

# WEYMOUTH CIVIC SOCIETY

England & Wales · Charity number 1148603

## Details

|                |                                                         |
|----------------|---------------------------------------------------------|
| Status         | Registered                                              |
| Legal form     | Charitable company                                      |
| Company number | <a href="#">08137463</a>                                |
| Registered     | 2012-08-16                                              |
| Register       | <a href="#">View on the Charity Commission register</a> |

## Contact

|         |                                                                                  |
|---------|----------------------------------------------------------------------------------|
| Address | Weymouth Civic Society<br>Tudor House<br>3 Trinity Street<br>Weymouth<br>DT4 8TW |
| Phone   | 01305776541                                                                      |
| Email   | <a href="mailto:info@weymouthcivicsociety.org">info@weymouthcivicsociety.org</a> |
| Website | <a href="http://www.weymouthcivicsociety.org">www.weymouthcivicsociety.org</a>   |

## Activities

**Objects:** The Society's objects ("Objects") are specifically restricted to the following within the boundaries of Weymouth and Portland Town Councils and its surrounding areas:-4.1 to stimulate public interest in the Area ("the Area"); 4.2 to promote high standards of planning and architecture in the Area; 4.3 to secure the preservation, protection, development and improvement of features of historic, public, natural or environmental interest in the Area; and 4.4 to acquire buildings of historic interest in the Area with a view to their maintenance and long term preservation and to open such buildings to the public with a view to increasing its appreciation and understanding of the local heritage;and 4.5 to undertake any relevant activities to further these objectives insofar as they shall be charitable. 4.6 to operate museums

**Activities:** The Society aims, within the borough of Weymouth and Portland and its surrounding area, to increase public awareness of its architecture and civic heritage, to encourage high standards of building and town planning, to preserve buildings and other features of architectural, cultural or historic significance and to acquire buildings of interest for public enjoyment.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** The General Public/mankind

## Geography

- Dorset

## Finances

| Period end | Income   | Expenditure | Assets   | Employees |
|------------|----------|-------------|----------|-----------|
| 2025-03-31 | £810,996 | £760,887    | £953,251 | 16        |
| 2024-03-31 | £922,887 | £848,749    | £903,142 | 13        |
| 2022-09-30 | £505,029 | £440,520    | £906,058 | 15        |
| 2021-09-30 | £439,090 | £462,554    | -        | -         |
| 2020-09-30 | £356,031 | £351,884    | -        | -         |

## Trustees

| Name                      | Role | Appointed  |
|---------------------------|------|------------|
| Graham Attwood            |      | 2025-02-12 |
| Henry Keith Holdaway      |      | 2017-04-24 |
| James William Farquharson |      | 2020-03-09 |
| Laura Kimber              |      | 2026-04-17 |
| Maxine Elisabeth Foster   |      | 2019-01-04 |
| RICHARD JAMES BURGESS     |      | 2023-12-07 |
| Stuart Holden             |      | 2025-09-10 |

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# Accounts

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**Weymouth Civic Society**  
(A Charitable Company Limited by Guarantee)

**Annual Report and Financial Statements**

**For the Year ended 31 March 2025**

**Company number: 08137463**  
**Charity Registered in England and Wales Number: 1148603**

**Weymouth Civic Society**  
**Contents**  
**For the Year Ended 31 March 2025**

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**Weymouth Civic Society**  
Reference and Administrative Details  
For the Year Ended 31 March 2025

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**Trustees/ Directors**

G Attwood  
R Burgess  
G Dewey (resigned 2 June 2025)  
J Farquharson  
M Foster  
Dr K Holdaway  
A Knowles (resigned 7 May 2025)  
C Moyle (resigned 30 October 2024)  
G Perry (resigned 31 July 2025)  
C Wilson

**Registered Office**

Tudor House  
3 Trinity Street  
Weymouth  
Dorset  
DT4 8TW

**Charity Number**

1148603

**Company Number**

08137463

**Independent Examiner**

Michelle Ferris BSc (Hons) FCA DChA  
Albert Goodman LLP  
Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Bankers**

Barclays Bank Plc  
2 St Mary Street  
Weymouth  
Dorset

**Weymouth Civic Society**  
**Trustees' Report**  
**For the Year Ended 31 March 2025**

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**Report of the Trustees for the year ended 31 March 2025**

The Trustees present their annual report and financial statements of the Charity for the year ended 31 March 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011 and the Statement of Recommended Practice. Accounting and Reporting by Charities (SORP FRS 102- implemented 1 January 2019), and are in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

**Structure, governance and management**

Weymouth Civic Society was incorporated on 10 July 2012 and took over the functions of the original Weymouth Civic Society on 1 October 2012.

The Society is constituted as a company limited by guarantee, and is governed by Articles of Association, and rulings of the Charity Commission, for the public benefit.

The Charity's objects, as set out in its governing documents are:

- a) To stimulate public interest in the area.
- b) To promote high standards of planning and architecture in the area.
- c) To secure the preservation, protection, development and improvement of features of historic, natural or environmental interest in the area.
- d) To acquire buildings of historic interest in the area with a view to their maintenance and long term preservation and to open such buildings to the public with a view to increasing their appreciation and understanding of the local heritage.
- e) To undertake any relevant activities to further these objectives insofar as they shall be charitable. The Society's objects are specifically restricted as relating to the area of Weymouth and Portland and its surroundings; and
- f) To operate museums.

For the purpose of these accounts the Directors and Trustees are in fact one and the same. Where the word Trustee appears, the term Director is also implicitly inferred and vice versa. Directors who have served during the year and since the year end are as noted below:

|                   |                                                                  |
|-------------------|------------------------------------------------------------------|
| Chris Moyle       | Chair (resigned 30 October 2024)                                 |
| Graham Perry      | Vice-Chair (resigned 31 July 2025)                               |
| Dr Keith Holdaway | Treasurer                                                        |
| Maxine Foster     | Company Secretary                                                |
| James Farquharson | Chair, Nothe Fort Management Committee                           |
| Chris Wilson      | Chair, Tudor House Management Committee                          |
| Graham Dewey      | Chair, Planning and Environment Committee (resigned 2 June 2025) |
| Graham Attwood    | Director (appointed 12 February 2025)                            |
| Andrew Knowles    | Director (resigned 7 May 2025)                                   |
| Richard Burgess   | Director                                                         |

We currently have vacancies on the Board that we hope to fill at the AGM. The appointment of Directors is governed by the Articles of Association.

### **Investment powers**

The Articles of Association provide the authority:

- To operate bank and other cash and deposit accounts and to set aside income as a reserve against future expenditure.
- To deposit or invest funds.

WCS does not currently invest any of its funds and all of our cash is held in bank accounts with a high street bank.

### **Chairman's Summary**

Once again, we held our Annual Awards evening at Nothe Fort in June giving civic awards for the best contributions to the built environment, natural environment, heritage, arts and culture, and lifestyle. The event was well attended, and we are grateful for the support of the mayors of Weymouth, Portland and Chickerell, award winners and members.

We have continued the key work of scrutinising development plans and planning applications, opposing inappropriate proposals whilst supporting proposals that make a positive contribution to people living in our area. We continue to oppose the proposed waste incinerator on Portland.

We have worked on our communications and publicity, with the refreshed WCS and Tudor House websites. We have also significantly improved our presence on social media although this has taken a dive with the resignation of Andrew Knowles from our Board. Anyone keen to pick up the mantle please step forward. We would also like to reinvigorate our members newsletter.

Nothe Fort has continued going from strength to strength and has been awarded (amongst several other accolades) Gold by Visit England for Small Visitor Attraction of the Year June 2024. This is the second time in three years the Fort has been declared the best small visitor attraction in England. Visitor numbers were just under 100,000 and the economic benefit to the area was assessed as £3,336,000. Congratulations to everyone who has contributed to Nothe Fort's ongoing success story.

We are very grateful to a small number of knowledgeable and enthusiastic volunteers who enabled Tudor House to open Fridays and Sundays during the season. Donations from visitors have been steadily rising on previous years. Research into the history of the building has continued, as has the project to explore how to show the building and its past off to best advantage. Chris Wilson has continued to chair the management committee alongside her busy day job.

In summary, Weymouth Civic Society has continued to build upon the work and successes of previous generations, although we also recognise the challenges that we and many other Civic Societies still face in remaining relevant to the people and visitors of Weymouth and Portland. Key priorities for us in the next year will be to increase volunteer numbers at Tudor House so that we can open more often and develop it as an accredited museum, and to recruit a chair and new Trustees to allow us to continue to grow as an organisation.

## **Achievements and performance**

### **Board Members**

2024-25 was another year of change in the Board of WCS. Chris Moyle stood down as chair at the last AGM to enable him to pursue his many other interests. We have been unable to recruit anyone into the role this year.

We were fortunate to have recruited Graham Attwood onto the Board in February and he has been making a significant contribution in joining the project board for the rampart repair at Nothe Fort. With great sadness we report the death of Pru Bollam our immediate past president. Pru had made a significant contribution to the society over many years. We aim to commemorate her with a memorial in Upwey Church subject to the agreement of the PCC.

### **Planning and Environment**

The Planning and Environment Committee meet regularly to consider and comment on planning applications. A report of our meetings is circulated to the Board and other interested individuals representing local organisations and a summary of our recommendations is included in the member's Newsletter.

The Committee would like to thank Graham Dewey for his time as Chair. Graham stood down from the position in June 2025 and the role has now been filled by Richard Burgess. Sadly, Brenda Pickett who had been Secretary to the Committee for many years, passed away in July 2025. Her contribution to the Committee was immeasurable and she will be dearly missed.

### **Membership Activities**

Membership numbers have reduced slightly in the last year (109) although the new section to join the society via the website has started to attract new members. Many more people engage with and benefit from the work of the Society than join us as members.

The Society was pleased to be able to revive the tradition of regular speaker meetings open to both members and the public at large throughout 2024-5. Topics ranged from archaeology and historic castles to harbours and bridges. The venue was Pilgrim House in Hope Square - a historic setting but equipped with state-of-the-art audio-visual facilities.

One highlight of the year was a presentation by Dorset's Chief Officers of their ambitions for the redevelopment of Weymouth Harbourside. Sadly 'ambitions' still seems to be the correct word so far since there appears to be little sign of progress in recruiting private sector development partners. We are however trying to maintain links on this topic in the belief that we could and should act as a conduit for informed opinion in the town on this important topic.

We also had an excellent talk by Hilary Jordan on the Dorset Planning Department about the Local Plan and what future housing targets they and we will be required to meet.

At the other end of the scale we had a detailed talk by two engineers from the County Bridges Unit on their plans for the restoration of the Town Bridge- another project that cannot come soon enough!

**Weymouth Civic Society**  
Trustees' Report  
For the Year Ended 31 March 2025

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Another enjoyable session was from Portland's favourite historian Stuart Morris who talked and showed his video on the Peninsula i.e. the Former Harbour Station area as it evolved from railway station to ferryport and indeed from variety theatre to entertainment venue. We also watch with interest development on this front!

Thanks are in fact due to all our speakers who gave of their time to the Society without charge and who educated us so well.

Less successful were our efforts to get a speaker from the 20th Century Society to speak on our own 'listed building at risk' - the Bowleaze Riviera. We have also been unable despite promises, to get a speaker from County Hall to discuss parking charges, the disparity between Dorchester and Weymouth or indeed their apparent illogicality even within Weymouth.

We are very grateful to Richard Burgvess for arranging speakers for the Society and have generally been rewarded by an audience of between 20 and 50 people, proving that staging the talks is worthwhile. However, while a number of topics remain to be discussed a shortage of volunteers within the Society means that we have at the moment no plans for talks in 2025/6. Richard has currently taken on the chairmanship of the Planning and Environment Committee and does not feel able to do both. So would a volunteer please step forward!

## **Tudor House 2024/25**

### **Museum Accreditation**

The application to be formally recognised as 'working towards' formal accreditation from the Association of Independent Museums (AIM) for Tudor House as a Museum has been successful. This allows the Society to apply for grants through AIM as well as enabling grants from Dorset Council.

### **Volunteers**

In 24/25 the volunteers continued to be co-ordinated by a member of Nothe Fort staff, on secondment part-time. We plan to extend opening from two to three days a week however whilst new volunteers were recruited, a couple of experienced volunteers 'retired' and numbers did not increase to the level we had hoped to open more often.

The Committee still needs a treasurer and secretary. In March 2025 our Volunteer Coordinator unfortunately is off 'long term sick' and the Committee will need to consider other arrangements for the next financial year.

Permission for internal alterations to the building, in order to improve facilities for volunteers and public, was sought from the local authority and approved. The focus over the next year will include seeking alternative sources of funding and consider alternative arrangements for support and coordination of volunteers.

### **Website**

The website has been updated, and the Facebook account is being managed by a member of the Civic Society Board.

#### **Fabric**

The damp on the second floor ceiling has been assessed as needing extensive roof repairs which will need external scaffolding to be erected in Trinity Street. This is only possible during 'off season' periods and will therefore need to be postponed until Autumn/Winter 2025.

EON Smart Meter installation to remove need for routine meter readings has been successful.

#### **Project manager**

The Society is exploring ways to support a suitable project manager for the application for accredited status and for grant applications to improve the displays.

#### **Income**

Income to Tudor House is directly proportional to opening time, hence the importance of increasing volunteer numbers. New fire and intruder alarms, costs of buildings insurance and electricity bills are still increasing, so we need to explore additional income streams such as

The new WiFi has enabled card donations, which are preferred by an increasing number of visitors and the Society is exploring ways to make it easier to use.

Training will be provided for volunteers on card donations.

The Christmas at Tudor House event was very successful and had good coverage on social media, with the reenactors for Athelhampton House providing atmosphere and learning opportunities. Building on this success we have been awarded a grant of £2000 from the Town of Culture initiative to expand the event this year.

The Tudor House rating on Trip Advisor remains at four and a half stars, with many positive comments on the house volunteers story telling. The few negative comments have been about the restricted opening hours.

#### **The Collection**

The TH collection is recorded on MODES, a proprietary museum database from which we download an extract into a spread sheet for the convenience of volunteer use. We are developing a failsafe collections management system as part of our accreditation project.

Tudor House records, thought to have been lost to damp whilst in storage, have thankfully been found in Nothe Fort stores. These will be examined by the team before being passed to Dorset History Centre archives.

Priorities for Tudor House remain:

- Volunteer recruitment
- Volunteer handbook and training
- Strengthen working relationship with Conservation Officer on proposed works.
- Oversee damp works
- Grant Applications for staffing and display improvements
- Build working relationship with Arts Council.

## **Nothe Fort Museum of Coastal Defence**

This has been a record year where Nothe Fort has moved from strength-to-strength

### **Some Facts & Figures**

- Record 98,231 visitors
- 32% visitors were local and 68% visitors were from outside Dorset
- Gross economic impact of Nothe Fort across the town was £3,366,000
- Net economic impact was £1,635,000

### **Awards**

- Visit England Awards for Excellence. Gold for 'Small Visitor Attraction of the Year' June 2024
- Weymouth Business Awards, Gold & Overall winner "Customer Service Awards & Outstanding Business Awards' July 2024
- West Dorset Business Awards, Gold 'Excellence in Customer Service' October 2024
- Kids in Museums, Shortlisted 'Family Friendly Museum' October 2024
- Dorset Tourism Awards, Commended 'Best Large visitor Attraction' December 2024.

### **Collections**

- The Curatorial volunteers began an accredited training programme in collections management, which will create a more professional approach to managing the collection in the run up to museum accreditation
- The Museum Data Service started work with Nothe Fort to place its collection online, creating significant engagement opportunities with regards to access to collections for people unable to visit the Fort in person
- Volunteer, Matt Barret, and Lucy Watkins, General Manager, presented about Nothe Fort's nuclear bunker and its collection to the Sub-Brittania AGM and conference in London

### **Conservation**

- The Arts Council England funded MEND 2 project was completed in August 2024. Knowledge gained from the MEND 2 R&D waterproofing works has enabled development of the MEND 4 waterproofing design
- Nothe Fort was awarded a MEND 4 grant by Arts Council England of £1.4 million in May 2024 to complete the waterproofing work started in MEND 2 and which will be finished by October 2027.

### **Engagement**

In 2024 Nothe Fort worked hard on a brand refresh, with a simple logo and website redesign. We have seen a massive increase in website usage from 38% of our visitors in 2023 to 55.2% in 2024.

In February 2024 Nothe Fort was awarded a Shared Prosperity Fund grant to help us to manage the increasing visitor numbers. This enabled us to instal Starlink, CCTV and a digital communication system.

**Weymouth Civic Society**  
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**For the Year Ended 31 March 2025**

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D-DAY 80th Anniversary Exhibition. In June 2024 Nothe Fort partnered with Weymouth Town Council to deliver a very successful D-Day Commemoration programme. This included a new permanent exhibition at Nothe Fort and a programme of events. There was a real buzz in the town and was shared on social media by all. Weymouth partners. We believe that this also contributed to our increase in visitor figures.

**Cultural Programming**

Nothe Fort keeps its admission price as low as possible and offers an annual pass. A wide range of cultural activities are also programmed throughout the year, for example:

- Easter, May half term, October half term, Christmas & February half term family holiday activities
- Victorian Weekend in July
- Bunker tours with the curatorial department
- Science festival
- Dog show
- Steam Punk Weekend
- Pirate Weekend

We also worked with local cultural organisations to offer a number of ticketed evening cultural events.

- Silent Disco with Shush Theatre
- Wessex Musical Theatre
- AsOne Theatre
- Nothe of the Living Dead with Island Community Action

**Staffing**

- Nothe Fort employed 10 full time equivalent staff.
- We are very grateful to over 120 local volunteers donating just over 12,372 hours of their time. Their passion, pride and hard work is continually commented by our visitors and is the reason why Nothe Fort wins awards!
- We are delighted that Connie Jenkin Teague took up the role of Events & Marketing Coordinator in October 2024, joining us from Weymouth Library.

**Future projects**

- In April 2025 Nothe Fort opened a visitors' viewing gallery to the subterranean water tank.
- We are proud to have been awarded a Bronze Green-Tourism Award in May 2025. Nothe Fort shall be working hard to improve on the journey of regenerative tourism over the next year.
- In July 2025 Nothe Fort opened a new gallery 'Amnesty' telling the story of the youths who used to break into the Fort in the 1960s and 1970s.
- Nothe Fort shall be hosting the international touring exhibition 'Standing With Giants: Falklands Tribute' in November 2025. The Fort will be opening for 5 days a week to manage additional visitors in what is usually our quiet season.

**Nothe Fort Artillery Volunteers**

An important feature of Nothe Fort is our regular artillery displays which are provided by the Artillery Volunteers. In addition to their program of exhibitions and firing at the Fort and other local events, they welcomed the increasing numbers of cruise liners arriving at Portland Port.

**Weymouth Civic Society**  
Trustees' Report  
For the Year Ended 31 March 2025

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**Staff and Volunteers**

Our Museums (Nothe Fort and Tudor House) are only able to operate successfully because our staff team at Nothe Fort and the contribution made by our teams of dedicated volunteers at both sites. Our thanks to them for all that they do. We are always keen to welcome new volunteers to all areas of our activities from visitor experience to graphics and maintenance.

**Financial review**

During the year the charity raised income of £810,996 (2024: £922,887), and incurred expenditure of £760,887 (2024: £848,749). This therefore generated a surplus of £50,109 (2024: £74,138), of which a deficit of £7,154 was unrestricted (2024: deficit of £21,527 was unrestricted). The charity's bank and cash balances as at 31 March 2025 stood at £389,827 (2024: £436,470), and total charitable funds at this date amounted to £953,251 (2024: £903,142), of which £397,246 (2024: £339,983) were restricted.

**Reserves policy**

At the year end the charity had total funds of £953,251 (2024: £903,142), of which £371,895 (2024: £454,886) was free reserves. This would allow the charity to continue to trade for almost 6 months without further income (including the operations of Nothe Fort, which are treated as restricted funds) and is therefore considered a reasonable level of reserves to hold.

The lease stipulates that any surplus from the Nothe Fort account must be spent on the Nothe Fort. Additional money is held to deal with any unplanned maintenance which can occur with a building of this age.

A separate sum of money is held to provide for any major repairs found necessary for the Tudor House.

**Public benefit**

The Trustees consider that the Charity's aims, objectives and activities comply with the Charity Commissions guidance on public benefit. Weymouth Civic Society has continued to promote improvements in the built environment of Weymouth and Portland through its planning activities and through its management of its two museums: Tudor House and Nothe Fort. All decisions taken by the Trustees have taken due regard to the Charity Commission's public benefit requirements.

**Weymouth Civic Society**  
**Trustees' Report**  
**For the Year Ended 31 March 2025**

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**Statement of Trustees' responsibilities**

The Trustees (who are also directors of Weymouth Civic Society for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Company**

This Report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on 29 September 2025 and signed on their behalf by:

Dr H K Holdaway  
Director

S Holden  
Director

**Weymouth Civic Society**  
Independent Examiners Report to the Trustees  
For the Year Ended 31 March 2025

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I report to the charity trustees on my examination of the accounts of Weymouth Civic Society ("the Company") for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris BSc (Hons) FCA DChA  
Albert Goodman LLP

Date: 13 November 2025

Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Weymouth Civic Society****Statement of Financial Activities (including Income & Expenditure account)  
For the Year Ended 31 March 2025**

|                                                            |              |                                 |                               | <b>Total 31<br/>March<br/>2025</b> |                                 |                               | <b>Total 01<br/>October<br/>2022 - 31<br/>March 2024</b> |
|------------------------------------------------------------|--------------|---------------------------------|-------------------------------|------------------------------------|---------------------------------|-------------------------------|----------------------------------------------------------|
|                                                            | <b>Notes</b> | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>£</b>                           | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>£</b>                                                 |
| <b>Income from:</b>                                        |              |                                 |                               |                                    |                                 |                               |                                                          |
| Donations                                                  | 2            | 2,312                           | 28,888                        | 31,200                             | 4,296                           | 13,136                        | 17,432                                                   |
| Investment income                                          | 3            | 977                             | 4,433                         | 5,410                              | 948                             | 2,778                         | 3,726                                                    |
| Charitable activities                                      | 4            | 19,184                          | 755,202                       | 774,386                            | 4,251                           | 897,478                       | 901,729                                                  |
| <b>Total income</b>                                        |              | <b>22,473</b>                   | <b>788,523</b>                | <b>810,996</b>                     | <b>9,495</b>                    | <b>913,392</b>                | <b>922,887</b>                                           |
| <b>Expenditure</b>                                         |              |                                 |                               |                                    |                                 |                               |                                                          |
| Charitable activities                                      | 5            | 29,627                          | 731,260                       | 760,887                            | 31,022                          | 817,727                       | 848,749                                                  |
| <b>Total expenditure</b>                                   |              | <b>29,627</b>                   | <b>731,260</b>                | <b>760,887</b>                     | <b>31,022</b>                   | <b>817,727</b>                | <b>848,749</b>                                           |
| <b>Net movement in funds/<br/>net income/(expenditure)</b> |              | <b>(7,154)</b>                  | <b>57,263</b>                 | <b>50,109</b>                      | <b>(21,527)</b>                 | <b>95,665</b>                 | <b>74,138</b>                                            |
| Transfers between funds                                    |              | -                               | -                             | -                                  | -                               | -                             | -                                                        |
|                                                            |              | <b>(7,154)</b>                  | <b>57,263</b>                 | <b>50,109</b>                      | <b>(21,527)</b>                 | <b>95,665</b>                 | <b>74,138</b>                                            |
| <b>Reconciliation of funds</b>                             |              |                                 |                               |                                    |                                 |                               |                                                          |
| Fund balances at 01<br>April 2024                          |              | 563,159                         | 339,983                       | 903,142                            | 584,686                         | 244,318                       | 829,004                                                  |
| <b>Fund balances at<br/>31 March 25</b>                    |              | <b>556,005</b>                  | <b>397,246</b>                | <b>953,251</b>                     | <b>563,159</b>                  | <b>339,983</b>                | <b>903,142</b>                                           |

The statement of financial activities has been prepared on the basis that all operations are continuing operations. There were no gains or losses arising in the period that are not shown above.

The statement of financial activities incorporates the income and expenditure account.

**Weymouth Civic Society (Company registration number: 08137463)****Balance Sheet****For the Year Ended 31 March 2025**

|                                       |              |                | <b>31 March<br/>2025</b> | <b>31 March<br/>2024</b> |
|---------------------------------------|--------------|----------------|--------------------------|--------------------------|
|                                       | <b>Notes</b> |                | <b>£</b>                 | <b>£</b>                 |
| <b>Fixed assets</b>                   |              |                |                          |                          |
| Tangible fixed assets                 | 8            |                | 555,621                  | 398,795                  |
| Investments                           | 9            |                | 1                        | 1                        |
|                                       |              |                | <u>555,622</u>           | <u>398,796</u>           |
| <b>Current assets</b>                 |              |                |                          |                          |
| Stock                                 | 10           | -              | 37,035                   |                          |
| Debtors                               | 11           | 42,267         | 82,376                   |                          |
| Cash at bank and in hand              | 12           | 389,827        | 436,470                  |                          |
|                                       |              | <u>432,094</u> | <u>555,881</u>           |                          |
| <b>Liabilities</b>                    |              |                |                          |                          |
| Creditors falling due within one year | 13           | (34,465)       | (51,535)                 |                          |
| <b>Net current assets</b>             |              |                | <u>397,629</u>           | <u>504,346</u>           |
| <b>Net assets</b>                     |              |                | <u>953,251</u>           | <u>903,142</u>           |
| <b>The funds of the charity</b>       |              |                |                          |                          |
| Restricted income funds               | 14           |                | 397,246                  | 339,983                  |
| Unrestricted funds                    | 14           |                | 556,005                  | 563,159                  |
|                                       |              |                | <u>953,251</u>           | <u>903,142</u>           |

These accounts have been prepared and delivered in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

For the year ending 31 March 2025 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Board on **29 September 2025** and signed on their behalf

Dr H K Holdaway  
Director

S Holden  
Director

**Weymouth Civic Society**  
**Statement of Cash Flows**  
**For the Year Ended 31 March 2025**

|                                                                    |              | <b>31 March<br/>2025</b> | <b>01 October<br/>2022 - 31<br/>March 2024</b> |
|--------------------------------------------------------------------|--------------|--------------------------|------------------------------------------------|
|                                                                    |              | <b>£</b>                 | <b>£</b>                                       |
|                                                                    | <b>Notes</b> |                          |                                                |
| <b>Cash flows from operating activities</b>                        |              |                          |                                                |
| Net movements in funds for the year                                |              | 50,109                   | 74,138                                         |
| Adjustments to cash flows from non-cash items:                     |              |                          |                                                |
| Depreciation and amortisation                                      | 8            | 102,026                  | 30,989                                         |
| Finance income                                                     | 3            | (5,410)                  | (3,726)                                        |
|                                                                    |              | <u>146,725</u>           | <u>101,401</u>                                 |
| Working capital adjustments:                                       |              |                          |                                                |
| (Increase)/decrease in stock                                       | 10           | 37,035                   | (34,277)                                       |
| (Increase)/decrease in debtors                                     | 11           | 40,109                   | (58,915)                                       |
| Increase/(decrease) in creditors                                   | 13           | (17,070)                 | 37,007                                         |
|                                                                    |              | <u>206,799</u>           | <u>45,216</u>                                  |
| Net cash flow from operations                                      |              |                          |                                                |
|                                                                    |              | 206,799                  | 45,216                                         |
| <b>Cash flows from investing activities</b>                        |              |                          |                                                |
| Interest received                                                  | 3            | 5,410                    | 3,726                                          |
| Purchase of fixed assets                                           | 8            | (258,852)                | (203,405)                                      |
|                                                                    |              | <u>(253,442)</u>         | <u>(199,679)</u>                               |
| Net cash flow from investing activities                            |              |                          |                                                |
|                                                                    |              | (253,442)                | (199,679)                                      |
| Net (decrease)/increase in cash and cash equivalents               |              | <u>(46,643)</u>          | <u>(154,463)</u>                               |
| Cash and cash equivalents at the beginning of the reporting period |              | 436,470                  | 590,933                                        |
| Cash and cash equivalents at the end of the reporting period       |              | <u>389,827</u>           | <u>436,470</u>                                 |
| <b>Cash &amp; Cash equivalents reconciliation:</b>                 |              |                          |                                                |
| Cash at bank                                                       |              | 389,827                  | 436,470                                        |
| Total cash & cash equivalents at the end of the reporting period   |              | <u>389,827</u>           | <u>436,470</u>                                 |

**1. Accounting policies**

**1.1 General information and basis of accounting**

Weymouth Civic Society is a company limited by guarantee incorporated in the United Kingdom under the Companies Act. Each member of the charity undertakes to contribute a maximum of £1 to the charity's assets if it should be wound up while they are a member or within one year after they cease to be a member. The address of the registered office is given on page 1. The nature of the charity's operations and its principal activities are set out in the Trustees Report on pages 2-10.

The financial statements have been prepared on the historical cost basis and in accordance with the accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Group accounts**

The charity is part of a small group. The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and the Charities Act 2011 and has not prepared group accounts.

**1.3 Income**

Income from grants and donations is recognised in the period in which they are receivable when there is evidence of entitlement, receipt is probable and the amount can be reliably measured. Where income has not been received for gift aid claims relating to donations received in the period, income is accrued.

Income from grants and government grants, where 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to grant income they are recognised within grants, donations and legacies and where conditions relating to performance of services are attached, grant income is recognised income from charitable activities within the Statement of Financial Activities.

Merchandise income is recognised on delivery of the goods, with event income being recognised at the date of delivery of the event.

Gifts in kind donated for the museum displays of the charity are included at a deemed value where this can be quantified and are brought to account when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity.

The charity receives income from its subsidiary under gift aid and it is recognised upon physical receipt.

**1.4 Expenditure**

Expenditure is accounted for on the accruals basis. Liabilities are recognised in the accounting period to which they relate.

Merchandise costs comprise the costs of acquiring stock which is sold.

Charitable activity expenditure comprises costs incurred by the charity in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Support costs include finance, administration and governance costs and are allocated to the charitable services equally.

**1.5 Fixed assets and depreciation**

Freehold property and museum artefacts are considered to have indefinitely long useful lives and estimated residual values not materially different from the carrying amounts of the assets. Consequently, such assets are not depreciated. See note 8 for a breakdown of items not depreciated, as residual assets are depreciated in line with the policy below.

