



SAVANA INC LTD

Company Limited by Guarantee

Company Registration Number 08128653 (England and Wales)

Registered Charity Number 1148466

Accounts for the Year Ended

31 March 2023

Savana Inc Ltd
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Savana Inc Ltd
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Registration Number 08128653
Accounts for the Year Ended 31 March 2023

Directors' Report

Full Name: Savana Inc. Ltd

Company Registration number: 08128653 (England and Wales)

Registered Charity Number: 1148466

Principal Address: Unit C Metro Business Park
Clough Street
Hanley
Stoke on Trent
ST1 4AF

Directors: Helen Rowley (Chair, Director)
Alison Tasker (Deputy Chair, Secretary, Director)
Steve Rowley (Deputy Treasurer, Director)
Angela Marinari (Director – Resigned 5th September 2022)
Jennifer Crisp (Director – Resigned 5th September 2022)
(Elizabeth) Caroline Brown (Director)
Jane Krishnadas (Director)
Maria Lane (Director)
Carol Bullock (Director – Appointed 24th April 2023)

Bankers: The Co-operative Bank
Town Road
Hanley
Stoke on Trent
Staffordshire
ST1 2QQ

Barclays Bank PLC
Town Road
Hanley
Stoke on Trent
Staffordshire
ST1 2JQ

Savana Inc Ltd
Company Limited by Guarantee
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Directors' Report (Continued)

Independent Examiner:

James Parr (FCCA)
Howsons (Audit & Assurance) Limited
PO Box 165
Winton House
Stoke Road
Stoke on Trent
Staffordshire
ST4 2RW

Directors' Report

The Trustees of Savana Inc. Ltd, who are also Directors of the charity for the purposes of the Companies Act, are pleased to present their annual report and financial statements for the year ended 31st March 2023.

Summary of our Purpose and Achievements:

Savana is approaching the 38th anniversary of its founding in 1986 when it became a registered Company Limited by Guarantee – Savana Inc. Ltd in 2012. Established under Articles of Association, it elects Directors/Trustees and Officers on an annual basis at the AGM. Savana is a members' organisation which elects its Board of Directors on an annual basis at the AGM. In the event of a vacancy the Directors have the right to co-opt 2 directors during the year, providing that it is appropriately recorded in the minutes. This right was not utilised in 2022/23. The AGM took place virtually in 2022, which was proposed and past at the previous AGM.

Aims and objectives:

The aims and objectives of the company are to:

- **Provide Counselling, Support, Advice and Information** to anyone affected by sexual violence at any time in their life and to raise awareness of the issues involved and the impact that sexual violence has on people's lives.
- **Provide an Independent Sexual Violence Advisor (ISVA) Service** in North Staffordshire. Savana provides an accredited ISVA service, with 3 qualified ISVA including a specialised Children's Independent Sexual Violence Advisor (CHISVA).
- **Provide training and Awareness Raising** for volunteers, professionals and other organisations. Our Training Team facilitates a CPD accredited training portfolio through hybrid learning platforms,
- **Campaigning and public engagement** in North Staffordshire and engaging with community events held throughout the year. We provide preventative work in schools throughout North Staffordshire; we engage with Staffordshire and Keele Universities through placements and awareness raising; we are a member of an active charities' forum; we are the lead local voluntary organisation for issues of sexual violence and engage actively with relevant local multiagency committees. Our staff are actively involved in a variety of digital campaigns including SAAM (Sexual Abuse Awareness Month), Sexual Violence Awareness week, Mental Health week, Volunteers Week, and Small Charities week. Our face to face outreach included 2 Rock against Abuse events, and attended all local community events such as Stoke Pride and 6 Towns Carnival.
- **Public Benefit** is a principal consideration when reviewing our aims and objectives and when planning our activities. A full service review is in process to ensure it remains client-led in order to best meet the changing needs of our clients and influence the communities in which they reside. We have remained mindful of the legacy the Covid-19 pandemic has left and continue to prioritise the safety of those who attend or work within the Service.

Directors' Report (Continued)

Who we are and what we do:

Management and Governance

Savana delivers its services through a mixed provision of salaried employees, contracted counsellors, placement counsellors and volunteers. This combination provides security of supply while maintaining Savana's long history of supporting the local communities and providing volunteering opportunities. At the end of March 2023, Savana was composed of 15 employees, 16 zero-hour contracted counsellors, and a further 14 volunteers and students on placements, of which 6 are volunteer directors / trustees who serve on the Board of Directors.

