

**ST. JOHN THE DIVINE PARISH CHURCH**

**BURNLEY ROAD,**

**CLIVIGER,**

**BURNLEY,**

**BB10 4SU.**

**ANNUAL REPORT AND ACCOUNTS**

**YEAR ENDING 31<sup>st</sup> DECEMBER, 2023.**

**Incumbent: Currently Vacant.**

**Church Bank: Lloyds Bank PLC, Manchester Road, Burnley.**

**Independent Examiner: John Fallows Accountants Ltd.**

**Certified Practising Accountants**

**Office B6,**

**Lodge House,**

**Cow Lane,**

**Burnley,**

**BB11 1NN.**

## **ST JOHN THE DIVINE HOLME-IN-CLIVIGER. ANNUAL REPORT 2024**

**Background:** The Parochial Church Council has the responsibility with the incumbent, for the promotion of the whole mission of the church, pastoral, evangelical, ecumenical, and social, within the ecclesiastical parish.

**Membership:** Members of the Parochial Church Council (PCC) are either ex-officio or elected at the Annual Parochial Church Meeting (APCM) in accordance with the current Church Representation Rules.

During the year the following have served as members of the PCC:

**Incumbent:** In Vacancy.

**Churchwarden:** Julie Cambridge.

**Deanery Synod Members:** Julie Cambridge, Amanda Cattell

**Elected Members:** Marie-Louise Nixon (assistant secretary), Les Pickles, Paul Holding (Vice-Chair of Governors), Joan Lamb (treasurer), Matthew Pickles, Ruth Pickles, Pat Preen, Jenny Jackson, Janet Fedden (PCC Secretary & Gift Aid Secretary)

**ALM:** Amanda Cattell, Julie Cambridge

The Standing Committee is the only committee required by law and consists of the Chairman, Churchwarden, Secretary, Treasurer and 1 Lay Person.

### **PCC Report**

Prior to the APCM last year we held a joint meeting of the two PCC's in the benefice in Church House. This was chaired by the Archdeacon when we were given a couple of options as to whether to become a joint PCC (of which no one from either church was happy about this) or that Worsthorne join with St James, Briercliffe to become a new united benefice and that Cliviger go down the route of getting a House for Duty Priest. Meetings were then held with each PCC and each decided as above and the whole process concluded on 30<sup>th</sup> April 2024, with Cliviger becoming a single benefice and Worsthorne and Briercliffe a new joint benefice from 1<sup>st</sup> May 2024.

Being without an incumbent has meant that the churchwarden along with the help of the PCC has been busy trying to get cover during the year organizing for

whom reside outside of the parish. The average weekly attendance for services on Sunday is 18, and for the service on a Wednesday evening, is 5.

### **TREASURER'S REPORT**

#### **APCM 1<sup>st</sup> MAY, 2024.**

The Balance in the current account is just about holds its own. We can just about keep going with the day to day running of the church. Our monthly income, whilst staying steady, is not increasing to keep pace with the costs incurred to keep our church warm and in good repair. Fortunately, our Parish Share which is paid to the Diocese each month for the Vicar's stipends has been reduced by more than half and we paid £13,887 in 2023. For 2024 we will pay £13,888. This is because we do not have a full time Vicar. The Diocese have now calculated what we need to pay based on us having a House for Duty priest. Whilst this post has not been filled, we have been grateful for the services of Canon Neil Barnes, Rev. Paul Benfield and Rev. Stephen Large, who have received payment for their services from the Diocese.

We have 14 people who contribute through the Parish Giving Scheme which brings in £384.77 each month plus Gift Aid tax of £87.45. Another 9 people contribute by Standing Order which brings in £194 each month. Janet will be able to tell you how many people paying by Standing order, gift aid their giving. Cash on the plate on a Sunday amounts to an average of £30 each week. The average weekly congregation is in the region of around 15 most of whom give by one of the above mentioned schemes.

We used to put a plate out at our Wednesday evening services in the days when a large number of people attended. This was stopped when it was known that the few who were attending paid by either Standing Order or through Parish Giving. Now, I believe, more people have begun to attend the Wednesday services, so I have suggested that the plate be introduced and attention drawn to the fact that the church needs income to survive. Details of the Parish Giving Scheme are at the back of church and could be handed out also. This is an excellent way of supporting the church. The money is paid into a central fund along with the tax that has been paid and claimed back and transferred into our own Bank Account each month.