Depreciation of other tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

|                        |                   |
|------------------------|-------------------|
| Leasehold improvements | 20% straight line |
| Office equipment       | 20% straight line |
| Plant & machinery      | 20% straight line |
| Fixtures & fittings    | 20% straight line |

**1.6 Stock**

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value, after making allowances for obsolete and slow moving stock.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

**1.8 Cash at bank and in hand**

Cash at bank and in hand comprise cash on hand and call deposits that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**1.9 Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**1.10 Defined contribution pension**

A defined contribution pension is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as staff pension expense through the profit and loss when they are due.

**1.11 Taxation**

As a registered charity, the company is not liable to corporation tax or capital gains tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity and is therefore included within the relevant costs in the Statement of Financial Activities.

**1.12 Fund accounting**

Unrestricted funds are incoming resources for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are incoming resources to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management costs.

The charity leases the Nothe Fort from Dorset County Council. The lease provides for a yearly rent of one peppercorn (if demanded) and so to all intents and purposes the charity occupies the premises rent free. In return however the charity covenants to carry out such day to day repairs and programmed routine maintenance of the premises as can be financed from sub-letting parts of the premises, entry fees and other income derived from admission of the public to the premises whilst also having regard to the need to finance the administration, promotion, improvement and presentation of the premises and to finance the museum collection out of the income. The lease further stipulates that the charity must set aside any remaining finances accruing from the yearly income into a fund for the purpose of carrying out any works that may from time to time be required to comply with statutory requirements and for other purposes of the charity in relation to its obligations to repair and maintain the premises.

The lease therefore places a restriction over the income derived from the Nothe Fort. Accordingly, that income is reported as restricted incoming resources in the charity's statement of financial activities.

**1.13 Financial instruments**

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade and other debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

**2. Donations**

|                           | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 31<br>March<br>2025<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March 2024<br>£ |
|---------------------------|------------------------|----------------------|--------------------------------|------------------------|----------------------|-----------------------------------------------------|
| Donations                 | 2,312                  | 1,286                | 3,598                          | 4,296                  | 2,964                | 7,260                                               |
| Donations from subsidiary | -                      | 27,602               | 27,602                         | -                      | 10,172               | 10,172                                              |
|                           | <u>2,312</u>           | <u>28,888</u>        | <u>31,200</u>                  | <u>4,296</u>           | <u>13,136</u>        | <u>17,432</u>                                       |

**3. Investment income**

|                        | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 31<br>March<br>2025<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March 2024<br>£ |
|------------------------|------------------------|----------------------|--------------------------------|------------------------|----------------------|-----------------------------------------------------|
| Deposit interest       | 977                    | 3,083                | 4,060                          | 948                    | 1,428                | 2,376                                               |
| Loan interest received | -                      | 1,350                | 1,350                          | -                      | 1,350                | 1,350                                               |
|                        | <u>977</u>             | <u>4,433</u>         | <u>5,410</u>                   | <u>948</u>             | <u>2,778</u>         | <u>3,726</u>                                        |

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

**4. Income from charitable activities**

|                                       | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 31<br>March<br>2025<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March 2024<br>£ |
|---------------------------------------|------------------------|----------------------|--------------------------------|------------------------|----------------------|-----------------------------------------------------|
| Grants:                               |                        |                      |                                |                        |                      |                                                     |
| Dorset Council Grant*                 | -                      | 33,880               | 33,880                         | -                      | 35,000               | 35,000                                              |
| Weymouth Town Council                 | -                      | 4,000                | 4,000                          | -                      | -                    | -                                                   |
| Steps to sustainability grant         | -                      | -                    | -                              | -                      | 1,200                | 1,200                                               |
| Weymouth & Portland<br>Heritage group | -                      | -                    | -                              | -                      | 1,450                | 1,450                                               |
| Arts Council England<br>Museums       | -                      | 136,362              | 136,362                        | -                      | 183,638              | 183,638                                             |
|                                       | -                      | 174,242              | 174,242                        | -                      | 221,288              | 221,288                                             |
| Subscriptions                         | 985                    | -                    | 985                            | 2,412                  | -                    | 2,412                                               |
| Entry fees for museums                | -                      | 444,275              | 444,275                        | -                      | 506,161              | 506,161                                             |
| Events and activities                 | 16,830                 | 31,294               | 48,124                         | -                      | 47,559               | 47,559                                              |
| Rental income                         | -                      | 20,504               | 20,504                         | -                      | 27,386               | 27,386                                              |
| Sundry income                         | -                      | 341                  | 341                            | 121                    | 2,045                | 2,166                                               |
| Tax reclaim                           | 1,369                  | 69,546               | 70,915                         | 1,718                  | 71,292               | 73,010                                              |
| Contributions from NFTC               | -                      | 15,000               | 15,000                         | -                      | 21,747               | 21,747                                              |
|                                       | 19,184                 | 755,202              | 774,386                        | 4,251                  | 897,478              | 901,729                                             |

\*Denotes Government Grant

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

**5. Expenditure on charitable activities**

|                                       | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 31<br>March<br>2025<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March 2024<br>£ |
|---------------------------------------|------------------------|----------------------|--------------------------------|------------------------|----------------------|-----------------------------------------------------|
| <b>Operation of Nothe Fort, Tudor</b> |                        |                      |                                |                        |                      |                                                     |
| <b>House and Society activities:</b>  |                        |                      |                                |                        |                      |                                                     |
| Wages and salaries                    | 5,638                  | 298,996              | 304,634                        | 5,522                  | 384,455              | 389,977                                             |
| Rates                                 | 192                    | 3,937                | 4,129                          | 365                    | 6,067                | 6,432                                               |
| Insurance                             | 3,398                  | 11,768               | 15,166                         | 2,605                  | 13,982               | 16,587                                              |
| Light, heat, and telephone            | 2,256                  | 26,154               | 28,410                         | 1,742                  | 59,598               | 61,340                                              |
| Cleaning                              | -                      | 7,487                | 7,487                          | -                      | 6,236                | 6,236                                               |
| Repairs and maintenance               | 1,090                  | 45,804               | 46,894                         | 13,777                 | 137,577              | 151,354                                             |
| Security costs                        | -                      | 26,452               | 26,452                         | -                      | 9,515                | 9,515                                               |
| Plaques and awards                    | 673                    | -                    | 673                            | 386                    | -                    | 386                                                 |
| Displays and events                   | 1,314                  | 27,747               | 29,061                         | 1,021                  | 51,418               | 52,439                                              |
| Office and support                    | 245                    | 23,895               | 24,140                         | -                      | 29,988               | 29,988                                              |
| Advertising                           | 967                    | 26,967               | 27,934                         | -                      | 19,431               | 19,431                                              |
| Computer costs                        | 1,621                  | -                    | 1,621                          | -                      | -                    | -                                                   |
| Travelling and subsistence            | -                      | 1,439                | 1,439                          | 3,020                  | 1,347                | 4,367                                               |
| Bank and credit card charges          | 90                     | 10,435               | 10,525                         | -                      | 11,957               | 11,957                                              |
| Staff/volunteer welfare & training    | -                      | 19,105               | 19,105                         | -                      | 19,364               | 19,364                                              |
| Sundry expenses                       | 3,383                  | 236                  | 3,619                          | 1,222                  | 1,158                | 2,380                                               |
| Education                             | -                      | 468                  | 468                            | -                      | 1,644                | 1,644                                               |
| Subscriptions                         | -                      | 10,920               | 10,920                         | 492                    | 10,985               | 11,477                                              |
| Depreciation                          | -                      | 102,026              | 102,026                        | 180                    | 30,809               | 30,989                                              |
| Volunteers dinner and outings         | -                      | -                    | -                              | -                      | -                    | -                                                   |
| Professional fees                     | -                      | 23,642               | 23,642                         | -                      | 3,988                | 3,988                                               |
| Museum and Collections                | 8,760                  | 59,882               | 68,642                         | -                      | 13,618               | 13,618                                              |
| <b>Governance costs:</b>              |                        |                      |                                |                        |                      |                                                     |
| Accountancy fees                      | -                      | 2,100                | 2,100                          | 490                    | 2,790                | 3,280                                               |
| Independent examiner fees             | -                      | 1,800                | 1,800                          | 200                    | 1,800                | 2,000                                               |
|                                       | <u>29,627</u>          | <u>731,260</u>       | <u>760,887</u>                 | <u>31,022</u>          | <u>817,727</u>       | <u>848,749</u>                                      |

**6. Wages and salaries**

|                       | <b>Total 31<br/>March<br/>2025<br/>£</b> | <b>Total<br/>01 October<br/>2022 - 31<br/>March 2024<br/>£</b> |
|-----------------------|------------------------------------------|----------------------------------------------------------------|
| Wages and salaries    | 282,909                                  | 368,460                                                        |
| Social security costs | 16,400                                   | 14,005                                                         |
| Pension costs         | 5,325                                    | 7,512                                                          |
|                       | <u>304,634</u>                           | <u>389,977</u>                                                 |

The average weekly number of staff employed by the charity during the period was 16 (2024 – 14).

No employee received emoluments of more than £60,000 during the period (2024 – none)

The key management personnel of the charity comprises the general managers of Nothe Fort, whose employee benefits totalled £103,868 (2024 – £71,358).

**7. Related party transactions**

No trustees were paid any remuneration for their role (2024 – none), and none received any reimbursed expenditure (2024 – none).

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

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**Nothe Fort Trading Company Limited**  
(a wholly owned subsidiary of the charity)

The following amounts were received from Nothe Fort Trading Company Limited during the year:

|                                        | <b>Total 31<br/>March<br/>2025<br/>£</b> | <b>Total 01<br/>October<br/>2022 - 31<br/>March 2024<br/>£</b> |
|----------------------------------------|------------------------------------------|----------------------------------------------------------------|
| HR services provided (staff re-charge) | 12,000                                   | 18,000                                                         |
| Rent of shop and property              | 3,000                                    | 4,500                                                          |
| Donation of profit                     | 27,602                                   | 10,172                                                         |
| Interest on loan (see below)           | 1,350                                    | 2,025                                                          |

The charity provided Nothe Fort Trading Company Limited with a loan of £15,000 in the period to 30 September 2020. Interest is charged on this loan at 9%, payable annually.

At the balance sheet date the amount due from Nothe Fort Trading Company Limited was £10,550 (2024 – £15,000), in addition, the Trust owes Nothe Fort Trading Company Limited £nil at the period end (2024: £231).

## 8. Tangible fixed assets

|                       | Freehold<br>property<br>£ | L'hold<br>Improve-<br>ments<br>£ | Office<br>equipment<br>£ | Plant &<br>machinery<br>£ | Fixtures<br>& fittings<br>£ | Museum<br>artefacts<br>£ | Total<br>£ |
|-----------------------|---------------------------|----------------------------------|--------------------------|---------------------------|-----------------------------|--------------------------|------------|
| <b>Cost</b>           |                           |                                  |                          |                           |                             |                          |            |
| As at 01 Apr 24       | 136,000                   | 411,066                          | 33,850                   | 4,581                     | 66,043                      | 38,000                   | 689,540    |
| Additions             | -                         | 257,493                          | -                        | -                         | 1,359                       | -                        | 258,852    |
| As at 31 Mar 25       | 136,000                   | 668,559                          | 33,850                   | 4,581                     | 67,402                      | 38,000                   | 948,392    |
| <b>Depreciation</b>   |                           |                                  |                          |                           |                             |                          |            |
| As at 01 Apr 24       | -                         | 191,868                          | 32,635                   | 4,503                     | 61,739                      | -                        | 290,745    |
| Charge for year       | -                         | 99,293                           | 443                      | 78                        | 2,212                       | -                        | 102,026    |
| As at 31 Mar 25       | -                         | 291,161                          | 33,078                   | 4,581                     | 63,951                      | -                        | 392,771    |
| <b>Net book value</b> |                           |                                  |                          |                           |                             |                          |            |
| As at 31 Mar 25       | 136,000                   | 377,398                          | 772                      | -                         | 3,451                       | 38,000                   | 555,621    |
| As at 31 Mar 24       | 136,000                   | 219,198                          | 1,215                    | 78                        | 4,304                       | 38,000                   | 398,795    |

Freehold property of £136,000 represents the deemed cost brought forward of Tudor House, Weymouth, based on a valuation undertaken in 1998.

Museum artefacts of £38,000 represent the museum collection of Tudor House, and are not depreciated, in line with the stated accounting policy.

## 9. Investments

The charity holds 1 share of £1 in its wholly owned trading subsidiary company Nothe Fort Trading Company Limited, which is incorporated in the United Kingdom. The principal activity of the company is providing trading activities for Nothe Fort. The profit for the year ended 31 March 2025 for Nothe Fort Trading Company Limited was £22,115 after tax (2024: £27,602), and as at 31 March 2025, reserves were £31,541 (2024: £37,029).

The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and Charities Act 2011 and has not prepared group accounts.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

**10. Stock**

|                       | <b>31 March<br/>2025<br/>£</b> | <b>31 March<br/>2024<br/>£</b> |
|-----------------------|--------------------------------|--------------------------------|
| Stock held for resale | -                              | 37,035                         |
|                       | <u>-</u>                       | <u>37,035</u>                  |

**11. Debtors**

|                                     | <b>31 March<br/>2025<br/>£</b> | <b>31 March<br/>2024<br/>£</b> |
|-------------------------------------|--------------------------------|--------------------------------|
| Other debtors                       | 13,260                         | 51,068                         |
| Prepayments                         | 18,457                         | 16,539                         |
| Amounts due from subsidiary company | 10,550                         | 14,769                         |
|                                     | <u>42,267</u>                  | <u>82,376</u>                  |

**12. Cash at bank and in hand**

|                       | <b>31 March<br/>2025<br/>£</b> | <b>31 March<br/>2024<br/>£</b> |
|-----------------------|--------------------------------|--------------------------------|
| Bank accounts         | 135,348                        | 163,647                        |
| Bank deposit accounts | 249,129                        | 267,092                        |
| Cash in hand          | 5,350                          | 5,731                          |
|                       | <u>389,827</u>                 | <u>436,470</u>                 |

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

**13. Creditors falling due within one year**

|                               | <b>31 March<br/>2025<br/>£</b> | <b>31 March<br/>2024<br/>£</b> |
|-------------------------------|--------------------------------|--------------------------------|
| Trade creditors               | 20,336                         | 38,070                         |
| Accruals                      | 9,286                          | 8,817                          |
| Social security & other taxes | 4,843                          | 4,648                          |
|                               | <b>34,465</b>                  | <b>51,535</b>                  |

**14. Analysis of charitable funds – current period**

|                               | <b>Opening<br/>Balance<br/>01/04/24<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>31/03/25<br/>£</b> |
|-------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>       |                                               |                                     |                                     |                        |                                               |
| MEND grant                    | -                                             | 160,000                             | (281,130)                           | 121,130                | -                                             |
| Nothe Fort general operations | 339,983                                       | 628,523                             | (450,130)                           | (121,130)              | 397,246                                       |
| <b>Total restricted funds</b> | <b>339,983</b>                                | <b>788,523</b>                      | <b>(731,260)</b>                    | <b>-</b>               | <b>397,246</b>                                |
| Unrestricted funds            | 563,159                                       | 22,473                              | (29,627)                            | -                      | 556,005                                       |
| <b>Total funds</b>            | <b>903,142</b>                                | <b>810,996</b>                      | <b>(760,887)</b>                    | <b>-</b>               | <b>953,251</b>                                |

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 31 March 2025

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**Analysis of charitable funds – prior period**

|                               | <b>Opening<br/>Balance<br/>01/10/22<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>31/03/24<br/>£</b> |
|-------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>       |                                               |                                     |                                     |                        |                                               |
| MEND grant                    | -                                             | 198,638                             | -                                   | (198,638)              | -                                             |
| Nothe Fort general operations | 244,318                                       | 714,754                             | (817,727)                           | 198,638                | 339,983                                       |
| <b>Total restricted funds</b> | <b>244,318</b>                                | <b>913,392</b>                      | <b>(817,727)</b>                    | <b>-</b>               | <b>339,983</b>                                |
| <b>Unrestricted funds</b>     | <b>584,686</b>                                | <b>9,495</b>                        | <b>(31,022)</b>                     | <b>-</b>               | <b>563,159</b>                                |
| <b>Total funds</b>            | <b>829,004</b>                                | <b>922,887</b>                      | <b>(848,749)</b>                    | <b>-</b>               | <b>903,142</b>                                |

The purpose of material funds are as follows:

- The restricted fund for Nothe Fort general operations is in respect of Nothe Fort, as prescribed by the lease set down from Weymouth & Portland Borough Council (now Dorset County Council). More detail is provided in note 1.13 to the accounts.
- The MEND grant has come from Arts Council England and Dorset County Council for capital works at Nothe Fort. In line with the SORP, funds have been released to the Nothe Fort general operations fund once purchased.
- Casemate frames and Toilet facilities were also funds received in relation to Nothe Fort and have been separately split from the operations fund by the trustees. It was identified during the prior year that the restricted funds held for Casemate frames and Toilet facilities were spent in previous years and not transferred at the time. A transfer has therefore been made to recognise this spend.
- Funding from Historic England has been received to pay for a conservation specialist to perform a study into the condition of the buildings.
- The funding for the Weymouth and Portland Heritage Group was received from South West Museum Development and was used to produce advertising material covering local museums and attractions.

Where amounts have been spent on capital items during the period, these have been transferred from restricted to unrestricted funds as the purchase discharges the restriction.

**15. Analysis of net assets between funds**

|                    | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 31<br>March<br>2025<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March 2024<br>£ |
|--------------------|------------------------|----------------------|--------------------------------|------------------------|----------------------|-----------------------------------------------------|
| Fixed assets       | 184,110                | 371,512              | 555,622                        | 108,273                | 290,523              | 398,796                                             |
| Net current assets | 371,895                | 25,734               | 397,629                        | 454,886                | 49,460               | 504,346                                             |
|                    | <u>556,005</u>         | <u>397,246</u>       | <u>953,251</u>                 | <u>563,159</u>         | <u>339,983</u>       | <u>903,142</u>                                      |

**16. Company limited by guarantee**

The company is incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company. As at 31 March 2025 the company had 109 members and the total amount guaranteed is therefore £109.

**17. Government grants**

Income from government grants comprise grants made by local authorities to fund the principal activities and objectives of the charity via core funding and funding for specific projects. See note 4 for more information and the amount and source of these grants. There are no unfulfilled conditions or other contingencies to these grants.

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# Accounts

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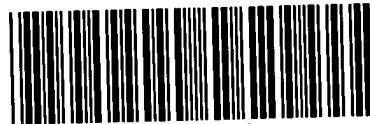
**Weymouth Civic Society**  
(A Charitable Company Limited by Guarantee)

**Annual Report and Financial Statements**

**For the Period from 01 October 2022 – 31 March 2024**

**Company number: 08137463**  
**Charity Registered in England and Wales Number: 1148603**

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COMPANIES HOUSE

## **Weymouth Civic Society**

### **Contents**

**For the Period from 01 October 2022 – 31 March 2024**

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**Weymouth Civic Society**

Reference and Administrative Details

For the Period from 01 October 2022 – 31 March 2024

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**Trustees/ Directors**

R Burgess  
G Dewey  
J Farquharson  
M Foster  
Dr K Holdaway  
A Knowles  
G Perry  
C Wilson

**Registered Office**

Tudor House  
3 Trinity Street  
Weymouth  
Dorset  
DT4 8TW

**Charity Number**

1148603

**Company Number**

08137463

**Independent Examiner**

Michelle Ferris BSc (Hons) FCA DChA  
Albert Goodman LLP  
Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Bankers**

Barclays Bank Plc  
2 St Mary Street  
Weymouth  
Dorset

## **Weymouth Civic Society**

### **Trustees' Report**

For the Period from 01 October 2022 – 31 March 2024

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#### **Report of the Trustees for the period from 01 October 2022 – 31 March 2024**

The Trustees present their annual report and financial statements of the Charity for the period from 01 October 2022 – 31 March 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011 and the Statement of Recommended Practice. Accounting and Reporting by Charities (SORP FRS 102- implemented 1 January 2019), and are in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006. The report covers activities for the period up to June 2024, although the finances only cover the financial period from 01 October 2022 – 31 March 2024.

#### **Structure, governance and management**

Weymouth Civic Society was incorporated on 10 July 2012 and took over the functions of the original Weymouth Civic Society on 1 October 2012.

The Society is constituted as a company limited by guarantee, and is governed by Articles of Association, and rulings of the Charity Commission, for the public benefit.

The Charity's objects, as set out in its governing documents are:

- a) To stimulate public interest in the area.
- b) To promote high standards of planning and architecture in the area.
- c) To secure the preservation, protection, development and improvement of features of historic, natural or environmental interest in the area.
- d) To acquire buildings of historic interest in the area with a view to their maintenance and long term preservation and to open such buildings to the public with a view to increasing their appreciation and understanding of the local heritage.
- e) To undertake any relevant activities to further these objectives insofar as they shall be charitable. The Society's objects are specifically restricted as relating to the area of Weymouth and Portland and its surroundings; and
- f) To operate museums.

For the purpose of these accounts the Directors and Trustees are in fact one and the same. Where the word Trustee appears, the term Director is also implicitly inferred and vice versa. Directors who have served during the year and since the year end are as noted below:

|                   |                                                                        |
|-------------------|------------------------------------------------------------------------|
| Chris Moyle       | Chair (resigned 30 October 2024)                                       |
| Graham Perry      | Vice-Chair                                                             |
| Dr Keith Holdaway | Treasurer                                                              |
| Maxine Foster     | Company Secretary                                                      |
| James Farquharson | Chair, Nothe Fort Management Committee                                 |
| Chris Wilson      | Chair, Tudor House Management Committee                                |
| Graham Dewey      | Chair, Planning and Environment Committee                              |
| Pauline Crump     | Chair, Planning and Environment Committee (resigned 21 September 2022) |
| Andrew Knowles    | Director                                                               |
| Richard Burgess   | Director                                                               |
| James Graham      | Director (appointed 17 August 2022 & resigned 6 January 2023)          |

We currently have vacancies on the Board that we hope to fill at the AGM. The appointment of Directors is governed by the Articles of Association.

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## **Weymouth Civic Society**

### **Trustees' Report**

For the For the Period from 01 October 2022 – 31 March 2024

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#### **Investment powers**

The Articles of Association provide the authority:

- To operate bank and other cash and deposit accounts and to set aside income as a reserve against future expenditure.
- To deposit or invest funds.

WCS does not currently invest any of its funds and all of our cash is held in bank accounts with a high street bank.

#### **Chairman's Summary**

This year marks the 80th Anniversary of the founding of Weymouth Civic Society and I believe that it is appropriate, in addition to our normal approach of summarising the events of the past year, to take a moment and reflect on the achievements of the Society since its founding during World War II.

The Society was formed in May 1944, one month before the D-Day landings, at a time when the area was full of Allied Troops waiting to be transported to the beaches of northern France. Weymouth is rightly proud of its role during World War II, and we were delighted that Weymouth Town Council chose to hold its D-Day commemorative event at Nothe Fort in June this year.

One positive outcome of World War II was that Tudor House had been condemned in 1936 and planned for demolition but was saved by the outbreak of war. However, it suffered bomb damage and was derelict by the end of the war. The secretary of Weymouth Civic Society, Ernest Wamsley Lewis, renovated the property during the 1950s furnishing it in the style of a middle-class family. He bequeathed Tudor House Museum to the Society on his death in 1977 and we have operated it as a volunteer-run museum since then.

The Civic Society had worked diligently to improve the built environment south of the Ridgeway and, starting in 1978, decided that it should celebrate positive contributions via annual awards with a 'blue plaque' awarded to outstanding developments or renovations.

By this time, Nothe Fort had been transferred to the ownership of Weymouth and Portland Borough Council after its military use had ended but it had become derelict. In 1980 Weymouth Civic Society volunteers started the renovation and opened Nothe Fort Museum of Coastal Defence to the public, even though part of the Fort was being turned into an emergency Civil Defence Nuclear Bunker at the same time. The Nuclear Bunker was subsequently de-commissioned in 1990.

Visitor numbers have grown steadily over the years and Nothe Fort has become, in our opinion, the area's premier visitor attraction. COVID-19 and the subsequent restrictions brought a temporary stop to all activities in 2020 but we worked hard to re-open Nothe Fort relatively quickly afterwards. This contributed to the prestigious 'Best Small Visitor Attraction' award from Visit England in 2022.

Unfortunately, it took longer to re-open Tudor House and to re-start our programme of members' meetings but we are currently opening Tudor House on two days a week (excluding the winter months) and we held a successful series of talks at Pilgrim House earlier this year with more talks planned for the autumn period.

## **Weymouth Civic Society**

### **Trustees' Report**

For the Period from 01 October 2022 – 31 March 2024

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In 2023 we decided to extend the scope of our Annual Awards and, for the first time, also gave civic awards for the best contributions to the natural environment, heritage, arts and culture, and lifestyle. This was continued this year and we held a very successful Awards Evening at Nothe Fort in June. The event was attended by the mayors of Weymouth, Portland and Chickerell, award winners and members.

We have continued the key work of scrutinising development plans and planning applications, opposing inappropriate proposals whilst supporting proposals that make a positive contribution to people living in our area. As an example, we made important contributions by opposing the proposed waste incinerator on Portland using strong planning arguments at each stage, and presenting these arguments at the Council's Planning Meeting and the subsequent Public Inquiry. We will continue to monitor progress following the developer's appeal but there have been no announcements since the Public Inquiry in late 2023 – we all hope that this is positive. We also objected to the scale of the proposed solar farm and battery installations at Chickerell.

We have worked on our communications and publicity, with a new WCS website already up and running, and the Tudor House website under construction. We have also significantly improved our presence on social media as well as increasing our coverage in the Dorset Echo and re-invigorating our member newsletter.

Nothe Fort has continued going from strength to strength and has been awarded the accolade of 'Best Small Visitor Attraction in England 2024' by Visit England – the second win in three years. It has been so successful that this is the last time when it is eligible for this award. The Small Visitor Attraction category is for places attracting less than 75,000 visitors per year and we are currently on course to have more than 100,000 visitors in 2024. This compares with a typical attendance of between 50,000 and 60,000 pre-Covid. The benefit from this performance goes much wider than the Fort itself - the economic benefit of Nothe Fort to the locality was assessed as just over £3m<sup>1</sup> in the period from 1 April 2023 to 31 August 2024.

It would have been easy to lose focus on the schools' programme or child-friendly activities as the numbers increased but this hasn't happened and Nothe Fort has also been shortlisted by 'kids in museums' for the Family Friendly Museum Award 2024.

Structural improvements to Scheduled Monuments are expensive and although we have funded significant work like a replacement lift from internal resources, we have actively sought external funding for larger works. Nothe Fort has made successful applications to the Arts Council - £320k was awarded in 2022 for improvements to the drainage and we have successfully got through the first round of an application for a further £1.5m.

Congratulations to everyone who has contributed to Nothe Fort's ongoing success story.

In summary, Weymouth Civic Society has continued to build upon the work and successes of previous generations, although we also recognise the challenges that we still face.

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<sup>1</sup> Using the Association of Independent Museums 'Economic Value of the Independent Museum Sector Toolkit 2019'

## **Weymouth Civic Society**

### **Trustees' Report**

For the For the Period from 01 October 2022 – 31 March 2024

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In the 80 years of its existence, Weymouth Civic Society has grown to an organisation that challenges inappropriate developments whilst celebrating local achievements, runs two museums (one of which has national recognition) and provides newsletters and meetings for its members. As far as we are aware, the Bath Preservation Trust is the only other Civic Society with such a wide remit and contribution to its locality. Sadly, many other Civic Societies are folding due to aging membership.

Key priorities for us in the next year will be to increase volunteer numbers at Tudor House so that we can open more often and develop it as a museum, and to recruit new and enthusiastic Trustees to allow us to continue to grow as an organisation.

### **Achievements and performance**

#### **Planning and Environment**

The Planning and Environment Committee meet regularly to consider and comment on planning applications. A report of our meetings is circulated to the Board and other interested individuals representing local organisations and a summary of our recommendations is included in the member's Newsletter. The Committee would like to thank Graham Perry for standing in as interim chair during the period of Graham Dewey's forced absence.

#### **Membership Activities**

Membership numbers have changed little in the last year and the new section to join up to the society via the website has started to attract new members. A series of member's meetings were held in Pilgrim House in Hope Square by Richard Burgess, starting with a talk on the marine life of Weymouth and Portland by Sandra Stalker, a local artist and photographer and college lecturer. Sandra illustrated her talk with a series of superb underwater photographs illustrating how rich and diverse the local marine fauna and flora truly are.

The second talk was on the preliminary results of the archaeological dig on the site of the old Council Offices. Richard McConnell of Context One Heritage and Archaeology took a very crowded room through the layout of the old High Street and some of the fascinating finds. Many in the audience had worked on the site carefully exposing the various layers, lifting, cleaning and cataloguing many of the finds and so had a very personal interest in the findings.

The third in the series, was a discussion led by Iain Campbell of the Friends of Greenhill Gardens on "Greenhill Gardens: History and Future?" Iain took the group through the colourful history and development of the site, recent activities, especially the refurbishment of the Floral Clock before opening the discussion to floor.

The Newsletter is published four times a year with a special edition to showcase the winners of the society's awards, presented at the ever popular ceremony in its new setting of the north Terrace on the Nothe Fort before moving into the presentation room and Fortview Café. The new awards in the fields of Heritage, Natural environment, Arts and Culture and Lifestyle and become increasingly well established and valued by recipients as public recognition of their efforts.

## **Weymouth Civic Society**

### **Trustees' Report**

For the Period from 01 October 2022 – 31 March 2024

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#### **Nothe Fort Museum of Coastal Defence**

As the world put the Covid pandemic behind it, Nothe Fort's focus on delivering its mission statement supported continual organisational progress. We undertake to

Conserve the Fort and the collection, increase public access, engage everyone with our story and maximise our use as a cultural venue in our local community.

