

DONCASTER PERFORMANCE VENUE LIMITED

(A Company Limited by Guarantee)

(Company Number 07980160)

(Charity Number 1148432)

ANNUAL REPORT

YEAR ENDED 31 MARCH 2021

DONCASTER PERFORMANCE VENUE LIMITED
(A COMPANY LIMITED BY GUARANTEE)

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DONCASTER PERFORMANCE VENUE LIMITED
(A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees of the charity, who are also the directors of the company for the purposes of the Companies Act, present their annual report and the audited financial statements of the company for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP 2019) "Accounting and Reporting by Charities" issued in preparing the annual report and financial statements of the charity.

Reference and administrative details

Charity name: Doncaster Performance Venue Limited

Charity registration number: 1148432

Company registration number: 07980160

Registered office and operational address: Cast
Waterdale, Doncaster
South Yorkshire
England, DN1 3BU

Auditor: Hawsons Chartered Accountants
Pegasus House, 463A Glossop Road
Sheffield
S10 2QD

Bankers: Co-operative Bank plc
South Yorkshire Business Centre
Fountain Precinct, Balm Green
Sheffield
S1 1JZ

Directors / Trustees: D Fell (Chair)
J Beck
A R Burden
S Burton
A Carver
K Dainty
L Heyes
M D Hird
E M Jones
F Kumi-Ampfoo
A R Roberts
B Mordue (Resigned 31/12/2020)

Charity Executive Director: D Rees

Company Secretary: C Clarkson

Senior Management Team:
Deputy Director: C Clarkson
Technical Director: M Young
Head of Marketing and Development: A Kelner
Head of Participation: S Clough

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Structure, Governance and Management

Governing Document

Doncaster Performance Venue Limited is a charitable company limited by guarantee, incorporated on 7 March 2012 and registered as a charity on 3 August 2012. The company was established under a Memorandum of Association that clearly sets out the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and Appointment of Trustees

The directors of the company are also Trustees for the purposes of charity law and are responsible for the overall governance of the charity. They seek to maintain a relevant skill mix within the Trustees in order to be able to operate the charity in a business like and professional manner. In recruiting new Trustees the charity seeks to secure the benefit of experience in relevant disciplines such as education and training, social and economic development, business and financial management, personnel management and artistic practice theatre management. The Trustees normally meet monthly.

Trustee Induction and Training

An induction pack for new Trustees includes the following information:

Roles and responsibilities of a trustee of a charity drawn from Charity Commission publications.

The main documents setting out the operational framework for the charity including the Memorandum and Articles of Association, current Business and Operational plans and the management/staff structure.

Latest published accounts, budgets for the current financial year and recent financial reports.

The minutes of the most recent trustee meeting.

Organisational Structure

Doncaster Performance Venue Limited has a Board of Trustees, which meets monthly and can be convened at other times if required. The Trustees can invite such other persons whose knowledge and experience, if it is deemed advantageous to the charity, to join the Trustees for a specified time or topic.

The senior management team attend trustee meetings to advise as required. Specialist sub-committees exist to advise on financial matters.

Related parties

The charity works closely with Doncaster Metropolitan Borough Council (the Council) in developing and delivering a successful artistic and cultural events strategy for the borough and wider area. The building operated by the charity is owned by the Council and monies are made available by the Council to the charity for maintenance of the assets as well as revenue subsidy towards the provision of its charitable objectives.

Risk Management

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of controls, financial and otherwise, to manage the risks that it faces and to provide reasonable assurance that the charity is operating efficiently and effectively.

These systems include and are designed to provide reasonable, but not absolute, assurances against material misstatement or loss.

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FOR THE YEAR ENDED 31 MARCH 2021

The systems include:

- A three year business plan, reviewed annually and approved by the Trustees
- An annual operational plan approved by the Trustees
- An annual review of risks with assessment covering all aspects of the charity

The Trustees recognise that the identification and management of risk is an ongoing process and have particular emphasis on:

Financial controls and their continuous refinement/improvement;

Performance management to ensure that the charity satisfies the expectations of commissioners, funders and beneficiaries;

The management and monitoring of the health and safety risks associated with the charity's activities;

The review and revision of the charity's internal policies and procedures;

The monitoring and assessment of external threats and opportunities

Objectives and Activities

The objectives of the charity are

- to enhance the education of the public through promotion, production, presentation and management of artistic and cultural events and exhibitions.
- to provide or assist in the provision of facilities in the interest of social welfare for recreation or older leisure time occupations for the purposes of improving the condition of life.

