

Company registration number: 08111343
Charity registration number: 1148348

The Broomhall Centre

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 31 March 2025

The Broomhall Centre

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The Broomhall Centre

Legal and administrative information For the year ended 31 March 2025

Registered Charity Number

1148348

Registered Company Number

08111343

Directors (Trustees)

Dr Jillian Creasy	Chair
Peter Sacker	Secretary
Margaret Phipps	Treasurer
Dr Maggie Wykes	
Myrtle Hamilton	
Duncan Lennox	
Imran Ahmed	
Amanda Hamilton	
Tesfa Teferi	

Registered Office

The Broomhall Centre
Broomspring Lane
Sheffield
S10 2FD

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Structure, governance and management

The charity is operated under the rules of its memorandum and articles of association, which were adopted 19 June 2012 and updated on 7 July 2012 and revised again on 7th November 2017. The company is limited by guarantee and therefore has no share capital.

Following a "special" board meeting in May 2024 to review our structure, the full Board of Trustees and the Funding & Finance Group (FFG) reduced the frequency of meetings to two-monthly, with the option of email contact and extra meetings if needed. A Buildings and IT Group (chaired by Imran Ahmed) was set up and there were also separate meetings (led by Maggie Wykes) to liaise with Cadent and supervise the Support@Broomhall project staff. This has devolved more hands-on responsibility to Board members other than chair, secretary and treasurer.

We held our AGM in October 2024. Board Members, partner organisations, user groups, staff, volunteers and local people attended. As well as the annual report and election of Board Members, we gave awards to over a dozen volunteers nominated by user-groups. We ended with a rice-and-curry meal so people could network over food.

In March 2025 the Board began to consider succession planning as the Chair will stand down in October 2025. We aim to recruit a part-time Business Development Manager who will do much of the hands-on executive work currently shouldered by the Chair and other Board members, meaning that the new chair will have a more strategic role.

Appointment of trustees

Overall management of the charity is the responsibility of the trustees who are appointed under the terms of the governing document. Potential Board members observe meetings prior to joining. New Board members receive a comprehensive induction pack and individual support as needed from existing Board members.

During the year, several people attending/volunteering centre-run groups expressed interest in becoming board members. One of these, Leilah Hammoudi, has begun to observe meetings with a view to joining the Board. Others have attended a new Community Reference Group, organised by the Activities Manager, with the aim of collecting views about the Centre from users and local people.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Objectives and activities

The objects of the Charity are:

- to promote the benefit of the inhabitants of Broomhall district in the city of Sheffield without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and the inhabitants in a common effort to advance education.
- to provide facilities in the interest of social welfare, or recreation and leisure time occupation with the object of improving the conditions of life of the said inhabitants.
- to establish or secure the establishment of a Community Centre.

The Charity operates a community centre which is available to hire by groups and individuals. It also applies for grants and raises funds to run its own activities.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

The activities run by the Broomhall Centre itself are focussed on education and health promotion and reach dozens of young people and vulnerable women, men and children. The Centre's facilities are also used by others for a range of public and private activities, with hundreds of beneficiaries a year. Once again, during the year ending March 2025, our provided activities and the number of external bookings have increased: year on year, we are serving a greater number and wider range of people.

The Centre is a hub for cooperation between local agencies and for engaging people in existing and new projects. Including the Board members, we have a dozen volunteers involved in running the centre, and many more helping with activities, whether regular groups (e.g. Women's Health sessions, the Homework Club) or once off events. In this way, the Broomhall Centre contributes to a sense of community and cohesion within the diverse area of Broomhall.

Achievements during the year 2024 - 25

The building

The Broomhall Centre is far more than a building, but we see maintaining a secular space, accessible both physically and financially to local people and others from further afield as a key role. Renting out the building also provides us with our main income. As the Centre has become busier, keeping up with repairs, maintenance, improvements, cleaning and waste removal has become more onerous.