#### **Conservation**

While our maintenance team delivered important running repairs and improvements during the period of this report, we also began work on a key strategic programme. We had earlier recognized water ingress and dampness across most areas of the building as an issue that threatened the integrity of the historic collection stored and displayed within it, as well as barrier to future development. We submitted an application to the Arts Council England MEND fund, which is dedicated to museum capital works. We were successful and awarded £340,000. The programme was managed in house by staff and our senior volunteers and I'd like to thank all who contributed. At the end of this reporting period, the works were ongoing, but are already showing highly encouraging reductions in water ingress. They are due to complete in September 2024.

#### **Access**

Once again, our maintenance team continuously delivered important access improvements over the reporting period. However, a key project for us was the full refurbishment of the lift, as we had experienced an increasing number of failures in recent years. The lift gives disabled access to all three levels of the Fort, which means it makes nearly the entire Fort accessible to all. The project cost was nearly £80,000. We had anticipated a significant proportion of this spend being drawn from reserves, but a good trading year - of which more later - meant that we did not in the end have to use our reserves to pay for this vital access project.

#### **Engagement**

Our curatorial team of volunteers, supported by one of our general managers, Kate Hebditch, continued to improve our understanding of the collection and the way we present it to the different audiences who visit us at the fort. A key project during the reporting period was the 'Story of Portland Harbour's defences, an imaginative and interactive interpretation of how Nothe Fort is an integral part of a wider system of Royal Navy dockyard defences built in the Victorian period. Displayed across three connecting rooms in the lower level, this new experience immediately made a significant additional contribution to visitor engagement at the fort.

#### **Culture**

The fort's application as a cultural venue continued in the reporting period. We hosted theatre productions, music concerts, a hugely popular 'silent disco', a rapidly growing dog show and awards ceremony, as well as historic re-enactments such as our hugely popular Victorian weekend.

#### **Financial sustainability**

As you will infer from information presented elsewhere in this report, the Fort continues to grow its visitor numbers and therefore revenue, with 2023 being another record year. Costs are also being managed carefully. Consequent to both these factors, the fort is financially sustainable, and we therefore feel very positively about all of our successes during the reporting period.

## **Weymouth Civic Society**

### **Trustees' Report**

For the Period from 01 October 2022 – 31 March 2024

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#### **Awards**

Our success was recognised by Visit England with the award of Best Small Tourist Attraction in England. This is the second time in three years we have achieved this, but it will be our last. Growing visitor numbers mean that we will be re-classified by them in future as a 'large attraction'. To celebrate and that staff and volunteers a series of cruises to Portland were arranged on board "My Girl". In addition the Fort won Weymouth Business Gold award for Customer Care as well as the Outstanding Business of the year Award.

#### **Future projects**

Early work on the MEND project revealed some issues that we could not have anticipated before putting a spade into the ground. We continue to work through the challenges they present but anticipate completion by mid-September 2024. Necessary changes to project scope will cause an overspend, but one that is well within our capacity to sustain. We recently submitted a second and much larger, application to the MEND fund. If successful, we will be able to address further areas of water ingress at the Fort.

A Cold War bunker was built at Nothe Fort in the early 1980s. It presents a fantastic opportunity to engage our visitors in this period of history but is currently not presented in a way that aligns with modern museum best practice. We submitted an 'Expression of Interest' to the Heritage Lottery Fund in respect to delivering a new interpretation of this area and were successful, which means we are now in the process of writing a full application. If awarded the money, we believe this project will significantly enhance the experience of our visitors.

#### **Staffing**

Lucy Watkins has joined the team as the new General Manager in charge of collections, replacing Kate Hebditch who left to concentrate on the new Weymouth Museum. We thank Kate for all her contribution and look forward to working with her in her new role. Lucy has brought enormous expertise and a wonderful singing voice to the team and is already making a great impact. Our Events Manager, Emma Murgatroyd, has obtained an amazing new job and will be leaving in October. She will be sorely missed and recruitment for a replacement will begin shortly.

#### **Tudor House**

##### **Museum Accreditation**

The Society seeks formal accreditation from the Association of Independent Museums (AIM) for Tudor House as a museum. To enable this, we are writing a three-year project plan detailing necessary actions and timescales. Several policies need to be re-written which will be adapted from the Nothe Fort to maintain consistency of approach through the Society.

Grants are available through AIM once TH is accredited as well as enabling grants from Dorset Council.

#### **Volunteers**

The current volunteers are working well, co-ordinated by a member of Nothe Fort staff, on secondment part-time. We plan to extend opening from two to three days a week and then to four. Once accredited, it will be possible to operate museum apprenticeships and to obtain Heritage Craft Funds for things like costumes. The Committee needs a treasurer and secretary. Need to sort key holders as not all volunteers want to be responsible for opening and locking up.

## **Weymouth Civic Society**

### **Trustees' Report**

For the Period from 01 October 2022 – 31 March 2024

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The chair of the management committee will work with experienced board directors on a volunteer recruitment campaign since that is seen as key to the success of Tudor House.

#### **Website**

The newly commissioned website needs populating with more content, links and addresses and a donations button by which visitors may give money. This will probably operate using the current on-line shop we operate from Nothe Fort.

#### **Fabric**

There is a problem with damp on the second floor which will be addressed this winter while the house is closed. The Society has obtained an initial quotation to carry out the work but will only formally tender for it following the visit of the Conservation Officer in September. During that visit we will discuss an application for listed building consent to remove the downstairs wall (built during the 1970's) to increase the floorspace available to the public and to replace the first floor bathroom with a smaller toilet and a kitchenette.

#### **Project manager**

The Society is exploring ways to support a suitable project manager for the application for accredited status and for grant applications to improve the displays.

Longer term, the Society will explore the feasibility of employing someone part time, possibly as a shared resource with Nothe Fort or another Museum, to coordinate volunteers and manage systems and processes perhaps through the museum apprenticeship scheme.

#### **Income**

Income to Nothe Fort is directly proportional to opening time, hence the importance of increasing volunteer numbers. New fire and intruder alarms, costs of buildings insurance and electricity bills have increased costs sharply, so we need to explore additional income streams such as paranormal events like those at the Fort, and "Night in the Museum" events. The new WiFi has enabled card donations, which are preferred by an increasing number of visitors and the Society is exploring ways to make it easier to use.

#### **The Collection**

The TH collection is recorded on MODES, a proprietary museum database from which we download an extract into a spread sheet for the convenience of volunteer use. We are developing a failsafe collections management system as part of our accreditation project.

Tudor House records, thought to have been lost to damp whilst in storage, have thankfully been found in Nothe Fort stores. These will be examined by the team before being passed to Dorset History Centre archives.

Priorities for Tudor House:

- Volunteer recruitment
- Volunteer handbook and training
- Secure the services of Heritage Project consultant for development project.
- Strengthen working relationship with Conservation Officer on proposed works.
- Oversee damp works
- Write a Museum accreditation project plan
- Grant Applications for staffing and display improvements
- AIM accreditation
- EON Smart Meter installation to remove need for routine meter readings.

## **Weymouth Civic Society**

### **Trustees' Report**

For the Period from 01 October 2022 – 31 March 2024

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#### **Nothe Fort Artillery Volunteers**

An important feature of Nothe Fort is our regular artillery displays which are provided by the Artillery Volunteers. In addition to their program of exhibitions and firing at the Fort and other local events, they welcomed the increasing numbers of cruise liners arriving at Portland Port.

#### **Staff and Volunteers**

Our Museums (Nothe Fort and Tudor House) are only able to operate successfully because our staff team at Nothe Fort and the contribution made by our teams of dedicated volunteers at both sites. Our thanks to them for all that they do. We are always keen to welcome new volunteers to all areas of our activities from visitor experience to graphics and maintenance.

#### **Financial review**

During the year the charity raised income of £922,887 (2023: £505,029), and incurred expenditure of £848,749 (2023: £448,071). This therefore generated a surplus of £74,138 (2023: £56,958), of which a deficit of £21,527 was unrestricted (2023: deficit of £2,723).

The charity's bank and cash balances as at 31 March 2024 stood at £436,470 (2023: £590,933), and total charitable funds at this date amounted to £903,142 (2023: £829,004), of which £339,983 (2023: £244,318) were restricted.

#### **Reserves policy**

At the year end the charity had total funds of £903,142 (2023: £829,004), of which £389,158 (2023: £410,503) was free reserves. This would allow the charity to continue to trade for almost 6 months without further income (including the operations of Nothe Fort, which are treated as restricted funds) and is therefore considered a reasonable level of reserves to hold.

The lease stipulates that any surplus from the Nothe Fort account must be spent on the Nothe Fort. Additional money is held to deal with any unplanned maintenance which can occur with a building of this age.

A separate sum of money is held to provide for any major repairs found necessary for the Tudor House.

#### **Public benefit**

The Trustees consider that the Charity's aims, objectives and activities comply with the Charity Commissions guidance on public benefit. Weymouth Civic Society has continued to promote improvements in the built environment of Weymouth and Portland through its planning activities and through its management of its two museums: Tudor House and Nothe Fort. All decisions taken by the Trustees have taken due regard to the Charity Commission's public benefit requirements.

**Weymouth Civic Society**  
Trustees' Report  
For the Period from 01 October 2022 – 31 March 2024

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**Statement of Trustees' responsibilities**

The Trustees (who are also directors of Weymouth Civic Society for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

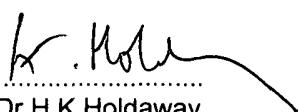
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

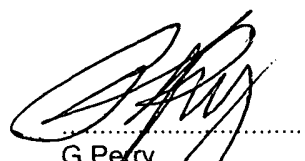
The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Company**

This Report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on 27/11/2024 and signed on their behalf by:

  
Dr H K Holdaway  
Director

  
G Perry  
Director

## **Weymouth Civic Society**

### **Independent Examiners Report to the Trustees**

**For the Period from 01 October 2022 – 31 March 2024**

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I report to the charity trustees on my examination of the accounts of Weymouth Civic Society ("the Company") for the period from 01 October 2022 – 31 March 2024.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

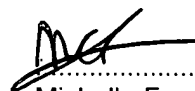
#### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA  
Albert Goodman LLP

Date: 09/12/2024

Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Weymouth Civic Society****Statement of Financial Activities (including Income & Expenditure account)**

For the Period from 01 October 2022 – 31 March 2024

|                                                            |       | Unres-<br>tricted | Res-<br>tricted | Total 01<br>October<br>2022 - 31<br>March<br>2024 | Unres-<br>tricted | Res-<br>tricted<br>(as<br>restated) | Total 01<br>October<br>2021 - 30<br>September<br>2022<br>(as<br>restated) |
|------------------------------------------------------------|-------|-------------------|-----------------|---------------------------------------------------|-------------------|-------------------------------------|---------------------------------------------------------------------------|
|                                                            | Notes | £                 | £               | £                                                 | £                 | £                                   | £                                                                         |
| <b>Income from:</b>                                        |       |                   |                 |                                                   |                   |                                     |                                                                           |
| Donations                                                  | 2     | 4,296             | 13,136          | 17,432                                            | 2,321             | 26,210                              | 28,531                                                                    |
| Investment income                                          | 3     | 948               | 2,778           | 3,726                                             | 9                 | 1,370                               | 1,379                                                                     |
| Charitable activities                                      | 4     | 4,251             | 897,478         | 901,729                                           | 20,139            | 454,976                             | 475,115                                                                   |
| Merchandise income                                         |       | -                 | -               | -                                                 | 4                 | -                                   | 4                                                                         |
| <b>Total income</b>                                        |       | <b>9,495</b>      | <b>913,392</b>  | <b>922,887</b>                                    | <b>22,473</b>     | <b>482,556</b>                      | <b>505,029</b>                                                            |
| <b>Expenditure</b>                                         |       |                   |                 |                                                   |                   |                                     |                                                                           |
| Merchandise costs                                          |       | -                 | -               | -                                                 | 340               | -                                   | 340                                                                       |
| Charitable activities                                      | 5     | 31,022            | 817,727         | 848,749                                           | 24,856            | 422,875                             | 447,731                                                                   |
| <b>Total expenditure</b>                                   |       | <b>31,022</b>     | <b>817,727</b>  | <b>848,749</b>                                    | <b>25,196</b>     | <b>422,875</b>                      | <b>448,071</b>                                                            |
| <b>Net movement in funds/<br/>net income/(expenditure)</b> |       | <b>(21,527)</b>   | <b>95,665</b>   | <b>74,138</b>                                     | <b>(2,723)</b>    | <b>59,681</b>                       | <b>56,958</b>                                                             |
| Transfers between funds                                    |       | -                 | -               | -                                                 | -                 | -                                   | -                                                                         |
|                                                            |       | <b>(21,527)</b>   | <b>95,665</b>   | <b>74,138</b>                                     | <b>(2,723)</b>    | <b>59,681</b>                       | <b>56,958</b>                                                             |
| <b>Reconciliation of funds</b>                             |       |                   |                 |                                                   |                   |                                     |                                                                           |
| Fund balances at 01<br>October 22                          |       | 584,686           | 244,318         | 829,004                                           | 587,409           | 184,637                             | 772,046                                                                   |
| <b>Fund balances at<br/>31 March 24</b>                    |       | <b>563,159</b>    | <b>339,983</b>  | <b>903,142</b>                                    | <b>584,686</b>    | <b>244,318</b>                      | <b>829,004</b>                                                            |

The statement of financial activities has been prepared on the basis that all operations are continuing operations. There were no gains or losses arising in the period that are not shown above.

The statement of financial activities incorporates the income and expenditure account.

**Weymouth Civic Society (Company registration number: 08137463)****Balance Sheet****As at 31 March 2024**

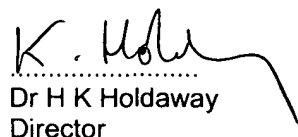
|                                          |       |                | 31 March<br>2024 | 30<br>September<br>2022<br>(as restated) |
|------------------------------------------|-------|----------------|------------------|------------------------------------------|
|                                          | Notes |                | £                | £                                        |
| <b>Fixed assets</b>                      |       |                |                  |                                          |
| Tangible fixed assets                    | 8     |                | 398,795          | 226,379                                  |
| Investments                              | 9     |                | 1                | 1                                        |
|                                          |       |                | <u>398,796</u>   | <u>226,380</u>                           |
| <b>Current assets</b>                    |       |                |                  |                                          |
| Stock                                    | 10    | 37,035         |                  | 2,758                                    |
| Debtors                                  | 11    | 82,376         |                  | 23,461                                   |
| Cash at bank and in hand                 | 12    | 436,470        |                  | 590,933                                  |
|                                          |       | <u>555,881</u> |                  | <u>617,152</u>                           |
| <b>Liabilities</b>                       |       |                |                  |                                          |
| Creditors falling due<br>within one year | 13    | (51,535)       |                  | (14,528)                                 |
| <b>Net current assets</b>                |       |                | <u>504,346</u>   | <u>602,624</u>                           |
| <b>Net assets</b>                        |       |                | <u>903,142</u>   | <u>829,004</u>                           |
| <b>The funds of the charity</b>          |       |                |                  |                                          |
| Restricted income funds                  | 14    |                | 339,983          | 244,318                                  |
| Unrestricted funds                       | 14    |                | 563,159          | 584,686                                  |
|                                          |       |                | <u>903,142</u>   | <u>829,004</u>                           |

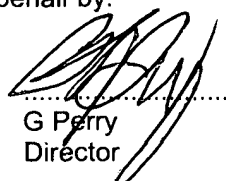
These accounts have been prepared and delivered in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

For the period ending 31 March 2024 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Board on 27/11/2024 and signed on their behalf by:

  
Dr H K Holdaway  
Director

  
G Perry  
Director

**Weymouth Civic Society**  
Statement of Cash Flows  
For the Period from 01 October 2022 – 31 March 2024

|                                                                             |              | <b>01 October<br/>2022 - 31<br/>March 2024</b> | <b>01 October 2021<br/>- 30 September<br/>2022<br/>(as restated)</b> |
|-----------------------------------------------------------------------------|--------------|------------------------------------------------|----------------------------------------------------------------------|
|                                                                             |              | <b>£</b>                                       | <b>£</b>                                                             |
|                                                                             | <b>Notes</b> |                                                |                                                                      |
| <b>Cash flows from operating activities</b>                                 |              |                                                |                                                                      |
| Net movements in funds for the year                                         |              | 74,138                                         | 56,958                                                               |
| Adjustments to cash flows from non-cash items:                              |              |                                                |                                                                      |
| Depreciation and amortisation                                               | 8            | 30,989                                         | 29,876                                                               |
| Finance income                                                              |              | (3,726)                                        | (1,379)                                                              |
|                                                                             |              | <u>101,401</u>                                 | <u>85,455</u>                                                        |
| Working capital adjustments:                                                |              |                                                |                                                                      |
| (Increase)/decrease in stock                                                | 10           | (34,277)                                       | (1,833)                                                              |
| (Increase)/decrease in debtors                                              | 11           | (58,915)                                       | 9,163                                                                |
| Increase/(decrease) in creditors                                            | 13           | 37,007                                         | 3,713                                                                |
|                                                                             |              | <u>45,216</u>                                  | <u>96,498</u>                                                        |
| <b>Net cash flow from operations</b>                                        |              |                                                |                                                                      |
|                                                                             |              | 45,216                                         | 96,498                                                               |
| <b>Cash flows from investing activities</b>                                 |              |                                                |                                                                      |
| Interest received                                                           |              | 3,726                                          | 1,379                                                                |
| Purchase of fixed assets                                                    | 8            | (203,405)                                      | (3,975)                                                              |
|                                                                             |              | <u>(199,679)</u>                               | <u>(2,596)</u>                                                       |
| <b>Net cash flow from investing activities</b>                              |              |                                                |                                                                      |
|                                                                             |              | (199,679)                                      | (2,596)                                                              |
| <b>Net (decrease)/increase in cash and cash equivalents</b>                 |              | <u>(154,463)</u>                               | <u>93,902</u>                                                        |
| <b>Cash and cash equivalents at the beginning of the reporting period</b>   |              | 590,933                                        | 497,031                                                              |
| <b>Cash and cash equivalents at the end of the reporting period</b>         |              | <u>436,470</u>                                 | <u>590,933</u>                                                       |
| <b>Cash &amp; Cash equivalents reconciliation:</b>                          |              |                                                |                                                                      |
| Cash at bank                                                                |              | 436,470                                        | 590,933                                                              |
| <b>Total cash &amp; cash equivalents at the end of the reporting period</b> |              | <u>436,470</u>                                 | <u>590,933</u>                                                       |

## **Weymouth Civic Society**

### **Notes to the Financial Statements**

For the Period from 01 October 2022 – 31 March 2024

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#### **1. Accounting policies**

##### **1.1 General information and basis of accounting**

Weymouth Civic Society is a company limited by guarantee incorporated in the United Kingdom under the Companies Act. Each member of the charity undertakes to contribute a maximum of £1 to the charity's assets if it should be wound up while they are a member or within one year after they cease to be a member. The address of the registered office is given on page 1. The nature of the charity's operations and its principal activities are set out in the Trustees Report on pages 2-10.

The financial statements have been prepared on the historical cost basis and in accordance with the accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### **1.2 Group accounts**

The charity is part of a small group. The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and the Charities Act 2011 and has not prepared group accounts.

##### **1.3 Income**

Income from grants and donations is recognised in the period in which they are receivable when there is evidence of entitlement, receipt is probable and the amount can be reliably measured. Where income has not been received for gift aid claims relating to donations received in the period, income is accrued.

Income from government support measures for Covid-19 are recognised under the accruals model resulting in income being recognised on a systematic basis over the period in which the related costs are incurred for which the grant is compensating.

Income from grants and government grants, where 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to grant income they are recognised within grants, donations and legacies and where conditions relating to performance of services are attached, grant income is recognised income from charitable activities within the Statement of Financial Activities.

Merchandise income is recognised on delivery of the goods, with event income being recognised at the date of delivery of the event.

Gifts in kind donated for the museum displays of the charity are included at a deemed value where this can be quantified and are brought to account when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity.

The charity receives income from its subsidiary under gift aid and it is recognised upon physical receipt.

**1.4 Expenditure**

Expenditure is accounted for on the accruals basis. Liabilities are recognised in the accounting period to which they relate.

Merchandise costs comprise the costs of acquiring stock which is sold.

Charitable activity expenditure comprises costs incurred by the charity in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Support costs include finance, administration and governance costs and are allocated to the charitable services equally.

**1.5 Fixed assets and depreciation**

Freehold property and museum artefacts are considered to have indefinitely long useful lives and estimated residual values not materially different from the carrying amounts of the assets. Consequently, such assets are not depreciated. See note 8 for a breakdown of items not depreciated, as residual assets are depreciated in line with the policy below.

Depreciation of other tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

|                        |                   |
|------------------------|-------------------|
| Leasehold improvements | 20% straight line |
| Office equipment       | 20% straight line |
| Plant & machinery      | 20% straight line |
| Fixtures & fittings    | 20% straight line |

**1.6 Stock**

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value, after making allowances for obsolete and slow moving stock.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

**1.8 Cash at bank and in hand**

Cash at bank and in hand comprise cash on hand and call deposits that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**1.9 Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**1.10 Defined contribution pension**

A defined contribution pension is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as staff pension expense through the profit and loss when they are due.

**1.11 Taxation**

As a registered charity, the company is not liable to corporation tax or capital gains tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity and is therefore included within the relevant costs in the Statement of Financial Activities.

**1.12 Fund accounting**

Unrestricted funds are incoming resources for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are incoming resources to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management costs.

The charity leases the Nothe Fort from Dorset County Council. The lease provides for a yearly rent of one peppercorn (if demanded) and so to all intents and purposes the charity occupies the premises rent free. In return however the charity covenants to carry out such day to day repairs and programmed routine maintenance of the premises as can be financed from sub-letting parts of the premises, entry fees and other income derived from admission of the public to the premises whilst also having regard to the need to finance the administration, promotion, improvement and presentation of the premises and to finance the museum collection out of the income. The lease further stipulates that the charity must set aside any remaining finances accruing from the yearly income into a fund for the purpose of carrying out any works that may from time to time be required to comply with statutory requirements and for other purposes of the charity in relation to its obligations to repair and maintain the premises.

The lease therefore places a restriction over the income derived from the Nothe Fort. Accordingly, that income is reported as restricted incoming resources in the charity's statement of financial activities.

**1.13 Financial instruments**

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade and other debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Period from 01 October 2022 – 31 March 2024

**1.14 Prior period error**

During the year the charity identified that there were a number of leasehold improvements that had been incorrectly omitted from depreciation calculations in prior years. This has therefore been corrected to restate the assets to their net book value as if depreciation had always been charged.

The resulting adjustment has decreased the value of the leasehold improvements (and hence tangible fixed assets), and decreased restricted funds as at 1 October 2021 by £69,503 from £321,783 to £252,280 and from £254,140 to £184,637 respectively.

There has also been additional depreciation included in the prior year of £7,551, reducing leasehold improvements (and therefore fixed assets) at 30 September 2022 by a total of £77,054 from £303,433 to £226,379 and reducing restricted surplus for the prior year by £7,551 from £67,232 to £59,681. This therefore has the impact of reducing restricted funds as at 30 September from £321,372 as previously reported to £244,318.

**2. Donations**

|                           | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March<br>2024<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2021 - 30<br>September<br>2022<br>£ |
|---------------------------|------------------------|----------------------|--------------------------------------------------------|------------------------|----------------------|------------------------------------------------------------|
| Donations                 | 4,296                  | 2,964                | 7,260                                                  | 2,321                  | 1,367                | 3,688                                                      |
| Donations from subsidiary | -                      | 10,172               | 10,172                                                 | -                      | 24,843               | 24,843                                                     |
|                           | <u>4,296</u>           | <u>13,136</u>        | <u>17,432</u>                                          | <u>2,321</u>           | <u>26,210</u>        | <u>28,531</u>                                              |

**3. Investment income**

|                        | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2022 - 31<br>March<br>2024<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 01<br>October<br>2021 - 30<br>September<br>2022<br>£ |
|------------------------|------------------------|----------------------|--------------------------------------------------------|------------------------|----------------------|------------------------------------------------------------|
| Deposit interest       | 948                    | 1,428                | 2,376                                                  | 9                      | 20                   | 29                                                         |
| Loan interest received | -                      | 1,350                | 1,350                                                  | -                      | 1,350                | 1,350                                                      |
|                        | <u>948</u>             | <u>2,778</u>         | <u>3,726</u>                                           | <u>9</u>               | <u>1,370</u>         | <u>1,379</u>                                               |

**Weymouth Civic Society**

## Notes to the Financial Statements

For the Period from 01 October 2022 – 31 March 2024

**4. Income from charitable activities**

|                                                      |                        |                      | Total 01<br>October<br>2022 - 31<br>March<br>2024 |                        |                      | Total 01<br>October<br>2021 - 30<br>September<br>2022 |
|------------------------------------------------------|------------------------|----------------------|---------------------------------------------------|------------------------|----------------------|-------------------------------------------------------|
|                                                      | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | £                                                 | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | £                                                     |
| Grants:                                              |                        |                      |                                                   |                        |                      |                                                       |
| Dorset Council Grant*                                | -                      | 35,000               | 35,000                                            | -                      | 20,000               | 20,000                                                |
| Kickstarters Grant                                   | -                      | -                    | -                                                 | -                      | 18,291               | 18,291                                                |
| Lockdown Grant                                       | -                      | -                    | -                                                 | -                      | 2,667                | 2,667                                                 |
| Weymouth Town Council                                | -                      | -                    | -                                                 | -                      | 555                  | 555                                                   |
| Covid 19 grant*                                      | -                      | -                    | -                                                 | 2,667                  | -                    | 2,667                                                 |
| Steps to sustainability grant<br>Weymouth & Portland | -                      | 1,200                | 1,200                                             | -                      | 10,000               | 10,000                                                |
| Heritage group                                       | -                      | 1,450                | 1,450                                             | -                      | 3,000                | 3,000                                                 |
| Arts Council England                                 | -                      | -                    | -                                                 | -                      | -                    | -                                                     |
| Museums                                              | -                      | 183,638              | 183,638                                           | -                      | -                    | -                                                     |
|                                                      | -                      | 221,288              | 221,288                                           | 2,667                  | 54,513               | 57,180                                                |
| Subscriptions                                        | 2,412                  | -                    | 2,412                                             | 1,400                  | -                    | 1,400                                                 |
| Entry fees for museums                               | -                      | 506,161              | 506,161                                           | -                      | 338,235              | 338,235                                               |
| Events and activities                                | -                      | 47,559               | 47,559                                            | 15,530                 | 5,374                | 20,904                                                |
| Rental income                                        | -                      | 27,386               | 27,386                                            | -                      | 12,601               | 12,601                                                |
| Sundry income                                        | 121                    | 2,045                | 2,166                                             | 2                      | -                    | 2                                                     |
| Tax reclaim                                          | 1,718                  | 71,292               | 73,010                                            | 540                    | 29,253               | 29,793                                                |
| Contributions from NFTC                              | -                      | 21,747               | 21,747                                            | -                      | 15,000               | 15,000                                                |
|                                                      | 4,251                  | 897,478              | 901,729                                           | 20,139                 | 454,976              | 475,115                                               |

\*Denotes Government Grant

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Period from 01 October 2022 – 31 March 2024

**5. Expenditure on charitable activities**

|                                                                     | Unres-<br>tricted | Res-<br>tricted | Total 01<br>October<br>2022 - 31<br>March<br>2024 | Unres-<br>tricted | Res-<br>tricted<br>(as<br>restated) | Total 01<br>October<br>2021 - 30<br>September<br>2022<br>(as<br>restated) |
|---------------------------------------------------------------------|-------------------|-----------------|---------------------------------------------------|-------------------|-------------------------------------|---------------------------------------------------------------------------|
|                                                                     | £                 | £               | £                                                 | £                 | £                                   | £                                                                         |
| <b>Operation of Nothe Fort, Tudor House and Society activities:</b> |                   |                 |                                                   |                   |                                     |                                                                           |
| Wages and salaries                                                  | 5,522             | 384,455         | 389,977                                           | -                 | 224,012                             | 224,012                                                                   |
| Rates                                                               | 365               | 6,067           | 6,432                                             | 196               | 5,415                               | 5,611                                                                     |
| Insurance                                                           | 2,605             | 13,982          | 16,587                                            | 1,491             | 6,083                               | 7,574                                                                     |
| Light, heat, and telephone                                          | 1,742             | 59,598          | 61,340                                            | 747               | 22,258                              | 23,005                                                                    |
| Cleaning                                                            | -                 | 6,236           | 6,236                                             | -                 | 4,768                               | 4,768                                                                     |
| Repairs and maintenance                                             | 13,777            | 137,577         | 151,354                                           | 5,858             | 24,088                              | 30,350                                                                    |
| Security costs                                                      | -                 | 9,515           | 9,515                                             | 414               | 9,162                               | 9,576                                                                     |
| Plaques and awards                                                  | 386               | -               | 386                                               | 737               | -                                   | 737                                                                       |
| Displays and events                                                 | 1,021             | 51,418          | 52,439                                            | 251               | 16,688                              | 16,939                                                                    |
| Office and support                                                  | -                 | 29,988          | 29,988                                            | 134               | 11,828                              | 11,962                                                                    |
| Advertising                                                         | -                 | 19,431          | 19,431                                            | 90                | 12,223                              | 12,313                                                                    |
| Computer costs                                                      | -                 | -               | -                                                 | -                 | -                                   | -                                                                         |
| Travelling and subsistence                                          | 3,020             | 1,347           | 4,367                                             | 830               | 652                                 | 1,482                                                                     |
| Bank and credit card charges                                        | -                 | 11,957          | 11,957                                            | 53                | 5,989                               | 6,042                                                                     |
| Staff/volunteer welfare & training                                  | -                 | 19,364          | 19,364                                            | -                 | 14,531                              | 14,531                                                                    |
| Sundry expenses                                                     | 1,222             | 1,158           | 2,380                                             | 22                | 139                                 | 161                                                                       |
| Licences                                                            | -                 | -               | -                                                 | -                 | -                                   | -                                                                         |
| Education                                                           | -                 | 1,644           | 1,644                                             | -                 | 1,156                               | 1,156                                                                     |
| Subscriptions                                                       | 492               | 10,985          | 11,477                                            | 459               | 7,953                               | 8,412                                                                     |
| Depreciation                                                        | 180               | 30,809          | 30,989                                            | 180               | 29,696                              | 22,325                                                                    |
| Volunteers dinner and outings                                       | -                 | -               | -                                                 | 159               | -                                   | 159                                                                       |
| Professional fees                                                   | -                 | 3,988           | 3,988                                             | -                 | 13,261                              | 13,261                                                                    |
| Museum and Collections                                              | -                 | 13,618          | 13,618                                            | 12,142            | 10,904                              | 23,046                                                                    |
| <b>Governance costs:</b>                                            |                   |                 |                                                   |                   |                                     |                                                                           |
| Accountancy fees                                                    | 490               | 2,790           | 3,280                                             | 489               | 1,469                               | 1,958                                                                     |
| Independent examiner fees                                           | 200               | 1,800           | 2,000                                             | 200               | 600                                 | 800                                                                       |
|                                                                     | <u>31,022</u>     | <u>817,727</u>  | <u>848,749</u>                                    | <u>24,452</u>     | <u>422,875</u>                      | <u>440,180</u>                                                            |

**6. Wages and salaries**

|                       | <b>Total 01<br/>October<br/>2022 - 31<br/>March<br/>2024<br/>£</b> | <b>Total 01<br/>October<br/>2021 - 30<br/>September<br/>2022<br/>£</b> |
|-----------------------|--------------------------------------------------------------------|------------------------------------------------------------------------|
| Wages and salaries    | 368,460                                                            | 210,302                                                                |
| Social security costs | 14,005                                                             | 13,710                                                                 |
| Pension costs         | 7,512                                                              | -                                                                      |
|                       | <u>389,977</u>                                                     | <u>224,012</u>                                                         |

The average weekly number of staff employed by the charity during the period was 14 (2022 – 15).

