

CLOCKHOUSE COMMUNITY ASSOCIATION

England & Wales · Charity number 1148357

Details

| | |
|----------------|---|
| Other names | CCA |
| Status | Registered |
| Legal form | Charitable company |
| Company number | 07907667 |
| Registered | 2012-07-30 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|---|
| Address | Clockhouse Community Association Hillcrest Hall Fryston Avenue Coulsdon CR5 2PT |
| Phone | 02086687339 |
| Email | hillcresthalls2012@gmail.com |
| Website | www.hillcresthalls.co.uk |

Activities

Objects: THE CHARITY'S OBJECTS ("OBJECTS") ARE SPECIFICALLY RESTRICTED TO THE FOLLOWING:1) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE AREA OF BENEFIT WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY , NATIONALITY , RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATIONAND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURETIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;2) TO ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY C ENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS;3) TO PROMOTE SUCH OTHER PURPOSES AS ARE CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES FOR THE BENEFIT OF THE PUBLIC AS MAY FROM TIME TO TIME BE DETERMINED.

Activities: CCA manages Hillcrest Halls in which it offers activities for pre-school, children, young people and over 50s. It hire out the Halls to a nursery, an after school club and other groups running activities for the community. It brings together local residents to run a local information resource, and works with Sutton Council and other agencies for the benefit of residents of Clockhouse.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Croydon
- Surrey
- Sutton

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £34,607 | £29,330 | - | - |
| 2024-03-31 | £38,650 | £34,259 | - | - |
| 2023-03-31 | £42,273 | £40,063 | - | - |
| 2022-03-31 | £47,668 | £47,942 | - | - |
| 2021-03-31 | £35,850 | £34,908 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------|-------|------------|
| Leigh Wicks | Chair | 2020-01-11 |
| AMY HALDANE | | 2014-07-16 |
| BARRY TODMAN | | 2012-07-27 |
| Hannah Brittain | | 2020-09-01 |
| Lee John Byatt | | 2015-07-22 |
| Moira Jane Butt | | 2015-07-22 |
| Rowena Wicks | | 2020-01-11 |

CLOCKHOUSE COMMUNITY ASSOCIATION

England & Wales - Charity number 1148357

Accounts

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Clockhouse Community Association

(A registered Charity and Company Limited by Guarantee)

**Report and Financial Statements
for the year ended 31 March 2025**

Clockhouse Community Association
(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements
for the year ended 31 March 2025

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Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Reference & Administrative Details

| | |
|---------------------------------|--|
| Charity Name | Clockhouse Community Association |
| Date of Incorporation | 12th January 2012 |
| Registered Company No: | 07907667 |
| Charity Registration No. | 1148357 |
| | |
| Address | Hillcrest Halls 42 Fryston Avenue The Mount Coulson, Surrey CR5 2PT |
| | |
| Board of Directors | Leigh Wicks (Chair) - Trustee Rowena Wicks - Trustee Barry Todman - Trustee Amy Haldane (LB Sutton) Resigned 18/06/25 Blessing Mayomi – Resigned 25/11/25 Cllr Moira Butt (LB Sutton) - Trustee Lee Byatt - Trustee Lisa Webster (LB Sutton) Hannah Brittain - Trustee |
| | |
| Company Treasurer | Rowena Wicks |
| | |
| Bankers | The Co-operative Bank |
| | |
| Independent Examiner | Dunstanette Kuti FCCA MSCI Community Accountant Community Action Sutton Granfers Community Centre 73-79 Oakhill Rd Sutton SM1 3AA |

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Chair's Report

I am pleased to present the Chairman's Report for the year ended 31st March 2025.

The year has been one of relative stability and consolidation for the organisation. Following periods of external and internal challenge in recent years, the focus throughout the year has been on maintaining financial resilience and continuing to deliver our core activities in line with our objectives.

The financial position of the organisation has remained stable during the year. Against a backdrop of continued economic uncertainty and cost pressures, careful financial planning and monitoring have supported the responsible management of resources. The organisation has continued to operate within budget, with appropriate consideration given to sustainability and longer-term planning. In relation to energy costs, the organisation has sought external support and, with assistance from the Financial Ombudsman, is hopeful of securing a more favourable energy arrangement going forward.

Our constitution and procedures have been reviewed this year where necessary, and the organisation has continued to meet its statutory and regulatory responsibilities.

Looking ahead, the organisation enters the new financial year with a clear sense of direction. Future priorities include continuing to raise the organisation's profile and status within the local community, alongside seeking opportunities for more secure, longer-term bookings to support financial sustainability. While recognising the challenges that remain, the organisation is well placed to continue its work, supported by stable finances and a clear focus on its objectives.

I would like to thank employees, board members and all those who support the organisation for their ongoing commitment and contribution. Their efforts are central to the organisation's continued operation and success.

On behalf of the organisation, I commend this report and the accompanying financial statements.

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

TRUSTEES' REPORT

The Board of Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, presents its Annual Report and the Financial Statements of Clockhouse Community Association for the period 1 April 2024 to 31 March 2025.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

The Articles of Association were adopted by the founder Directors in December 2011 and registered with Companies House in January 2012. It became a registered charity in July 2012. It is the successor organisation to Clockhouse Community Association registered number 303229 which was unanimously dissolved by a general meeting of members on 28 February 2013 when it was agreed that the assets would be transferred to this company from 30 September 2013.

The Company is limited by guarantee and has no share capital.

b. METHOD OF APPOINTMENT OR ELECTION OF BOARD OF DIRECTORS

The Articles of Association set out the process for electing and appointing trustees who are also Directors of the Company. The founding directors were the 3 Trustees of the old charity. A further 2 Directors/trustees were co-opted and these appointments were confirmed by the first AGM in June 2013, together with the nomination of the LB of Sutton. The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the trust deed.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Directors meet throughout the year in order to establish the policies and procedures for the company, setting its policies, overseeing the finances and guiding its work.

d. OBJECTIVES AND ACTIVITIES

The charity's general objective is to promote the benefit of the area by working with local authorities, other organisations and residents to provide facilities for education, recreation and leisure and improve the quality of life. It particular the charity would maintain and manage a community centre for the benefit of the local community.

Premises

The company leases one property: a community centre, Hillcrest Halls (a 25 year lease). There is a management agreement for the Halls which ensures that they are rent free. Otherwise the company is responsible for the running cost of the premises.

Staffing

As previously, the company has 2 employees. Our Administrator Hannah Brittain for 7 hours a week. Our Cleaner, Mrs Mary Bond is assisted by her husband and works 12 hours a week. We have always paid above the national minimum rate.

FINANCIAL REVIEW

a. RESERVES POLICY

The Board of Directors monitor the financial position in regard to the Charity's reserves policy and ensured that there are sufficient reserves in unrestricted funds to meet its foreseeable commitments.

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

b. SURPLUS

The results for the year and the Charity's financial position at the end of the year are shown in the attached Financial Statement. The surplus for the year was £5,277 (2024: £4,391).

In this year, the Directors continued to monitor running costs and where possible negotiate cost effective contracts with suppliers. This, as always, is reliant on finding more help via volunteers within the community.

