

**Charity number: 1148273**

**Hillfields Park Baptist Church**

**Trustees' report and financial statements**

**for the year ended 31 December 2022**

# Hillfields Park Baptist Church

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## Hillfields Park Baptist Church

### Reference and Administrative Information

**Registered Charity number:** 1148273

**Address:** Thicket Avenue  
Bristol  
BS16 4EH  
07540 091731  
Jamie Lee  
jamie@hillfieldsparkbaptist.org

**Website:** [www.hillfieldschurch.org](http://www.hillfieldschurch.org)

<b>Trustees:</b>	Ian Davies	Leader
	Joe Allen	Leader
	Jamie Lee	Leader/Treasurer

**Independent Examiner:** Rehema Barry ACCA

## **Hillfields Park Baptist Church**

### **Trustees Report for the year ended 31 December 2022**

The trustees present their report and the financial statements for the year ended 31 December 2022. The trustees who served during the year and up to the date of this report are set out on page 1.

#### Aim and purposes

The principal purpose of Hillfields Park Baptist Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church also carries out other charitable purposes including providing activities, events and support for its local community.

#### Objectives and activities

Hillfields Park Baptist Church is committed to encouraging, supporting and providing for everyone within the local community in faith and worship. Our activities include:

- Regular public worship, prayer, Bible study, preaching and teaching;
- Baptism
- The Communion of the Lord's Supper
- Evangelism and mission in our local community
- The teaching, encouragement, welcome and inclusion of young people;
- Nurture and growth of Christian disciples;
- Education and training for Christian and community service;
- Giving and encouraging pastoral care for all ages;
- Supporting and encouraging charitable social action in our local community
- Encouraging relationships with, and supporting fellow Christians.

To continue with this valuable work, we need to maintain our current church building and continue with our plans to extend our building, for the benefit of our wider community.

## **Hillfields Park Baptist Church**

### **Trustees Report for the year ended 31 December 2022**

#### **Achievements and performance**

##### **Worship**

Our congregation has grown steadily throughout the year and we regularly welcome more than 150 people to our lively morning gathering. We are pleased to see over 100 young people in our congregation and we have worked hard to ensure that we provide services during a Sunday that meet the worship needs of all ages in the community. As well as Sunday gatherings we also have ladies ministry groups, weekly bible studies and prayer groups.

##### **Pastoral Care**

We have a team of people who take care of church attendees pastorally. This team is setup to ensure everyone who comes into the church are loved, supported, encouraged and pointed towards growth in their faith.

##### **Youth Ministry**

Our busy youth ministry works to build important relationships with young people of all ages in such a deprived area. During the year, we provide a dance youth group on Thursdays called Spirit Dancers and on Fridays we provide a youth group called ROOTS.

##### **Membership and Relationships.**

We currently have 28 members. We hold membership meetings 4 times a year. The members are responsible for making decisions on all general matters including how funds are spent. The appointment of members and the requirements of membership are set out in the church constitution. The members have appointed charity trustees to be responsible for the governance of the church. These trustees, who are members in the church, also meet monthly to discuss day to day church matters.

Hillfields Park Baptist Church is a member of the Baptist Union of Great Britain and the West of England Baptist Association.

##### **Mission and Evangelism**

Helping those in need is an important part of our Christian faith. We reach out every month by going onto the streets and sharing the good news of Jesus Christ.

##### **Extension plans**

The church needs to develop additional space to provide the many activities it provides. We are still looking at funds for church extension and refurbishment.

**continued**

## **Hillfields Park Baptist Church**

### **Trustees Report for the year ended 31 December 2022**

#### **Volunteers**

We are so grateful to the loyal volunteers in our church who allow us to provide such a wide range of activities and events for our local community and congregation.

#### **Reserves Policy**

It is our policy to maintain a balance on unrestricted funds, if possible, which equates to three months unrestricted payments. The church agreed to an amount of £4,000 which it will aim not to fall below, this was however relaxed during COVID and lockdown restrictions to enable us to go below the £4,000.

continued

## **Hillfields Park Baptist Church**

### **Trustees Report for the year ended 31 December 2022**

#### **Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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**Jamie Lee**

**Leader and Treasurer**

23rd October 2023

## **Independent examiner's report to the trustees on the unaudited financial statements of Hillfields Park Baptist Church.**

I report on the accounts of Hillfields Park Baptist Church for the year ended 31 December 2022 set out on pages 2 to 4.