The Board of Directors has responsibility for the strategic direction of the organisation, including future planning, governance and quality assurance. The Board meets quarterly for formal Board Meetings with additional meetings spaced through the year for less formal discussion, wider engagement and support and appreciation of staff and other volunteers. At September 2022's AGM Directors Dr Jenny Crisp and Dr Angela Marinari, long standing supporters of Savana stood down. The remaining 6 Directors were re-elected and there were no new Directors proposed.

We are grateful to Dr Jenny Crisp and Dr Angela Marinari for their years of service to Savana; Dr Jenny Crisp for her varied service as a Director, Chair and Interim Chair during her time with Savana and to Dr Angela Marinari as Director and Treasurer. We continue to seek applicants with the skills and experience needed to join the Board of Directors, including the role of Treasurer which remains vacant and is being covered in the interim by the deputy Treasurer.

The Senior Management Team (SMT) have been responsible for the day to day running of Savana and the execution of our strategy and policies as decided by the Board. By the end of March 2022 Savana's three operational teams - Services [Counselling and ISVA], Training and Marketing, and Finance and Business were each led by a Senior Manager, recruiting to vacant posts and consolidating their areas of responsibility.

Volunteers and placement opportunities remain a central part of our counselling service, with new recruits undertaking the Savana training going on to provide counselling sessions under supervision, thus replenishing the pool of available counsellors. New counsellors are supported by the Services team and can draw on the experience of their colleagues and long serving counsellors who facilitate paid counselling work. The volunteer representatives continue to report to the SMT and provide a report directly to the quarterly Board meetings feeding back information and concerns to strengthen communication within the organisation.

All staff, counsellors and directors are offered external supervision with appropriately qualified clinical supervisors in recognition of the significant emotional burden our work generates. The Board is clear that the combined internal training and external supervision packages that Savana provides, is critical to and essential support for, the charity's ongoing work.

Strategic Plan and Goals

Savana's core activities remain its accredited counselling and ISVA service. At the start of April 2022, Savana room capacity has remained at 8 rooms for face to face and telephone counselling and 1 for

Directors' Report (Continued)

telephone counselling and as a quiet zone for one-to-one virtual meetings and training. Room 10 has been repurposed and incorporated into the main office. The majority of Covid restriction have been lifted, however free lateral flow testing kits will remain available as protocols remain in place when there is a positive covid test. The past 12 months, through working with Lloyds Bank Foundation, has seen the completion of the new business strategy 2023 – 2027. We have continued to keep the waiting list to a maximum 4 -6 weeks, by financially being able to sustained the increased level of paid counselling from the previous financial period.

There has been no increase in Savana's Training portfolio, which has remained at 30 Continuing Professional Development (CPD) accredited packages during 2022/23, however the Training team have significantly increased the total number of trainees they have been able to provide training to over 1800, both face to face and through online platforms. They have continued to support the local Police, NHS Medical Students and educational institutions, providing bespoke training and awareness sessions enabling professional bodies to improve their support and engagement with survivors of sexual abuse. Free online Taster sessions has proved a great success with 96.7% of those signing up, requesting future "paid for" training and over the next 12 months there is the intention to invest and expand Savana's training provision, for it to become a generator of unrestricted funding, whilst ensuring that prevention, awareness and outreach provision remains an essential aspect of our externally facing awareness raising and promotional work and is accessible to all.

We have renewed the lease on the premises at Unit C Business Park, Clough Street, Hanley for a further 5 years, with the plan to continue improving the experience of our clients by expanding the soundproofing trial to the remainder of the counselling rooms and successfully complete essential maintenance internal and external with minimum disruption to our service users, whilst remaining client focused and adaptable to our clients' changing needs.

Funding streams remained stable during 2022/23, with the extension of Ministry of Justice and Police Crime Commissioners funding, into 2023/24 and the renewal of funding from the National Lottery Community fund. The smaller Children in Need grant of £10,000 expired during the year. It is pleasing to report, however, that post year end we have been successful in renewing our funding with the Ministry of Justice until 2025, and also have been advised that all Police Crime Commissioner and Stoke City Council funding will continue until March 2024, with a new tender being released in quarter 3 for future funding.

