

Trustees' annual report for the period							
From	Period start date			To	Period end date		
	01	08	23		31	07	24

## Reference and administration details

**Charity name:** Friends of Shelby Newstead

**Other names the Charity is known as:** FOSN

**Registered charity number:** 1148360

**Charity's principal address:** Aviary Cottage, Whitepost Lane, Culverstone Lane, DA13 0TY

## Names of charity trustees who manage the Charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Mr David Garbett	Chair		
Mr David Newstead	Fundraising Secretary		
Mrs Sally Newstead			
Mrs Denise Fosker			
Mr Tim St Claire Pearce			
Mrs Shirley St Claire Pearce			
Mr Laurence Leyden			

**No custodian trustees**

**Advisor and Treasurer:** Professor Liz Warren

**No chief executive or staff**

## Structure, governance and management

### Description of the Charity's trusts

**Type of governing document:** Trust deed signed 15<sup>th</sup> July 2012

**How the Charity is constituted:** Trustee vote, majority vote rules with Chair making the final decision if equal vote.

**Trustee selection methods:** There is no set period for trustee appointment.

**Additional governance issues:** All trustees give their time voluntary and receive no remuneration or other benefits. During the period of 2012-13 policies on 'internal control' and 'risk management' were drawn up and agreed by the trustees.

## Objectives and activities

### Summary of the objectives of the Charity set out in its governing document

The relief of those in need, by reason of youth, age, ill health, disability, financial hardship or other disadvantage:

- The relief of sickness and the preservation of health among people
- To assist in the treatment and care of persons suffering from mental or physical illness of any description or in need of rehabilitation as a result of such illness, by the provision of facilities for work and recreation.
- The prevention or relief of poverty by providing grants, items and services to individuals in need and/ or charities or other organisations working to prevent or relieve poverty.

### Summary of the main activities undertaken for the public benefit in relation to these objectives

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains:

Providing grants or items to individuals who are suffering from either mental or physical illness. These donations are intended to help in the treatment, support or rehabilitation from the illness. The support includes both the individuals and their families. Donations of a similar nature will also be offered to other charities who adopt supporting objects, thus providing help in larger projects. These types of activities can improve the provision to, for example, a children's hospice which helps the individual, their families and the NHS; relieving pressure on the health service.

Funding of projects which work towards the prevention and relief of poverty. This will include the support of individuals who will work on such projects and/or providing materials required to complete the task. Improving the provision of education in an impoverished area can be a public benefit by enhancing the ability of the local community to develop a sustainable community; thus reducing poverty in the future.

### Additional information

In addition to the voluntary time provided by the trustees the Charity also has additional volunteers who help with the larger fundraising activities. Without this valuable contribution, we would not be able to raise as much money to use in our main activities.

## Achievements and performance

Summary of the main achievements of the charity during the year

**Fundraising:** We continued our regular fundraising initiatives, including a golf day and our flagship event, the Shelby Doo. The major fundraiser held in November drew approximately 800 attendees in support of the Charity. This year, we also successfully raised additional funds through quiz nights and several private donations.

**Activities:** Consistent with our ongoing objectives, the trustees concentrated on identifying and engaging suitable individuals to support our key events.

**Donations:** Donations continued to play a vital role in supporting local charities in need; however, the majority of funds assisted individual children in improving their quality of life. This year, our donations encompassed a diverse range of initiatives, including providing specialist equipment for children, supporting a local horse riding stable that offers therapeutic services for children with disabilities, and funding alternative therapies to complement other treatments for children.

These examples represent just a portion of the donations made by the Charity during 2023-24. A comprehensive list of activities and donations is available on our website: <http://shelbynewstead.co.uk/>.

All donations were made in alignment with the Commission's public benefit requirement, ensuring they either alleviated pressure on the NHS or enabled individuals to develop new skills or abilities that will benefit the local community in the future.

## Further financial review details

### Financial review

**Brief statement of the charity's policy on reserves**

A reserve of £30,000 has been allocated to cover the costs of our upcoming major fundraising activity. This ensures that we can manage the upfront expenses before ticket sales commence.

**Details of any funds materially in deficit**

Not applicable

### Other optional information

**Future plans (this is for the next accounting period):**

- A fundraising evening is scheduled for November 2024 at Dettling Showground, with the supplier contracting process initiated in November 2023.
- A golf day is planned for July 2024.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's trustees

Signature:

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Full name: Mr David Garbett

Position: Chair

Date: 09/08/24



## Independent examiner's report on the accounts

Report to the trustees / members of

FOSN

On the accounts for the year ended

31<sup>st</sup> July 2024

Set out on pages

8 and 9

### Respective responsibilities of trustees and examiner

The Charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to

- Examine the accounts (under section 43 of the Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7) (b) of the Act), and
- To state whether particular matters have come to my attention

### Basis of independent examiners report

My examination was carried out in accordance with **General Directions** given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out within the statement below.

### Independent examiners statement

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
  - To keep accounting records in accordance with section 41 of the Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*In accordance with the information set out on page 6:*

Signed and dated: *Sibtain Zaidi*

13 Aug 2024


Name: Syed Sibtain Zaidi

Relevant professional qualifications: FCCA (Membership 1757726)

Address: 21 Oberon Close, Borehamwood  
WD65RU


#### Disclosure section

Give here brief details  
of any items that the  
examiner wishes to  
disclose

	FOSN		No (if any)		CC16a
	Receipts and payments accounts				
	For the period from	Period start date Aug-23	To	Period end date Jul-24	
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fundraiser – ball 2023	209,606.88	0.00	0.00	209,606.88	–
Fundraising – ball 2024	0.00	0.00	0.00	0.00	–
Other fundraising events	15,431.59	0.00	0.00	15,431.59	–
Fundraising Golf event 24	16,330.00			16,330.00	
Interest and corrections	0.00	0.00	0.00	0.00	–
Sub total (Gross income for A1)	241,368.47	0.00	0.00	241,368.47	–
A2 Asset and investment sales, (see table).					
Investments	–	–	–	–	–
	–	–	–	–	–
Sub total	–	–	–	–	–
Total receipts	241,368	–	–	241,368	–
A3 Payments					
Fundraiser – ball 2024	5,862.00	0.00	0.00	5,862.00	–
Fundraiser – ball 2023	103,622.90	0.00	0.00	103,622.90	–
Other expenses	1,641.99	0.00	0.00	1,641.99	–
Golf 2024	10,043.15			10,043.15	
FOSN donations	84,791.88	0.00	0.00	84,791.88	–
Sub total	205,961.92	0.00	0.00	205,961.92	–
A4 Asset and investment purchases, (see table)					
	–	–	–	–	–
	–	–	–	–	–
Sub total	–	–	–	–	–
Total payments	205,961.92	0.00	0.00	205,961.92	–
Net of receipts/(payments)	35,406.55	0.00	0.00	35,406.55	–
A5 Transfers between funds	-150,000.00	0.00	0.00	-150,000.00	–
A6 Cash funds last year end	115,723.32	0.00	0.00	115,723.32	–
Cash funds this year end	1,129.87	0.00	0.00	1,129.87	–



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest
<b>B1 Cash funds</b>	cash account		-	-
	current account	1,129.87	-	-
	reserve account	101,322.55		
	Savings account	81,894.26	-	-
	<b>Total cash funds</b>	<b>£184,346.68</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))		OK	OK
	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest</b>
<b>B2 Other monetary assets</b>			-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	Investments		-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Garbett	09/08/2024	