Sheffield City Council (SCC) owns the building and continues to maintain it. They do essential repairs and oversee our health and safety and fire compliance. Our Centre Manager maintains good communication with the community buildings team and individual maintenance officers. SCC is undertaking a city-wide review of community buildings and, until this is completed, will not commit to major improvements or a programme of redecoration. For the moment, we are relying on an existing management agreement, which is renewed annually. SCC have used the Broomhall Centre as a case study (see below) and we hope that we can act as a positive example of how a charity can enhance the Council's work, making their investment in the building worthwhile.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

The building (continued)

Recent improvement projects include:

- Board Member Imran Ahmed, worked with All Seasons Energy to apply for the SCC-administered Low Carbon grant which would enable us to install solar panels (with battery storage).
- We repaired and improved our audio-visual equipment
- We replaced the black-out roller blinds in the hall including more robust handles
- SCC repaired the fob system & moved the software onto the office computer
- SCC repaired the fire-safety kitchen hatch roller blind, damaged by Rafik's fall (see below)
- SCC replastered the cellar walls in an attempt to exclude damp (but have not tackled the ingress or egress of water flowing across the floor)
- We bought new desk-top computers for the office to create three workstations
- We had the website redesigned to make it more attractive and easier for staff to update
- The Centre Manager, Rafik Al-Sakkaf, sanded down and repainted large sections of the dado panelling in the hall where the old colour was showing through more recent paint.

Bookings

The lifeblood of the Broomhall Centre – and our main source of unrestricted income - is booking it out to individuals and groups. Many of these events are open to the public and run by organisations who have become partners. We run some activities ourselves, but by providing an affordable, accessible community space we enable others to add to a very full programme.

In summary, during the year ending March 2025, we had **about 35 sessions of regular/repeat activities booked into the weekly calendar**. The average weekly usage for the hall is 59 hours a week and for the classroom 22 hours a week, giving a total of well over 300 hours a month. (This compares to between 0 – 205 hours per month for other council-owned community buildings.) There were also **block bookings** fitted around or replacing regular activities, notably Healthy Holiday sessions run by Link Learning. We also accommodated **68 once-off bookings**, of which 52 were parties/cultural events (usually on Saturday or Sunday evenings). This is a fall from the previous year (90 once-off bookings) but reflects the fact that, due to regular bookings, there are less slots for once-off bookings. For example, we now have a SCC-run youth club on Friday evenings. We continue to **rent the upstairs office** to Link Learning, a Community Interest Company, who run creative activities in schools, hospitals and communities and our own homework club.

All this happens when the rentable space consists of just one medium size hall, three smaller rooms (including the upstairs office) and a kitchen. We do not have a caretaker: users let themselves in and out with a fob, taking responsibility for removing waste, cleaning and locking up after themselves. Juggling so many bookings and keeping the Centre in good working order with such heavy usage is a huge job and our success is testament to our Centre Manager, Rafik Al Sakkaf and our cleaner, Patrick McLeod. It also reflects the willingness of user groups to care for Centre (leaving it as they found it) and to be tolerant of overlaps and occasional error/misuse.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Current Weekly Calendar

(BHC-run activities in *italics*)

Day	Morning	Afternoon	Evening
Monday	S6 Foodbank <i>Citizen's Advice</i>	<i>Funding & Finance Group (bimonthly)</i>	Hatha Yoga B&SV action (monthly)
Tuesday	<i>Women's sewing/knitting</i>	Target Housing	Girl's Youth Group Samba band <i>Board (bi-monthly)</i>
Wednesday	Foodcycle lunch <i>Citizen's Advice</i>	<i>Welcome space</i>	Sahaja yoga meditation Samba band
Thursday	<i>Employment advice</i> Target Housing (monthly)	SCRAP (monthly) <i>Advice drop-in</i>	<i>Homework club</i> Labour party
Friday	<i>English conversation</i> <i>Zumba</i> <i>HERB</i>	Friday prayers	Universal youth club
Saturday	Habla Espanol	Farsi school	PRIVATE PARTIES
Sunday	Hong Kong church Crown for Life church	CGMI church	<i>Broomhall film club</i> Home grown Ceilidh FILMS/FUNDRAISERS

Activities run by Broomhall Centre

Support@BroomhallCentre

We continue our relationship, begun in July 2023, with Cadent Gas, who administer a network of Centres for Warmth funded by Ofgem. This was initially a two-year project but has been extended to March 2026. Ofgem has indicated that the Vulnerability and Carbon Monoxide Allowance (VCMA) will continue beyond that date and we will be bidding to continue our contract with Cadent.