Our reserves continue to be robust which, together with existing funding streams, give Savana the confidence that we can sustain the current level of core services whilst researching and developing new services going forward. We have continued working with external consultants, provided by the Lloyds Bank Foundation (LBF), looking at theory of change, succession planning and Communications Strategy. We initiated changes to our inclusivity provision through a new translation service provision, and interactive website and will be continuing with work over the next 12 months so that our service provision especially for our Male clients, clients from the LGBTQ+ communities, those of ethnic minority heritage or clients with a disability is enhanced. Year 2 funding from the National Lottery Community Fund will enable us to recruit an Inclusion and Diversity Ambassador to assist us with this target. A review of Services assessed our current provision to ensuring Savana's services remain client-led and fit for purpose. We have seen the expansion of our prevention work, including

Directors' Report (Continued)

research and training around Harmful Sexualised Behaviour (HSB) in Under 18's. HSB provision will be expanded further over the next 12 months.

We are looking forward to a new and exciting year, as we welcome the new Chief Executive Officer, Sophia Baker, complete a Strategic review, implement the new Strategies, and complete our work with Lloyds Bank Foundation, so that Savana is servicing the communities of Stoke on Trent and its environs to the best of its ability.

Financial Strategy

Our financial strategy has always been to raise sufficient funds to cover our service provision, pay staff a fair but competitive remuneration, and maintain our reserves to cover a 9 month's running costs. Through working with Lloyds Foundation on the Business Strategy we have now been able to complete a Finance and Income Generating Strategy, with a Finance and Income Generating Plan to be completed in 2023/24. This will include the requirement to expand our unrestricted funding enabling Savana to expand existing provision and invest in research and implementation of new services and being more independently sustainable.

We appreciate that while "Violence against Women and Girls" remains high on the Government agenda, sexual violence will continue to be a commissioning priority for the immediate future and we are thankful for the opportunity to bid and successfully secure a further 20 months of funding from the Ministry of Justice. However, we are mindful that this current interest is not guaranteed after 2025 and we are aware that there is greater competition for Commissioned services for future tenders.

Impact, Achievements and Performance

Post pandemic Savana has received 1,019 referrals into the services; these are new referrals as well as returners seeking further support as they continue their journey to explore the feelings and emotions and find long term coping mechanisms and empowerment to move forward with their lives. Savana has supported over 2422 clients during the past 12 months, throughout all areas of the service. Additional funding from the Police Crime Commissioners and Ministry of Justice during the year enabled us to sustain our increased counselling session capacity and waiting list time is currently no longer than 4 to 6 weeks. Staffordshire Women's Aid renewed their contract with us to provide a Fast-Track service for adult survivors referred from the Sexual Abuse Referral Centre (SARC).

The ongoing backlog of court hearings due to the closure of the Courts during the pandemic and barristers' industrial action is still having a major impact for clients and Savana's ISVA/CHISVA service as postponement of court hearings continue to be a regular occurrence and ISVA caseloads remain abnormally high.

As part of our commitment to improve our inclusivity we have a new contracted translation service, Language Line and improvements to the website meaning it is more accessible to those whose first language is not English and those with disabilities. Online referrals are now linking directly to the database improving the efficiency of the referral pathway for our clients.

Directors' Report (Continued)

We have seen the re-launch of our coffee and craft sessions, changing the format from monthly to weekly, which has proved a great success with a regular number of attendees and the opportunity this coming year to display their artwork at the Potteries Centre, Hanley to raise awareness around the effects of sexual violence and Savana's profile.

Our Training Team have once again delivered training to the Specially Trained Officers (STO's) for Staffordshire Police, Keele Medical Students, the Ministry of Justice, Keele Universities CLOCK students as well as other professional bodies. These courses are a key method by which we can influence other professionals, championing trauma informed practise whilst enhancing their knowledge around sexual violence and abuse. This helps them to recognise victimisation, support survivors and signpost them to the most appropriate service thus ensuring the best outcome for survivors. We have facilitated 1 volunteer/placement courses.

The Digital Content and Marketing team remain instrumental in awareness raising through all digital platforms, providing self-care tips, regular updates and topical information and participating in campaigns including Sexual Violence Awareness week, Sexual Assault Awareness Month and Children's Mental Health Week. They also manage the Talk to Sal digital platform for young people under 25, which has supported over 300 individuals providing age-appropriate resources and confidential chat line.

