers, the charity has a surplus on unrestricted funds of £26,276. At 31 March 2024 total reserves were £98,325 all of which were unrestricted funds.

INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

FUTURE PLANS

The Executive group are working to implement a 3 year development plan. It is intended that the project will continue to provide advocacy services for all vulnerable people living in North Tyneside. The project has been commissioned to provide advocacy services for; the Statutory Independent Mental Health Advocacy, Deprivation of Liberty Safeguards - Relevant Persons Representative service and the Independent Mental Capacity Advocacy Service, Care Act advocacy, individuals with physical and mental health issues. Further funding is being sought to extend our ASR project as well as new funding for Young People in Transition from Child to Adult Services (in special schools).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Independent Advocacy North East (IANE) is a charitable company limited by guarantee, incorporated on 14th February 2012 and a registered charity. The company was established under a Memorandum and Articles of Association establishing the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

Trustees are voted in yearly by the charity's membership at the Annual General Meeting (AGM) and Honorary Officers are voted in either at the AGM or from amongst the Trustees at the first meeting following the AGM.

The charity wishes to have a diverse committee which represents the community it serves and the responsibility for finding potential new executive members lies with the existing committee for the time being.

There is a written procedure for recruitment and selection of potential committee members, including the use of a skills audit, a preliminary meeting with the Chief Executive followed by an interview with the Chair and at least one other Trustee. This interview will include a discussion of any possible reasons for disqualification as well as any possible conflicts of interest.

Potential committee members are then put forward for election at the AGM or considered for co-option as a Trustee at other times of the year. Co-option may take place to fill any identified skills gaps or weaknesses within the committee membership. Any potential co-optees will be invited to attend at least two Executive Committee meetings as an observer and, following this, the Executive Committee will make a decision whether or not to invite the candidate to join as a Trustee. A majority of two thirds of the Trustees will be needed and there will be at least 14 days notice of the proposed co-option given to all committee members.

There will be not less than 3 members of the Executive Committee and not more than 15 committee members in total. Not more than 6 members may be co-opted but no-one may be appointed as a co-opted member if, as a result, more than one third of the members would be co-opted.

INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The Executive Committee members meet bi-monthly (six ordinary meetings per year). Meetings are formally minuted with an Agenda distributed one week beforehand.

Meetings must be quorate (i.e. attended by at least 3 voting members or 50% of the voting members, whichever is greater). All major decisions are made by the Trustees.

The powers of the Executive Committee members are outlined in detail in Independent Advocacy North East's governing document. Policies, employment practices, funding initiatives and strategic development plans are all the responsibility of the Executive Committee as a whole. Decisions are made by majority vote of the Trustees with the Chairperson having a second or casting vote.

Sub-groups act to take forward certain enquiries or the supervision of tasks relating to personnel, finance or organisational development issues as instructed by the Executive Committee but they may only report back and make recommendations. The Executive Committee retains its role as the final decision maker.

Staff may only operate within the remit of their job descriptions and make day-to-day management decisions. For example, stationery orders, purchase of stamps or petty cash items may be sanctioned by the Senior Managers but all expenditure will be monitored by the Treasurer, relevant Sub-groups and the Executive Committee as a whole. Staff may also be responsible for preparation of reports and budget sheets as instructed by the Executive Committee.

The Chief Executive (CE) is managed by the Executive Committee and has responsibility for ensuring effective day to day service provision and management of the organisation. The CE is responsible for ensuring that the charity delivers services and meets funding targets and is also responsible for supervision of the staff team and staff development.

Induction and training of new trustees

In a normal 'committee year' there will be Induction Training for all new committee members within the first three months of election or co-option. Each Executive Committee member will be emailed: Independent Advocacy North East's constitution, policies and guidelines and initial training days are arranged to cover these documents along with Executive roles and responsibilities. Other training days cover the charity's funding situation and development plans.

There is an annual skills audit, Based on this audit there is an active recruitment drive for potential new committee members. Informal meetings are held with potential new Executive Committee members and Executive Committee observations are arranged in preparation for the AGM.

Related parties

Independent Advocacy North East is a small, independent charity and not affiliated to a national body or other organisations.