During the year ending March 2025, Maggie Wykes, supported by Pete Sacker, negotiated an increase in our annual funding with higher targets and extending the Employment Advice project (previously funded via Hanover TARA). This is provided by one of our Support Workers, Abdi Ahmed who runs advice sessions at the Broomhall Centre and the TARA office. Meanwhile the other Support Worker, Kate Hobbs, has combined her role with that of Activities Manager. She runs two "drop-ins" for social and welfare support and has developed an extensive network of links to local providers so is able to assist and signpost users across a wide range of issues.

The headline statistics for the year ending June 2025 are as follows:

- Referrals for Citizen's Advice (289)
- Income and energy advice (487)
- Priority Service Register conversations (413)
- Carbon Monoxide alarms distributed (117)
- Slow cookers given out with advice on how to use (45)
- Referrals for local support i.e. at BHC or nearby (244)

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Support@BroomhallCentre (continued)

Citizen's Advice calculate that the total income gained (or repay rescheduled) for the year was £138,595. The most common issues requiring referral were money, housing and immigration. The majority of Support@BHC clients come from local postcodes (S3 and S10) and are from ethnic minorities.

Other projects run by the Broomhall Centre

The Board raises funds and takes responsibility for providing some sessions of its own:

- **Women's Health Sessions** – Tuesday sewing/knitting group, Friday English conversation club and women's Zumba. The Tuesday group is the largest with 65 people attending in the quarter ending March 2025. The women are typically middle aged or older, of very mixed ethnicities and generally unemployed or retired. They tend to come from further afield than those seeking welfare advice.
- **Welcome Space** – Wednesday afternoon social session (after the Freecycle lunch). The numbers attending have increased, now up to 20 in any one session. A survey in January 2025 showed that the majority are men, mostly over 45, on very low incomes (half on less than £10k a year). They reported impressive improvements in their health and wellbeing and in their sense of inclusion and agency (see full report on website).
- **Thursday drop-in** – The focus is on providing informal welfare and IT advice. It is led by Kate Hobbs, our Activities Manager but supported by volunteers who can help with form-filling or accessing a computer or phone.
- **Homework Club** – Our very long-standing Thursday evening Homework Club continues, run via a contract with Link Learning. Paid co-ordinators work with volunteers, including many university students. They have successfully navigated a shift to working with a younger age-group and partnering with parents to tackle some anti-social behaviour. The average attendance for the summer term (2025) was 35.
- **HERB** – Helping Environment and Regeneration in Broomhall partnered with the Biodiversity Action Group from the University's Change Lab to create a "green corridor" linking sites across the area.
- **Broomhall Film Nights** – the monthly film on Sunday evenings continued to be beset by technical problems. Hopefully it will restart in autumn 2025 using the refurbished A-V system. It is self-funding, with any profits from the café and donations going to the Broomhall Centre.
- **Our Broomhall archive TAP project** – in summer 2024, the University of Sheffield Arts and Humanities Action Internship Scheme funded an undergraduate, Rebekah Perry, to organise the Our Broomhall archive. This is the physical material (reports, photos, maps etc) left from the Our Broomhall project, whose other legacies were a book and a website. Rebekah, studying for a BA in history, rationalised and labelled the many boxes and created a logical list for future users. We put the best photos on display in the classroom, with explanatory captions and we hope to run "living archive"/creative writing sessions in the future.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Sessions run by partners

We welcome a great range of bookings but some regular users provide services open to the public and we have formed partnerships with them so that people attending the Broomhall Centre can enjoy a much wider range of activities than those run directly by the Board of Trustees:

- **Foodcycle lunch club** – the numbers attending for a free meal has climbed to 40 a week. Some attendees stay on to the Wednesday Welcome Space and other links around food are developing (sharing left-over supplies, setting up a food co-op).
- **S6 Foodbank** – the number attending on Monday mornings continues to grow and many clients also access our other services (Abdi Ahmed, our support worker supervises a Citizen's Advice session on the same morning).
- **Girls Group** – now run under the auspices of Unity Gym. The numbers, particularly of younger girls, has increased.
- **SCC Universal Youth Club** – a mixed group meeting on Friday evenings. They are happy for us to share their pool table.
- **Healthy Holiday sessions** – run by Link Learning, government-funded sessions providing lunch and activities for children otherwise having free-school meals.
- **Homegrown Ceilidh** – a two-monthly ceilidh run by the Well Dressed Band in partnership with local charities to help raise money for them

Paid workers and volunteers

We employ four members of staff on long-term contracts:

- Rafik Al-Sakkaf, Centre Manager
- Kate Hobbs, Activities Manager & Support & Outreach worker
- Abdi Ahmed, Support & Outreach Manager
- Patrick McLeod, cleaner

Based on appraisals and while developing our plan to employ a Business Development Manager we have rationalised their job descriptions and promoted Kate and Abdi to being "managers" of their areas of responsibility.

