

**The Parish Church of
St. John The Divine Holme-
n-Cliviger**

Annual Report
and Financial Statements of the Parochial Church Council
For the year ended 28 April 2021

Incumbent: Rev Chris Casey

Church Bank: Lloyds Bank Plc Manchester Road Burnley, Lancs

Independent Examiner: John Fallows Accountants Ltd., Certified Practising Accountants
FM House, Bently Wood Way, Hapton, Burnley, BB11 5ST

Background: The Parochial Church Council has the responsibility with the incumbent for the promotion of the whole mission of the church, pastoral, evangelical, ecumenical and social, within the ecclesiastical parish.

Membership: Members of the Parochial Church Council (PCC) are either ex-officio or elected by the *Annual Parochial Church Meeting (APCM)* in accordance with the current Church Representation Rules.

During the year the following have served as members of the PCC: Janet Feddon, Marie-Louise Nixon, Joan Lamb, Paul Holding, Matthew Pickles, Lesley Bainbridge

Incumbent: Rev Chris Casey

Churchwarden Vacant

Deanery Synod Members: 1 vacancy. 2nd vacancy after the death of David Heginbotham

Elected Members: Joan Lamb (*Treasurer*), Marie-Louise Nixon, Paul Holding (*Vice-Chair of Governors*), Mrs Carolyn Smith, Matthew Pickles, Lesley Bainbridge, Les Pickles and Janet Fedden

Standing Committee: The Standing Committee is the only committee required by law and consists of the Chairman, Churchwardens, Secretary and Treasurer.

PCC Report: This year can be summed up in one phrase – normal business suspended due to the Covid 19 pandemic! Our whole nation has been in the grip of this frightful virus and normal life at all levels has been radically affected, as has church life. We have been able to support worship in periods when the church was allowed to open and also when it was shut via online services. Otherwise, all normal life has been suspended. We pay sincere compliments to Mrs Healey, our Head Teacher, the school teachers and support staff and the Governing Body for the way in which they have been able to sustain the education of our children during this time. The PCC has taken some initial steps towards planning for a healthier future and are currently reflecting upon a Vision paper produced by Rev Chris.

The Building & Churchyard: Sincere thanks go to Matthew Pickles, Stephen Jackson and the team who help to maintain the church yard, also to his wife Rosanna, who keeps the graveyard looking bright and colourful with the pots of flowers.. We also thank our team of Church Cleaners who keep our church clean and sparkling throughout the year. Lesley Bainbridge has also been busy ensuring the building has an adequate risk management schedule. Thanks also to Joan our treasurer who successfully applied for a grant from Scottish Power for a new set of church doors which now adorn the building.

It is a matter of considerable concern that our building is spectacularly under-used – of 168 hours in a week we only use it for less than 2. We have to steward the facility better than this and employ it more effectively for the sake of our mission and community.

Church Finance: Financial Report for year ending 31.12.20 (See schedules for breakdown of finances)

We ended the year with a total Bank Balance of £29,780.19. This was made up of £6,654.67 in the working Current Account and £23,125.52 in the Deposit Account. This figure includes £7,392.52 which is Restricted funding for the maintenance of the buildings and the graveyard. £6,814.80 was the Grant from Scottish Power via Cliviger Parish Council and the balance of £8,918 is money from Legacies which have been received over the years for general use by the church.

The total Giving from Weekly Offerings was £11,750.46, out of which £9,080 was Gift Aided at 25%. This figure was £1,000 less than last year as a result of church closure due to the Covid 19 lockdown. Many people continued to hand in their envelopes in spite of church being closed and we are most grateful for this and pass on our thanks to all concerned. More people have now transferred their Giving to monthly Standing Orders through the Bank, thus giving a guaranteed monthly income for the Church. It would be good if more people could do this to ensure continuity of income to cover our expenses. It is all very confidential and the church does not have access to anyone's financial situation at their own Bank.

Fundraising during the year has been extremely limited but we did manage to raise £2,061. We received £2,050 in donations and a Legacy of £350. The Dividends received from investments totalled £651. This is restricted income towards the Building and Graveyard maintenance.

Our expenses over the year totalled £28,506. Thankfully, we had a carry forward balance from 2019, otherwise the church accounts would have been well overdrawn.

The Vicar and Joan had a meeting with the Board of Finance prior to the year end, as we had informed them we would not be able to meet our Parish Share. They were extremely sympathetic to our situation and the outcome of the meeting was that our Parish Share was reduced from £28,567 to £21,567. This figure has been capped for 2021 on the understanding we will pay as much as we can afford during the course of the year.

Gift Aid: We are very grateful to Janet Fedden for taking on the responsible role of Gift Aid Secretary. This year we have had 40 regular weekly givers, 30 of whom are Gift Aiding their offerings. We have 20 people Giving by monthly Standing Order, also Gift Aided and 6 casual attenders have used the yellow envelopes left in the pews. Thanks to everyone for this financial support to the church.

New envelopes will be available in June to commence the first Sunday in July. Anyone wishing to join the scheme should contact Janet or Joan for details. Likewise, should anyone wish to cancel their envelopes please let Janet or Joan know.

Health and Safety issues are in hand with regular checks being made in accordance with the Insurance Company requirements and with the Health and Safety Regulations. We also have a Safeguarding policy.