Responsibilities of the Board of Trustees

The Trustees (who are also the Directors of Clockhouse Community Association for the purposes of Company Law) are responsible for preparing the Trustees Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Company Law requires the Trustees to prepare the financial statements for each financial year which gives a true and fair view of the state of affairs of the charitable company and of the income resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as possible the Trustees are aware:

- There is no relevant financial information of which the charitable company's Independent Examiner is unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any financial information and to establish that the Independent Examiner is aware of that information

Audit Exemption

The trustees have decided to take advantage of the audit provisions of the Companies Act 2006. However, under the provisions of section 145 of the Charities Act 2011 they have appointed Sutton CVS to be their independent examiner.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities issued by the Charities Commission, updated 2015, and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report and statement were approved by the Trustees on 22nd December 2025 and signed by



Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Statement of Financial Activities for the year ended 31 March 2025

| | Note | Restricted Funds £ | Unrestricted Funds £ | 2025 £ | 2024 £ |
|---|----------|--------------------------|----------------------------|---------------|---------------|
| INCOME FROM: | | | | | |
| Donations | | - | 2,247 | 2,247 | 1,405 |
| Grants | | 200 | - | 200 | - |
| Charitable activities (Hall hire) | | - | 32,160 | 32,160 | 37,245 |
| Total: | | 200 | 34,407 | 34,607 | 38,650 |
| EXPENDITURE ON: | | | | | |
| Charitable Activities | 2 | - | 29,330 | 29,330 | 34,259 |
| Total: | | - | 29,330 | 29,330 | 34,259 |
| NET INCOMING/ (OUTGOINGS) FOR YEAR | | 200 | 5,077 | 5,277 | 4,391 |
| Balance Brought Forward | | 7,500 | 1,970 | 9,470 | 5,079 |
| Funds Transfers | | | | - | - |
| Balance Carried Forward | | 7,700 | 7,047 | 14,747 | 9,470 |

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current or previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The charity has no recognised gains or losses (other than the income/outgoings) for the year.

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Balance Sheet as at 31 March 2025


| | Note | 2025 | | 2024 | |
|-------------------------------------|------|---------------|----------------------|---------------|---------------------|
| | | £ | £ | £ | £ |
| CURRENT ASSETS: | | | | | |
| Debtors | | 5,264 | | 1,989 | |
| Cash at bank and in hand | | <u>19,268</u> | | <u>16,248</u> | |
| | | | 24,532 | | 18,237 |
| CREDITORS: | | | | | |
| Amounts falling due within one year | 5 | | 9,785 | | 8,767 |
| | | | <u>14,747</u> | | <u>9,470</u> |
| NET CURRENT ASSETS: | | | | | |
| | | | <u>14,747</u> | | <u>9,470</u> |
| NET ASSETS | | | | | |
| | | | <u><u>14,747</u></u> | | <u><u>9,470</u></u> |
| RESERVES: | | | | | |
| Restricted Funds | 6 | | 7,700 | | 7,500 |
| Unrestricted Funds | 6 | | 7,047 | | 1,970 |
| | | | <u>14,747</u> | | <u>9,470</u> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Director acknowledges their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the board on ...22/12/2025 .and signed on its behalf by:



Chair of Clockhouse Community Association

The notes on pages 8 to 11 form part of these accounts.

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2025

1. ACCOUNTING POLICIES

1.1a Basis of preparation of the financial statements

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting & Reporting by Charities" revised in 2015.

1.1b Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of a grant.

2. Expenditure on Charitable Activities

| | Restricted £ | Unrestricted £ | Total 2025 £ | Total 2024 £ |
|-----------------------------|-----------------|-------------------|--------------------|--------------------|
| Info Centre | | | | |
| Business rates | - | 100 | 100 | 50 |
| Total Info Centre | - | 100 | 100 | 50 |
| Community Events | - | - | - | 1,078 |
| Total Community Events | - | - | - | 1,078 |
| Association Costs | - | 72 | 72 | 72 |
| Administrator's salary | - | 4,915 | 4,915 | 4,260 |
| Insurance | - | 1,188 | 1,188 | 1,181 |
| Telephone & internet | - | 118 | 118 | 202 |
| Total Association Costs | - | 6,293 | 6,293 | 5,715 |
| Hillcrest Halls | | | | |
| Business rates | - | 538 | 538 | 845 |
| Cleaning materials | - | - | - | 551 |
| Electricity | - | 5,799 | 5,799 | 10,445 |
| Improvements | - | - | - | 66 |
| Insurance | - | 1,886 | 1,886 | 3,187 |
| Licences | - | 166 | 166 | 159 |
| Repairs and Maintenance | - | 3,838 | 3,838 | 2,798 |
| Rubbish removal | - | 1,207 | 1,207 | 948 |
| Wages | - | 8,334 | 8,334 | 7,213 |
| Water rates | - | 444 | 444 | 479 |
| Total Hillcrest Halls | - | 22,212 | 22,212 | 26,691 |
| Independent Examination | - | 725 | 725 | 725 |
| Total Charitable Activities | - | 29,330 | 29,330 | 34,259 |

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2025 (continued)

3. Staff Costs

| | 2025 | 2024 |
|--|--------|--------|
| | £ | £ |
| Gross wages, salaries and benefits in kind | 12,992 | 11,222 |

The number of employees at the end of the year totalled two (2024: two).

4. Trustee Remuneration & Related Party Transactions

During the year, Hannah Brittain received remuneration for her role as the Association's administrator. The total amount paid for salary was £4,787. This payment is distinct from her duties as a trustee

5. Creditors: Amounts falling due within one year

| | 2025 | 2024 |
|---------------------|-------|-------|
| | £ | £ |
| Halls deposits held | 1,790 | 2,200 |
| Creditors | 7,995 | 6,568 |
| | 9,785 | 8,768 |

6. Movement in Funds

| | At 31 March 2024 | Income | Expenditure | Transfers | At 31 March 2025 |
|---------------------------|---------------------|--------|-------------|-----------|------------------------|
| | £ | £ | £ | £ | £ |
| Restricted | | | | | |
| Grants - community events | 6,900 | - | - | | 6,900 |
| Grants - Kitchen | 600 | 200 | - | | 800 |
| | 7,500 | 200 | - | - | 7,700 |
| Unrestricted | | | | | |
| General Fund | 1,970 | 34,407 | (29,330) | | 7,047 |
| | 9,470 | 34,607 | (29,330) | - | 14,747 |

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Independent Examiner's Report on the Accounts

I report on the accounts for the charity for the year ended 31st March 2025.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent review

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the Trustees have not met the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Charities Act

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Dunstanette Kuti, FCCA MCSI
Position: Community Accountant
Community Action Sutton
Granfers Community Centre, 73-79 Oakhill Road, Sutton, Surrey, SM1 3AA

Date 14/01/26

CLOCKHOUSE COMMUNITY ASSOCIATION

England & Wales - Charity number 1148357

Accounts

Clockhouse Community Association

(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements for the year ended 31 March 2024

Clockhouse Community Association
(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements
for the year ended 31 March 2024

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Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Reference & Administrative Details

Charity Name Clockhouse Community Association

Date of Incorporation 12th January 2012

Registered Company No: 07907667

Charity Registration No. 1148357

Address Hillcrest Halls
42 Fryston Avenue
The Mount
Coulston, Surrey
CR5 2PT

Board of Directors Leigh Wicks (Chairman) - appointed January 2020
Rowena Wicks - appointed March 2020
Barry Todman
Amy Haldane (LB Sutton)
Blessing Mayomi
Maira Butt
Lee Byatt
Hannah Brittain

Company Treasurer Rowena Wicks

Bankers The Co-operative Bank

Independent Examiner Dunstanette Kuti
Community Accountant
Community Action Sutton
Granfers Community Centre
73-79 Oakhill Rd
Sutton SM1 3AA

Clockhouse Community Association

Registered Charity Number: 1148357


Registered Company Number: 07907667 (England and Wales)

Chair's report

The steady stream of community interactions has allowed for the success of the association and in turn, its support of the community. The halls provide a steady place for community cohesion and allows for others to hear of many community outreach projects.

Cosmetic repairs and those to the fabric of the building continue to ensure the longevity of the premises. The want for community events is strong, though time from those closest to the organisation is sparse.

Our finances show us to be quite buoyant, though we have had troubles with energy bills and are therefore expecting a large bill in the next 12 months.



Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

The Board of Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, presents its Annual Report and the Financial Statements of Clockhouse Community Association for the period 1 April 2023 to 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

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The Company is limited by guarantee and has no share capital.

b. METHOD OF APPOINTMENT OR ELECTION OF BOARD OF DIRECTORS

The Articles of Association set out the process for electing and appointing trustees who are also Directors of the Company. The founding directors were the 3 Trustees of the old charity. A further 2 Directors/trustees were co-opted and these appointments were confirmed by the first AGM in June 2013, together with the nomination of the LB of Sutton. The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the trust deed.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Directors meet throughout the year in order to establish the policies and procedures for the company, setting its policies, overseeing the finances and guiding its work.

d. OBJECTIVES AND ACTIVITIES

The charity's general objective is to promote the benefit of the area by working with local authorities, other organisations and residents to provide facilities for education, recreation and leisure and improve the quality of life. In particular the charity would maintain and manage a community centre for the benefit of the local community.

