



**The Parish Church of
St. John The Divine Holme-
n-Cliviger**

**Annual Report
and Financial Statements of the Parochial Church Council
For the year ended 30 April 2022**

Incumbent: Rev Chris Casey

Church Bank: Lloyds Bank Plc Manchester Road Burnley, Lancs

Independent Examiner: John Fallows Accountants Ltd., Certified Practising Accountants
FM House, Bently Wood Way, Hapton, Burnley, BB11 5ST

Background: The Parochial Church Council has the responsibility with the incumbent for the promotion of the whole mission of the church, pastoral, evangelistic, ecumenical and social, within the ecclesiastical parish.

Membership: Members of the Parochial Church Council (PCC) are either ex-officio or elected by the *Annual Parochial Church Meeting (APCM)* in accordance with the current Church Representation Rules.

During the year the following have served as members of the PCC: Janet Feddon, Marie-Louise Nixon, Joan Lamb, Paul Holding, Matthew Pickles, Lesley Bainbridge, Julie Cambridge, Les Pickles

Incumbent: Rev Chris Casey

Churchwarden Julie Cambridge

Deanery Synod Members: Julie Cambridge, 1 vacancy.

Elected Members: Joan Lamb (*Treasurer*), Marie-Louise Nixon, Paul Holding (*Vice-Chair of Governors*), Mrs Carolyn Smith, Matthew Pickles, Lesley Bainbridge, Les Pickles and Janet Fedden

Standing Committee: The Standing Committee is the only committee required by law and consists of the Chairman, Churchwardens, Secretary and Treasurer.

ST JOHN THE DIVINE HOLME-IN-CLIVIGER - ANNUAL REPORT FOR 2022

PCC Report: Once again the life of the Parish has been impacted by the national Covid 19 pandemic. This has involved assembling in face masks and even trying to sing through them! But so many of our normal activities have been frustrated by the necessary regulations. We have been able to support worship in periods when the church was allowed to open and also when it was shut via online services. Otherwise, all normal life has been suspended. We pay sincere compliments to Mrs Healey, our Head Teacher, the school teachers and support staff and the Governing Body for the way in which they have been able to sustain the education of our children during this time. The PCC has taken some initial steps towards planning for a healthier future and are currently in the process of creating a new room in the church behind the old organ, this will be for Sunday school use and other small group meetings.

At the end of 2021 it looked like we would not be able to meet our parish quota obligation, but thanks to the kind support of Robin Reid at The Kettledrum and two functions they hosted for us, we got there! Thanks to all our uniformed groups and school children who also helped on this endeavour and for all our regular parish givers.

At the end of February 2022 Rev Chris announced his intention to retire early from ministry in the church of England and the process is underway to find a replacement.

The Building & Churchyard: Sincere thanks go to Matthew Pickles, Stephen & Rosanna Jackson and the team who help to maintain the church yard. We also thank our team of Church Cleaners who keep our church clean and sparkling throughout the year.

Thanks also to Joan our treasurer who successfully applied for a grant from Scottish Power for the new room behind the organ, and to God for the unexpected turn around in our affairs when we thought the project had failed! It remains a matter of considerable concern that our building is so spectacularly under-used – of 168 hours in a week we only use it for less than 2, but hopefully the new room may generate new possibilities. We are under no illusions that fuel increases will pose a substantial challenge this year.

Church Finance: Financial Report for year ending 31.12.20 (See schedules for breakdown of finances)

We ended the year with a total Bank Balance of £28,044.11. This was made up of £3,614.40 in the working Current Account and £24,429.71 in the Deposit Account. This figure includes £4,116.68 which is Restricted funding for the maintenance of the buildings and the graveyard. £10,000 was the Grant from Scottish Power via Cliviger Parish Council. £1,500 from All Churches' Trust for the new Room and the balance of £8,813.03 is money from Legacies which have been received over the years for general use by the church.

The total Giving from Weekly Offerings was £13,514.32, out of which £9,040.78 was Gift Aided at 25%. Many people continued to hand in their envelopes in spite of church being closed and we are most grateful for this and pass on our thanks to all concerned. More people have now transferred their Giving to monthly Standing Orders through the Bank, and 10 people have moved onto the new Parish Giving Scheme which makes the management of our finances so much more easier. It would be good if more people could do this to ensure continuity of income to cover our expenses. It is all very confidential and the church does not have access to anyone's financial situation at their own Bank.

