

**THE PARISH CHURCH OF  
ST JOHN THE DIVINE HOLME IN CLIVIGER  
ANNUAL REPORT  
&  
FINANCIAL STATEMENTS OF THE PAROCHIAL CHURCH COUNCIL  
FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2024  
Incumbent: Currently Vacant**



Church Bank: Lloyds Bank PLC Manchester Rd Burnley  
Independent Examiner: John Fallows Accountants Ltd, Certified Practising Accountants,  
FM House, Bentley Wood Way, Hapton, Burnley, BB11 5ST

## **ST JOHN THE DIVINE HOLME-IN-CLIVIGER. ANNUAL REPORT 2025**

**Background:** The Parochial Church Council has the responsibility with the incumbent, for the promotion of the whole mission of the church, pastoral, evangelical, ecumenical, and social, within the ecclesiastical parish.

**Membership:** Members of the Parochial Church Council (PCC) are either ex-officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the current Church Representation Rules.

During the year the following have served as members of the PCC:

**Incumbent:** In Vacancy.

**Churchwarden:** Julie Cambridge.

**Deanery Synod Members:** Julie Cambridge, Amanda Cattell

**Elected Members:** Marie-Louise Nixon (assistant secretary), Les Pickles, Paul Holding (Vice-Chair of Governors), Joan Lamb (treasurer), Matthew Pickles, Ruth Pickles, Ivor Emo, Jenny Jackson, Janet Fedden (PCC Secretary & Gift Aid Secretary).

Due to the revision of the new Electoral Roll, we now have too many elected members so there are no re-elections this year which means that Paul Holding and Ruth Pickles have not been re-elected, and Janet Fedden has said that she wants to take a break from the PCC and her role of Secretary but will still be Gift Aid Secretary.

**ALM:** Amanda Cattell, Julie Cambridge

The Standing Committee is the only committee required by law and consists of the Chairman, Churchwarden, Secretary, Treasurer and 1 Lay Person.

### **PCC Report**

Being without an incumbent has meant that the churchwarden along with the help of the PCC has been busy trying to get cover during the year organizing for regular services along with baptisms and funerals and making sure that the church has been kept in good repair.

Most of the Sunday services were covered by Canon Neil Barnes up until July when he became ill and then cover has been from Rev Stephen Large, Rev Paul Benfield and Rev Richard Oakley amongst others.

The mid-week service continues to be held, with varying numbers but on the whole numbers are generally increasing, and Rev Stephen Large and Rev Paul Benfield cover them.

We were successful in our bid for funding for a new organ from Scottish Power, meaning that the old organ was removed from the balcony and the new one placed in the chancel.

Several fundraising events took place, Scarlett Stride the Christmas Fair, and we hired out Church House for Thieveley Fell Race and we had a concert for the dedication of the new organ called Hymns with Pimm's which was popular in September and Nigel held a concert in December.

### **The Building and Churchyard.**

Sincere thanks go to Matthew Pickles, Stephen & Rosana Jackson and the team who help to maintain the church yard. We also thank the people who clean and keep the church tidy throughout the year.

### **Church Services**

Our Harvest Thanksgiving Service was held in October and Remembrance Day Service in November. Both services were well attended and supported by the Guides and Brownies.

We held the Nine Lessons and Carols Service on the Sunday just before Christmas and we had a combined Eucharist and Posada on Christmas Eve both taken by Canon Neil Barnes.

Amanda has continued with her children's ministry and her report is to be found further on.

## **Church attendance**

The Electoral Roll has been completely revised as a new one needs to be compiled every six years. We now have 32 people recorded on the Electoral Roll, including some of whom reside outside of the parish. The average weekly attendance for services on Sunday is 15, and for the service on a Wednesday evening, it is 5.

## **TREASURER'S REPORT**

### **APCM 28<sup>th</sup> May 2025**

The Balance in the Current account as at the end of 2024 was £8,232.92 and, in the Building, and Graveyard account £24,892.11. Our current balances are: - Current Account £1,321.94 and in the Building and Graveyard account £24,993.13.

The large drop in the current account balance is due to the price of oil having risen. We have spent over £3,000 on oil, just under £1,000 on the Quinquennial review which we had this year. To date we have sent £6,450 to the Diocese as our Parish Share. This is greatly reduced as we no longer have to pay for a full-time vicar and we are being reimbursed for any payment we make to visiting clergy, most of who decline the travel expenses they are entitled to claim. Other monthly expenses are Electricity and the Insurance Premium for Church and Church House, which total just over £350.