It does network with other statutory and voluntary organisations through various local and national forums in order to establish good community links for its service users (eg Advocacy Alliance, CA Coalition, Carers Centre, CAB, AGE UK, LD: North East, VODA, NCVS, New Prospects, Community Disability & Mental Health Teams, LDNE, Adult Services Gateway Team and Community Health Care Forum) but as an advocacy provider it must remain independent from other service providers.

INDEPENDENT ADVOCACY NORTH EAST

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07949689 (Not specified/Other)

Registered Charity number

1148607

Registered office

B14 The Linskill Centre
Linskill Terrace
North Shields
Tyne and Wear
NE30 2AY

Trustees

Jonathan Woolmore
Jonathan Barrow
Charlotte Thornton
Emma Fisher
Dennis Errington
Stephanie Ward

Chairperson

Treasurer

resigned 25 May 2024

resigned 20 May 2024

Chief officer

Susan Dryland

Chief executive

Independent Examiner

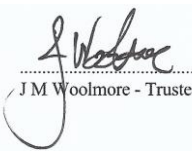
Read, Milburn & Co
71 Howard Street
North Shields
Tyne and Wear
NE30 1AF

Bankers

Co-operative Bank Plc
PO Box 250
Delf House
Southway
Skelmersdale
WN8 6WT

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24 September 2024 and signed on its behalf by:



J M Woolmore - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF INDEPENDENT ADVOCACY NORTH EAST

Independent examiner's report to the trustees of Independent Advocacy North East ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

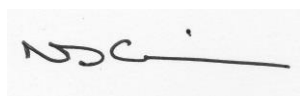
Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nicholas J Liley FCA

Read, Milburn & Co
North Shields

8 October 2024

INDEPENDENT ADVOCACY NORTH EAST

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	23	-	23	209
Charitable activities					
Grant income	4	231,248	56,925	288,173	249,854
Other trading activities	3	414	-	414	646
Other income		<u>-</u>	<u>-</u>	<u>-</u>	<u>450</u>
Total		<u>231,685</u>	<u>56,925</u>	<u>288,610</u>	<u>251,159</u>
EXPENDITURE ON					
Charitable activities					
Staff and support costs	5	174,293	49,516	223,809	225,438
Training		4,737	1,242	5,979	3,387
Activities expenses and equipment		145	38	183	1,156
Premises and administration costs		<u>26,234</u>	<u>6,129</u>	<u>32,363</u>	<u>31,158</u>
Total		<u>205,409</u>	<u>56,925</u>	<u>262,334</u>	<u>261,139</u>
NET INCOME/(EXPENDITURE)		26,276	-	26,276	(9,980)
RECONCILIATION OF FUNDS					
Total funds brought forward		72,049	-	72,049	82,029
TOTAL FUNDS CARRIED FORWARD		<u>98,325</u>	<u>-</u>	<u>98,325</u>	<u>72,049</u>

The notes form part of these financial statements

INDEPENDENT ADVOCACY NORTH EAST

BALANCE SHEET 31 MARCH 2024

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	12	3,825	3,292
CURRENT ASSETS			
Debtors	13	-	26
Cash at bank		<u>100,514</u>	<u>74,739</u>
		100,514	74,765
CREDITORS			
Amounts falling due within one year	14	(6,014)	(6,008)
		<u>94,500</u>	<u>68,757</u>
NET CURRENT ASSETS			
		<u>98,325</u>	<u>72,049</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>98,325</u>	<u>72,049</u>
NET ASSETS		<u>98,325</u>	<u>72,049</u>
FUNDS	17		
Unrestricted funds		<u>98,325</u>	<u>72,049</u>
TOTAL FUNDS		<u>98,325</u>	<u>72,049</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

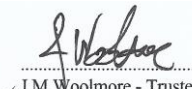
The notes form part of these financial statements

INDEPENDENT ADVOCACY NORTH EAST

BALANCE SHEET - continued 31 MARCH 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 September 2024 and were signed on its behalf by:



.....
J M Woolmore - Trustee



.....
J M Barrow - Trustee

The notes form part of these financial statements

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling, rounded to the nearest Pound (£).