No employee received emoluments of more than £60,000 during the period (2022 – none)

The key management personnel of the charity comprises the general managers of Nothe Fort, whose employee benefits totalled £71,358 (2022 – £42,329).

**7. Related party transactions**

No trustees were paid any remuneration for their role (2022 – none), and none received any reimbursed expenditure (2022 – none).

**Weymouth Civic Society****Notes to the Financial Statements****For the Period from 01 October 2022 – 31 March 2024**

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**Nothe Fort Trading Company Limited****(a wholly owned subsidiary of the charity)**

The following amounts were received from Nothe Fort Trading Company Limited during the year:

|                                        | <b>Total 01<br/>October<br/>2022 - 31<br/>March<br/>2024<br/>£</b> | <b>Total 01<br/>October<br/>2021 - 30<br/>September<br/>2022<br/>£</b> |
|----------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------------------|
| HR services provided (staff re-charge) | 18,000                                                             | 12,000                                                                 |
| Rent of shop and property              | 4,500                                                              | 3,000                                                                  |
| Donation of profit                     | 10,172                                                             | 24,843                                                                 |
| Interest on loan (see below)           | 2,025                                                              | 1,350                                                                  |

The charity provided Nothe Fort Trading Company Limited with a loan of £15,000 in the period to 30 September 2020. Interest is charged on this loan at 9%, payable annually.

At the balance sheet date the amount due from Nothe Fort Trading Company Limited was £15,000 (2022 – £15,000), in addition, the Trust owes Nothe Fort Trading Company Limited £231 at the period end (2022: £4,450).

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Period from 01 October 2022 – 31 March 2024

**8. Tangible fixed assets**

|                       | Freehold<br>property | L'hold<br>Improve-<br>ments<br>(as<br>restated) | Office<br>equipment | Plant &<br>machinery | Fixtures<br>& fittings | Museum<br>artefacts | Total<br>(as<br>restated) |
|-----------------------|----------------------|-------------------------------------------------|---------------------|----------------------|------------------------|---------------------|---------------------------|
|                       | £                    | £                                               | £                   | £                    | £                      | £                   | £                         |
| <b>Cost</b>           |                      |                                                 |                     |                      |                        |                     |                           |
| As at 01 Oct 22       | 136,000              | 212,428                                         | 33,063              | 3,681                | 62,063                 | 39,800              | 487,035                   |
| Additions             | -                    | 198,638                                         | 787                 | -                    | 3,980                  | -                   | 203,405                   |
| Disposals             | -                    | -                                               | -                   | (900)                | -                      | -                   | (900)                     |
| Reallocations         | -                    | -                                               | -                   | 1,800                | -                      | (1,800)             | -                         |
| As at 31 Mar 24       | 136,000              | 411,066                                         | 33,850              | 4,581                | 66,043                 | 38,000              | 689,540                   |
| <b>Depreciation</b>   |                      |                                                 |                     |                      |                        |                     |                           |
| As at 01 Oct 22       | -                    | 167,144                                         | 31,922              | 2,789                | 57,181                 | 1,620               | 260,656                   |
| Charge for year       | -                    | 24,724                                          | 713                 | 994                  | 4,558                  | -                   | 30,989                    |
| Disposals             | -                    | -                                               | -                   | (900)                | -                      | -                   | (900)                     |
| Reallocations         | -                    | -                                               | -                   | 1,620                | -                      | (1,620)             | -                         |
| As at 31 Mar 24       | -                    | 191,868                                         | 32,635              | 4,503                | 61,739                 | -                   | 290,745                   |
| <b>Net book value</b> |                      |                                                 |                     |                      |                        |                     |                           |
| As at 31 Mar 24       | 136,000              | 219,198                                         | 1,215               | 78                   | 4,304                  | 38,000              | 398,795                   |
| As at 30 Sept 22      | 136,000              | 45,284                                          | 1,141               | 892                  | 4,882                  | 38,180              | 226,379                   |

Freehold property of £136,000 represents the deemed cost brought forward of Tudor House, Weymouth, based on a valuation undertaken in 1998.

Museum artefacts of £38,000 represent the museum collection of Tudor House, and are not depreciated, in line with the stated accounting policy.

**9. Investments**

The charity holds 1 share of £1 in its wholly owned trading subsidiary company Nothe Fort Trading Company Limited, which is incorporated in the United Kingdom. The principal activity of the company is providing trading activities for Nothe Fort. The profit for the year ended 31 March 2024 for Nothe Fort Trading Company Limited was £27,602 after tax (2023: £10,172), and as at 31 March 2024, reserves were £37,029 (2023: £19,599).

The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and Charities Act 2011 and has not prepared group accounts.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Period from 01 October 2022 – 31 March 2024

**10. Stock**

|                       | <b>31 March<br/>2024<br/>£</b> | <b>30<br/>September<br/>2022<br/>£</b> |
|-----------------------|--------------------------------|----------------------------------------|
| Stock held for resale | 37,035                         | 2,758                                  |
|                       | <u>37,035</u>                  | <u>2,758</u>                           |

**11. Debtors**

|                                     | <b>31 March<br/>2024<br/>£</b> | <b>30<br/>September<br/>2022<br/>£</b> |
|-------------------------------------|--------------------------------|----------------------------------------|
| Other debtors                       | 51,068                         | 12,503                                 |
| Prepayments                         | 16,539                         | 408                                    |
| Amounts due from subsidiary company | 14,769                         | 10,550                                 |
|                                     | <u>82,376</u>                  | <u>23,461</u>                          |

**12. Cash at bank and in hand**

|                       | <b>31 March<br/>2024<br/>£</b> | <b>30<br/>September<br/>2022<br/>£</b> |
|-----------------------|--------------------------------|----------------------------------------|
| Bank accounts         | 169,455                        | 302,203                                |
| Bank deposit accounts | 261,284                        | 285,107                                |
| Cash in hand          | 5,731                          | 3,623                                  |
|                       | <u>436,470</u>                 | <u>590,933</u>                         |

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Period from 01 October 2022 – 31 March 2024

**13. Creditors falling due within one year**

|                               | <b>31 March<br/>2024<br/>£</b> | <b>30<br/>September<br/>2022<br/>£</b> |
|-------------------------------|--------------------------------|----------------------------------------|
| Trade creditors               | 38,070                         | 7,230                                  |
| Accruals                      | 8,817                          | 3,499                                  |
| Social security & other taxes | 4,648                          | 3,799                                  |
|                               | <u>51,535</u>                  | <u>14,528</u>                          |

**14. Analysis of charitable funds – current period**

|                               | <b>Opening<br/>Balance<br/>01/10/22<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>31/03/24<br/>£</b> |
|-------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>       |                                               |                                     |                                     |                        |                                               |
| MEND grant                    | -                                             | 198,638                             | -                                   | (198,638)              | -                                             |
| Nothe Fort general operations | 244,318                                       | 714,754                             | (817,727)                           | 198,638                | 339,983                                       |
| <b>Total restricted funds</b> | <u>244,318</u>                                | <u>913,392</u>                      | <u>(817,727)</u>                    | <u>-</u>               | <u>339,983</u>                                |
| Unrestricted funds            | 584,686                                       | 9,495                               | (31,022)                            | -                      | 563,159                                       |
| <b>Total funds</b>            | <u>829,004</u>                                | <u>922,887</u>                      | <u>(848,749)</u>                    | <u>-</u>               | <u>903,142</u>                                |

**Weymouth Civic Society**

## Notes to the Financial Statements

For the Period from 01 October 2022 – 31 March 2024

**Analysis of charitable funds – prior period**

|                                               | Opening<br>Balance<br>01/10/21<br>(as restated)<br>£ | Incoming<br>Resources<br>(as restated)<br>£ | Outgoing<br>Resources<br>(as restated)<br>£ | Transfers<br>£ | Closing<br>Balance<br>30/09/22<br>(as restated)<br>£ |
|-----------------------------------------------|------------------------------------------------------|---------------------------------------------|---------------------------------------------|----------------|------------------------------------------------------|
| <b>Restricted funds</b>                       |                                                      |                                             |                                             |                |                                                      |
| Casemate frames                               | 60,000                                               | -                                           | -                                           | (60,000)       | -                                                    |
| Toilet facilities                             | 100,000                                              | -                                           | -                                           | (100,000)      | -                                                    |
| Historic England Grant<br>Weymouth & Portland | -                                                    | 18,291                                      | (18,291)                                    | -              | -                                                    |
| Heritage group                                | -                                                    | 3,000                                       | -                                           | (3,000)        | -                                                    |
| Nothe Fort general operations                 | 24,637                                               | 461,265                                     | (404,584)                                   | 163,000        | 244,318                                              |
| <b>Total restricted funds</b>                 | <b>184,637</b>                                       | <b>482,556</b>                              | <b>(422,875)</b>                            | <b>-</b>       | <b>244,318</b>                                       |
| <b>Unrestricted funds</b>                     | <b>587,409</b>                                       | <b>22,473</b>                               | <b>(25,196)</b>                             | <b>-</b>       | <b>584,686</b>                                       |
| <b>Total funds</b>                            | <b>772,046</b>                                       | <b>505,029</b>                              | <b>(448,071)</b>                            | <b>-</b>       | <b>829,004</b>                                       |

The purpose of material funds are as follows:

- The restricted fund for Nothe Fort general operations is in respect of Nothe Fort, as prescribed by the lease set down from Weymouth & Portland Borough Council (now Dorset County Council). More detail is provided in note 1.13 to the accounts.
- The MEND grant has come from Arts Council England and Dorset County Council for capital works at Nothe Fort. In line with the SORP, funds have been released to the Nothe Fort general operations fund once purchased.
- Casemate frames and Toilet facilities were also funds received in relation to Nothe Fort and have been separately split from the operations fund by the trustees. It was identified during the prior year that the restricted funds held for Casemate frames and Toilet facilities were spent in previous years and not transferred at the time. A transfer has therefore been made to recognise this spend.
- Funding from Historic England has been received to pay for a conservation specialist to perform a study into the condition of the buildings.
- The funding for the Weymouth and Portland Heritage Group was received from South West Museum Development and was used to produce advertising material covering local museums and attractions.

Where amounts have been spent on capital items during the period, these have been transferred from restricted to unrestricted funds as the purchase discharges the restriction.

**15. Analysis of net assets between funds**

|                    | Unres-<br>tricted | Res-<br>tricted | Total 01<br>October<br>2022 - 31<br>March<br>2024 | Unres-<br>tricted | Res-<br>tricted<br>(as<br>restated) | Total 01<br>October<br>2021 - 30<br>September<br>2022<br>(as<br>restated) |
|--------------------|-------------------|-----------------|---------------------------------------------------|-------------------|-------------------------------------|---------------------------------------------------------------------------|
|                    | £                 | £               | £                                                 | £                 | £                                   | £                                                                         |
| Fixed assets       | 108,273           | 290,523         | 398,796                                           | 174,183           | 52,197                              | 226,380                                                                   |
| Net current assets | 454,886           | 49,460          | 504,346                                           | 410,503           | 192,121                             | 602,624                                                                   |
|                    | <u>563,159</u>    | <u>339,983</u>  | <u>903,142</u>                                    | <u>584,686</u>    | <u>244,318</u>                      | <u>829,004</u>                                                            |

**16. Company limited by guarantee**

The company is incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company. As at 31 March 2024 the company had 129 members and the total amount guaranteed is therefore £129.

**17. Government grants**

Income from government grants comprise grants made by local authorities to fund the principal activities and objectives of the charity via core funding and funding for specific projects. See note 4 for more information and the amount and source of these grants. There are no unfulfilled conditions or other contingencies to these grants.

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# Accounts

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# **Weymouth Civic Society**

**(A Charitable Company Limited by Guarantee)**

## **Annual Report and Financial Statements**

**For the Year Ended 30 September 2022**

**Company number: 08137463**

**Charity Registered in England and Wales Number: 1148603**

# **Weymouth Civic Society**

## **Contents**

For the Year Ended 30 September 2022

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## **Weymouth Civic Society**

Reference and Administrative Details

For the Year Ended 30 September 2022

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### **Trustees/ Directors**

G Dewey  
J Farquharson  
M Foster  
Dr K Holdaway (Chair)  
C Moyle  
G Perry

### **Registered Office**

Tudor House  
3 Trinity Street  
Weymouth  
Dorset  
DT4 8TW

### **Charity Number**

1148603

### **Company Number**

08137463

### **Independent Examiner**

Michelle Ferris BSc (Hons) FCA DChA  
Albert Goodman LLP  
Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

### **Bankers**

Barclays Bank Plc  
2 St Mary Street  
Weymouth  
Dorset

**Report of the Trustees for the year ended 30 September 2022**

The Trustees present their annual report and financial statements of the Charity for the year ended 30 September 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011 and the Statement of Recommended Practice. Accounting and Reporting by Charities (SORP FRS 102- implemented 1 January 2019), and are in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006. The report covers activities for the period up to December 2022, although the finances only cover the financial year ending on 30 September 2022.

**Structure, governance and management**

Weymouth Civic Society was incorporated on 10 July 2012 and took over the functions of the original Weymouth Civic Society on 1 October 2012.

The Society is constituted as a company limited by guarantee, and is governed by Articles of Association, and rulings of the Charity Commission, for the public benefit.

The Charity's objects, as set out in its governing documents are:

- a) To stimulate public interest in the area.
- b) To promote high standards of planning and architecture in the area.
- c) To secure the preservation, protection, development and improvement of features of historic, natural or environmental interest in the area.
- d) To acquire buildings of historic interest in the area with a view to their maintenance and long term preservation and to open such buildings to the public with a view to increasing their appreciation and understanding of the local heritage.
- e) To undertake any relevant activities to further these objectives insofar as they shall be charitable. The Society's objects are specifically restricted as relating to the area of Weymouth and Portland and its surroundings; and
- f) To operate museums.

For the purpose of these accounts the Directors and Trustees are in fact one and the same. Where the word Trustee appears, the term Director is also implicitly inferred and vice versa. Directors who have served during the year and since the year end are as noted below:

|                   |                                                                        |
|-------------------|------------------------------------------------------------------------|
| Dr Keith Holdaway | Chair                                                                  |
| Graham Perry      | Vice Chair                                                             |
| Maxine Foster     | Company Secretary                                                      |
| Chris Moyle       | Treasurer                                                              |
| James Farquharson | Chair, Nothe Fort Management Committee                                 |
| Graham Dewey      | Board member for Health and Safety                                     |
| Jonathan Turner   | Board member for buildings and fabric (resigned 15 March 2022)         |
| Gerald Mabb       | Director (resigned 15 March 2022)                                      |
| Pauline Crump     | Chair, Planning and Environment Committee (resigned 21 September 2022) |
| Laura Hardy       | Custodian, Tudor House (resigned 15 August 2022)                       |
| Ron Martin        | Membership Secretary (resigned 15 March 2022)                          |
| James Graham      | Director (appointed 17 August 2022 & resigned 6 January 2023)          |

### **Investment powers**

The Articles of Association provide the authority:

- To operate bank and other cash and deposit accounts and to set aside income as a reserve against future expenditure.
- To deposit or invest funds.

WCS does not currently invest any of its funds and all of our cash is held in bank accounts with a high street bank.

### **Chairman's Summary**

This year has seen the triumph of having Nothe Fort declared the best small visitor attraction in England by Visit England (formerly the English Tourist Board, if you are as old as me!). We did not achieve it in this year alone. It was built on the foundations laid by the original volunteers who brought the Fort back from a ruin, by a series of people who have improved what is on offer, the reputation and the enjoyment to be had there. The tipping point for the award, ahead of several other splendid museums, was our community involvement. I have been moved by the ceremonies held, thrilled by concerts and held in awe of the moon, held captive in circle of stone. The Fort's reputation with visitors has now been nationally recognised. Congratulations to everyone who has contributed in any way to this wonderful achievement.

This sense of community involvement led the Society to make entry to Tudor House free to all. We request a donation towards the upkeep, and so successful has been this approach that we have had to make a bigger donation box as the first one filled up too quickly. Donations just about equalled our costs as we employed someone a few hours a week to coordinate and support the volunteers who worked on Fridays and Sundays to open the building. It was great to hear from volunteers how free entry had increased the number of visitors and far from complaining about the extra work, they said how much more interesting the work had become with so many, very diverse, visitors filling their day.

Just as the visitor experience has been developed at Nothe Fort, we are researching the history of the building, focussing on identifying the people who have lived there to enable us to bring the House to life through their stories. We are exploring how we can expand the space, perhaps utilising the back courtyard and re-purposing the areas closed to the public.

We were delighted to resume our member meetings with a fascinating explanation of the work being carried out to build flood resilience in Weymouth. We will organise a series of meetings through 2023 to explore the issues around planning so that people can take a more informed role in public consultations. Meanwhile the Nothe Fort will continue to organise talks on historical topics

Finally, I had to agree with Mr Gove, the Secretary of State for Levelling Up, Housing and Communities, when he observed that opposition to new housing developments could be reduced if builders focused more on design and the “heart and soul” of places. He went on to complain of “indifferent and insipid” planning and design. These issues are at the heart of the work of our Planning and Environment Committee, who critique planning applications and who identify excellent developments and recognise them with our awards, certificates of merit and commendations. Regrettably, our best efforts still fail to prevent some of the worst examples of building. One only has to think of the new children’s home and services hub in Dorchester Road, built by the Local Authority. We recognise that they were constrained by budget cuts that prevent them from doing anything but the minimum, but it is to be hoped that those responsible are as disappointed with their efforts as we are. Contrast that with the quality of our past winners in Portland, Chickerell and Weymouth, where attractive buildings of local character have been arranged to form wonderful places to live.

Since we don’t have a “stick” big enough to have much effect I believe we must work mostly with the “carrot” of recognising excellence wherever and whenever we see it.

## **Achievements and performance**

### **Board Members**

2021-22 was a year with considerable change in the Board of WCS with some stalwart members of the Board retiring for a range of reasons.

Gerald Mabb stood down at the last AGM in March 2022 due to declining health and it was great sadness that we had to report his death in the Autumn. Gerald had been a Board member since 2005 and the Secretary as recently as 2019. He played an important role during 2012 in ensuring that Nothe Fort benefitted from its role in the Olympics, and he was a strong advocate for Weymouth and Portland in everything that he did.

Jonathan Turner stood down from the Board but has remained as the ‘Surveyor of the Fabric’ responsible for the physical well-being of Nothe Fort and Tudor House.

Laura Hardy stood down as the Custodian of Tudor House during the summer due to the pressures of combining work with her volunteer activities but plans to continue to Tudor House support research activities. She has already made a significant contribution to our understanding of the property and its history.

Pauline Crump stood down from the Board and also from the Planning Committee at the end of September. Pauline had first joined the Board in 2009 and had been willing at different times to fill the roles of Secretary, Treasurer and Chair of the Planning and Environment Committee when it was needed, as well as leading walks. Her enthusiasm for the history of Weymouth was probably only matched by her husband Jim.

James Graham joined the Board in March 2022 and immediately contributed energy and enthusiasm but sadly the need to support older family members in the London area meant that he did not feel that he was able to remain on the Board and he resigned in Autumn.

Chris Wilson agreed to be co-opted as the Custodian of Tudor House and meetings of the Tudor House Committee have been re-started.

### **Planning and Environment**

We were pleased to be able to present the 2020 and 2021 awards during the year, and we intend to move the awards event to the early summer during 2023.

Other local issues continue to cause concern: the threat of the Portland Incinerator to our area still looms. There has been little or no progress on the development of Brewers' Quay and the North Quay Council Office sites and the scale of the proposed solar farm and battery facility at Chickerell is giving us some concerns, even though we are supportive of renewable energy schemes.

The Planning Committee's bi-monthly News is sent to members by email and appears on the Society's website, giving a regular and more detailed overview of our activities.

Pauline Crump stood down from the WCS Board at the end of September and also from her role as Chair of the Planning and Environment Committee. We are grateful for her work over the past 14 years in a range of different roles on the committee.

### **Membership Activities**

Membership numbers have dropped slightly in the last year with 127 members compared with 137.

Unfortunately, Covid -19 restrictions have curtailed meetings but our first members' evening since early 2020 was held just before Christmas. We are hoping to organise a more comprehensive series of meetings during 2023, as well as the historical talks organised by Nothe Fort.

Dinah Ellis continues as Editor of the Newsletter, and recent issues have benefitted from a wide range of articles of local interest and we have continued to provide email updates on the Society activities and topics of interest to members.

### **Nothe Fort**

Nothe Fort saw its first year of full opening after the Covid-19 Pandemic. It was the 150th anniversary of the completion of the Fort in 1872 and was commemorated with a special exhibition.

It was a very successful year with a record numbers of visitors (74, 484). We won the 'Visit England' Gold Award for Best Small Visitor Attraction as well as several local awards. Visitor numbers were up 26% on the previous year and, even though a part of the increase was due to COVID restrictions in the previous year, we believe that the underlying increase in numbers was more than 15%.

### **Conservation of Nothe Fort and the collection**

A full conservation survey was completed in October 2021, just in time for a grant application to Arts Council England's 'MEND' fund in October 2021. Although we were not successful, we were encouraged to submit a second MEND application in October 2022. The work covered by our application should significantly reduce the impact of damp on the premises and reduce our energy bills. We will know whether we have been successful in Q1, 2023.

Staff and volunteers were given advice and training by a specialist conservator so that they could take part in an extensive project to restore the rampart guns. The review of collections continues to take place, and some objects that are not directly relevant to Nothe Fort being de-acquisitioned and transferred to more appropriate museums. Volunteers continued with extensive research on the building, the people who served here and the collections. An area of expansion in 2022 was the Fort's Cold War history, with the acquisition of material related to the nuclear shelter and oral history recording.

### **Public accessibility and engaging everyone in Nothe Fort's history**

Progress has been made with developing the interpretation at Nothe Fort and an Interpretation and Exhibitions Manager has been appointed on a temporary two-year contract. The role will be shared between Nothe Fort and Tudor House. A new guidebook was published and new displays were installed in casemates 19 to 21 and the gundeck. Outdoor interpretation panels were completed.

School groups visits continued with the Evacuee Experience, and a new Victorians' session for younger KS1 pupils was piloted. 50 school groups attended the Evacuee Experience. We also worked with Wey Valley School and Weymouth College's Travel & Tourism BTEC course and we were delighted to be part of the Artistic Labourers project which culminated in a 'takeover' evening in March. We were delighted to work with Bincombe Valley Primary School and local business Bella's Bespoke Pottery to create a poppy plaque for Remembrance Sunday and offered the whole school a free visit for Remembrance.

We offered tailored sessions to local special needs groups such as Muntsey's adult group, and 838 visitors visited for free when we held our annual Heritage Open Day in September. As a pilot project we took part in the extension of the Kent 'Wheels of Time' children's badge collecting scheme to Dorset.

Historic England praised on our accessibility in a newsletter. This is partly due to the provision of a lift to all floors. New louvre vents partially solved an ongoing problem of operating the lift in hot weather, but further refurbishment is needed to ensure we continue to provide full access to the ramparts and the magazine. This is planned to be completed before the full Summer season has started, and will use internally generated funds.

### **Realising Nothe Fort's potential as a cultural venue**

The season opened with a very successful family Easter Egg Hunt, and was followed in May with a partnership with local art group ArtWey as part of Dorset Arts Week. The Platinum Jubilee events, which included an exhibition and family activities, the creation of an artwork in the parade ground and Jubilee cream teas sold at Fort View café, proved hugely popular and the civic event and beacon-lighting run in partnership with Weymouth Town Council was watched by 20,000 people via a livestream.

Special events that are included in the ticket price continued to provide a big draw. The family science events and Victorian weekend were very popular and the Halloween events during the October half-term have helped it to become as busy as the summer high season.

The Fort was used as a venue for new events, including a film premiere event for the British Sailing Team, Wey Valley Leavers Prom and a series of Jazz and Rock gigs organised by local musician Ben Waters. We also hosted a production of Gilbert and Sullivan's Mikado and several exhibitions of paintings and photographs.

We enjoyed hosting Nothe Fort's first dog show, partnering with the Weymouth branch of 'Dog Friendly Social'. The event was perfect for our dog-friendly venue, and was such a success that we plan to grow it in future years.

We would like to thank the Nothe Fort Artillery for all their hard work during the year. Their public demonstrations twice a month at the Fort are a real highlight to our visitors and bring the Fort to life. They have also re-commenced their firings at Portland Port to welcome passengers on incoming cruise ships to our area of Dorset.

### **Staffing and volunteers**

In 2021-22 we said goodbye to Stuart Hiscock (Caretaker), Sophie Hinde (Curator) and Claire Young (Deputy General Manager), who moved to new jobs. We thank them for all their hard work and commitment.

New appointments this year were Garth Langton (Caretaker), Emma Murgatroyd (Visitor Experience Co-ordinator), Amanda Evans (Head of Visitor Services) and Jessica Bleasdale (Interpretation & Exhibitions Manager).

Our Kickstart scheme employees came to the end of their 6-month placement. We were delighted to involve Bradley Arnold, Lily Dell, Guido Deremaux and Emily Hunt in the Fort and thank them for their work. We did take a second batch of Kickstart employees in 2022, but this proved to be less successful and none of the placements lasted for the full 6 months.

127 volunteers were part of the Nothe Fort team this year. They give a massive contribution of time in all areas. This is in addition to the Nothe Fort Artillery Volunteers. We are hugely grateful for the contribution of all of our Volunteers without whom Nothe Fort could not survive in its current form.

### **Tudor House**

Tudor House re-opened to the public on 31 July 2022, having been closed during the 2020 and 2021 seasons due to the difficulty of accommodating visitors with Covid-19 social distancing requirements. The house was open to the public on Sundays and Fridays through the summer season. Reviews on Facebook and Google were very good (except for a couple on Google written by people who had tried to visit the museum when it was closed), with extremely positive comments about the knowledge and friendliness of the volunteer guides.

Laura Hardy stood down as Custodian and Guido Deremaux, who had been one of the Nothe Fort Kickstart team, was paid for one day a week for 8 weeks to support the Tudor House volunteers to get Tudor House up and running again. Our thanks to all the volunteers who helped out this year. As with Nothe Fort, Tudor House would not be able to operate without volunteers.

The decision was made to admit visitors free and request donations instead. These donations generated enough income to cover our summer operating costs. We also received a generous donation of £564 from 'Trusting in Waves' and £100 from our local MP (Richard Drax). The 'Trusting In Waves' donation was raised from a concert held at the Pavilion.

WiFi has been installed, enabling donations by card-reader, as well as the installation of alarm systems planned in Q1, 2023.

Repairs and maintenance activities continued as needed, with repairs to the roof, fireproofing under the stairs, insulation of the loft space and painting of the downstairs window frames. We undertook some exploratory work on the wall covering and have installed new transparent covers so that the underlying wall can be seen. De-humidifiers were used in the kitchen and bathroom to regulate moisture levels. All work on the listed building required applications to the council for approval.

The Tudor House committee was not able to operate during COVID restrictions and decisions were made by the WCS Board. It is hoped that the committee will be able to re-start fully in 2023.

Having received government grants over the Covid-19 closure periods, Tudor House is now able to invest in further interpretation of the building and collections. A shared post with Nothe Fort has enabled the appointment of an Interpretation Manager with responsibility for developing the story of Tudor House through time. Volunteers will be involved in future plans for re-display of the rooms.

## **Financial review**

We were successful in diversifying our income streams with both Nothe Fort and Tudor House receiving grants during the year.

During the year the charity raised income of £505,029 (2021: £439,090) and incurred expenditure of £440,520 (2021: £462,554). This therefore generated a surplus of £64,509 (2021: deficit of £23,464) of which a deficit of £2,723, after transfers, was unrestricted (2021: surplus of £67,548). The charity's bank and cash balances at 30 September 2022 stood at £590,933 (2021: £497,031) and total charitable funds at this date amounted to £906,058 (2021: £841,549), of which £321,372 (2021: £254,140) were restricted.

## **Risk management**

Systems and procedures are continuously revised and updated. In particular, we have continued to improve our use of the Xero accounting system at Nothe Fort.

We remain with Aviva as our insurer although the premium increased significantly following the end of our 3-year arrangement with them and the return to pre-COVID numbers of events, coupled with higher attendances.

## **Reserves policy**

At the year end the charity had total funds of £906,058 (2021: £841,549), of which £410,503 (2021: £413,049) was free reserves.

WCS activities are starting to recover from the COVID-restrictions with Nothe Fort and Artillery Volunteers now more comparable to pre-COVID levels, although WCS and Tudor House are still catching up.

Nothe Fort has had an extremely successful year, although the finances have been supported by a lower-than-normal expenditure on building projects as we build our funds so that we can complete the upgrade to the lift in FY23.

