



SAVANA INC LTD

Company Limited by Guarantee

Company Registration Number 08128653 (England and Wales)

Registered Charity Number 1148466

Accounts for the Year Ended

31 March 2021

Savana Inc Ltd
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Savana Inc Ltd
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Registration Number 08128653
Accounts for the Year Ended 31 March 2021

Directors' Report

Full Name: Savana Inc Ltd

Company Registration number: 08128653 (England and Wales)

Registered Charity Number: 1148466

Principal Address: Unit C Metro Business Park
Clough Street
Hanley
Stoke on Trent
ST1 4AF

Directors: Alison Collier (Chair – Resigned 25/3/21)
Alison Tasker (Secretary)
Angela Marinari (Treasurer)
Jennifer Crisp (Interim Chair from 25/3/21)
Alka Searle
Jane Krishnadas
Zabina Akim (Resigned 15/2/21)
(Elizabeth) Caroline Brown
Hannah Woolaghan (Appointed 28/7/20)

Bankers: The Co-operative Bank
Town Road
Hanley
Stoke on Trent
Staffordshire
ST1 2QQ

Barclays Bank PLC
Town Road
Hanley
Stoke on Trent
Staffordshire
ST1 2JQ

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Directors' Report (Continued)

Independent Examiner:	James Eyre-Walker
	Howsons (Audit & Assurance) Limited
	PO Box 165
	Winton House
	Stoke Road
	Stoke on Trent
	Staffordshire
	ST4 2RW

Savana Inc Ltd
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Directors' Report

The Trustees of Savana Inc. Ltd who are also Directors of the charity for the purposes of the Companies Act, are pleased to present their annual report and financial statements for the year ended 31st March 2021. This report also covers the impact of the global pandemic on Savana clients, staff, volunteers and on the organisation. The Directors note that whilst the events of early 2020-21 have had universal impacts on all countries, individuals, families and businesses, those impacts have been uneven and have brought into sharp focus the social inequalities that are present in all human society. Savana operates in one of the most privileged countries in the world which is now benefitting from an efficient national vaccine rollout but within our country stark disparities between communities have been thrown into clear view. Savana is very aware of the negative impact of Covid 19 on a number of individuals we work with or who work with us: we are also aware of the irony that in some respects the pandemic has assisted the charity in making some hard but necessary changes.

Summary of our Purpose and Achievements:

Savana is approaching its 35th anniversary of its founding in 1986. It became a registered Company Limited by Guarantee – Savana Inc Ltd in 2012. Established under Article of Association, it elects Directors/Trustees and Officers on an annual basis at the AGM. In the event of a vacancy the Directors have the right to elect officers during the year, providing that it is appropriately recorded in the minutes. This year is one of the rare occasions when we have needed to do that.

Aims and objectives:

The aims and objectives of the company are to:

- ***Provide Counselling, Support, Advice and Information*** to anyone affected by sexual violence at any time in their life and to raise awareness of the issues involved and the impact that sexual violence has on people's lives.
- ***Provide an Independent Sexual Violence Advisor (ISVA) Service*** in North Staffordshire. A new Children's Independent Sexual Violence Advisor (CHISVA) role has been funded by the PCC.
- ***Provide training and Awareness Raising.*** We provide a wide range of training for volunteers, professionals and other organisations. Our Training Team have continued to grow our accredited training portfolio. Training delivered in 2020-2021 has had to be modified to be Covid regulations compliant and to be delivered virtually.
- ***Campaigning and public engagement.*** Savana is a campaigning organisation in North Staffordshire and engages with community events held there throughout the year. We provide preventative work in schools throughout Staffordshire; we engage with Staffordshire and Keele Universities through placements and awareness raising; we are a member of an active charities' forum and we are the lead local voluntary organisation for issues of sexual violence. Savana engages actively with relevant local multiagency committees and hope to broaden this scope further.
Our staff are actively involved in a variety of digital campaigns including Aviva, SAAM (Sexual Abuse Awareness Month), The Big Give, Sexual Violence Awareness week, Mental Health week, Volunteers Week, and Small Charities week. We have added 30 days of self-care, with numerous new resources to support our clients over the pandemic period.

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Directors' Report (Continued)

- **Public Benefit.** We keep in mind at all times the Charity Commissioner's guidance on public benefit when reviewing our aims and objectives and when planning our activities. We have had to make many more adjustments than usual to ensure Savana has remained fully Covid 19 compliant in all respects across our work and meet all UK government safety guidance. More details of all the changes follow in the text of the report.

Who we are and what we do:

Management and Governance

Savana delivers its services through a mixed provision of salaried employees, contracted counsellors and volunteers. This combination provides security of supply while maintaining Savana's long history of volunteering; enabling people to help others. At the end of the year being reported on, Savana was composed of 16 employees, 17 contracted counsellors, and a further 20 volunteers or students on placements, of which 7 are volunteer directors / trustees who serve on the Board of Directors.