We subcontract or use sessional workers:

- Citizen's Advice Sheffield provides 2 sessions a week of welfare advice via a video link (Community Access Point, CAP) as part of the Cadent-funded Support@Broomhallcentre project.
- Link Learning runs the weekly Homework Club
- Maryam Sharpouri supports the Tuesday women's sewing session
- Anett Ignacz runs the Friday Zumba session (replaced Shahina Hanif)

Volunteers supporting Broomhall Centre-run activities (total over 80):

- **Board Members** (currently 9), as listed above, are volunteers and all contribute over and above the time spent in Board Meetings.
- **Finance & Admin volunteer** Sam Finnegan assists the treasurer with billing regular users and attends our monthly Finance and Funding Group.
- **Women's Health Tuesday group (sewing & knitting)**. Rosie Chitty, Lois Herring, Annette Whitely and Karen Oakland are the core volunteers assisting the paid sessional worker.
- **English Conversation group** is led by Jim Cowley and Vic Lyne assisted by Ikra Bi.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Paid workers and volunteers (continued)

- **Welcome Space** is led by the paid Activities Manager, assisted by Pauline Norton, Shaheen Akhtar and Matt. This is a group in which users often develop their involvement, starting by perhaps putting out the tables and chairs and making tea for themselves and others and gradually moving to more responsible roles. The Activities Manager is leading a Community Reference Group including some of these people to generate ideas for further involvement.
- **Thursday advice drop-in** also led by the Activities Manager assisted by Leilah Hammoudi and (when required) Duncan Lennox
- **Homework Club** has a paid co-ordinator but relies heavily on volunteers. There are about 10 core volunteers (some long-term residents) and about 10 more casual volunteers (mostly university students). Link Learning wishes to commend Pip Fisher, Rosanna Richardson, Fraser Mcinally, Polly Clifton and Amelia Burrell who have attended consistently and made a huge difference to the children they've worked with.
- **HERB** (Helping Environmental Regeneration in Broomhall) is led by Tony Cornah and Polly Blacker and has worked with 41 different people over the year.
- **Film nights** Vic Lynne assisted by Tony Cornah

Volunteers supporting activities run by partners (about 24):

- **Foodcycle** free lunch. There is a regular lead cook and lead host, assisted by about 10 additional volunteers who sign up week by week (though some are very regular).
- **S6 Foodbank**. About 6 volunteers making up and distributing food bags and providing advice and support
- **Well Dressed Band**. About 6 volunteers drawn from the band set up the two-monthly fund-raising ceilidh (that's not counting the band itself which numbers about 20 players!)

Volunteers involved in regular groups and other bookings (total many dozens). The vast majority of bookings are made by individuals and groups who are non-profit, whether gathering for fund-raising, sporting, musical, cultural, religious or political purposes or just for fun. All these have at least one, often a band of volunteers, advertising, setting up and running the activity. Examples of regular groups are:

- Hatha Yoga – volunteer leader
- Samba Band – volunteer leaders
- Habla Espagnol – volunteer teachers and play leaders
- Persian school – volunteer teachers
- Church groups – Hong Kong church, Crown of Life, Church of God Mission International (Nigerian), all have volunteer leaders, performers and helpers

Critical Incidents

It is inevitable that with so much activity – our own and our partners' projects as well as dozens of regular and occasional bookings - and the number of staff, volunteers and users there will be some accidents, complaints and safeguarding issues. We use the Board meetings, staff supervision and appraisals to review these issues, agree how to react, identify learning and check that action has been taken.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Serious accident

In October, our Centre Manager fell from a ladder in the Centre, breaking both his wrists and requiring hospital admission. This led us to review reporting procedures (use of the accident book and RIDDOR), job descriptions (he was working outside his remit), training (working at height and first aid), insurance (we were covered), sick pay and contracts (we wanted to pay more than statutory sick pay) and how to manage the absence of a key worker within a small team. The latter was particularly challenging but other staff and volunteers stepped up to cover reception. Luckily he made a quick and good recovery and was able to start a phased return within a matter of weeks. We are still working on writing up protocols and instructions in case of other disruptions.