## **Public benefit**

The Trustees consider that the Charity's aims, objectives and activities comply with the Charity Commissions guidance on public benefit. Weymouth Civic Society has continued to promote improvements in the built environment of Weymouth and Portland through its planning activities and through its management of its two museums: Tudor House and Nothe Fort. All decisions taken by the Trustees have taken due regard to the Charity Commission's public benefit requirements.

### **Statement of Trustees' responsibilities**

The Trustees (who are also directors of Weymouth Civic Society for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Small Company**

This Report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on 29 March 2023 and signed on their behalf by:

Dr H K Holdaway  
Chair and Director

C Moyle  
Treasurer and Director

## **Weymouth Civic Society**

Independent Examiners Report to the Trustees  
For the Year Ended 30 September 2022

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I report to the charity trustees on my examination of the accounts of Weymouth Civic Society ("the Company") For the year ended 30 September 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris BSc (Hons) FCA DChA  
Albert Goodman LLP

Date: 13 April 2023

Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Weymouth Civic Society**

## Statement of Financial Activities (including Income &amp; Expenditure account)

For the Year Ended 30 September 2022

|                                                            | Notes | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2022<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2021<br>£ |
|------------------------------------------------------------|-------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| <b>Income from:</b>                                        |       |                        |                      |                    |                        |                      |                    |
| Donations                                                  | 2     | 2,321                  | 26,210               | 28,531             | 335                    | 12,069               | 12,404             |
| Investment income                                          | 3     | 9                      | 1,370                | 1,379              | 42                     | 1,613                | 1,655              |
| Charitable activities                                      | 4     | 20,139                 | 454,976              | 475,115            | 25,488                 | 399,528              | 425,016            |
| Merchandise income                                         |       | 4                      | -                    | 4                  | 15                     | -                    | 15                 |
| <b>Total income</b>                                        |       | <b>22,473</b>          | <b>482,556</b>       | <b>505,029</b>     | <b>25,880</b>          | <b>413,210</b>       | <b>439,090</b>     |
| <b>Expenditure</b>                                         |       |                        |                      |                    |                        |                      |                    |
| Merchandise costs                                          |       | 340                    | -                    | 340                | -                      | -                    | -                  |
| Charitable activities                                      | 5     | 24,856                 | 415,324              | 440,180            | 9,764                  | 452,790              | 462,554            |
| <b>Total expenditure</b>                                   |       | <b>25,196</b>          | <b>415,324</b>       | <b>440,520</b>     | <b>9,764</b>           | <b>452,790</b>       | <b>462,554</b>     |
| <b>Net movement in funds/<br/>net income/(expenditure)</b> |       | <b>(2,723)</b>         | <b>67,232</b>        | <b>64,509</b>      | <b>16,116</b>          | <b>(39,580)</b>      | <b>(23,464)</b>    |
| Transfers between funds                                    |       | -                      | -                    | -                  | 51,432                 | (51,432)             | -                  |
|                                                            |       | <b>(2,723)</b>         | <b>67,232</b>        | <b>64,509</b>      | <b>67,548</b>          | <b>(91,012)</b>      | <b>(23,464)</b>    |
| <b>Reconciliation of funds</b>                             |       |                        |                      |                    |                        |                      |                    |
| Fund balances at 1<br>October 21                           |       | 587,409                | 254,140              | 841,549            | 519,861                | 345,152              | 865,013            |
| <b>Fund balances at<br/>30 September 22</b>                |       | <b>584,686</b>         | <b>321,372</b>       | <b>906,058</b>     | <b>587,409</b>         | <b>254,140</b>       | <b>841,549</b>     |

The statement of financial activities has been prepared on the basis that all operations are continuing operations. There were no gains or losses arising in the year that are not shown above.

The statement of financial activities incorporates the income and expenditure account.

**Weymouth Civic Society (Company registration number: 08137463)****Balance Sheet**

As at 30 September 2022

|                                          | Notes | Total<br>2022<br>£ | Total<br>2021<br>£ |
|------------------------------------------|-------|--------------------|--------------------|
| <b>Fixed assets</b>                      |       |                    |                    |
| Tangible fixed assets                    | 8     | 303,433            | 321,783            |
| Investments                              | 9     | 1                  | 1                  |
|                                          |       | <u>303,434</u>     | <u>321,784</u>     |
| <b>Current assets</b>                    |       |                    |                    |
| Stock                                    | 10    | 2,758              | 925                |
| Debtors                                  | 11    | 23,461             | 32,624             |
| Cash at bank and in hand                 | 12    | 590,933            | 497,031            |
|                                          |       | <u>617,152</u>     | <u>530,580</u>     |
| <b>Liabilities</b>                       |       |                    |                    |
| Creditors falling due<br>within one year | 13    | (14,528)           | (10,815)           |
|                                          |       | <u>602,624</u>     | <u>519,765</u>     |
| Net current assets                       |       | <u>602,624</u>     | <u>519,765</u>     |
| Net assets                               |       | <u>906,058</u>     | <u>841,549</u>     |
| <b>The funds of the charity</b>          |       |                    |                    |
| Restricted income funds                  | 14    | 321,372            | 254,140            |
| Unrestricted funds                       | 14    | 584,686            | 587,409            |
|                                          |       | <u>906,058</u>     | <u>841,549</u>     |

These accounts have been prepared and delivered in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

For the year ending 30 September 2022 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Board on 29 March 2023 and signed on their behalf by:

Dr H K Holdaway  
Chair and Director

C Moyle  
Treasurer and Director

**Weymouth Civic Society**  
Statement of Cash Flows  
For the Year Ended 30 September 2022

|                                                                    |              | <b>2022</b><br>£ | <b>2021</b><br>£ |
|--------------------------------------------------------------------|--------------|------------------|------------------|
|                                                                    | <b>Notes</b> |                  |                  |
| <b>Cash flows from operating activities</b>                        |              |                  |                  |
| Net movements in funds for the year                                |              | 64,509           | (23,464)         |
| Adjustments to cash flows from non-cash items:                     |              |                  |                  |
| Depreciation and amortisation                                      | 8            | 22,325           | 25,946           |
| Finance income                                                     |              | (1,379)          | (1,655)          |
|                                                                    |              | <u>85,455</u>    | <u>827</u>       |
| Working capital adjustments:                                       |              |                  |                  |
| (Increase)/decrease in stock                                       | 10           | (1,833)          | 1,142            |
| (Increase)/decrease in debtors                                     | 11           | 9,163            | (10,666)         |
| Increase/(decrease) in creditors                                   | 13           | 3,713            | 4,647            |
|                                                                    |              | <u>96,498</u>    | <u>(4,050)</u>   |
| <b>Cash flows from investing activities</b>                        |              |                  |                  |
| Interest received                                                  |              | 1,379            | 1,655            |
| Purchase of fixed assets                                           | 8            | (3,975)          | (61,674)         |
|                                                                    |              | <u>(2,596)</u>   | <u>(60,019)</u>  |
| Net cash flow from investing activities                            |              |                  |                  |
|                                                                    |              | <u>93,902</u>    | <u>(64,069)</u>  |
| Net (decrease)/increase in cash and cash equivalents               |              |                  |                  |
|                                                                    |              | <u>497,031</u>   | <u>561,100</u>   |
| Cash and cash equivalents at the beginning of the reporting period |              |                  |                  |
|                                                                    |              | <u>590,933</u>   | <u>497,031</u>   |
| Cash and cash equivalents at the end of the reporting period       |              |                  |                  |
|                                                                    |              | <u>590,933</u>   | <u>497,031</u>   |
| <b>Cash &amp; Cash equivalents reconciliation:</b>                 |              |                  |                  |
| Cash at bank                                                       |              | 590,933          | 497,031          |
|                                                                    |              | <u>590,933</u>   | <u>497,031</u>   |
| Total cash & cash equivalents at the end of the reporting period   |              | <u>590,933</u>   | <u>497,031</u>   |

## **1. Accounting policies**

### **1.1 General information and basis of accounting**

Weymouth Civic Society is a company limited by guarantee incorporated in the United Kingdom under the Companies Act. Each member of the charity undertakes to contribute a maximum of £1 to the charity's assets if it should be wound up while they are a member or within one year after they cease to be a member. The address of the registered office is given on page 1. The nature of the charity's operations and its principal activities are set out in the Trustees Report on pages 2-9.

The financial statements have been prepared on the historical cost basis and in accordance with the accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

### **1.2 Group accounts**

The charity is part of a small group. The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and the Charities Act 2011 and has not prepared group accounts.

### **1.3 Income**

Income from grants and donations is recognised in the year in which they are receivable when there is evidence of entitlement, receipt is probable and the amount can be reliably measured. Where income has not been received for gift aid claims relating to donations received in the year, income is accrued.

Income from government support measures for Covid-19 are recognised under the accruals model resulting in income being recognised on a systematic basis over the period in which the related costs are incurred for which the grant is compensating.

Income from grants and government grants, where 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to grant income they are recognised within grants, donations and legacies and where conditions relating to performance of services are attached, grant income is recognised income from charitable activities within the Statement of Financial Activities.

Merchandise income is recognised on delivery of the goods, with event income being recognised at the date of delivery of the event.

Gifts in kind donated for the museum displays of the charity are included at a deemed value where this can be quantified and are brought to account when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity.

The charity receives income from its subsidiary under gift aid and it is recognised upon physical receipt.

**1.4 Expenditure**

Expenditure is accounted for on the accruals basis. Liabilities are recognised in the accounting period to which they relate.

Merchandise costs comprise the costs of acquiring stock which is sold.

Charitable activity expenditure comprises costs incurred by the charity in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Support costs include finance, administration and governance costs and are allocated to the charitable services equally.

**1.5 Fixed assets and depreciation**

Freehold property and equipment/display items in respect of the museum are considered to have indefinitely long useful lives and estimated residual values not materially different from the carrying amounts of the assets. Consequently, such assets are not depreciated. See note 8 for a breakdown of items not depreciated, as residual assets are depreciated in line with the policy below.

Depreciation of other tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

|                        |                   |
|------------------------|-------------------|
| Leasehold improvements | 20% straight line |
| Equipment/displays     | 20% straight line |
| Office equipment       | 20% straight line |
| Plant & machinery      | 20% straight line |
| Fixtures & fittings    | 20% straight line |

**1.6 Stock**

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value, after making allowances for obsolete and slow moving stock.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

**1.8 Cash at bank and in hand**

Cash at bank and in hand comprise cash on hand and call deposits that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**1.9 Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**1.10 Defined contribution pension**

A defined contribution pension is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as staff pension expense through the profit and loss when they are due.

**1.11 Taxation**

As a registered charity, the company is not liable to corporation tax or capital gains tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity and is therefore included within the relevant costs in the Statement of Financial Activities.

**1.12 Fund accounting**

Unrestricted funds are incoming resources for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are incoming resources to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management costs.

The charity leases the Nothe Fort from Dorset County Council. The lease provides for a yearly rent of one peppercorn (if demanded) and so to all intents and purposes the charity occupies the premises rent free. In return however the charity covenants to carry out such day to day repairs and programmed routine maintenance of the premises as can be financed from sub-letting parts of the premises, entry fees and other income derived from admission of the public to the premises whilst also having regard to the need to finance the administration, promotion, improvement and presentation of the premises and to finance the museum collection out of the income. The lease further stipulates that the charity must set aside any remaining finances accruing from the yearly income into a fund for the purpose of carrying out any works that may from time to time be required to comply with statutory requirements and for other purposes of the charity in relation to its obligations to repair and maintain the premises.

The lease therefore places a restriction over the income derived from the Nothe Fort. Accordingly, that income is reported as restricted incoming resources in the charity's statement of financial activities.

**1.13 Financial instruments**

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade and other debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2022

**2. Donations**

|                           | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2022<br/>£</b> | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|---------------------------|---------------------------------|-------------------------------|-----------------------------|---------------------------------|-------------------------------|-----------------------------|
| Donations                 | 2,321                           | 1,367                         | 3,688                       | 335                             | 438                           | 773                         |
| Donations from subsidiary | -                               | 24,843                        | 24,843                      | -                               | 11,631                        | 11,631                      |
|                           | <u>2,321</u>                    | <u>26,210</u>                 | <u>28,531</u>               | <u>335</u>                      | <u>12,069</u>                 | <u>12,404</u>               |

**3. Investment income**

|                        | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2022<br/>£</b> | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|------------------------|---------------------------------|-------------------------------|-----------------------------|---------------------------------|-------------------------------|-----------------------------|
| Deposit interest       | 9                               | 20                            | 29                          | 42                              | 263                           | 305                         |
| Loan interest received | -                               | 1,350                         | 1,350                       | -                               | 1,350                         | 1,350                       |
|                        | <u>9</u>                        | <u>1,370</u>                  | <u>1,379</u>                | <u>42</u>                       | <u>1,613</u>                  | <u>1,655</u>                |

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2022

**4. Income from charitable activities**

|                                       | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2022<br/>£</b> | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|---------------------------------------|---------------------------------|-------------------------------|-----------------------------|---------------------------------|-------------------------------|-----------------------------|
| Grants:                               |                                 |                               |                             |                                 |                               |                             |
| Dorset Council Grant*                 | -                               | 20,000                        | 20,000                      | 17,431                          | 20,000                        | 37,431                      |
| Kickstarters Grant                    | -                               | 18,291                        | 18,291                      | -                               | 13,866                        | 13,866                      |
| Lockdown Grant                        | -                               | 2,667                         | 2,667                       | -                               | 9,431                         | 9,431                       |
| Weymouth Town Council                 | -                               | 555                           | 555                         | -                               | -                             | -                           |
| Covid 19 grant*                       | 2,667                           | -                             | 2,667                       | -                               | 8,000                         | 8,000                       |
| Historic England Grant                | -                               | -                             | -                           | -                               | 18,690                        | 18,690                      |
| Steps to sustainability grant         | -                               | 10,000                        | 10,000                      | -                               | -                             | -                           |
| Weymouth & Portland<br>Heritage group | -                               | 3,000                         | 3,000                       | -                               | -                             | -                           |
| Weymouth & Portland<br>Museums        | -                               | -                             | -                           | -                               | 750                           | 750                         |
|                                       | 2,667                           | 54,513                        | 57,180                      | 17,431                          | 70,737                        | 88,168                      |
| Subscriptions                         | 1,400                           | -                             | 1,400                       | 1,496                           | -                             | 1,496                       |
| Entry fees for museums                | -                               | 338,235                       | 338,235                     | -                               | 278,718                       | 278,718                     |
| Events and activities                 | 15,530                          | 5,374                         | 20,904                      | 5,150                           | 7,520                         | 12,670                      |
| Rental income                         | -                               | 12,601                        | 12,601                      | -                               | 10,931                        | 10,931                      |
| Sundry income                         | 2                               | -                             | 2                           | 1,125                           | -                             | 1,125                       |
| Tax reclaim                           | 540                             | 29,253                        | 29,793                      | 286                             | 11,061                        | 11,347                      |
| Contributions from NFTC               | -                               | 15,000                        | 15,000                      | -                               | 15,000                        | 15,000                      |
| Coronavirus Job Retention<br>Scheme*  | -                               | -                             | -                           | -                               | 5,561                         | 5,561                       |
|                                       | 20,139                          | 454,976                       | 475,115                     | 25,488                          | 399,528                       | 425,016                     |

During the year, £nil was received from the government under the coronavirus job retention scheme (2021: £5,561). In addition, further small business grants of £5,334 were received in the year (2021: £8,000).

\*Denotes Government Grant

**5. Expenditure on charitable activities**

|                                                                     | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2022<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2021<br>£ |
|---------------------------------------------------------------------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| <b>Operation of Nothe Fort, Tudor House and Society activities:</b> |                        |                      |                    |                        |                      |                    |
| Wages and salaries                                                  | -                      | 224,012              | 224,012            | -                      | 211,695              | 211,695            |
| Rates                                                               | 196                    | 5,415                | 5,611              | 32                     | 1,105                | 1,137              |
| Insurance                                                           | 1,491                  | 6,083                | 7,574              | 1,513                  | 6,021                | 7,534              |
| Light, heat, and telephone                                          | 747                    | 22,258               | 23,005             | 291                    | 22,318               | 22,609             |
| Cleaning                                                            | -                      | 4,768                | 4,768              | 191                    | 3,272                | 3,463              |
| Repairs and maintenance                                             | 5,858                  | 24,492               | 30,350             | 6,100                  | 50,399               | 56,499             |
| Security costs                                                      | 414                    | 9,162                | 9,576              | -                      | 1,065                | 1,065              |
| Plaques and awards                                                  | 737                    | -                    | 737                | -                      | -                    | -                  |
| Displays and events                                                 | 251                    | 16,688               | 16,939             | -                      | 35,584               | 35,584             |
| Office and support                                                  | 134                    | 11,828               | 11,962             | -                      | 6,456                | 6,456              |
| Advertising                                                         | 90                     | 12,223               | 12,313             | 137                    | 17,811               | 17,948             |
| Computer costs                                                      | -                      | -                    | -                  | -                      | 19,908               | 19,908             |
| Travelling and subsistence                                          | 830                    | 652                  | 1,482              | -                      | 175                  | 175                |
| Bank and credit card charges                                        | 53                     | 5,989                | 6,042              | -                      | 4,397                | 4,397              |
| Staff/volunteer welfare & training                                  | -                      | 14,531               | 14,531             | -                      | 12,247               | 12,247             |
| Sundry expenses                                                     | 22                     | 139                  | 161                | 397                    | 10,088               | 10,485             |
| Licences                                                            | -                      | -                    | -                  | -                      | 367                  | 367                |
| Education                                                           | -                      | 1,156                | 1,156              | -                      | -                    | -                  |
| Subscriptions                                                       | 459                    | 7,953                | 8,412              | 227                    | 383                  | 610                |
| Depreciation                                                        | 180                    | 22,145               | 22,325             | 180                    | 25,766               | 25,946             |
| Volunteers dinner and outings                                       | 159                    | -                    | 159                | -                      | 1,131                | 1,131              |
| HR consultancy                                                      | -                      | -                    | -                  | -                      | 1,044                | 1,044              |
| Professional fees                                                   | -                      | 13,261               | 13,261             | -                      | 19,434               | 19,434             |
| Museum and Collections                                              | 12,142                 | 10,904               | 23,046             | -                      | -                    | -                  |
| <b>Governance costs:</b>                                            |                        |                      |                    |                        |                      |                    |
| Accountancy fees                                                    | 489                    | 1,469                | 1,958              | 538                    | 1,531                | 2,069              |
| Independent examiner fees                                           | 200                    | 600                  | 800                | 158                    | 593                  | 751                |
|                                                                     | <u>24,452</u>          | <u>415,728</u>       | <u>440,180</u>     | <u>9,764</u>           | <u>452,790</u>       | <u>462,554</u>     |

**6. Wages and salaries**

|                       | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Wages and salaries    | 210,302                     | 200,154                     |
| Social security costs | 13,710                      | 11,541                      |
|                       | <u>224,012</u>              | <u>211,695</u>              |

The average weekly number of staff employed by the charity during the year was 15 (2021 – 12).

No employee received emoluments of more than £60,000 during the year (2021 – none)

The key management personnel of the charity comprises the general managers of Nothe Fort, whose employee benefits totalled £42,329 (2021 – £37,749). Part of the increased benefits for the general managers was caused by increased hours for the general managers.

**7. Related party transactions**

No trustees were paid any remuneration for their role (2021 – none), and none received any reimbursed expenditure (2021 – none).

Nothe Fort Trading Company Limited  
(a wholly owned subsidiary of the charity)

The following amounts were received from Nothe Fort Trading Company Limited during the year:

|                                        | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|----------------------------------------|-----------------------------|-----------------------------|
| HR services provided (staff re-charge) | 12,000                      | 12,000                      |
| Rent of shop and property              | 3,000                       | 3,000                       |
| Donation of profit                     | 24,843                      | 11,631                      |
| Interest on loan (see below)           | 1,350                       | 1,350                       |
|                                        | <u>41,193</u>               | <u>28,031</u>               |

The charity provided Nothe Fort Trading Company Limited with a loan of £15,000 in the period to 30 September 2020. Interest is charged on this loan at 9%, payable annually.

At the balance sheet date the amount due from Nothe Fort Trading Company Limited was £15,000 (2021 – £15,000), in addition, the Trust owes Nothe Fort Trading Company Limited £4,450 at the year end (2021: £nil).

## 8. Tangible fixed assets

|                       | Freehold<br>property<br>£ | L'hold<br>Improve-<br>ments<br>£ | Office<br>equipment<br>£ | Plant &<br>machinery<br>£ | Fixtures<br>& fittings<br>£ | Equipment<br>/displays<br>£ | Total<br>£ |
|-----------------------|---------------------------|----------------------------------|--------------------------|---------------------------|-----------------------------|-----------------------------|------------|
| <b>Cost</b>           |                           |                                  |                          |                           |                             |                             |            |
| As at 1 Oct 21        | 136,000                   | 209,713                          | 31,803                   | 3,681                     | 62,063                      | 39,800                      | 483,060    |
| Additions             | -                         | 2,715                            | 1,260                    | -                         | -                           | -                           | 3,975      |
| As at 30 Sep 22       | 136,000                   | 212,428                          | 33,063                   | 3,681                     | 62,063                      | 39,800                      | 487,035    |
| <b>Depreciation</b>   |                           |                                  |                          |                           |                             |                             |            |
| As at 1 Oct 21        | -                         | 71,826                           | 31,371                   | 2,053                     | 54,587                      | 1,440                       | 161,277    |
| Charge for year       | -                         | 18,264                           | 551                      | 736                       | 2,594                       | 180                         | 22,325     |
| As at 30 Sep 22       | -                         | 90,090                           | 31,922                   | 2,789                     | 57,181                      | 1,620                       | 183,602    |
| <b>Net book value</b> |                           |                                  |                          |                           |                             |                             |            |
| As at 30 Sep 22       | 136,000                   | 122,338                          | 1,141                    | 892                       | 4,882                       | 38,180                      | 303,433    |
| As at 30 Sep 21       | 136,000                   | 137,887                          | 432                      | 1,628                     | 7,476                       | 38,360                      | 321,783    |

Freehold property of £136,000 represents the deemed cost brought forward of Tudor House, Weymouth, based on a valuation undertaken in 1998.

Leasehold improvements and equipment/display items include £38,000 in respect of the contents of Tudor House and £39,299 in respect of items at the Nothe Fort – neither of the equipment/display items nor the property are depreciated, in line with stated accounting policy.

## 9. Investments

The charity holds 1 share of £1 in its wholly owned trading subsidiary company Nothe Fort Trading Company Limited, which is incorporated in the United Kingdom. The principal activity of the company is providing trading activities for Nothe Fort. The profit for the year ended 31 March 2022 for Nothe Fort Trading Company Limited was £24,843 after tax (£11,631 for the period to 31 March 2021), and reserves were £34,270 (£21,058 as at 31 March 2021).

The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and Charities Act 2011 and has not prepared group accounts.

**10. Stock**

|                       | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Stock held for resale | 2,758                       | 925                         |
|                       | <u>2,758</u>                | <u>925</u>                  |
|                       | <u><u>2,758</u></u>         | <u><u>925</u></u>           |

**11. Debtors**

|                                     | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-------------------------------------|-----------------------------|-----------------------------|
| Other debtors                       | 12,503                      | 17,624                      |
| Prepayments                         | 408                         | -                           |
| Amounts due from subsidiary company | 10,550                      | 15,000                      |
|                                     | <u>23,461</u>               | <u>32,624</u>               |
|                                     | <u><u>23,461</u></u>        | <u><u>32,624</u></u>        |

**12. Cash at bank and in hand**

|                       | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Bank accounts         | 302,203                     | 203,996                     |
| Bank deposit accounts | 285,107                     | 289,475                     |
| Cash in hand          | 3,623                       | 3,560                       |
|                       | <u>590,933</u>              | <u>497,031</u>              |
|                       | <u><u>590,933</u></u>       | <u><u>497,031</u></u>       |

**13. Creditors falling due within one year**

|                               | <b>Total<br/>2022<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|-------------------------------|-----------------------------|-----------------------------|
| Trade creditors               | 7,230                       | 2,423                       |
| Accruals                      | 3,499                       | 8,392                       |
| Social security & other taxes | 3,799                       | -                           |
|                               | <u>14,528</u>               | <u>10,815</u>               |

**14. Analysis of charitable funds – 2022**

|                                       | <b>Opening<br/>Balance<br/>01/10/21<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>30/09/22<br/>£</b> |
|---------------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>               |                                               |                                     |                                     |                        |                                               |
| Casemate frames                       | 60,000                                        | -                                   | -                                   | (60,000)               | -                                             |
| Toilet facilities                     | 100,000                                       | -                                   | -                                   | (100,000)              | -                                             |
| Kickstarters grant                    | -                                             | 18,291                              | (18,291)                            | -                      | -                                             |
| Weymouth & Portland<br>Heritage group | -                                             | 3,000                               | -                                   | (3,000)                | -                                             |
| Nothe Fort general operations         | 94,140                                        | 461,265                             | (397,033)                           | 163,000                | 321,372                                       |
| <b>Total restricted funds</b>         | <u>254,140</u>                                | <u>482,556</u>                      | <u>(415,324)</u>                    | <u>-</u>               | <u>321,372</u>                                |
| Unrestricted funds                    | 587,409                                       | 22,473                              | (25,196)                            | -                      | 584,686                                       |
| <b>Total funds</b>                    | <u>841,549</u>                                | <u>505,029</u>                      | <u>(855,844)</u>                    | <u>-</u>               | <u>906,058</u>                                |

**Analysis of charitable funds – 2021**

|                                | <b>Opening<br/>Balance<br/>01/10/20<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>30/09/21<br/>£</b> |
|--------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>        |                                               |                                     |                                     |                        |                                               |
| Casemate frames                | 60,000                                        | -                                   | -                                   | -                      | 60,000                                        |
| Toilet facilities              | 100,000                                       | -                                   | -                                   | -                      | 100,000                                       |
| Historic England Grant         | -                                             | 18,690                              | (18,690)                            | -                      | -                                             |
| Weymouth & Portland Museum     | -                                             | 750                                 | (750)                               | -                      | -                                             |
| National Lottery Heritage Fund | 79,014                                        | -                                   | (27,582)                            | (51,432)               | -                                             |
| Nothe Fort general operations  | 106,138                                       | 393,770                             | (405,768)                           | -                      | 94,140                                        |
| <b>Total restricted funds</b>  | <b>345,152</b>                                | <b>413,210</b>                      | <b>(452,790)</b>                    | <b>(51,432)</b>        | <b>254,140</b>                                |
| <b>Unrestricted funds</b>      | <b>519,861</b>                                | <b>25,880</b>                       | <b>(9,764)</b>                      | <b>51,432</b>          | <b>587,409</b>                                |
| <b>Total funds</b>             | <b>865,013</b>                                | <b>439,090</b>                      | <b>(462,554)</b>                    | <b>-</b>               | <b>841,549</b>                                |

The purpose of material funds are as follows:

- The restricted fund for Nothe Fort general operations is in respect of Nothe Fort, as prescribed by the lease set down from Weymouth & Portland Borough Council (now Dorset County Council). More detail is provided in note 1.13 to the accounts.
- Casemate frames and Toilet facilities were also funds received in relation to Nothe Fort and have been separately split from the operations fund by the trustees. It was identified during the year that the restricted funds held for Casemate frames and Toilet facilities were spent in previous years and not transferred at the time. A transfer has therefore been made to recognise this spend.
- Funding from Historic England has been received to pay for a conservation specialist to perform a study into the condition of the buildings.
- The National Lottery Heritage Fund grant is a project to improve facilities at the Fort by providing a new disabled toilet and volunteers' room, together with improvements to the drains. It also supports additional front of house and cleaning staff required because of COVID constraints and temporary outdoor facilities (gazebo, marquee) for the October half-term break and schools' programme.
- Kickstarters grant- a scheme to help provide six months of paid employment for young people, including employability support to develop their work skills and to help them find future employment.
- The funding for the Weymouth and Portland Heritage Group was received from South West Museum Development and was used to produce advertising material covering local museums and attractions.

Where amounts have been spent on capital items during the year, these have been transferred from restricted to unrestricted funds as the purchase discharges the restriction.

**15. Analysis of net assets between funds**

|                    | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2022<br/>£</b> | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2021<br/>£</b> |
|--------------------|---------------------------------|-------------------------------|-----------------------------|---------------------------------|-------------------------------|-----------------------------|
| Fixed assets       | 174,183                         | 129,251                       | 303,434                     | 174,360                         | 147,424                       | 321,784                     |
| Net current assets | 410,503                         | 192,121                       | 602,624                     | 413,049                         | 106,716                       | 519,765                     |
|                    | <u>584,686</u>                  | <u>321,372</u>                | <u>906,058</u>              | <u>587,409</u>                  | <u>254,140</u>                | <u>841,549</u>              |

**16. Company limited by guarantee**

The company is incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company. As at 30 September 2022 the company had 129 members and the total amount guaranteed is therefore £129.

**17. Government grants**

Income from government grants comprise grants made by local authorities to fund the principal activities and objectives of the charity via core funding and funding for specific projects. See note 4 for more information and the amount and source of these grants. There are no unfulfilled conditions or other contingencies to these grants.

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# Accounts

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# **Weymouth Civic Society**

**(A Charitable Company Limited by Guarantee)**

## **Annual Report and Financial Statements**

**For the Year Ended 30 September 2021**

**Company number: 08137463**

**Charity Registered in England and Wales Number: 1148603**

# **Weymouth Civic Society**

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For the Year Ended 30 September 2021

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## **Weymouth Civic Society**

Reference and Administrative Details

For the Year Ended 30 September 2021

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### **Trustees/ Directors**

P Crump  
G Dewey  
J Farquharson  
M Foster  
L Hardy  
Dr K Holdaway (Chair)  
G Mabb  
R Martin  
C Moyle  
G Perry  
J Turner

### **Registered Office**

Tudor House  
3 Trinity Street  
Weymouth  
Dorset  
DT4 8TW

### **Charity Number**

1148603

### **Company Number**

08137463

### **Independent Examiner**

Michelle Ferris FCA  
Albert Goodman LLP  
Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

### **Bankers**

Barclays Bank Plc  
2 St Mary Street  
Weymouth  
Dorset

**Report of the Trustees for the year ended 30 September 2021**

The Trustees present their annual report and financial statements of the Charity for the year ended 30 September 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011 and the Statement of Recommended Practice. Accounting and Reporting by Charities (SORP FRS 102- implemented 1 January 2019), and are in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006. The report covers activities for the period up to December 2021, although the finances only cover the financial year ending on 30 September 2021.