We desperately need to re-introduce Fundraising activities. Not so many years ago, a family day was held on Spring Bank Holiday Monday in the form of a Duck Race which brought in more than £1,000 for our funds. Our Christmas Fair always raised in excess of £2,000, this has almost halved. Other events were organised during the course of a year e.g. New to You Sales, Wine tasting Evenings the odd Quiz Evening. We had a Fundraising Committee made up from Church Officials along with young parents of children at school who were prepared to help in organising such events to raise money to keep our church open.

We really do need to think about how funds can be raised whilst keeping in mind that most of our regular congregation are now too old and tired to commit to these things. With so many children taking advantage of Amanda's time and efforts, maybe their parents could be encouraged to think about raising funds for the church.

### **Church Life**

Church life has continued to flourish thanks to the many people who give of their time freely and gladly to ensure this, many of whom work behind the scenes. The Churchwarden and the PCC wish to record their thanks for all their efforts to:-

Nigel Wilkinson, Matthew Murray and James Berry for providing the music for the Sunday Services.

Miriam Shorrocks and Winifred Rogers for arranging the flowers each week, and decorating our church so beautifully and relevantly on special occasions.

Stephen and Rosanna Jackson and Matthew Pickles for keeping our graveyard looking bright and cheerful.

Jenny Jackson, Miriam Shorrocks and Michelle Robson for providing us with teas and coffees, biscuits and cake as we enjoy fellowship after the Sunday Service, and for always serving us with a smile.

Amanda Cattell, our newly appointed ALM for developing Fresh Expressions and leading the Children's Ministry Team.

Julie Cambridge who is the ALM for Administration at present and once we get a priest will expand to using her other ALM's in Pastoral Care and Later Life Ministry.

And thanks also to our church school for holding important services in church: their Harvest service which was led by Lisa Fenton; Christmas by Bishop Philip, Easter by Rev Sam Cheesman and the Final service for Year 6 along with awards led by Mrs Healey.

We would like to thank the Area Dean, Rev Munawar Din who has been a big help to us now that we are in vacancy and other clergy who have helped us out by taking services:- Rev Stephen Large, Rev Paul Benfield, Canon Mark Jones, Rev John Graver, Rev Frances Guite to name but a few and not forgetting Canon Neil Barnes.

#### **Deanery Synod Report for APCM 1<sup>st</sup> May 2024.**

There has been one Deanery Synod Meeting since the last APCM, which took place on 17<sup>th</sup> November 2023. The speaker was Bishop Philip who highlighted that Synod should be a place of prayer, and put forward three ways that the church can grow:

1. By developing the Christian community. Having joyful and meaningful worship. Commitment from clergy and the need for more stipendiary clergy and to develop more leaders. He spoke about the need to plant new churches and to encourage worship other than on Sunday morning and said that funding is available for MMF and that the Diocese intends to apply.
2. We need to be a church that reflects Christ's Kingdom, to be involved in the community and to have a presence in the centre of towns with food banks, clothing banks etc. and to meet the needs of vulnerable people.
3. We must place children and young people at the centre, employ more youth workers and make youth ministry a priority. There needs to be some structure put in place to bring people together. Most of all there needs to be prayer.

In conclusion Bishop Philip said that we need to create joyful Christian communities with joyful, Christ centred worship.

Amanda Cattell. (Deanery Synod Rep)

### **Children's Ministry Report for APCM 1<sup>st</sup> May 2024.**

Children's Church has changed from meeting monthly to meeting weekly on a Thursday and has an average attendance of 8.

FUN Church continues on a monthly basis, also on a Thursday and has an average attendance of 14.

A newly formed Media Church meets once a month on a Friday, and currently has an average attendance of 8.

There have been three major festivals for children during the year:

A 'Light Party' attended by 21 children.

'Jesus' Birthday Party' attended by 13 children.

An 'Easter Family Fun Day' attended by 56 children and their families.

One adult and one child have been confirmed.

Thanks go to the Children's Ministry team who have worked hard to make this possible: Michelle Robson, Eve Moroney, Jenny Jackson, Marie-Louise Nixon and Kevin Cattell.

Amanda Cattell (Children's Ministry Lead)

### **Health and Safety**

We have a Safeguarding policy and regular checks being made in accordance with the insurance company requirements for the Health and Safety regulations.