Complaints

During the year, we had two complaints from a neighbour about noise from loud parties. One was made to the Council and relayed to us for comment/action, the other directly to the Chair. We also dealt with two complaints from users, one relating to our attempts to prevent noise nuisance, the other relating to staff behaviour. Board members came forward to investigate and respond to the complaints. The main learning points were to try to make our lettings agreement even clearer and to arrange training for customer-facing staff. Conversely, we had to deal with an incident of unacceptable behaviour by a user towards staff and volunteers. This led to us introducing an Acceptable Behaviour policy to clarify expectations for staff, volunteers and users.

Safeguarding issues

There were no instances of complaints or concerns relating to staff, but one user complained about having been intimidated by another user. This incident actually happened during one of our partner's sessions and we referred the user to them. Our Activities Manager interacts with many vulnerable adults in the sessions she runs or oversees, often hearing about concerning situations. She discussed these with myself (as her supervisor) and/or with Duncan Lennox our safeguarding officer. We were able to help her decide how to respond and whether and where to report/refer. She has had appropriate training and developed contacts with statutory and voluntary agencies.

Community Buildings Case Study

As stated in the introduction, Sheffield City Council is in the process of reviewing its community buildings. As part of this, they undertook a case study of the Broomhall Centre to give decision-makers an insight into an exemplar partnership. This was led by Sue Herrick who worked with us to gather and analyse data about the roles and relationship between SCC and ourselves, a charity managing the lettings and activities. This resulted in two documents. The first is an infographic describing our delivery model, our nine-year journey from near closure to well-used, sustainable community centre and pointers for the way forward. The second is a 9-page case study showing how our management agreement with SCC works in practice and setting our successes and challenges. These documents are available on our website. We were also asked to calculate how many hours per month the building is rented out and were told this was higher than any other council-owned community buildings surveyed. We are described as a "community beacon". One spin-off from this process was that Sue Herrick's analysis and informal support assisted the Board in thinking about succession planning and advertising for a new chair and Business Development Manager.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Funding and support

In very general terms, our rental income continues to cover the salaries of our Centre Manager and Cleaner and our utility bills. We are clear that activities – such as Support@BroomhallCentre advice sessions, Homework Club, Women's Health sessions and Welcome space, cannot happen without additional funding (and that funding should include rent for use of the Centre). Our donors this year:

- Cadent Gas (Centres for Warmth)
- National Lottery (Awards for All)
- Shipshape (Keeping People Well)
- Ward Pot
- Local Area Committee
- St Mark's church
- Individual donations, once-off and regular giving

We are also supported by Sheffield City Council who maintain the building, carry out repairs and some refurbishment, provide partial funding for our cleaner and janitorial supplies and carry out fire and other health and safety checks and advice.

Going Concern Review

This year has once again seen increased centre usage. Centre managed projects are all fully funded and contribute appropriately to centre running costs (through rent). We have made a profit from rental income from outside bookings which we have ploughed back into maintaining and improving the building and equipment and expanding/upgrading our staff. Even with this investment, we have still built up our reserves.

The two-year contract with Cadent Gas, which pays for welfare advice and support, has been extended, both in terms of the annual grant and for an additional nine months through to March 2026. This is ring-fenced money, but the project is extensive enough to contribute to rental income and core staff and to increase activity levels in the Centre which in turn brings in more bookings and funding.

We have felt sufficiently confident to consider employing a Business Development Manager, who we hope will relieve Board members of some of the hands-on work and allow them to be more strategic. We have enough reserves to guarantee the part time post for two years, which should be long enough for them to bring in fresh funding.

Reserves Policy

The trustees have made a commitment to maintain reserves equivalent to 6 months of expenditure and closure costs, from unrestricted funds, not committed or invested in tangible assets. This would be approximately £30,000. As of 31 March 2025 our free reserves (unrestricted current assets) were £41,614 (2024: £62,519). In addition to this £48,186 is designated to employ the Business Development Manager for 2 years and for key building improvements including the installation of photovoltaic roof panels.