Fundraising during the year has been extremely limited but we did manage to raise £2,749.79 from the Thievely Pike Race that was welcomed back, from our Christmas Fayre at The Kettledrum and the General Scarlet Memorial Meal and £1,983 from the monthly draw. We received £1,208.00 in donations. The Dividends received from investments totalled £668.51. This is restricted income towards the Building and Graveyard maintenance.

Our expenses over the year totalled £31,507.47. Thankfully, we had a carry forward balance from 2021, otherwise the church accounts would have been well overdrawn.

The Vicar and Joan had a meeting with the Board of Finance prior to the years end, as we had informed them we would not be able to meet our Parish Share. They were extremely sympathetic to our situation and the outcome of the meeting was that our Parish Share was capped at £21,567 for 2021 on the understanding we will pay as much as we can afford during the course of the year. As it happened we were able to pay in full!!

Gift Aid: We are very grateful to Janet Fedden for her role of Gift Aid Secretary. This year we have had 16 regular weekly givers, 10 of whom are Gift Aiding their offerings. We have 23 people Giving by monthly Standing

Order, also Gift Aided and 13 casual attenders have used the yellow envelopes left in the pews. Thanks to everyone for this financial support to the church.

New envelopes will be available in June to commence the first Sunday in July. Anyone wishing to join the scheme should contact Janet or Joan for details. Likewise, should anyone wish to cancel their envelopes please let Janet or Joan know.

Health and Safety issues are in hand with regular checks being made in accordance with the Insurance Company requirements and with the Health and Safety Regulations. We also have a Safeguarding policy.

Church Life: Over the course of this last year we have seen some changes in the congregation and various roles played by people in our historic offices – Julie Cambridge became our newest Church Warden and has already brought her experience and helpful attitude to bear on a number of different aspects of the life of the church, she is now even learning how to deliver collective worship in school! The PCC wish to record their thanks to our Organist Nigel Wilkinson with the occasional support of Matthew Murray, for providing the music in church each Sunday. We continue to be grateful to Canon Neil Barnes for his regular support when needed.

Our thanks to Winifred for arranging the flowers week by week and to all those who quietly work in the background taking care of our church. A big thank you to all members of the PCC for their contribution and support in the day to day running of our church.

DEANERY SYNOD – led by Rev Chris, our Area Dean Synod welcomed two speakers to address the gatherings – Rev Sara Gill who spoke on befriending our Muslim Neighbours, and Sarah Earnshaw who took the theme ‘A Spotlight on Baptism & Confirmation in the cause of mission’.

Brownies Report by Kerrie Hulton –

Christian Aid Report AGM 2022 – by Jenny Jackson

APCM APRIL 2022 – FINANCIAL REPORT YEAR END 31.12.21.

We ended the year with a total Bank Balance of £28,044.11. This was made up of £3,614.40 in the working Current Account and £24,429.71 in the Deposit Account. This figure includes £4,116.68 which is Restricted funding for the maintenance of the buildings and the graveyard. £11,500.00 was the Grant from Scottish Power via Cliviger Parish Council and the balance of £8,813.03 money from Legacies which have been received over the years for general use by the church.

The total Giving from Weekly Offerings was £13,514.32, out of which £9,040 was Gift Aided at 25%. This figure was £2,000 more than last year. Many people continued to hand in their envelopes in spite of church not being fully recovered from Covid. Our thanks to all concerned. More people have now transferred their Giving to monthly Standing Orders through the Bank, thus giving a guaranteed monthly income for the Church and 12 people have transferred over to the new Parish Giving Scheme. It is all very confidential and the church does not have access to anyone's financial situation at their own Bank. It does provide stability for the church finances for us to know exactly how much money is guaranteed monthly.

Fundraising during the year has been extremely limited but we did manage to raise £1,716.64 in general fundraising, £1,983 from the monthly draw and £1,032.15 from a Christmas Fair held at the Kettledrum. We received £1,208.00 in donations and the Dividends received from investments totalled £668.51. This is restricted income towards the Building and Graveyard maintenance.

Our expenses over the year totalled £28,447. Thankfully, we had a carry forward balance from 2020, otherwise the church accounts would have been well overdrawn.

The Vicar and Joan had a meeting with the Board of Finance prior to the year end, as we had informed them we would not be able to meet our Parish Share. Again, they were extremely sympathetic to our situation and the outcome of the meeting was that we pay £1,000 per month instead of £2,000 and we paid whatever we were able to over the coming year towards our 2022 Parish Share.