Premises

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Staffing

As previously, the company has 2 employees. Our Administrator Hannah Brittain for 7 hours a week. Our Cleaner, Mrs Mary Bond is assisted by her husband and works 12 hours a week. We have always paid above the national minimum rate.

FINANCIAL REVIEW

a. RESERVES POLICY

The Board of Directors monitor the financial position in regard to the Charity's reserves policy and ensured that there are sufficient reserves in unrestricted funds to meet its foreseeable commitments.

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

b. SURPLUS

The results for the year and the Charity's financial position at the end of the year are shown in the attached Financial Statement. The surplus for the year was £4,391 (2023: £2,210 surplus).

In this year, the Directors continued to monitor running costs and where possible negotiate cost effective contracts with suppliers. This, as always, is reliant on finding more help via volunteers within the community.

Responsibilities of the Board of Trustees

The Trustees (who are also the Directors of Clockhouse Community Association for the purposes of Company Law) are responsible for preparing the Trustees Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Company Law requires the Trustees to prepare the financial statements for each financial year which gives a true and fair view of the state of affairs of the charitable company and of the income resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:

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- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as possible the Trustees are aware:

- There is no relevant financial information of which the charitable company's Independent Examiner is unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any financial information and to establish that the Independent Examiner is aware of that information

Audit Exemption

The trustees have decided to take advantage of the audit provisions of the Companies Act 2006. However, under the provisions of section 145 of the Charities Act 2011 they have appointed Sutton CVS to be their independent examiner.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities issued by the Charities Commission, updated 2015, and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report and statement were approved by the Trustees on 23rd January 2025 and signed by

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

A handwritten signature in blue ink that reads "Leigh Wicks." The signature is written in a cursive style with a period at the end.

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Statement of Financial activities for the year ended 31 March 2024

| | Note | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---|----------|--------------------------|----------------------------|-----------------------------|-----------------------------|
| INCOME FROM: | | | | | |
| Donations | | - | 1,405 | 1,405 | 3,198 |
| Grants | | - | - | - | 1,000 |
| Charitable activities | | 600 | 36,645 | 37,245 | 38,075 |
| Total: | 2 | 600 | 38,050 | 38,650 | 42,273 |
| EXPENDITURE ON: | | | | | |
| Charitable Activities | 3 | - | 34,259 | 34,259 | 40,063 |
| Total: | | - | 34,259 | 34,259 | 40,063 |
| NET INCOMING/ (OUTGOINGS) FOR YEAR | | 600 | 3,791 | 4,391 | 2,210 |
| Balance Brought Forward | | (5,090) | 10,169 | 5,079 | 2,869 |
| Funds Transfers | | 11,990 | (11,990) | - | - |
| Balance Carried Forward | | 7,500 | 1,970 | 9,470 | 5,079 |

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current or previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The charity has no recognised gains or losses (other than the income/outgoings) for the year.

Balance Sheet as at 31 March 2024

| | Note | 2024 | | 2023 | |
|-------------------------------------|------|---------------|---------------------|--------------|---------------------|
| | | £ | £ | £ | £ |
| CURRENT ASSETS: | | | | | |
| Debtors | | 1,989 | | 2,729 | |
| Cash at bank and in hand | | <u>16,248</u> | | <u>9,557</u> | |
| | | | 18,237 | | 12,286 |
| CREDITORS: | | | | | |
| Amounts falling due within one year | 7 | <u>8,767</u> | | <u>7,207</u> | |
| | | | 8,767 | | 7,207 |
| NET CURRENT ASSETS: | | | <u>9,470</u> | | <u>5,079</u> |
| NET ASSETS | | | <u><u>9,470</u></u> | | <u><u>5,079</u></u> |
| RESERVES: | | | | | |
| Restricted Funds | 8 | | 7,500 | | (5,090) |
| Unrestricted Funds | 8 | | 1,970 | | 10,169 |
| | | | <u>9,470</u> | | <u>5,079</u> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Director acknowledges their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the board on22/01/25.....and signed on its behalf by:

Leigh Weeks.

Chair of Clockhouse Community Association

The notes on pages 10 to 15 form part of these accounts.

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements

for the year ended 31 March 2024

1. ACCOUNTING POLICIES

1.1a Basis of preparation of the financial statements

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting & Reporting by Charities" revised in 2015.

1.1b Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of a grant.

2. Income from Charitable Activities

| | Restricted | Unrestricted | Total Funds 2024 | Total Funds 2023 |
|-----------------------|------------|--------------|---------------------|---------------------|
| | £ | £ | £ | £ |
| Community events | | | | |
| Grants-JRSG | - | - | - | 1,000 |
| Services | | | | |
| Grants | 600 | - | 600 | 558 |
| Donations | - | 1,405 | 1,405 | 3,198 |
| Room Hire | - | 36,645 | 36,645 | 36,683 |
| Info Centre income | - | - | - | 211 |
| Reimbursements | - | - | - | 623 |
| Charitable Activities | 600 | 38,050 | 38,650 | 42,273 |

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2024 (continued)

3. Expenditure on Charitable Activities

| | Restricted £ | Unrestricted £ | Total 2024 £ | Total 2023 £ |
|---------------------------|-----------------|-------------------|--------------------|--------------------|
| Info Centre Costs | - | 50 | 50 | 1,291 |
| Community Events expenses | - | 1,078 | 1,078 | 250 |
| Association costs | - | 5,715 | 5,715 | 5,968 |
| Hillcrest Halls | - | 26,691 | 26,691 | 31,757 |
| Accounting Fees | - | - | - | 72 |
| Independent Examination | - | 725 | 725 | 725 |
| | - | 34,259 | 34,259 | 40,063 |

4. Statement of Net Income By Fund

| | 2024 £ | 2023 £ |
|----------------------------------|---------------|---------------|
| <i>Gross Income by Fund</i> | | |
| <i>Restricted</i> | 600 | 250 |
| <i>Unrestricted</i> | 38,050 | 42,023 |
| | <u>38,650</u> | <u>42,273</u> |
| <i>Total Expenditure by Fund</i> | | |
| <i>Restricted</i> | - | 764 |
| <i>Unrestricted</i> | 34,259 | 39,299 |
| | <u>34,259</u> | <u>40,064</u> |
| <i>Net Movement in Funds</i> | <u>4,391</u> | <u>2,209</u> |

5. Staff Costs

| | 2024 £ | 2023 £ |
|--|-----------|-----------|
| Gross wages, salaries and benefits in kind | 11,222 | 10,767 |

The number of employees at the end of the year totalled two (2023: two).

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2024 (continued)

6. Trustee Remuneration & Related Party Transactions

No remuneration directly or indirectly out of the funds of the charity was paid or is payable for the year to any trustee or to any person or persons known to be connected with any of them.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2022 - nil).