We aim to engage with a diverse audience in an area recognised to have low engagement with the arts. We aim to promote to a varied audience with a mixed programme. We will share experiences through many cultural forms, in order to find a different and positive appreciation of ourselves and others. We will be a 'cultural living room for Doncaster' but it's not just a place that is locally relevant, it's one that also cherishes an outward and international perspective.

Our objectives are to build on the audience base that has attended the Doncaster Civic Theatre and the cultural and arts activity in the area, but to also reach further - to introduce new regional audiences to the possibilities of live performance and cultural activity as something that can connect with their stories and experiences

The Trustees refer to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and future direction.

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FOR THE YEAR ENDED 31 MARCH 2021

Achievements and Performance

As the financial year started, the public were in lockdown due to the global coronavirus pandemic and theatres were closed by order of the Government. Public gatherings were forbidden for most of the year with restrictions easing before being even more rigorously implemented. Despite this, there were some periods of opening when Cast was able to host live performance for a socially distanced audience at 30% capacity despite being financially unviable. We were fortunate to receive emergency funding from *Arts Council England*, *Department for Digital, Culture, Media and Sport*, *Esmée Fairbairn Foundation*, *Business Doncaster* and *Weston Culture Fund*, all of which were invaluable in ensuring the ongoing viability of the organisation and the building during the lockdown.

For this reason, all figures stated within this report defy comparison with prior years. The unusual circumstances meant that we were able to explore alternative routes to creative and artistic output such as live streaming, participation classes delivered via video link and digital commissioning. Unfortunately, the 2020 pantomime, *Aladdin*, had to be postponed to 2021 due to the challenging restrictions despite having sold £88k tickets before this decision was taken.

We sold 245 tickets (2020: 108,125) to 11 performances over the year, less than 1% of last year's achievement due to the prevailing conditions. All shows took place in the Main Space since the Second Space was too small to allow social distancing.

Programme Highlights

Live performances were able to take place sporadically and we were able to present the Comedy Club, Music in the Round as well as a screening of a Frida Kahlo exhibition in a socially distanced manner. We also live streamed (or streamed 'as live') *Bring on the Bollywood* (Phizzical), *Jayne Eyre* (Blackeyed Theatre) and *Petrichor* (Thick Skin) as well as folk music from Brooks Williams. Work for younger audiences included streamed shows such as *Sammy and the Beanstalk* (Opera UpClose), *Where the Bugaboo Lives* (Little Angels) and *A Tale of Two Houses* (Handprint Theatre), a show for d/Deaf and hearing children and their families.

We commissioned two digital projects, *The Lucky Ones* (Riptide) and *Separation* (Ryan Harston). The former is an interactive digital performance 'game' that engages with up to 30 people in real time and will launch in April 2021. The latter is an interactive digital film series comprising four episodes that incorporate user-led determination of the plot. Ryan is one of our Associate Artists and an artist of colour and this work represented an extension of his practice, which we were proud to support.

Encouraging Diversity and Inclusivity

On the back of internal conversations following the Black Lives Matter events of the summer, it was agreed that the governance should be refreshed and so an external recruitment process was undertaken to diversify the Board of Trustees. The result is that three new Directors joined the Board, with another three occupying 'shadow' positions to support our succession plans.

We celebrated Black History Month with the double bill of films looking at people of colour within the mining industry with a post-show talk by the filmmaker. This event was developed in collaboration with Doncaster African Caribbean Support Group and the socially distanced event was attended by the mayor.