Our regular monthly income from the Parish Giving Scheme is £395.47 plus refund of tax £83.87, and £194 from Standing Orders. Weekly offerings on the plate are around £20, bearing in mind most people attending church give through either the Parish Giving Scheme or have raised Standing orders through the bank. Some people who no longer attend church for whatever reason, very kindly push money through my door occasionally or give through the Parish Giving Scheme or have raised Monthly Standing Orders. £153 comes in each month from the Lottery, and we are most grateful to Pat and Andrew Shephard for managing this fundraiser. Other income is received from Funerals, Weddings and collections from Baptisms. We are also most grateful to everyone who contribute to our funds, in whatever way.

Sadly, the numbers attending church are at an all-time low. An average Sunday morning congregation is around 15 which includes the Churchwarden, choir and organist. This affects what we do as a church community regarding social and fundraising events. We did have a very successful Christmas Fair last year thanks to Amanda and a team of helpers. Their efforts were very much appreciated. Our thanks also go to Mrs. Healey and the School Staff, Choir and parents for supporting this event.

### **Church Life**

Church life has effectively plateaued, not growing with regular new members, due mostly to not having a priest to work with on the everyday running of things. Many thanks to the people who give their time freely and gladly to ensure this, many of whom work behind the scenes. The Churchwarden and the PCC wish to record their thanks for all their efforts to: -

Nigel Wilkinson and Matthew Murray provided music for Sunday Services.

Miriam Shorrock and Winifred Rogers for arranging the flowers each week and decorating our church so beautifully and relevantly on special occasions.

Stephen and Rosanna Jackson and Matthew Pickles for keeping our graveyard looking bright and cheerful.

Jenny Jackson, Miriam Shorrock and Michelle Robson provide us with teas and coffees, biscuits and cake as we enjoy fellowship after the Sunday Service, and for always serving us with a smile.

Amanda Cattell, our newly appointed ALM for developing Fresh Expressions and leading the Children's Ministry Team.

Julie Cambridge who is the ALM for Administration at present and once we get a priest will expand to using her other ALM's in Pastoral Care and Later Life Ministry.

And thanks also to our church school for holding important services in church: their Harvest and Christmas services which were led by Mrs. Healey; Easter by Rev Sam Cheesman and the Final service for Year 6 along with awards led by Mrs. Healey.

We would like to thank the Area Dean, Rev Munawar Din who has been a big help to us now that we are in vacancy and other clergy who have helped us out by taking services: - Rev Stephen Large, Rev Paul Benfield, to name but a few and not forgetting Canon Neil Barnes.

### **Deanery Synod Report for APCM 28<sup>th</sup> May 2025**

Triennial elections for the Diocesan Synod were held in June 2024, when 4 clergy and 5 lay members from the Deanery were elected to the Diocesan Synod.

There were 2 meetings of the Deanery Synod held in 2024, the first being held on 24<sup>th</sup> May. In his report the Area Dean, Rev. Munawar Din, announced that the Revd Dr Joseph Kennedy, Bishop of Burnley Elect, would be instituted at York Minster in July. He also announced several other Diocesan and Deanery appointments, including that Paul Hannah from St Stevens had been elected to the General Synod. Two new benefices have been created in the Deanery, the Benefice of Holme in Cliviger, St John and the United Benefice of Briercliffe St James and Worsthorne St John. He also said that the SMMI (Strategic Mission and Ministry Investment) application had been discussed at the National Board and returned for further work to be done in several areas. He concluded by saying that plans were in hand to celebrate the Centenary of the Diocese in 2026.

Speaker at the meeting was Anna Walker, Director of Whalley Abbey, who spoke about the history of the Abbey and the work currently carried out there.

At the second meeting the speaker was Christy Sawyer, who spoke about "Joyful, Generous Giving", explaining that this is not just about fundraising, but as a ministry in the church. She also talked about the upcoming "Joyful, Generous Giving" roadshows, one of which was held in Burnley.

The Area Dean announced that the Rev Andrew Holmes has been appointed Assistant Area Dean. He then reported that the SMMI application had been approved and that Accrington and Burnley Deaneries are an area of high priority for investment and includes provision for an Intercultural Minister (now appointed) for St Luke, Brierfield and St Cuthberts, Burnley. Sadly, the benefices of Holme-in-Cliviger, St John and that of Briercliffe, St James and Worsthorne, St John continue in vacancy, despite 3 advertisements for the post. In July the

Diocese was visited by Bishop Leo Rodrick, Bishop of Multan in Central Pakistan and Bishop Philip's Harvest Appeal will go towards a literacy programme in Multan. The Area Dean announced that he will be visiting Multan shortly. He concluded by saying that 2025 is to be a Year of Prayer and Renewal for the Diocese.