The Board of Directors has responsibility for the strategic direction of the organisation, including future planning, governance and quality assurance. The Board meets quarterly for formal Board Meetings with additional meetings spaced through the year for less formal discussion, wider engagement and support and appreciation of staff and other volunteers. The previous year had seen several new Directors join the Board and settle into the well-established group some of whom had been associated with Savana for over a decade. At the end of the year being reported the Board had to react to the unexpected resignation of the standing Chair. Interim arrangements were put in place at very short notice and both the staff group and Directors have been shaken by what with hindsight we can see were the consequences of busy professional lives, changing jobs and everyday pressures in this challenging "time of Covid"!

We are grateful to Alison Collier and Zabina Azim for their services to Savana, and for Alison's additional commitments as recent Chair of the Board. We continue to seek applicants with the skills and experience needed to join the Board of Directors.

The Senior Management Team, are responsible for the day to day running of Savana and the execution of our strategy and policies as decided by the Board. By the end of the year being reported on Savana's three operational teams - Services [Counselling and ISVA], Training and Marketing, and Business and Finance - were each led by a Senior Manager, and were looking to recruit to vacant posts and to consolidate their areas of responsibility. The decision to close the Savana charity shop, Turnaround in Meir, was taken at the year-end given the problems of trading [or rather not trading] in lockdown and the cumulative commercial and health and safety challenges.

Volunteers remain a central part of our counselling service, with new Savana recruits undertaking the Savana training and then providing counselling sessions under supervision to replenish the pool of available counsellors. Many longer serving counsellors remain with the charity and take on additional paid counselling work. We also host placements for counsellors and social work students giving us some input into the training of the next generation of counsellors and social workers. The Board now has 2 elected volunteer representatives attending quarterly Board meetings to feedback information and concerns from volunteers.

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Directors' Report (Continued)

All staff, counsellors and directors are offered external supervision with appropriately qualified clinical supervisors in recognition of the significant emotional burden our work generates. The Board is clear that the combined internal training and external supervision packages that Savana provides, is critical to and essential support for, the charity's ongoing work.

Savana is a member's organisation and members elect the Board of Directors on an annual basis at the AGM. This may be an additional hurdle for the next year's AGM after more than 18 months literal and virtual lockdown, when very few members and volunteers [including Trustee/Directors] have spent actual time on the premises

Strategic Plan and Goals

Savana's core activity remains its counselling and ISVA service. For much of the past year this has been provided by telephone support, telephone and face to face counselling and ISVA services, and new on-line working. Temporary suspension of the full service took place initially, with staff adjusting to working from home, but telephone and face to face counselling was able to continue for 65% of the year. Providing Covid 19 'safe ways of working' for our staff, volunteers and clients became the priority. The service overall continued to support all our existing and newly referred clients together with our counsellors, albeit in a reduced or adapted capacity. It was gratifying for our senior managers to be awarded what felt like a 'gold star' for our service modifications and the Board have great admiration for the team of 'two' senior managers [the 'third' having been on maternity leave for much of the period], who have steered the organisation safely through this challenging period. They also took advantage of quiet times at HQ to get some further essential maintenance and upgrade work done on the building inside and out with no adverse impact on clients at the time. This had manifest benefits for all of us who use the building. More work is planned for the next financial year to improve working conditions still further.

Funding streams have been mostly resilient with a few tendering hurdles encountered during the year 2020/21. Our reserves continue to be robust, given the difficulties spending all that we had intended in year and they give Savana the confidence that we can continue to develop and deliver our services for at least the following year. This Covid-19 year of 'much marching on the spot' has enabled us to focus on current priorities [Covid safe provision] and future strategic direction which need time tabled work streams to target some clear 'gaps' in service provision especially for minority communities including BAME backgrounds. We sadly took the decision to close Turnaround which has been a very labour-intensive endeavour for Savana during the past 5 years: reviewing our strategic goals we could see it was not delivering on a key original aim of connecting with 'hard to reach' communities. We need to use our energies and imagination in different directions to work towards those ends.

We continue to invest in our training and outreach provision which is an important aspect of our externally facing awareness raising and promotional work. We will be open to new opportunities for collaboration and partnership working to extend our range and reach.

The business strategy is now the focus of a 2 year award programme from the Lloyds Foundation that commenced at the start of 2021. The programme has initially supported the senior management team to map our current strategic and business planning. This will be followed with a consultant being appointed by the scheme to support specific strands of work, one of which we plan

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Directors' Report (Continued)

to be with the Board of Directors. This will aim to strengthen and integrate Board oversight and governance functions within the 5 year forward Strategy and Business Plan.