Engaging people through Participation

The Participation department undertook 30 engagement events took place across the year despite the restrictions on activity. Youth Theatre continued to be delivered throughout the period across all ages and with new safeguarding protocols developed to accommodate sessions delivered on Zoom. In the

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FOR THE YEAR ENDED 31 MARCH 2021

latter part of the year a number of participative activities took place both in person (when restrictions were lifted) and virtually including the *Doncaster Storytelling Festival* in partnership with Doncaster Libraries, BME United, Heritage Doncaster and Darts. The festival featured workshops, book giveaways, storytelling videos and the Young Writers Club which culminated in weeklong project at Cast with professional actors performing the scripts under the direction of the young participants

In December we hosted *Christmas Crackers* - a virtual Christmas Singalong - for socially isolated elders, this was live streamed from Cast's stage on Facebook Live and Youtube as well as being broadcast on a Doncaster local community radio station, DN12 Live. Songsheets were sent out to 700 vulnerable older people with the support of Care Homes, Heritage Doncaster and the Social Isolation Alliance.

Summer Staycation was a three week summer school for young people at disadvantage in the community and we repeated the concept on-line for the *Christmas Staycation*. Though the original plans had to change at short notice because of further lockdowns, a series of creative workshops were delivered to 5 - 16 year olds in two different groups.

Our *Public Acts* project, delivered in partnership with the National Theatre, scheduled for August 2020 and in preparation since September 2019 was halted for obvious reasons. In its place a new project called *Stories to Get Us Through* developed. This was a creative response to the difficult times that communities and individuals found themselves in and was led by some of creative team connected to *Doncastrian Chalk Circle*. *Stories to Get Us Through* aimed to develop storytelling and performance skills through on-line workshops. The culmination of the project was a joyous digital celebration which more than 40 people attended to hear the participants tell their story. These were then preserved in a podcast hosted on Cast's website. Our partnership with the National Theatre continued with *We Begin Again*, a community performance of a song commissioned from James Graham by the Guardian and NT to memorialise the lockdown. Doncaster residents and community members from the London Public Acts company were recorded on their doorsteps in a socially distant manner and a short film of the performance was launched in December 2020.

Similarly, when the Royal Ballet's stage performances were cancelled they rolled out *Doncaster Dances* - a film made with the community that showed children and adults from around the borough performing their own dance inspired by Romeo and Juliet. This film had a live launch at Cast in the summer which also provided audiences with a chance to watch a class with Royal Ballet dancers.

Developing Talented Communities

Cast continued to benefit from the Esmée Fairbairn Foundation grant which is now in its final year of a three year project aimed at developing the local arts landscape in Doncaster and wider Yorkshire. Scratch Nights moved online and proved even more popular than when they were hosted live on stage with over 12,000 views recorded. Scriptworks - our playwriting strand - also made the move online with professional writers leading practical workshops. The last season focussed on plays for radio.

It was not possible to host any artist R&Ds in the year since the building was mothballed. However, we did support local artists with seed commissions and financial support for young companies unable to fulfil their performance contracts due to lockdown. We also co-commissioned *Hidden Winter* an Covid-safe audio trail from associate artists, SBC.

Future Plans

By 31 March the country was halfway through a second lockdown scheduled to lift in July. Cast is planned to formally open to the public on 1 September 2021 with all staff returned to their normal hours following long periods on furlough and flexi-furlough. Recruitment has been on hold whilst the lockdown has been underway and so we plan to start advertising to fill vacant posts in readiness for opening.

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FOR THE YEAR ENDED 31 MARCH 2021

Budgets for the forthcoming year have been tailored accordingly with cautious targets though there is no certainty on how audiences are going to behave or whether a third wave of the virus will impact on audience confidence or staffing capacity. In particular we are expecting the pantomime to take a significant hit on the box office as schools and families delay visits to the theatre. Socially distanced

pantomime performances have been planned to accommodate more vulnerable members of the community but again, this will have an adverse effect on the income stream. Additional Arts Council England emergency funding (Culture Recovery Fund Round 2) has been secured for the first three months of 2021/22 with the potential of a third round later in the year.

On a positive note, work will start toward the *Doncastrian Chalk Circle* community performance in 2022. A full season of shows commences in September (restrictions permitting) with highlights including the return of Paines Plough's *Roundabout*, a free Reggae Festival and two international outdoor installations. Most excitingly we will be producing our own in-house Christmas show for early year (0-3 years). *Wish* is funded by an Arts Council lottery grant and will tour to other small venues in 2022.