### **Respective responsibilities of trustees and independent examiner**

The charity's trustees consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act), as amended by section 28 of the Charities Act 2006 does not apply and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 43(3)(a) of the Act, to follow the procedures laid down in the General Directions given by the Charity Commission under section 43(7)(b) of the Act, as amended; and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 41 of the Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rehema Barry ACCA  
9 Bramley Copse  
Long Ashton  
Bristol  
BS41 9FG

20<sup>th</sup> October 2023



**For the year ended 31 December 2022**

## Hillfields Park Baptist Church

### Balance sheet

as at 31 December 2022

		2022		2021	
	Notes	£	£	£	£
<b>Current assets</b>					
Cash at bank and in hand		7,080		238	
		<u>7,080</u>		<u>238</u>	
<b>Net current assets</b>			7,080		238
		<u></u>		<u></u>	
<b>Net assets</b>			7,080		238
		<u></u>		<u></u>	
<b>Funds</b>					
Restricted income funds			0		0
Unrestricted income funds			7,080		238
		<u></u>		<u></u>	
<b>Total funds</b>			7,080		238

The financial statements were approved by the trustees on 30<sup>th</sup> October 2023 and signed on its behalf by

**Jamie Lee**

**Leader and Treasurer**

The notes on pages 10 to 13 form an integral part of these financial statements.

# Hillfields Park Baptist Church

## Notes to financial statements for the year ended 31 December 2022

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 1993

#### 1.2. Cashflow

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cashflow statement because it is a small charity

#### 1.3. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income: Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included. Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

#### 1.4. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

# Hillfields Park Baptist Church

## Notes to financial statements for the year ended 31 December 2022

### 2. Voluntary income

2022	2021	Unrestricted	Restricted
Total	Total	funds	funds
£	£	£	£
Donations		84,642	-
84,642		66,490	
		84,642	-
		84,642	66,490

### 3. Activities for generating funds

2022	2021	Unrestricted	Restricted
		funds Total	funds Total
		£	£
		£	£
Fundraising events		-	-
-			
		-	-
		-	

### 4. Cost of generating voluntary income

2022	2021	Unrestricted	Restricted
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# Hillfields Park Baptist Church

## Notes to financial statements for the year ended 31 December 2022

	funds Total	funds Total	
	£	£	
	£	£	
Donations	-	-	-
-			
	-	-	-
	-		

### 5. Employees Costs

£32,708.49 has been paid in salaries to employees during the year. No Salaries have been paid to trustees.

### 6. Analysis of net assets between funds

Restricted	Total	Unrestricted
funds	funds	funds

Fund balances at 31 December 2021 as represented by:

7,080                      7,080

### 7. Unrestricted funds

At At

# Hillfields Park Baptist Church

## Notes to financial statements for the year ended 31 December 2022

	1 January Outgoing	Incoming 31 December	
	2022 resources	resources 2022	
	£	£	£
	£		
Bank Current Account (77,800)	238	84,642	
	7,080		
	=====	=====	

### 8. Restricted funds

	At	At	
	1 January Outgoing	Incoming 31 December	
	2022 resources	resources 2022	
	£	£	£
	£		
Building Fund Bank Account	-	-	-
-			
	=====	=====	

## **Hillfields Park Baptist Church**

**The following pages do not form part of the statutory accounts.**

# Hillfields Park Baptist Church

## Detailed statement of financial activities

For the year ended 31 December 2022

	2022		2021	
	£	£	£	£
<b>Incoming resources</b>				
<b>Incoming resources from generating funds:</b>				
<i>Voluntary income</i>				
Donations		84,642		
66,490				
		<u>          </u>		
		<u>          </u>		
		84,642		66,490
		<u>          </u>		
		<u>          </u>		
<i>Activities for generating funds</i>				
Fundraising events		-		-
		<u>          </u>		<u>          </u>
		-		-
		<u>          </u>		<u>          </u>
<b>Total incoming resources from generating funds</b>		84,642		66,490
		<u>          </u>		<u>          </u>
<b>Total incoming resources</b>		84,642		66,490
		<u>          </u>		
		<u>          </u>		
<b>Resources expended</b>				
<b>Costs of generating funds:</b>				
<b>Cost of generating voluntary income</b>				
<i>Donations</i>				
Donations	-		-	
Development Officer	-		-	
Donations - Refunded	-		-	
	<u>          </u>		<u>          </u>	
		-		-
		<u>          </u>		
		<u>          </u>		



# Hillfields Park Baptist Church

## Detailed statement of financial activities

For the year ended 31 December 2022

Total cost of generating voluntary income

-

-

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# Hillfields Park Baptist Church

## Detailed statement of financial activities

For the year ended 31 December 2022

	2022	2021
	£	£
<b>Charitable activities</b>		
<b>Activity 1</b>		
<i>Activities undertaken directly</i>		
Establishment - Light & heat	3,871	9,536
Establishment - Rep. & maint.	15,573	21,529
Establishment - Insurance	1,537	1,554
Establishment - Other	4,922	1,624
General expenses	12,080	
Accountancy	0	
Office expenses - Telephone	484	562
Office expenses - Other	39,333	33,187
	<hr/>	<hr/>
	77,800	67,992
	<hr/>	<hr/>
<b>Activity 1 total expenditure</b>	77,800	67,992
	<hr/>	<hr/>
<b>Total charitable activity expenditure</b>	77,800	67,992
	<hr/> <hr/>	
<b>Net incoming/(outgoing) resources for the year</b>	7,080	238
	<hr/> <hr/>	<hr/> <hr/>