**Structure, governance and management**

Weymouth Civic Society was incorporated on 10 July 2012 and took over the functions of the original Weymouth Civic Society on 1 October 2012.

The Society is constituted as a company limited by guarantee, and is governed by Articles of Association, and rulings of the Charity Commission, for the public benefit.

The Charity's objects, as set out in its governing documents are:

- a) To stimulate public interest in the area.
- b) To promote high standards of planning and architecture in the area.
- c) To secure the preservation, protection, development and improvement of features of historic, natural or environmental interest in the area.
- d) To acquire buildings of historic interest in the area with a view to their maintenance and long term preservation and to open such buildings to the public with a view to increasing their appreciation and understanding of the local heritage.
- e) To undertake any relevant activities to further these objectives insofar as they shall be charitable. The Society's objects are specifically restricted as relating to the area of Weymouth and Portland and its surroundings; and
- f) To operate museums.

For the purpose of these accounts the Directors and Trustees are in fact one and the same. Where the word Trustee appears, the term Director is also implicitly inferred and vice versa. Directors who have served during the year and since the year end are as noted below:

|                   |                                           |
|-------------------|-------------------------------------------|
| Dr Keith Holdaway | Chair                                     |
| Graham Perry      | Vice Chair                                |
| Maxine Foster     | Company Secretary                         |
| Chris Moyle       | Treasurer                                 |
| James Farquharson | Chair, Nothe Fort Management Committee    |
| Pauline Crump     | Chair, Planning and Environment Committee |
| Laura Hardy       | Custodian, Tudor House                    |
| Ron Martin        | Membership Secretary                      |
| Graham Dewey      | Board member for Health and Safety        |
| Jonathan Turner   | Board member for buildings and fabric     |
| Gerald Mabb       | Director                                  |

## **Investment powers**

The Articles of Association provide the authority:

- To operate bank and other cash and deposit accounts and to set aside income as a reserve against future expenditure.
- To deposit or invest funds.

WCS does not currently invest any of its funds and all of our cash is held in bank accounts with a high street bank.

## **Chairman's Summary**

We meet with representatives of other civic societies in the south-west through the good offices of Civic Voice. It is fair to say that throughout the country in recent years, some Civic Societies have ceased to function, and many others are struggling to build membership and to engage with townspeople. Weymouth Civic Society has a sound structure, respected planning expertise and runs two successful museums. The Board has supported each local management committee to run its museum by pushing decision making as close to the workplace as possible within a framework of pragmatic policies and procedures. I believe this approach has borne fruit, as you will find when you read below, about the wonderful successes of Nothe Fort and the improvements to Tudor House. Our wonderful staff could not run our estate without the small army of volunteers whose skill and commitment never fails to amaze me. Thank you each and every one.

The Planning and Environment Committee has had to respond to the changes in the planning system following the creation of the unitary authority, Dorset Council, by forging relationships with three local town councils. As a Society, we remain concerned about the loss of local control over changes in our town and we will seek ways to work with Dorset Council to improve consultation before major decisions are taken.

The Board now wish to re-build our programme of public engagement, which has been so badly damaged by the Covid epidemic. Attending meetings has been curtailed throughout commerce and civic life, replaced by virtual ones which were novel, even fun at first, but whose shortcomings are becoming painfully evident. Expression of views on social media has to be brief, often to the point of curt and exploration of areas of common ground is extremely difficult. Instead of creating agreement and consensus, social media seems to entrench people into their positions ever more firmly. With these considerations in mind, we are looking at new, safe ways to encourage exploration of issues facing our town, many of which need to strike the best balance between conflicting needs of the people affected. As I write this report in December 2021, a new wave of virus is threatening us and makes planning increasingly difficult. Nevertheless, we remain determined help members and non-members alike to explore the possibilities for improvement and to widen our ambitions

## **Achievements and performance**

### **Planning and Environment**

Despite Covid, the Planning and Environment Committee has had a very busy year. We have met regularly, either virtually via Zoom, or, more recently, and, much more satisfactorily, in person. We have established contacts with the three Town Councils, Weymouth, Portland and Chickereil, which cover our 'area of interest' south of the Ridgeway and this is resulting in better communication and understanding.

We managed to view a long list of candidates deserving of planning awards for 2020 and 2021 and identified some worthy winners. We were delighted to award plaques for the Annual Award for 2020 and 2021 to:

- the ambitious restoration of Deheers warehouse, converting it to luxury apartments
- the development of the Weyfish building, especially opening the roof space into a fine restaurant which has also been added to the Michelin Guide for its 'commitment to sustainable gastronomy'.

Both buildings, on Custom House Quay, have been completed by local businessmen with imagination and confidence in the future of the town.

Unfortunately, problems with ensuring safe social distancing, means that the actual presentation of the Plaques and lesser awards had to be postponed until safer times.

We have again spent significant time and effort trying to encourage owners and occupiers to protect significant buildings from dilapidation and decay. We recently held a meeting with two Dorset Council Conservation officers. Both were relatively new to our area and we were able to draw attention to several buildings in a worrying state. We hope to follow this meeting with a tour of the town, to introduce them to some of our gems and some problem buildings.

Other local issues continue to cause concern: the threat of the Portland Incinerator to our area still looms. There has been little or no progress on the development of Brewers' Quay and the North Quay Council Office sites and the increasingly frequent applications for over-large, often illuminated and animated advertisements is worrying. Some of these are effectively large screens on busy roads which can only distract drivers.

The Planning Committee's bi-monthly News is sent to members by email and appears on the Society's website, giving a regular and more detailed overview of our activities.

### **Membership Activities**

Membership numbers have changed little in the last year with 137 members compared with 136.

Unfortunately, Covid -19 restrictions have curtailed meetings and no members' evenings have been held since early 2020. Members have had the opportunity to virtually join two Dorchester Civic Society meetings.

Dinah Ellis continues as Editor of the Newsletter, and recent issues have benefitted from a wide range of articles of local interest. Pauline has continued to provide updates on the Society activities to members who have asked for email updates

### **Nothe Fort Museum of Coastal Defence**

The Nothe Fort team continued to implement Covid-safe operating practices to ensure the site could open, as well as improved its displays and events programme to deliver a more engaging visitor experience. The team also made good progress with important building work and conservation of the collection.

Overall, visitor numbers held up well, despite the pandemic, which at times legally obliged Nothe Fort to close. We welcomed a total of 58,881 visitors during the year, just a 15% reduction on the last pre-Covid year (2018-19).

Covid-19 restricted Nothe Fort's opening in 2020-21 to these dates:

| <b>Dates of national lockdowns</b>                                                | <b>Nothe Fort open</b>                                                                                                 |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|
| 5 November – 1 December 2020                                                      | Fort closed until 5 Dec; open weekends 5/6 Dec, 12/13 Dec, 19/20 Dec plus 21/22 Dec.                                   |
| 6 January – 28 March 2021 (full lockdown) followed by restrictions until 11 April | Fort closed                                                                                                            |
| Partial opening 12 April – 16 May 2021                                            | Outdoor areas and shop open (reduced entry price) for second week of the Easter school holidays and weekends following |
| 17 May 2021 – full opening                                                        | Nothe Fort re-opens                                                                                                    |

Due to the successes delivered by the team in terms of Covid response and visitor experience, Nothe Fort won several awards during the year:

- Gold for Small Visitor Attraction, Dorset Tourism Awards 2021
- Gold for Small Visitor Attraction, South West Tourism Awards 2021
- Highly Commended for 'Pandemic Response Award' in the Museums & Heritage Awards 2021
- Tourism Business of the Year, Weymouth & Portland Business Awards 2021.

### **Nothe Fort Forward Planning**

As part of the five-year forward plan, Nothe Fort undertook stakeholder consultations to review the story we tell. The outcome was a move from the wide story of 'Museum of Coastal Defence' to focus on the key stories of Nothe Fort – the Victorian fort, the Second World War, the Cold War, and the saving of the Fort, with additional focuses on 'Weymouth during WW2' and our use as a cultural hub for Weymouth.

### **Volunteers & Staff**

This year, 117 volunteers supported the work of Nothe Fort, 16 of whom were new to the Fort this season.

Our Visitor Experience Manager and Assistant Caretaker left the organisation during the year, to pursue a new career path and to retire respectively.

Some other staff were partially furloughed during the spring lockdown, but all returned for their full hours on the re-opening of the Fort. In July we welcomed four staff under 23 as part of the Government-funded Kickstart scheme.

### **Grant Funding**

The £79k National Lottery Heritage Fund (NLHF) grant we received at the end of the 2019-20 financial year enabled Nothe Fort to adapt to Covid conditions, improve our education programme, as well as funding some new facilities and display equipment.

In November 2020, Nothe Fort was awarded a three-year funding agreement of £20,000 per year as part of Dorset Council Organisational Revenue Support Fund. This funding is enabling us to work with more local schools and increase community engagement.

In February 2020, we were awarded a grant of £18,700 through the Historic England Emergency Heritage at Risk Fund to carry out a full condition survey of Nothe Fort, enabling us to prioritise work in the future. The survey's report gave us the basis for an application to the new Arts Council Museum Estate and Development Fund (MEND) fund for museum repairs and refurbishment of the lift, and we were invited to make a full application for a £430k grant after passing the initial stage. We will find out whether we have been successful in February 2022.

We received £1,800 from Weymouth Town Council towards the 2020 Victorian Christmas Fair and further funding enabling us to host celebrations for the 450th anniversary of the charter joining Weymouth and Melcombe Regis.

### **The Building**

Nothe Fort's skilled team of building maintenance staff and volunteers undertake a full programme of regular maintenance work and have delivered a number of special maintenance projects, including this year:

- Installation of Wi-Fi in the magazine levels
- Building a ramp for disabled access on the new terrace
- Replacing the floor of the artillery room and kitting it out with new shelving
- Replacing or restoring floors and windows in the entrance and café
- Replacing the window of casemate 20
- Moving the school's evacuee experience shop

## **Museum Collection and Interpretation**

Acquisitions in 2020-21 included Whitehead torpedo material from the estate of Ed Cummings, a 10" Victorian shell from Swanage Museum and Cold War documents.

A gun conservation project took place over the summer and autumn of 2021. Under metal conservator Peter Meehan's guidance, volunteers worked on the Single Bofors and the 3.7 Vickers. The work will protect the guns from rust and replace some key missing elements.

Temporary exhibitions were created for the new gallery space, including:

- 'James Hall', exploring the life of one of the Fort's gunners
- 'Remembrance', using objects usually held in the store
- Philip Warren's Matchstick Fleet
- Exhibition of art by local painter, Ian Brooke.

A new 'visual language' has been developed to provide design standards that match the period of the Fort's main eras, Victorian, Second World War and Cold War. Oral history research has begun to develop new forms of story interpretation, with volunteers travelling to the National Archives as well as locally and online.

## **Visitor Services**

In May 2021, Nothe Fort's new till system went live. Visitors can now buy tickets online, we can process in-person ticket sales more quickly and analyse visitor data more efficiently.

Sixteen front of house staff and volunteers completed Visit England's 'Exceeding Customer Care Expectations' course.

## **Education**

In 2020-21 we welcomed 15 school groups with 390 students to our Evacuee Experience. The NLHF grant enabled us to employ the services of an education freelancer to develop Covid-safe practices for school visits and to begin to develop a new Victorian session for primary schools.

Nothe Fort worked with Weymouth College on a number of projects this year: Photography A level, Tourism and Travel BTEC level 3 and the Supported Living Group. In January 2021, Weymouth College Art Department delivered a 'Survival & Protection' project inspired by Nothe Fort and in May 2021, the 80 participating students showcased their work in an exhibition at Nothe Fort.

### **Visitor and community events**

Nothe Fort maximised the use of its outdoor space to deliver a varied programme of events:

- Christmas, Easter and Halloween activities for children
- Victorian Christmas market
- Dorset Food and Drink pop-up market
- Southern Armour Group Radio-controlled tanks
- Survival Zone scare experiences – Halloween and Aliens
- Plays including Treasure Island, Arabian Nights and a Wessex Musical Theatre evening
- Secret Garden Ballet
- Victorian Weekend
- Ben Waters Rock & Roll evening
- Weymouth Town Council's Remembrance service and Armed Forces Day events
- Artwey Exhibition
- Weymouth 450, MelWey Games and Silent Disco
- Heritage Open Day

### **Commercial Activities**

Nothe Fort's commercial activities, primarily the shop and non-educational events, are provided by a separate legal entity (Nothe Fort Trading Company, set up in 2017) which donates all of its profits back to Nothe Fort. Sales have held up well whilst the Fort has been open and weddings started again in Summer 2021. Several of the events listed above were operated by the Trading Company.

The Fort View Café is continuing to operate successfully under a franchise contract.

### **Nothe Fort Artillery Volunteers**

Nothe Fort Artillery volunteers performed displays at the Fort on the second and fourth Sunday of the month and provided cannon-firing at Remembrance and Armed Forces Day services. They formed a key part of the Victorian weekend and a colourful addition at other Nothe Fort events. Once cruise ships started running again, the Artillery was able to provide welcoming cannon-firings at Portland Port.

### **Tudor House Museum**

Unfortunately, it has not yet been possible to re-open Tudor House to the public. The current operating model based on guided tours provided by volunteers in the confined space of a 17th Century building does not lend itself to social distancing.

Work on the cataloguing and curation of the collection has been carried out remotely as much as possible while the museum was shut and some maintenance work has been carried out.

Tudor House received further COVID-19 grants for periods where it was not allowed to open. This will be used to support improvements as well as helping to preserve the building and the museum's collection.

## **Staff and Volunteers**

Our Museums (Nothe Fort and Tudor House) are only able to operate successfully because our staff team at Nothe Fort and the contribution made by our teams of dedicated volunteers. Our thanks to them for all that they do.

We are always keen to welcome new volunteers to all areas of our activities from visitor experience to graphics and maintenance. We would be delighted to hear from anyone new who would like to join our volunteers.

We offer a range of roles in which volunteers can contribute and learn new skills, pursue historical or craft interests and make new friends.

## **Board meetings**

The Board continued to 'meet' via Zoom throughout the period with only one face-to-face meeting. Separate sub-groups have been set up to review governance arrangements, staff matters, and improving our offer.

## **Financial review**

We were successful in diversifying our income streams with both Nothe Fort and Tudor House receiving grants during the year.

One highlight was the receipt of a £20,000 a year revenue support grant from Dorset Council. This award will last for 3 years. £20,00 was the highest amount awarded to any museum in Dorset.

During the year the charity raised income of £439,090 (2020: £356,031) and incurred expenditure of £462,554 (2020: £351,884). This therefore generated a deficit of £23,464 (2020: surplus of £4,147) of which a surplus of £67,548, after transfers, was unrestricted (2020: £10,669).

The charity's bank and cash balances at 30 September 2021 stood at £497,031 (2020: £561,100) and total charitable funds at this date amounted to £841,549 (2020: £865,013), of which £254,140 (2020: £345,152) were restricted.

The expenditure included most of the money that had been received from the NLHF and included in the income for the previous financial year.

## **Risk management**

Systems and new procedures are continuously being revised and updated. A significant focus during 2021 has been improving our use of the Xero accounting system at Nothe Fort.

We remain with Aviva as our insurer within a three-year arrangement under which the premium will only change in line with changes to the insurable risk.

## **Reserves policy**

At the year end the charity had total funds of £841,549 (2020: £865,013), of which £265,625 (2020: £233,805) was free reserves.

**Weymouth Civic Society**  
Trustees' Report  
For the Year Ended 30 September 2021

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Nothe Fort earns the vast majority of its income between May and September each year but the expenditure is relatively evenly split over the year. This means that the first use of these 'reserves' is to fund the winter period.

The reserves would allow the charity to continue to trade for more than 6 months without further income (including the operations of Nothe Fort, which are treated as restricted funds) and is therefore considered a reasonable level of reserves to hold. Our reserves held at the start of 2020 have allowed us to survive the COVID pandemic much better than most other comparable organisations.

The lease stipulates that any surplus from the Nothe Fort account must be spent on the Nothe Fort. A separate sum of money is held to provide for any major repairs found necessary for the Tudor House.

### **Public benefit**

The Trustees consider that the Charity's aims, objectives and activities comply with the Charity Commissions guidance on public benefit. Weymouth Civic Society has continued to promote improvements in the built environment of Weymouth and Portland through its planning activities and through its management of its two museums: Tudor House and Nothe Fort. All decisions taken by the Trustees have taken due regard to the Charity Commission's public benefit requirements.

### **Statement of Trustees' responsibilities**

The Trustees (who are also directors of Weymouth Civic Society for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Weymouth Civic Society**  
Trustees' Report  
For the Year Ended 30 September 2021

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**Small Company**

This Report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on 19 January 2022 and signed on their behalf by:

**Dr H K Holdaway**  
Chair and Director

**C Moyle**  
Treasurer and Director

## **Weymouth Civic Society**

Independent Examiners Report to the Trustees  
For the Year Ended 30 September 2021

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I report to the charity trustees on my examination of the accounts of Weymouth Civic Society ("the Company") For the Year Ended 30 September 2021.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Michelle Ferris BSc (Hons) FCA DChA**  
Albert Goodman LLP

Date: 17 February 2022

Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Weymouth Civic Society**

## Statement of Financial Activities (including Income &amp; Expenditure account)

For the Year Ended 30 September 2021

|                                                            | Notes | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2021<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2020<br>£ |
|------------------------------------------------------------|-------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| <b>Income from:</b>                                        |       |                        |                      |                    |                        |                      |                    |
| Donations                                                  | 2     | 335                    | 12,069               | 12,404             | 533                    | 28,770               | 29,303             |
| Investment income                                          | 3     | 42                     | 1,613                | 1,655              | 119                    | 608                  | 727                |
| Charitable activities                                      | 4     | 25,488                 | 399,528              | 425,016            | 12,985                 | 311,441              | 324,426            |
| Merchandise income                                         |       | 15                     | -                    | 15                 | 1,575                  | -                    | 1,575              |
| <b>Total income</b>                                        |       | <b>25,880</b>          | <b>413,210</b>       | <b>439,090</b>     | <b>15,212</b>          | <b>340,819</b>       | <b>356,031</b>     |
| <b>Expenditure</b>                                         |       |                        |                      |                    |                        |                      |                    |
| Merchandise costs                                          |       | -                      | -                    | -                  | 196                    | 606                  | 802                |
| Charitable activities                                      | 5     | 9,764                  | 452,790              | 462,554            | 4,347                  | 346,735              | 351,082            |
| <b>Total expenditure</b>                                   |       | <b>9,764</b>           | <b>452,790</b>       | <b>462,554</b>     | <b>4,543</b>           | <b>347,341</b>       | <b>351,884</b>     |
| <b>Net movement in funds/<br/>net income/(expenditure)</b> |       | <b>16,116</b>          | <b>(39,580)</b>      | <b>(23,464)</b>    | <b>10,669</b>          | <b>(6,522)</b>       | <b>4,147</b>       |
| Transfers between funds                                    |       | 51,432                 | (51,432)             | -                  | -                      | -                    | -                  |
|                                                            |       | <b>67,548</b>          | <b>(91,012)</b>      | <b>(23,464)</b>    | <b>10,669</b>          | <b>(6,522)</b>       | <b>4,147</b>       |
| <b>Reconciliation of funds</b>                             |       |                        |                      |                    |                        |                      |                    |
| Fund balances at 1<br>October 20                           |       | 519,861                | 345,152              | 865,013            | 509,192                | 351,674              | 860,866            |
| <b>Fund balances at<br/>30 September 21</b>                |       | <b>587,409</b>         | <b>254,140</b>       | <b>841,549</b>     | <b>519,861</b>         | <b>345,152</b>       | <b>865,013</b>     |

The statement of financial activities has been prepared on the basis that all operations are continuing operations. There were no gains or losses arising in the year that are not shown above.

The statement of financial activities incorporates the income and expenditure account.

**Weymouth Civic Society (Company registration number: 08137463)****Balance Sheet**

As at 30 September 2021

|                                          | Notes | Total 2021<br>£ | Total 2020<br>£ |
|------------------------------------------|-------|-----------------|-----------------|
| <b>Fixed assets</b>                      |       |                 |                 |
| Tangible fixed assets                    | 8     | 321,783         | 286,055         |
| Investments                              | 9     | 1               | 1               |
|                                          |       | <hr/>           | <hr/>           |
|                                          |       | 321,784         | 286,056         |
| <b>Current assets</b>                    |       |                 |                 |
| Stock                                    | 10    | 925             | 2,067           |
| Debtors                                  | 11    | 32,624          | 21,958          |
| Cash at bank and in hand                 | 12    | 497,031         | 561,100         |
|                                          |       | <hr/>           | <hr/>           |
|                                          |       | 530,580         | 585,125         |
| <b>Liabilities</b>                       |       |                 |                 |
| Creditors falling due<br>within one year | 13    | (10,815)        | (6,168)         |
|                                          |       | <hr/>           | <hr/>           |
| Net current assets                       |       | 519,765         | 578,957         |
|                                          |       | <hr/>           | <hr/>           |
| Net assets                               |       | 841,549         | 865,013         |
|                                          |       | <hr/>           | <hr/>           |
| <b>The funds of the charity</b>          |       |                 |                 |
| Restricted income funds                  | 14    | 254,140         | 345,152         |
| Unrestricted funds                       | 14    | 587,409         | 519,861         |
|                                          |       | <hr/>           | <hr/>           |
|                                          |       | 841,549         | 865,013         |
|                                          |       | <hr/>           | <hr/>           |

These accounts have been prepared and delivered in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

For the year ending 30 September 2021 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Board on 19 January 2022 and signed on their behalf by:

**Dr H K Holdaway**  
Chair and Director

**C Moyle**  
Treasurer and Director

**1. Accounting policies**

**1.1 General information and basis of accounting**

Weymouth Civic Society is a company limited by guarantee incorporated in the United Kingdom under the Companies Act. Each member of the charity undertakes to contribute a maximum of £1 to the charity's assets if it should be wound up while they are a member or within one year after they cease to be a member. The address of the registered office is given on page 1. The nature of the charity's operations and its principal activities are set out in the Trustees Report on pages 2-11.

The financial statements have been prepared on the historical cost basis and in accordance with the accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Group accounts**

The charity is part of a small group. The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and the Charities Act 2011 and has not prepared group accounts.

**1.3 Income**

Income from grants and donations is recognised in the year in which they are receivable when there is evidence of entitlement, receipt is probable and the amount can be reliably measured. Where income has not been received for gift aid claims relating to donations received in the year, income is accrued.

Income from government support measures for Covid-19 are recognised under the accruals model resulting in income being recognised on a systematic basis over the period in which the related costs are incurred for which the grant is compensating.

Income from grants and government grants, where 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to grant income they are recognised within grants, donations and legacies and where conditions relating to performance of services are attached, grant income is recognised income from charitable activities within the Statement of Financial Activities.

Merchandise income is recognised on delivery of the goods, with event income being recognised at the date of delivery of the event.

Gifts in kind donated for the museum displays of the charity are included at a deemed value where this can be quantified and are brought to account when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity.

The charity receives income from its subsidiary under gift aid and it is recognised upon physical receipt.

**1.4 Expenditure**

Expenditure is accounted for on the accruals basis. Liabilities are recognised in the accounting period to which they relate.

Merchandise costs comprise the costs of acquiring stock which is sold.

Charitable activity expenditure comprises costs incurred by the charity in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Support costs include finance, administration and governance costs and are allocated to the charitable services equally.

**1.5 Fixed assets and depreciation**

Freehold property and equipment/display items in respect of the museum are considered to have indefinitely long useful lives and estimated residual values not materially different from the carrying amounts of the assets. Consequently, such assets are not depreciated.

Depreciation of other tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

|                        |                   |
|------------------------|-------------------|
| Leasehold improvements | 20% straight line |
| Equipment/displays     | 20% straight line |
| Office equipment       | 20% straight line |
| Plant & machinery      | 20% straight line |
| Fixtures & fittings    | 20% straight line |

**1.6 Stock**

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value, after making allowances for obsolete and slow moving stock.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

**1.8 Cash at bank and in hand**

Cash at bank and in hand comprise cash on hand and call deposits that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**1.9 Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**1.10 Defined contribution pension**

A defined contribution pension is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as staff pension expense through the profit and loss when they are due.

**1.11 Taxation**

As a registered charity, the company is not liable to corporation tax or capital gains tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity and is therefore included within the relevant costs in the Statement of Financial Activities.

**1.12 Fund accounting**

Unrestricted funds are incoming resources for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are incoming resources to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management costs.

The charity leases the Nothe Fort from Dorset County Council. The lease provides for a yearly rent of one peppercorn (if demanded) and so to all intents and purposes the charity occupies the premises rent free. In return however the charity covenants to carry out such day to day repairs and programmed routine maintenance of the premises as can be financed from sub-letting parts of the premises, entry fees and other income derived from admission of the public to the premises whilst also having regard to the need to finance the administration, promotion, improvement and presentation of the premises and to finance the museum collection out of the income. The lease further stipulates that the charity must set aside any remaining finances accruing from the yearly income into a fund for the purpose of carrying out any works that may from time to time be required to comply with statutory requirements and for other purposes of the charity in relation to its obligations to repair and maintain the premises.

The lease therefore places a restriction over the income derived from the Nothe Fort. Accordingly, that income is reported as restricted incoming resources in the charity's statement of financial activities.

**1.13 Financial instruments**

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade and other debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 18. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 18. Taxation and social security are not included in the financial instruments disclosure definition.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2021

**2. Donations**

|                           | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2021<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2020<br>£ |
|---------------------------|------------------------|----------------------|-----------------|------------------------|----------------------|-----------------|
| Donations                 | 335                    | 438                  | 773             | 533                    | 12,005               | 12,538          |
| Donations from subsidiary | -                      | 11,631               | 11,631          | -                      | 16,765               | 16,765          |
|                           | <u>335</u>             | <u>12,069</u>        | <u>12,404</u>   | <u>533</u>             | <u>28,770</u>        | <u>29,303</u>   |

**3. Investment income**

|                        | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2021<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2020<br>£ |
|------------------------|------------------------|----------------------|-----------------|------------------------|----------------------|-----------------|
| Deposit interest       | 42                     | 263                  | 305             | 119                    | 608                  | 727             |
| Loan interest received | -                      | 1,350                | 1,350           | -                      | -                    | -               |
|                        | <u>42</u>              | <u>1,613</u>         | <u>1,655</u>    | <u>119</u>             | <u>608</u>           | <u>727</u>      |

**4. Income from charitable activities**

|                                  | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2021<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2020<br>£ |
|----------------------------------|------------------------|----------------------|-----------------|------------------------|----------------------|-----------------|
| Grants:                          |                        |                      |                 |                        |                      |                 |
| Dorset Council Grant*            | 17,431                 | 20,000               | 37,431          | -                      | -                    | -               |
| Kickstarters Grant               | -                      | 13,866               | 13,866          | -                      | -                    | -               |
| National Llockdown Grant         | -                      | 9,431                | 9,431           | -                      | -                    | -               |
| National Lottery Fund            | -                      | -                    | -               | -                      | 79,300               | 79,300          |
| Covid 19 grant*                  | -                      | 8,000                | 8,000           | 10,000                 | 10,000               | 20,000          |
| Historic England Grant           | -                      | 18,690               | 18,690          | -                      | -                    | -               |
| Weymouth & Portland Museums      | -                      | 750                  | 750             | -                      | -                    | -               |
|                                  | <u>17,431</u>          | <u>70,737</u>        | <u>88,168</u>   | <u>10,000</u>          | <u>89,300</u>        | <u>99,300</u>   |
| Subscriptions                    | 1,496                  | -                    | 1,496           | 1,396                  | -                    | 1,396           |
| Entry fees for museums           | -                      | 278,718              | 278,718         | 850                    | 164,335              | 165,185         |
| Events and activities            | 5,150                  | 7,520                | 12,670          | -                      | 5,866                | 5,866           |
| Rental income                    | -                      | 10,931               | 10,931          | -                      | 8,830                | 8,830           |
| Sundry income                    | 1,125                  | -                    | 1,125           | 219                    | -                    | 219             |
| Tax reclaim                      | 286                    | 11,061               | 11,347          | 520                    | 24,313               | 24,833          |
| Contributions from NFTC          | -                      | 15,000               | 15,000          | -                      | 6,000                | 6,000           |
| Coronavirus Job Retention Scheme | -                      | 5,561                | 5,561           | -                      | 12,797               | 12,797          |
|                                  | <u>25,488</u>          | <u>399,528</u>       | <u>425,016</u>  | <u>12,985</u>          | <u>311,441</u>       | <u>324,426</u>  |

During the year, £5,561 was received from the government under the coronavirus job retention scheme (2020: £12,797). In addition, further small business grants of £8,000 were received in the year (2020: £10,000).