Financial Review

Unsurprisingly, total incoming resources for the year was down 27% to £1,856,214 though expenditure was down 48% to £1,314,616 meaning that net incoming resources in year are £541,598 [2020: £16,607]. Income relating to COVID-19 funding was £620,704 [2020: NIL]. Gift Aid from our trading subsidiary accounted for £20,969, down 39% from the previous year. The carried forward reserve therefore now stands at £1,008,562, of which £430,883 are free reserves, neither restricted nor designated.

We were grateful for the Coronavirus Job Retention Scheme which allowed us to furlough the majority of staff throughout the year whilst maintaining at least 80% of their salary. This allowed us to retain skills within the organisation with minimum job losses whilst preparing for re-opening in Summer 2021. We were also fortunate to receive emergency funding from *Arts Council England, Department for Digital, Culture, Media and Sport, Esmée Fairbairn Foundation, Business Doncaster* and *Weston Culture Fund*, all of which were invaluable in ensuring the ongoing viability of the organisation and the building during the lockdown.

Reserves Policy

The Charity has sufficient reserves to maintain day to day trading. We maintain our intention to create a six month operational reserve of £550,000 to ease cashflow and to cover any shows that significantly underperform on the box office. In addition, we aim to build a building refurbishment fund that will grow to replace and refurbish the fabric of the building in the longer term. This year we have designated an additional £50,000 toward this fund - this figure being the amount identified as required expenditure within Cast's Capital and Annual Maintenance Plan. Currently freely available reserves (including said designated fund) are therefore £637,978. The exceptional surplus in reserves this year was a result of the various funding available as a result of the COVID-19 pandemic, this is expected to be used up by ordinary operational activities.

Going concern

After due consideration of all relevant factors, including recent temporary restrictions imposed as a result of the COVID19 Pandemic, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held, the support available from group entities and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Disclosure of information to the auditors

We, the directors of the company who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as directors in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

Signed on behalf of the Board of Trustees



D Fell
Chair

13/12/21.....

DONCASTER PERFORMANCE VENUE LIMITED
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also directors of Doncaster Performance Venue Limited for the purposes of company law) are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Trustees to prepare financial statements for each financial period. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income and expenditure, of the charity for the period. In preparing those financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy, at any, time the financial position of the charitable company and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements and other information included in annual reports may differ from legislation in other jurisdictions.

DONCASTER PERFORMANCE VENUE LIMITED

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
DONCASTER PERFORMANCE VENUE LIMITED**

Opinion

We have audited the financial statements of Doncaster Performance Venue Limited ("the Charitable Company") for the year ended 31 March 2021 which comprise the Statement of financial activities, Balance sheet, the statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Charitable Company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charitable Company in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions related to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charitable Company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon.

DONCASTER PERFORMANCE VENUE LIMITED

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
DONCASTER PERFORMANCE VENUE LIMITED**

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of Company Law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charitable Company and its environment obtained in the course of the audit, we have not identified material misstatement in the Strategic report or the Trustee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion;

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime; or
- were not entitled to take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

DONCASTER PERFORMANCE VENUE LIMITED

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
DONCASTER PERFORMANCE VENUE LIMITED

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 8), the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charitable Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charitable Company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at:

<https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charitable Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Craig Burton (Senior Statutory Auditor)