Important considerations as we move through the pandemic will be to 'future proof' our work and to protect our staff, volunteers and clients as society changes in response to new financial and social realities. Mixed menus of home and office-based working, managed 'safe workflows' through our facilities and development of new 'virtual' ways of working where appropriate, all have to be risk assessed and planned for, to maximise well-being and sustainability for all. Savana has always been aware of mental health and well-being, and the associated stresses of working with sexual trauma and violence. The pandemic has now also focused our minds on the demands of modern working lives, particularly for women working full time and shouldering additional roles of caring and child rearing, among the many other demands [including volunteering] on their time.

Financial Strategy

Our financial strategy has always been to raise sufficient funds to cover our service provision, pay staff a fair but competitive remuneration, and maintain our reserves to cover a 9 month's running costs. The work undertaken with Lloyds Foundation on the Business Strategy will also have a direct link in reviewing the Financial Strategy, Finance Plan and Fundraising Strategy in 2021. We continue to invest in our premises and our IT systems to enhance productivity and both have been important in the adjustments we have made to running a Covid-safe workspace and service provision. We shall be planning additional building works to improve the soundproofing of our counselling rooms. We have adapted and renewed fixtures and furnishings to improve quality and safety in our workplace.

We anticipate commissioning procedures and funding streams to alter in the future with more collaborative and partnership working to become the norm.

We also anticipate that sexual violence will continue to be a commissioning priority for the immediate future as society is forced to continue to confront the extent of sexual violence within everyday life, in families, in institutions and organisations, and sadly between peers amongst young people as the 2021 #Everyone is Invited has shown.

Impact, Achievements and Performance

Summarising the changes to our service provision in the past year is to chart the impact of the 2020/21 pandemic and the UK's government's changing guidance on lockdown, social distancing and Covid safety. Needless to say, the initial lock-down had a direct impact on the service when for the first time in its history Savana had to temporarily suspend its counselling provision. However, in its place for a period of three months all clients were fully supported with weekly telephone support, the ISVA service, referrals and initial options appointments continued. Counsellors were also fully supported by the staff and additional supervision and access to the Employee Assist Programme made available. In June 2020 counselling resumed by telephone with face-to-face appointments resuming in July, on a limited basis. In spite of further lockdowns, all services continued with the exception of a brief further suspension of face to face counselling in January 2021.

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Demand for the service remained steady during lockdown, and the Counselling team have worked hard to reduce the waiting list for our clients. The ISVA service has been put under immense pressure due to lockdown, the closure of Courts and subsequent backlog in hearings. We are looking to employ an additional ISVA in 2021 to assist with the workload.

Our training courses continue to be a key method by which we can influence other professionals, enhance their knowledge of sexual abuse and assist them to recognise victimisation, support survivors and signpost to our services as needed. For this reporting period, we have worked hard to deliver training in a digital format adding new accredited courses on 'Working from a Trauma Informed Approach', 'Working with Depression' and 'Working with Anxiety' to our portfolio, increasing our overall number to 29. We have been instrumental in delivering training to the Specially Trained Officers (STO's) for Staffordshire Police, Keele Medical Students, Ministry of Defence, NHS Paramedics and Keele Universities CLOCK students.

Our department has recruited a Digital content and Marketing officer who has been instrumental in awareness raising which has also gone digital, with over £6,564 raised through on-line campaigns, self-care tips and regular updates. The training and digital team have completely overhauled the Savana website making it more user friendly and easily accessible, whilst creating a new website 'TalkToSAL' for young people with live chat function and age appropriate resources.

Supporting and enabling our programmes:

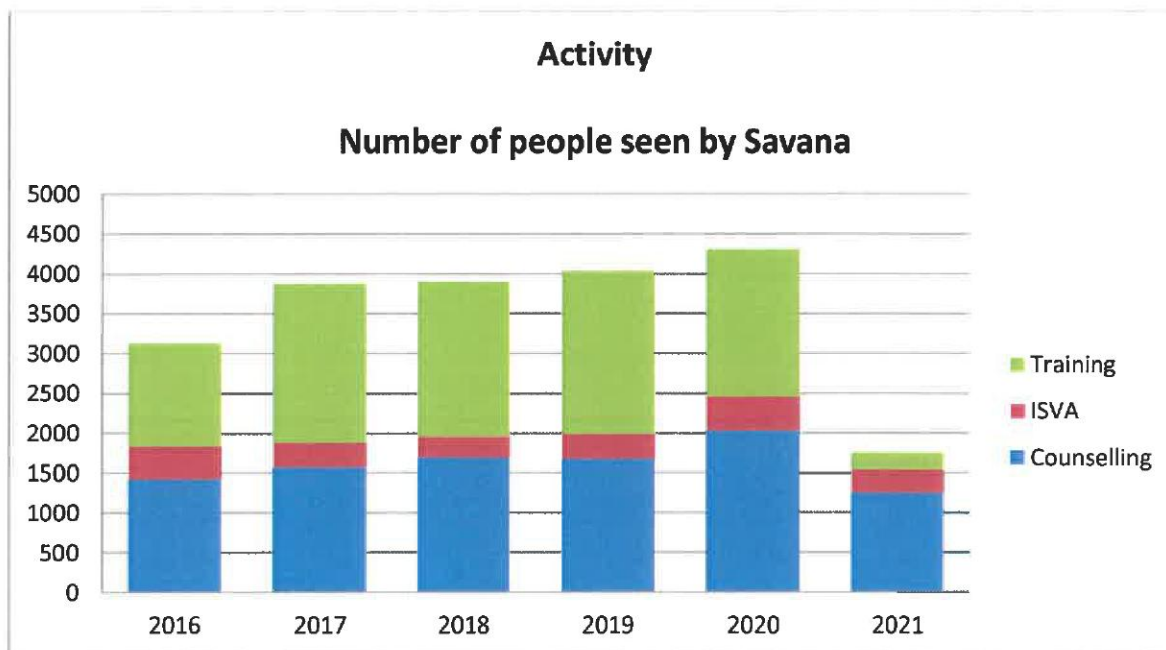
The number of paid counsellors is now 17, a slight reduction for various reasons including some finding full time employment or having other commitments.