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2021

**5. Expenditure on charitable activities**

|                                                                     | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2021<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2020<br>£ |
|---------------------------------------------------------------------|------------------------|----------------------|-----------------|------------------------|----------------------|-----------------|
| <b>Operation of Nothe Fort, Tudor House and Society activities:</b> |                        |                      |                 |                        |                      |                 |
| Wages and salaries                                                  | -                      | 211,695              | 211,695         | -                      | 193,317              | 193,317         |
| Rates                                                               | 32                     | 1,105                | 1,137           | 146                    | 2,523                | 2,669           |
| Insurance                                                           | 1,513                  | 6,021                | 7,534           | 1,420                  | 5,423                | 6,843           |
| Light and heat                                                      | 291                    | 18,578               | 18,869          | 252                    | 23,423               | 23,675          |
| Cleaning                                                            | 191                    | 3,272                | 3,463           | -                      | 2,155                | 2,155           |
| Repairs and maintenance                                             | 6,100                  | 50,399               | 56,499          | 414                    | 38,641               | 39,055          |
| Security costs                                                      | -                      | 1,065                | 1,065           | -                      | 238                  | 238             |
| Plaques and awards                                                  | -                      | -                    | -               | 224                    | -                    | 224             |
| Displays and events                                                 | -                      | 35,584               | 35,584          | -                      | 8,675                | 8,675           |
| Stationery and printing                                             | -                      | 6,456                | 6,456           | 57                     | 4,355                | 4,412           |
| Advertising                                                         | 137                    | 17,811               | 17,948          | -                      | 11,083               | 11,083          |
| Telephone and fax                                                   | -                      | 3,740                | 3,740           | 144                    | 4,151                | 4,295           |
| Computer costs                                                      | -                      | 19,908               | 19,908          | 227                    | 5,202                | 5,429           |
| Travelling and subsistence                                          | -                      | 175                  | 175             | 315                    | 1,344                | 1,659           |
| Bank and credit card charges                                        | -                      | 4,397                | 4,397           | -                      | 2,151                | 2,151           |
| Staff welfare and training                                          | -                      | 12,247               | 12,247          | -                      | 4,149                | 4,149           |
| Sundry expenses                                                     | 397                    | 10,088               | 10,485          | 443                    | 4,388                | 4,831           |
| Licences                                                            | -                      | 367                  | 367             | -                      | 449                  | 449             |
| Subscriptions                                                       | 227                    | 383                  | 610             | 189                    | 426                  | 615             |
| Depreciation                                                        | 180                    | 25,766               | 25,946          | 180                    | 22,316               | 22,496          |
| Volunteers dinner and outings                                       | -                      | 1,131                | 1,131           | 6                      | 1,347                | 1,353           |
| HR consultancy                                                      | -                      | 1,044                | 1,044           | -                      | 6,617                | 6,617           |
| Professional fees                                                   | -                      | 19,434               | 19,434          | -                      | 2,093                | 2,093           |
| <b>Governance costs:</b>                                            |                        |                      |                 |                        |                      |                 |
| Accountancy fees                                                    | 538                    | 1,531                | 2,069           | 172                    | 1,676                | 1,848           |
| Independent examiner fees                                           | 158                    | 593                  | 751             | 158                    | 593                  | 751             |
|                                                                     | <u>9,764</u>           | <u>452,790</u>       | <u>462,554</u>  | <u>4,347</u>           | <u>346,735</u>       | <u>351,082</u>  |

**6. Wages and salaries**

|                       | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Wages and salaries    | 200,154                     | 180,478                     |
| Social security costs | 11,541                      | 12,839                      |
|                       | <u>211,695</u>              | <u>193,317</u>              |

The average weekly number of staff employed by the charity during the year was 12 (2020 – 11).

No employee received emoluments of more than £60,000 during the year (2020 – none)

The key management personnel of the charity comprises the general managers of Nothe Fort, whose employee benefits totalled £37,749 (2020 – £17,029 for 6 months).

During the year, the charity paid redundancy and termination payments amounting to £nil (2020 - £20,555), which were recognised at the point the liability arose and settled in full during the year. No amounts were owing at the year end (2020 - £nil).

**7. Related party transactions**

No trustees were paid any remuneration for their role (2020 – none), and none received any reimbursed expenditure (2020 – none).

Nothe Fort Trading Company Limited  
(a wholly owned subsidiary of the charity)

The following amounts were received from Nothe Fort Trading Company Limited during the year:

|                              | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|------------------------------|-----------------------------|-----------------------------|
| HR services provided         | 12,000                      | 6,000                       |
| Rent of shop and property    | 3,000                       | 2,250                       |
| Donation of profit           | 11,631                      | 16,765                      |
| Interest on loan (see below) | 1,350                       | -                           |
|                              | <u>17,981</u>               | <u>25,015</u>               |

In addition to this, the charity provided Nothe Fort Trading Company Limited with a loan of £15,000 in the period to 30 September 2020. Interest is charged on this loan at 9%, payable annually.

At the balance sheet date the amount due from Nothe Fort Trading Company Limited was £15,000 (2020 – £15,000).

## 8. Tangible fixed assets

|                       | Freehold<br>property<br>£ | L'hold<br>Improve-<br>ments<br>£ | Office<br>equipment<br>£ | Plant &<br>machinery<br>£ | Fixtures<br>& fittings<br>£ | Equipment<br>/displays<br>£ | Total<br>£ |
|-----------------------|---------------------------|----------------------------------|--------------------------|---------------------------|-----------------------------|-----------------------------|------------|
| <b>Cost</b>           |                           |                                  |                          |                           |                             |                             |            |
| As at 1 Oct 20        | 136,000                   | 151,781                          | 31,803                   | 3,681                     | 58,321                      | 39,800                      | 421,386    |
| Additions             | -                         | 57,932                           | -                        | -                         | 3,742                       | -                           | 61,674     |
| As at 30 Sep 21       | 136,000                   | 209,713                          | 31,803                   | 3,681                     | 62,063                      | 39,800                      | 483,060    |
| <b>Depreciation</b>   |                           |                                  |                          |                           |                             |                             |            |
| As at 1 Oct 20        | -                         | 53,678                           | 27,083                   | 1,317                     | 51,993                      | 1,260                       | 135,331    |
| Charge for year       | -                         | 18,148                           | 4,288                    | 736                       | 2,594                       | 180                         | 25,946     |
| As at 30 Sep 21       | -                         | 71,826                           | 31,371                   | 2,053                     | 54,587                      | 1,440                       | 161,277    |
| <b>Net book value</b> |                           |                                  |                          |                           |                             |                             |            |
| As at 30 Sep 21       | 136,000                   | 137,887                          | 432                      | 1,628                     | 7,476                       | 38,360                      | 321,783    |
| As at 30 Sep 20       | 136,000                   | 98,103                           | 4,720                    | 2,364                     | 6,328                       | 38,540                      | 286,055    |

Freehold property of £136,000 represents the deemed cost brought forward of Tudor House, Weymouth, based on a valuation undertaken in 1998.

Leasehold improvements and equipment/display items include £38,000 in respect of the contents of Tudor House and £39,299 in respect of items at the Nothe Fort – neither of the equipment/display items nor the property are depreciated, in line with stated accounting policy.

## 9. Investments

The charity holds 1 share of £1 in its wholly owned trading subsidiary company Nothe Fort Trading Company Limited, which is incorporated in the United Kingdom. The principal activity of the company is providing trading activities for Nothe Fort. The profit for the year ended 31 March 2021 for Nothe Fort Trading Company Limited was £11,631 after tax (£16,765 for the period to 31 March 2020), and reserves were £21,058 (£26,192 as at 31 March 2020).

The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and Charities Act 2011 and has not prepared group accounts.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2021

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**10. Stock**

|                       | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Stock held for resale | 925                         | 2,067                       |
|                       | <u>925</u>                  | <u>2,067</u>                |

**11. Debtors**

|                                     | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|-------------------------------------|-----------------------------|-----------------------------|
| Other debtors                       | 17,624                      | 6,958                       |
| Amounts due from subsidiary company | 15,000                      | 15,000                      |
|                                     | <u>32,624</u>               | <u>21,958</u>               |

**12. Cash at bank and in hand**

|                       | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Bank accounts         | 203,996                     | 284,277                     |
| Bank deposit accounts | 289,475                     | 270,871                     |
| Cash in hand          | 3,560                       | 5,952                       |
|                       | <u>497,031</u>              | <u>561,100</u>              |

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2021

**13. Creditors falling due within one year**

|                 | <b>Total<br/>2021<br/>£</b> | <b>Total<br/>2020<br/>£</b> |
|-----------------|-----------------------------|-----------------------------|
| Trade creditors | 2,423                       | 4,008                       |
| Accruals        | 8,392                       | 2,160                       |
|                 | <u>10,815</u>               | <u>6,168</u>                |

**14. Analysis of charitable funds – 2021**

|                                | <b>Opening<br/>Balance<br/>01/10/20<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>30/09/21<br/>£</b> |
|--------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>        |                                               |                                     |                                     |                        |                                               |
| Casemate frames                | 60,000                                        | -                                   | -                                   | -                      | 60,000                                        |
| Toilet facilities              | 100,000                                       | -                                   | -                                   | -                      | 100,000                                       |
| Historic England Grant         | -                                             | 18,690                              | (18,690)                            | -                      | -                                             |
| Weymouth & Portland Museums    | -                                             | 750                                 | (750)                               | -                      | -                                             |
| National Lottery Heritage Fund | 79,014                                        | -                                   | (27,582)                            | (51,432)               | -                                             |
| Nothe Fort general operations  | 106,138                                       | 393,770                             | (405,768)                           | -                      | 94,140                                        |
| <b>Total restricted funds</b>  | <u>345,152</u>                                | <u>413,210</u>                      | <u>(452,790)</u>                    | <u>(51,432)</u>        | <u>254,140</u>                                |
| Unrestricted funds             | 519,861                                       | 25,880                              | (9,764)                             | 51,432                 | 587,409                                       |
| <b>Total funds</b>             | <u>865,013</u>                                | <u>439,090</u>                      | <u>(462,554)</u>                    | <u>-</u>               | <u>841,549</u>                                |

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**Analysis of charitable funds – 2020**

|                                | <b>Opening<br/>Balance<br/>01/10/19<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>30/09/20<br/>£</b> |
|--------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>        |                                               |                                     |                                     |                        |                                               |
| Casemate frames                | 60,000                                        | -                                   | -                                   | -                      | 60,000                                        |
| Toilet facilities              | 100,000                                       | -                                   | -                                   | -                      | 100,000                                       |
| Coastal Revival fund           | -                                             | -                                   | -                                   | -                      | -                                             |
| Lift to Terrace fund           | 3,446                                         | -                                   | (6,909)                             | 3,463                  | -                                             |
| National Lottery Heritage Fund | -                                             | 79,300                              | (286)                               | -                      | 79,014                                        |
| Nothe Fort general operations  | 188,228                                       | 261,519                             | (340,146)                           | (3,463)                | 106,138                                       |
| <b>Total restricted funds</b>  | <b>351,674</b>                                | <b>340,819</b>                      | <b>(347,341)</b>                    | <b>-</b>               | <b>345,152</b>                                |
| <b>Unrestricted funds</b>      | <b>509,192</b>                                | <b>15,212</b>                       | <b>(4,543)</b>                      | <b>-</b>               | <b>519,861</b>                                |
| <b>Total funds</b>             | <b>860,866</b>                                | <b>356,031</b>                      | <b>(351,884)</b>                    | <b>-</b>               | <b>865,013</b>                                |

- The restricted fund for Nothe Fort general operations is in respect of Nothe Fort, as prescribed by the lease set down from Weymouth & Portland Borough Council (now Dorset County Council). More detail is provided in note 1.13 to the accounts.
- Casemate frames and Toilet facilities were also funds received in relation to Nothe Fort and have been separately split from the operations fund by the trustees.
- Funding from Historic England has been received to pay for a conservation specialist to perform a study into the condition of the buildings.
- The National Lottery Heritage Fund grant is a project to improve facilities at the Fort by providing a new disabled toilet and volunteers' room, together with improvements to the drains. It also supports additional front of house and cleaning staff required because of COVID constraints and temporary outdoor facilities (gazebo, marquee) for the October half-term break and schools' programme.
- Weymouth & Portland museums fund was received to support specific events, allowing for the purchase of a marquee.
- The Lift to Terrace fund is a project received from the National Lottery Awards for All scheme to provide a chair lift providing improved disabled access to the terrace.

Where amounts have been spent on capital items during the year, these have been transferred from restricted to unrestricted funds as the purchase discharges the restriction.

## 15. Analysis of net assets between funds

|                    | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2021<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total 2020<br>£ |
|--------------------|------------------------|----------------------|-----------------|------------------------|----------------------|-----------------|
| Fixed assets       | 174,360                | 147,424              | 321,784         | 174,540                | 111,516              | 286,056         |
| Net current assets | 413,049                | 106,716              | 519,765         | 345,321                | 233,636              | 578,957         |
|                    | <u>587,409</u>         | <u>254,140</u>       | <u>841,549</u>  | <u>519,861</u>         | <u>345,152</u>       | <u>865,013</u>  |

## 16. Company limited by guarantee

The company is incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company. As at 30 September 2021 the company had 120 members and the total amount guaranteed is therefore £120.

## 17. Government grants

Income from government grants comprise grants made by local authorities to fund the principal activities and objectives of the charity via core funding and funding for specific projects. See note 4 for more information and the amount and source of these grants. There are no unfulfilled conditions or other contingencies to these grants.

## 17. Financial instruments

| Categorisation of financial instruments                               | Total<br>2021<br>£ | Total<br>2020<br>£ |
|-----------------------------------------------------------------------|--------------------|--------------------|
| Financial assets that are debt instruments measured at amortised cost | 529,655            | 583,058            |
|                                                                       | <u>529,655</u>     | <u>583,058</u>     |
| Financial liabilities measured at amortised cost                      | 10,815             | 6,168              |
|                                                                       | <u>10,815</u>      | <u>6,168</u>       |

During the year there was income received on financial assets that are debt instruments measured at amortised cost of £1,350 (2020 - £nil). There are no other items of gains, losses, income or expenditure to report (2020 – none).

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# Accounts

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# **Weymouth Civic Society**

**(A Charitable Company Limited by Guarantee)**

## **Annual Report and Financial Statements**

**For the Year Ended 30 September 2020**

**Company number: 08137463**

**Charity Registered in England and Wales Number: 1148603**

# **Weymouth Civic Society**

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For the Year Ended 30 September 2020

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## **Weymouth Civic Society**

Reference and Administrative Details

For the Year Ended 30 September 2020

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### **Trustees/ Directors**

P Crump  
G Dewey  
J Farquharson  
M Foster  
L Hardy  
Dr K Holdaway (Chair)  
G Mabb  
R Martin  
C Moyle  
G Perry  
J Turner

### **Registered Office**

Tudor House  
3 Trinity Street  
Weymouth  
Dorset  
DT4 8TW

### **Charity Number**

1148603

### **Company Number**

08137463

### **Independent Examiner**

Michelle Ferris FCA  
Albert Goodman LLP  
Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

### **Bankers**

Barclays Bank Plc  
2 St Mary Street  
Weymouth  
Dorset

## **Report of the Trustees for the year ended 30 September 2020**

The Trustees present their annual report and financial statements of the Charity for the year ended 30 September 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Charities Act 2011 and the Statement of Recommended Practice. Accounting and Reporting by Charities (SORP FRS 102- implemented 1 January 2019), and are in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006. The report covers activities for the period up to December 2020, although the finances only cover the financial year ending on 30 September 2020.

### **Structure, governance and management**

Weymouth Civic Society was incorporated on 10 July 2012 and took over the functions of the original Weymouth Civic Society on 1 October 2012.

The Society is constituted as a company limited by guarantee, and is governed by Articles of Association, and rulings of the Charity Commission, for the public benefit.

The Charity's objects, as set out in its governing documents are:

- a) To stimulate public interest in the area.
- b) To promote high standards of planning and architecture in the area.
- c) To secure the preservation, protection, development and improvement of features of historic, natural or environmental interest in the area.
- d) To acquire buildings of historic interest in the area with a view to their maintenance and long term preservation and to open such buildings to the public with a view to increasing their appreciation and understanding of the local heritage; and
- e) To undertake any relevant activities to further these objectives insofar as they shall be charitable. The Society's objects are specifically restricted as relating to the area of Weymouth and Portland and its surroundings

For the purpose of these accounts the Directors and Trustees are in fact one and the same. Where the word Trustee appears, the term Director is also implicitly inferred and vice versa. Directors who have served during the year and since the year end are as noted below:

|                   |                                                  |                             |
|-------------------|--------------------------------------------------|-----------------------------|
| Dr Mary Bennett   | Chair                                            | (resigned 9 March 2020)     |
| Dr Keith Holdaway | Chair (from March 2020) (previously Vice- Chair) |                             |
| Graham Perry      | Vice Chair (from March 2020)                     | (appointed 9 March 2020)    |
| Maxine Foster     | Company Secretary                                |                             |
| Chris Moyle       | Treasurer                                        |                             |
| James Farquharson | Chair, Nothe Fort Management Committee           | (appointed 4 December 2019) |
| Brian Martin      | Chair, Nothe Fort Sub-Committee                  | (resigned 4 December 2019)  |
| Pauline Crump     | Chair, Planning and Environment Committee        |                             |
| Dorothy Hyman     | Custodian, Tudor House                           | (resigned 6 December 2019)  |
| Laura Hardy       | Custodian, Tudor House                           | (appointed 4 December 2019) |
| Graham Dewey      |                                                  | (appointed 9 March 2020)    |
| Ron Martin        | Membership Secretary                             |                             |
| Gerald Mabb       |                                                  |                             |
| Jonathan Turner   |                                                  |                             |

### **Investment powers**

The Articles of Association provide the authority:

- To operate bank and other cash and deposit accounts and to set aside income as a reserve against future expenditure.
- To deposit or invest funds.

WCS does not currently invest any of its funds and all of our cash is held in bank accounts with a high street bank.

### **Chairman's Summary**

In this strangest of years, when so much has been curtailed, it is wonderful to look back on the Herculean work of the staff and volunteers in the Society.

First, I'd like to thank the outgoing Chair, Dr. Mary Bennett for all her efforts both as Chair and as a hard working volunteer. All of us on the Board know how she stepped into the breach, despite her many other commitments, to ensure the future of the Society.

In this annual report you will hear about how everyone responded to the news of closedown as an opportunity to review our work, especially on our collections in Tudor House and Nothe Fort; to make them safer and more secure. Our expertise in Planning was recognised when our response to Government proposals on changes to planning laws was cited as an example of best practice by Civic Voice.

We took a long hard look at what we should do with the resources we have available and what changes we want to see in the future. Then, when the opportunity arose, the Fort was opened in Covid secure ways to happy crowds in wonderful weather in an atmosphere of cooperation and a determination to get the job done. Adversity brought out the very best in us and the memory of our response will live with me forever. I'm not a sentimental man, but as I write these words, I feel my heart fill with pride and my eyes fill with tears looking back on the efforts and above all, the spirit, of so many.

Civic pride and commitment to one's fellows is as strong as ever it was. Our job in the Society is to harness that pride and direct it towards the problems we face in the town. To this end we are building on our consultation meeting back in November 2019 to develop our new Five-year Plan which will be sent to all members and interested parties for comment in the summer for finalising in the Autumn. Such documents in themselves are of limited value, but the process of assembling one makes us ask important questions about our purposes and how best to achieve them. Our answers tell us what we need to do and when.

One of the actions we highlighted is to grow our membership. To that end I ask each one of you to tell your friends about how we turned difficulties into success, how the Society seeks to defend the best of our town whilst promoting growth and economic development and inviting them to be part of the effort with us.

## **Achievements and performance**

### **Planning and Environment**

The Planning and Environment Committee has continued to examine all significant planning applications despite the difficulties created by the COVID-19 pandemic which has meant that the committee's meetings have been carried out on Zoom. A series of planning proposals which have the potential to make a long term impact on the area are currently expected, and some have reached the stage of detailed applications. The Committee will continue to try to balance the protection of the built and natural environments, with the need for developments which may help to provide much needed jobs or housing.

At the national level, the Government's Planning Document and White Paper were both published in the summer. We produced a critical view of the White Paper based largely on Brenda Pickett's original assessment. Civic Voice, the national arm of the Civic Society movement, identified our response as one of six as exemplars for other Societies to help them produce their own responses.

We have continued to encourage the care and repair of some of our local listed buildings, several of which have been identified as 'at risk' by English Heritage. As an example, we have been in correspondence with the owner of the Old Rooms in Trinity Street which was deteriorating badly. Some repairs have been carried out but much remains to be done.

Our award ceremony has been postponed until the summer of 2021. This is partly as a result of the Pandemic, but we were already considering this change to explore the possibility of expanding the ceremony to provide more of a showcase for the best developments in the area and for the work of the Society.

### **Membership Activities**

Membership numbers have changed little in the last year with 136 members compared with 140.

We held a successful Strategy Day at Pilgrim House in November 2019, asking members and local interested parties to consider the future direction of the Society. Although the number of members attending was slightly disappointing, the level of engagement was excellent and it was gratifying to find that the attendees were keen for us to increase our areas of involvement. We now have to start delivering against our action plan. The Board is concerned that, although the Society makes a significant contribution to the Weymouth and Portland area through its activities running the Fort and Tudor House and monitoring the condition of the local built environment through our Planning Committee, we need to attract more individuals, particularly younger ones, to join the Society.

In February, we were fortunate to be able to welcome Dr Steve Etches to talk about his passion for Kimmeridge fossils and the incredible Etches Collection at a members' meeting shortly before such activities became impossible. Arrangements were begun to organise a members' visit to the collection at Kimmeridge in the summer but this was an early COVID victim. We hope to organise a date to make the visit when it is safe to for us to meet together again

COVID-19 lockdown in March brought members' meetings and most of our normal activities to an end. We managed to hold the AGM just days before lockdown would have made it impossible. Ron Martin took over as Membership Secretary from Pauline Crump shortly afterwards, but, in the circumstances, the handover only really became effective at the start of the new financial year on 1<sup>st</sup> October 2020.

The Board continued to 'meet' via Zoom throughout the lockdowns and has been examining ways of improving members' experience of the Society. Plans are underway to update the technology of the website to make it easier to update, and this should help to keep members better informed. In the meantime, Pauline will continue to send round information about Society activities. We are planning to contact members to discover their views on how to improve participation and contact with the Society during 2021.

We have also participated in some new initiatives, working with other local organisations. A group of local museums and heritage sites has collaborated to produce a joint website which has an aerial film of the town highlighting sites and details about them. This is accompanied by a leaflet with a map, pictures and brief details of the sites. It also includes a QR code to take you to the website.

Dinah Ellis continues as Editor of the Newsletter, and plans to improve distribution are being considered. She is always keen to hear from anybody with news to include in it.

We have been actively reviewing our governance arrangements across the charity. We are also improving the induction process for new Board and Committee members.

#### **Nothe Fort Museum of Coastal Defence**

June 2020 marked the 40th anniversary of Weymouth Civic Society running Nothe Fort as a museum and heritage attraction under a lease agreement with the local authority (now Dorset Council).

Nothe Fort's maintenance staff, aided by a large and enthusiastic team of volunteers, continued to maintain the building in good order, despite the challenges of a very wet winter followed by the COVID-19 lockdown. Public access was improved in three areas of the Fort:

- The Parade Ground, which previously doubled as a car park for staff and volunteers, was cleared of cars allowing us to make full use of it for visitors and as an arena for cultural and commercial events. We are grateful to Dorset Council who provided free parking in Nothe Gardens car park allowing us to make this improvement.
- The North Terrace was re-opened providing a new space for public enjoyment and new artworks in the form of stone benches depicting Weymouth's history. The benches were unveiled by Paul Atterbury (of Antiques Roadshow fame) on 14 July in a ceremony also attended by the Lord Lieutenant of Dorset, the Mayors of Weymouth and Portland and other local dignitaries.
- The roof terrace of the Caponier was opened up with access from the Gun Deck.

## **Weymouth Civic Society**

### **Trustees' Report**

For the Year Ended 30 September 2020

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#### **The Museum Collection**

Our curator Sophie Hinde and the team of curatorial volunteers have:

- Completed an inventory of the collection and started to analyse the anomalies and discrepancies.
- Undertaken a range of collections care projects, including assessment of the collection of c.500 uniforms and storage of 98 of these in costume covers; review of gas masks and disposal of asbestos from the masks;
- Commissioned specialist reports on the rampart guns, and improvements to lighting, storage, environmental control and emergency planning.
- Undertaken research on Nothe Fort, especially on the changing uses of parts of the Fort and on the nuclear bunker.

#### **The Impact of COVID-19 restrictions**

Nothe Fort was open to visitors as normal during the last winter season until 23 March when the Government instituted the national COVID-19 lock-down and the Fort remained closed until 3rd July 2020.

Before re-opening to the public we launched a Crowdfunding appeal to cover some of the COVID-specific costs of re-opening. We raised over £10,000 within three weeks from 214 supporters and matched funding from the Dorset Local Enterprise Partnership. By the time that we opened staff and volunteers had turned Nothe Fort into a COVID-secure environment and made several improvements for visitors:

- hand-sanitiser machines, new reception desks with Perspex screens, one-way routes and visitor guidance signs had been installed;
- The Gun deck layout had been improved;
- An additional cleaning regime had been put in place during opening hours.

Visitor numbers were regulated at the entrance to support social distancing. This allowed walk-up visitors and those without smartphones or internet access to visit without restriction. Overall we generated slightly under 60% of last year's visitor income, despite being closed for 3 months. This compared very favourably with other local museums, typically reporting around 20% of normal visitor numbers. By September and October visitor numbers were actually higher than the same month in the previous year, and Nothe Fort was awarded TripAdvisor's Traveller's Choice 2020.

In August a Heritage Emergency Fund grant of £79,300 was received from the National Lottery Heritage Fund for additional outdoor interpretation and the development of a new accessible toilet, a volunteers' room and temporary exhibitions space. It also contributed towards some of our additional cleaning and front of house staff costs, and supported a freelance education officer to work on our Schools' programme.

Work has now begun on re-developing the storyline for Nothe Fort's displays and activities to provide visitors with a more engaging and coherent interpretation of our history.

## **Events**

Weymouth's traditional summer pantomime was held on the Nothe Fort Parade Ground in August, with careful placing of families to comply with social distancing rules. The Pirates of the Pavilion show, which was a joint venture between Nothe Fort, Weymouth Pavilion and Made to Measure productions, was one of the first open air theatrical performances after lock-down ended and was featured in the Times and the Telegraph.

Made to Measure Productions were also at Nothe Fort with Survival Zone in October 2020 as part of our Halloween events, when we were unable to run the 'Nothe of the Living Dead' event. Weymouth Town Council held a VE/VJ Day commemoration service at Nothe Fort on 8 August, and a visiting theatre company performed the Three Musketeers on 27 August.

An exhibition of photographs of 'Weymouth VE Day in Lockdown' was held by community photographers, Dorset Bays, and the ever-popular Matchstick Fleet was displayed for a week.

Ten Weymouth and Portland museums and heritage organisations came together during September to run a 'Heritage Roadshow' with free entry. 500 tickets were snapped up within a week and several organisations were able to reconnect with the public.

The economic impact of Nothe Fort and its events and activities was assessed<sup>1</sup> for the first time, and showed that Nothe Fort had a gross economic impact (tourism spend) to the local economy in excess of £1.1 million.

## **Education**

Our Schools' programme was impacted by the COVID-restrictions and several school visits had to be postponed or cancelled. However, we still managed to deliver an educational programme based round Second World War activities, and 1,464 school students benefited from educational activities at Nothe Fort. These children came from 51 different schools, 18 of which are in the Dorset County Council area.

The NLHF grant funded the temporary appointment of a freelance education officer to adapt these activities to operate under COVID-19 restrictions, and to develop new curriculum-linked activities. Blended learning resources are being developed which will be suitable for use in schools, online or at Nothe Fort.

## **Staff and volunteers**

We are immensely grateful to the team of staff and volunteers who ensured that Nothe Fort could open to the public, looked after the building and collections, gave children a real educational opportunity, and provided a wide range of events during this pandemic year. We calculated that volunteers gave 2,541 hours' work to Nothe Fort in August alone; their year-round commitment represents a huge contribution to the organisation.

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<sup>1</sup> using the Association of Independent Museums' Economic Value of the Independent Museum Sector Toolkit 2019 and the demographic data captured in Gift Aid and annual pass records

Staff changes this year included the appointment of two General Managers working in a job-share partnership. Kate Hebditch and Mary-Anne Edwards began work on 23rd March 2020 (the first day of the lock-down!). Max Robinson also joined in March as Visitor Experience Manager, and several temporary staff were employed on short-term contracts to provide the additional front-of-house and cleaning cover needed to operate in a COVID-secure environment.

A significant proportion of the staff agreed to be furloughed while Nothe Fort was closed to the public with the remaining staff working remotely wherever possible. We were able to make up their pay to 100% of their basic whilst they were furloughed, but we are grateful for their flexibility and understanding both during that period and when they returned (performing essential tasks outside their normal job roles).

### **Commercial Activities**

Nothe Fort's commercial activities, primarily the shop and non-educational events, are provided by a separate legal entity (Nothe Fort Trading Company, set up in 2017) which donates all of its profits back to Nothe Fort. The shop was closed until July with the rest of the Fort but sales held up well once it re-opened. Only one of the weddings booked for 2020 was able to go ahead but all of the other weddings have transferred their bookings to 2021 and additional bookings have been taken. No rent was charged to NFTC for the shop space during the lockdown and NFTC did not make its normal contribution towards staff costs. This, together with the partial re-instatement of a loan from Nothe Fort, allowed it to maintain a healthy bank balance so that it can procure stock for next year during the off-season.

The Fort View Café is continuing to operate very successfully under a franchise contract with a modified menu to allow the café to deliver food in a COVID-secure manner. It continues to attract a good number of non-Fort patrons. Nothe Fort did not request its annual fixed fee for the Café this year to support the Café during the three months when it was closed, but continued to receive its 5% share of Café's turnover.

### **Nothe Fort Artillery Volunteers**

Nothe Fort Artillery volunteers performed displays at the Fort on the second and fourth Sunday of the month from the end of July to October, but COVID-19 restrictions and the shutdown of cruising prevented their appearances at events elsewhere in the county and at Portland Port this year.

### **Tudor House Museum**

The 2019-20 financial year started well with a successful Christmas opening during the Weymouth South Harbour Christmas fair weekend with over 500 visitors and a healthy level of donations and sales.

After being closed for the winter, Tudor House opened on the first Sunday of the month in March 2020, and attracted a good number of visitors for the time of year. Unfortunately, the combination of COVID-19 restrictions, the constrained structure of the building, our guided tour model and the age and vulnerability of many of the volunteers prevented any further openings during the rest of the year. We are looking forward to being able to re-open in 2021.

Work on the cataloguing and curation of the collection has been carried out remotely as much as possible while the museum was shut. This work benefitted from having an experienced curator (Laura Gardner) on the team of volunteers. It is planned to refresh the displays to improve the coherency of the story of Tudor House, and to enhance this with an increased focus on the people associated with the building through the ages.

Tudor House received a government COVID-19 grant of £10k in May via Dorset Council. This will be used to support improvements as well as helping to preserve the building and the museum's collection.

Other improvements under consideration include the installation of Wi-Fi (deferred from 2020), a new website and an alarm system to improve the security of the building and its contents.