7. Creditors: Amounts falling due within one year

| | 2024 | 2023 |
|---------------------|-------|-------|
| | £ | £ |
| Halls deposits held | 2,200 | 2,010 |
| Creditors | 6,568 | 5,197 |
| | 8,768 | 7,207 |

8. Movement in Funds

| | At 31 March 2023 | Income | Expenditure | Transfers | At 31 March 2024 |
|--|------------------------|--------|-------------|-----------|------------------------|
| | £ | £ | £ | £ | £ |
| Restricted | | | | | |
| Sutton Community Fund | 1,950 | - | - | (1,950) | - |
| Donations for Halls Improvements | 214 | - | - | (214) | - |
| Service | (14,746) | - | - | 14,746 | - |
| Surety | (1,080) | - | - | 1,080 | - |
| Grants to community events | 6,899 | - | - | - | 6,899 |
| Grants-Kitchen | - | 600 | - | - | 600 |
| Halls Improvements: Neighbourhood Fund | 1,672 | - | - | (1,672) | - |
| | (5,090) | 600 | - | 11,990 | 7,500 |
| Unrestricted | | | | | |
| General Fund | 10,169 | 38,050 | (34,259) | (11,990) | 1,970 |
| | 5,079 | 38,650 | (34,259) | - | 9,470 |

Clockhouse Community Association

Registered Charity Number: 1148357
Registered Company Number: 07907667 (England and Wales)

Independent Examiner's Report on the Accounts

I report on the accounts for the charity for the year ended 31st March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent review

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the Trustees have not met the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Charities Act

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Dunstanette Kuti, FCCA MCSI
Position: Community Accountant
Community Action Sutton
Granfers Community Centre, 73-79 Oakhill Road, Sutton, Surrey, SM1 3AA

Date: 19/01/25

CLOCKHOUSE COMMUNITY ASSOCIATION

England & Wales - Charity number 1148357

Accounts

Clockhouse Community Association

(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements for the year ended 31 March 2023

Clockhouse Community Association
(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements
for the year ended 31 March 2023

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Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Reference & Administrative Details

| | |
|---------------------------------|--|
| Charity Name | Clockhouse Community Association |
| Date of Incorporation | 12th January 2012 |
| Registered Company No: | 07907667 |
| Charity Registration No. | 1148357 |
| Address | Hillcrest Halls 42 Fryston Avenue The Mount Coulson, Surrey CR5 2PT |
| Board of Directors | Leigh Wicks (Chair) - appointed January 2020 Hannah Britain (Secretary) Rowena Wicks (Treasurer) Barry Todman Cllr Amy Haldane (LB Sutton appointment) Noor Sumun (LB Sutton appointment) Cllr Moira Butt (LB Sutton appointment) Lee Byatt Blessing Edede |
| Company Treasurer | Rowena Wicks |
| Bankers | The Co-operative Bank |
| Independent Examiner | Dunstanette Kuti Community Accountant Community Action Sutton Granfers Community Centre |

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

73-79 Oakhill Rd
Sutton SM1 3AA

2022/23 Chairmans report

This year's biggest battle has been passing ownership of the Information Centre on Clockhouse Parade, back to LBS. This comes after many months of battling to save the premises from damp and ruin. After this was deemed not possible due to the lack of support from SHP, the decision was made to hand back the property to LBS and focus solely on the running of Hillcrest Halls.

Hillcrest Halls continues to need repair work to ensure its full functionality. It is used by many so the benefits outweigh the costs. Next on the list is for the kitchen in the smaller hall to be replaced, following a leak which has caused damage.

Volunteers for various events seem hard to come by. Over the next 12 months we are keen to share organised events with the local community but this, as ever, will rely on the help and support of more than just the willing few.

Our finances remain buoyant so we are keen to keep spending to improve the fabric of the building to ensure its longevity.

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

The Board of Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, presents its Annual Report and the Financial Statements of Clockhouse Community Association for the period 1 April 2022 to 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

The Articles of Association were adopted by the founder Directors in December 2011 and registered with Companies House in January 2012. It became a registered charity in July 2012. It is the successor organisation to Clockhouse Community Association registered number 303229 which was unanimously dissolved by a general meeting of members on 28 February 2013 when it was agreed that the assets would be transferred to this company from 30 September 2013.

The Company is limited by guarantee and has no share capital.

b. METHOD OF APPOINTMENT OR ELECTION OF BOARD OF DIRECTORS

The Articles of Association set out the process for electing and appointing trustees who are also Directors of the Company. The founding directors were the 3 Trustees of the old charity. A further 2 Directors/trustees were co-opted and these appointments were confirmed by the first AGM in June 2013, together with the nomination of the LB of Sutton. The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the trust deed.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Directors meet approximately every other month in order to establish the policies and procedures for the company, setting its policies, overseeing the finances and guiding its work.

d. OBJECTIVES AND ACTIVITIES

The charity's general objective is to promote the benefit of the area by working with local authorities, other organisations and residents to provide facilities for education, recreation and leisure and improve the quality of life. It particular the charity would maintain and manage a community centre for the benefit of the local community

Premises

The company leases one single property which comprises a community centre, Hillcrest Halls (a 25 year lease). There is a management agreement for the Halls which ensures that it is rent free. The company is responsible for the running cost of this premises.

Staffing

As previously, the company has 2 employees. Our Administrator Hannah Brittain for 7 hours a week. Our Cleaner, Mrs Mary Bond is assisted by her husband and works 14 hours a week. We have always paid above the national minimum rate.

FINANCIAL REVIEW

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

a. RESERVES POLICY

The Board of Directors monitor the financial position in regard to the Charity's reserves policy and ensured that there are sufficient reserves in unrestricted funds to meet its foreseeable commitments.

b. SURPLUS

The results for the year and the Charity's financial position at the end of the year are shown in the attached Financial Statement.

In this year, the Directors continued to monitor running costs and where possible negotiate cost effective contracts with suppliers. This, as always, is reliant on finding more help via volunteers within the community.

Responsibilities of the Board of Trustees

The Trustees (who are also the Directors of Clockhouse Community Association for the purposes of Company Law) are responsible for preparing the Trustees Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Company Law requires the Trustees to prepare the financial statements for each financial year which gives a true and fair view of the state of affairs of the charitable company and of the income resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as possible the Trustees are aware:

- There is no relevant financial information of which the charitable company's Independent Examiner is unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any financial information and to establish that the Independent Examiner is aware of that information

Audit Exemption

The trustees have decided to take advantage of the audit provisions of the Companies Act 2006. However, under the provisions of section 145 of the Charities Act 2011 they have appointed Sutton CVS to be their independent examiner.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities issued by the Charities Commission, updated 2015,

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report and statement were approved by the Trustees on Wednesday 20th December 2023 and signed by

.....

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Statement of Financial activities for the year ended 31 March 2023

| | Note | Restricted Funds | Unrestricted Funds | Total Funds 2023 | Total Funds 2022 |
|---|----------|------------------|--------------------|------------------|------------------|
| | | £ | £ | £ | £ |
| INCOME FROM: | | | | | |
| Fundraising | | | | - | - |
| Donations | | 250 | 2,948 | 3,198 | 2,917 |
| Grants | | - | - | - | 13,020 |
| Grants-JRSG | | - | 1,000 | 1,000 | 1,275 |
| Charitable activities | | - | 38,075 | 38,075 | 30,401 |
| Other Income | | - | - | - | 55 |
| Total: | 2 | 250 | 42,023 | 42,273 | 47,668 |
| EXPENDITURE ON: | | | | | |
| Charitable Activities | 3 | 764 | 39,299 | 40,063 | 47,942 |
| Total: | | 764 | 39,299 | 40,063 | 47,942 |
| NET INCOMING/ (OUTGOINGS) FOR YEAR | | (514) | 2,724 | 2,210 | (274) |
| Balance Brought Forward | | (4,576) | 7,445 | 2,869 | 3,143 |
| Funds Transfers | | - | - | - | - |
| Balance Carried Forward | | (5,090) | 10,169 | 5,079 | 2,869 |

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current or previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The charity has no recognised gains or losses (other than the income/outgoings) for the year.

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Balance Sheet as at 31 March 2023

| | Note | 2023 | | 2022 | |
|-------------------------------------|------|--------------|--------------|--------------|--------------|
| | | £ | £ | £ | £ |
| CURRENT ASSETS: | | | | | |
| Debtors | | 2,729 | | 1,369 | |
| Cash at bank and in hand | | <u>9,557</u> | | <u>7,498</u> | |
| | | | 12,286 | | 8,867 |
| CREDITORS: | | | | | |
| Amounts falling due within one year | 7 | 7,207 | | 5,998 | |
| Deferred income | 8 | <u>-</u> | 7,207 | <u>-</u> | 5,998 |
| | | | <u>5,079</u> | | <u>2,869</u> |
| NET CURRENT ASSETS: | | | | | |
| | | | <u>5,079</u> | | <u>2,869</u> |
| NET ASSETS | | | | | |
| | | | <u>5,079</u> | | <u>2,869</u> |
| RESERVES: | | | | | |
| Restricted Funds | 9 | | (5,090) | | (4,576) |
| Unrestricted Funds | 9 | | 10,169 | | 7,445 |
| | | | <u>5,079</u> | | <u>2,869</u> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Director acknowledges their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the board on20/12/23.....and signed on its behalf by:

LeighWicks

Chair of Clockhouse Community Association

The notes on pages 10 to 15 form part of these accounts.