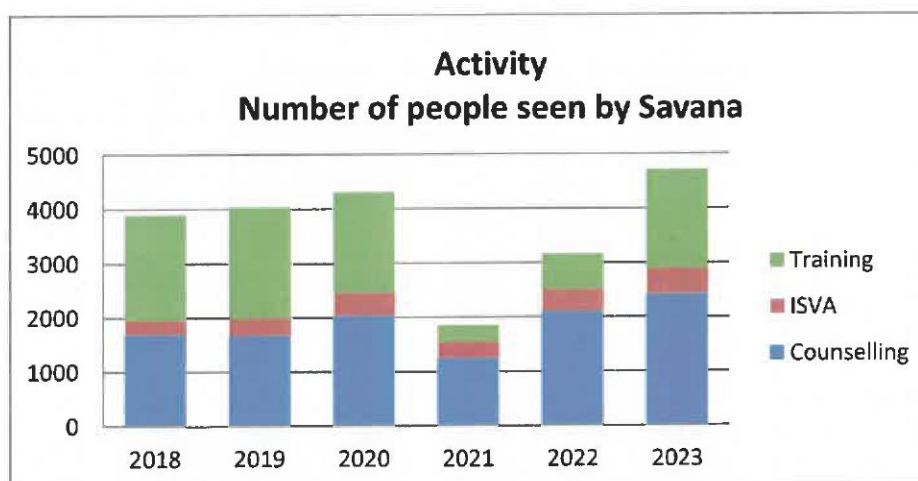
Supporting and enabling our programmes:

The number of paid counsellors is 16, an increase of 1 during the year ending 31st March 2023. We remain an organisation supported by placement counsellors who along with our paid counsellors provided 5,535 face to face and telephone counselling sessions over the course of this year. Counsellors are supported by the Services Team, Designated Safe Guarding Leads, Senior Management Team as well as monthly Supervision. All staff, counsellors, placements and volunteers have access to the Employee Assist Programme through BUPA.

Our accredited ISVA service has supported 470 clients over the past year, with 399 new referrals. The service continues to provide practical and emotional support to victims of sexual violence, helping them cope with everyday life and supporting them through the Criminal Justice system. The ISVA case load remains significantly high as cases remain open longer than normal.

In 2022 we carried out a review of our HR and Health and Safety provision resulting in a change from Peninsula to Citation. Citation supports Savana to ensure that all areas of health and safety, including policies, procedures and handbooks remain fit for purpose, and providing advice and support regarding HR matters. Savana is committed to being a responsible and fair employer and supporter of our volunteers.

Directors' Report (Continued)



Financial Review

As in previous years, the majority of Savana's income has been generated from successful funding applications. £714,524 funds were generated this year (2022: £663,752) and we are, as ever, extremely grateful to those who enable us to continue our important work.

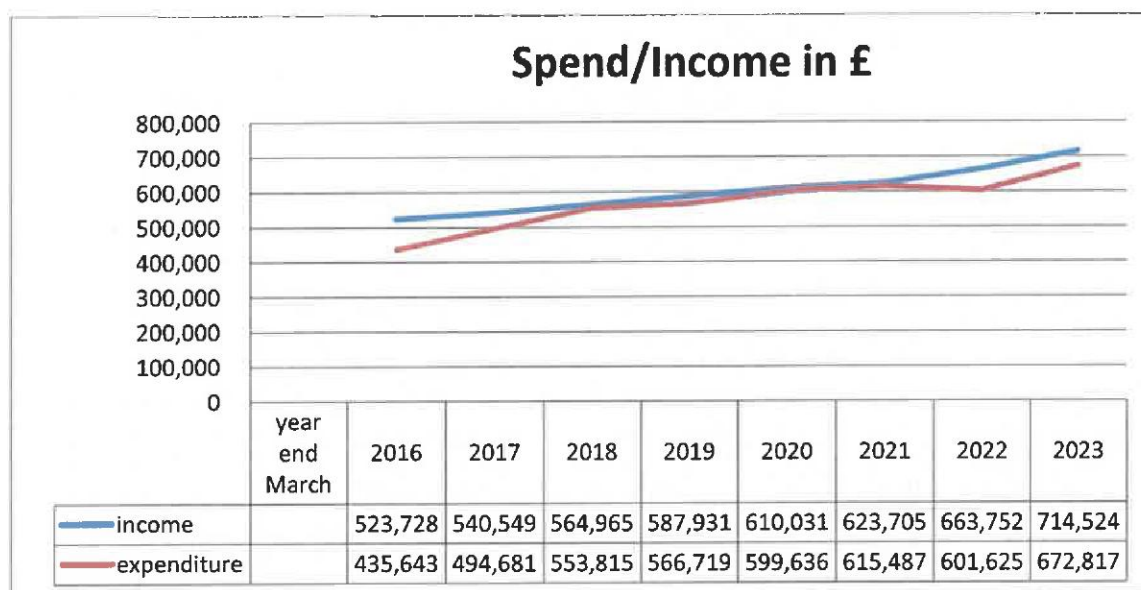
The principal restricted funding received in this financial year was from Rape Support Fund; Stoke-on-Trent City Council; OPPC, the National Lottery and Children in Need, with overall restricted funding received this year amounting to £653,513 (2022: £571,551). Unrestricted funding received during the period including Garfield Weston Foundation; with a total received of £31,995 (2022: £74,980). Further unrestricted income of £12,475 was generated from our training activities (2022: £7,205) and £372 (2022: £1,935) other income.