For and on behalf of Hawsons Chartered Accountants, Statutory auditor
Sheffield

Date 17 December 2021

DONCASTER PERFORMANCE VENUE LIMITED
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(Including Income and Expenditure Account)
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations and legacies	3	27,138	-	27,138	76,237
Income from other trading activities	4	362,124	-	362,124	180,370
Incoming resources from charitable activities:					
Operation of theatre	5	1,060,153	385,830	1,445,983	2,251,422
Gift aid from subsidiary		20,969	-	20,969	34,653
		<u>1,081,122</u>	<u>385,830</u>	<u>1,467,952</u>	<u>2,286,075</u>
Total incoming resources		<u>1,470,384</u>	<u>385,830</u>	<u>1,856,214</u>	<u>2,542,682</u>
Expenditure on charitable activities	6	1,146,775	173,025	1,319,800	2,527,762
Taxation		(5,184)	-	(5,184)	(1,687)
		<u>(5,184)</u>	<u>-</u>	<u>(5,184)</u>	<u>(1,687)</u>
Total resources expended		<u>1,141,591</u>	<u>173,025</u>	<u>1,314,616</u>	<u>2,526,075</u>
Net (outgoing)/incoming resources and net movement in funds	8	328,793	212,805	541,598	16,607
Reconciliation of funds					
Total funds brought forward		<u>309,185</u>	<u>157,778</u>	<u>466,963</u>	<u>450,356</u>
Total funds carried forward		<u>637,978</u>	<u>370,583</u>	<u>1,008,561</u>	<u>466,963</u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and reserves expended derive from continuing activities.

The notes below form part of these financial statements.

DONCASTER PERFORMANCE VENUE LIMITED
(A COMPANY LIMITED BY GUARANTEE)
(Company Registration No. 07980160)
(Charity Registration No. 1148432)

BALANCE SHEET
AS AT 31 MARCH 2021

		2021		2020	
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	10		53,844		65,579
Current Assets					
Debtors	11	156,059		213,217	
Cash at bank and in hand		1,301,215		914,056	
Current Assets		1,457,274		1,127,273	
Creditors: amounts falling due within one year	12	(502,557)		(725,889)	
Net Current Assets			954,717		401,384
Net Assets			1,008,561		466,963
Funds					
Unrestricted funds	14		430,883		152,090
Designated funds	14		207,095		157,095
Restricted funds	14		370,583		157,778
			1,008,561		466,963

The charities financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006 and in accordance with the provisions of FRS 102 - small entities.

The financial statements were approved and authorised for issue by the Board and were signed on its behalf on 13/12/21.



D Fell
Trustee

DONCASTER PERFORMANCE VENUE LIMITED
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES

The charity is a private charitable company limited by guarantee incorporated in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given on the company information page and the nature of the group's operations and its principal activities are set out in the trustees' report. The functional and reporting currency is Sterling and the financial statements are rounded to the nearest £1.

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

a) Basis of preparation of financial statements

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland - second edition published in October 2019.

The Trustees are reviewing various means of income generation and expect these will provide adequate resource for the charity to enable delivery of its business plan. The Trustees are confident that the charity's cash flows, projections and forecasts for the next twelve months will be achieved, despite the temporary restrictions imposed as a result of the COVID-19 pandemic, and in these circumstances consider it appropriate that the charity's financial statements be prepared on a going concern basis.

The charity meets the definition of a public benefit entity under FRS 102.

Financial reporting standard 102 - reduced disclosure exemptions

The company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by the FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland":

- the requirements of Section 3 Financial Statement Presentation paragraph 3.17(d)
- the requirements of Section 11 Financial Instruments paragraphs 11.39 to 11.48A;
- the requirements of Section 12 Other Financial Instruments paragraphs 12.26 to 12.29;
- the requirements of Section 33 Related Party Disclosures paragraph 33.7.

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked at the discretion of the Charity's officers.

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure, which meets these criteria, is charged to the fund.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

c) Incoming resources

All incoming resources arose within the United Kingdom. All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

d) Gift aid income

Taxable profits transferred from subsidiaries are recognised as income when the subsidiary has made an irrevocable commitment to the charity to pay tradeable profits.

During the year the charity has received taxable profits from subsidiaries of £20,969 (2020 - £34,653).

e) Tangible fixed assets

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Stage lighting and fitting	20% on cost
Plant and Equipment	20-25 % on cost

The Charity does not capitalise assets that cost less than £250.