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2023

1. ACCOUNTING POLICIES

1.1a Basis of preparation of the financial statements

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting & Reporting by Charities" revised in 2015.

1.1b Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of a grant.

2. Income from Charitable Activities

| | Restricted | Unrestricted | Total Funds 2023 | Total Funds 2022 |
|-----------------------|------------|--------------|------------------|------------------|
| | £ | £ | £ | £ |
| Community events | | | | |
| Grants | - | - | - | 13,020 |
| Grants-JRSG | - | 1,000 | 1,000 | 1,275 |
| Services | | | | |
| Grants | - | 558.00 | 558 | 83 |
| Donations | 250 | 2,948 | 3,198 | 2,917 |
| Room Hire | - | 36,683 | 36,683 | 29,420 |
| Info Centre income | - | 211.34 | 211 | 649 |
| Reimbursements | - | 623 | 623 | 250 |
| Other income | - | - | - | 55 |
| Charitable Activities | 250 | 42,023 | 42,273 | 47,668 |

3. Expenditure on Charitable Activities

| | Restricted | Unrestricted | Total 2023 | Total 2022 |
|---------------------------|------------|--------------|------------|------------|
| | £ | £ | £ | £ |
| Info Centre Costs | - | 1,291 | 1,291 | 2,318 |
| Community Events expenses | 250 | - | 250 | - |
| Association costs | - | 5,968 | 5,968 | 5,943 |
| Hillcrest Halls | 514 | 31,243 | 31,757 | 38,894 |
| Accounting Fees | - | 72 | 72 | 72 |
| Independent Examination | - | 725 | 725 | 715 |
| | 764 | 39,299 | 40,063 | 47,942 |

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2023 (continued)

4. Statement of Net Income By Fund

| | 2023 | 2022 |
|---------------------------|---------------|---------------|
| | £ | £ |
| Gross Income by Fund | | |
| Restricted | 250 | 1,674 |
| Unrestricted | 42,023 | 45,994 |
| | <u>42,273</u> | <u>47,668</u> |
| Total Expenditure by Fund | | |
| Restricted | 764 | 1,646 |
| Unrestricted | 39,299 | 46,296 |
| | <u>40,064</u> | <u>47,942</u> |
| Net Movement in Funds | <u>2,209</u> | <u>(274)</u> |

5. Staff Costs

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed to them

| | 2023 | 2022 |
|--|---------------|---------------|
| | £ | £ |
| Gross wages, salaries and benefits in kind | <u>10,767</u> | <u>11,482</u> |

The number of employees at the end of the year totalled two (2022: two).

6. Trustee Remuneration & Related Party Transactions

No remuneration directly or indirectly out of the funds of the charity was paid or is payable for the year to any trustee or to any person or persons known to be connected with any of them.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2022 - nil).

7. Creditors: Amounts falling due within one year

| | 2023 | 2022 |
|---------------------|--------------|--------------|
| | £ | £ |
| Halls deposits held | 2,010 | 2,360 |
| Creditors | 5,197 | 3,638 |
| | <u>7,207</u> | <u>5,998</u> |

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Notes to the Financial Statements for the year ended 31 March 2023 (continued)

8. Deferred income

| | 2023 | 2022 |
|--|------|------|
| | £ | £ |
| | - | - |

9. Movement in Funds

| | At 31 March 2022 | Income | Expenditure | Transfers | At 31 March 2023 |
|---|------------------------|---------------|-----------------|-----------|------------------------|
| | £ | £ | £ | £ | £ |
| Restricted | | | | | |
| Sutton Community Fund | 1,950 | - | - | - | 1,950 |
| Donations for Halls Improvements Service | 729 | - | (514) | - | 214 |
| Surety | (14,746) | - | - | - | (14,746) |
| Grants to community events | (1,080) | - | - | - | (1,080) |
| Halls Improvements: Neighbourhood Fund | 6,899 | 250 | (250) | - | 6,899 |
| | 1,672 | - | - | - | 1,672 |
| | <u>(4,576)</u> | <u>250</u> | <u>(764)</u> | <u>-</u> | <u>(5,090)</u> |
| Unrestricted | | | | | |
| General Fund | 7,445 | 42,023 | (39,299) | - | 10,169 |
| | <u>2,869</u> | <u>42,273</u> | <u>(40,063)</u> | <u>-</u> | <u>5,079</u> |

Clockhouse Community Association

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Independent Examiner's Report on the Accounts

I report on the accounts for the charity for the year ended 31st March 2023.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent review

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the Trustees have not met the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Charities Act

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Dunstanette Kuti, FCCA MCSI

Position: Community Accountant

Community Action Sutton

Granfers Community Centre, 73-79 Oakhill Road, Sutton, Surrey, SM1 3AA

Date: 20/12/23

CLOCKHOUSE COMMUNITY ASSOCIATION

England & Wales - Charity number 1148357

Accounts

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Clockhouse Community Association

(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements for the year ended 31 March 2022

Clockhouse Community Association
(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements
for the year ended 31 March 2022

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Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Reference & Administrative Details

Charity Name Clockhouse Community Association

Date of Incorporation 12th January 2012

Registered Company No: 07907667

Charity Registration No. 1148357

Address Hillcrest Halls
42 Fryston Avenue
The Mount
Coulsdon, Surrey
CR5 2PT

Board of Directors Leigh Wicks (Chairman) - appointed January 2020
Rowena Wicks - appointed March 2020
Barry Todman
Amy Haldane (LB Sutton)
Jason Reynolds
Maira Butt
Lee Byatt

Company Treasurer Rowena Wicks

Bankers The Co-operative Bank

Independent Examiner Dunstanette Kuti
Community Accountant
Community Action Sutton
Granfers Community Centre
73-79 Oakhill Rd
Sutton SM1 3AA

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

2021/22 Chairmans report

With constant repairs to the building we have been busy maintaining the building for use by all. The number of regular groups has steadily increased and we are still awaiting instruction from LBS about the future of the Information Centre on Clockhouse Parade.

It is likely that we will be losing some of our trustees soon and we always have a need for volunteers to ensure the longevity of the halls.

Our finances show us to be quite buoyant and we hope to undertake some additional projects in the new financial year, to further improve the premises.

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

The Board of Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, presents its Annual Report and the Financial Statements of Clockhouse Community Association for the period 1 April 2021 to 31 March 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

The Articles of Association were adopted by the founder Directors in December 2011 and registered with Companies House in January 2012. It became a registered charity in July 2012. It is the successor organisation to Clockhouse Community Association registered number 303229 which was unanimously dissolved by a general meeting of members on 28 February 2013 when it was agreed that the assets would be transferred to this company from 30 September 2013.

The Company is limited by guarantee and has no share capital.

b. METHOD OF APPOINTMENT OR ELECTION OF BOARD OF DIRECTORS

The Articles of Association set out the process for electing and appointing trustees who are also Directors of the Company. The founding directors were the 3 Trustees of the old charity. A further 2 Directors/trustees were co-opted and these appointments were confirmed by the first AGM in June 2013, together with the nomination of the LB of Sutton. The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the trust deed.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Directors meet approximately every other month in order to establish the policies and procedures for the company, setting its policies, overseeing the finances and guiding its work.

d. OBJECTIVES AND ACTIVITIES

The charity's general objective is to promote the benefit of the area by working with local authorities, other organisations and residents to provide facilities for education, recreation and leisure and improve the quality of life. It particular the charity would maintain and manage a community centre for the benefit of the local community

Premises

The company leases two properties, a community centre, Hillcrest Halls (a 25 year lease) and a shop front, 13 Hillcrest Parade (on a 10 year lease). There is a management agreement for the Halls which ensures that they are rent free. Otherwise the company is responsible for the running cost of both premises.