Church Life: Over the course of this last year we have seen some changes in the congregation and various roles played by people in our historic offices – Ruth Pickles laid down her role as Church Warden after doing the most sterling job, Michael Nicholson handing in his keys as vergers after a marathon term of office and Christine Baldwin resigned as our PCC Secretary – the church owes them all a great debt for their work on behalf of the church over the years. The PCC wish to record their thanks to our Organist Nigel Wilkinson with the occasional support of Matthew Murray, for providing the music in church each Sunday.

Our thanks to Marie Heys and Winifred for arranging the flowers week by week and to all those who quietly work in the background taking care of our church. A big thank you to all members of the PCC for their contribution and support in the day to day running of our church.

Sadly we bade farewell to a number of our congregation who died in the faith of Christ – Marie Holmes, David Hegginsbotham and Bernard Grime – may they rest in peace and rise in glory.

DEANERY SYNOD business suspended due to Covid 19.

Brownies Report by Kerrie Hulton – minimal activities due to Covid 19.

Christian Aid Report AGM 2020 – by Jenny Jackson

Another year has gone by but things have changed in our support of Christian Aid. It was decided to no longer have a House to House Collection in Cliviger and support the charity in other ways. With the kind offer of Robin from the Kettle Drum pub a very successful coffee morning was held there. With coffee and pastries supplied by Robin, a popular cake stall, raffle and quiz the grand total of almost £450 was raised.

RECEIPTS AND PAYMENTS ACCOUNT

	Year ended 31st December 2020			
	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	TOTAL FUNDS
	£	£	£	2020 £ 2019 £
RECEIPTS				
Incoming resources from donors				
Planned giving	10903			10903 8846
Collections and other giving	848		0	848 1436
Income tax recovered				0 2618
	<u>11750</u>	<u>0</u>	<u>0</u>	<u>11750</u> <u>12900</u>
Other voluntary incoming resources				
Legacies		350		350 1000
Donations	1910	150	0	2060 3153
Fund raising activities	2061			2061 8514
Grants		6815		6815 6632
	<u>3971</u>	<u>7315</u>	<u>0</u>	<u>11285</u> <u>19299</u>
Income from investments				
Bank interest		8		8 14
Dividends	651		0	651 636
	<u>651</u>	<u>8</u>	<u>0</u>	<u>659</u> <u>650</u>
Income from charitable and ancillary trading				
Sale of magazine	1498			1498 1533
Rent				0
Fees	4551			4551 7272
	<u>6049</u>	<u>0</u>	<u>0</u>	<u>6049</u> <u>8805</u>
Other				
Other	766		0	766 8310
	<u>766</u>	<u>0</u>	<u>0</u>	<u>766</u> <u>8310</u>
Transfer from Current Account		565		
Total Receipts	<u>23187</u>	<u>7883</u>	<u>0</u>	<u>31075</u> <u>49964</u>

PAYMENTS

Grants

Charities

Activities directly related to the work of the Church

Diocesan Quota, Clergy Stipend and expenses	21852			21852	31686
Heat, light & water (Church)	2402	1118		3520	2995
Insurance costs	2894			2894	2880
Vicarage expenses	912			912	143
Altar & Church requisites	10			10	76
Church repairs and maintenance	165	682	0	847	9717
Printing, stationery & advertising	890			890	1564
Fees and subscriptions	3043			3043	2638
Sundry expenses	788			788	971
Transfer to Buildings Account	565			565	5000
Total Payments	33521	1800	0	35321	57670
Excess Receipts over Payments	-10334	6087	0	-4247	-7706
Current and investment accounts at 1 January	25597	8430		34027	41733
Transfer of funds in year					
Current and investment accounts at 31 December	15263	14517	0	29780	34027

NOTES TO THE RECEIPTS AND PAYMENTS ACCOUNT


1. The Restricted Fund includes three funds as follows:


	Building & Restoration Fund	Churchyard / Lychgate Fund
	£	£
Total Receipts to 31st December 2018	491208	28515
Receipts in year	6815	1072
Total Receipts as at 31st December 2020	498023	29587
Total Payments to 31st December	486826	24467
Payments in year	1723	77
Total Payments as at 31st December 2020	488549	24544
Balance as at 31st December	9474	5043

STATEMENT OF ASSETS AND LIABILITIES AT 31ST DECEMBER 2020

	Unrestricted Funds	Restricted Funds	Endowment Restricted Funds	Total Funds	
	£	£	£	2020	2019
				£	£
Monetary assets					
Bank accounts and cash	15263	14517	0	29780	34027
Total	15263	14517	0	29780	34027
Investments at market value					
	3397	9530		12927	12147
Holme in Cliviger Vicarage Fund		13188		13188	12336
Holme in Cliviger Wigglesworth		9916		9916	9276
	3397	32634		36031	33759

Approved by the Parochial Church Council in March 2021 and signed on their behalf by:


 Reverend Chris Casey
 CHAIRMAN OF THE PAROCHIAL PARISH COUNCIL


 Mrs Joan Lamb
 TREASURER

**INDEPENDENT EXAMINERS REPORT TO THE PCC OF ST. JOHN THE DIVINE,
HOLME-IN-CLIVIGER**

This report on the accounts of the PCC for the year ended 31st December 2020, is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

As the members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulation 3(3) of the Church Accounting Regulations 1997 and section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms of Regulation 25 of the Church Accounting Regulations 1997 and Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

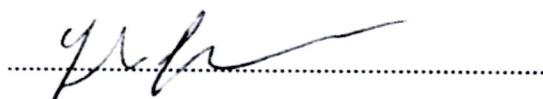
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 1997

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Fallows Accountants Ltd
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FM House,
Bently Wood Way,
Hapton,
Burnley,