We remain an organisation supported by our volunteer (5) and placement counsellors (7) who along with our paid counsellors provided 2,541 hours of counselling over the course of this year.

Our ISVA service is now nationally accredited with Lime Culture and has supported 296 clients over the past year. The service continues to provide practical and emotional support to victims of sexual violence, helping them cope with everyday life and supporting them through the Criminal Justice system.

At the end of the reporting year, Savana has been able to resume all face to face counselling and continued with the new introduction of telephone counselling, although at the present time we are at 80% capacity due to lack of ventilation in two counselling rooms making them unusable under Covid regulations. Savana is committed to maintaining its network of counsellors, continue to provide Covid-secure services and maintaining our support for our clients.

To support our managers, staff and volunteers, Savana continues its contract with Peninsula to provide HR services and support. We have drawn extensively on the tools and advice available to us, enhancing our health and safety policies, updated our employee and volunteers' handbooks and promoted the Employee Assist Programme. Savana is committed to being a responsible and fair employer and supporter of our volunteers.



Financial Review

As in previous years, the majority of Savana's income has been generated from successful funding applications. £623,705 funds were generated this year (2020: £610,031) and we are, as ever, extremely grateful to those who enable us to continue our important work.

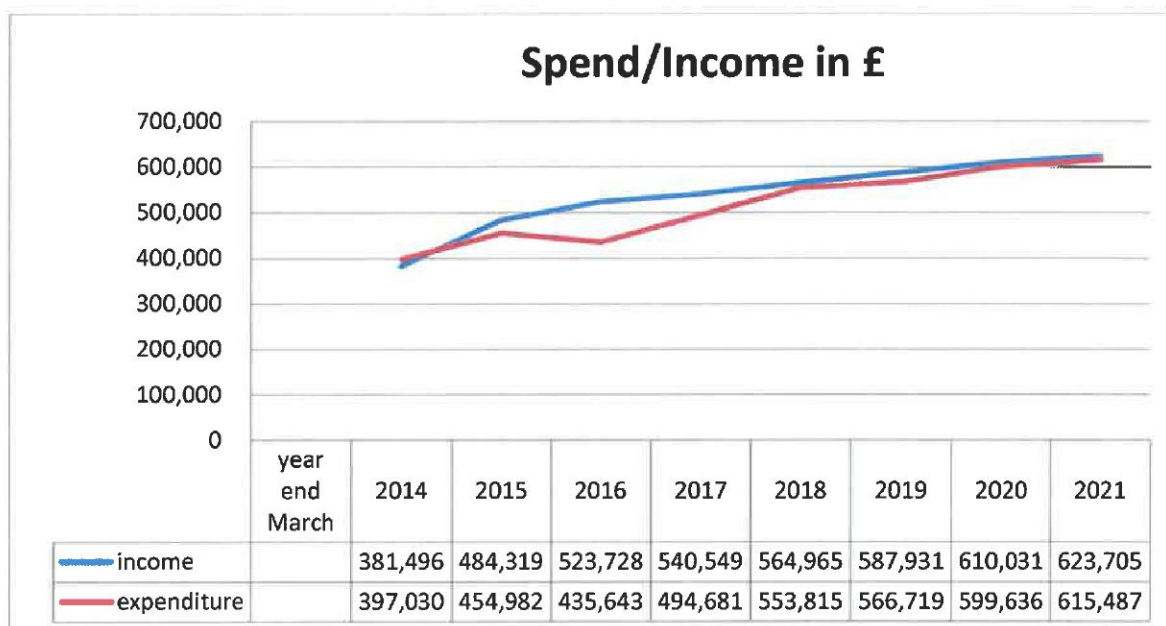
The principal restricted funding received in this financial year was from Rape Support Fund; Stoke-on-Trent City Council; The Big Lottery; Children in Need; Tampon Tax and OPPC, with overall restricted funding received this year amounting to £552,786 (2020: £533,602). Unrestricted funding received during the period including The Brook Trust; with a total received of £37,565 (2020: £50,125). Further unrestricted income of £1,719 was generated from our training activities (2020: £4,920) and £17,036 (2020: £9,218) other income.