Staffing

As previously, the company has 2 employees. Our Administrator Hannah Brittain for 7 hours a week. Our Cleaner, Mrs Mary Bond is assisted by her husband and works 14 hours a week. We have always paid above the national minimum rate.

Info Centre

The Info Centre has continued to be a cost to the Association. As it suffered substantial damage over the past few months via a leak from the above flats managed by SHP, steps have been taken to pass its ownership back to LBS.

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

FINANCIAL REVIEW

a. RESERVES POLICY

The Board of Directors monitor the financial position in regard to the Charity's reserves policy and ensured that there are sufficient reserves in unrestricted funds to meet its foreseeable commitments.

b. SURPLUS

The results for the year and the Charity's financial position at the end of the year are shown in the attached Financial Statement. The deficit for the year was £274 (2021: £973 surplus).

In this year, the Directors continued to monitor running costs and where possible negotiate cost effective contracts with suppliers. This, as always, is reliant on finding more help via volunteers within the community.

Responsibilities of the Board of Trustees

The Trustees (who are also the Directors of Clockhouse Community Association for the purposes of Company Law) are responsible for preparing the Trustees Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Company Law requires the Trustees to prepare the financial statements for each financial year which gives a true and fair view of the state of affairs of the charitable company and of the income resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as possible the Trustees are aware:

- There is no relevant financial information of which the charitable company's Independent Examiner is unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any financial information and to establish that the Independent Examiner is aware of that information

Audit Exemption

The trustees have decided to take advantage of the audit provisions of the Companies Act 2006. However, under the provisions of section 145 of the Charities Act 2011 they have appointed Sutton CVS to be their independent examiner.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities issued by the Charities Commission, updated 2015,

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report and statement were approved by the Trustees on Friday 27th January 2023 and signed by


.....

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Statement of Financial activities for the year ended 31 March 2022

| | Note | Restricted Funds | Unrestricted Funds | Total Funds 2022 | Total Funds 2021 |
|---|----------|---------------------|-----------------------|---------------------|---------------------|
| | | £ | £ | £ | £ |
| INCOME FROM: | | | | | |
| Donations | | 1,609 | 1,308 | 2,917 | 1,215 |
| Grants | | 5 | 13,020 | 13,025 | 11,000 |
| Grants-JRSG | | - | 1,270 | 1,270 | 6,935 |
| Charitable activities | | 60 | 30,341 | 30,401 | 16,700 |
| Other income | | - | 55 | 55 | - |
| Total: | 2 | 1,674 | 45,994 | 47,668 | 35,850 |
| EXPENDITURE ON: | | | | | |
| Charitable Activities | 3 | 1,646 | 46,296 | 47,942 | 34,908 |
| Total: | | 1,646 | 46,296 | 47,942 | 34,908 |
| NET INCOMING/ (OUTGOINGS) FOR YEAR | | 28 | (302) | (274) | 943 |
| Balance Brought Forward | | (4,604) | 7,747 | 3,143 | 2,200 |
| Balance Carried Forward | | (4,576) | 7,445 | 2,869 | 3,143 |

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current or previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The charity has no recognised gains or losses (other than the income/outgoings) for the year.

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Balance Sheet as at 31 March 2022

| | Note | 2022 | | 2021 | |
|-------------------------------------|------|-------|---------|--------|---------|
| | | £ | £ | £ | £ |
| CURRENT ASSETS: | | | | | |
| Debtors | | 1,369 | | 924 | |
| Cash at bank and in hand | | 7,498 | | 19,012 | |
| | | | 8,867 | | 19,936 |
| CREDITORS: | | | | | |
| Amounts falling due within one year | 7 | 5,998 | | 3,743 | |
| Deferred income | 8 | 5,998 | | 13,050 | 16,793 |
| | | | 2,869 | | 3,143 |
| NET CURRENT ASSETS: | | | | | |
| | | | 2,869 | | 3,143 |
| NET ASSETS | | | | | |
| | | | 2,869 | | 3,143 |
| RESERVES: | | | | | |
| Restricted Funds | 9 | | (4,576) | | (4,604) |
| Unrestricted Funds | 9 | | 7,445 | | 7,747 |
| | | | 2,869 | | 3,143 |
| | | | 2,869 | | 3,143 |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Director acknowledges their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the board on 31/01/ 2023 and signed on its behalf by:



Chair of Clockhouse Community Association

The notes on pages 10 to 15 form part of these accounts.

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Notes to the Financial Statements for the year ended 31 March 2022

1. ACCOUNTING POLICIES

1.1a Basis of preparation of the financial statements

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting & Reporting by Charities" revised in 2015.

1.1b Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of a grant.

2. Income from Charitable Activities

| | Restricted | Unrestricted | Total Funds 2022 | Total Funds 2021 |
|------------------------------|--------------|---------------|---------------------|---------------------|
| | £ | £ | £ | £ |
| Grants | 5 | 13,020 | 13,020 | 11,000 |
| Grants-JRSG | - | 1,270 | 1,270 | 6,935 |
| Grants | - | - | - | 4,900 |
| Donations | 1,609 | 1,308 | 2,917 | 1,215 |
| Room Hire | - | 29,420 | 29,420 | 11,173 |
| Info Centre income | - | 649 | 649 | 618 |
| Membership subs | - | - | - | 10 |
| Reimbursements | 60 | 273 | 333 | - |
| Other income | - | 55 | 55 | - |
| Charitable Activities | 1,674 | 45,994 | 47,668 | 35,850 |

3. Expenditure on Charitable Activities

| | Restricted | Unrestricted | Total 2022 | Total 2021 |
|-------------------------|--------------|---------------|---------------|---------------|
| | £ | £ | £ | £ |
| Info Centre Costs | - | 2,318 | 2,318 | 1,314 |
| Association costs | - | 5,943 | 5,943 | 4,906 |
| Hillcrest Halls | 1,646 | 37,248 | 38,894 | 27,900 |
| Accounting Fees | - | 72 | 72 | 72 |
| Independent Examination | - | 715 | 715 | 715 |
| | 1,646 | 46,296 | 47,942 | 34,908 |

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Notes to the Financial Statements for the year ended 31 March 2022 (continued)

4. Statement of Net Income By Fund

| | 2022 | 2021 |
|----------------------------------|--------|--------|
| | £ | £ |
| Gross Income by Fund | | |
| Restricted | 1,674 | 4,979 |
| Unrestricted | 45,994 | 30,871 |
| | 47,668 | 35,850 |
| Total Expenditure by Fund | | |
| Restricted | 1,646 | - |
| Unrestricted | 46,296 | 34,908 |
| | 47,942 | 34,908 |
| Net Movement in Funds | (274) | 943 |

5. Staff Costs

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed to them

| | 2022 | 2021 |
|--|--------|-------|
| | £ | £ |
| Gross wages, salaries and benefits in kind | 11,482 | 8,806 |

The number of employees at the end of the year totalled two (2021: two).

6. Trustee Remuneration & Related Party Transactions

No remuneration directly or indirectly out of the funds of the charity was paid or is payable for the year to any trustee or to any person or persons known to be connected with any of them.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2021 - nil).