DONCASTER PERFORMANCE VENUE LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

f) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. The apportionment of cost is made on the basis of estimates by management using various appropriate measures.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis based up the use of the resource.

g) Realised gains and losses

Realised gains and losses arising on disposal of tangible fixed assets are included in the Statement of Financial Activities as an incoming resource for a gain and as resources expended for a loss.

h) Irrecoverable VAT

The charity's income is partially exempt for VAT purposes and as such it cannot reclaim all input VAT on goods and services received. There is a charge in the Statement of Financial Activities for the year ended 31 March 2021 of £6,499 (2020: £144,204) relating to non-recoverable VAT.

i) Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

j) Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

k) Key judgements and source of estimation uncertainty

The preparation of financial statements in compliance with FRS102 requires the use of certain critical accounting estimates and requires management to exercise judgement in applying the company's accounting policies. The Trustees have deemed that there are no particular critical accounting estimates and judgements involved in the preparation of the financial statements.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1) Going concern

After due consideration of all relevant factors, including recent temporary restrictions imposed as a result of the COVID19 Pandemic, the financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held, the support available from group entities and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. TAXATION

The company is a charity within the meaning of Para 1 Schedule 6 Finance Act 2010. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

No tax charge arose in the period.

3. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations	27,138	-	27,138	76,237

4. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Room hire	14,246	-	14,246	100,972
Other income	10,378	-	10,378	79,398
Job retention scheme income	337,500	-	337,500	-
	362,124	-	362,124	180,370

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5. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Income from shows and performances				
Gross income from admission charges and programmes	34,537	-	34,537	1,270,968
Funders and local authorities				
Arts Council				
National Portfolio Funding	325,888	-	325,888	320,000
Grant Funding	46,364	-	46,364	7,883
Catalyst:Evolve Funding	-	-	-	17,500
Doncaster Borough Council				
Management fee	365,160	-	365,160	365,160
Cultural manager	-	12,606	12,606	-
Winter Staycation	-	1,452	1,452	-
Summer Staycation	-	26,601	26,601	-
Business Support Grants	37,368	-	37,368	-
Social mobility opportunity	-	-	-	12,500
Global Streets	-	-	-	25,000
Department for Digital, Culture, Media & Sport				
Cultural recovery fund	245,836	-	245,836	-
DARTS (Doncaster Community Arts)	-	4,000	4,000	8,851
Esmée Fairbairn	-	59,536	59,536	35,000
Austin & Hope Pilkington Trust	-	195	195	5,000
Public Acts	-	33,796	33,796	61,735
ARC	-	5,400	5,400	500
National Theatre Learning	-	5,650	5,650	6,921
EXPECT	5,000	3,750	8,750	16,975
We are IVE Ltd	-	12,500	12,500	6,250
SYCF	-	7,643	7,643	-
Royal Opera House	-	1,250	1,250	-
National Lottery - Playing Up	-	1,064	1,064	-
Garfield Weston	-	189,707	189,707	-
Stories to get u through	-	20,680	20,680	-
Children and the Arts	-	-	-	11,730
PHF Social Seats	-	-	-	11,463
Dementia Partnership CIC	-	-	-	12,109
Birkdale Trust	-	-	-	2,000
Boshier Hinton Foundation	-	-	-	2,000
Heritage Lottery Fund	-	-	-	10,440
Groundwork UK	-	-	-	2,000
Greenwich & Docklands Festival (GDIF)	-	-	-	39,437
	<u>1,060,153</u>	<u>385,830</u>	<u>1,445,983</u>	<u>2,251,422</u>

DONCASTER PERFORMANCE VENUE LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
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6. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Artists	35,234	-	35,234	595,907
Production expenses	25,654	39,160	64,814	195,729
Participation	1,059	85,199	86,258	130,093
Marketing	43,147	-	43,147	132,696
Staff costs	642,854	41,441	684,295	890,537
Premises	284,066	-	284,066	276,518
Support and governance costs	114,761	7,225	121,986	306,282
	<u>1,146,775</u>	<u>173,025</u>	<u>1,319,800</u>	<u>2,527,762</u>

7. ALLOCATION OF SUPPORT AND GOVERNANCE COSTS

The charity allocates its support and governance costs as shown in the table below.

Support and governance costs are allocated on a basis consistent with the use of resources.