Going concern

The financial statements have been prepared on a going concern basis. In making their assessment the trustees have reviewed and considered relevant information, including their annual budget and future cash flows. The Trustees are of the view that the immediate future of the charity for the next 12 months is secure and that on this basis the charity is a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

All financial assets and financial liabilities of the charity qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	<u>23</u>	<u>209</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising income	<u>414</u>	<u>646</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Spot contracts	Grant income	9,526	9,653
NHS North Tyneside	Grant income	56,925	55,153
North Tyneside Council	Grant income	186,192	166,749
Community Foundation	Grant income	10,000	17,299
Finn Family Fund	Grant income	-	1,000
Postcode Lottery	Grant income	25,000	-
Compass Charity	Grant income	<u>530</u>	<u>-</u>
		<u>288,173</u>	<u>249,854</u>

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs (see note 7) £	Totals £
Staff and support costs	223,809	-	223,809
Training	5,979	-	5,979
Activities expenses and equipment	183	-	183
Premises and administration costs	-	32,363	32,363
	<u>229,971</u>	<u>32,363</u>	<u>262,334</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024 £	2023 £
Staff costs	213,216	220,737
Training	5,979	3,387
Travelling expenses	10,593	4,701
Volunteers expenses	24	-
Publicity	159	863
Catering	-	293
	<u>229,971</u>	<u>229,981</u>

7. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Premises and administration costs	<u>29,279</u>	<u>3,084</u>	<u>32,363</u>

Support costs, included in the above, are as follows:

	2024 Premises and administration costs £	2023 Total activities £
Rent and services	16,086	14,624
Insurance	1,757	1,365
Light and heat	-	52
Telephone	4,841	4,469
Post stationery and printing	738	438
Cleaning and sundries	194	108
Repairs and maintenance	489	1,834
Computer costs	<u>556</u>	<u>1,565</u>
Carried forward	24,661	24,455

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

7. SUPPORT COSTS - continued

	2024 Premises and administration costs £	2023 Total activities £
Brought forward	24,661	24,455
Professional charges	1,763	1,662
Depreciation of tangible and heritage assets	2,855	2,008
Accountancy and payroll charges	<u>3,084</u>	<u>3,033</u>
	<u>32,363</u>	<u>31,158</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Accountancy charges	1,878	1,872
Payroll charges	1,206	1,161
Depreciation - owned assets	<u>2,855</u>	<u>2,008</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

10. STAFF COSTS

	2024 £	2023 £
Wages and salaries	199,737	205,465
Social security costs	9,357	11,084
Other pension costs	<u>4,122</u>	<u>4,188</u>
	<u>213,216</u>	<u>220,737</u>

The charity's key management personnel comprise the Trustees, and the Chief Executive Officer. The total employee benefits of the key management personnel were £41,682 (2023 - £39,321).

INDEPENDENT ADVOCACY NORTH EAST**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2024****10. STAFF COSTS - continued**

The average monthly number of employees during the year was as follows:

	2024	2023
Advocacy	11	9
Sessional	<u>1</u>	<u>2</u>
	<u>12</u>	<u>11</u>

No employees received emoluments in excess of £60,000.

Included in the wages and salaries figure is an amount paid to sessional workers of £3,826 (2023 - £42,215) in the year.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	209	-	209
Charitable activities			
Grant income	176,402	73,452	249,854
Other trading activities	646	-	646
Other income	<u>450</u>	<u>-</u>	<u>450</u>
Total	<u>177,707</u>	<u>73,452</u>	<u>251,159</u>
EXPENDITURE ON			
Charitable activities			
Staff and support costs	157,000	68,438	225,438
Training	2,883	504	3,387
Activities expenses and equipment	984	172	1,156
Premises and administration costs	<u>26,820</u>	<u>4,338</u>	<u>31,158</u>
Total	<u>187,687</u>	<u>73,452</u>	<u>261,139</u>
NET INCOME/(EXPENDITURE)	(9,980)	-	(9,980)
RECONCILIATION OF FUNDS			
Total funds brought forward	82,029	-	82,029
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>72,049</u>	<u>-</u>	<u>72,049</u>