### **Staff and Volunteers**

Our Museums (Nothe Fort and Tudor House) are only able to operate successfully because our staff team at Nothe Fort and the contribution made by our teams of dedicated volunteers at both sites. Our thanks to them for all that they do. We are always keen to welcome new volunteers to all areas of our activities from visitor experience to graphics and maintenance. We would be delighted to hear from anyone new who would like to join our volunteers.

### **Financial review**

During the year the charity raised income of £356,031 (2019: £450,193), and incurred expenditure of £351,884 (2019: £425,627). This therefore generated a surplus of £4,147 (2019: £24,566), of which £10,669 was unrestricted (2019: £45,875).

The charity's bank and cash balances as at 30 September 2020 stood at £561,100 (2019: £572,585), and total charitable funds at this date amounted to £865,013 (2019: £860,866), of which £345,152 (2019: £351,674) were restricted.

The income included the advance payment of £79,300 from the NLHF but the majority of the expenditure that it is intended to cover will not be incurred until the 2020-21 financial year.

A significant amount of unbudgeted external financial support was received during the 2019-20 financial year:

- £79,300 from NLHF
- £20,000 from Dorset Council in grants for Nothe Fort and Tudor House;
- £5,000 from the Dorset LEP as matching funding for our Crowdfunding exercise to support the re-opening of Nothe Fort in July;
- £12,797.03 from HMRC as payments for furloughed staff
- Business rates relief for Nothe Fort and Tudor House

### **Risk management**

Systems and new procedures are continuously being revised and updated and a Systems Review was undertaken by Albert Goodman in October 2019. Several recommendations for improvements were made, especially to our financial controls and these are underway, initially focussing on bank mandates.

We remain with Aviva as our insurer within a three-year arrangement under which the premium will only change in line with changes to the insurable risk.

### **Reserves policy**

At the year end the charity had total funds of £865,013 (2019: £860,866), of which £233,805 (2019: £223,928) was free reserves.

Nothe Fort earns the vast majority of its income between May and September each year but the expenditure is relatively evenly split over the year. This means that the first use of these 'reserves' is to fund the winter period. Net expenditure for the period from 1 October 2020 to 1 May 2021 is estimated at £220,000 of which £79,300 is associated with the NHLF grant received in 2020.

The reserves would allow the charity to continue to trade for more than 6 months without further income (including the operations of Nothe Fort, which are treated as restricted funds) and is therefore considered a reasonable level of reserves to hold. Our reserves held at the start of 2020 allowed us to survive the COVID pandemic much better than most other comparable organisations.

The lease stipulates that any surplus from the Nothe Fort account must be spent on the Nothe Fort.

A separate sum of money is held to provide for any major repairs found necessary for the Tudor House.

### **Public benefit**

The Trustees consider that the Charity's aims, objectives and activities comply with the Charity Commissions guidance on public benefit. Weymouth Civic Society has continued to promote improvements in the built environment of Weymouth and Portland through its planning activities and through its management of its two museums: Tudor House and Nothe Fort. All decisions taken by the Trustees have taken due regard to the Charity Commission's public benefit requirements.

### **Statement of Trustees' responsibilities**

The Trustees (who are also directors of Weymouth Civic Society for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**Weymouth Civic Society**  
Trustees' Report  
For the Year Ended 30 September 2020

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The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Company**

This Report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on 10 February 2021 and signed on their behalf by:

**Dr K Holdaway**  
Chair and Director

**C Moyle**  
Treasurer and Director

## **Weymouth Civic Society**

Independent Examiners Report to the Trustees  
For the Year Ended 30 September 2020

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I report to the charity trustees on my examination of the accounts of Weymouth Civic Society ("the Company") for the year ended 30 September 2020.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Michelle Ferris FCA**  
Albert Goodman LLP

Date:.....

Leanne House  
6 Avon Close  
Weymouth  
Dorset  
DT4 9UX

**Weymouth Civic Society**

## Statement of Financial Activities (including Income &amp; Expenditure account)

For the Year Ended 30 September 2020

|                                                            | Notes | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2020<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2019<br>£ |
|------------------------------------------------------------|-------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| <b>Income from:</b>                                        |       |                        |                      |                    |                        |                      |                    |
| Donations                                                  | 2     | 533                    | 28,770               | 29,303             | 835                    | 14,746               | 15,581             |
| Investment income                                          | 3     | 119                    | 608                  | 727                | 102                    | 491                  | 593                |
| Charitable activities                                      | 4     | 12,985                 | 311,441              | 324,426            | 20,092                 | 413,844              | 433,936            |
| Merchandising income                                       |       | 1,575                  | -                    | 1,575              | 83                     | -                    | 83                 |
| <b>Total income</b>                                        |       | <b>15,212</b>          | <b>340,819</b>       | <b>356,031</b>     | <b>21,112</b>          | <b>429,081</b>       | <b>450,193</b>     |
| <b>Expenditure</b>                                         |       |                        |                      |                    |                        |                      |                    |
| Merchandise costs                                          |       | 196                    | 606                  | 802                | 96                     | 3,667                | 3,763              |
| Charitable activities                                      | 5     | 4,347                  | 346,735              | 351,082            | 18,204                 | 403,660              | 421,864            |
| <b>Total expenditure</b>                                   |       | <b>4,543</b>           | <b>347,341</b>       | <b>351,884</b>     | <b>18,300</b>          | <b>407,327</b>       | <b>425,627</b>     |
| <b>Net movement in funds/<br/>net income/(expenditure)</b> |       | <b>10,669</b>          | <b>(6,522)</b>       | <b>4,147</b>       | <b>2,812</b>           | <b>21,754</b>        | <b>24,566</b>      |
| Transfers between funds                                    |       | -                      | -                    | -                  | 43,063                 | (43,063)             | -                  |
|                                                            |       | <b>10,669</b>          | <b>(6,522)</b>       | <b>4,147</b>       | <b>45,875</b>          | <b>(21,309)</b>      | <b>24,566</b>      |
| <b>Reconciliation of funds</b>                             |       |                        |                      |                    |                        |                      |                    |
| Fund balances at 1<br>October 19                           |       | 509,192                | 351,674              | 860,866            | 463,317                | 372,983              | 836,300            |
| <b>Fund balances at<br/>30 September 20</b>                |       | <b>519,861</b>         | <b>345,152</b>       | <b>865,013</b>     | <b>509,192</b>         | <b>351,674</b>       | <b>860,866</b>     |

The statement of financial activities has been prepared on the basis that all operations are continuing operations. There were no gains or losses arising in the year that are not shown above.

The statement of financial activities incorporates the income and expenditure account.

**Weymouth Civic Society (Company registration number: 08137463)****Balance Sheet**

As at 30 September 2020

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|                                          | Notes | Total<br>2020<br>£ | Total<br>2019<br>£ |
|------------------------------------------|-------|--------------------|--------------------|
| <b>Fixed assets</b>                      |       |                    |                    |
| Tangible fixed assets                    | 8     | 286,055            | 285,263            |
| Investments                              | 9     | 1                  | 1                  |
|                                          |       | <hr/>              | <hr/>              |
|                                          |       | 286,056            | 285,264            |
| <b>Current assets</b>                    |       |                    |                    |
| Stock                                    | 10    | 2,067              | 2,869              |
| Debtors                                  | 11    | 21,958             | 8,988              |
| Cash at bank and in hand                 | 12    | 561,100            | 572,585            |
|                                          |       | <hr/>              | <hr/>              |
|                                          |       | 585,125            | 584,442            |
| <b>Liabilities</b>                       |       |                    |                    |
| Creditors falling due<br>within one year | 13    | (6,168)            | (8,840)            |
|                                          |       | <hr/>              | <hr/>              |
| Net current assets                       |       | 578,957            | 575,602            |
|                                          |       | <hr/>              | <hr/>              |
| Net assets                               |       | 865,013            | 860,866            |
|                                          |       | <hr/>              | <hr/>              |
| <b>The funds of the charity</b>          |       |                    |                    |
| Restricted income funds                  | 14    | 345,152            | 351,674            |
| Unrestricted funds                       | 14    | 519,861            | 509,192            |
|                                          |       | <hr/>              | <hr/>              |
|                                          |       | 865,013            | 860,866            |
|                                          |       | <hr/>              | <hr/>              |

These accounts have been prepared and delivered in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

For the year ending 30 September 2020 the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Board on 10 February 2021 and signed on their behalf by:

**Dr K Holdaway**  
Chair and Director

**C Moyle**  
Treasurer and Director

**1. Accounting policies**

**1.1 General information and basis of accounting**

Weymouth Civic Society is a company limited by guarantee incorporated in the United Kingdom under the Companies Act. Each member of the charity undertakes to contribute a maximum of £1 to the charity's assets if it should be wound up while they are a member or within one year after they cease to be a member. The address of the registered office is given on page 1. The nature of the charity's operations and its principal activities are set out in the Trustees Report on pages 2-11.

The financial statements have been prepared on the historical cost basis and in accordance with the accounting and reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**1.2 Group accounts**

The charity is part of a small group. The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and the Charities Act 2011 and has not prepared group accounts.

**1.3 Income**

Income from grants and donations is recognised in the year in which they are receivable when there is evidence of entitlement, receipt is probable and the amount can be reliably measured. Where income has not been received for gift aid claims relating to donations received in the year, income is accrued.

Income from government support measures for Covid-19 are recognised under the accruals model resulting in income being recognised on a systematic basis over the period in which the related costs are incurred for which the grant is compensating.

Income from grants and government grants, where 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred. Where no conditions are attached to grant income they are recognised within grants, donations and legacies and where conditions relating to performance of services are attached, grant income is recognised income from charitable activities within the Statement of Financial Activities.

Merchandising income is recognised on delivery of the goods, with event income being recognised at the date of delivery of the event.

Gifts in kind donated for the museum displays of the charity are included at a deemed value where this can be quantified and are brought to account when received.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity.

The charity receives income from its subsidiary under gift aid and it is recognised upon physical receipt.

**1.4 Expenditure**

Expenditure is accounted for on the accruals basis. Liabilities are recognised in the accounting period to which they relate.

Merchandise costs comprise the costs of acquiring stock which is sold.

Charitable activity expenditure comprises costs incurred by the charity in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and costs of an indirect nature necessary to support them. Support costs include finance, administration and governance costs and are allocated to the charitable services equally.

**1.5 Fixed assets and depreciation**

Freehold property and equipment/display items in respect of the museum are considered to have indefinitely long useful lives and estimated residual values not materially different from the carrying amounts of the assets. Consequently, such assets are not depreciated.

Depreciation of other tangible fixed assets is provided at the following annual rates in order to write off each asset over its estimated useful life:

|                        |                   |
|------------------------|-------------------|
| Leasehold improvements | 20% straight line |
| Equipment/displays     | 20% straight line |
| Office equipment       | 20% straight line |
| Plant & machinery      | 20% straight line |
| Fixtures & fittings    | 20% straight line |

During the prior year the depreciation rate on assets was amended from 20% reducing balance to 20% straight line and a corresponding adjustment to bring the depreciation at the year end to the balance that would have been charged had the amended rate been charged since purchase.

**1.6 Stock**

Stock consists of purchased goods for resale. Stocks are valued at the lower of cost and net realisable value, after making allowances for obsolete and slow moving stock.

**1.7 Debtors**

Trade and other debtors are recognised at the settlement amount due and prepayments are valued at the amount prepaid.

**1.8 Cash at bank and in hand**

Cash at bank and in hand comprise cash on hand and call deposits that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**1.9 Creditors**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

**1.10 Defined contribution pension**

A defined contribution pension is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised as staff pension expense through the profit and loss when they are due.

**1.11 Taxation**

As a registered charity, the company is not liable to corporation tax or capital gains tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the charity and is therefore included within the relevant costs in the Statement of Financial Activities.

**1.12 Fund accounting**

Unrestricted funds are incoming resources for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are incoming resources to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of management costs.

The charity leases the Nothe Fort from Dorset County Council. The lease provides for a yearly rent of one peppercorn (if demanded) and so to all intents and purposes the charity occupies the premises rent free. In return however the charity covenants to carry out such day to day repairs and programmed routine maintenance of the premises as can be financed from sub-letting parts of the premises, entry fees and other income derived from admission of the public to the premises whilst also having regard to the need to finance the administration, promotion, improvement and presentation of the premises and to finance the museum collection out of the income. The lease further stipulates that the charity must set aside any remaining finances accruing from the yearly income into a fund for the purpose of carrying out any works that may from time to time be required to comply with statutory requirements and for other purposes of the charity in relation to its obligations to repair and maintain the premises.

The lease therefore places a restriction over the income derived from the Nothe Fort. Accordingly, that income is reported as restricted incoming resources in the charity's statement of financial activities.

**1.13 Financial instruments**

The charity only holds basic financial instruments as defined in FRS 102. The financial assets and liabilities of the charity and their measurements are as follows:

Financial assets – trade and other debtors and accrued income are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 17. Prepayments are not financial instruments.

Cash at bank and deposit accounts– is classified as a basic financial instrument and is measured at face value.

Financial liabilities – trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 17. Taxation and social security are not included in the financial instruments disclosure definition.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2020

**2. Donations**

|                           | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2020<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2019<br>£ |
|---------------------------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| Donations                 | 533                    | 12,005               | 12,538             | 835                    | 1,108                | 1,943              |
| Donations from subsidiary | -                      | 16,765               | 16,765             | -                      | 13,638               | 13,638             |
|                           | <u>533</u>             | <u>28,770</u>        | <u>29,303</u>      | <u>835</u>             | <u>14,746</u>        | <u>15,581</u>      |

**3. Investment income**

|                        | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2020<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2019<br>£ |
|------------------------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| Deposit interest       | 119                    | 608                  | 727                | 102                    | 491                  | 593                |
| Loan interest received | -                      | -                    | -                  | -                      | -                    | -                  |
|                        | <u>119</u>             | <u>608</u>           | <u>727</u>         | <u>102</u>             | <u>491</u>           | <u>593</u>         |

**4. Income from charitable activities**

|                         | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2020<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2019<br>£ |
|-------------------------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| Grants:                 |                        |                      |                    |                        |                      |                    |
| National Lottery Fund   | -                      | 79,300               | 79,300             | -                      | -                    | -                  |
| Covid 19 grant          | 10,000                 | 10,000               | 20,000             | -                      | -                    | -                  |
| Coastal Revival Fund    | -                      | -                    | -                  | -                      | 50,000               | 50,000             |
| Lift to Terrace         | -                      | -                    | -                  | -                      | 10,000               | 10,000             |
|                         | <u>10,000</u>          | <u>89,300</u>        | <u>99,300</u>      | <u>-</u>               | <u>60,000</u>        | <u>60,000</u>      |
| Subscriptions           | 1,396                  | -                    | 1,396              | 1,526                  | -                    | 1,526              |
| Entry fees for museums  | 850                    | 164,335              | 165,185            | 5,945                  | 282,021              | 287,966            |
| Events and activities   | -                      | 5,866                | 5,866              | 7,745                  | 11,071               | 18,816             |
| Rental income           | -                      | 8,830                | 8,830              | -                      | 11,174               | 11,174             |
| Sundry income           | 219                    | 12,797               | 13,016             | 957                    | 1,022                | 1,979              |
| Tax reclaim             | 520                    | 24,313               | 24,833             | 3,919                  | 34,681               | 38,600             |
| Contributions from NFTC | -                      | 6,000                | 6,000              | -                      | 13,875               | 13,875             |
|                         | <u>12,985</u>          | <u>311,441</u>       | <u>324,426</u>     | <u>20,092</u>          | <u>413,844</u>       | <u>433,936</u>     |

During the year, £12,797 was received from the government under the coronavirus job retention scheme. In addition further small business grants of £20,000 were received in the year.

**5. Expenditure on charitable activities**

|                                       | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2020<br/>£</b> | <b>Unres-<br/>tricted<br/>£</b> | <b>Res-<br/>tricted<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|---------------------------------------|---------------------------------|-------------------------------|-----------------------------|---------------------------------|-------------------------------|-----------------------------|
| <b>Operation of Nothe Fort, Tudor</b> |                                 |                               |                             |                                 |                               |                             |
| <b>House and Society activities:</b>  |                                 |                               |                             |                                 |                               |                             |
| Wages and salaries                    | -                               | 193,317                       | 193,317                     | -                               | 184,231                       | 184,231                     |
| Rates                                 | 146                             | 2,523                         | 2,669                       | 265                             | 3,131                         | 3,396                       |
| Insurance                             | 1,420                           | 5,423                         | 6,843                       | 2,012                           | 8,305                         | 10,317                      |
| Light and heat                        | 252                             | 23,423                        | 23,675                      | 252                             | 20,771                        | 21,023                      |
| Cleaning                              | -                               | 2,155                         | 2,155                       | -                               | 2,654                         | 2,654                       |
| Repairs and maintenance               | 414                             | 38,641                        | 39,055                      | 1,859                           | 45,300                        | 47,159                      |
| Security costs                        | -                               | 238                           | 238                         | -                               | -                             | -                           |
| Plaques and awards                    | 224                             | -                             | 224                         | 67                              | -                             | 67                          |
| Displays and events                   | -                               | 8,675                         | 8,675                       | 8,697                           | 18,599                        | 27,296                      |
| Stationery and printing               | 57                              | 4,355                         | 4,412                       | 249                             | 6,392                         | 6,641                       |
| Advertising                           | -                               | 11,083                        | 11,083                      | 657                             | 15,692                        | 16,349                      |
| Telephone and fax                     | 144                             | 4,151                         | 4,295                       | 283                             | 3,035                         | 3,318                       |
| Computer costs                        | 227                             | 5,202                         | 5,429                       | 90                              | 11,867                        | 11,957                      |
| Travelling and subsistence            | 315                             | 1,344                         | 1,659                       | 486                             | 1,072                         | 1,558                       |
| Bank and credit card charges          | -                               | 2,151                         | 2,151                       | -                               | 3,431                         | 3,431                       |
| Staff welfare and training            | -                               | 4,149                         | 4,149                       | -                               | 6,503                         | 6,503                       |
| Sundry expenses                       | 443                             | 4,388                         | 4,831                       | 1,963                           | 15,916                        | 17,879                      |
| Licences                              | -                               | 449                           | 449                         | -                               | 374                           | 374                         |
| Subscriptions                         | 189                             | 426                           | 615                         | 242                             | 477                           | 719                         |
| Depreciation                          | 180                             | 22,316                        | 22,496                      | 475                             | 40,440                        | 40,915                      |
| Volunteers dinner and outings         | 6                               | 1,347                         | 1,353                       | 289                             | 1,923                         | 2,212                       |
| HR consultancy                        | -                               | 6,617                         | 6,617                       | -                               | 3,520                         | 3,520                       |
| Professional fees                     | -                               | 2,093                         | 2,093                       | -                               | 8,820                         | 8,820                       |
| <b>Governance costs:</b>              |                                 |                               |                             |                                 |                               |                             |
| Accountancy fees                      | 172                             | 1,677                         | 1,849                       | 160                             | 614                           | 774                         |
| Independent examiner fees             | 158                             | 592                           | 750                         | 158                             | 593                           | 751                         |
|                                       | <b>4,347</b>                    | <b>346,735</b>                | <b>351,082</b>              | <b>18,204</b>                   | <b>403,660</b>                | <b>421,864</b>              |

**6. Wages and salaries**

|                       | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Wages and salaries    | 180,478                     | 173,539                     |
| Social security costs | 12,839                      | 10,692                      |
|                       | <u>193,317</u>              | <u>184,231</u>              |

The average weekly number of staff employed by the charity during the year was 11 (2019 – 9). No employee received emoluments of more than £60,000 during the year (2019 – none). The key management personnel of the charity comprises the general managers of Nothe Fort, whose employee benefits totalled £17,029 (2019 – £34,724). During the year, the charity paid redundancy and termination payments amounting to £20,555 (2019 - £nil), which were recognised at the point the liability arose and settled in full during the year. No amounts were owing at the year end (2019 - £nil).

**7. Related party transactions**

No trustees were paid any remuneration for their role (2019 – none), and none received any reimbursed expenditure (2019 – none).

Nothe Fort Trading Company Limited  
(a wholly owned subsidiary of the charity)

The following amounts were received from Nothe Fort Trading Company Limited during the year:

|                           | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|---------------------------|-----------------------------|-----------------------------|
| HR services provided      | 6,000                       | 9,996                       |
| Rent of shop and property | 2,250                       | 3,000                       |
| Donation of profit        | <u>16,765</u>               | <u>13,638</u>               |

In addition to this, the charity provided Nothe Fort Trading Company Limited with a loan of £15,000 in the period to 30 September 2020. Interest is charged on this loan at 9%, payable annually.

At the balance sheet date the amount due from Nothe Fort Trading Company Limited was £15,000 (2019 – £Nil).

## 8. Tangible fixed assets

|                       | Freehold<br>property<br>£ | L'hold<br>Improve-<br>ments<br>£ | Office<br>equipment<br>£ | Plant &<br>machinery<br>£ | Fixtures<br>& fittings<br>£ | Equipment<br>/displays<br>£ | Total<br>£ |
|-----------------------|---------------------------|----------------------------------|--------------------------|---------------------------|-----------------------------|-----------------------------|------------|
| <b>Cost</b>           |                           |                                  |                          |                           |                             |                             |            |
| As at 1 Oct 19        | 136,000                   | 133,553                          | 31,473                   | 2,904                     | 54,368                      | 39,800                      | 398,098    |
| Additions             | -                         | 18,228                           | 330                      | 777                       | 3,953                       | -                           | 23,288     |
| Reallocations         | -                         | -                                | -                        | -                         | -                           | -                           | -          |
| As at 30 Sep 20       | 136,000                   | 151,781                          | 31,803                   | 3,681                     | 58,321                      | 39,800                      | 421,386    |
| <b>Depreciation</b>   |                           |                                  |                          |                           |                             |                             |            |
| As at 1 Oct 19        | -                         | 38,733                           | 22,294                   | 581                       | 50,147                      | 1,080                       | 112,835    |
| Charge for year       | -                         | 14,945                           | 4,789                    | 736                       | 1,846                       | 180                         | 22,496     |
| Reallocations         | -                         | -                                | -                        | -                         | -                           | -                           | -          |
| As at 30 Sep 20       | -                         | 53,678                           | 27,083                   | 1,317                     | 51,993                      | 1,260                       | 135,331    |
| <b>Net book value</b> |                           |                                  |                          |                           |                             |                             |            |
| As at 30 Sep 20       | 136,000                   | 98,103                           | 4,720                    | 2,364                     | 6,328                       | 38,540                      | 286,055    |
| As at 30 Sep 19       | 136,000                   | 94,820                           | 9,179                    | 2,323                     | 4,221                       | 38,720                      | 285,263    |

Freehold property of £136,000 represents the deemed cost brought forward of Tudor House, Weymouth, based on a valuation undertaken in 1998.

Leasehold improvements and equipment/display items include £38,000 in respect of the contents of Tudor House and £39,299 in respect of items at the Nothe Fort – neither of the equipment/display items nor the property are depreciated in line with stated accounting policy.

## 9. Investments

The charity holds 1 share of £1 in its wholly owned trading subsidiary company Nothe Fort Trading Company Limited, which is incorporated in the United Kingdom. The principal activity of the company is providing trading activities for Nothe Fort. The profit for the year ended 31 March 2020 for Nothe Fort Trading Company Limited was £16,765 after tax (£13,638 for the period from 1 October 2017 – 31 March 2019), and reserves were £26,192 (£23,065 as at 31 March 2019).

The charity has taken advantage of the exemption provided by Section 398 of the Companies Act 2006 and Charities Act 2011 and has not prepared group accounts.

**Weymouth Civic Society**  
Notes to the Financial Statements  
For the Year Ended 30 September 2020

**10. Stock**

|                       | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Stock held for resale | 2,067                       | 2,869                       |
|                       | <u>2,067</u>                | <u>2,869</u>                |

**11. Debtors**

|                                     | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|-------------------------------------|-----------------------------|-----------------------------|
| Other debtors                       | 6,958                       | 8,889                       |
| Prepayments                         | -                           | 99                          |
| Amounts due from subsidiary company | 15,000                      | -                           |
|                                     | <u>21,958</u>               | <u>8,988</u>                |

**12. Cash at bank and in hand**

|                       | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|-----------------------|-----------------------------|-----------------------------|
| Bank accounts         | 351,781                     | 363,874                     |
| Bank deposit accounts | 203,367                     | 202,759                     |
| Cash in hand          | 5,952                       | 5,952                       |
|                       | <u>561,100</u>              | <u>572,585</u>              |

**13. Creditors falling due within one year**

|                 | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|-----------------|-----------------------------|-----------------------------|
| Trade creditors | 4,008                       | 6,440                       |
| Accruals        | 2,160                       | 2,400                       |
|                 | <u>6,168</u>                | <u>8,840</u>                |

**14. Analysis of charitable funds – 2020**

|                                | <b>Opening<br/>Balance<br/>01/10/19<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>30/09/20<br/>£</b> |
|--------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>        |                                               |                                     |                                     |                        |                                               |
| Casemate frames                | 60,000                                        | -                                   | -                                   | -                      | 60,000                                        |
| Toilet facilities              | 100,000                                       | -                                   | -                                   | -                      | 100,000                                       |
| Coastal Revival fund           | -                                             | -                                   | -                                   | -                      | -                                             |
| Lift to Terrace fund           | 3,446                                         | -                                   | (6,909)                             | 3,463                  | -                                             |
| National Lottery Heritage Fund | -                                             | 79,300                              | (286)                               | -                      | 79,014                                        |
| Nothe Fort general operations  | 188,228                                       | 261,519                             | (340,146)                           | (3,463)                | 106,138                                       |
| <b>Total restricted funds</b>  | <b>351,674</b>                                | <b>340,819</b>                      | <b>(347,341)</b>                    | <b>-</b>               | <b>345,152</b>                                |
| Unrestricted funds             | 509,192                                       | 15,212                              | (4,543)                             | -                      | 519,861                                       |
| <b>Total funds</b>             | <b>860,866</b>                                | <b>356,031</b>                      | <b>(351,884)</b>                    | <b>-</b>               | <b>865,013</b>                                |

**Analysis of charitable funds – 2019**

|                               | <b>Opening<br/>Balance<br/>01/10/18<br/>£</b> | <b>Incoming<br/>Resources<br/>£</b> | <b>Outgoing<br/>Resources<br/>£</b> | <b>Transfers<br/>£</b> | <b>Closing<br/>Balance<br/>30/09/19<br/>£</b> |
|-------------------------------|-----------------------------------------------|-------------------------------------|-------------------------------------|------------------------|-----------------------------------------------|
| <b>Restricted funds</b>       |                                               |                                     |                                     |                        |                                               |
| Casemate frames               | 60,000                                        | -                                   | -                                   | -                      | 60,000                                        |
| Toilet facilities             | 100,000                                       | -                                   | -                                   | -                      | 100,000                                       |
| Coastal Revival fund          | -                                             | 50,000                              | (12,245)                            | (37,755)               | -                                             |
| Lift to Terrace fund          | -                                             | 10,000                              | (1,246)                             | (5,308)                | 3,446                                         |
| Nothe Fort general operations | 212,983                                       | 369,081                             | (393,836)                           | -                      | 188,228                                       |
| <b>Total restricted funds</b> | <b>372,983</b>                                | <b>429,081</b>                      | <b>(407,327)</b>                    | <b>(43,063)</b>        | <b>351,674</b>                                |
| Unrestricted funds            | 463,317                                       | 21,112                              | (18,300)                            | 43,063                 | 509,192                                       |
| <b>Total funds</b>            | <b>836,300</b>                                | <b>450,193</b>                      | <b>(425,627)</b>                    | <b>-</b>               | <b>860,866</b>                                |

## Weymouth Civic Society

### Notes to the Financial Statements

For the Year Ended 30 September 2020

- The restricted fund for Nothe Fort general operations is in respect of Nothe Fort, as prescribed by the lease set down from Weymouth & Portland Borough Council (now Dorset County Council). More detail is provided in note 1.13 to the accounts.
- Casemate frames and Toilet facilities were also funds received in relation to Nothe Fort, and have been separately split from the operations fund by the trustees.
- The Coastal Revival fund is a project received from the Ministry of Housing Communities and Local Government (paid via Weymouth & Portland Borough and Dorset Councils to re-model the North Terrace with improved signage and lighting, together with Portland Stone seating carved by a local artist.
- The Lift to Terrace fund is a project received from the National Lottery Awards for All scheme to provide a chair lift providing improved disabled access to the terrace.
- The National Lottery Heritage Fund grant is a project to improve facilities at the Fort by providing a new disabled toilet and volunteers' room, together with improvements to the drains. It also supports additional front of house and cleaning staff required because of COVID constraints and temporary outdoor facilities (gazebo, marquee) for the October half-term break and schools' programme.

Where amounts have been spent on capital items during the year, these have been transferred from restricted to unrestricted funds as the purchase discharges the restriction.

#### 15. Analysis of net assets between funds

|                    | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2020<br>£ | Unres-<br>tricted<br>£ | Res-<br>tricted<br>£ | Total<br>2019<br>£ |
|--------------------|------------------------|----------------------|--------------------|------------------------|----------------------|--------------------|
| Fixed assets       | 174,540                | 111,516              | 286,056            | 174,720                | 110,544              | 285,264            |
| Net current assets | 345,321                | 233,636              | 578,957            | 334,472                | 241,130              | 575,602            |
|                    | <u>519,861</u>         | <u>345,152</u>       | <u>865,013</u>     | <u>509,192</u>         | <u>351,674</u>       | <u>860,866</u>     |

#### 16. Company limited by guarantee

The company is incorporated as a company limited by guarantee and has no share capital. The guarantee to the company is £1 per member on the winding up of the company. As at 30 September 2020 the company had 136 members and the total amount guaranteed is therefore £136.

**17. Financial instruments**

| <b>Categorisation of financial instruments</b>                        | <b>Total<br/>2020<br/>£</b> | <b>Total<br/>2019<br/>£</b> |
|-----------------------------------------------------------------------|-----------------------------|-----------------------------|
| Financial assets that are debt instruments measured at amortised cost | 583,038                     | 581,474                     |
|                                                                       | <u>583,038</u>              | <u>581,474</u>              |
| Financial liabilities measured at amortised cost                      | 6,168                       | 8,838                       |
|                                                                       | <u>6,168</u>                | <u>8,838</u>                |

There are no items of gains, losses, income or expenditure to report (2019 – none).