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Costs 2021 £	Total Costs 2020 £
Depreciation	12,445	7,225	19,670	14,598
Irrecoverable VAT	6,499	-	6,499	144,203
Legal and professional	18,812	-	18,812	21,545
Office expenses	77,005	-	77,005	125,936
	<u>114,761</u>	<u>7,225</u>	<u>121,986</u>	<u>306,282</u>

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NOTES TO THE FINANCIAL STATEMENTS
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8. NET OUTGOING/(INCOMING) RESOURCES FOR THE YEAR

	2021 £	2020 £
<i>This is stated after charging:</i>		
Depreciation	19,670	14,598
Auditor's remuneration		
Audit fees	4,000	3,600
Accountancy services	<u>2,500</u>	<u>1,500</u>

9. STAFF COSTS

The company has no employees.

The cost of staff employed by the parent company, Doncaster Culture and Leisure Trust, but engaged in the activities of the charity, are recharged to the charity.

No remuneration is paid to directors/trustees.

Travelling and subsistence expenses incurred by Trustees on charity business are reimbursed. The amount reimbursed in the period was £nil (2020: £129).

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. FIXED ASSETS

	Stage lighting and fittings £	Other fixed assets £	Total £
COST			
As at 1 April 2020	519,533	54,690	574,223
Additions	7,935	-	7,935
At 31 March 2021	527,468	54,690	582,158
DEPRECIATION			
As at 1 April 2020	493,739	14,905	508,644
Charge for the year	7,225	12,445	19,670
At 31 March 2021	500,964	27,350	528,314
NET BOOK VALUE			
At 31 March 2021	26,504	27,340	53,844
At 31 March 2020	25,794	39,785	65,579

11. DEBTORS

	2021 £	2020 £
Operational debtors	17,244	66,440
Other debtors	25,277	4,000
Prepayments and accrued income	74,804	129,703
Amounts owed by group undertakings	38,734	13,074
	156,059	213,217

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12. CREDITORS

	2021 £	2020 £
Amounts falling due within one year:		
Operational creditors	63,834	83,792
Amounts owed to group undertakings	-	-
Other creditors, accruals and deferred income	438,723	642,097
	<u>502,557</u>	<u>725,889</u>

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fixed assets	27,340	26,504	53,844
Cash at bank and in hand	957,136	344,079	1,301,215
Other net current assets	156,059	-	156,059
Current liabilities	(502,557)	-	(502,557)
	<u>637,978</u>	<u>370,583</u>	<u>1,008,561</u>
Total net assets	<u>637,978</u>	<u>370,583</u>	<u>1,008,561</u>

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fixed assets	39,785	25,794	65,579
Cash at bank and in hand	782,072	131,984	914,056
Other net current assets	213,217	-	213,217
Current liabilities	(725,889)	-	(725,889)
	<u>309,185</u>	<u>157,778</u>	<u>466,963</u>
Total net assets	<u>309,185</u>	<u>157,778</u>	<u>466,963</u>

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14. ANALYSIS OF CHARITABLE FUNDS

	Balance at 1 April 2020	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
Analysis of movement in restricted funds					
Stage lighting and fitting	85,465	-	(3,437)	-	82,028
Esmee Fairbairn	23,811	59,536	(47,976)	-	35,371
Liz and Terry Bramall					
Foundation	13,712	-	(3,788)	-	9,924
Austin & Hope Pilkington Trust	3,446	195	(2,349)	-	1,292
Public Acts	-	33,796	(33,796)	-	-
DMBC - Cultural Manager	12,500	12,606	(10,119)	-	14,987
DMBC - Winter Staycation	-	1,452	(1,452)	-	-
DMBC - Summer Staycation	-	26,601	(26,601)	-	-
ARC	-	5,400	(3,150)	-	2,250
National Theatre Learning	1,150	5,650	-	-	6,800
DARTS	-	4,000	(4,000)	-	-
Expect	5,000	3,750	(8,750)	-	-
Dementia Partnership CIC	6,444	-	-	-	6,444
We are IVE Ltd	6,250	12,500	(6,140)	-	12,610
SYCF	-	7,643	(1,296)	-	6,347
Royal Opera House	-	1,250	(1,250)	-	-
National Lottery - Playing Up	-	1,064	(1,064)	-	-
Garfield Weston	-	189,707	-	-	189,707
Stories to get u through	-	20,680	(17,857)	-	2,823
	157,778	385,830	(173,025)	-	370,583
Analysis of movement in designated funds					
Building refurbishment	157,095	-	-	50,000	207,095
Analysis of movement in unrestricted funds	152,090	1,470,384	(1,141,591)	(50,000)	430,883
	466,963	1,856,214	(1,314,616)	-	1,008,561

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Name of Restricted fund

Stage lighting and fittings - To purchase and for the refurbishment of capital equipment at Cast.