Donations received during the year were £15,080 (2022: £8,031). The increase includes two one-off donations from private individuals or bequests (£5,000 and £2,000). There has also been an increase in funds raised from Digital campaigns on social media and donations page of our website, www.savana.org.uk, support of the local Police force who arrange two Spin-a-thon events, Rock against abuse events and clients who have been fund raising on our behalf. We will continue to promote our revenue stream through these platforms.

The surplus in unrestricted funds that has been generated has ensured that our reserves continue to remain at a level in line with our policy and over the next 12 months. We are aware that there is currently an excess amount above our Reserves policy and following the recruitment of a Chief Executive Officer in April 2023, the next 12 months will utilise to reduce this amount to expand our services. Investment income of £1,089 (2022: £50) was received.

We have been fully supported by all our Funders, and remain thankful that they have been flexible in their approach to how our funding is allocated. This includes the agreement by the National Lottery to role over the majority of project funds for 2022/23 into the next financial year. We have agreed to write off any monies from the closure of the shop in 2021 (a figure totalling £644.29) and off set dilapidation costs against the rent deposit.

Directors' Report (Continued)



Principle Risks and Uncertainties

These are comprehensively set out in our risk register, which is reviewed every year, and is included in our contingency planning.

The Board recognises that alongside risks come opportunities and we are committed to managing the former without prejudicing our ability to benefit appropriately from the latter when they arise. We are always conscious that the biggest risk to our continued functioning is a lack of funding, due to the changing landscape of funding streams since the Covid-19 pandemic and revised Tender procedures for commissioned services. We continue to prioritise achieving sufficient funding for our activities.

Events after the Balance Sheet date

At the date of approving these accounts, the Directors consider that the company is a going concern (i.e. viable for at least twelve months from the date of approval) because it holds sufficient reserves to cover costs for at least 12 months.

Statement of Directors' Responsibilities

Company Law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the company at the year end and statement of financial activities for the period. In preparing those financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

Savana Inc Ltd
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Directors' Report (Continued)

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard 102 Section 1A.

They are also responsible for safeguarding assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the company:


.....
Helen Rowley (Director)

31.8.23
.....
Date

INDEPENDENT EXAMINER'S REPORT TO TRUSTEES FOR SAVANA INC LTD

I report on the accounts of the company for the year ended 31st March 2023, which are set out on pages 15 -26.

Respective Responsibilities of Directors and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. Company law requires the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. The trustees consider that an audit is not required under Part 16 of the Companies Act 2006 and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - the accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act;
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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**INDEPENDENT EXAMINER'S REPORT TO TRUSTEES OF
SAVANA INC LTD (CONTINUED)**



Name:	James Parr
Professional Qualification:	FCCA
Address:	Howsons (Audit & Assurance) Limited PO Box 165 Winton House Stoke Road Stoke on Trent Staffordshire ST4 2RW