Donations received during the year were £14,175 (2019: £11,251). The increase is due to the new digital campaigns on social media which along with the donations page of our updated website, www.savana.org.uk and the support of our clients who had been fund raising on our behalf. We hope will continue to expand our revenue stream through these platforms.

The surplus in unrestricted funds that has been generated has ensured that our reserves continue to remain at a level in line with our policy. Investment income of £424 (2019: £915) was received.

We have been fully supported by all our Funders, with additional Covid-19 funding from the Ministry of Justice - Rape Support fund and Police Crime Commissioner and the flexibly from the National Lottery and Rape Support fund to reallocate funding to meet the unexpected demands that Covid-19 has brought.

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Directors' Report (Continued)



Principle Risks and Uncertainties

These are comprehensively set out in our risk register, which is reviewed every year, and is included in our contingency planning.

The Board recognises that alongside risks come opportunities and we are committed to managing the former without prejudicing our ability to benefit appropriately from the latter when they arise. We are always conscious that the biggest risk to our continued functioning is a lack of funding, due to the increasing pressure on funding streams as a direct result of the Covid-19 pandemic. We continue to prioritise achieving sufficient funding for our activities.

Events after the Balance Sheet date

On 28th February 2020, the UK reported its first person-to-person Covid-19 transmission and, like the experiences of other countries, the virus has been a significant issue for UK businesses/charities and continues to impact the work of Savana into 2021.

In response to the pandemic, the UK locked-down on 24th March, subsequent lockdowns during 2020-21 and ongoing Covid-19 Restrictions, the Directors:

- a) Implemented the continuation of homeworking but with the addition of a rota of staff at its business premises in order to resume face to face counselling on a limited basis. Telephone counselling and support is also continuing into 2021
- b) Closed the Charity shop, which reopened in April 2021;
- c) Received Business Rate relief on the Charity shop for a second year
- d) Continued furlough of 2 employees under the Coronavirus Job Retention Scheme, without reducing their wages/salaries to 80% of their normal level at an overall cost of £103 until April 2021

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At the time of approving these Financial Statements the impact of the Covid-19 pandemic is not known, and although the loosening or lifting of restrictions in principle are in place, there remains uncertainty as to any further impact of Coronavirus.

Subsequent to the year end the Directors decided to close the charity shop. At the year end, the financial statements include £1,000 deposit in other debtors, with the Trustees are currently in negotiations with the lease owner over regarding final dilapidation costs.

At the date of approving these accounts, the Directors consider that the company is a going concern (i.e. viable for at least nine months from the date of approval) because it holds sufficient reserves to cover costs for at least 9 months.

Statement of Directors' Responsibilities

Company Law requires the directors to prepare financial statements for each year which give a true and fair view of the state of affairs of the company at the year end and statement of financial activities for the period. In preparing those financial statements the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard 102 Section 1A.

They are also responsible for safeguarding assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the company:


Jennifer Crisp (Director)

25.8.2021
Date

**INDEPENDENT EXAMINER'S REPORT TO TRUSTEES OF
SAVANA INC LTD**

I report on the accounts of the company for the year ended 31st March 2021, which are set out on pages 15-27.

Respective Responsibilities of Directors and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. Company law requires the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that period. The trustees consider that an audit is not required under Part 16 of the Companies Act 2006 and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - the accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act;
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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**INDEPENDENT EXAMINER'S REPORT TO TRUSTEES OF
SAVANA INC LTD (CONTINUED)**



Name: James Eyre-Walker
Professional Qualification: FCA
Address: Howsons (Audit & Assurance) Limited
PO Box 165
Winton House
Stoke Road
Stoke on Trent
Staffordshire
ST4 2RW

Date: 25 August 2021

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STATEMENT OF FINANCIAL ACTIVITIES*

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	2020 £
Incoming Resources						
Incoming resources from generated funds						
Voluntary income	2	14,175	-	-	14,175	11,251
Activities for generating funds	3	56,320	-	552,786	609,106	597,865
Investment income		424	-	-	424	915
<i>Total incoming resources</i>		70,919	-	552,786	623,705	610,031
Resources Expended						
Charitable activities	4	45,119	-	569,068	614,187	598,096
Governance costs	5	-	-	1,300	1,300	1,540
<i>Total resources expended</i>		45,119	-	570,368	615,487	599,636
<i>Net incoming resources before transfers</i>		25,800	-	-17,582	8,218	10,395
Gross transfers between funds		-	-	-	-	-
Reconciliation of Funds						
Total funds brought forward		571,342	-	28,712	600,054	589,659
<i>Total Funds carried forward</i>		597,142	-	11,130	608,272	600,054

*The statement of financial activities incorporates the income and expenditure accounts and the results for the year derive from continuing activities and there are no gains or losses other than those shown above.