GIFT AID.

We are very grateful to Janet Fedden for taking on the responsible role of Gift Aid Secretary. This year we have had

16 regular weekly givers. We have 20 people Giving by monthly Standing Order, also Gift Aided and 6 casual attenders have used the yellow envelopes left in the pews. Thankyou to everyone for this financial support to the church.

New envelopes will be available in June to commence the first Sunday in July. Anyone wishing to join the scheme should contact Janet or Joan for details. Likewise should anyone wish to cancel their envelopes please let Janet or Joan know.

RECEIPTS AND PAYMENTS ACCOUNT

Year ended 31st December 2021

	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	TOTAL FUNDS	
	£	£	£	2021 £	2020 £
RECEIPTS					
Incoming resources from donors					
Planned giving	11046			11046	10903
Collections and other giving	2488		0	2488	848
Income tax recovered	2846			2846	0
	<u>16380</u>	<u>0</u>	<u>0</u>	<u>16380</u>	<u>11751</u>
Other voluntary incoming resources					
Legacies				0	350
Donations	1208	400	0	1608	2060
Fund raising activities	4733			4733	2061
Grants		11500		11500	6815
	<u>5941</u>	<u>11900</u>	<u>0</u>	<u>17841</u>	<u>11286</u>
Income from investments					
Bank interest		2		2	8
Dividends	669		0	669	651
	<u>669</u>	<u>2</u>	<u>0</u>	<u>670</u>	<u>659</u>
Income from charitable and ancillary trading					
Sale of magazine	53			53	1498
Rent				0	
Fees	4825			4825	4551
	<u>4878</u>	<u>0</u>	<u>0</u>	<u>4878</u>	<u>6049</u>
Other					
Other	599		0	599	766
	<u>599</u>	<u>0</u>	<u>0</u>	<u>599</u>	<u>766</u>
Transfer from Current Account					
Total Receipts	<u>28467</u>	<u>11902</u>	<u>0</u>	<u>40369</u>	<u>30511</u>
PAYMENTS					
Grants					
Charities	120				0
Activities directly related to the work of the Church					
Diocesan Quota, Clergy Stipend and expenses	21047			21047	21852
Heat, light & water (Church)	1013	2195		3208	3520
Insurance costs	2900			2900	2894
Vicarage expenses	1263			1263	912
Altar & Church requisites	208			208	10
Church repairs and maintenance	323	8402	0	8725	847
Printing, stationery & advertising	484			484	890
Fees and subscriptions	3529			3529	3043
Sundry expenses	620			620	788
Transfer to Buildings Account				0	565
Total Payments	<u>31506</u>	<u>10598</u>	<u>0</u>	<u>41984</u>	<u>35321</u>
Excess Receipts over Payments	<u>-3040</u>	<u>1304</u>	<u>0</u>	<u>-1736</u>	
Current and investment accounts at 1 January				29780	34027
Transfer of funds in year					
Current and investment accounts at 31 December	<u>-3040</u>	<u>1304</u>	<u>0</u>	<u>28044</u>	<u>34027</u>

NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT

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1. The Restricted Fund includes three funds as follows:

	Building & Restoration Fund	Churchyard / Lychgate Fund	
	£		£
Total Receipts to 31st December 2021	498023		29587
Receipts in year	11802		100
Total Receipts as at 31st December 2021	509825		29687
Total Payments to 31st December	488549		24544
Payments in year	9858		740
Total Payments as at 31st December 2021	498407		25284
Balance as at 31st December	11418		4403

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2021

	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	Total Funds	
	£	£	£	2021	2020
				£	£
Monetary assets					
Bank accounts and cash	12427	15617	0	28044	29780
Total	12427	15617	0	28044	29780
Investments at market value					
	3881	10888		14769	12927
Holme in Cliviger Vicarage Fund		15084		15084	13180
Holme in Cliviger Wigglesworth		11343		11343	9910
	3881	37315		41196	36037

Approved by the Parochial Church Council in ----- and signed on their behalf by:

Reverend Chris Casey
CHAIRMAN OF THE PAROCHIAL PARISH COUNCIL

Mrs Joan Lamb
TREASURER

**INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST. JOHN THE DIVINE,
HOLME-IN-CLIVIGER**

This report on the accounts of the PCC for the year ended 31st December 2021, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

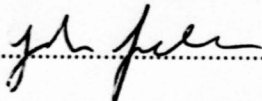
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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