Date: 31 August 2023

STATEMENT OF FINANCIAL ACTIVITIES*

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	2022 £
<u>Incoming Resources</u>						
Incoming resources from generated funds						
Voluntary income	2	15,080	-	-	15,080	8,031
Activities for generating funds	3	44,842	-	653,513	698,355	655,671
Investment income		1,089	-	-	1,089	50
<i>Total incoming resources</i>		<u>61,011</u>	<u>-</u>	<u>653,513</u>	<u>714,524</u>	<u>663,752</u>
<u>Resources Expended</u>						
Charitable activities	4	36,218	-	635,219	671,437	600,305
Governance costs	5	-	-	1,380	1,380	1,320
<i>Total resources expended</i>		<u>36,218</u>	<u>-</u>	<u>636,599</u>	<u>672,817</u>	<u>601,625</u>
<i>Net incoming resources before transfers</i>		24,793	-	16,914	41,707	62,127
Gross transfers between funds		-	-	-	-	-
<u>Reconciliation of Funds</u>						
Total funds brought forward		650,765	-	19,634	670,399	608,272
<i>Total Funds carried forward</i>		<u>675,558</u>	<u>-</u>	<u>36,548</u>	<u>712,106</u>	<u>670,399</u>

*The statement of financial activities incorporates the income and expenditure accounts and the results for the year derive from continuing activities and there are no gains or losses other than those shown above.

Savana Inc Ltd
Company Limited by Guarantee
Registration Number 08128653
Accounts for the Year Ended 31 March 2023

BALANCE SHEET

	Note	31.03.23 £	31.03.23 £	31.03.22 £	31.03.22 £
FIXED ASSETS:					
Tangible Assets	6		758		5,281
CURRENT ASSETS:					
Debtors	7	25,998		109,159	
Cash at Bank		<u>737,023</u>		<u>596,444</u>	
		763,021		705,603	
CURRENT LIABILITIES:					
Creditors Falling Due Within 1 year	8	<u>51,673</u>		<u>40,485</u>	
		51,673		40,485	
NET CURRENT ASSETS:			<u>711,348</u>		<u>665,118</u>
TOTAL ASSETS			<u>712,106</u>		<u>670,399</u>
FUNDS OF THE CHARITY	9				
Unrestricted Income Funds			675,558		650,765
Designated Income Funds			-		-
Restricted Income Funds			<u>36,548</u>		<u>19,634</u>
			<u>712,106</u>		<u>670,399</u>

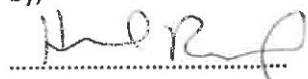
For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Board of Directors on 31 August 2023 and signed on its behalf by,



Helen Rowley
Director

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting Policies

Basis of the preparation of the accounts

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 Section 1A, The Companies Act and SORP (FRS 102).

The charity's functional and presentational currency is the pound sterling. Therefore, these financial statements are presented in pounds sterling.

The charity is a public benefit entity.

Incoming Resources

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts. However, grant income is deferred if certain conditions of the grant are not met.

Resources Expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to the expenditure. All resources expended are accounted for on an accruals basis. Resources expended have been analysed using natural classification.

Purposes of Unrestricted Funds

The general fund represents free funds of the company which are not designated for any particular purpose.

There are no designated funds carried forward from period accounting period and no additions during this reporting period (April 22 – March 23)

Tangible Fixed Assets

Depreciation is calculated to write down the cost of valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £500 over their expected useful lives on a straight-line basis.

The rates applicable are:

Fixtures & Fittings	5 Years
Office Equipment	3 Years

Pension Costs

The charity operates a stakeholder pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the statement of financial activities.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Operating Lease Agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight-line basis over the period of the lease.

Stock

Donated goods are no longer held for resale due to the closure of the charity's shop and is therefore no longer applicable.

Trade Debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Trade Creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Financial Instruments

Financial Instruments Classification

Basic financial assets, including trade and other debtors, cash and bank balances, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Such assets are subsequently carried at amortised cost using the effective interest method.

Basic financial liabilities, including trade and other trade creditors, bank and other loans, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Financial Instruments Recognition and Measurement

At the end of each reporting period financial assets measured at amortised cost are assessed for objective evidence of impairment. If an asset is impaired the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit and loss.

Impairment of Financial Assets

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been had the impairment not previously been recognised in the profit or loss.

Financial assets are derecognised when a) the contractual rights to the cash flows from the asset expire or are settled, or b) substantially all the risks and rewards of the ownership of the asset are transferred to another party or c) control of the asset has been transferred to another party who has the practical ability to unilaterally sell the asset to an unrelated third party without imposing additional restrictions.