**RECEIPTS AND PAYMENTS ACCOUNT**

Year ended 31st December 2023

	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	TOTAL FUNDS	
	£	£	£	2023 £	2022 £
<b>RECEIPTS</b>					
<b>Incoming resources from donors</b>					
Planned giving	9533			9533	11046
Collections and other giving	2281		0	2281	1712
Income tax recovered	1008			1008	4959
	<u>12822</u>	<u>0</u>	<u>0</u>	<u>12822</u>	<u>17717</u>
<b>Other voluntary incoming resources</b>					
Legacies	6000			6000	0
Donations	1187	575	0	1762	12659
Fund raising activities	6107			6107	5423
Grants				0	0
	<u>13294</u>	<u>575 0</u>	<u>0</u>	<u>13869</u>	<u>18082</u>
<b>Income from investments</b>					
Bank interest		218		218	18
Dividends		691	0	691	688
	<u>0</u>	<u>910</u>	<u>0</u>	<u>910</u>	<u>706</u>
<b>Income from charitable and ancillary trading</b>					
Sale of magazine				0	0
Rent				0	0
Fees	12353			12353	7006
	<u>12353</u>	<u>0</u>	<u>0</u>	<u>12353</u>	<u>7006</u>
<b>Other</b>					
Other	992		0	992	4027
	<u>992</u>	<u>0</u>	<u>0</u>	<u>992</u>	<u>4027</u>
Transfer from Current Account					
<b>Total Receipts</b>	<u>39462</u>	<u>1485</u>	<u>0</u>	<u>40946</u>	<u>47538</u>
<b>PAYMENTS</b>					
<b>Grants</b>					
Charities	100				105
<b>Activities directly related to the work of the Church</b>					0
Diocesan Quota, Clergy Stipend and expenses	12948			12948	13310
Heat, light & water ( Church)	5738			5738	4296
Insurance costs	3299			3299	3060
Vicarage expenses	517			517	1403
Altar & Church requisites	251			251	11
Church repairs and maintenance	957	14060		15017	427
Printing, stationery & advertising				0	38
Fees and subscriptions	7324			7324	4824
Sundry expenses	600			600	1459
Transfer to Buildings Account				0	0
<b>Total Payments</b>	<u>31734</u>	<u>14060</u>	<u>0</u>	<u>45693</u>	<u>28933</u>
<b>Excess Receipts over Payments</b>	<b>7728</b>	<b>-12575</b>	<b>0</b>	<b>-4847</b>	<b>18605</b>
Current and investment accounts at 1 January	18727	27923		46650	28044
Transfer of funds in year					
Current and investment accounts at 31 December	<u>26455</u>	<u>15348</u>	<u>0</u>	<u>41803</u>	<u>46649</u>

**NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT**


1. The Restricted Fund includes three funds as follows:

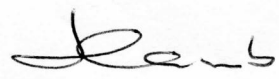
	<b>Building &amp; Restoration Fund</b>	<b>Churchyard / Lychgate Fund</b>
	£	£
Total Receipts to 31st December 2022	522031	29787
Receipts in year	910	575
<b>Total Receipts as at 31<sup>st</sup> December 2023</b>	<b>522941</b>	<b>30362</b>
Total Payments to 31st December 2022	498407	25284
Payments in year	13211	849
Prior year adj	204	
<b>Total Payments as at 31<sup>st</sup> December 2023</b>	<b>511822</b>	<b>26133</b>
<b>Balance as at 31<sup>st</sup> December 2023</b>	<b>11119</b>	<b>4229</b>

**STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2023**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Restricted Funds</b>	<b>Total Funds</b>	
	£	£	£	2023	2022
				£	£
<b>Monetary assets</b>					
Bank accounts and cash	26455	15348	0	41803	46649
<b>Total</b>	<b>26455</b>	<b>15348</b>	<b>0</b>	<b>41803</b>	<b>46649</b>
<b>Investments at market value</b>					
Charities Investment Funds	3751	10521		14272	13052
Holme in Cliviger Vicarage Fund		14580		14580	13317
Holme in Cliviger Wigglesworth		10964		10964	10013
	<b>3751</b>	<b>25101</b>		<b>39816</b>	<b>36382</b>

Approved by the Parochial Church Council in ----- and signed on their behalf by:

  
Rev Munawar Din  
AREA DEAN

  
Mrs Joan Lamb  
TREASURER



**INDEPENDENT EXAMINERS REPORT TO THE PC OF ST. JOHN THE DIVINE,  
HOLME-IN-CLIVIGER**

This report on the accounts of the PCC for the year ended 31<sup>st</sup> December, 2023, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993.

**Respective responsibilities of trustees and examiner.**

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.


**Basis of independent examiner's report.**

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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