Esmee Fairbairn - A grant to support Artist Development across South Yorkshire and particularly in Doncaster.

Liz and Terry Bramall - To fund the purchase of a piano for use on our stages.

Austin & Hope Pilkington Trust - To support the Bright Lights Participation Activity.

Public Acts - To support a community engagement project with the National Theatre.

DMBC cultural manager - a joint project funded by *Doncaster Opportunities Area* and *We Are IVE* to promote partnership working between creative organisations and schools in Doncaster.

DMBC winter staycation - a Holiday and Food programme from DMBC to support families and young people from disadvantaged backgrounds to enjoy Cast participation activities at Christmas 2020

DMBC summer staycation - a Holiday and Food programme from DMBC to support families and young people from disadvantaged backgrounds to enjoy Cast participation activities in Summer 2020

ARC - A travel bursary from Future Art Centres.

National Theatre Learning & Connect - To support the National Theatre Connections Festival.

DARTS- To support the Playing Up project for elders.

EXPECT - To support workshops, masterclasses and other engagement activities for young people.

Dementia Partnership CIC - Engagement project aimed at older participants.

WE Are IVE LTD- A Creative Futures project working in partnership with Doncaster schools.

SYCF -Regular Outreach and Engagement activity for Children and Young People in Doncaster.

Royal Opera House - a three year initiative from the Royal Ballet working in Doncaster schools to develop pupil and teacher skills.

National Lottery - Playing Up - Activities for people living with Dementia and their carers.

Garfield Weston - a Covid relief fund to support the organisation with an emergency grant for capital and revenue activities through 2021.

Stories to Get Us Through - a National Theatre partnership project to provide participative 'bridge' activities after the Public Acts event was suspended due to lockdown.

Name of Designated fund

Building refurbishment - designated for the replacement and refurbishment of the building in the longer term.

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15. ULTIMATE PARENT UNDERTAKING

The charity is a wholly owned subsidiary of Doncaster Culture and Leisure Trust (The Dome, Doncaster Leisure Park, Bawtry Road, Doncaster, DN4 7PD, company number 4410993, charity number 1103465), which is the largest and smallest group for which consolidated accounts are prepared. In the opinion of the trustees this is the company's ultimate parent company and ultimate controlling party. Consolidated accounts are available from Companies House, Cardiff.

16. RELATED PARTIES

The parent company of the charity, Doncaster Culture & Leisure Trust (Company Registration Number: 04410993), is partly funded via a management fee from Doncaster Metropolitan Borough Council (DMBC) and by virtue of this indirect control DMBC is deemed by the trustees to be a related party.

The following additional transactions and balances occurred with DMBC during the period:

	2021 £	2020 £
Unrestricted funds		
Management fee	365,160	365,160
Business support grants	37,368	-
Restricted funds		
Cultural manager	12,606	-
Winter staycation	1,452	-
Summer staycation	26,601	-
Social mobility opportunity	-	12,500
Global streets	-	25,000

The company has taken advantage of the exemptions available in FRS 102 from disclosing transactions with group undertakings on the grounds that its parent company is the sole member of the charity and it is thus part of a group for which consolidated accounts are publicly available.

K A Spence (Trustee) is also director of JKL Productions. JKL Productions carry out activities within Doncaster Performance Venue Limited. The charity received income of £nil (2020 - £1,081) from JKL Productions during the year.

17. SUBSIDIARY COMPANIES

The following were subsidiaries of the charity:-

Name of Undertaking	Nature of Business	Registered office	Description of Share Capital	Aggregate Share Capital & Reserves at 31/03/21	Surplus/ profit for period ended 31/03/21
Cast Events Limited	Catering	Cast, Waterdale, Doncaster, DN1 3BU England	100% £1 ordinary shares	(£12,423)	(£12,424)