Deferred Income

For the year ended 31 March 2023 grant income is being deferred if grant conditions have not been met.

2. Voluntary Income

	Unrestricted Funds	Designated Funds	Total Funds	2022
	£	£	£	£
Donations	15,080		15,080	8,031

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. Activities for Generating Funds

	Unrestricted Funds	Restricted Funds	Total Funds	2022
Grants	£	£	£	£
Rape Support Fund	-	224,405	224,405	185,802
Staffs Womens Aid	-	-	-	4,746
Stoke CC - Counsellors Fund	-	-	-	864
Keele University	-	-	-	360
Lloyds Foundation	2,250	-	2,250	30,000
Community Investment Fund	-	-	-	-
Garfield Weston	25,000	-	25,000	25,000
Brook Trust	-	-	-	12,500
WMRSASC-Child	385	1,965	2,350	8,050
SWA - Adult	4,360	8,890	13,250	12,775
SSOTP-SOT Council	-	173,000	173,000	146,000
Big Lottery Fund Grant	-	82,958	82,958	75,492
Tampon Tax	-	-	-	1,280
Children in Need	-	24,130	24,130	23,630
Children in Need (Small Grant)	-	-	-	7,990
Co-Op Grant	-	-	-	2,558
Aviva Grant	-	93	93	898
PCC Funding	-	138,072	138,072	108,586
	31,995	653,513	685,508	646,531
Training Income	12,475	-	12,475	7,205
Other Income	372	-	372	1,935
	44,842	653,513	698,355	655,671

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4. Charitable Activities

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	2022
	£	£	£	£	£
Salaries (inc Paid Counselling) & NI	17,387	-	494,517	511,904	458,864
Employers Pension	-	-	11,033	11,033	10,303
Supervision & Welfare	1,986	-	15,212	17,198	14,518
Rent, Rates & Service Charges	912	-	28,412	29,324	29,707
Insurance	449	-	2,173	2,622	2,382
Office Running Costs: inc Telephone, Postage & Stationery	555	-	21,426	21,981	19,908
Repairs & renewals inc Furniture & Fixtures	3,861	-	5,006	8,867	6,230
Conselling Costs inc Group, Childrens equipment	90	-	5,163	5,253	3,232
Computer Expenses	1,314	-	13,557	14,871	8,633
Volunteer Expenses	-	-	2,532	2,532	1,782
Staff Travel Expenses	154	-	1,144	1,298	2,051
Staff & Volunteers Training	-	-	6,229	6,229	6,789
DBS checks	-	-	526	526	860
Recruitment	25	-	-	25	50
Settlement/Redundancy Costs	-	-	-	-	2,519
Promotional and Fundraising Costs	4,892	-	6,095	10,987	4,957
Professional fees and subscriptions	3,882	-	17,493	21,375	20,342
Bank and Administration charges	42	-	178	220	102
Depreciation	-	-	4,523	4,523	7,076
Write Off/Shop	669	-	-	669	
	36,218	-	635,219	671,437	600,305

5. Governance Costs

	Unrestricted Funds	Restricted Funds	Total Funds	2022
	£	£	£	£
Independent Examiners Fees	-	1,380	1,380	1,320
AGM Costs	-	-	-	-
	-	1,380	1,380	1,320

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. Tangible Fixed Assets

	Fixtures and Fittings	Office Equipment	Total
	£	£	£
Cost at April 2022	16,195	12,212	28,407
Additions	-	-	-
At 31 March 2023	16,195	12,212	28,407
<u>Depreciation</u>			
At 1 April 2022	13,241	9,885	23,126
Charge for the year	2,196	2,327	4,523
Accumulated depreciation at 31 March 2023	15,437	12,212	27,649
Net Book Value at 31 March 2022	2,954	2,327	5,281
Net Book Value at 31 March 2023	758	-	758

7. Debtors

	2023	2022
	£	£
Trade Debtors	9,025	90,840
Prepayments	16,973	18,319
Accrued Income	0	0
	25,998	109,159

8. Creditors Falling Due Within 1 year

	2023	2022
	£	£
Trade Creditors	7,925	4,418
Accruals	17,378	13,496
Taxes and Social Security	9,264	7,777
Deferred Income	13,449	11,441
Charge Card	1,069	1,153
Pension	2,588	2,200
	51,673	40,485