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BALANCE SHEET

	Note	31.03.21	31.03.21	31.03.20	31.03.20
		£	£	£	£
FIXED ASSETS:					
Tangible Assets	6		12,357		19,667
CURRENT ASSETS:					
Debtors	7	81,727		80,197	
Cash at Bank		<u>614,242</u>		<u>609,273</u>	
		695,969		689,470	
CURRENT LIABILITIES:					
Creditors Falling Due Within 1 year	8	<u>100,054</u>		<u>109,083</u>	
		100,054		109,083	
NET CURRENT ASSETS:			<u>595,915</u>		<u>580,387</u>
TOTAL ASSETS			<u>608,272</u>		<u>600,054</u>
FUNDS OF THE CHARITY	9				
Unrestricted Income Funds			597,142		571,342
Designated Income Funds			-		-
Restricted Income Funds			<u>11,130</u>		<u>28,712</u>
			<u>608,272</u>		<u>600,054</u>

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These accounts were approved by the Board of Directors on 25 August 2021 and signed on its behalf by,


 Jennifer Crisp
 Director

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting Policies

Basis of the preparation of the accounts

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard 102 Section 1A, The Companies Act and SORP (FRS 102).

The charity's functional and presentational currency is the pound sterling. Therefore these financial statements are presented in pounds sterling.

The charity is a public benefit entity.

Incoming Resources

All material incoming resources have been included on a receivable basis – i.e. they are included if the date receivable falls within the period covered by these accounts. However, grant income is deferred if certain conditions of the grant are not met.

Resources Expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the company to the expenditure. All resources expended are accounted for on an accruals basis. Resources expended have been analysed using natural classification.

Purposes of Unrestricted Funds

The general fund represents free funds of the company which are not designated for any particular purpose.

There are no designated funds carried forward from period accounting period and no additions during this reporting period (April 20 – March 21)

Tangible Fixed Assets

Depreciation is calculated to write down the cost of valuation, less estimated residual value, of all tangible fixed assets with a cost exceeding £500 over their expected useful lives on a straight line basis.

The rates applicable are:

Fixtures & Fittings	5 Years
Office Equipment	3 Years

Pension Costs

The charity operates a stakeholder pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the statement of financial activities.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Operating Lease Agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight line basis over the period of the lease.

Stock

Donated goods are held for resale in the charity's shop. The directors consider it is impractical to measure the fair value of such goods and they are only recognised in the accounts when they are sold.

Trade Debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Trade Creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Financial Instruments

Financial Instruments Classification

Basic financial assets, including trade and other debtors, cash and bank balances, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Such assets are subsequently carried at amortised cost using the effective interest method.

Basic financial liabilities, including trade and other trade creditors, bank and other loans, are initially recognised at transaction price, unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

Financial Instruments Recognition and Measurement

At the end of each reporting period financial assets measured at amortised cost are assessed for objective evidence of impairment. If an asset is impaired the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in profit and loss.

Impairment of Financial Assets

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been had the impairment not previously been recognised in the profit or loss.

Financial assets are derecognised when a) the contractual rights to the cash flows from the asset expire or are settled, or b) substantially all the risks and rewards of the ownership of the asset are transferred to another party or c) control of the asset has been transferred to another party who has the practical ability to unilaterally sell the asset to an unrelated third party without imposing additional restrictions.

Deferred Income

For the year ended 31 March 2021 grant income is being deferred if grant conditions have not been met.

2. Voluntary Income

	Unrestricted Funds	Designated Funds	Total Funds	2020
	£	£	£	£
Donations	14,175		14,175	11,251

NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. Activities for Generating Funds

	Unrestricted Funds	Restricted Funds	Total Funds	2020
Grants	£	£	£	£
Rape Support Fund	-	148,171	148,171	90,720
WA/Sexual Abuse Support Role	-	18,132	18,132	31,615
Screwfix Foundation	-	-	-	2,894
Lloyds Foundation	20,000	9,000	29,000	-
Rape Crisis - Digital	-	-	-	11,314
Rape Crisis - Weaving the Web	-	-	-	10,000
Community Investment Fund	-	-	-	11,677
Garfield Weston	-	-	-	25,000
Brook Trust	12,500	-	12,500	13,000
7Stars Foundation	-	-	-	1,260
Peoples Postcode Lottery	-	-	-	5,404
WMRSASC-Child	900	1,850	2,750	4,450
SWA - Adult	4,165	4,885	9,050	5,975
SSOTP-SOT Council	-	173,750	173,750	185,000
Staffs Womens Aid - ISVA	-	8,400	8,400	16,800
Big Lottery Fund Grant	-	90,823	90,823	64,465
Ernest Hechy	-	-	-	10,000
Tampon Tax	-	4,720	4,720	1,680
Children in Need	-	23,630	23,630	22,723
Children in Need (Small Grant)	-	9,760	9,760	9,750
Co-Op Grant	-	2,787	2,787	-
Aviva Grant	-	1,034	1,034	-
PCC Funding	-	55,844	55,844	60,000
	37,565	552,786	590,351	583,727
Training Income	1,719	-	1,719	4,920
Other Income	17,036	-	17,036	9,218
	56,320	552,786	609,106	597,865