The Broomhall Centre

Directors' report (incorporating the Trustees' annual report) For the year ended 31 March 2025

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies' subject to the small companies' regime within Part 15 of the Companies Act 2006.

Approved by the board on 7 October 2025

Signed on its behalf by:



Dr Jillian Creasy
Board Chair

Independent Examiner's report to the Trustees of The Broomhall Centre ("the Company")

I report to the charity directors on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the directors of the Company you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to organisations preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Cochrane

Signed:

Susan Cochrane, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 13 Oct 2025

The Broomhall Centre

Statement of Financial Activities (incorporating an income and expenditure statement) for the year ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	Total 2025 £	Unrestricted funds £	Restricted funds £	Total 2024 £
Income from:							
Grants and Donations	2	784	24,204	24,988	755	40,978	41,733
Charitable activities	3	56,233	51,000	107,233	46,174	51,888	98,062
Investments - bank interest		758	-	758	456	-	456
Total income		57,775	75,204	132,979	47,385	92,866	140,251
Expenditure on:							
Charitable activities	4	51,327	64,243	115,570	49,218	76,488	125,706
Total expenditure		51,327	64,243	115,570	49,218	76,488	125,706
Net income/(expenditure)		6,448	10,961	17,409	(1,833)	16,378	14,545
Transfer between funds	13	17,551	(17,551)	-	9,644	(9,644)	-
Net movement on funds		23,999	(6,590)	17,409	7,811	6,734	14,545
Total fund brought forward		69,083	56,371	125,454	61,272	49,637	110,909
Total funds carried forward		93,082	49,781	142,863	69,083	56,371	125,454

The statement of financial activities includes all gains and losses recognised in the year.

The Broomhall Centre

Balance Sheet as at 31 March 2025

	Notes	2025 £	2024 £
Fixed assets			
Tangible fixed assets	9	<u>3,282</u>	<u>6,564</u>
Current assets			
Debtors	10	8,254	6,950
Cash at bank and in hand		<u>139,745</u>	<u>119,115</u>
Total current assets		<u>147,999</u>	<u>126,065</u>
Creditors: amounts falling due within one year	11	(8,418)	(7,175)
Net current assets		<u>139,581</u>	<u>118,890</u>
Total assets less current liabilities		139,581	118,890
Creditors: amounts falling due after more than one year		-	-
Total net assets		<u>142,863</u>	<u>125,454</u>
Funds of the Charity			
General funds		44,896	69,083
Designated funds		<u>48,186</u>	<u>-</u>
Total unrestricted funds	12	93,082	69,083
Restricted funds	13	49,781	56,371
Total funds	14	<u>142,863</u>	<u>125,454</u>

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime and in accordance with FRS102 SORP

The financial statements were approved and authorised for issue by the Board on 7 October 2025 and signed on its behalf by:



Dr Jillian Creasy
Director

**Notes to the Accounts
for the year ended 31 March 2025**

1 Accounting Policies

(a) General

The Broomhall Centre is a charitable company in the United Kingdom limited by guarantee. In the event that the charity is wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and with the Charities Act 2011. The financial statements have taken advantage of the exemption to prepare a Statement of Cash Flows.

The Broomhall Centre meets the definition of a public benefit entity under FRS 102. The financial statements are prepared under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

(b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Rental income is accounted for in the year it is due. Investment income is included when receivable.

(c) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Designated funds are funds set aside at the discretion of the trustees for specific projects.

Restricted funds are to be used for specific purposes as laid down by the funder.

(e) Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off cost of those assets, less their residual value, over their expected useful lives on the following basis:

Improvements to Leasehold property	- 5 years straight line
IT equipment	- 3 years straight line

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

(h) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Notes to the Accounts - continued
for the year ended 31 March 2025**

(i) Defined contribution pension scheme

The charity contributes to a defined contribution pension scheme for the benefit of the employees. The pension costs charged are the contributions payable to the scheme in respect of the accounting period in accordance with FRS102.

(j) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that the charity will continue to operate for 12 months from authorising these financial statements.