NOTES TO THE FINANCIAL STATEMENTS (Continued)

9. Movement in Funds

	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Unrestricted Funds					
General Fund	650,765	61,011	(36,218)	-	675,558
Designated Fund	-	-	-	-	-
	<u>650,765</u>	<u>61,011</u>	<u>(36,218)</u>	<u>-</u>	<u>675,558</u>
Restricted Funds					
Rape Support Fund	-	224,405	(224,405)	-	-
Screwfix Foundation	597	-	(421)	-	176
Rape Crisis - Digital	1,435	-	(1,435)	-	-
Community Investment Fund	2,102	-	(2,102)	-	-
Co-Op grant - Childrens Room	193	-	(193)	-	-
Aviva Grant	-	93	(93)	-	-
SWA - Adult	-	8,890	(8,890)	-	-
WMRSASC-Child	-	1,965	(1,965)	-	-
SSOTP SOT Council	3,084	173,000	(173,000)	-	3,084
Big Lottery Fund Grant	1,980	82,958	(63,713)	-	21,225
Children in Need	3,816	24,130	(22,392)	-	5,554
PCC Funding - CHISVA	6,427	36,931	(37,856)	-	5,502
PCC Funding - ISVA	-	32,595	(31,588)	-	1,007
PCC Funding - Children	-	3,246	(3,246)	-	-
PCC Funding	-	65,300	(65,300)	-	-
	<u>19,634</u>	<u>653,513</u>	<u>(636,599)</u>	<u>-</u>	<u>36,548</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10. Staff costs

Staff costs were as follows:

	2023	2022
	£	£
Gross wages, salaries, benefits in kind	479,263	434,279
Employer's National Insurance costs	32,641	24,585
Pension costs	11,033	10,303
	<u>522,937</u>	<u>469,167</u>

No employees received emoluments of more than £60,000.

The average number of employees during the year was 28 (2021: 28)

	2023	2022
Fundraising	1	1
Governance	26	26
Other	1	1
	<u>28</u>	<u>28</u>

11. Pension Scheme

The charity operates a stakeholder pension scheme for employees.

	£	£
Cost for the period	11,033	10,303
Balance outstanding at year end	2,588	2,200

12. Directors' Remuneration, Benefits and Expenses

Various directors received no remuneration for expenses during the year (2022: £NIL).

13. Related Party Transactions

Neither the trustees nor anyone connected to them have received remuneration during the year.

14. Annual Commitments under Operating Leases

The total future minimum lease payments is as follows:

	2023	2022
	£	£
Not later than one year	25,000	14,000
Later than one year and not later than five years	89,673	0
Later than five years	-	-
	<u>114,673</u>	<u>14,000</u>

The amount of non-cancellable operating lease payments recognised as an expense during the year was £22,864 (2022 - £21,000)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

15. Deferred Income

	2023	2022
	£	£
PCC ISVA	-	8,149
BBC Children in Need	5,907	-
Big Lottery	7,542	-
Training Income	-	3,200
Aviva - Greener Spaces	-	92
	<u>13,449</u>	<u>11,441</u>

16. Audit/Accountancy

	2023	2022
	£	£
Independent Examiners Fee	<u>1,380</u>	<u>1,320</u>
	<u>1,380</u>	<u>1,320</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. Analysis of Balance Sheet by Fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	31.03.22 £
FIXED ASSETS:					
Tangible Assets	-	-	758	758	5,281
CURRENT ASSETS:					
Debtors	5,496	-	20,502	25,998	109,159
Cash at Bank	670,099	-	66,924	737,023	596,444
	675,595	-	87,426	763,021	705,603
CURRENT LIABILITIES:					
Creditors Falling Due Within 1 Year	37	-	51,636	51,673	40,485
	37	-	51,636	51,673	40,485
NET CURRENT ASSETS:	675,558	-	35,790	711,348	665,118
TOTAL ASSETS	675,558	-	36,548	712,106	670,399
FUNDS OF THE CHARITY					
Unrestricted Income Funds	675,558	-	-	675,558	650,765
Restricted Income Funds	-	-	36,548	36,548	16,634
	675,558	-	36,548	712,106	670,399

Events after the Balance Sheet date

At the date of approving these accounts, the Directors consider that the company is a going concern (i.e. viable for at least twelve months from the date of approval) because it holds sufficient reserves to cover costs for at least 12 months.