7. Creditors: Amounts falling due within one year

| | 2022 | 2021 |
|---------------------|-------|-------|
| | £ | £ |
| Halls deposits held | 2,360 | 1,475 |
| Creditors | 3,638 | 2,268 |
| | 5,998 | 3,743 |

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Notes to the Financial Statements for the year ended 31 March 2022 (continued)

8. Deferred income

| | 2021 | 2021 |
|---------------------------------|-------------|-------------|
| | £ | £ |
| London Borough of Sutton: | | |
| Grant for toilet refurbishments | - | 13,050 |
| | - | 13,050 |

9. Movement in Funds

| | At 31 March 2021 | Income | Expenditure | Transfers | At 31 March 2022 |
|--|------------------------|----------|-------------|-----------|------------------------|
| | £ | £ | £ | £ | £ |
| Restricted | | | | | |
| Sutton Community Fund | 1,950 | - | - | - | 1,950 |
| Donations for Halls Improvements | 761 | 1,614 | (1,646) | - | 729 |
| Service | (14,746) | - | - | - | (14,746) |
| Surety | (1,140) | 60 | - | - | (1,080) |
| Grants to community events | 6,899 | - | - | - | 6,899 |
| Halls Improvements: Neighbourhood Fund | 1,672 | - | - | - | 1,672 |
| | (4,604) | 1,674 | (1,646) | - | (4,576) |
| Unrestricted | | | | | |
| General Fund | 7,747 | 45,994 | (46,296) | - | 7,445 |
| Total Funds | 3,143 | 47,668 | (47,942) | - | 2,871 |

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Independent Examiner's Report on the Accounts

I report on the accounts for the charity for the year ended 31st March 2022.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent review

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the Trustees have not met the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Charities Act

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Dunstanette Kuti, FCCA MCSI
Position: Community Accountant
Community Action Sutton
Granfers Community Centre, 73-79 Oakhill Road, Sutton, Surrey, SM1 3AA

Date: 31/01/ 2023

CLOCKHOUSE COMMUNITY ASSOCIATION

England & Wales - Charity number 1148357

Accounts

Registered Charity Number: 1148357

Registered Company Number: 07907667 (England and Wales)

Clockhouse Community Association

(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements for the year ended 31 March 2021

Clockhouse Community Association
(A registered Charity and Company Limited by Guarantee)

Report and Financial Statements
for the year ended 31 March 2021

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Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Reference & Administrative Details

Charity Name Clockhouse Community Association

Date of Incorporation 12th January 2012

Registered Company No: 07907667

Charity Registration No. 1148357

Address 42 Fryston Avenue
The Mount
Coulsdon, Surrey
CR5 2PT

Board of Directors Leigh Wicks (Chairman) - appointed January 2020
Terry Haswell – resigned January 2020
Rowena Wicks - appointed March 2020
Barry Todman
Amy Haldane (LB Sutton)
Jason Reynolds
Maira Butt
Lee Byatt
Susan Wilson

Company Treasurer Rowena Wicks

Bankers The Co-operative Bank

Independent Examiner Dunstanette Kuti
Community Accountant
Community Action Sutton
Granfers Community Centre
73-79 Oakhill Rd
Sutton SM1 3AA

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

2020/21 Chairs report

In April 2020, as COVID-19 restrictions continued and with less than our usual regular income, we had no choice but to furlough our 2 employees. They graciously still voluntarily helped me grasp the reins and start to make the halls the much needed community hub that they used to be. We made good use of the quiet periods, carrying out much needed repairs where necessary.

Throughout we have been able to top-up our employee's salaries to 100% of their earnings and we have also managed to clear all outstanding debts that we owed.

In January 2021, a year into my new position as Chair, I am pleased to report that we have had some major financial successes during this financial year. We have received:

£550 from Woodmansterne Parish for repairs to our existing heating system

£10,000 state aid grant

£1,000 neighbourhood grant for facility improvements

£17,400 neighbourhood fund from London Borough of Sutton to renovate the main toilets

We were also able to secure considerable funding from the public realm grant for improvements to Corrigan Rec. playground equipment. Though this was an accomplishment for CCA, the funding went direct from LBS so this figure is not included within this report.

As restrictions have continued to ease, we were rewarded by the return of many of our regular groups, plus many more new users. I am pleased to report that this has helped to secure the future of the halls. We now have many more regular bookings than we have had in a long time.

In the coming few months it is essential to our sustained success that we recruit some new volunteers to help with various roles. As with all volunteer organisations we rely on a select few to do the majority of tasks. If you could help out for just an hour a week, we would love to hear from you.



Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

The Board of Trustees, who are also directors of the Charity for the purposes of the Companies Act 2006, presents its Annual Report and the Financial Statements of Clockhouse Community Association for the period 1 April 2020 to 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. CONSTITUTION

The Articles of Association were adopted by the founder Directors in December 2011 and registered with Companies House in January 2012. It became a registered charity in July 2012. It is the successor organisation to Clockhouse Community Association registered number 303229 which was unanimously dissolved by a general meeting of members on 28 February 2013 when it was agreed that the assets would be transferred to this company from 30 September 2013.

The Company is limited by guarantee and has no share capital.

b. METHOD OF APPOINTMENT OR ELECTION OF BOARD OF DIRECTORS

The Articles of Association set out the process for electing and appointing trustees who are also Directors of the Company. The founding directors were the 3 Trustees of the old charity. A further 2 Directors/trustees were co-opted and these appointments were confirmed by the first AGM in June 2013, together with the nomination of the LB of Sutton. The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the trust deed.

c. ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Directors meet approximately every other month in order to establish the policies and procedures for the company, setting its policies, overseeing the finances and guiding its work.

d. OBJECTIVES AND ACTIVITIES

The charity's general objective is to promote the benefit of the area by working with local authorities, other organisations and residents to provide facilities for education, recreation and leisure and improve the quality of life. It particular the charity would maintain and manage a community centre for the benefit of the local community

Premises

The company leases two properties, a community centre, Hillcrest Halls (a 25 year lease) and a shop front, 13 Hillcrest Parade (on a 10 year lease). There is a management agreement for the Halls which ensures that they are rent free. Otherwise the company is responsible for the running cost of both premises.

Staffing

As previously, the company has 2 employees. Our Administrator Hannah Brittain for 7 hours a week. Our Cleaner, Mrs Mary Bond is assisted by her husband and works 14 hours a week. We have always paid above the national minimum rate and this year have formalised this situation to ensure we keep within the new statutory living wage.

Info Centre

The Info Centre has continued to be a cost to the Association and, now we are paying rent to the Council, its cost will grow. When it has been open, we have been hiring out the Info Centre to Sutton Housing Partnership 2 days a week and there is an understanding that they will take over the lease from CCA in due course. As the Info Centre has suffered substantial

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

damage over the past few months via a leak from the above flats managed by SHP, we are keen to get this arrangement formalised as soon as possible.

Improvements to Hillcrest Halls

Time has been spent due the course of the Covid-19 pandemic to cosmetically update the interior of the halls.

FINANCIAL REVIEW

a. RESERVES POLICY

The Board of Directors monitor the financial position in regard to the Charity's reserves policy and ensured that there are sufficient reserves in unrestricted funds to meet its foreseeable commitments.

b. SURPLUS

The results for the year and the Charity's financial position at the end of the year are shown in the attached Financial Statement. The surplus for the year was £973 (2020: £2,773 deficit).

In this year, the Directors continued to monitor running costs and where possible negotiate cost effective contracts with suppliers. This will depend on finding more volunteers.

Responsibilities of the Board of Trustees

The Trustees (who are also the Directors of Clockhouse Community Association for the purposes of Company Law) are responsible for preparing the Trustees Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. Company Law requires the Trustees to prepare the financial statements for each financial year which gives a true and fair view of the state of affairs of the charitable company and of the income resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting Standards have been followed, subject to any material departure disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as possible the Trustees are aware:

- There is no relevant financial information of which the charitable company's Independent Examiner is unaware
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any financial information and to establish that the Independent Examiner is aware of that information

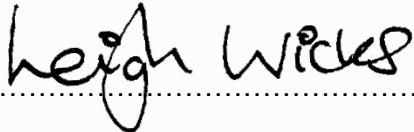
Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Audit Exemption

The trustees have decided to take advantage of the audit provisions of the Companies Act 2006. However, under the provisions of section 145 of the Charities Act 2011 they have appointed Sutton CVS to be their independent examiner.

This report has been prepared in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities issued by the Charities Commission, updated 2015, and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report and statement were approved by the Trustees on 29th June 2021 and signed by



.....