2 Income from grants and donations

	Unrestricted funds £	Restricted funds £	Total 2025 £	Unrestricted funds £	Restricted funds £	Total 2024 £
Donations	321	964	1,285	505	7,092	7,597
SY Community Foundation	-	-	-	-	7,368	7,368
Sheffield City Council Ward Pot Grant	463	184	647	-	154	154
Local Area Committee	-	-	-	250	2,864	3,114
National Lottery Community Fund	-	19,028	19,028	-	10,000	10,000
DWP Access to Work	-	528	528	-	-	-
St Mark's Church	-	500	500	-	500	500
Shipshape Community Hub	-	3,000	3,000	-	3,000	3,000
University of Sheffield	-	-	-	-	10,000	10,000
	784	24,204	24,988	755	40,978	41,733

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2025 £	Unrestricted funds £	Restricted funds £	Total 2024 £
Cadent Gas - service agreement	-	51,000	51,000	-	51,888	51,888
Room hire	55,819	-	55,819	45,667	-	45,667
Other income	414	-	414	507	-	507
	56,233	51,000	107,233	46,174	51,888	98,062

Notes to the Accounts - continued
for the year ended 31 March 2025

4 Expenditure on Charitable Activities

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £	Unrestricted funds £	Restricted funds £	Total 2024 £
Staff costs	5	29,663	21,541	51,204	24,401	15,850	40,251
Project costs		805	42,296	43,101	90	40,779	40,869
Refreshment and volunteer expenses		-	-	-	-	235	235
Utilities		9,576	-	9,576	11,356	-	11,356
Cleaning		387	-	387	373	-	373
Equipment repairs and renewals		222	222	444	1,332	3,892	5,224
Insurances		1,169	-	1,169	1,018	-	1,018
Licences		812	-	812	1,045	-	1,045
Printing, stationery and photocopying		840	-	840	593	358	951
IT equipment and software		2,448	64	2,512	2,991	38	3,029
Telephone internet and postage		655	120	775	930	189	1,119
Other costs		571	-	571	907	442	1,349
Grant repayment		-	-	-	-	14,705	14,705
Independent examiners fee	8	897	-	897	900	-	900
Depreciation		3,282	-	3,282	3,282	-	3,282
		51,327	64,243	115,570	49,218	76,488	125,706

5 Staff costs

	2025 £	2024 £
Salaries	50,422	39,796
Employer's National Insurance contributions	2,808	1,667
Employer's allowance	(2,808)	(1,667)
Employer's pension contributions	782	455
	51,204	40,251

No employee receives emoluments in excess of £60,000. The average monthly numbers of employees during the year was 4 (2024: 4).

6 Trustee remuneration and expenses, and the cost of key management personnel

The charity trustees were not paid or received any other benefits from employment in the year (2024: £nil). No trustees were reimbursed any out of pocket expenses during the year (2024: No trustees were reimbursed any out of pocket expenses during the year). No charity trustee received payment for professional or other services supplied to the charity.

The key management personnel of the charity comprise the trustees . The total employee benefits of the key management personnel was £nil (2024: £nil).

7 Related Party Transactions

During the year a relative of Myrtle Hamilton and Amanda Hamilton, trustees, was an employee of The Broomhall Centre. The total cost to the charity was £5,372 (2024: £3,072). Myrtle and Amanda Hamilton are not involved in the decision making regarding employment or salary pay rates.

There were no other related party transactions during the year.

8 Fees to the independent examiner's organisation

	2025 £	2024 £
Independent examination fee	897	900
Other fees payable to the independent examiner's organisation were:		
Licences	324	270

The Broomhall Centre

Notes to the Accounts - continued for the year ended 31 March 2025

9 Tangible fixed assets

	Improvements to Leasehold Property £	IT equipment £	Total £
Cost			
As at 1 April 2024	36,650	8,040	44,690
As at 31 March 2025	36,650	8,040	44,690
Depreciation			
As at 1 April 2024	30,086	8,040	38,126
Charge this period	3,282	-	3,282
As at 31 March 2025	33,368	8,040	41,408
Net book value			
As at 31 March 2025	3,282	-	3,282
As at 31 March 2024	6,564	-	6,564

10 Debtors

	2025 £	2024 £
Trade debtors	6,328	6,072
Prepayments	1,926	878
	8,254	6,950

11 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	1,133	1,280
Other creditors	5,536	4,170
Accruals	1,749	1,725
	8,418	7,175

12 Analysis of movement in unrestricted funds

	Balance at 1-Apr-24 £	Income £	Expenditure £	Transfer £	Balance at 31-Mar-25 £
Designated funds					
Business development fund	-	-	-	42,000	42,000
Centre improvements fund	-	-	-	6,186	6,186
Total designated funds	-	-	-	48,186	48,186
General funds	69,083	57,775	(51,327)	(30,635)	44,896
Total unrestricted funds	69,083	57,775	(51,327)	17,551	93,082

Business development fund

Funds set aside to support the staff costs of the business development manager and other forthcoming pay awards.