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

12. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2023	753	7,278	8,031
Additions	<u>3,388</u>	<u>-</u>	<u>3,388</u>
At 31 March 2024	<u>4,141</u>	<u>7,278</u>	<u>11,419</u>
DEPRECIATION			
At 1 April 2023	753	3,986	4,739
Charge for year	<u>849</u>	<u>2,006</u>	<u>2,855</u>
At 31 March 2024	<u>1,602</u>	<u>5,992</u>	<u>7,594</u>
NET BOOK VALUE			
At 31 March 2024	<u>2,539</u>	<u>1,286</u>	<u>3,825</u>
At 31 March 2023	<u>-</u>	<u>3,292</u>	<u>3,292</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Prepayments and accrued income	<u>-</u>	<u>26</u>

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Accrued expenses	<u>6,014</u>	<u>6,008</u>

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	16,086	13,731
Between one and five years	<u>8,043</u>	<u>20,596</u>
	<u>24,129</u>	<u>34,327</u>

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
Fixed assets	3,825	-	3,825	3,292
Current assets	100,514	-	100,514	74,765
Current liabilities	<u>(6,014)</u>	<u>-</u>	<u>(6,014)</u>	<u>(6,008)</u>
	<u>98,325</u>	<u>-</u>	<u>98,325</u>	<u>72,049</u>

17. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	72,049	26,276	98,325
	<u>72,049</u>	<u>26,276</u>	<u>98,325</u>
TOTAL FUNDS			
	<u>72,049</u>	<u>26,276</u>	<u>98,325</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	231,685	(205,409)	26,276
Restricted funds			
Core Project	56,925	(56,925)	-
	<u>288,610</u>	<u>(262,334)</u>	<u>26,276</u>
TOTAL FUNDS			
	<u>288,610</u>	<u>(262,334)</u>	<u>26,276</u>

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	82,029	(9,980)	72,049
	<u>82,029</u>	<u>(9,980)</u>	<u>72,049</u>
TOTAL FUNDS			
	<u>82,029</u>	<u>(9,980)</u>	<u>72,049</u>

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	177,707	(187,687)	(9,980)
Restricted funds			
Core Project	73,452	(73,452)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>251,159</u>	<u>(261,139)</u>	<u>(9,980)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/22 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	82,029	16,296	98,325
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>82,029</u>	<u>16,296</u>	<u>98,325</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	409,392	(393,096)	16,296
Restricted funds			
Core Project	130,377	(130,377)	-
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>539,769</u>	<u>(523,473)</u>	<u>16,296</u>

Restricted fund Core project

This is funding for specific areas of work within the charity. This year funding was received from the NHS for Physical Disability and Mental Health case work and is ongoing.

INDEPENDENT ADVOCACY NORTH EAST

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2024

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

19. ULTIMATE CONTROLLING PARTY

The charitable company is under the control of the trustees.

INDEPENDENT ADVOCACY NORTH EAST**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	23	209
Other trading activities		
Fundraising income	414	646
Charitable activities		
Spot contracts	9,526	9,653
NHS North Tyneside	56,925	55,153
North Tyneside Council	186,192	166,749
Community Foundation	10,000	17,299
Finn Family Fund	-	1,000
Postcode Lottery	25,000	-
Compass Charity	<u>530</u>	<u>-</u>
	288,173	249,854
Other income		
Miscellaneous income	<u>-</u>	<u>450</u>
Total incoming resources	288,610	251,159
EXPENDITURE		
Charitable activities		
Wages	199,737	205,465
Social security	9,357	11,084
Pensions	4,122	4,188
Training	5,979	3,387
Travelling expenses	10,593	4,701
Volunteers expenses	24	-
Publicity	159	863
Catering	<u>-</u>	<u>293</u>
	229,971	229,981
Support costs		
Management		
Rent and services	16,086	14,624
Insurance	1,757	1,365
Carried forward	17,843	15,989

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INDEPENDENT ADVOCACY NORTH EAST**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
Management		
Brought forward	17,843	15,989
Light and heat	-	52
Telephone	4,841	4,469
Post stationery and printing	738	438
Cleaning and sundries	194	108
Repairs and maintenance	489	1,834
Computer costs	556	1,565
Professional charges	1,763	1,662
Fixtures and fittings	<u>2,855</u>	<u>2,008</u>
	29,279	28,125
Governance costs		
Accountancy and payroll charges	<u>3,084</u>	<u>3,033</u>
Total resources expended	<u>262,334</u>	<u>261,139</u>
Net income/(expenditure)	<u>26,276</u>	<u>(9,980)</u>

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