Leigh Wicks

Chair of Clockhouse Community Association

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Statement of Financial activities for the year ended 31 March 2021

| | Note | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2021 £ | Total Funds 2020 £ |
|---|----------|--------------------------|----------------------------|--------------------------|-----------------------------|
| INCOME FROM: | | | | | |
| Donations | | 700 | 515 | 1,215 | 20 |
| Grants | | 1,000 | 10,000 | 11,000 | - |
| Grants-JRSG | | - | 6,935 | 6,935 | - |
| Charitable activities | | 550 | 16,150 | 16,700 | 24,227 |
| Other Income | | - | - | - | 1,259 |
| Total: | 2 | 2,250 | 33,600 | 35,850 | 25,506 |
| EXPENDITURE ON: | | | | | |
| Charitable Activities | 3 | - | 34,908 | 34,908 | 28,279 |
| Other: | | | | - | - |
| Total: | | - | 34,908 | 34,908 | 28,279 |
| NET INCOMING/ (OUTGOINGS) FOR YEAR | | 2,250 | (1,307) | 943 | (2,773) |
| Balance Brought Forward | | (6,854) | 9,054 | 2,200 | 4,973 |
| Funds Transfers | | - | - | - | - |
| Balance Carried Forward | | (4,604) | 7,747 | 3,143 | 2,200 |

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current or previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The charity has no recognised gains or losses (other than the income/outgoings) for the year.

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Balance Sheet as at 31 March 2021

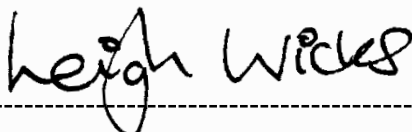
| | Note | 2021 | | 2020 | |
|-------------------------------------|------|---------------|---------------------|--------------|---------------------|
| | | £ | £ | £ | £ |
| CURRENT ASSETS: | | | | | |
| Debtors | | 924 | | 1,319 | |
| Cash at bank and in hand | | <u>19,012</u> | | <u>3,396</u> | |
| | | | 19,936 | | 4,715 |
| CREDITORS: | | | | | |
| Amounts falling due within one year | 7 | 3,743 | | 2,515 | |
| Deferred income | 8 | <u>13,050</u> | 16,793 | <u>-</u> | 2,515 |
| NET CURRENT ASSETS: | | | <u>3,143</u> | | <u>2,200</u> |
| NET ASSETS | | | <u><u>3,143</u></u> | | <u><u>2,200</u></u> |
| RESERVES: | | | | | |
| Restricted Funds | 9 | | (4,604) | | (6,854) |
| Unrestricted Funds | 9 | | 7,747 | | 9,054 |
| | | | <u>3,143</u> | | <u>2,200</u> |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the charity to obtain an audit in accordance with section 476 of the Companies Act 2006.

The Director acknowledges their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The financial statements were approved by the board on __29th June 2021__ and signed on its behalf by:



Chair of Clockhouse Community Association

The notes on pages 10 to 15 form part of these accounts.

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Notes to the Financial Statements for the year ended 31 March 2021

1. ACCOUNTING POLICIES

1.1a Basis of preparation of the financial statements

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting & Reporting by Charities" revised in 2015.

1.1b Fund Accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of a grant.

2. Income from Charitable Activities

| | Restricted | Unrestricted | Total Funds 2021 | Total Funds 2020 |
|------------------------------|--------------|---------------|---------------------|---------------------|
| | £ | £ | | £ |
| Community events | - | - | - | 1,259 |
| Grants | 1,000 | 10,000 | 11,000 | - |
| Grants-CJRS | - | 6,935 | 6,935 | - |
| Services:- | | | | |
| Grants | 550 | 4,350 | 4,900 | - |
| Donations | 700 | 515 | 1,215 | 20 |
| Room Hire | - | 11,173 | 11,173 | 22,110 |
| Income from Group | - | - | - | 30 |
| Info Centre income | - | 618 | 618 | 2,120 |
| Membership subs | - | 10 | 10 | - |
| Reimbursements | - | - | - | (33) |
| Charitable Activities | 2,250 | 33,600 | 35,850 | 25,506 |

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Notes to the Financial Statements for the year ended 31 March 2021 (continued)

3. Expenditure on Charitable Activities

| | Restricted | Unrestricted | Total Funds 2021 | Total Funds 2020 |
|---|------------|---------------|---------------------|---------------------|
| | £ | £ | £ | £ |
| Office Costs-Bank charges | - | - | - | 30 |
| Info Centre Costs | - | 1,314 | 1,314 | 3,173 |
| Project Costs-Community Events expenses | - | - | - | 25 |
| Association costs | - | 4,906 | 4,906 | 5,048 |
| Hillcrest Halls | - | 27,900 | 27,900 | 19,287 |
| Accounting Fees | - | 72 | 72 | 550 |
| Independent Examination | - | 715 | 715 | 165 |
| | - | 34,908 | 34,908 | 28,279 |

4. Statement of Net Income By Fund

| | 2021 £ | 2020 £ |
|----------------------------------|-----------|-----------|
| Gross Income by Fund | | |
| Restricted | 4,979 | - |
| Unrestricted | 30,871 | 25,506 |
| | 35,850 | 25,506 |
| Total Expenditure by Fund | | |
| Restricted | - | 19,287 |
| Unrestricted | 34,908 | 8,992 |
| | 34,908 | 28,279 |
| Net Movement in Funds | 943 | (2,774) |

5. Staff Costs

No remuneration was paid to Trustees in the year, nor were any expenses reimbursed to them

| | 2021 £ | 2020 £ |
|--|-----------|-----------|
| Gross wages, salaries and benefits in kind | 8,806 | 9,312 |

The number of employees at the end of the year totalled two (2020: two).

Clockhouse Community Association
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Notes to the Financial Statements for the year ended 31 March 2021 (continued)

6. Trustee Remuneration & Related Party Transactions

No remuneration directly or indirectly out of the funds of the charity was paid or is payable for the year to any trustee or to any person or persons known to be connected with any of them.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year. (2019 - nil).

7. Creditors: Amounts falling due within one year

| | 2021 | 2020 |
|---------------------|-------------|-------------|
| | £ | £ |
| Halls deposits held | 1,475 | 1,470 |
| Creditors | 2,268 | 1,045 |
| | 3,743 | 2,515 |

8. Deferred income

| | 2021 | 2020 |
|--|-------------|-------------|
| | £ | £ |
| London Borough of Sutton: Grant for toilet refurbishments | 13,050 | - |

9. Movement in Funds

| | At 31 March 2020 | Income | Expenditure | Transfers | At 31 March 2021 |
|--|---------------------------------|---------------|--------------------|------------------|---------------------------------|
| | £ | £ | £ | £ | £ |
| Restricted | | | | | |
| Sutton Community Fund | 1,950 | - | - | - | 1,950 |
| Donations for Halls Improvements | 211 | 550 | - | - | 761 |
| Service | (15,446) | 700 | - | - | (14,746) |
| Surety | (1,140) | - | - | - | (1,140) |
| Grants to community events | 6,899 | - | - | - | 6,899 |
| Halls Improvements: Neighbourhood Fund | 672 | 1,000 | - | - | 1,672 |
| | (6,854) | 2,250 | - | - | (4,604) |
| Unrestricted | | | | | |
| General Fund | 9,054 | 33,600 | (34,908) | - | 7,747 |
| Total Funds | 2,200 | 35,850 | (34,908) | - | 3,143 |

Clockhouse Community Association
A Company Limited by Guarantee No: 07907667

Independent Examiner's Report on the Accounts

I report on the accounts for the charity for the year ended 31st March 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an Independent Examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general directions given by the Charities Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent review

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the Trustees have not met the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records, and comply with the accounting requirements of the 2011 Charities Act

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Dunstanette Kuti, FCCA MCS1
Position: Community Accountant
Community Action Sutton
Granfers Community Centre, 73-79 Oakhill Road, Sutton, Surrey, SM1 3AA

Date: 23/07/2021