NOTES TO THE FINANCIAL STATEMENTS (Continued)

4. Charitable Activities

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	2020
	£	£	£	£	£
Salaries (inc Paid Counselling) & NI	14,475	-	433,273	447,748	421,276
Employers Pension	-	-	11,044	11,044	8,840
Supervision & Welfare	1,276	-	15,142	16,418	21,069
Rent, Rates & Service Charges	6,982	-	23,835	30,817	32,493
Insurance	486	-	2,384	2,870	2,829
Office Running Costs: inc Telephone, Postage & Stationery	1,947	-	17,944	19,891	17,024
Repairs & renewals inc Furniture & Fixtures	12,555	-	11,183	23,738	24,033
Conselling Costs inc Group, Childrens equipment	-	-	578	578	830
Computer Expenses	107	-	8,617	8,724	16,230
Volunteer Expenses	-	-	1,330	1,330	4,095
Staff Travel Expenses	52	-	3,510	3,562	2,839
Staff & Volunteers Training	98	-	9,303	9,401	6,728
DBS checks	69	-	264	333	1,448
Recruitment	-	-	-	-	-
Settlement/Redundancy Costs	-	-	4,162	4,162	13,630
Promotional and Fundraising Costs	2,201	-	160	2,361	4,206
Professional fees and subscriptions	4,556	-	19,165	23,721	15,402
Bank and Administration charges	36	-	143	179	175
Depreciation	279	-	7,031	7,310	4,949
	45,119	-	569,068	614,187	598,096

5. Governance Costs

	Unrestricted Funds	Restricted Funds	Total Funds	2020
	£	£	£	£
Independent Examiners Fees	-	1,300	1,300	1,200
AGM Costs	-	-	-	340
	-	1,300	1,300	1,540

NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. Tangible Fixed Assets

	Fixtures and Fittings	Office Equipment	Total
	£	£	£
Cost at 1 April 2020	16,195	12,212	28,407
Additions	-	-	-
At 31 March 2021	16,195	12,212	28,407
<u>Depreciation</u>			
At 1 April 2020	6,763	1,977	8,740
Charge for the year	3,239	4,071	7,310
Accumulated depreciation at 31 March 2021	10,002	6,048	16,050
Net Book Value at 31 March 2020	9,432	10,235	19,667
Net Book Value at 31 March 2021	6,193	6,164	12,357

7. Debtors

	2021	2020
	£	£
Trade Debtors	60,566	56,502
Prepayments	19,680	18,898
Accrued Income	1,481	4,797
	<u>81,727</u>	<u>80,197</u>

8. Creditors Falling Due Within 1 year

	2021	2020
	£	£
Trade Creditors	16,434	17,756
Accruals	14,924	15,068
Taxes and Social Security	6,851	7,967
Deferred Income	59,247	64,966
Charge Card	405	1,088
Pension	2,193	2,238
	<u>100,054</u>	<u>109,083</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

9. Movement in Funds

	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Unrestricted Funds					
General Fund	571,342	70,919	(45,119)	-	597,142
Designated Fund	-	-	-	-	-
	<u>571,342</u>	<u>70,919</u>	<u>- 45,119</u>	<u>-</u>	<u>597,142</u>
Restricted Funds					
Rape Support Fund	-	148,171	(148,171)	-	-
WA/Sexual Abuse Support Role	4,834	18,132	(22,966)	-	-
Screwfix Foundation	1,439	-	(421)	-	1,018
Rape Crisis - Digital	3,332	-	(1,645)	-	1,687
Community Investment Fund	9,107	-	(3,619)	-	5,488
Lloyds Foundation Partner	-	9,000	(9,000)	-	-
Co-Op grant - Childrens Room	-	1,787	(1,787)	-	-
Co-Op Grant - Furbishments	-	1,000	(1,000)	-	-
Aviva Grant	-	1,034	(1,034)	-	-
SWA - Adult	-	4,885	(4,885)	-	-
WMRSASC-Child	-	1,850	(1,850)	-	-
SSOTP SOT Council	-	173,750	(173,750)	-	-
Staffs Women's Aid	-	8,400	(8,400)	-	-
Big Lottery Fund Grant	-	90,823	(90,823)	-	-
Ernest Hechy	10,000	-	(10,000)	-	-
Tampon Tax	-	4,720	(4,720)	-	-
Children in Need	-	23,630	(23,630)	-	-
Children in Need (Small Grant)	-	9,760	(9,760)	-	-
PCC Funding _CHISVA	-	19,424	(16,487)	-	2,937
PCC Funding	-	36,420	(36,420)	-	-
	<u>28,712</u>	<u>552,786</u>	<u>(570,368)</u>	<u>-</u>	<u>11,130</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

10. Staff costs

Staff costs were as follows:

	2021	2020
	£	£
Gross wages, salaries, benefits in kind	424,062	394,352
Employer's National Insurance costs	23,686	26,924
Pension costs	11,044	8,840
	<u>458,792</u>	<u>430,116</u>

No employees received emoluments of more than £60,000.