Rev. Munawar Din resigned as Area Dean in December to concentrate on supporting the new Inter-cultural Minister.

### **Children's Ministry Report for APCM 28<sup>th</sup> May 2025.**

*Since the last APCM Ministry to children was active up until January 2025 when health issues caused a temporary halt. So, this report covers the period May 2024 to January 2025.*

Children's Church met weekly on a Thursday and had an average attendance of 4 children and 2 adults.

FUN Church met monthly on a Thursday and had an average attendance of 9 children.

Media Church met monthly on a Friday and had an average attendance of 6.

There have been two major festivals for children during the year:

A 'Light Party' attended by 24 children and 16 adults.

'Jesus' Birthday Party' attended by 7 children.

The Christingle Service was attended by 3 children and 9 adults.

Thanks go to the Children's Ministry team who have worked hard to make this possible: Michelle Robson, Jenny Jackson, Marie-Louise Nixon, Kevin Cattell and Paula Waddington.

Amanda Cattell (Authorised Lay Minister for Children's Ministry)

### **Health and Safety**

We have a Safeguarding policy and regular checks being made in accordance with the insurance company requirements for the Health and Safety regulations.

**RECEIPTS AND PAYMENTS ACCOUNT**

Year ended 31st December 2024

	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	TOTAL FUNDS	
	£	£	£	2024	2023
<b>RECEIPTS</b>					
<b>Incoming resources from donors</b>					
Planned giving	6547			6547	9533
Collections and other giving	3523		0	3523	2281
Income tax recovered	4364			4364	1098
	<u>14435</u>	<u>0</u>	<u>0</u>	<u>14435</u>	<u>12822</u>
<b>Other voluntary incoming resources</b>					
Legacies				0	6090
Donations	912	368	0	1280	1762
Fund raising activities	6068			6068	6107
Grants	<u>6980</u>	<u>10000</u>	<u>10000</u>	<u>36948</u>	<u>0</u>
		<u>10268</u>	<u>0</u>	<u>17348</u>	<u>13869</u>
<b>Income from investments</b>					
Bank interest		324		324	218
Dividends		702	0	702	691
	<u>0</u>	<u>1026</u>	<u>0</u>	<u>1026</u>	<u>909</u>
<b>Income from charitable and ancillary trading</b>					
Sale of magazine				0	0
Rent				0	0
Fees	6262			6262	12353
	<u>6262</u>	<u>0</u>	<u>0</u>	<u>6262</u>	<u>12353</u>
<b>Other</b>					
Other	696		0	696	992
	<u>696</u>	<u>0</u>	<u>0</u>	<u>696</u>	<u>992</u>
Transfer from Current Account					
<b>Total Receipts</b>	<u>28572</u>	<u>11394</u>	<u>0</u>	<u>39766</u>	<u>40945</u>
<b>PAYMENTS</b>					
<b>Grants</b>					
Charities					0
Activities directly related to the work of the Church					0
Diocesan Quota, Clergy Stipend and expenses	16193			16193	12948
Heat, light & water ( Church)	7145			7145	5738
Insurance costs	3449			3449	3209
Vicarage expenses	150			150	517
Altar & Church requisites	86			86	251
Church repairs and maintenance	711	14003		14719	15017
Printing, stationery & advertising	0			0	0
Fees and subscriptions	5356			5356	7324
Sundry expenses	1356			1356	600
Transfer to Buildings Account				0	0
	<u>34444</u>	<u>14003</u>	<u>0</u>	<u>48447</u>	<u>45694</u>
<b>Total Payments</b>	<u>34444</u>	<u>14003</u>	<u>0</u>	<u>48447</u>	<u>45694</u>
<b>Excess Receipts over Payments</b>	<u>-6072</u>	<u>-2609</u>	<u>0</u>	<u>-8681</u>	<u>-4847</u>
Current and investment accounts at 1 January	26455	15348		41803	46650
Transfer of funds in year					
	<u>20383</u>	<u>12739</u>	<u>0</u>	<u>33122</u>	<u>41803</u>
Current and investment accounts at 31 December					



**NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT**

1. The Restricted Fund includes three funds as follows:

	Building & Restoration Fund	Churchyard / Lychgate Fund
	£	£
Total Receipts to 31st December 2025	522941	30262
Receipts in year	11026	368
<b>Total Receipts as at 31<sup>st</sup> December 2024</b>	<b>533967</b>	<b>30730</b>
Total Payments to 31st December 2025	511822	26133
Payments in year	12203	1800
Prior year adj		
<b>Total Payments as at 31<sup>st</sup> December 2024</b>	<b>524025</b>	<b>27933</b>
<b>Balance as at 31<sup>st</sup> December 2024</b>	<b>9942</b>	<b>2797</b>

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2024**

	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	Total Funds	
	£	£	£	2024 £	2025 £
<b>Monetary assets</b>					
Bank accounts and cash	20383	12789	0	33172	40901
<b>Total</b>	<b>20383</b>	<b>12789</b>	<b>0</b>	<b>33172</b>	<b>40901</b>
<b>Investments at market value</b>					
Quintess Investment Funds	3835	10759		14594	14272
Holme in Claviger Vicarage Fund		30214		14914	14580
Holme in Claviger Widdoworth		30964		10964	10964
Holme in Claviger		1268		1268	
	<b>3835</b>	<b>37905</b>		<b>41746</b>	<b>39816</b>

Approved by the Parochial Church Council in ----- and signed on their behalf by:

*J B Cambridge*

Julie Cambridge  
CHURCH WARDEN

*Joan Lamb*

Mrs Joan Lamb  
TREASURER

## **INDEPENDENT EXAMINERS REPORT TO THE PC OF ST. JOHN THE DIVINE, HOLME-IN-CLIVIGER**

This report on the accounts of the PCC for the year ended 31<sup>st</sup> December, 2024, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s43 of the Charities Act 1993.

### **Respective responsibilities of trustees and examiner.**

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

### **Basis of independent examiner's report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBE. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.


### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

John Fallows Accountants Ltd.,  
Office B6,  
Lodge House,  
Cow Lane,  
Burnley.  
BB11 1NN

**YEAR END 31st DECEMBER, 2024 – CURRENT ACCOUNT.**

**INCOME.**

	£
Collections: Cash	3,523.49
Parish Giving Scheme	1,820.15
Gift Aid	4,727.09
Gift Aid Tax claim	4,364.00
Fundraising Activities	2,051.48
Lottery	1,687.00
Christmas Fair	2,330.00
Fees – Weddings/Funerals etc	6,262.00
Graveyard	-
Building Repairs/Maintenance	151.60
Charitable Income	-
Dividends	701.62
Donations	911.50
General Fund: Year's Income)	<u>544.16</u>
	29,074.09
Carry Forward from 2024	<u>13,603.23</u>
	<u>£42,677.32</u>
	=====

**EXPENSES**

Fees	5,356.00
Stipends (Parish Share)	16,142.00
Vicar expenses	50.70
Vicarage expenses	149.77
Altar and Church Requisites	85.81
Insurances	3,448.70
Oil	5,699.96
Water	511.60
Electricity	933.17
Charities	-
Building Maintenance	670.64
Graveyard Expenses	40.00
General Fund	<u>1,356.05</u>
	<u>£34,444.40</u>
	=====

**Current a/c Balance to Carry Forward:   £8,232.92**

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**YEAR END 31<sup>ST</sup> DECEMBER, 2024 – BUILDING ACCOUNT**

**INCOME**

Interest received during year	323.93
Grant – Scottish Power – Organ	10,000.00
Donation – restricted to Graveyard	<u>368.25</u>
	10,692.18
Carry forward from 2023	<u>28,202.58</u>
	<u>£38,894.76</u>
	=====

**EXPENSES**

Stonebrook Landscapes	1,800.00	Clearing Graveyard rubbish
Chairs for New room	702.65	Chairs for new room
A. Bogden	11,250.00	New organ
Delivery charge for above	200.00	
Burnley Hire Company	<u>50.00</u>	Removal of old organ
	<u>£14,002.65</u>	
	=====	

**Balance to carry forward   £24,892.11**

=====

Graveyard	£2,759.64 (restricted)
Legacy unrestricted	£14,517.49 (unrestricted)
<b>Grants for New Room</b>	<u><b>£7,614.98 (restricted)</b></u>
	<u><b>£24,892.11</b></u>
	=====

**TOTAL YEAR-END BALANCES.**

<b><u>CURRENT ACCOUNT:</u></b>	<b>£8,232.92</b>
<b><u>BUILDING ACCOUNT:</u></b>	<b>£24,892.11</b>
<b><u>TOTAL:</u></b>	<b>=</b>
	<u><b>£33,125.03</b></u>
	=====