Centre improvements fund

Funds set aside to support centre improvements.

There were no designated funds in the prior year.

Notes to the Accounts - continued
for the year ended 31 March 2025

13 Analysis of movement in restricted funds

	Balance at 1-Apr-24 £	Income £	Expenditure £	Transfer £	Balance at 31-Mar-25 £
HERB	155	188	(139)	-	204
Cadent Project (Support@BHC)	12,947	51,528	(45,522)	(9,931)	9,022
Women's Health	10,982	12,514	(7,855)	(3,570)	12,071
Homework club	26,902	1,460	(10,603)	(1,568)	16,191
Welcome Place	5,385	9,514	(124)	(2,482)	12,293
	56,371	75,204	(64,243)	(17,551)	49,781

HERB

Helping Environmental Regeneration in Broomhall (HERB). The project supports volunteers doing community gardening throughout Broomhall and at the Centre. This year we got Ward Pot funding for a additional plants and tools.

Cadent Project (Support@BHC)

Major project funded by Cadent to provide access to welfare advice (through our partnership with Sheffield Citizens Advice) and other support with energy costs and other related matters. There are two part time employees who work at the centre and around the district.

Women's Health

This is a constantly expanding group that is now meeting two days a week with activities including cooking, sewing, conversation, IT and chairrobics. It is funded by numerous funders. See Directors' report.

Homework club

This club provides regular weekly sessions for homework. It is for 7-18 year olds. It is now run in partnership with Link Learning. They employ sessional workers and have student volunteers.

Welcome Place

Started as part of the City Wide initiative to support people suffering from the cost of living crisis. We provide space with activities every Wednesday afternoon and a linked session on Thursday afternoons.

Notes to the Accounts - continued
for the year ended 31 March 2025

13 Restricted funds (continued)

<i>Prior year comparison</i>	<i>Balance at 1-Apr-23</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfer</i>	<i>Balance at 31-Mar-24</i>
	£	£	£	£	£
Digital access	1,923	-	(1,717)	(206)	-
HERB	418	164	(427)	-	155
Cadent Project (Support@BHC)	-	51,888	(36,626)	(2,315)	12,947
Garfield Weston	452	-	-	(452)	-
Women's Health	6,312	15,798	(7,497)	(3,631)	10,982
Homework club	23,909	17,130	(12,919)	(1,218)	26,902
Double glazing CIL	14,705	-	(14,705)	-	-
Welcome Place	1,266	7,886	(2,213)	(1,554)	5,385
HTA Employment project	652	-	(384)	(268)	-
	<u>49,637</u>	<u>92,866</u>	<u>(76,488)</u>	<u>(9,644)</u>	<u>56,371</u>

14 Net assets by fund

	General funds	Designated funds	Restricted funds	2025 Total
	£	£	£	£
Tangible fixed assets	3,282	-	-	3,282
Current assets	50,032	48,186	49,781	147,999
Current liabilities	(8,418)	-	-	(8,418)
	<u>44,896</u>	<u>48,186</u>	<u>49,781</u>	<u>142,863</u>

<i>Net assets by fund - Prior year</i>	<i>Unrestricted funds</i>	<i>Restricted funds</i>	<i>2024 Total</i>
	£	£	£
Tangible fixed assets	6,564	-	6,564
Current assets	69,694	56,371	126,065
Current liabilities	(7,175)	-	(7,175)
	<u>69,083</u>	<u>56,371</u>	<u>125,454</u>

15 Operating lease commitments

At the year end the charity was committed to making the following payments under other operating leases as follows:

	2025	2024
	£	£
Operating lease payments:		
Within 1 year	339	339
Within 2 to 5 years	508	1,102
	<u>847</u>	<u>1,441</u>