The average number of employees during the year was 28 (2020: 29)

	2021	2020
Fundraising	1	2
Governance	26	26
Other	1	1
	<u>28</u>	<u>29</u>

11. Pension Scheme

The charity operates a stakeholder pension scheme for employees.

	2021	2020
	£	£
Cost for the period	11,044	8,840
Balance outstanding at year end	2,193	2,238

12. Directors' Remuneration, Benefits and Expenses

Various directors received no remuneration for expenses during the year (2020: £119).

13. Related Party Transactions

Neither the trustees nor anyone connected to them have received remuneration during the year.

14. Annual Commitments under Operating Leases

The total future minimum lease payments is as follows:

	2021	2020
	£	£
Not later than one year	21,833	25,848
Later than one year and not later than five years	14,000	54,392
Later than five years	-	6,060
	<u>35,833</u>	<u>86,300</u>

The amount of non-cancellable operating lease payments recognised as an expense during the year was £26,000 (2020 - £25,904)

NOTES TO THE FINANCIAL STATEMENTS (Continued)

15. Deferred Income

	2021	2020
	£	£
Children in Need (Main Grant)	-	1,181
BBC Children in Need (Small Grant)	7,990	7,750
Big Lottery	33,661	37,235
Big Lottery (Wider Impact & Covid Costs)	2,816	12,000
Big Lottery (Database)	-	800
The Brook Trust	12,500	-
Tampon Tax	1,280	6,000
Co-Operative Funding	1,000	-
	<u>59,247</u>	<u>64,966</u>

16. Audit/Accountancy

	2021	2020
	£	£
Independent Examiners Fee	<u>1,300</u>	<u>1,300</u>
	<u>1,300</u>	<u>1,300</u>

NOTES TO THE FINANCIAL STATEMENTS (Continued)

17. Analysis of Balance Sheet by Fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	31.03.20 £
FIXED ASSETS:					
Tangible Assets	8,296	-	4,061	12,357	19,667
CURRENT ASSETS:					
Debtors	5,911	-	75,816	81,727	80,197
Cash at Bank	582,935	-	31,307	614,242	609,273
	588,846	-	107,123	695,969	689,470
CURRENT LIABILITIES:					
Creditors Falling Due Within 1 Year	-	-	100,054	100,054	109,083
	-	-	100,054	100,054	109,083
NET CURRENT ASSETS:	588,846	-	7,069	595,915	580,387
TOTAL ASSETS	597,142	-	11,130	608,272	600,054
FUNDS OF THE CHARITY					
Unrestricted Income Funds	597,142	-	-	597,142	571,342
Restricted Income Funds	-	-	11,130	11,130	28,712
	597,142	-	11,130	608,272	600,054

18. Events after the Balance Sheet date

On 28th February 2020, the UK reported its first person-to-person Covid-19 transmission and, like the experiences of other countries, the virus has been significant issue for UK businesses/charities and continues to impact the work of Savana into 2021

In response to the pandemic, the UK locked-down on 24th March, subsequent lockdowns during 2020-21 and ongoing Covid-19 Restrictions, the Directors:

- Implemented the continuation of homeworking but with the addition of a rota of staff at its business premises in order to resume face to face counselling on a limited basis. Telephone counselling and support is also continuing into 2021
- Closed the Charity shop, which reopened in April 2021.
- Received Business Rate relief on the Charity shop for a second year
- Continued furlough of 2 employees under the Coronavirus Job Retention Scheme, without reducing their wages/salaries to 80% of their normal level at an overall cost of £103 until 12th April 2021.

NOTES TO THE FINANCIAL STATEMENTS (Continued)

At the time of approving these Financial Statements the impact of the Covid-19 pandemic is not known, and although the loosening or lifting of restrictions in principle are in place, there remains uncertainty as to any further impact of Coronavirus.

Subsequent to the year end the Directors decided to close the charity shop. At the year end, the financial statements include £1,000 deposit in other debtors, with the Trustees are currently in negotiations with the lease owner over regarding final dilapidation costs.

At the date of approving these accounts, the Directors consider that the company is a going concern (i.e. viable for at least nine months from the date of approval) because it holds sufficient reserves to cover costs for at least 9 months.